

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
WEDNESDAY, AUGUST 24, 2011**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Wednesday, August 24, 2011 at the Wildwood Campus, 2645 Generations Drive, Wildwood, MO, pursuant to notice and in accordance with R.S. MO 610.020 as amended.

I. GENERAL FUNCTIONS

1.1. Call to Order/Roll Call

Ms. Melissa Hattman, Chair, called the meeting to order at 7:04 p.m. The following members of the Board of Trustees were present: Ms. Melissa Hattman, Chair; Ms. Libby Fitzgerald, Vice Chair; Ms. Hattie Jackson, Trustee; Dr. Craig Larson, Trustee, Ms. Margo McNeil, Trustee, and Dr. Joann Ordinachev, Trustee.

Also present were Dr. Myrtle E.B. Dorsey, Chancellor; Mr. Marc Fried, Legal Counsel, and Ms. Rebecca Garrison, Associate for Board Relations.

1.2. Welcome to Guests

None.

1.3. Citizens Desiring to Address the Board Regarding Agenda Items

None.

1.4. Adoption of Agenda/Revisions to Agenda

On motion by Ms. Jackson, the Board unanimously adopted the agenda as revised.

1.5. Acceptance of the July 28, 2011 Minutes

There being no corrections, the Board unanimously accepted the July 28, 2011 minutes as written.

1.6. Annual Investment Report – UMB Bank

Ms. Gena Mayer, Vice President of the Investment Banking Division of UMB Bank, presented the annual investment report.

1.7. Approval of Consent Agenda Items

On motion by Dr. Larson, the consent agenda items were unanimously approved, after agenda items 4.3.1., a recommendation for award with American Boiler and 4.3.2, a recommendation for award with Heartwood floors were pulled for further discussion.

1.8. Recognition of Student, Staff and Trustee Accomplishments

Ms. Susan King-Edmiston, Coordinator of Internal Communications, read statements of congratulations for students and staff on their recent awards and accomplishments. Faculty and Staff members Syed Chowdhury and Layla Goushey were honored as well as student awardees of the Xi Epsilon Chapter of Phi Theta Kappa.

1.9 Approval of Resolution Granting Authority for Settlement Agreements

Following discussion, on motion by Ms. Fitzgerald, the Board unanimously approved the following resolution:

RESOLVED, that the Board of Trustees grant the Chancellor or his/her designee the authority to enter into settlement agreements up to the \$10,000 MOPERM deductible for potential or pending civil litigation matters as recommended by legal counsel representing the College, and that all settlements be presented to the Board for ratification upon the College's receipt of a copy of the executed settlement agreement.

1.10. Presentation – Statewide Indicators for Community College Performance

Mr. John Cosgrove, Director of Institutional Research and Planning, presented on Missouri Community College Public Policy Questions and Key Performance Indicators and answered questions from the Board.

1.11 Approval of 2012 Board of Trustees Meeting Schedule

On motion by Dr. Ordinachev, the Board unanimously approved the 2012 meeting schedule all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

1.12. Approval of Resolution Re September 29, 2011 Executive Session of the Board of Trustees

On motion by Ms. Fitzgerald, the Board unanimously approved, by a roll-call vote, the resolution scheduling an executive session on September 29, 2011, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

1.13. Approval of Resolution Urging Members of Congress to take Action to Ensure that the Pell Grant program receives the Necessary Funding to Continue to help Millions of Americans Enroll in and Complete College

On motion by Dr. Ordinachev, the Board unanimously approved a resolution Urging Members of Congress to take Action to Ensure that the Pell Grant program receives the Necessary Funding to Continue to help Millions of Americans Enroll in and Complete College, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

1.13 A. Approval of AACC *Call to Action* Resolution

On motion by Ms. McNeil, the Board unanimously approved a resolution committing St. Louis Community College to promote the development and implementation of policies, practices, and institutional cultures that will produce 50% more students with high quality degrees and certificates by 2020, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

1.14. Chancellor's Report

Dr. Dorsey advised the Board that enrollment is up .7 percent over last year. She said she continues to meet with community leaders and has been to most of the campuses at least three times in her first 60 days.

Dr. Dorsey commended Rod Nunn on the State of St. Louis Breakfast. She said it was a pleasure to attend service week and speak to each campus. She thanked the Presidents for inviting her to their campuses. She said she is working on transparency and having employees understand the role of the district office.

Dr. Dorsey said Amnesty day was a great collaboration and commended Anisha Morrell Charles for her work with Better Family Life on the event. She said 1,500 to 2,000 people passed through the event held at Meramec and 8,000 attended at Forest Park. She said many people completed cards and we touched base with groups of people we otherwise may not have been able to access.

She plans to work on the strategic plan and budgeting at the upcoming Leadership Team retreat, and said the strategic plan will drive budget priorities.

Dr. Dorsey then added that she attended the kick-off meeting of *AACC's 21st-Century Commission on the Future of the Community Colleges* and was proud to be involved in such an important event. She said the final report from the commission will be released at the AACC Convention in Orlando.

Dr. Dorsey then reminded the Board of the ribbon cutting to be held August 29 at 2:30 p.m. at the new Center for Workforce Innovation, hosted by Rod Nunn and Marcia Pfeiffer.

1.15 For the Good of the College Report

Ms. Hattman congratulated Margo McNeil for being a recipient of the Athena Award and advised that Ms. McNeil would be honored at a luncheon in November. She then congratulated Rod Nunn on the State of St. Louis Breakfast. She then congratulated Becky Garrison on the Central Regional Board Professional Staff Award from the Association of Community College Trustees.

Ms. Hattman also thanked Pam McIntyre for hosting the Board meeting.

II. INSTRUCTION AND STUDENT SERVICES

Approval of Program Recommendations and Revisions

No items.

III. HUMAN RESOURCES

Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit B attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or her designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

IV. BID AWARDS

Acceptance of Bids/Ratification of Contracts

The Board, by consent, voted unanimously to approve the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit C attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit C; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

Dr. Larson moved to approve agenda item 4.3.1, a recommendation for award with American Boiler. Following discussion regarding the age of the boiler, State Statute surrounding the bid process and assessment of quality, the Board, by a vote of 4 to 2, with trustees Fitzgerald and Jackson voting “No,” approved agenda item 4.3.1 all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein.

Ms. Fitzgerald then moved to approve agenda item 4.3.2, a recommendation for award with Heartwood Floors. Following discussion, the Board unanimously approved agenda item 4.3.2 all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein.

V. FINANCE

Budget

A. Financial Reports

The following financial reports as of June 30, 2011, were submitted for the Board's information: executive summary, preliminary budget status report general operating fund through June 30, 2011, preliminary budget status reports – auxiliary, rental of facilities and agency: July 1, 2010 - June 30, 2011, preliminary student financial aid fund, July 1, 2010 – June 30, 2011, preliminary Center for Business Industry and Labor budget status report: July 1, 2010– June 30, 2011 and preliminary restricted general fund budget status report: July 1, 2010 – June 30, 2011.

B. Warrant Check Register – July, 2011

The Board by consent approved all expenditures made in accordance with the Warrant Check Register for the month ending July 31, 2011.

C. Ratification of Investments

The Board by consent ratified investments/daily repurchase agreements made by the Treasurer of the District during the month of July, 2011, for which bids had been received in accordance with Board Policy, all as more fully set forth in Exhibit D attached hereto and by this reference incorporated herein.

VI. CONTRACTS AND/OR AGREEMENTS

Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit E attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

VII. ACCEPTANCE OF EXTERNAL FUNDS

Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit F attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

VIII. INSURANCE

No items.

IX. NEW BUSINESS

9.1. Citizens Desiring to Address the Board Regarding Other Concerns

None.

XI. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Rebecca Garrison
Associate for Board Relations

MEMORANDUM

To: Board of Trustees
FROM: Myrtle E.B. Dorsey
DATE: August 24, 2011
SUBJECT: Board Agenda Modifications

Section	Page No.	Revision	
III	1	3.1	Add: Appointments / Full-Time / Professional Staff at Forest Park, 2011-2012: Mark Christopher; Coord, EMS Program; P 8; \$43,847; effective 08/26/2011
III	3	3.1	Add: Appointments / Full-Time Faculty at Forest Park, 2011-2012: Joe Fackelman; Assistant Professor; III-A; \$55,897; effective 08/26/2011
III	5	3.1	Add: Appointments / Part-Time Classified Staff at Wildwood, 2011-2012: Arden Guthrie; Educational Assistant II, P-T, continuing; PT 3; \$15.33/hr; effective 08/25/11
III	6	3.2	Delete: Other Personnel Actions / Classification Review / Administrative / Professional Staff at Cosand Center; 2011-2012: John Cosgrove; Dir, Strategic Plng & Assessment; A 19; \$119,239; reclassification; effective 09/01/11 Add: Other Personnel Actions / Classification Review / Administrative / Professional Staff at Cosand Center; 2011-2012: John Cosgrove; Dir, Institutional Research & Planning; A 17; \$124,857; additional responsibility for Assessment; effective 09/01/11-10/31/11
IV	11	4.32	Add: Revised Recommendation for Award/Physical Facilities: Heartwood Floor Company (attached)

4.3.2 Recommendation for Award/Physical Facilities:

Board approval is requested for award of **CONTRACT F 12 401, RESTRIPIING & REFINISHING GYMNASIUM FLOOR, ST. LOUIS COMMUNITY COLLEGE AT FOREST PARK** to **HEARTWOOD FLOOR COMPANY**, for **\$43,000.00**.

<u>Contractor</u>	<u>Base Bid</u>
HEARTWOOD FLOOR COMPANY	\$ 43,000.00
Thomas L. Young dba TNT Enterprises	51,060.00

Description:

The existing gymnasium floor needs to be refinished to provide an appropriate playing surface for athletics and physical education classes. To add the logos and colors for the district-wide athletic teams, the floor will be sanded and restriped before refinishing.

Plans and specifications were prepared by the Physical Facilities/Engineering and Design Department.

Funding:

This project will be funded from Capital budgets: Fiscal year 2011/12, Tab K, Page 1, Item # 13.

Advertisements:

Advertisements were placed with St. Louis Daily Record, St. Louis Countian, St. Louis American, St. Louis Metro Sentinel, The Builders Association, Contractors Assistance Centers, e-Plan, McGraw-Hill Construction News and Mo-Kan/St. Louis Construction Contractors Assistance Center.

Minority Contractors: No known minority company received plans and specifications. No known minority company submitted a bid for this project.

1.11 Recommended Approval of 2012 Board of Trustees Meeting
Schedule - Votes Required: Majority of Board Present

2012 MEETING SCHEDULE WITH LOCATIONS
BOARD OF TRUSTEES

DATE	MEETING	LOCATION
January 26	Regular Meeting	Cosand Center
February 23	Regular Meeting	Cosand Center
March 29	Regular Meeting	Cosand Center
April 26	Regular Meeting	Forest Park
May 31	Regular Meeting	Florissant Valley
June 28	Regular Meeting	South County Education and University Center
July 26	Regular Meeting	Wildwood
August 30	Regular Meeting	Corporate Center
September 27	Regular Meeting	Harrison Center
October 25	Regular Meeting	Meramec
November 29	Regular Meeting	Center for Workforce Innovation
December 20	Regular Meeting	Cosand Center

Board Retreat and work sessions to be scheduled as needed.

Board/SCHD2012.doc

1.12 Resolution re September 29, 2011 Executive Session of the Board of Trustees
Roll Call Vote
Votes Required: Majority of Board Present

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of a closed meeting, record and vote on September 29, 2011, at 6 p.m. at the Cosand Center, 300 S. Broadway, St. Louis, MO, in the Executive Board Room for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [9]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [13]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

1.13 Recommended Approval of Resolution Urging Members of Congress to take Action to Ensure that the Pell Grant Program receives the Necessary Funding to Continue to Help Millions of Americans Enroll in and Complete College - Votes Required: Majority of Board Present

WHEREAS, community colleges educate and train nearly half of all undergraduates in America, and more than 40 percent of those undergraduates are the first in their families to attend college; and

WHEREAS, postsecondary education is rapidly becoming a minimum requirement for employers seeking to hire trained personnel, and by 2018, the United States workforce will need 22 million new workers with college degrees, according to a June 2010 report by the Georgetown University Center on Education and the Workforce; and

WHEREAS, the Pell Grant program is by far the largest source of financial aid for community college students, many of whom would be unable to afford college without it; and

WHEREAS, there were 14,528 Pell Grant recipients at St. Louis Community College in academic year 2009-2010, with each recipient receiving on average a \$2,925 Pell Grant; and

WHEREAS, a total of \$42,496,193 in Pell grants were awarded to St. Louis Community College students in 2009-2010; and

WHEREAS, community college leaders have resolved to increase college completion rates in a nationwide call to action, and the Pell Grant remains an essential resource for students to stay in school and complete their degrees;

RESOLVED, THAT THE BOARD OF TRUSTEES OF ST. LOUIS COMMUNITY COLLEGE urges members of Congress to take action to ensure that the Pell Grant program for college students remains vital, including maintaining a \$5,550 maximum award and the current EFC maximum threshold of 5,273, so that the program may continue to help millions of Americans receive the critical financial aid they need to enroll in and complete college.



8/24/11

Melissa Hattman, Board Chair

Date

Accepting the College Completion Challenge

A Call to Action

In recognition of the central role that St. Louis Community College has in meeting the educational and training needs in our community and, more broadly, in contributing to an educated U.S. citizenry and a competitive workforce, we pledge to do our part to increase in the number of Americans with high quality postsecondary degrees and certifications to fulfill critical local, state, and national goals. With the "completion agenda" as a national imperative, St. Louis Community College has an obligation to meet the challenge while holding firmly to traditional values of access, opportunity, and quality.

- We believe the student success and completion agenda is the future of St. Louis Community College.
- We believe that completion matters and that every student counts.
- We believe in every student's potential and responsibility to succeed—and that an engaged student is more likely to persist in college.
- We believe the "open door" must not be a "revolving door," and that St. Louis Community College must take responsibility for student success.
- We believe that community colleges are the gateways to the middle class and beyond for millions of Americans.
- We believe that community colleges are an invaluable economic engine driving the nation toward renewed and sustained economic prosperity.
- We believe that talented and committed people working "heart and soul" at St. Louis Community College are ready to take on leadership roles to increase student success and college completion.
- We believe in change in institutional culture, from emphasis on access only to emphasis on access and success.
- We commit to courageous conversations about diversity, equity, and evidence reflecting student success and institutional performance.
- We commit, while increasing success rates for all students, to eliminating the attainment gaps that separate student groups on the basis of race, ethnicity and family income.
- We commit to acting on facts to make positive changes in the interest of student success and college completion.
- We commit to promoting faculty and staff development focused on evidence based educational practice.
- We commit to providing development opportunities, for college administrators, trustees, faculty, staff, and students to build and sustain leadership for student success.
- We ask every trustee, administrator, faculty member, counselor, advisor financial aid officer, staff member, and student organization to examine current practices, to identify ways to help students understand the added value of degrees and certifications, and to help them progress toward their goals.
- We ask every student to help one other student succeed.
- We ask community members to support and work with us to help more students succeed.
- We ask elected officials to create the policy conditions that enable, support, and reward our work to strengthen student success.
- We ask other community colleges to join us by signing and sharing this commitment and call to action.

This signed Call to Action commits St. Louis Community College to promote the development and implementation of policies, practices, and institutional cultures that will produce 50% more students with high quality degrees and certificates by 2020. We call upon every sector and constituency of our college and community to join us in this work. **Our democracy needs every one of us.**

Melissa Hattman
Chair, Board of Trustees

Elizabeth Fitzgerald
Trustee

Ann H. Johnson
Trustee

Robert J. Dink
Trustee

Michael J. Porey
College President/Chancellor

Jean Ordino
Trustee

Walter R. Jackson
Trustee

8/24/11
Date



Board of Trustees Agenda

August 24, 2011

Section III

HUMAN RESOURCES

Consent

The human resources items require approval by law and/or approval in accordance with Board Policy. One motion is required to provide action on all items.

Votes Required: 4

3.1

APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RGE	ANNUAL RATE	COMMENTS	EFFECTIVE DATE
Colvin, Sebrina	C	MC	Academic Advisor, 36 week	P 8	\$29,897.00	Minimum for the range	09/06/11 - 06/30/12
Voorhees, Heather	C	MC	Educational Assistant III, 36 week	P 7	\$27,174.00	Minimum for the range	08/25/11 - 06/30/12
Brady, Benjamin	C	MC	Educational Assistant III, 36 week, temporary	P 7	\$27,174.00	Minimum for the range	08/25/11 - 12/23/11
Crowe, Richard	N	CC	Application & Systems Analyst / Programmer – Senior	P 11	\$58,356.10	Salary is in accord with Board Policy E1.2, <u>Salary Range Conditions</u>	09/08/11 - 06/30/12
Heal, Catherine	C	CC	Total Compensation Specialist	P 10	\$48,227.00	Minimum for the range	08/25/11 - 06/30/12
Mosby, Keith	N	CC	Server Systems Analyst	P 11	\$53,051.00	Minimum for the range	08/29/11 - 06/30/12
Gioia, Daniel	N	CC	Server Systems Analyst	P 11	\$53,051.00	Minimum for the range	08/29/11 - 06/30/12
Aumann, Patricia	C	W	Coordinator, Campus Life & College Transition	P 10	\$59,232.00	Salary is in accord with Board Policy E1.2, <u>Salary Range Conditions</u>	08/25/11 - 06/30/12
Pollard, Jean	N	FP	Manager, Emerson Center / Center for Workforce Innovation	P 13	\$64,069.00	Minimum for the range	09/12/11 - 06/30/12

Aumann and Pollard are new positions; all others are replacement positions.

08/24/11

3.1

APPOINTMENTS / PART-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Jones, Darren	C	HP	Athletic Trainer, part-time, continuing	PR 8	\$18.37 / hr	Minimum for the range	08/25/11-06/30/12

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3.1

APPOINTMENTS / FULL- TIME FACULTY

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RGE	ANNUAL RATE	COMMENTS	EFFECTIVE DATE
Elkin, Thomas	N	FP	Instructor I, temporary	I-I	\$47,281.00	Salary is in accord with Board Policy D1, <u>Faculty / Initial Placement</u>	08/16/11- 12/19/11
Kraus, Janet	C	FP	Assistant Professor, temporary	III-H	\$60,492.00	Salary is in accord with Board Policy D1, <u>Faculty / Initial Placement</u>	08/16/11- 12/19/11
Agard, Connie	N	FV	Instructor II, temporary	II-I	\$54,509.00	Salary is in accord with Board Policy D1, <u>Faculty / Initial Placement</u>	08/16/11- 12/19/11

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All are temporary replacements.

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3.1

APPOINTMENTS / FULL-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Spencer, Jo Anna	N	CC	Total Compensation Representative	CN 6	\$1,341.96 bi-weekly	Minimum for the range	08/25/11
Banks, Katrina	N	CC	Finance Administrative Assistant	CU 6	\$1,255.69 bi-weekly	Minimum for the range	09/08/11
Stewart, Peter	C	MC	Distribution / Mail Clerk	CU 4	\$1,096.50 bi-weekly	Minimum for the range	08/25/11
Madison-Askew, Colletta	C	MC	Student Services Assistant II	CU 4	\$1,183.42 bi-weekly	Salary is in accord with Board Policy E1.2, <u>Salary Range Conditions</u>	09/06/11
Rossi, Emily	N	MC	Educational Assistant I, 36 week, temporary	CU 5	\$14.99 / hr	Minimum for the range	08/25/11

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All are replacement positions.

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3.1

APPOINTMENTS / PART-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Brown, Theresa	C	MC	Clerk II, part-time, continuing	PT 3	\$12.01 / hr	Salary is in accord with Board Policy E1.2, <u>Salary Range Conditions</u>	08/25/11 - 06/30/12
Brewer-Cusi, Lisa	N	MC	Clerk-Typist, part-time, continuing	PT 3	\$11.58 / hr	Minimum for the range	08/25/11 - 06/30/12
Monserate, Lisa	N	CC	Administrative Secretary, part-time continuing	PT 5	\$14.40 / hr	Minimum for the range	08/25/11 - 06/30/12
Selby, Becky	N	W	Secretary, part-time, continuing	PT 4	\$12.91 / hr	Minimum for the range	08/25/11 - 06/30/12

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3.2

OTHER PERSONNEL ACTIONS / CLASSIFICATION REVIEW / ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOC		TITLE	RGE	FY12 BASE RATE	ADDITIONAL COMP RATE	NEW BASE RATE	COMMENTS	EFFECTIVE DATE
Cosgrove, John	CC	To:	Dir, Strategic Plng & Assessment	A 19	\$113,561.38	\$124,857.00	\$119,239.00	Salary is in accord with Board Policy E1.2, <u>Salary Range Conditions</u>	09/01/11-06/30/12
		From:	Dir, Institutional Research & Plng	A 17					
Benesh, Gina	CC	To:	Mgr, Career & Tech Resources	P 13	\$60,294.08	\$66,039.00	\$64,069.00	Minimum for the range	09/01/11-06/30/12
		From:	Mgr, Career & Tech Ed Comp / Mkt	P 12					
Young-Abotsi, Kirsten	CC	To:	Mgr, DW Instructional Resources - Systems	P 12	\$55,073.83	N/A	\$58,358.00	Minimum for the range	09/01/11-06/30/12
		From:	Mgr, Library Systems	P 11					
Bennett, Carol	CC	To:	Mgr, DW Instructional Resources - Collection Services	P 12	\$57,438.72	N/A	\$58,358.00	Minimum for the range	09/01/11-06/30/12
		From:	Mgr, Bibliographic & Cataloging Services	P 11					
Linkous, Kimberly	CC	To:	Coord, DW Instruct Resources - Acquisitions	P 9	\$42,372.72	\$46,550.61	\$43,846.00	Minimum for the range	09/01/11-06/30/12
		From:	Coord, Library Services	P 8					

All are reclassifications

08/24/11

3.2

OTHER PERSONNEL ACTIONS / CLASSIFICATION REVIEW / ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOC	TITLE	RGE	FY12 BASE RATE	ADDITIONAL COMP RATE	COMMENTS	EFFECTIVE DATE
Meaders-Booth, Jacqueline	MC	Mgr, Career & Emp Svc	P 11	\$53,293.65	\$55,958.33	Additional responsibility for District-wide administration of E-Recruiting system	07/01/11

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08/24/11

3.4 OTHER PERSONNEL ACTIONS / REQUEST FOR UNPAID LEAVE OF ABSENCE / FACULTY

NAME	LOCATION	TITLE	EFFECTIVE DATE
Liu, Grace	FP	Professor	08/16/11-12/19/12

3.4 OTHER PERSONNEL ACTIONS / REQUEST FOR UNPAID LEAVE OF ABSENCE / CLASSIFIED STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Rombauer, Joseph	MC	Housekeeper	07/03/11-04/01/12
Johnson, Sharon	FP	Housekeeper	07/25/11-01/10/12

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08/24/11

3.4

OTHER PERSONNEL ACTIONS / RETIREMENTS / CERTIFICATED STAFF

NAME	LOCATION	TITLE	YEARS OF SERVICE	EFFECTIVE DATE
Wilcox, Judy	MC	Secretary	22	08/01/11

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3.4 OTHER PERSONNEL ACTIONS / RESIGNATIONS / FACULTY

NAME	LOCATION	TITLE	EFFECTIVE DATE
Thayer, William	MC	Associate Professor	08/12/11

3.4 OTHER PERSONNEL ACTIONS / RESIGNATIONS / CLASSIFIED STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Jones, April	MC	Housekeeper	07/29/11
Spencer, Donnice	FV	Housekeeper	07/28/11
Jones, Mark	FP	Stationary Engineer	08/11/11

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3.4 OTHER PERSONNEL ACTIONS / REVISIONS TO PREVIOUSLY-APPROVED ITEMS

Board of Trustees approval on 06/16/11, p 2:

3.1 Appointments / Full-time Faculty

Revise salary for Rachel Martin, Instructor / Reading, from \$50,861.00 to 2011 step D of \$51,127.00
08/16/11-05/14/12

Board of Trustees approval on 07/28/11, p 1:

3.1 Appointments / Full-Time Administrative / Professional Staff

Revise salary for Dana Austin-Cooper, Academic Advisor, 52 week, from \$39,851.00 to \$40,604.00 to reflect 07/01/11 general increase, 09/01/11-06/30/12

Revise salary for Jean Cromley, Academic Advisor, 36 week, from \$29,888.56 to \$31,298.03 to reflect 07/01/11 general increase, 09/01/11-06/30/12

Revise salary for Jane Tucker, Specialist / SV for the Disabled, from \$43,846.00 to \$49,288.84 08/01/11-06/30/12

Revise salary for Theresa Smythe, Specialist / SV for the Disabled, from \$43,846.00 to \$46,038.30 08/01/11-06/30/12

3.1 Appointments / Full-Time Faculty, p 2:

Revise title for Christopher Cronin from Instructor II to Instructor II, temporary

Revise effective date for Phyllis Davis, Assistant Professor, temporary, from 08/16/11-05/14/11 to 08/16/11-12/19/11

Revise salary for Wesley Bell, Assistant Professor, from \$56,714.00 to 2011 step C of \$57,286.00

3.2 Other Personnel Actions / Classification Review / Classified Staff, p 4b

Rescind 5% lead premium for Dennis Krumlinde, General Maintenance Mechanic; rate remains \$27.98 / hr

Board of Trustees Agenda

August 24, 2011

Section IV

BID AWARDS

Consent

The bid award recommendations require approval by law and/or approval in accordance with Board Policy. One motion is required to provide action on all items.

Votes Required: 4

4.1.1 Recommendation for Award/Purchasing

Board of Trustee approval is requested for the renewal and/or award of additional funds to the four (4) contracts listed below:

- A. **Contract B0002580** with ***FIRST CAPITOL COURIER, INC.***, for local courier service, was originally approved for award by the Board of Trustees, on September 24, 2009, Agenda Item 4.1.4, in an amount not to exceed \$70,000.00, for a period of one (1) full year, to begin October 1, 2009, with options to renew for a second and third year. The Board of Trustees approved a one year renewal and increase in award of \$40,000.00 on August 26, 2010, Agenda Item 4.1.1-A. The College now wishes to renew this contract for the final year, with an award increase of \$60,000.00 to accommodate additional expenses anticipated for service to the Harrison Center and the Corporate Center. Therefore, the following action is requested:

Current approved contract award amount:	\$110,000.00
<i>Requested approval of additional funds:</i>	<i>+\$ 60,000.00</i>
<i>Revised total contract award amount:</i>	<i>\$ 170,000.00</i>
<i>Requested contract renewal:</i>	<i>+ 1 year</i>
<i>Revised total contract period:</i>	<i>3 years</i>
Current contract expiration date:	September 30, 2011
<i>Revised contract expiration date:</i>	<i>September 30, 2012</i>

- B. **Contract B0002705** with ***AMERICAN DATABANK*** for routine criminal background check, drug testing and immunization tracking services for Nursing, Allied Health and Teachers Education programs was originally approved by the Board of Trustees on September 21, 2010, Agenda Item 4.1.3, in an amount not to exceed \$100,000.00 per year, for a period of one (1) full year, to begin October 15, 2010, with an option to renew for four (4) consecutive years. The total student expenditure (1,335 students) for the first year has been approximately \$80,000.00. As the vendor has performed to the satisfaction of the Nursing, Allied Health and Teachers Education departments, the College now wishes to renew this contract for the optional four (4) consecutive years. The following action is requested:

Current approved award amount:	\$100,000.00
<i>Requested approval of additional funds:</i>	<i>+\$300,000.00</i>
<i>Revised total contract award amount:</i>	<i>\$400,000.00</i>
<i>Requested contract renewal:</i>	<i>+ 4 years</i>
<i>Revised total contract period:</i>	<i>5 years</i>
Current contract expiration date:	October 14, 2011
<i>Revised contract expiration date:</i>	<i>October 14, 2015</i>

4.1.1 Recommendation for Award/Purchasing (cont.)

- C. **Contract B0002656** with *NCS PEARSON, INC., SCANTRON CORPORATION* and *EDITS & ERAS* for the routine purchase of test materials was originally approved by the Board of Trustees on April 29, 2010, Agenda Item 4.13, in an amount not to exceed \$50,000.00 per year, for a period of three (3) full years, to begin April 27, 2010, with no guaranteed amount to any one bidder. The current contract balance is \$15,336.00 and our monthly expenditure for the last fifteen (15) months, has been approximately \$2,311.00, therefore, the following action is requested:

Current approved award amount:	\$50,000.00
<i>Requested approval of additional funds:</i>	<i>+\$20,000.00</i>
<i>Revised total contract award amount:</i>	<i>\$70,000.00</i>
Current contract expiration date:	April 26, 2013 (no change)

- D. **Contract B0002583** with *GRADUATION IMAGES* for the routine purchase of graduation photography services was originally approved by the Board of Trustees on November 19, 2009, Agenda Item 4.1.2, in an amount not to exceed \$25,000.00 per year, for a period of one (1) full year, to begin December 1, 2009, with an option to renew for a second and third year. On August 26, 2010, Agenda Item 4.1.1B, the Board approved the 2nd year renewal of this contract with an additional award amount of \$25,000.00. The vendor has performed to the satisfaction of the College and, therefore, we are requesting approval to exercise the option to renew this contract for the third year, as follows:

Current approved award amount:	\$50,000.00
<i>Requested approval of additional funds:</i>	<i>+\$25,000.00</i>
<i>Revised total contract award amount:</i>	<i>\$75,000.00</i>
<i>Requested renewal:</i>	<i>+ 1 year (third year option)</i>
<i>Revised total contract period:</i>	<i>3 years</i>
Current contract expiration date:	November 30, 2011
<i>Revised contract expiration date:</i>	<i>November 30, 2012</i>

4.1.1 Recommendation for Award/Purchasing (cont.)

Funding

(A & C) Expenditures against this contract will be funded from current operating budgets. (B & D) All financial transactions will be made directly between the students and the contractor. (B) Faculty background searches will be made from current operating budgets.

Advertisements

(A-D) The College posts all open competitive bid opportunities on its WEB page and, in compliance with Board Policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00. (A & D) Advertisements were run in the St. Louis Post-Dispatch, the St. Louis American and the St. Louis Argus. (B) Advertisements were run in the St. Louis Post-Dispatch, the St. Louis American, the Metro-Sentinel and the Limelight Newspaper (C) Advertisements and WEB postings are not run on items available from only one source.

4.1.2 **Recommendation for Award/Purchasing**

Board of Trustee approval is requested for a sole source agreement with *AIRGAS MID AMERICA*, for the purchase of compressed industrial gases in an amount not to exceed **\$37,000.00**, for a period of three (3) full years to begin, September 1, 2011.

Description

This contract will be shared by the Physical Facilities, Science, Art and Allied Health Departments at all College locations for the lease and rental of compressed gas cylinders and purchase of compressed gases. The College uses acetylene, argon, helium, carbon dioxide, nitrogen and oxygen gases for welding and various scientific experiments. All compressed gases are sold in cylinders which are owned, inspected, maintained and refilled by the supplier. Since 1975 the College has accumulated 105 lifetime cylinder leases with Airgas Mid America which makes other vendors unable to compete, precluding a competitive bid.

Funding

Purchases made from this agreement will be funded from current operating budgets.

Advertisements

The College posts all open competitive bid opportunities on its WEB page and, in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00. Advertisements and WEB postings are not run on items available from only one source.

4.1.3 Recommendation for Award/Purchasing

Board approval is requested to allow the use of the State of Missouri's contract with **OFFICEMAX** through the Western States Contracting Alliance (WSCA) for the purchase of office supplies and small equipment items for a period of one (1) year and two (2) months, with options to renew for two additional years, to begin October 14, 2011 in an amount not to exceed **\$250,000.00**.

Description

This contract will be used district-wide to purchase office supplies and small equipment on an as needed basis. The vendor will provide a WEB-based ordering system and will provide College staff with training and technical support for the use of their WEB-based on-line catalog. The discounts offered through this cooperative contract will allow the college to reduce spending for office supplies by approximately \$100,000.00 annually.

Most Commonly Purchased Items

Discount off Catalog Price

Notebooks/Post-it Notes/Pads	73.5%
Office Organizers/Desk Accessories	62.5%
Pens and Pencils	75.5%
Markers/Highlighters	63.5%
Fasteners/Clips/File Folders	65.5%
Staplers and Staples	41.5%
Tape	61.5%
Ergonomic Computer Accessories	63.5%
Calculators	56.5%

Funding

Purchases will be funded from current operating and external budgets.

Advertisements

The Western States Contracting Alliance (WSCA) managed all aspects of their bid process, including placement of all notices and advertisements.

4.1.4 **Recommendation for Award/Purchasing**

Board approval is requested to allow the use of the Western States Contracting Alliance (WSCA) contract with **GRAINGER** for the purchase of maintenance, repair and operations supplies and equipment, for a period of three (3) years and six (6) months, with an option to renew for three additional years, to begin August 25, 2011, in an amount not to exceed **\$200,000.00**.

Description

This contract will be used district-wide to purchase supplies and equipment to maintain the College's facilities. Usage of this contract will supplement the current hardware contract and broaden our access to a wide range of industrial supplies and savings.

Product Categories

Discount Off Listed Price

HVAC	15%
Air Filters	40%
Material Handling Repairs	15%
Motors and Accessories	28%
Electrical Repair and Equipment	15%
Power Tools & Accessories	20%
Hand Tools	25%
Welding and Soldering	15%
Lamps, Ballasts, Fixtures	45%

Funding

Purchases will be funded from current operating and external budgets.

Advertisements

The Western States Contracting Alliance (WSCA) managed all aspects of their bid process, including placement of all notices and advertisements.

4.2.1 **Request for Ratification/Purchasing**

Board ratification is requested for the renewal of the annual subscription service for the TouchNet Commerce Management System with *TOUCHNET INFORMATION SYSTEMS, INC.*, in the amount of **\$127,998.35**, which began August 1, 2011.

Description

The TouchNet Commerce Management System includes electronic billing, remote payment, cashiering and market place modules. Renewing this agreement allows the College to securely accept credit card payments, transferring the collecting and retaining of the necessary credit card data to TouchNet Information Systems, Inc., a Payment Card Industry/Data Security Systems (PCI/DSS) compliant processor. TouchNet is a Sungard Banner Partner and provides tightly integrated services between the two technology solutions. TouchNet Information Systems Inc. is the developer and sole source for this product and therefore could not be competitively bid.

Funding

This agreement will be funded from current operating expenses.

Advertisements

The College posts all open competitive bid opportunities on its WEB page and, in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00. Advertisements are not run on items available from only one source.

4.2.2 **Request for Ratification/Purchasing**

Board ratification is requested for the purchase of two (2) Dual Zone Heat Bonders from *HEATCON COMPOSITE SYSTEMS.*, in the amount of **\$30,080.62**.

Description

This equipment will be used in Aerospace Institute's Aircraft Assembly Program offered at the Center for Workforce Innovation for instruction in composite repair. This equipment meets the current standards of the airline industry and is easily upgraded as requirements change.

Bid – B0002863

The evaluation of this bid, which opened June 24, 2011, is listed below:

<u>Bidders</u>	<u>Total Price</u>
<i>Heatcon Composite Systems</i>	\$30,080.62
Atacs Products, Inc.	27,000.00 (failed to meet specifications)
WichiTech Industries Inc.	33,492.42

Funding

This purchase was funded from Training for Tomorrow Grant Funds.

Advertisements

The College posts all open competitive bid opportunities on its WEB page and, in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00.

4.2.3 Request for Ratification/Purchasing

Board ratification is requested for the purchase of wire bundles required for eight (8) classes from **WEST STAR AVIATION, INC.**, in the amount of **\$69,397.00**.

Description

These bundles will be used to conduct the lab projects for the electrical module of the Aerospace Institute's Aircraft Assembly Program offered at the Center for Workforce Innovation. Students will be able to acquire hands-on experience in the most common electrical aircraft production skills including: wire identification, installation of terminals and bundles into aircraft bay simulators, and electrical assembly inspection techniques. Because of the current volatile spot market for electronic components requiring design and construction, four (4) aeronautic suppliers were targeted in the bid process; however, only one vendor meeting all specifications was responsive.

Bid – B0002899

The evaluation of this bid, which opened July 27, 2011, is listed below:

<u>Bidders</u>	<u>Total Price</u>
<i>West Star Aviation, Inc.</i>	<i>\$69,397.00</i>

Funding

This purchase was funded from Training for Tomorrow Grant Funds.

Advertisements

The College posts all open competitive bid opportunities on its WEB page and, in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00.

4.3.1 Recommendation for Award/Physical Facilities:

Board approval is requested for award of **CONTRACT F 12 601, BOILER REPLACEMENT, ST. LOUIS COMMUNITY COLLEGE AT MERAMEC** to **AMERICAN BOILER SERVICES, INC., dba AMERICAN BOILER & MECHANICAL** for **\$98,987.00**.

<u>Contractor</u>	<u>Base Bid</u>
AMERICAN BOILER SERVICES, INC., dba AMERICAN BOILER & MECHANICAL	\$ 98,987.00
SystemAire, Inc.	99,250.00
Bendler Boiler & Mechanical Company, Inc.	114,646.00
C & R Mechanical Company	123,700.00
Corrigan Company	126,500.00
Haberberger, Inc.	139,800.00

Description:

The existing boiler, the main component of a system that supplies heat and hot water to the entire campus, experienced a major failure and is out of service. The damaged boiler will be demolished and a new boiler will be installed, including connecting all piping, valves, and electric. The controls will be integrated into the campus' building automation system (BAS).

Ross & Baruzzini and the Physical Facilities/Engineering and Design Department prepared plans and specifications.

Funding:

This project will be funded from Capital budgets: Fiscal year 2010/11, Tab K, Page 1, Item #10.

Advertisements:

Advertisements were placed with St. Louis Daily Record, St. Louis Countian, St. Louis American, St. Louis Metro Sentinel, The Builders Association, Contractors Assistance Centers, e-Plan, McGraw-Hill Construction News and Mo-Kan/St. Louis Construction Contractors Assistance Center.

Minority Contractors: No known minority company received plans and specifications. No known minority company submitted a bid for this project.

4.3.2

Recommendation for Award/Physical Facilities:

Board approval is requested for award of **CONTRACT F 12 401, RESTRIPIING & REFINISHING GYMNASIUM FLOOR, ST. LOUIS COMMUNITY COLLEGE AT FOREST PARK** to _____, for \$ _____

Contractor

Base Bid

Bid Opening Scheduled August 18, 2011

Description:

The existing gymnasium floor needs to be refinished to provide an appropriate playing surface for athletics and physical education classes. To add the logos and colors for the district-wide athletic teams, the floor will be sanded and restriped before refinishing.

Plans and specifications were prepared by the Physical Facilities/Engineering and Design Department.

Funding:

This project will be funded from Capital budgets: Fiscal year 2011/12, Tab K, Page 1, Item # 13.

Advertisements:

Advertisements were placed with St. Louis Daily Record, St. Louis Countian, St. Louis American, St. Louis Metro Sentinel, The Builders Association, Contractors Assistance Centers, e-Plan, McGraw-Hill Construction News and Mo-Kan/St. Louis Construction Contractors Assistance Center.

Minority Contractors: _____ known minority company received plans and specifications. _____ known minority company submitted a bid for this project.

4.4.1 **Recommendation for Ratification/Physical Facilities:**

Board ratification is requested for **EMERGENCY REPAIR CONTRACT, S6 6048, PRIMARY 5K FEEDER REPLACEMENT, ST. LOUIS COMMUNITY COLLEGE AT MERAMEC** to **GUARANTEE ELECTRICAL CONSTRUCTION** for **\$64,908.00**.

<u>Contractor</u>	<u>Base Bid</u>
GUARANTEE ELECTRICAL CONSTRUCTION	\$ 64,808.00
Sachs Electric	84,900.00
Reinhold Electric, Inc.	97,000.00
PayneCrest Electric, Inc.	102,855.00

Description:

This is a replacement of one of two sets of cables that provide all the power to the campus. There are two cables to provide redundancy so that the campus is never without power. This set of cables has failed and is being replaced as an emergency contract, since there is no backup power if the other set fails as well.

This project is being performed in conjunction with Contract S6 6049, recommendation 4.4.2 of this agenda.

The Physical Facilities/Engineering and Design Department prepared the plans and specifications.

Funding:

This project will be funded from Capital budgets: Fiscal year 2010/11, Tab K, Page 1, Item # 10.

4.4.2 Recommendation for Ratification/Physical Facilities:

Board ratification is requested for **EMERGENCY REPAIR CONTRACT, S6 6049, DUCTBANK FOR PRIMARY FEEDER, ST. LOUIS COMMUNITY COLLEGE AT MERAMEC** to **THE HARLAN COMPANY** for **\$24,800.00**.

<u>Contractor</u>	<u>Base Bid</u>
THE HARLAN COMPANY	\$ 24,800.00
Collins & Hermann, Inc.	40,482.00
R.V. Wagner, Inc.	Disqualified *

* R.V. Wagner, Inc., was disqualified because they did not bid the project as required in the bid specifications.

Description:

The feeder cables are presently routed below the Service Building, making access to the cables for repair or replacement difficult. This contract will install a new concrete ductbank alongside the rear drive. The ductbank will contain two conduits – one to replace the failed feeder cable (recommendation 4.4.1 of this agenda), and one to provide the ability to replace the existing cable when it fails. The work was performed as an Emergency Repair Contract to provide backup power to the campus as soon as possible.

Physical Facilities/Engineering and Design Department prepared the plans and specifications.

Funding:

This project will be funded from Capital budgets: Fiscal year 2010/11, Tab K, Page 1, Item # 10.

4.5.1 Request for Approval/Disposal of Surplus Property

Board approval is requested to dispose of surplus property by sealed bid or auction as listed on the following pages. This property has been declared excess and posted internally for redistribution prior to any item being offered for sale as surplus.

PDF#	QTY	DESCRIPTION	P/N	LOC	CONDITION
10155 A	21	APC-UPS 280		CC	POOR
10155 B	3	Laptops		CC	POOR
10155 C	2	Monitors		CC	POOR
10155 D	1	Dell CPU		CC	POOR
10155 E	3	Boxes of Video Tapes		CC	POOR
10155 F	1	Set of Speakers		CC	POOR
10157 A	9	Boxes of misc. Computer Supplies		CC	POOR
10157 B	3	Projectors		CC	POOR
10157 C	2	Carrying Cases		CC	POOR
10157 D	1	Scanner		CC	POOR
10157 E	1	Set of Speakers		CC	POOR
10157 F	1	Assorted Scrap Metal		CC	POOR
10157 G	1	Visual Display		CC	POOR
10157 H	3	Chairs		CC	POOR
10158 A	3	Boxes of misc. Computer Supplies		CC	POOR
10158 B	2	Boxes of Keyboards		CC	POOR
10158 C	2	Tool Cases		CC	POOR
10158 D	5	Power Supplies		CC	POOR
10220 A	10	Motivational Posters		CC	POOR
10220 B	1	Brother Typewriter		CC	POOR
10220 C	1	Paper Cutter		CC	POOR
10220 D	3	Coat Racks		CC	POOR
10220 E	3	Cork Boards		CC	POOR
10220 F	1	Whiter Board		CC	POOR
10220 G	1	Box of Books		CC	POOR
10220 H	2	VCRs		CC	POOR
10220 I	1	Camcorder		CC	POOR
10220 J	2	TV's		CC	POOR
10220 K	8	2 Draw File Cabinet		CC	POOR
10220 L	6	5 Draw File Cabinet		CC	POOR
10220 M	3	4 Draw File Cabinet		CC	POOR
10220 N	3	Metal Cabinets		CC	POOR
10220 O	1	Lamp		CC	POOR
10220 P	5	Tables		CC	POOR
10220 Q	4	Leather Chairs		CC	POOR
10221 A	12	Keyboards		CC	POOR
10221 B	12	Mice		CC	POOR
10221 C	12	CPU's		CC	POOR
10221 D	12	Monitors		CC	POOR
10221 E	1	Compaq Server		CC	POOR
10221 F	6	Speakers		CC	POOR
10221 G	1	Printer		CC	POOR
10222 A	10	Keyboards		CC	POOR
10222 B	10	Mice		CC	POOR
10222 C	11	CPU's		CC	POOR
10222 D	10	Monitors		CC	POOR

4.5.1 Request for Approval/Disposal of Surplus Property

10222	E	1	Box of Speakers		CC	POOR
10222	F	2	Printer		CC	POOR
10304	A	1	Black Metal Storage Cabinet		CC	POOR
10304	B	4	4-Drawer Lateral File Cabinet w/ top storage compartment		CC	POOR
10304	C	22	Assorted Desk Organizers		CC	POOR
10304	D	1	Brother Electric Typewriter		CC	POOR
10304	E	1	60" Folding Table		CC	POOR
10304	F	1	60" Rectangular Formica Office Table		CC	POOR
10304	G	1	36" Computer Desk - Blue Top		CC	POOR
10304	H	1	60" Work Table with Overhead Sorting Shelves (yellow)		CC	POOR
10304	I	4	Assorted Office Chairs		CC	POOR
10304	J	2	60" Grey Computer Desks		CC	POOR
10304	K	1	3-Drawer Under Cabinet File Cabinet		CC	POOR
10339	A	2	2-Drawer Tan Filing Cabinet		CC	POOR
10339	B	1	L-Shaped Desk (wood top)	105346	CC	POOR
10339	C	1	Desk	107226	CC	POOR
10339	D	1	U-Shaped Desk	105362	CC	POOR
10339	E	1	Desk with credenza and bridge	105436	CC	POOR
10339	F	1	Small Table		CC	POOR
10339	G	1	2-Shelf Cart		CC	POOR
10339	H	1	Plum Task Chair		CC	POOR
10339	I	1	Grey Task Chair		CC	POOR
10339	J	1	Small 2-Drawer Tan File Cabinet		CC	POOR
10348	A	1	Black Desk Pad		CC	POOR
10348	B	1	IBM Typewriter		CC	POOR
10348	C	2	Office Chairs		CC	POOR
10348	D	1	Brother Typewriter		CC	POOR
10348	E	1	Large Tool Case		CC	POOR
10348	F	1	Respirator in Large Case		CC	POOR
10348	G	1	Camera - Sure Shot A40		CC	POOR
40270	A	3	LAB STOOLS, BLACK VINYL UPHOLSTERY		FP	POOR
40270	B	2	ION AIR SELF CONTAINED AIR TREATMENT UNIT 7-D		FP	POOR
40270	C	4	IMMACUL-AIRE AIR PURIFICATION UNIT	2-16907	FP	POOR
40321	A	2	GATEWAY 975 BLACK SERVER		FP	POOR
40321	B	122	DVD DRIVES		FP	POOR
40321	C	2	DELL OPTIPLEX GI		FP	POOR
40321	D		1780PS+ GATEWAY MONITORS		FP	POOR
40321	E	108	4500P PC'S		FP	POOR
40338	A	1	FILE BIN		FP	POOR
40338	B	1	TALL FILE CABINET		FP	POOR
40338	C	1	FOUR DRAWER FILE CABINET		FP	POOR
40338	D	1	TWO DRAWER CABINET		FP	POOR
40341	A	16	CASES OF F32+8SP41ECO BULBS		FP	POOR
40341	B	5	CASES OF 26668 BULBS		FP	POOR
40341	C	1	CASE OF F32+8L741ALTO BULBS		FP	POOR
40341	D	84	F345P41RSWMECO BULBS		FP	POOR
40341	E	30	F34CWRSEWALTO BULBS		FP	POOR
40412	A	1	DPI6196 DATA PROJECTOR, BOXLITE		FP	POOR
40412	B	1	VH4 5391 VCR VHS PLAYER, 4 HEAD, SYMPHONIC		FP	POOR
40412	C	1	VH4 5168 VCR VHS PLAYER, 4 HEAD, SYMPHONIC		FP	POOR
40412	D	1	VH4 8504 VCR VHS PLAYER, SYMPHONIC		FP	POOR
40412	E	1	VH46285 VIDEO CASSETTE PLAYER, PHILIPS		FP	POOR

4.5.1 Request for Approval/Disposal of Surplus Property

40412	F	3	PHILIPS/MAGNAVOX REMOTES FOR VH4 6285		FP	POOR
40412	G	1	ANALOG PHONE TLI-6132		FP	POOR
40412	H	1	PT2-7257 POINTER ELECTRONIC VIDEO		FP	POOR
40412	I	1	TLI-6105 SPEAKER PHONE		FP	POOR
40412	J	1	TL2-6114 ANALOG PHONE		FP	POOR
40412	K	1	TLI-6123 ANALOG PHONE		FP	POOR
40412	L	1	VH4-6187 PHILLIPS VIDEO PLAYER		FP	POOR
40412	M	1	VH4-6230 PHILIPS VIDEO PLAYER		FP	POOR
40412	N	1	VH4-2759 PHILIPS VIDEO PLAYER		FP	POOR
40412	O	1	VH1-1 7211 PANASONIC VHS PLAYER		FP	POOR
40412	P	1	VH1-4196 PANASONIC VHS PLAYER		FP	POOR
40412	Q	1	VH1-7202 PANASONIC VHS PLAYER		FP	POOR
40412	R	1	DATA PROJECTOR DP1-6196		FP	POOR
40413	A	1	VI-1431 SLIDE VIEWER RINGMASTER W/HEADSET		FP	POOR
40413	B	1	C56 STEREO CASSETTE 1495		FP	POOR
40413	C	1	CS4 7015 CASSETTE PORTABLE		FP	POOR
40413	D	1	CS5 MINI CASSETTE RECORDER C35-9989		FP	POOR
40413	E	1	CS5 MINI CASSETTE RECORDER CS5-9961		FP	POOR
40413	F	1	CS5 MINI CASSETTE RECORDER CS5-9952		FP	POOR
40413	G	1	PANASONIC AC ADAPTER/BATTERY CHARGER		FP	POOR
40413	H	2	SHURE HEADWORN DYNAMIC MICROPHONE		FP	POOR
40413	I	1	COBY HEADSET		FP	POOR
40413	J	1	CADETTE MONO HEADSET		FP	POOR
40413	K	1	SCREEN TRIPOD 5 X 5 ST2-0799		FP	POOR
40413	L	1	THREE HOLE PUNCH		FP	POOR
40413	M	5	BLACK CASES (USE UNKNOWN)		FP	POOR
40413	N	5	SLIDE CAROSEL CASES		FP	POOR
40413	O	10	MICROPHONES FOR PORTABLE CASSETTES		FP	POOR
40413	P	2	MICROPHONES		FP	POOR
40414	A	1	SA5-0398 SLIDE LITE TABLE-DESKTOP		FP	POOR
40414	B	1	SA5-0389 SLIDE LITE TABLE-DESKTOP		FP	POOR
40414	C	1	SS3-1342 SLIDE VIEWER	201848	FP	POOR
40414	D	1	KODAK SLIDE STACK LOADER (900071)		FP	POOR
40414	E	1	KODAK CAROUSEL SOUND SYNC MODEL 2		FP	POOR
40414	F	12	SLIDE SYNC REMOTES		FP	POOR
40414	G	1	SLOACC MLTADVANCE (900150)		FP	POOR
40414	H	8	16 MM LENSES		FP	POOR
40414	I	17	SLIDE LENSES TALL LENSES ZOOM KODAK		FP	POOR
40414	J	3	SLIDE LENSES MEDIUM APOLLO FL 3.5 ZOOM		FP	POOR
40414	K	1	SUPERWIDE BUHL OPTICAL LENS		FP	POOR
40414	L	23	KODAK EKTAGRAPHIC FF LENS		FP	POOR
40414	M	1	BUHL OPTICAL LENS - OPAQUE PROJECTOR		FP	POOR
40414	N	21	WIRED SLIDE REMOTE, KODAK		FP	POOR
40414	O	16	SLIDE REMOTE EXT. CORDS, KODAK		FP	POOR
40414	P	1	VI-1422 SLIDE VIEWER RINGMASTER W/HEADSET		FP	POOR
40550	A	1	DXTTR TEACHING MAINKIN	2-09577	FP	POOR
40550	B	1	DXTTR TEACHING MAINKIN MODEL 54-6001	2-12989	FP	POOR
40550	C	1	DXTTR TEACHING MAINKIN MODEL 54-6002	4-04453	FP	POOR
40550	D	1	DXTTR TEACHING MAINKIN MODEL DX III	2-10862	FP	POOR
40550	E	1	DXTTR TEACHING MAINKIN MODEL 54-6002		FP	POOR
40550	F	1	DXTTR TEACHING MAINKIN MODEL 54-6002	013137	FP	POOR
40550	G	1	DXTTR TEACHING MAINKIN MODEL 54-6002	4-10635	FP	POOR

4.5.1 Request for Approval/Disposal of Surplus Property

40550	H	1	BROTHER MFC-8500 FAX/COPIER/SCANNER/PRINTER	FP	POOR
40650	A	2	APC BACK UPS RS 1200	FP	POOR
40650	B	1	PARAGON USER STATION	FP	POOR
40650	C	1	OMNIVIEW PROZ 8-PORT KVM SWITCH	FP	POOR
40650	D	3	DELL OPTIPLEX GX 270 PC	FP	POOR
40650	E	2	GATEWAY PC	FP	POOR
40650	F	3	APPLE POWER MAC G4	FP	POOR
40650	G	1	HP LASER JET 2300N	FP	POOR
40650	H	1	GATEWAY PROFILE 5	FP	POOR
40650	I	5	DELL MONITOR	FP	POOR
40650	J	1	GATEWAY MONITOR	FP	POOR
40651	A	15	APPLE G5 PC'S	FP	POOR
40651	B	15	24" APPLE MONITORS	FP	POOR
40651	C	1	17" APPLE MONITOR	FP	POOR
40651	D	9	ALESIS QS8 88 KEYS KEYBOARDS	FP	POOR
40652	A	1	Gateway G6400	FP	POOR
40652	B	5	Gateway Profile PC	FP	POOR
40652	C	6	17" Gateway LCD Monitors	FP	POOR
40652	D	1	Gateway E6100	FP	POOR
40652	E	1	Gateway E3400	FP	POOR
40652	F	1	Omnitron Desktop PC	FP	POOR
40652	G	1	Dell PC GX270	FP	POOR
40652	H	11	Dell PC GX620	FP	POOR
40652	I	11	Gateway E4100	FP	POOR
40652	J	1	GRT Multisync 15" FE 750 Monitor	FP	POOR
40664		1	TIME CLOCK	FP	POOR
40687		1	DENTAL CHAIR	FP	POOR
40692	A	1	MAGAZINE DISPLAY RACK	FP	POOR
40692	B	1	BOOK DROP CASE	FP	POOR
40692	C	1	HP LASERJET4 PRINTER	FP	POOR
40692	D	1	HP DESKJET 6127 PRINTER	FP	POOR
40692	E	1	SMALL DESK ON WHEELS	FP	POOR
40692	F	2	TELEPHONES MERIDIAN	FP	POOR
40692	G	1	GATEWAY LAPTOP	FP	POOR
40706		1	DOUBLE SINK CABINET	FP	POOR
40716	A	2	Boxes of Keyboards and Speakers	FP	POOR
40716	B	1	Box of Keyboards	FP	POOR
40716	C	13	LCD 17" Monitors	FP	POOR
40716	D	2	Dell 755	FP	POOR
40716	E	12	Gateway E4100	FP	POOR
40719	A	55	Chairs (Tan and Black)	FP	POOR
40719	B	4	Keyboards (1-Gateway, 2-Omnikey, 1-Dell)	FP	POOR
40719	C	1	Box of Real Magic Maxima Graphics Card and Installation Disks	FP	POOR
40719	D	1	Box of Computer Batteries (Multiple kinds)	FP	POOR
40726		1	BOX OF MICE	FP	POOR
40726		1	BOX OF KEYBOARDS	FP	POOR
40726		2	BOXES OF TELEPHONES	FP	POOR
40726		2	NEC COMPUTER MONITORS CRT 17"	FP	POOR
40726		1	DESKJET 895 CXI PRINTER	FP	POOR
40726		1	BOX OF KVM CABLES	FP	POOR
40726		1	BOX OF PROFILE POWER SUPPLIES	FP	POOR
40726		3	DELL GX 620	FP	POOR

4.5.1 Request for Approval/Disposal of Surplus Property

40726	2	GATEWAY 4100		FP	POOR
40726	1	BOX OF POWER SURGES		FP	POOR
40728	4	GATEWAY PROFILE PC'S		FP	POOR
40728	2	SAMSUNG MONITORS 17" LCD		FP	POOR
40728	5	CATALYST 2900 SERIES XL SWITCHES		FP	POOR
40728	1	GATEWAY MONITOR 17" LCD		FP	POOR
40728	1	HP LASERJET 2200		FP	POOR
40728	1	HP LASERJET 6P		FP	POOR
40728	1	HP LASERJET 2420		FP	POOR
40728	1	BOX OF MISC.		FP	POOR
40728	1	BOX OF SPEAKERS		FP	POOR
40728	1	BOX OF GATEWAY PROFILE PC BATTERIES		FP	POOR
40728	1	BOX OF PALM PILOT		FP	POOR
40728	1	BOX OF XTENDA MULTI-USER EXPANSION KIT		FP	POOR
40728	1	BOX OF MULTI-USER COMPUTING TERMINAL		FP	POOR
40729	1	GRAY METAL CABINET		FP	POOR
50238	A 1	Printer: HP LJ4 (s/nJPBK016980)-12192841	3-19725	FV	POOR
50238	B 1	Printer: Apple Laserwriter (BG4222Y91A8)-12192236	3-21102	FV	POOR
50238	C 1	Printer: Apple Laserwriter (BG4422MH1A8)-12192211	3-21101	FV	POOR
50238	D 1	Printer: Apple Laserwriter (BG5060BK1A8)-12192235	3-20832	FV	POOR
50238	E 1	Printer: HP LJ2420 (CADJC70884)-12192852		FV	POOR
50238	F 1	Printer: HP CLJ4550 (JPPRH34905)-12192840		FV	POOR
60240	A 2	Fuji MX2900 Cameras (1999-PO#P4-0062)		MC	POOR
60240	B 1	LowePro Nova Mini Bag (2000-PO#P4-2988)		MC	POOR
60240	C 1	Iomegaclik! Unit		MC	POOR
60240	D 1	AGFA ePhoto 1680 camera		MC	POOR
60240	E 1	TA AdlerRoyal Typewriter SN65475993		MC	POOR
60283	A 1	BLACK & DECKER BENCH GRINDER		MC	POOR
60283	B 1	TIMEBASE CORRECTOR PRIME IMAGE	4-23271	MC	POOR
60283	C 1	TIMEBASE CORRECTOR PRIME IMAGE	4-22784	MC	POOR
60283	D 1	MANFROTTO CAMERA TRIPOD WHEELS	4-23448	MC	POOR
60283	E 1	MANFROTTO CAMERA TRIPOD WHEELS	4-23013	MC	POOR
60283	F 1	MANFROTTO CAMERA TRIPOD WHEELS	4-23447	MC	POOR
60283	G 1	MANFROTTO CAMERA TRIPOD WHEELS	4-23446	MC	POOR
60283	H 1	MANFROTTO CAMERA TRIPOD WHEELS	4-23015	MC	POOR
60283	I 1	MANFROTTO CAMERA TRIPOD WHEELS	4-23014	MC	POOR
60283	J 1	SONY KV9PT50 TV/MONITOR	4-22281	MC	POOR
60283	K 1	SONY KV9PT50 TV/MONITOR	4-22283	MC	POOR
60283	L 1	SONY KV9PT50 TV/MONITOR	4-22282	MC	POOR
60283	M 1	SONY KV9PT50 TV/MONITOR		MC	POOR
60283	N 1	SONY KV9PT50 TV/MONITOR		MC	POOR
60283	O 1	CAMCORDER AG- DVCTP	4-22043	MC	POOR
60283	P 1	CAMCORDER AG- DVCTP	4-23041	MC	POOR
60283	Q 1	CAMCORDER AG- DVCTP	4-23042	MC	POOR
60283	R 1	CAMCORDER AG- DVCTP		MC	POOR
60284	A 1	MAGNAVOX 27" TV C101	4-18966	MC	POOR
60284	B 1	42" WOODEN TV CART		MC	POOR
60284	C 1	PANASONIC CAMCORDER AG-188	4-22291	MC	POOR
60284	D 1	FLAT SCREEN TV TABLE STAND		MC	POOR
60284	E 1	AIWA BOOMBOX CXX-ND 304 W/SPEAKERS		MC	POOR
60284	F 2	LENOXX SOUND BOOMBOX		MC	POOR
60284	G 1	LENOXX SOUND BOOMBOX	4-20611	MC	POOR

4.5.1 Request for Approval/Disposal of Surplus Property

60285	A	1	3M OVERHEAD PROJ 9100	4-19597	MC	POOR
60285	B	15	EXTRON W2 POWER SUPPLIES		MC	POOR
60285	C	1	ALWA BOOMBOX CD3		MC	POOR
60285	D	1	KODAK SLIDE PROJ EKTH III	4-19709	MC	POOR
60285	E	1	KODAK SLIDE PROJ EKTH III	4-17954	MC	POOR
60285	F	1	KODAK SLIDE PROJ EKTH III	4-18959	MC	POOR
60285	G	1	KODAK SLIDE PROJ EKTH III	4-23068	MC	POOR
60285	H	1	KODAK SLIDE PROJ EKTH III	4-23067	MC	POOR
60285	I	2	BUHL 7.87" PROJ LENS		MC	POOR
60285	J	2	42" PROJ CARTS		MC	POOR
60286	A	1	KODAK SL PROJ EKTA III	4-17887	MC	POOR
60286	B	1	KODAK SL PROJ EKTA III W/CASE	4-23069	MC	POOR
60286	C	1	KODAK SL PROJ EKTA III W/CASE	4-18457	MC	POOR
60286	D	1	KODAK SL PROJ EKTA III W/CASE	4-18458	MC	POOR
60286	E	1	KODAK SL PROJ EKTA III	4-16726	MC	POOR
60286	F	1	KODAK SL PROJ EKTA III W/8' LENS	4-16727	MC	POOR
60286	G	1	KODAK SL PROJ EKTA III W/8' LENS	4-16728	MC	POOR
60286	H	1	CHIEF SL PROJ STACKER		MC	POOR
60286	I	1	3M OH PROJ 1825		MC	POOR
60287	A	1	KINO FLEX 8mm CAMERA		MC	POOR
60287	B	1	KBAPU 1x8C-2 8mm CAMERA	4-23062	MC	POOR
60287	C	1	KBAPU 1x8C-2 8mm CAMERA	4-23429	MC	POOR
60287	D	1	KBAPU 1x8C-2 8mm CAMERA	4-23401	MC	POOR
60287	E	1	KBAPU 1x8C-2 8mm CAMERA	4-23401	MC	POOR
60287	F	1	CLOSED CAPTION DECODER		MC	POOR
60287	G	1	KODAK SL PROJ EKTA 111	4-19708	MC	POOR
60287	H	1	ALARON BOOMBOX	4-22542	MC	POOR
60287	I	1	COLORTRAN LQS-10 SPOTLIGHT		MC	POOR
60287	J	1	VIDESSENCE 0200 SPOTLIGHT		MC	POOR
60287	K	1	ELMO 8mm SOUND FILM EDITOR 91215		MC	POOR
60287	L	1	CHINON 2000 GL 8mm PROJ		MC	POOR
60287	M	2	FAULTLESS KITS		MC	POOR
60287	N	1	TASCAM PORTABLE STUDIO 424 NNK 11	4-20134	MC	POOR
60287	O	1	B & H 8mm PROJECTOR		MC	POOR
60287	P	1	GKO 8mm FILM EDITOR		MC	POOR
60290	A	2	EPSON LCD PROJECTOR	N/A	MC	POOR
60290	B	1	TASCAM FW 1884 SOUND CONSOLE	N/A	MC	POOR
60290	C	14	MIC POUCHES	N/A	MC	POOR
60290	D	2	RECHARGEABLE BATTERY PARTS	N/A	MC	POOR
60290	E	1	HP/PAQ POCKET PC	N/A	MC	POOR
60290	F	1	AUDIO MIXER	N/A	MC	POOR
60290	G	3	IMACS	N/A	MC	POOR
60290	H	1	15" APPLE MONITOR	N/A	MC	POOR
60290	I	1	17" APPLE MONITOR	N/A	MC	POOR
60290	J	8	22" APPLE MONITOR	N/A	MC	POOR
60290	K	1	1 DELL COMPUTER & KEYBOARD	N/A	MC	POOR
60290	L	1	APPLE COMPUTOR	N/A	MC	POOR
60290	M	1	BOX MISC COMPUTOR SUPPLIES	N/A	MC	POOR
60290	N	2	CD PLAYERS	N/A	MC	POOR
60301		1	FAX MACHINE		MC	POOR
60302	A	2	METAL STOOLS (BLACK)		MC	POOR
60302	B	1	HEATER		MC	POOR

4.5.1 Request for Approval/Disposal of Surplus Property

60303	A	1	(63030) TYPEWRITER		MC	POOR
60303	B	1	XEROX MEMORYWRITER 6020		MC	POOR
60303	C	1	TABLE W/ROLLERS		MC	POOR
60309		1	Desk Chair		MC	POOR
60322	A	1	HPLJ2015-Printer		MC	POOR
60322	B	1	HPLJ4 - Printer	4-18570	MC	POOR
60323	A	1	JVC AV SOURCE SELECTOR		MC	POOR
60323	B	1	LOWEL PHOTO LITE KIT		MC	POOR
60323	C	1	LOWEL PHOTO LITE KIT BOX ONLY		MC	POOR
60323	D	1	CANNON 8mm PROJECT S-400		MC	POOR
60323	E	3	LOWELL PHOTO LITES		MC	POOR
60323	F	1	ACME-LITE PHOTO LITE KIT		MC	POOR
60323	G	1	BEAULIEU 8mm CAMERA	4-01780	MC	POOR
60323	H	1	KEYSTONE 8mm EDITOR		MC	POOR
60323	I	1	CANNON 5 8mm CAMERA		MC	POOR
60323	J	1	PHOTO COPY STAND		MC	POOR
60323	K	3	SMITH VICTOR LIGHT STANDS		MC	POOR
60323	L	1	BOOGAN LIGHT STAND		MC	POOR
60323	M	1	F&B CECO TRIPOD STAND		MC	POOR
60323	N	1	WOOD TRI POD LEG		MC	POOR
60323	O	1	WOOD TRIPOD STAND		MC	POOR
60323	P	1	SAMSON CAMERO TRIPOD	4-10190	MC	POOR
60324	A	1	JVC 27" TV AV-27615	4-19525	MC	POOR
60324	B	1	27" TV Mount		MC	POOR
60324	C	1	Panasonic Monitor CT-1388	4-23049	MC	POOR
60324	D	1	Panasonic Monitor CT-1388	4-23050	MC	POOR
60324	E	1	6' WallScreen DaLite	4-08703	MC	POOR
60325	A	1	JVC HR-DD740U VHS VCR	4-20593	MC	POOR
60325	B	1	JVC HR-DD740U VHS VCR	4-20592	MC	POOR
60325	C	1	Sony CD Player CDP - Ex400		MC	POOR
60325	D	1	Sony DVD Recorder RDR-GX315		MC	POOR
60325	E	1	Panasonic Monitor CT-1400	4-15821	MC	POOR
60327	A	11	FUJI FILM DIGITAL CAMERA FINE P1x6900	N/A	MC	POOR
60327	B	1	PIONEER LASER DISK PLAYER CLD-1070	4-17628	MC	POOR
60328	A	1	EPSON LCD PROJECTOR	423141	MC	POOR
60328	B	1	EPSON LCD PROJECTOR	4-23232	MC	POOR
60328	C	1	EPSON LCD PROJECTOR	4-23274	MC	POOR
60328	D	1	EPSON LCD PROJECTOR	4-23233	MC	POOR
60328	E	1	EPSON LCD PROJECTOR	4-23286	MC	POOR
60328	F	1	EPSON LCD PROJECTOR	4-23115	MC	POOR
60329	A	1	JVC 27" TV/MON AV-27 BM6	4-18486	MC	POOR
60329	B	1	JVC 27" TV/MON AV-27 BM6	4-18487	MC	POOR
60329	C	1	JVC 27" TV/MAO AV 27750	4-20023	MC	POOR
60329	D	1	JV 27" TV/MAO AV 27750	4-20037	MC	POOR
60329	E	1	PANASONIC TV/VCR AG-513	4-22727	MC	POOR
60329	F	1	UNDER DESK KEYBOARD SHELF	N/A	MC	POOR
60329	G	4	27" TV WALL MOUNTS	N/A	MC	POOR
60329	H	1	EPSON LCD PROJECTOR 835	4-23125	MC	POOR
60342		285	MISC. LIGHTS		MC	POOR
60343		1	METAL CABINET		MC	POOR
60344	A	3	Green task Chairs		MC	POOR
60344	B	1	Blue Task Chair		MC	POOR

4.5.1 Request for Approval/Disposal of Surplus Property

60344	C	1	Brown Task Chair		MC	POOR
60344	D	4	Green Display Rack for Newspapers		MC	POOR
60344	E	1	3-Drawer Lateral File Cabinet	4-07993	MC	POOR
60346	A	2	BOX OF COMPUTER STAND PARTS	N/A	MC	POOR
60346	B	2	RAPID PRINT TIME CLOCK	N/A	MC	POOR
60346	C	1	TELEPHONE	N/A	MC	POOR
60346	D	1	# TURN-O-MATIC	N/A	MC	POOR
60346	E	2	BOXES OF MISC OFFICE SUPPLIES	N/A	MC	POOR
60346	F	2	BOXES MISC SOFTWARE & MANUALS	N/A	MC	POOR
60346	G	4	TASK CHAIRS	N/A	MC	POOR
61111	A	13	Nortel IP Telephones	2002	CC	POOR
61111	B	1	Nortel IP Telephones	2004	CC	POOR
61111	C	18	Nortel IP Telephones	1140E	CC	POOR
61111	D	64	Nortel IP Telephones	1120E	CC	POOR

Board of Trustees Agenda

August 24, 2011

Section V

FINANCE

Consent

The finance items require approval by law and/or approval in accordance with Board Policy. One motion is required to provide action on all items.

Votes Required: 4

5. BUSINESS AND FINANCE

5.1 Budget

- 5.1.1 Executive Summary – Preliminary Financial Results through June 30, 2011.
- 5.1.2 Preliminary Budget Status Summary Report General Operating Fund through June 30, 2011.
- 5.1.3 Preliminary Budget Status Reports-Auxiliary, Rental of Facilities and Agency: July 1, 2010 – June 30, 2011.
- 5.1.4 Preliminary Student Financial Aid Fund: July 1, 2010 – June 30, 2011.
- 5.1.5 Preliminary Center for Business Industry & Labor (CBIL) Budget Status Report: July 1, 2010 – June 30, 2011.
- 5.1.6 Warrant Check Register for July 2011.

5.2 Ratifications

- 5.2.1 Ratification of Investments/Daily Repurchase Agreements executed during the month of July 2011.
- 5.2.2 Ratification of Payments for Services Rendered during the year ending June 30, 2011.
- 5.2.3 Ratification of Adjustments to Fiscal Year 2012 Budget.

**Executive Summary August 24, 2011
(Preliminary Financial Results Through 06/30/2011)****Revenue**

The Budget Status Summary Report shows Actual (Year) to Date revenue of \$169.8 million or 103.2% of budgeted FY 2011 revenue, as compared to \$169.9 million or 104.8% of the prior year budget. Local Taxes exceed last year by \$983k due to rate capacity and the non-reassessment year. Student Fees of \$55.8 million is \$2.5 million or 4.7% higher than last year. Student Maintenance Fee increases over the previous fiscal year are due to the continuing rise in enrollment but without the benefit of a fee increase. State Aid and Other Revenue are lower compared to last year due to a 5.2% reduction in appropriations from the state, closure of the Forest Park and Meramec childcare centers, and continued weakness in investment rates.

Expenditures

YTD Expenditures for FY 2011 are \$146.6 million or 98.9% of the budgeted expenditures, as compared to \$145.1 million or 99.8% of budget for the prior year. The slight increase (\$1.5 million) in Total Expenditures year-to-year is primarily comprised of \$685k higher Salary and Benefits expense and \$1.1million higher Utilities expense over the previous fiscal year. The higher expenditures in salaries, benefits and utilities are offset by \$450k lower general operating expenditures, such as \$187k lower Advertising expense and \$231k lower Professional Service expenses.

Transfers

Transfers for FY 2011 are \$21.1 million or 97.7% of budget as compared to \$28.4 million or 98.2% of the budgeted transfers for the prior year period. The \$4.95 million transfer approved at the October 28, 2010 Trustee's meeting, decreases in planned capital expenditures, and last fiscal year's \$12.0 million transfer to the Plant Fund for Capital are the primary reasons for the difference between FY 2011 and FY 2010.

Please note that since Controller's office is in the process of finalizing the FY 2011 year-end close and the external auditors have started the financial statement audit process on August 22nd, some adjustments to these preliminary amounts may occur. Presentation of FY 2011 audited statements is anticipated at the Board of Trustees Meeting in October.

**Budget Status Summary Report General Operating Fund
St. Louis Community College
Through June 30, 2011 (Preliminary)**

5.1.2

	Original Budget	Revisions*	Revised Budget	Actual to Date**	% of Budget to Date	Prior Year Amount	% of Budget to Date
Revenue							
Local Taxes	62,750,082		62,750,082	63,892,638	101.8%	62,909,328	101.3%
State Aid	46,157,890		46,157,890	46,157,837	100.0%	49,209,294	101.1%
Student Fees	50,886,154		50,886,154	55,756,489	109.6%	53,265,623	117.1%
Other	4,727,917		4,727,917	3,949,983	83.5%	4,547,299	77.7%
Total Revenue	164,522,043		164,522,043	169,756,948	103.2%	169,931,544	104.8%
Expenditures							
Salaries and Wages	96,594,110	101,000	96,695,110	97,532,357	100.9%	96,739,156	101.8%
Staff Benefits	22,683,180	34,000	22,717,180	24,117,219	106.2%	24,226,212	108.7%
Operating	28,578,367	146,531	28,724,898	24,912,182	86.7%	24,095,443	86.0%
Total Expenditures	147,855,657		148,137,188	146,561,758	98.9%	145,060,811	99.8%
Transfers							
To Plant Fund for Capital	8,680,000	4,950,000	13,630,000	13,630,000	100.0%	20,890,000	100.0%
To Restricted Programs (State Aid)	3,278,561		3,278,561	3,278,561	100.0%	3,278,561	100.0%
To Plant Fund Leasehold Bonds	3,318,230		3,318,230	3,318,230	100.0%	3,318,230	100.0%
To Student Financial Aid	1,389,595		1,389,595	893,424	64.3%	877,097	63.1%
Total Transfers	16,666,386		21,616,386	21,120,215	97.7%	28,363,888	98.2%

*Includes Board approved adjustments and transfers from other funds.

**Does not include encumbrances.

5.1.3

St. Louis Community College
Budget Status Report
Auxiliary Enterprise Fund
July, 2010 - June, 2011 Preliminary

	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual To Date</u>	<u>% of Budget To Date</u>
Revenue				
Student Fees	\$ 708,000	\$ 708,000	\$ 742,171	104.8%
Bookstore Sales	12,100,700	12,600,700	12,912,191	102.5%
Copy Centers	1,118,000	1,118,000	1,012,653	90.6%
Food Service / Vending	338,500	338,500	343,963	101.6%
Total Revenue	\$ 14,265,200	\$ 14,765,200	\$ 15,010,979	101.7%
Expenditures				
Salaries and Wages	\$ 2,007,774	\$ 2,007,774	\$ 2,025,590	100.9%
Staff Benefits	442,394	442,394	381,529	86.2%
Operating	2,106,636	2,586,416	2,050,149	79.3%
Items for Resale	8,779,320	8,779,320	9,268,772	105.6%
Total Expenditures	\$ 13,336,124	\$ 13,815,904	\$ 13,726,040	99.3%
Transfers				
Transfer to Capital	\$ 95,000	\$ 95,000	\$ 95,000	100.0%
Transfer to Athletic Scholarships	36,000	36,000	36,000	100.0%
Transfer to Campus Presidents	125,000	125,000	125,000	100.0%
Total Transfers	\$ 256,000	\$ 256,000	\$ 256,000	100.0%
Total Expenditures & Transfers	\$ 13,592,124	\$ 14,071,904	\$ 13,982,040	99.4%

5.1.3

**St. Louis Community College
Budget Status Report
Rental of Facilities
July, 2010 - June, 2011 Preliminary**

	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual To Date</u>	<u>% of Budget To Date</u>
Total Revenues	\$ 27,000	\$ 27,000	\$ 42,743	158.3%
Prior Year's Funds		\$ 74,475		
Expenditures	27,000	27,000	29,721	
Total Expenditures	\$ 27,000	\$ 101,475	\$ 29,721	29.3%

5.1.3

**St. Louis Community College
Budget Status Report
Agency Fund
July, 2010 - June, 2011 Preliminary**

	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Actual To Date</u>	<u>% of Budget To Date</u>
Funds available:				
Student Fees	\$ 150,000	\$ 150,000	\$ 116,210	77.5%
Other Income	175,000	175,000	87,076	49.8%
Prior year's funds		253,707	253,707	100.0%
Total funds available	\$ 325,000	\$ 578,707	\$ 456,993	79.0%
Expenditures	286,342	286,342	128,422	44.8%
Total Expenditures	\$ 286,342	\$ 286,342	\$ 128,422	44.8%
Funds in Excess of Expenditures			\$ 328,571	

5.1.4

**St. Louis Community College
Budget Status Report
Student Financial Aid Fund
July 2010-June 2011 Preliminary**

<u>Funds available</u>	<u>Original Budget</u> *	<u>Revised Budget</u>	<u>Actual</u>	<u>% of Revised Budget</u>
Federal Work Study - Federal Share	\$679,053	\$679,053	\$679,053	100.0%
Federal Work Study - Institutional Match	530,086	530,086	106,368	20.1%
Federal SEOG** - Federal Share	555,615	557,568	557,568	100.0%
Federal SEOG** - Institutional Match	138,904	138,904	66,451	47.8%
Board of Trustees Scholarships	720,605	720,605	362,982	50.4%
Prior year's funds	333,541	303,353	303,353	100.0%
Private Scholarships	<u>72,851</u>	<u>272,610</u>	<u>154,646</u>	56.7%
Total funds available	<u><u>\$ 3,030,655</u></u> *	<u><u>\$ 3,202,179</u></u>	<u><u>\$ 2,230,421</u></u>	69.7%

Expenditures

Federal Work Study Payrolls	\$1,209,139	\$1,209,139	\$785,421	65.0%
Federal SEOG** Grants	694,519	696,472	624,019	89.6%
Board of Trustees Scholarships	1,054,146	1,023,958	666,335	65.1%
Private Scholarships	<u>72,851</u>	<u>272,610</u>	<u>154,646</u>	56.7%
Total expenditures	<u><u>\$ 3,030,655</u></u> *	<u><u>\$ 3,202,179</u></u>	<u><u>\$ 2,230,421</u></u>	69.7%

Federal Pell Grant Expenditures	\$52,674,057
Academic Competitiveness Grant	\$226,654

* Does not include \$695,134 in Loan Fund Balances

** SEOG is the Supplemental Education Opportunity Grant

5.1.5

**St. Louis Community College
Center for Business, Industry, and Labor (CBIL)
Budget Status Report
July, 2010 - June, 2011 Preliminary**

	Original Budget	Adjusted Budget	Actual To Date	% of Budget To Date
<u>Revenues / Resources</u>				
Government	\$ 1,900,000	\$ 2,748,167	\$ 2,748,167	100.0%
Private	3,700,000	3,700,000	2,727,521	73.7%
Account Balances / Projects	1,000,000	1,000,000	1,000,000	100.0%
Total Revenue / Resources	<u>\$ 6,600,000</u>	<u>\$ 7,448,167</u>	<u>\$ 6,475,688</u>	86.9%
<u>Expenditures</u>				
Salaries	\$ 2,200,000	\$ 2,200,000	\$ 968,174	44.0%
Benefits	390,000	390,000	213,157	54.7%
Operating	3,960,000	4,808,167	4,262,416	88.6%
Capital	50,000	50,000		0.0%
Total Expense	<u>\$ 6,600,000</u>	<u>\$ 7,448,167</u>	<u>\$ 5,443,747</u>	73.1%

5.1.6**Warrant Check Register**

The Treasurer of the Board confirms for the month ending July 31, 2011 that the check payments listed thereon have been issued in accordance with the policies and procedures of St. Louis Community College (Junior College District), and in compliance with the appropriation granted by the Board of Trustees as defined in the 2011-2012 Fiscal Year Budgets, and there are sufficient balances in each fund and subfund available for the expenditures for which approval is hereto requested.

5.2.1

Ratification of Investments

Executed During the Month of July 2011

Daily Repurchase Agreements

Purchased Through:	UMB Bank
Purchase Date:	Daily throughout month
Maturity Date:	Overnight
Average Amount Invested:	\$41,057,161.29
Interest Earned:	\$6,137.56
Average Rate Earned:	0.179%
Range of Rates Earned:	.160-.200%

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

Name of Person/Organization	Amount Paid
1617 Enterprises LLC	550.00
Ackumey, Francis Darlington	1,150.00
Adams, Andre Joseph	1,250.00
Alexander, Bob	650.00
Alexander, Cheryl	240.00
Alexander, Gary	1,830.00
Alfaro, Terrance	50.00
Allen, Elliot C	100.00
Allen, Jeremiah	3,220.00
Alvarez, Gina T	150.00
Amies, Marian M	150.00
Anderson, Stephen Damond	75.00
Andrea's Gluten-Free	50.00
Andrews, Brandon James	1,150.00
Anugwo, Udoka	950.00
Appalseed Production Inc	5,000.00
Appelbaum, Thomas E	350.00
Arca, Paul	50.00
Arenson, Adam	100.00
Armit, Jennifer Rae	100.00
Arts & Treasures From Latin America	1,500.00
Avakyan, Svetlana A	150.00
Badham Wilt, Mary	3,000.00
Baker, Frank	1,000.00
Barlow, Don	50.00
Beck, Dennis	280.00
Beck, Joanne	50.00
Beckmann, Gerald	320.00
Bell, Alice D	150.00
Benchabane, Madjid	285.00
Bensinger, Jennifer M	200.00
Berry, William E	4,000.00
Biehl, Mark	225.00
Biernacki, Kyle	270.00
Biser, David B	266.00
Bishop, Melanie	4,000.00
Bitzer, Joe	100.00
Blanc, Raymond	1,400.00
Blasingame, Joe L	100.00
Blum, Pamela	2,200.00
Bolden, Michael	160.00
Bonner, Guy Evans	750.00
Bono, Sam B	190.00
Booher, Larry	95.00
Borrer, Clinton Keith	60.00
Borrowman, Elizabeth Alice	300.00
Bort, Margaret P	640.00
Bossi, Madison Lee	266.44
Bouc, John	140.00

*This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

Name of Person/Organization	Amount Paid
BoVance, Christopher L	315.00
Bowen, Rick	615.00
Bozif, Curtis Anthony	300.00
Bradley, Stephan	100.00
Brasher, Mike	140.00
Briggs, Jimmie	100.00
Briney, Marc	140.00
Briscoe, Michael Dylan	90.00
Brooks, Jeremy	900.00
Brooks, Zachary W	500.00
Bross, Mark K	280.00
Brown, Cheryl	1,000.00
Brown, David	950.00
Brown, Derrick P	300.00
Brown, Joseph Michael	500.00
Brown, Sandra A	300.00
Bryant, J Phillip	75.00
Buchheit, Kevin C	840.00
Burns, Corey A	100.00
Burns, Derry L	1,150.00
Burton, Eric Anthony	400.00
Busse, Richard George	1,375.00
Butler, Mark	420.00
Cable, Mark S	160.00
Cagle, Robert L	500.00
Campbell, Arthur L	1,400.00
Campbell, David	1,350.00
Campbell, James C	110.00
Campbell, Kenneth M	600.00
Campbell, Orlando Ramon	400.00
Carbery, Kevin	200.00
Carlson, Charles L	160.00
Carpenter, Ryan	250.00
Cartwright, Robert	400.00
Casanover, Vickie L	600.00
Castillo, Pedro	800.00
Catanzaro, Francis	102.00
Cathey, Larry R	240.00
Chai, Quan Shui	240.00
Chambers, Dail L	400.00
Choe, Moon S	300.00
Claton, Bob	980.00
Clayman, Cynthia J	420.00
Clemmons, Craig L	400.00
Clifton, Ken	95.00
Coale, Jason	675.00
Cohen, Margaret W	750.00
Cohn, Don E	150.00
Collier, Annie B	50.00

***This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.**

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

Name of Person/Organization	Amount Paid
Collins, Ray	765.00
Colter, Dot	160.00
Convergence Dance & Body Center	300.00
Conway, Latoya Kaye	200.00
Conway-Long, Don	250.00
Cook, Don W	50.00
Corley, Nathaniel D	60.00
Cornejo, Alex E	50.00
Cornute, Bonita	200.00
Cotton, Adrian A	100.00
Courisky, Dawn	129.00
Cultural Arts Center of St Louis LLC	100.00
Cunningham, Carey	100.00
Curtis, David	500.00
Curtis, Fred	420.00
Dacey, John	140.00
Dance Plus	250.00
Daniel, Lloyd	5,000.00
Davenport, Daniel R	95.00
David J Smith	300.00
Davidson, Michelle L	150.00
Davis, Devon Q	150.00
Davis, Ja-Mes A	280.00
Davis, Kelly N	1,405.00
Dean, LaKeshia M	200.00
DeBoe, Eric Allan	560.00
DeGreeff, Vince	2,595.00
DeShields, Kenneth	50.00
DiPasquale, Tony	1,150.00
Dobrich, Devon A	1,120.00
Donnelly, Maggie	235.00
Donnelly, Patrick	780.00
Dorsey, Dwight L	350.00
Dorsey, Joshua Alexander	135.00
Doss, Stacia Renee	70.00
Doty, Timothy Ryan	1,405.00
Dowden-White, Priscilla A	100.00
Dowling, Joshua Seth	250.00
Drozd, James	140.00
Dunahue, Robert	390.00
Dunlap, Michael Odell	200.00
Dunn, Dale	530.00
DuPont, Bill	130.00
Durbin, David E	140.00
Eggleston, Tami J	125.00
Elam, Robert J	350.00
Elliott, Brandon Earl	45.00
Ellis, Paul	280.00
Elsnpeter Productions	500.00

*This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

Name of Person/Organization	Amount Paid
Elwood, Nicholas T	300.00
Equinox Chamber Players	500.00
Erb, Roger	500.00
Etiquette Saint Louis	500.00
Evans, Vince	300.00
Falker, Frederick G	1,345.00
Farmer, Cindy	540.00
Farnsworth, Kent A	800.00
Fiala, Neil S	2,350.00
Finegold, Spencer	200.00
Fleeman, Darcell L	140.00
Flynn, Patrick	300.00
Foster, Duane	300.00
Foster, Jennifer	150.00
Fowler, Timothy M	850.00
Fox, Charles E	100.00
Frey, Bob	140.00
Frey, Sandra A	960.00
Froeb, Ian D	100.00
Frumess, Richard	1,000.00
Full Surface Publishing	2,750.00
Gackstatter, Evan	300.00
Galmore, Markus A	400.00
Gamble, Misty	850.00
Gault, Douglas W	420.00
Gaus, Alexander C	15.00
Geders, Thomas J	285.00
Gehris, Rick	280.00
Geiler, Ann	500.00
Gengenbacher, Ron	140.00
Gentile, Ross	200.00
Gerald Izenberg	300.00
Gerteis, Louis S	200.00
Gleason, Gwendolyn	150.00
Gleason, Spencer	1,520.00
GLUECK, KELLY	800.00
Gomez, Austin	190.00
Gomez, Philip A	700.00
Gonzalez, Saul	140.00
Gordon, Kim W	200.00
Graff, Evan	95.00
Graham, Robert	400.00
Gray, Deborah S	75.00
Grebe, James	712.00
Greer, Steven	195.00
Griffin, Keon L	30.00
Griffith, Homer	480.00
Hacker, David	295.00
Hadzic, Muamer	15.00

*This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

Name of Person/Organization	Amount Paid
Hagopian, Stephen	150.00
Hall, Rebecca Boyer	500.00
Halladay, Peter	1,400.00
Hamilton, Artie	400.00
Hammel, Andrew Mark	160.00
Hankel, Kathy	3,790.38
Hanratty, Maureen T	600.00
Hantak, Neil	235.00
Hany, Jeffrey	100.00
Harris, Alison Jane	150.00
Harris, Kelly M	200.00
Harris, Michael A	750.00
Harrison, Kevin	140.00
Harvey, Antonio L	300.00
Hastings, Cory	160.00
Hatches, James	320.00
Hauff, Warren	150.00
Hawthorne, Brian	1,500.00
Haynes, Angela M	250.00
Heaman, Judith A	120.00
Heislen, Mark	140.00
Helfrich, Doug	95.00
Hellige, William L	235.00
Hendricks, Christian	750.00
Henning, Elizabeth V	821.00
Herman, Jeff	420.00
Hertlein, Carla	150.00
Hieswa, Stefani	2,000.00
Hight, Jacob Ryan	745.00
Hitchcock, Phillip	1,500.00
Hobbs, Linda	150.00
Hodges, Amber L	125.00
Hohenstein, John	820.00
Holtrop, Amy	150.00
Hoormann, Matthew	100.00
Horrell, Linda A	50.00
Horth, Carol K	150.00
House, Lambert	1,350.00
Huber, Don F	425.00
Huber, Gary	95.00
Ibey, Michael J	100.00
Ingram, Joseph G	235.00
Isaac, Jarrett Dean	1,550.00
Isom-Harper, Patsy J	150.00
Jackson Branch, Urlene	100.00
Jackson, Donald R	140.00
Jackson, Norbert Tony	350.00
Jackson, Shawn	300.00
Jacoby, Paul	960.00

*This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

Name of Person/Organization	Amount Paid
James, Charles D	2,040.00
James, William	300.00
Jarrow, Jane E	2,595.87
Jaskiewicz, Anthony E	50.00
Ji, Yu	200.00
Jilek, Christine M	600.00
Johnson, Alvin Joe	400.00
Johnson, Erika S	150.00
Jolly-Luster, Cheryl P	150.00
Jones, Luke Anthony	125.00
Jones, Melvin	1,120.00
Jordan, James Aaron	650.00
Jordan, Kenneth A	560.00
Joyner, Ronald E	150.00
Juenger, Trevor	25.00
Julane Lund Music LLC	300.00
Kadane, Doug	285.00
Kalebe, Derick Chiwamba	800.00
Kelly, Chris V	500.00
Kennebrew, David Kenneth	450.00
Kennedy, David E	211.00
Kieffer, Jesse Ronald	50.00
King, Chris	95.00
Kirby, Noah Martin	500.00
Klamm, Stefanie	150.00
Kline, Sarah E	75.00
Know Theatre of Cincinnati	200.00
Knuckles, Lester	280.00
Koblents, Rebecca A	150.00
Koziatek, Jeffrey D	500.00
Kratschmer, Matthew	280.00
Kreitchet, Heidi	600.00
Kulka, Jennifer Suzanne	460.00
Lane, Darell Montrell	250.00
Langhauser, Marc	980.00
Larry, George	150.00
Lawson, Ronald	165.00
Lee, Kendric R	45.00
Lewis, Hope C	150.00
Lewis, Willie	320.00
Liebman, Harry	189.00
Lindo, Carlos	110.00
Lindsay, William Lee Way	450.00
Linsin, James R W	300.00
Lock, Urban	320.00
Lucas, William E	100.00
Lutker, Tom	235.00
Luzecky, Ruth	210.00
Mahir, Zaid	300.00

***This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.**

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

Name of Person/Organization	Amount Paid
Mandel, Gerald A	2,000.00
Mansouri, Kavahn Alexander	1,895.00
Mapes, Toby L	1,600.00
Martinez, Holly Lynn	150.00
Mason, Robert Terry	150.00
Matlock, Gene	190.00
McBee, Mark	100.00
McCann, Kerry	280.00
McCarthy, Kay	200.00
McCarthy, Sean A	150.00
McCarty, Philip	840.00
McDonald, Leonard	100.00
McKiernan, Terry	420.00
McQueen, Kand S	250.00
Mercer, Benita M	150.00
Meyerhoff, Michael J	235.00
Michael Niehaus LPC LLC	275.00
Michnowicz, John	140.00
Mihov, Roumen	140.00
Miller, Mary	75.00
Millis, Elizabeth	100.00
Mills, Jonathan W	380.00
Minor, Anderson L	2,845.00
Missouri History Museum	300.00
Mitchell, Alvin T	1,120.00
Mitchell, Brad	280.00
Mitchler, Daniel	440.00
Mitton, Maureen	1,750.00
Mizicko, Shane	500.00
Monahan, Dan	500.00
Montgomery, Bryant C	40.00
Montgomery, Mary Elizabeth	219.31
Moore, Clancy	700.00
Moore, John P	200.00
Moore, Linda	2,000.00
Moore, Randy	800.00
Morgan, Kalonda Kapree	50.00
Morrison, Carmen M	160.00
Neal, Percy	280.00
Nethercot, Darryl	235.00
Neuner, Ann S	375.00
Nieto, Octavio	350.00
Nohava, John	190.00
Norfolk, Bobby L	350.00
North American Butterfly Association-NABA-St Louis Chapt	84.00
Nuelle, Mike	445.00
Nunberg, Andrew	200.00
O'Dell, Chris	1,130.00
Ogbar, Jeffrey	1,000.00

*This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

Name of Person/Organization	Amount Paid
Okafor, Odera C	90.00
Olds, Patrick J	1,345.00
Olson, Tracie L	150.00
Openlander, Mary E	100.00
Orf, Rebecca J	50.00
Oster, David Eugene	475.00
Ouellette-Kirby, Alison I	200.00
Owens, Aja La'Starr	180.00
Owens, James E	150.00
Owulette Wenzig, Odiong Obadiah	500.00
Palazzolo, Lynn B	280.00
Parris, Daniel Alan	50.00
Pascal-Joiner, Steven	500.00
Pate, Michael	2,705.00
Patrick, Debbi	100.00
Patton, Jennifer Rose	200.00
Patton, Larry	95.00
Pearson, Charles J	600.00
Perkins, Craig	140.00
Petty-Miliken, Kertonnia	240.00
Pflugshaupt, Mary	250.00
Phan, Trang T	25.00
Phelps, Julie M	2,400.00
Philippi, Steve L	65.00
Phoenix, Charles M	300.00
Pilcic, Christopher	150.00
Plummer, Nell	60.00
Poliak, Joe	195.00
Pope, Darrell E	560.00
Posey, Scott	420.00
Potchen-Webb, Alexander Eugene	400.00
Pressy, Colin	235.00
Prouty, Nathan	900.00
Psalms	800.00
Puerto Rican Society Inc	800.00
Pulley, Jeff	140.00
Rambsy, Howard	500.00
Rankin, Sana Khaleelah	150.00
Rao, Suresh R	750.00
Ray, Jack D	95.00
Ray, Joseph Patrick	793.72
Reeves, Rodney R	420.00
Reinhart, Maura K	225.00
Reischman, Collin Michael	50.00
Remacle, Matt	1,260.00
Rescot, Norman	560.00
Restrepo, Carlos A	340.00
Rhodes, Jessica	75.00
Rice, Shane M	1,675.00

*This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

Name of Person/Organization	Amount Paid
Riggs, Phyllis I	200.00
Riti, Mark C	255.00
Roach, Todd	450.00
Robert, James M	975.00
Roberts, Leah D	25.00
Robinson, Bryce Olen	100.00
Robinson, Esabio R	400.00
Rothwell, Nathan John	125.00
Roueche, John E	7,000.00
Routh, Joshua M	250.00
Royals, Andrea Marie	295.00
Rubright, Ted	200.00
Rugaber, Jocelyn E	64.69
Rutherford, Mark	95.00
Sanders, Marc	140.00
Sanderson, Joyce	110.00
Sanford, David L	300.00
Sapiro, Dustin	50.00
Scaglione, Phillip J	190.00
Scates, John T	450.00
Schaffer, Janet	150.00
Schanuel, Tony	150.00
Scheer, Mark A	50.00
Schiermann, Creta	150.00
Schneider, Greg	330.00
Schomaker, Thomas H	1,120.00
Schroeder, Aimee C	570.00
Schuetz, Beverly	600.00
Schuler, Danielle Marie	150.00
Seibold, Glen	150.00
Seidel, Alexander	150.00
Seitz, Ken	190.00
Shanahan, Shane	450.00
Shapiro, Linda	350.00
Shaw, Christopher	100.00
Shelton, Jeffrey L	140.00
Shields, Lawrence E	150.00
Simmons, Jason	350.00
Sims, Jeremy R	50.00
Sistakeeper Empowerment Center	75.00
Smith, Corey D	40.00
Smith, James M	200.00
Smith, Jason W	420.00
Smith, Jay	280.00
Smith, Kevin A	100.00
Smith, Mark	150.00
Smith, Thomas	280.00
Smith, Tracy A	230.00
Souza, Robert	500.00

*This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

Name of Person/Organization	Amount Paid
Spears, Antonio V	50.00
Spikener, Marty D	450.00
Sprou, Irvin M	700.00
St John Chrysostom Church	300.00
Stark, Courtney Elizabeth	1,095.00
Stege, Jacquelyn L	80.00
Stewart, Christopher M	300.00
Stikes, Charles Edward	100.00
Stilwell, Ronald E	100.00
Stonecipher, Brad	605.00
Stough, Stephanie Nicole	2,560.00
Stout, Jim	190.00
Strauss, Peter	100.00
Strieker, Joe	420.00
Studt, David C	840.00
Sud Hittle, Anukriti	50.00
Sullivan, Richard A	40.00
Swanner, Karen	235.00
Sweet, William D	480.00
Swift, Tabari	140.00
Sylvester, Sabrina	150.00
Tatum, Steven	100.00
Tesson, Pamela L	150.00
Tewolde, Braden James	450.00
Thimes, Denise	3,000.00
Thomas, Mila S	100.00
Thomas, Simeon J	1,150.00
Thompson, Donald	420.00
Thornton, Brandon Latroy	250.00
Timmerman, Kelsy	2,750.00
Tiner, Leonard G	270.00
Toler, Teri	300.00
Tomicich, Justin M	235.00
Trefts, William H	3,387.00
Trotter Photo of St Louis	1,525.00
Trower, Robert W	1,080.00
Troy, Mary D	150.00
Tucker, George S	200.00
Tucker, Robert G	95.00
Turmail, Eric James	60.00
Turner, Ronnell	420.00
Tutundzic, Enis	470.00
Twist, Tony	300.00
Umoja, Akinyele	950.00
UR Arts & Culture Inc	800.00
Vagnino, Steve	4,875.00
Valle, Steven	95.00
Valle, Terry	190.00
Van Doran, Matthew	600.00

***This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.**

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

Name of Person/Organization	Amount Paid
Van Scyoc, Keith	280.00
Vega, Bonnie	150.00
Ventimiglia, Vera	75.00
Vento, Lisa J	50.00
Villinger, Matthew	100.00
Vinyard, Mary	75.00
Votsmier, Henry	1,400.00
Vuagniaux, Mike	235.00
Wall, Drucilla	150.00
Walters, Brian	260.00
Walters, Steve	235.00
Walton, Derrel Tarone	140.00
Warashina, Patti	1,250.00
Ward, Dale B	50.00
Washington, Loretta	225.00
Waterhouse-Sackett, Rene	150.00
Watkins, Paul	280.00
Webster, Harold	280.00
Weeks, Margaret	6,048.00
Weigel, Erik F	15.00
Wells, Kennard Lawrence	500.00
Westhoff, Keri	150.00
Whalen, Ken	235.00
White, Marlo	1,350.00
White, Tony R	50.00
White, Valerie A	37.50
Whitehall, Allison J	250.00
Whyman, Jeff	4,350.00
Wilburn, Clarence E	100.00
Wilkerson, Mike	100.00
Wilkinson, Esther	150.00
Williams, Terroll	50.00
Willoughby, Ann	2,000.00
Wills, Grant	50.00
Wilms, Wayne W	190.00
Winkelmann, G Michael	5,060.00
Withers, Pamela Sue	150.00
Woodruff, Todd R	250.00
Woods, Carl A	400.00
Woods, Sidney James	700.00
Worts, Willard	320.00
Wynn, Liza	150.00
Yoesel, Phil	560.00
Young, Jason L	375.00
Young, Matthew	175.00
Zimmerman, Tom	190.00
Zubert, Mary K	600.00
Zuniga, Jim L	840.00

*This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.

5.2.2 Ratification of Payments for Services Rendered for June 1, 2010 through July 31, 2011*

<u>Name of Person/Organization</u>	<u>Amount Paid</u>
TOTAL	286,281.91

***This list, which includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters, is being provided in accordance to Board Policy H.16.**

5.2.3 Ratification of Adjustments to Fiscal Year 2012 Budget

Rental of Facilities

Wildwood	2,370.17
Forest Park	25,807.20
Florissant Valley	37,975.87
Meramec	21,344.44
	<hr/>
	87,497.68

Agency Fund

Wildwood	20,660.40
Forest Park	75,383.89
Florissant Valley	94,668.35
Meramec	137,859.01
	<hr/>
	328,571.65

Plant Fund

Capital Projects	19,909,188.66
Reserve for Encumbrance	4,022,538.78
	<hr/>
	23,931,727.44

General Operating

DW for CAB SAB	401,334.36
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Restricted Fund

Reserve for Encumbrance	260,224.30
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Board of Trustees Agenda

August 24, 2011

Section VI

CONTRACTS AND AGREEMENTS

Consent

The contracts and/or agreements require approval by law and/or approval in accordance with Board Policy. One motion is required to provide action on all items.

Votes Required: 4

6. **Contracts and/or Agreements**

6.1.1 **In-District Agreement**

The purpose of this contract(s) and/or agreement(s) is to permit the following organization(s) to pay resident rates for its employees at St. Louis Community College, effective **August 25, 2011**. Fees for employees of **St. Louis Downtown Airport (Metro)** will be paid at the time of registration.

Participants

St. Louis Downtown Airport (Metro), 707 N. First St., St. Louis, MO 63102

6.1.2 **Ratification of Agreement Between St. Louis Community College and the Curators of the University of Missouri for the business of the Missouri Education and Research Consortium (MERC) network MOREnet**

It is requested that the Board of Trustees ratify the annual renewal of St. Louis Community College's participation agreement in the **Missouri Education and Research Consortium (MERC) network MOREnet**. MOREnet is the State of Missouri's subsidized education and library Internet connection service that the College has participated in since 1996. The College's participation fees for FY 2012 are **\$52,410.00**. The term of the renewal is **July 1, 2011 through June 30, 2012**.

6.1.3

Agreement Between St. Louis Community College and Precision Prototyping and Manufacturing, Inc.

It is recommended that the Board of Trustees ratify an agreement between **St. Louis Community College** and **Precision Prototyping and Manufacturing, Inc.** to manufacture sheet metal assembly detail parts. These parts will be used for lab instruction in the Aerospace Institute's Aircraft Assembly Program offered at the Center for Workforce Innovation. The period for this agreement is **July 20, 2011 through June 30, 2012** at a cost of **\$74,598.00**.

Office of Vice Chancellor for Academic and Student Affairs

6.2 CONTRACTS/AGREEMENTS

6.2.1 Agreement between Youth for Understanding and St. Louis Community College

Board ratification is requested for the College to enter into an agreement between Youth for Understanding—USA (YFU USA) and St. Louis Community College, Florissant Valley campus. The College will provide an international academic exchange experience for two international students participating in the Youth for Understanding Community College Program (YFU-CCP). The term of the agreement is August 14, 2011, through June 2013. Both students will attend the 2011-2012 academic year for a total compensation to the College of \$21,900 which would include the degree student through 2013.

6.2.2 Agreement between EMSI and St. Louis Community College

Board approval is requested for the College to enter into an agreement with EMSI for the purpose of completing an Economic Impact Study for the region. The term of the agreement is August 15, 2011, through November 7, 2011 for a total cost of \$6,000. The study will provide current and pertinent regional data to support planning for the college and is being conducted in conjunction with other community colleges across the state of Missouri.

Center for Business, Industry & Labor

6.3.1 Ratification of Direct Pay Agreements

The purpose of these agreements is to provide services to employers in the St. Louis region.

<u>Funding Source</u>	<u>Title of Program and/or Purpose</u>	<u>Campus</u>	<u>Date</u>	<u>Amount</u>
The Henkel Corporation	Assessment Service Manager: Stephen Long	CBIL	July 22, 2011 through June 30, 2012	\$7,620
PohlmanUSA	Leadership Development Manager: Stephen Long	CBIL	July 19, 2011 through September 30, 2011	\$830
Sigma-Aldrich Corporation	Lean Facilitation Services Manager: Stephen Long	CBIL	July 1, 2011 through December 31, 2011	\$1,900

6.4 Contracts and/or Agreements

6.4.1 LaRhein Management, Inc.

It is recommended that the Board of Trustees ratify an agreement between St. Louis Community College and LaRhein Management, Inc. to provide assessment services for the African American Male Initiative Program. The period for this agreement is 6 months (\$5,834.00 per month) which began July 1, 2011 at a total cost of \$35,004.00.

6.5 Letters of Intent

The Letters of Intent below are for anticipated contracts with the listed agencies. The Letters of Intent allows STLCC to expend funds against the contract for the purposes listed below.

<u>Agency</u>	<u>Purpose</u>	<u>Date</u>	<u>Amount</u>
St. Louis Agency on Training and Employment	Contract with STLCC to provide WIA services for Next Generation Career Center.	July 1, 2011 through June 30, 2012	\$557,358.62
St. Louis Agency on Training and Employment	Contract with STLCC to provide programmatic monitoring of WIA services for Youth Program.	July 1, 2011 through June 30, 2012	\$288,471.50
St. Louis Agency on Training and Employment	Contract with STLCC to participate in Graduate St. Louis Program.	July 1, 2011 through June 30, 2012	\$384,164.23
St. Louis Agency on Training and Employment	Contract with STLCC to provide staffing for Graduate St. Louis Program.	July 1, 2011 through June 30, 2012	\$255,482.86
St. Louis Agency on Training and Employment	Contract with STLCC to provide services for Board of Public Service.	July 1, 2011 through June 30, 2012	\$27,849.26
St. Louis Agency on Training and Employment	Contract with STLCC to provide staffing for Missouri Work Assistance (MWA) program.	July 1, 2011 through June 30, 2012	\$102,618.87
St. Louis Agency on Training and Employment	Contract with STLCC to provide staffing for The SPOT Program.	July 1, 2011 through June 30, 2012	\$8,272.74

Board of Trustees Agenda

August 24, 2011

Section VII

EXTERNAL FUNDS

Consent

The acceptance of external funds requires approval by law and/or approval in accordance with Board Policy. One motion is required to provide action on all items.

Votes Required: 4

OFFICE OF INSTITUTIONAL DEVELOPMENT
Acceptance of External Funds

7.1 Grants and Contracts

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Productive Living Board	\$ 118,692.00	Grant to St. Louis Community College to provide vocational enhancement services to St. Louis residents with developmental disabilities through the Continuing Education Access Program. Project Period: 7/1/11- 6/30/12 Project Director: Christy Jaeger	Restricted
Department of Elementary and Secondary Education	\$ 348,707.00	Grant to St. Louis Community College to participate in the Vocational-Technical Education Enhancement Program. Funds will be used for educational enhancements (purchase of instructional equipment) in vocational programs on the Florissant Valley, Forest Park and Meramec campuses. Project Period: 7/1/11-6/30/12 Project Director: Donna Dare	Restricted
Department of Elementary and Secondary Education	\$ 1,090,451.00	Grant to St. Louis Community College to participate in the Carl D. Perkins Career and Technical Education Program. Funds will be used to support administrative costs, program improvement and expansion, salaries and professional growth and development related to career and vocational education on the Florissant Valley, Forest Park and Meramec campuses. Project Period: 7/1/11-6/30/12 Project Director: Donna Dare	Restricted

OFFICE OF INSTITUTIONAL DEVELOPMENT
Acceptance of External Funds

7.1 Grants and Contracts

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
University of Tulsa	\$ 53,000.00	Grant to St. Louis Community College to participate as a partner in the Cyber Security Education Consortium funded by the National Science Foundation. The College will work in collaboration with other colleges to develop curricula for secure coding and mobile communication devices. This award represents additional funding.	Restricted
		Project Period: 9/1/10-8/31/11 Project Director: Dianne Lee	
Division of Workforce Development (DWD), Boeing Integrated Defense Systems (Company)	\$ 172,500 (DWD) \$ 150,000 (Company) \$ 322,500 (Total)	Grant to St. Louis Community College for the Boeing Integrated Defense Systems Customized Training Program designed with the following components: Advanced Craftsmanship Learning Center and Skill Development Training, Team Skills Training - High Performance Work Organization, and Pre-Employment Training (STLCC-Florissant Valley). This award represents additional funding.	Restricted
		Project Period: 7/1/10-6/30/11 Project Director: Stephen Long	



August 18, 2011

FOUNDATION OFFICE
Acceptance of Non-Cash Donations

7.3 Non-Cash Donations

The Board of Trustees is asked to accept the non-cash donation listed below on behalf of the St. Louis Community College Foundation for the benefit of St. Louis Community College.

1. **DONOR:** GKN Aerospace Services, STL

DESCRIPTION: GKN Aerospace Services is donating to the Florissant Valley Campus the following: (1) three rolls of surfacing film for a total of 11,194 square feet to be used for instructional purposes. The estimated fair market value is \$135,780.10.

CONDITION OF GIFT: The condition of the gift is excellent. There are no costs associated with the donation and will provide a substantial cost savings in materials for the composites class instruction.

RESTRICTIONS: There are no restrictions placed on the donation.