

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ST. LOUIS COMMUNITY COLLEGE  
THURSDAY, SEPTEMBER 27, 2012**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, September 27, 2012 at the Harrison Education Center, 3140 Cass Ave., St. Louis, MO, pursuant to notice and in accordance with R.S. MO 610.020 as amended.

1. Call to Order/Roll Call

Ms. Libby Fitzgerald, Chair, called the meeting to order at 7:06 p.m. The following members of the Board of Trustees were present: Ms. Libby Fitzgerald, Chair; Dr. Craig Larson, Vice Chair; Dr. Doris Graham, Trustee; Ms. Melissa Hattman, Trustee; Ms. Hattie Jackson, Trustee, and Ms. Joan McGivney, Trustee.

Also present were Dr. Myrtle E.B. Dorsey, Chancellor; Mr. Marc Fried, Legal Counsel, and Ms. Yvonne Helberg, Administrative Associate to the Chancellor.

2. Public Hearing for Setting the Tax Rate

On motion by Dr. Larson and seconded by Ms. Hattman, Ms. Fitzgerald recessed the regular meeting, and a Public Hearing was held in accordance with Section 67.110, *Revised Statutes of Missouri* (1998), which requires each political subdivision to hold a public hearing, after appropriate public notice prior to fixing its property tax rates for the fiscal year. Ms. Fitzgerald noted that the appropriate notice for the hearing had been published and asked if there were any citizens who wished to be heard concerning the proposed tax rate. No one having asked to be heard, Ms. Fitzgerald asked for a motion to adjourn the hearing. On motion by Ms. Hattman and seconded by Ms. Jackson, the Board voted unanimously to adjourn the public hearing and the regular Board meeting was reconvened.

3. Approval of Resolution Setting the Tax Rate for 2012

On motion by Ms. McGivney and seconded by Dr. Larson, the Board unanimously adopted a Resolution to set the tax rate for the district for the tax year 2012 at 22 cents per one hundred dollars assessed valuation, for the General Fund of the College in the form attached hereto and by this reference incorporated herein in Exhibit A.

4. Welcome to Guests

Ms. Fitzgerald welcomed guests attending the meeting.

5. Citizens Desiring to Address the Board Regarding Agenda Items

None.

6. Adoption of Agenda/Revisions to Agenda

On motion by Ms. Jackson, and seconded by Ms. Hattman, the Board unanimously adopted the agenda.

7. Approval of the August 16, 2012 Minutes

On motion by Ms. McGivney, and seconded by Dr. Graham, the Board unanimously approved the August 16, 2012 meeting minutes after noting a correction in title on page 9.

8. Approval of Resolution Re October 18, 2012 Executive Session of the Board of Trustees

The Board unanimously approved, by a roll-call vote, the resolution scheduling an executive session on October 18, 2012, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

9. Recognition of Student, Staff and Trustee Accomplishments

Ms. Susan King Edmiston, Coordinator of Internal Communications, read statements of congratulations for students and staff on their recent awards and accomplishments.

10. Informational Presentation – Service Learning

Ms. LaRhonda Wilson and Ms. Donna Halsband presented on Service Learning and answered questions from the Board.

11. Approval of ACCT Voting Delegates

Dr. Larson nominated Dr. Graham and Ms. Hattman to represent the College as voting delegates at the upcoming ACCT Leadership Congress. On motion by Dr. Larson and seconded by Ms. Jackson, the Board unanimously approved Dr. Graham and Ms. Hattman to serve as voting delegates from STLCC.

12. Scheduling of October 18, 2012 Board Retreat

On motion by Ms. Hattman and seconded by Dr. Graham, the Board unanimously approved scheduling a Board Retreat on Thursday October 18, 2012, following its 5:30 p.m. public meeting.

13. Approval of Consent Items

Consent items are approved by a single motion and vote unless otherwise noted below.

13.1 Consent Item Motion and Vote

On motion by Ms. McGivney, and seconded by Dr. Graham, the consent agenda items were unanimously approved.

13.2 Instruction and Student Services

No items.

13.3 HUMAN RESOURCES

Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit B attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or her designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

## 13.4 BID AWARDS

### Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit C attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit C; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

## 13.5 FINANCE

### Budget

#### A. Financial Reports

The following financial reports as of July 31, 2012, were submitted for the Board's information: executive summary, preliminary budget status report general operating fund through July 31, 2012, preliminary budget status reports – auxiliary, rental of facilities and agency: July 1, 2012 – July 31, 2012, preliminary Corporate College – managed property operating report: July 1, 2012 – July 31, 2012, preliminary student financial aid fund, July 1, 2012– July 31, 2012, preliminary Workforce Solutions status report: July 1, 2012– July 31, 2012 and preliminary restricted general fund budget status report: July 1, 2012 – July 31, 2012.

#### B. Ratification of Investments

The Board, by consent, unanimously ratified investments/daily repurchase agreements made by the Treasurer of the District during the month of July, 2012, for which bids had been received in accordance with Board Policy, all as more fully set forth in Exhibit D attached hereto and by this reference incorporated herein.

## 13.6 CONTRACTS AND/OR AGREEMENTS

### Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit E attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

## 13.7 ACCEPTANCE OF EXTERNAL FUNDS

### Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit F attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

#### 11.8 INSURANCE

No items.

### 14. COMMUNICATIONS

#### 14.1 Chancellor's Report

Dr. Dorsey thanked everyone who helped make the September 12-13 League for Innovation Reaffirmation Site visit exceptional. She said the visiting team was very impressed after meeting with the Board and observing the innovation presentations at the Corporate College the following day. She will receive official confirmation of St. Louis Community College's reaffirmation into the League for Innovation at the League Board Meeting October 3-5. She said posters displayed this evening were from the League visit and are available for the college to use for other programs.

Dr. Dorsey congratulated Rod Nunn and others on being awarded a \$15 million Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant. The grant is to create a new approach to worker training that will benefit more than 3,300 Missourians who are unemployed, underemployed or require additional technical training for high-demand careers. She said STLCC will receive \$4 million, the largest portion of the grant, for local training programs and statewide grant administration, with the remaining amount allocated to partner institutions.

Dr. Dorsey said that the Missouri Humanities Council recently approved our application for support of the "Middle East in the Midwest" program. The award is for \$2,500. Five students from Professor Angela Hamilton's World Literature class will participate.

Dr. Dorsey then congratulated Paula Savarino and the Foundation on a very successful 50<sup>th</sup> Anniversary Golf Tournament at Tapawingo on Monday, September 24<sup>th</sup>.

Dr. Dorsey announced the Commit to Complete Community College event will be held Friday, September 28, at Kiener Plaza downtown. This STLCC

campaign and student rally event will begin at 4:30 p.m. She said Dr. Rod Risley, Executive Director of Phi Theta Kappa International, is scheduled to speak during the rally, and students will attend the Cardinal baseball game after the rally.

Dr. Dorsey announced STLCC's "One College" Team Day will be held Tuesday, October 16, 2012 in the gym at Forest Park. All full-time faculty and staff will be attending. Additional information will be available soon.

#### 14.2 For the Good of the College Report

Ms. Fitzgerald said on September 12th, the Board of Trustees had dinner and a meeting with Board members from the League for Innovation as a part of the reaffirmation site visit. In addition, trustees Larson, Graham, McGivney, Jackson and Hattman attended presentations the following day, as the College showcased its innovations. She said the trustees were impressed with the presentations and proud to be a part of the STLCC family. Ms. Fitzgerald added that the Board is committed to the values and traditions of St. Louis Community College as a League institution, and will continue to encourage employees to actively participate through continued leadership in league activities.

Ms. Fitzgerald then said that Board members Larson, Jackson, Graham and McGivney attended the Salute to Excellence banquet. She added that Board members were thrilled for the college to receive a \$10,000 endowed scholarship in honor of Dr. Donald Suggs. The first recipient of the scholarship is Tamarah Roberts, who will attend Forest Park.

Ms. Fitzgerald said Dr. Larson and Ms. McGivney attended the dinner and silent auction in conjunction with the College's 50th Anniversary Golf Tournament on September 24<sup>th</sup>. On behalf of the Board, she thanked everyone who attended and participated in supporting the Foundation's scholarship fund for our students.

Ms. Fitzgerald said Trustees Jackson and Graham attended the Foundation Board of Director's meeting on September 26<sup>th</sup> at Forest Park. Upcoming Foundation events include a Wine and Cheese Reception on November 5<sup>th</sup> and the annual Falling in Love in Five Courses Fundraiser in February. She then thanked Dr. Graham for attending on her behalf.

#### 12.3 Citizens Desiring to Address the Board Regarding Other Concerns

Ms. Ellen McCloskey advised the Board that issues with Blackboard have not been resolved, as the software has been down a lot. She wants to see a permanent solution and have the maintenance schedule work better with the academic schedule.

Ms. Cindy Campbell shared two memos from Margaret Hvatum regarding Blackboard performance issues. She asked the Board to address this issue.

Board members Jackson and Larson responded to the comments, stating they will discuss and get back to Ms. McCloskey and Ms. Campbell on this issue.

#### 12.4 Board Member Comments

None.

#### 13. NEW BUSINESS

None.

#### 14. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Yvonne Helberg  
Administrative Associate to the Chancellor



**RESOLUTION OF THE ST. LOUIS COMMUNITY COLLEGE  
SETTING TAX RATE FOR 2012**

**WHEREAS**, the Community College District of St. Louis, St. Louis County, Missouri (hereinafter referred to as the "St. Louis Community College" or the "District"), at its regular meeting of the Board of Trustees (the "Board") duly called and held on June 28, 2012 did adopt for the fiscal year ending June 30, 2013, a budget which calls for an expenditure of \$165,817,026; and

**WHEREAS**, it is necessary to partially fund said budget through General Fund tax revenues to be collected throughout the District; and

**WHEREAS**, the Board has the power under the Missouri Revised Statutes, as amended ("R.S.Mo.") Section 178.870 to levy a tax of up to 10 cents per hundred dollars of assessed valuation on all taxable property within the District without voter approval; and

**WHEREAS**, based on an election duly called and held on February 3, 1970, the voters of the District authorized the District to levy a total of up to 15 cents per hundred dollars of assessed valuation of taxable property within the District; and

**WHEREAS**, based on an election duly called and held on August 5, 1980, the voters of the District authorized the District to levy a total of up to 20 cents per hundred dollars of assessed valuation of taxable property within the District, and

**WHEREAS**, based on an election duly called and held on November 5, 1984, , the voters of the District authorized the District to levy a total of up to 30 cents per hundred dollars of assessed valuation of taxable property within the District, and which is the rate approved in the last previous school election; and

**WHEREAS**, because of the general reassessment of real property and due to the provisions of R.S.Mo. Section 137.073, as amended, the authorized rate of levy for the District was revised in 1985 to 22 cents, revised again in 1989 to 24 cents, and further revised in 2008 to 22 cents; and

**WHEREAS**, the District's tax rate for the year 2012 has been calculated in accordance with R.S.Mo. Section 137.115, as amended; and

**WHEREAS**, pursuant to R.S.Mo. Sections 67.110 and 137.073, as amended, the 2012 ad valorem property tax rate to be fixed is as follows:

For the General Fund **22.00** cents

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the St. Louis Community College as follows:

**Section 1.** That pursuant to the provisions of Article X, Sections 11(a), 11(b), 11(c) and 11(e) of the Constitution of Missouri, as amended, and R.S.Mo. Sections 164.011, 164.041, 164.161, 164.291, 178.770, 178.870 and 178.880, as amended, further pursuant to the authority granted to the District and its Board by voters at elections duly called and held on February 3, 1970, August 5, 1980 and November 5, 1984, and further pursuant to the provisions of R.S.Mo. Sections 137.073 and 67.110 as amended, the Board hereby finds and determines and hereby establishes and orders that a tax for the benefit of the District for the year 2012 be levied and collected as follows.

For the General Fund of the said St. Louis Community College, an operating tax at the rate of **22.00** cents on each one hundred dollars of the properties hereinafter described in Section 2;

**Section 2.** The tax hereinabove authorized to be levied and collected shall be levied and collected for 2012 at the rate hereinabove specified in Section 1, on each one hundred dollars of:

The assessed value of all real, personal and other property, within the corporate limits of the St. Louis Community College, including properties made taxable by law for state purposes, including, but not by way of limitation, all real and tangible personal property owned by railroads, street railways, boats, vessels, aircraft, bridge companies, electric light and power companies, electric transmission line companies, pipe line companies, express companies, airline companies, and other companies and public utilities whose property is assessed by the State Tax Commission.

**Section 3.** That the Assessor of the City of St. Louis, the Director of the Department of Revenue of the County of St. Louis, the Assessor of Jefferson County and the Assessor of Franklin County, and all other officers in said city and counties charged by law with the assessment of taxes, be and they are hereby requested and directed to enter upon the assessment books of taxable property in said city and counties, before delivering the same to the collector or other officials charged with the duty of collecting taxes, the tax levied and to be collected pursuant to Section 1 and 2 hereof.

**Section 4.** That the Secretary and the Treasurer of this Board be and hereby are directed to forthwith furnish a copy of this resolution, duly certified according to law to the Comptroller, the City Register and Collector of Revenue, the Assessor and License Collector of the City of St. Louis, and the County Clerks, the Assessors and the Collectors of St. Louis County, Franklin County and Jefferson County on or before October 1, 2012.

Trustee **Joan McGivney** moved to adopt the foregoing resolution, and the resolution as amended, being put to a roll call vote, the result was as follows:

Those voting YES:

**Doris Graham**  
**Joan McGivney**  
**Hattie Jackson**  
**Craig Larson**  
**Libby Fitzgerald**  
**Melissa Hattman**

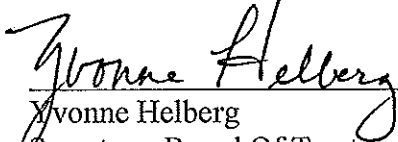
Those ABSENT:

Those voting NO:

The motion having received the approval of the Board, President of the Board declared the motion carried and the resolution duly adopted this 27<sup>th</sup> day of September, 2012.

This is to certify that the foregoing is a true and correct copy of the proceedings held and the resolution adopted by the Board of Trustees of the St. Louis Community College, at its meeting duly called and held on September 27, 2012.

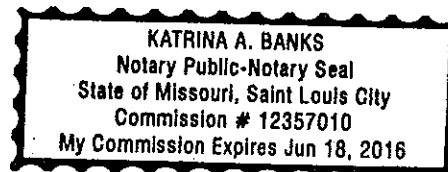
**IN WITNESS WHEREOF**, I have hereunto set my hand and the official seal of the District this 27<sup>th</sup> day September of 2012.

  
\_\_\_\_\_  
Yvonne Helberg  
Secretary, Board Of Trustees  
St. Louis Community College

Subscribed and sworn to before me this 28 day of September 2012.

  
\_\_\_\_\_  
Notary Public

My commission expires: June 18, 2016



**#8 Resolution Re October 18, 2012 Executive Session of the Board of Trustees**

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of a closed meeting, record and vote on October 18, 2012 at 6:30 p.m. at the Meramec Campus, 11333 Big Bend Rd., Kirkwood, Missouri, in the Student Center Faculty Dining Room, for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [9]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [13]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

September 27, 2012  
Board Agenda

## HUMAN RESOURCES AGENDA SUMMARY

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APPOINTMENTS / FULL-TIME CLASSIFIED STAFF	2
APPOINTMENTS / PART-TIME CLASSIFIED STAFF	1
ADDITIONAL COMPENSATION / ADMINISTRATIVE / PROFESSIONAL STAFF	2
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RESIGNATIONS / CLASSIFIED STAFF	1
REVISIONS TO PREVIOUSLY APPROVED ITEMS	6

09/27/12

## APPOINTMENTS / FULL-TIME FACULTY

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Myers, Nichole	C	FP	Instructor II (Reading)	II-H	\$53,744.00	Replacement position. Internally funded. Salary is in accord with Board Policy D1, <u>Faculty/Initial Placement</u>	01/07/13 – 05/13/13

## APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Brady, Benjamin	N	MC	Educational Assistant III, 36 week, temporary (Accounting)	PU 7	\$17.01 / hr	Replacement position. Internally funded. Minimum for the range.	08/01/12 – 05/31/13

## APPOINTMENTS / PART-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Clark, Harriet	C	MC	Educational Assistant III, part-time, continuing (College Writing Center)	PC 7	\$17.01 / hr	Replacement position. Internally funded. Minimum for the range.	09/29/12

09/27/12

## APPOINTMENTS / FULL-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RGE	PAY RATE	COMMENTS	EFFECTIVE DATE
McFerrin, Erica	C	MC	Secretary (Buildings and Grounds)	CU 4	\$29,051.00	Replacement position. Internally funded. Minimum for the range.	09/28/12
LoBaido, Michael	C	CC	General Maintenance Mechanic	n/a	\$25.66 / hr	Replacement position. Internally funded. Probationary rate.	10/03/12

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## APPOINTMENTS / PART-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RGE	PAY RATE	COMMENTS	EFFECTIVE DATE
McMahon, Michael	C	MC	Secretary, part-time, continuing (Fine Arts)	OC 4	\$14.15 / hr	New position. Internally funded. No change in pay.	08/01/12

ADDITIONAL COMPENSATION / ADMINISTRATIVE / PROFESSIONAL STAFF

09/27/12

NAME	LOC	TITLE	RGE	FY13 BASE RATE	ADDITIONAL COMPENSATION RATE	COMMENTS	EFFECTIVE DATE
Wilcoxson, Elizabeth	FP	Acting Academic Dean (Business, Math & Technology)	A 20	\$91,730.38	\$100,903.41	Additional responsibility for duties of Dean of Humanities & Social Sciences. May end earlier.	08/06/12 – 09/24/12
Helberg, Yvonne	CC	Administrative Associate to the Chancellor	P 11	\$57,260.88	\$62,986.97	Additional responsibility for duties of vacant position. May end earlier.	07/01/12 – 12/31/12

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ADDITIONAL COMPENSATION / CLASSIFIED STAFF

NAME	LOC	TITLE	RGE	FY13 BASE RATE	ADDITIONAL COMPENSATION RATE	COMMENTS	EFFECTIVE DATE
Gunn, Celestia	FV	Administrative Secretary II (Business and Human Development)	CU 6	\$37,144.00	\$39,372.64	Additional responsibility for duties of employee on leave. May end earlier.	07/10/12 – 12/15/12



09/27/12

REQUEST FOR UNPAID LEAVE OF ABSENCE / FULL-TIME CLASSIFIED STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Roos, Guy	MC	Receiving and Shipping Clerk	Medical Leave	07/22/12 – 10/29/12

RETIREMENTS / ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Agrawal, Ashok	VF	Vice President for Academic Affairs	23 years of service	01/18/13
West, Bennie	CO	Project Associate II (Community Services)	3 years of service	06/30/12

RETIREMENTS / CLASSIFIED STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Bottger, Jo Ann	MC	Secretary (Business Administration)	7 years of service	09/04/12

09/27/12

## RESIGNATIONS / ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Shoff, Patrick	CC	Application / Systems Analyst / Programmer Senior	08/17/12
Williams, Tasha	FP	Project Associate I (Academic Affairs)	08/07/12
Brown, Deborah	FP	Senior Project Associate I, part-time, continuing (Harrison Education Center)	08/01/12

## RESIGNATIONS / FACULTY

NAME	LOCATION	TITLE	EFFECTIVE DATE
du Maine, Jessica	FV	Assistant Professor (Electronic Engineering)	07/31/12
Becker, Kathleen	FP	Professor (Nursing)	08/27/12

## RESIGNATIONS / CLASSIFIED STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Williford, Tamitra	FP	Career & Employment Services Specialist	09/07/12

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## REVISIONS TO PREVIOUSLY-APPROVED ITEMS

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Board of Trustees approval on 05/17/12, p 6:

Retirements / Full-time Faculty

Revise effective date for Mitchell Walker from 08/01/12 to 07/31/12.

Board of Trustees approval on 06/28/12, p 5:

Appointments / Full-time Faculty

Revise salary for Connie Agard (FV) from \$50,391.00 (step B) to \$54,644.00 (step I).

Board of Trustees approval on 08/16/12, p 1:

Appointments / Full-time Administrative / Professional Staff

Revise title for Martin McLafferty (FP) from Manager, Microcomputer Network Services, temporary, to Manager, Microcomputer Network Services, part-time, temporary.

Board of Trustees approval on 08/16/12, p 4:

Appointments / Full-time Classified Staff

Revise effective date for Deandre Poole (FV) from 08/20/12 to 08/21/12.

Board of Trustees approval on 08/16/12, p 6:

Additional Compensation / Administrative / Professional Staff

Revise effective date for Kenneth Petralia (CO) from 05/02/12 to 07/01/12.

Board Agenda Modifications 08/15/12, p 1:

Appointments / Full-time Administrative / Professional Staff

Revise effective date for Earl Strauther (CO) from 08/20/12 to 09/04/12.

**Recommendation for Award/Purchasing**

Board approval is requested for the renewal and/or the award of additional funds to the contracts listed below:

**Contract B0002893** with *OAK HALL CAP & GOWN* for both the purchase of souvenir graduation cap and gown sets for resale to students and to provide rental services for faculty caps, gowns, tassels and hoods was originally approved by the Board of Trustees on October 28, 2011, Agenda Item 4.1.6 in an amount not to exceed \$25,000.00 per year, for a period of one (1) full year, beginning December 1, 2011, with an option to renew for a second and third year. Approval is requested to exercise the option to renew this contract for the second year, as follows:

Requested approval of funds:           \$25,000.00  
Contract expiration date:               November 30, 2013

**Funding**

Expenditures against this contract will be funded from auxiliary enterprise budgets.  
This contract was originally advertised and let in FY 2012.

1

**Contract B0002911** with *MOUSER ELECTRONICS, COASTAL ELECTRONICS, LLC, GRAINGER, and ELECTROSPEC, INC.*, for the purchase of electrical components was originally approved by the Board of Trustees on September 29, 2011, Agenda Item 4.1.6 in an amount not to exceed \$50,000.00, with no guaranteed amount to any one bidder, for a period of one (1) full year, to begin October 1, 2011 with an option to renew for one (1) additional year. Approval is requested to exercise the option to renew this contract for one (1) year, as follows:

Current approved award amount:       \$50,000.00  
Contract expiration date:               September 30, 2013

**Funding**

Expenditures against this contract will be funded from Training for Tomorrow Grant Funds and current operation budgets.  
This contract was originally advertised and let in FY 2012.

**Recommendation for Award/Purchasing (cont.)**

**Contract B0002909** with *TOUCHNET INFORMATION SYSTEMS, INC.*, for an annual subscription service for the TouchNet Commerce Management System was originally approved by the Board of Trustees on July 23, 2009, Agenda Item 4.1.6 in an amount not to exceed \$221,631.00, for a period of five (5) full years, to begin August 1, 2009. Approval is requested to increase the award amount to pay subscriptions fees estimated at \$140,000.00 annually, as follows:

Requested approval of funds:           \$140,000.00 (annually)  
Contract expiration date:                July 31, 2014

**Funding**

Expenditures against this contract will be funded from current operating budgets.  
This contract was originally let in FY 2010.

**Recommendation for Award/Purchasing**

Board approval is requested for the sole source award of a one-year Microsoft support services contract to ***MICROSOFT CORPORATION***, in the amount of ***\$59,920.00***, for a period of one (1) year, to begin October 1, 2012.

**Description**

This contract will be used by the Technology and Educational Support Services (TESS) staff College-wide and will provide up to 280 hours of support and problem resolution assistance. This service supports the delivery of mission-critical services such as access to the WEB, e-mail, and computing security. Additionally, this contract will provide proactive technical information to assist in the design, development, and deployment of Microsoft technologies.

**Funding**

This expenditure will be funded from current operating budgets.

**Advertisements**

The College posts all open competitive bid opportunities on its WEB page and, in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00. Advertisements are not run on items available from only one source.

**Recommendation for Award/Purchasing**

Board approval is requested for the award of a contract for a one-time Study Abroad Music Package Tour to Costa Rica, from May 20, 2013 thru June 1, 2013, to ***SHRIJI TRAVEL*** for a total amount estimated at ***\$50,000.00***.

**Description**

This contract will be used by the Meramec Music Department and will be open to all music students and faculty wishing to participate in this study abroad music tour. The itinerary has been developed for educational quality purposes and will be used in conjunction with classroom curriculum. The recommended bidder meets all requirement of the bid. No known minority-owned or woman-owned business enterprise participated in this bid process.

**Bid – B0003044**

The evaluation of this bid, which opened August 14, 2012, is listed below:

<b>Bidders</b>	<b>Cost/Per Person/ 14 Participants</b>	<b>Cost/Per Person/15-19 Participants</b>	<b>Cost/Per Person/20+ Participants</b>
<b><i>SHRIJI TRAVEL</i></b>	<b><i>\$2,172.74</i></b>	<b><i>\$2,072.74</i></b>	<b><i>\$2,032.74</i></b>
EF College Study Tours	3,103.00	2,813.00	2,673.00
ACFEA Tour Consultants	6,124.00	4,835.00	4,240.00

**Funding**

Funding will be provided by students participating in the tour—there is no cost to the college.

**Advertisements**

The College posts all open competitive bid opportunities on its WEB page and, in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00

**Recommendation for Award/Purchasing**

Board approval is requested for the award of a contract for the routine inspection, maintenance and repair of fire extinguishers and fire suppression systems to **MARMIC FIRE AND SAFETY CO.**, in an amount estimated at **\$40,000.00** for a period of two (2) full years and ten (10) months, to begin September 28, 2012 and end June 30, 2015.

**Description**

This contract will be used district-wide to maintain all fire suppression systems and fire extinguishers at current National Fire Protection Association (NFPA)/Occupational Safety and Health Administration (OSHA) standards. This service will include periodic inspection and testing, repairs as required and loaner equipment where repairs cannot be completed immediately on site. The recommended bidder offered the best overall pricing and meets all requirements of the bid. No known minority-owned or woman-owned business enterprise participated in this bid process.

**Bid – B0003049**

The evaluation of this bid, which opened August 17, 2012, is listed below:

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<b><u>Bidders</u></b>	<b><u>Annual Inspection Recharge/Refill Fees</u></b>	<b><u>Hydrostatic Testing Fees</u></b>	<b><u>6 Year Maintenance Fees</u></b>
<b>MARMIC FIRE AND SAFETY CO.</b>	<b>\$12,924.15</b>	<b>\$10,074.00</b>	<b>\$5,107.00</b>
Fire Safety, Inc.	13,403.25	9,708.00	6,032.00
Simplex Grinnell	34,402.48	37,810.64	33,402.48

**Funding**

Expenditures against this contract will be made from current operating budgets.

**Advertisements**

The College posts all open competitive bid opportunities on its WEB page and, in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00



**Recommendation for Award/Purchasing**

Board approval is requested for the award of a contract for the routine purchase of paint and related supply items to **LOWE’S** and **PPG/PORTER PAINTS**, in an amount estimated at **\$30,000.00 (annually)**, with no guaranteed amount to any one bidder, for a period of one (1) full year and ten (10) months, with an option to renew for one (1) subsequent year to begin September 28, 2012 and potentially end June 30, 2015.

**Description**

This contract will be used district-wide by maintenance staff to purchase a variety of paint, primers, stains and related supplies to maintain cosmetic appearances of college facilities. Bids were evaluated on paint quality and pricing. This bid is being awarded on an item by item basis; the recommended bidders offered the best pricing for the items being awarded and meet all requirements of the bid. No known minority-owned or woman-owned business enterprise participated in this bid process.

**Bid – B0002925**

The evaluation of this bid, which opened May 23, 2012, is listed below:

<b><u>Bidders</u></b>	<b><u>Latex Paint Items 1 and 2</u></b>	<b><u>Latex, Alkyd, and Acrylic Paint Items 3 through 7</u></b>
<b>PPG/PORTER PAINTS</b>	\$796.66	<b><i>\$1,990.37</i></b>
<b>LOWE’S</b>	<b><i>646.04</i></b>	2,323.10
Sherwin Williams	(disqualified – failed to meet required paint performance standards)	

**Funding**

Expenditures against this contract will be made from current operating budgets

**Advertisements**

The College posts all open competitive bid opportunities on its WEB page and, in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00

**Recommendation for Award/Purchasing**

Board approval is requested for the purchase of a College Room Utilization System from *DEAN EVANS AND ASSOCIATES, INC.*, in an amount estimated at *\$127,000.00* with annual maintenance costs of *\$17,850.00*.

**Description**

The purchase of this room utilization system will allow the College to efficiently allocate classrooms and meeting rooms based on real-time enrollment activity and maximize facility and resource planning. Bid responses were evaluated by a committee of 15 employees; all respondents meeting requirements of the bid in the areas of software, hardware, installation, maintenance and training received a technical score of 50 points. Points a maximum of 50 points was assigned for the total fee. Two bidders failed to meet bid specifications and were disqualified. No known minority owned business enterprise or woman owned business enterprise participated in this bid process.

**Bid – B0002998**

The evaluation of this bid, which was opened on April 27, 2012, is listed below:

<b>Bidders</b>	<b>Technical Score 50 Points Max.</b>	<b>Software License Training &amp; Travel Fees</b>	<b>5 Years Cost</b>	<b>Add'l Implementation Cost*</b>	<b>Total Cost</b>	<b>Total Fee Score 50 Points Max.</b>	<b>Total Score</b>
<i>DEAN EVANS AND ASSOCIATES, INC.</i>	<i>50</i>	<i>\$127,000.00</i>	<i>\$ 89,250.00</i>	<i>\$65,000.00</i>	<i>\$281,250.00</i>	<i>50.0</i>	<i>100</i>
College Net, Inc	50	\$137,350.00	\$190,700.00	\$15,288.00	\$343,338.00	40.25	90.25
Scientia, Ltd.	50	\$216,200.00	\$188,800.00	\$48,000.00	\$453,000.00	28.65	78.65
Ad Astra Information Systems	disqualified						
Visual Scheduling Systems	disqualified						

**\*Additional implementation cost is for required hardware and software to be purchased from other college contracted vendors. The wide price variance is attributed to various infrastructures offered in each proposal.**

**Funding**

This purchase will be funded from capital funds. Ongoing maintenance expenses will be funded from the TESS operational budget.

**Advertisements**

Advertisements were run in the St. Louis Post-Dispatch and the St. Louis American.

**Recommendation for Award/Purchasing**

Board approval is requested for the purchase of a laser cutter and engraving system from *INNOVATIVE EDUCATION SYSTEMS*, in an amount of **\$30,049.00**.

**Description**

This equipment will be used by Florissant Valley’s Advanced Manufacturing Center, to provide students with instruction in the programming and operation of laser cutting and engraving technology. Laser engraving systems are widely used in the manufacturing industry; the College’s academic program is designed to prepare students for employment in areas of manufacture that focus on high-tech production. The recommended bidder made the only offer meeting all requirements of the bid. All other bidders were disqualified for failing to offer an auto focus lens, a fire alarm and/or evacuation system for laser fumes. No known minority-owned or woman-owned business enterprise participated in this bid process.

**Bid – B0002987**

The evaluation of this bid, which opened June 23, 2012, is listed below:

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<b><u>Bidders</u></b>	<b><u>Total Cost</u></b>
<i>INNOVATIVE EDUCATION SYSTEMS</i>	<b>\$30,049.00</b>
Depco, LLC	21,945.00 (disqualified)
Jamieson Laser	22,673.00 (disqualified)
Trotec Laser, Inc.	25,800.00 (disqualified)
Engravers Network	29,990.00 (disqualified)
Mid-West 3-D Solutions, LLC	32,104.00 (disqualified)
Mid-West 3-D Solutions, LLC	34,184.00 (disqualified)
Mid-West 3-D Solutions, LLC	62,109.00 (disqualified)

**Funding**

This purchase will be funded from R-TEC funds.

**Advertisements**

The College posts all open competitive bid opportunities on its WEB page and, in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00.

### **Recommendation for Award/Purchasing**

Board approval is requested for the award of a contract for collection services to **ENTERPRISE RECOVERY SYSTEMS** and **TODD, BREMER and LAWSON, INC.**, for an estimated fee amount not to exceed \$150,000.00, with no guaranteed amount to any one bidder, for a period of nine (9) months, with an option to renew for four (4), one (1) year periods, to begin October 1, 2012 and potentially end June 30, 2017.

### **Description**

This contract will be used by the Controller's Department to collect delinquent receivables for student maintenance fees, checks returned for insufficient funds and other miscellaneous receivables. Bid responses were evaluated on collection experience, history and commission fees. The recommended bidders offered the best collection history and commission fees. Twelve bidders were disqualified for failing to present adequate information or requested references. No known minority-owned or woman-owned business enterprise participated in this bid process.

### **Bid – B0002926**

The evaluation of this bid, which opened January 19, 2012, is listed below:

<b><u>Bidders</u></b>	<b><u>Collection History</u></b>	<b><u>First Placement Fee</u></b>	<b><u>Second Placement Fee</u></b>
<b>TODD, BREMER AND LAWSON, INC.</b>	<b>35.12%</b>	<b>20%</b>	<b>20%</b>
<b>ENTERPRISE RECOVERY SYSTEMS</b>	<b>31.51%</b>	<b>15%</b>	<b>16%</b>
Reliant Capital Solutions	26.83%	21%	30%
Immediate Credit Recovery	23%	16%	18%
Southwest Credit	21.6%	14.25%	21 -22%
FH Cann & Associates	20%	15%	25%
Windham Professionals	19.28%	16%	25%
Account Resolution Corporation	18.34%	15%	25%
Sunrise Credit Services	18%	17.25%	30%
Delta Management Association, Inc.	17%	16.5 -16%	24 – 23.5%
ConServe	17%	21%	26%
The Affiliated Group	12%	13.95%	26.75%
General Revenue	9.82%	14%	19%

**Recommendation for Award/Purchasing (cont.)**

<b><u>Bidders</u></b>	<b><u>Collection History</u></b>	<b><u>First Placement Fee</u></b>	<b><u>Second Placement Fee</u></b>
Bass & Associates	disqualified		
Bonded Collection Corporation	disqualified		
Conrad	disqualified		
Credit Control	disqualified		
First Source	disqualified		
IC Systems	disqualified		
National Credit	disqualified		
Nationwide	disqualified		
Merchants & Medical Credit Corporation	disqualified		
Receivables Management Solution	disqualified		
S & S Recovery, Inc.	disqualified		
Tiburon Student Loan Solutions	disqualified		

**Funding**

Expenditures against this contract will be funded from current operating budgets.

**Advertisements**

Advertisements were placed in the St. Louis Post-Dispatch, St. Louis American, Metro-Sentinel and Limelight newspapers.

**Recommendation for Award/Maintenance/Physical Facilities:**

Board approval is requested for award of **SERVICE AGREEMENT M-269, CHILLER MAINTENANCE SERVICE, ST. LOUIS COMMUNITY COLLEGE** to **TRANE** for **\$29,278.00** and to **SYSTEM AIRE, INC.** for **\$5,980.00**.

<b><u>CONTRACTOR</u></b>	<b><u>Forest Park</u></b>	<b><u>Florissant Valley</u></b>	<b><u>SCEUC</u></b>	<b><u>Wildwood</u></b>	<b><u>Total</u></b>
<b>TRANE</b>	<b>\$ 6,275.00</b>	<b>\$ 9,125.00</b>	<b>\$ 7,750.00</b>	<b>\$ 6,128.00</b>	<b>\$ 29,278.00</b>
System Aire, Inc.	8,428.00	9,740.00	9,889.00	6,940.00	34,997.00
CE Jarrell Company	11,065.00	10,022.00	9,048.00	6,151.00	36,286.00
Carrier Corporation	21,200.00	12,850.00	10,343.00	10,850.00	55,243.00
Johnson Controls, Inc.	24,384.00	12,035.00	9,453.00	12,035.00	57,907.00

<b><u>CONTRACTOR</u></b>	<b><u>Meramec</u></b>
<b>SYSTEM AIRE, INC.</b>	<b>\$ 5,980.00</b>
CE Jarrell Company	6,434.00
Trane	9,289.00
Carrier Corporation	15,850.00
Johnson Controls, Inc.	21,544.00

**Description:**

This agreement provides chiller maintenance services for all locations.

All figures are based on an annual cost and will be prorated for the remaining nine months of the year. When this agreement expires on June 30, 2013, the College will have the option of renewing it for a second, third, four and fifth year (based on our fiscal year).

**Funding:**

These agreements will be funded from the current operating budget.

**Advertisements:**

Advertisements were placed with St. Louis Daily Record, St. Louis Countian, St. Louis American and St. Louis Metro Sentinel.

Minority Contractors: One known minority company received plans and specifications. No minority company submitted a bid for this project.

## **BUSINESS AND FINANCE**

### **Budget**

- Pg. 1 Executive Summary – Financial Results through July 2012
- Pg. 2 Budget Status Summary Report General Operating Fund through July 31, 2012
- Pg. 3 Budget Status Report-Auxiliary: July 1, 2012 – July 31, 2012
- Pg. 4 Budget Status Reports-Rental of Facilities and Agency: July 1, 2012 – July 31, 2012
- Pg. 5 Corporate College-Managed Property Operating Report: July 1, 2012 – July 31, 2012
- Pg. 6 Student Financial Aid Fund: July 1, 2012 – July 31, 2012
- Pg. 7 Workforce Solutions Group Budget Status Report: July 1, 2012 – July 31, 2012
- Pg. 8 Restricted General Fund Budget Status Report: July 1, 2012 – July 31, 2012

### **Ratifications**

- Pg. 9 Ratification of Investments/Daily Repurchase Agreements executed during the month of July 2012

**Executive Summary September 27, 2012  
(Financial Results Through 07/31/2012)**

**Revenue**

The Budget Status Summary Report reflects Total Revenue as of July 31<sup>st</sup> of \$26.1 million or 15.8% of the FY 2013 budgeted revenue, as compared to \$29.7 million or 17.9% of the budget for the same one month period last year.

Local Taxes for FY 2013, which will not be billed until late October, are 0.4% of budget and mirrors last year's 0.5% of budget level as of July 31<sup>st</sup>.

State Aid is \$53K or 1.5% lower than last year and is a direct representation of the governors 1.0% withholding, the FY 2013 MCCA equity adjustment, and available but unrequested M&R allowance.

Student Fees are \$3.6 million lower than last year reflecting lower fall enrollment.

Other revenues are 13.2% of budget and \$102K higher than last year. The budget continues to reflect the weak investment markets, as investment rate opportunities remain at historic lows.

**Expenditures**

July YTD expenditures are \$7.4 million or 4.9% of the budgeted expenditures as compared to \$7.5 million for the same period last year. The \$2.6 million Contingency provided in the FY 2013 Budget is an offset to anticipated State Aid withholding by the Governor.

**Transfers**

Total Transfers are at \$10.9 million or 80.7% of the budgeted transfers for FY 2013 and compares to FY 2012 transfers of \$12.5 million. Decreases in planned capital expenditure of \$1.5 million for FY 2013 is the primary reason for the difference between total FY 2012 compared to FY 2013.



**Preliminary Budget Status Summary Report - General Operating Fund  
St. Louis Community College  
Through July 31, 2012**

	Original Budget	Revisions*	Revised Budget	Actual to Date**	% of Total Revenue	% of Budget to Date	Prior Year		
							Amount	% of Total Revenue	% of Budget to Date
<b>Revenue</b>									
Local Taxes	60,156,723		60,156,723	259,360	1.0%	0.4%	295,953	1.0%	0.5%
State Aid	42,712,149		42,712,149	3,407,957	13.0%	8.0%	3,461,090	11.6%	7.9%
Student Fees	58,948,154		58,948,154	21,925,235	83.9%	37.2%	25,553,688	85.9%	45.0%
Other	4,000,000		4,000,000	529,453	2.0%	13.2%	426,234	1.4%	11.2%
<b>Total Revenue</b>	<b>165,817,026</b>		<b>165,817,026</b>	<b>26,122,005</b>	<b>100.0%</b>	<b>15.8%</b>	<b>29,736,964</b>	<b>100.0%</b>	<b>17.9%</b>
<b>Expenditures</b>									
Salaries and Wages	96,531,312		96,531,312	5,025,551	19.2%	5.2%	5,143,247	17.3%	5.3%
Staff Benefits	24,205,937		24,205,937	1,515,908	5.8%	6.3%	1,357,433	4.6%	5.6%
Operating	28,941,019		28,941,019	867,561	3.3%	3.0%	1,011,522	3.4%	3.5%
Contingency	2,584,855		2,584,855	0	0.0%			0.0%	
<b>Total Expenditures</b>	<b>152,263,123</b>		<b>152,263,123</b>	<b>7,409,021</b>	<b>28.4%</b>	<b>4.9%</b>	<b>7,512,202</b>	<b>25.3%</b>	<b>5.0%</b>
<b>Transfers</b>									
To Plant Fund for Capital	6,680,000		6,680,000	6,680,000	25.6%	100.0%	8,180,000	27.5%	100.0%
To Restricted Programs (State Aid)	2,778,561		2,778,561	231,547	0.9%	8.3%	273,213	0.9%	7.8%
To Plant Fund Leasehold Bonds	3,252,337		3,252,337	3,252,337	12.5%	100.0%	3,318,230	11.2%	100.0%
To Student Financial Aid	843,005		843,005	770,600	3.0%	91.4%	747,921	2.5%	51.0%
<b>Total Transfers</b>	<b>13,553,903</b>		<b>13,553,903</b>	<b>10,934,484</b>	<b>41.9%</b>	<b>80.7%</b>	<b>12,519,364</b>	<b>42.1%</b>	<b>76.0%</b>
<b>Net Increase / (Decrease)</b>	<b>0</b>		<b>0</b>	<b>7,778,501</b>	<b>29.8%</b>		<b>9,705,399</b>	<b>32.6%</b>	

\*Includes Board approved adjustments and transfers from other funds.

\*\*Does not include encumbrances.

**St. Louis Community College  
Budget Status Report  
Auxiliary Enterprise Fund  
July, 2012**

	<b>Original Budget</b>	<b>Adjusted Budget</b>	<b>Actual To Date</b>	<b>% of Total Revenue</b>	<b>% of Budget To Date</b>
<b>Revenue</b>					
Bookstore Sales	\$ 11,679,800	\$ 11,679,800	\$ 94,846	17.5%	0.8%
Vending	290,000	\$ 290,000	6,398	1.2%	2.2%
Document Centers	1,669,250	1,669,250	175,665	32.3%	10.5%
Student Fees	726,000	726,000	266,317	49.0%	36.7%
<b>Total Revenue</b>	<b>\$ 14,365,050</b>	<b>\$ 14,365,050</b>	<b>\$ 543,225</b>	<b>100.0%</b>	<b>3.8%</b>
<b>Expenditures</b>					
Salaries and Wages	\$ 2,090,470	\$ 2,090,470	\$ 112,799	20.8%	5.4%
Staff Benefits	402,118	402,118	24,881	4.6%	6.2%
Operating	2,651,174	2,651,174	227,628	41.9%	8.6%
Items for Resale	8,512,353	8,512,353	1,345,218	247.6%	15.8%
<b>Total Expenditures</b>	<b>\$ 13,656,115</b>	<b>\$ 13,656,115</b>	<b>\$ 1,710,525</b>	<b>314.9%</b>	<b>12.5%</b>
<b>Transfers</b>					
Transfer to Capital	\$ 95,000	\$ 95,000	\$ 95,000	17.5%	100.0%
Transfer to Campus Presidents	125,000	125,000	125,000	23.0%	100.0%
Transfer to Academic Scholarships	50,000	50,000	50,000	9.2%	100.0%
Transfer to Athletic Scholarships	36,000	36,000	36,000	6.6%	100.0%
<b>Total Transfers</b>	<b>\$ 306,000</b>	<b>\$ 306,000</b>	<b>\$ 306,000</b>	<b>56.3%</b>	<b>100.0%</b>
<b>Total Expenditures &amp; Transfers</b>	<b>\$ 13,962,115</b>	<b>\$ 13,962,115</b>	<b>\$ 2,016,525</b>	<b>371.2%</b>	<b>14.4%</b>
<b>Net Increase / (Decrease)</b>	<b>\$ 402,935</b>	<b>\$ 402,935</b>	<b>\$ (1,473,300)</b>		

**St. Louis Community College  
Budget Status Report  
Rental of Facilities  
July, 2012**

	<b>Original Budget</b>	<b>Adjusted Budget</b>	<b>Actual To Date</b>	<b>% of Total Revenue</b>	<b>% of Budget To Date</b>
Prior Year's Funds		\$ 164,111	\$ 164,111	96.0%	100.0%
Revenue	\$ 102,500	102,500	6,844	4.0%	6.7%
<b>Total Funds Available</b>	<b>\$ 102,500</b>	<b>\$ 266,611</b>	<b>\$ 170,955</b>	<b>100.0%</b>	<b>64.1%</b>
Expenditures	\$ 102,500	\$ 102,500	\$ 226	0.1%	0.2%
<b>Total Expenditures</b>	<b>\$ 102,500</b>	<b>\$ 102,500</b>	<b>\$ 226</b>	<b>0.1%</b>	<b>0.2%</b>
<b>Net Increase / (Decrease)</b>	<b>\$ -</b>	<b>\$ 164,111</b>	<b>\$ 170,729</b>		

**St. Louis Community College  
Budget Status Report  
Agency Fund  
July, 2012**

	<b>Original Budget</b>	<b>Adjusted Budget</b>	<b>Actual To Date</b>	<b>% of Total Revenue</b>	<b>% of Budget To Date</b>
Student Fees	\$ 150,000	\$ 150,000	\$ 24,100	6.9%	16.1%
Other Income	175,000	175,000	1,762	0.5%	1.0%
Prior year's funds		324,768	324,768	92.6%	100.0%
<b>Total Funds Available</b>	<b>\$ 325,000</b>	<b>\$ 649,768</b>	<b>\$ 350,630</b>	<b>100.0%</b>	<b>54.0%</b>
Expenditures	\$ 325,000	\$ 325,000	\$ 4,558	1.3%	1.4%
<b>Total Expenditures</b>	<b>\$ 325,000</b>	<b>\$ 325,000</b>	<b>\$ 4,558</b>	<b>1.3%</b>	<b>1.4%</b>
<b>Net Increase / (Decrease)</b>	<b>\$ -</b>	<b>\$ 324,768</b>	<b>\$ 346,073</b>		

**St. Louis Community College  
Revenues / Expenditures Report  
Corporate College - Managed Property Operating Report**

	<u><b>FY 2012</b></u> YTD thru July 31	<u><b>FY 2013</b></u> YTD thru July 31
<b>Revenue</b>		
Lease Income	\$ 50,615 *	\$ 60,960
Other Revenue	-	-
<b>Total Revenue</b>	<u>\$ 50,615</u>	<u>\$ 60,960</u>
<b>Expenditures</b>		
Salaries and Wages	\$ 4,669	\$ 4,758
Staff Benefits	\$ 1,401	\$ 1,803
Operating	\$ 80,461	\$ 61,125
<b>Total Expenditures</b>	<u>\$ 86,531</u>	<u>\$ 67,686</u>
<b>Net Increase / (Decrease)</b>	<u>\$ (35,916)</u>	<u>\$ (6,726)</u>

\*Effective March 2012 an additional \$10k per month represents a new tenant lease.

**St. Louis Community College  
Budget Status Report  
Student Financial Aid Fund  
July 2012-July 2012**

<b><u>Funds available</u></b>	<b><u>Original Budget *</u></b>	<b><u>Revised Budget</u></b>	<b><u>Actual</u></b>	<b><u>% of Revised Budget</u></b>
Federal Work Study - Federal Share	\$899,739	\$899,739	\$44,383	4.9%
Federal Work Study - Institutional Match	75,800	75,800	3,395	4.5%
Federal SEOG** - Federal Share	701,653	701,653	0	0.0%
Federal SEOG** - Institutional Match	0	0	0	0.0%
Board of Trustees Scholarships	529,140	529,140	0	0.0%
Prior year's funds	301,421	283,117	0	0.0%
Private Scholarships	76,971	74,641	367	0.5%
<b>Athletics</b>				
Prior years funds(Transition/BOT Athletics)	0	162,237	0	0.0%
Board of Trustees Scholarship	238,065	238,065	0	0.0%
Auxiliary Services Scholarship	47,256	47,256	0	0.0%
Athletics Scholarships (Fundraising)	150,622	150,559	0	0.0%
<b>Total funds available</b>	<b><u>\$ 3,020,667</u></b> *	<b><u>\$ 3,162,207</u></b>	<b><u>\$ 48,145</u></b>	<b>1.5%</b>

**Expenditures**

Federal Work Study Payrolls	\$975,539	\$975,539	\$47,778	4.9%
Federal SEOG** Grants	701,653	701,653	0	0.0%
Board of Trustees Scholarships	830,561	812,257	0	0.0%
Private Scholarships	76,971	74,641	367	0.5%
Athletics	435,943	598,117	0	0.0%
<b>Total expenditures</b>	<b><u>\$ 3,020,667</u></b> *	<b><u>\$ 3,162,207</u></b>	<b><u>\$ 48,145</u></b>	<b>1.5%</b>

Federal Pell Grant Expenditures \$0

\* Does not include \$614,499 in Loan Fund Balances

\*\* SEOG is the Supplemental Education Opportunity Grant

**St. Louis Community College  
Workforce Solutions Group  
Budget Status Report  
July, 2012**

	<b>Original Budget</b>	<b>Adjusted Budget</b>	<b>Actual To Date</b>	<b>% of Total Revenue</b>	<b>% of Budget To Date</b>
<b><u>Revenues / Resources</u></b>					
<b><u>Workforce Solutions</u></b>					
Government	\$ 4,979,249	\$ 4,979,249	\$ 83,009	100.0%	1.7%
Private	-	-	-	0.0%	0.0%
Institutional Match	646,000	646,000	-	0.0%	0.0%
<b>Total WSG Revenue</b>	<b>5,625,249</b>	<b>5,625,249</b>	<b>83,009</b>	<b>100.0%</b>	<b>1.5%</b>
<b><u>Corporate Services</u></b>					
Government	\$ 2,100,000	\$ 2,100,000	\$ -	0.0%	0.0%
Private	3,153,966	3,153,966	583,992	93.3%	18.5%
Account Balances / Projects	500,000	500,000	41,667	6.7%	8.3%
<b>Total Corporate Services Revenue</b>	<b>5,753,966</b>	<b>5,753,966</b>	<b>625,659</b>	<b>100.0%</b>	<b>10.9%</b>
<b>Total Revenue / Resources</b>	<b>\$ 11,379,215</b>	<b>\$ 11,379,215</b>	<b>\$ 708,668</b>		<b>6.2%</b>
<b><u>Expenditures</u></b>					
<b><u>Workforce Solutions</u></b>					
Salaries	\$ 3,259,986	\$ 3,259,986	\$ 232,427	280.0%	7.1%
Benefits	824,000	824,000	63,839	76.9%	7.7%
Operating	1,486,263	1,486,263	109,463	131.9%	7.4%
Capital	55,000	55,000	-	0.0%	0.0%
<b>Total WSG Expense</b>	<b>5,625,249</b>	<b>5,625,249</b>	<b>405,730</b>	<b>488.8%</b>	<b>7.2%</b>
<b><u>Corporate Services</u></b>					
Salaries	\$ 957,500	\$ 957,500	\$ 54,191	8.7%	5.7%
Benefits	227,500	227,500	13,378	2.1%	5.9%
Operating	4,068,966	4,068,966	101,697	16.3%	2.5%
Capital	-	-	-	0.0%	0.0%
Contingency	500,000	500,000	-	0.0%	0.0%
<b>Total Corporate Services Expense</b>	<b>5,753,966</b>	<b>5,753,966</b>	<b>169,266</b>	<b>27.1%</b>	<b>2.9%</b>
<b>Total Expenses</b>	<b>\$ 11,379,215</b>	<b>\$ 11,379,215</b>	<b>\$ 574,996</b>		<b>5.1%</b>
<b><u>Net Increase / (Decrease)</u></b>					
<b>Total Workforce Solutions</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (322,721)</b>		
<b>Total Corporate Services</b>	<b>-</b>	<b>-</b>	<b>456,392</b>		
<b>Total Workforce Solutions Group</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 133,671</b>		

\*Revenues will lag expenditures due to grants being funded on a reimbursement basis.

**St. Louis Community College  
Restricted General Fund  
Budget Status Report  
July, 2012**

	<b>Current Budget</b>	<b>Actual * To Date</b>	<b>% of Total Revenue</b>	<b>% of Budget To Date</b>
<b><u>Revenues / Resources</u></b>				
External Sources	\$ 5,054,404	\$ 550,204	98.1%	10.9%
Institutional Match	112,459	10,375	1.9%	9.2%
<b>Total Revenue / Resources *</b>	<b>\$ 5,166,862</b>	<b>\$ 560,579</b>	<b>100.0%</b>	<b>10.8%</b>
<b><u>Expenditures</u></b>				
Salaries	\$ 2,504,215	\$ 275,519	49.1%	11.0%
Benefits	691,850	77,076	13.7%	11.1%
Operating	1,789,715	213,596	38.1%	11.9%
Capital	181,083	8,200	1.5%	4.5%
<b>Total Expense *</b>	<b>\$ 5,166,862</b>	<b>\$ 574,390</b>	<b>102.5%</b>	<b>11.1%</b>
<b>Net Increase / (Decrease)</b>	<b>\$ -</b>	<b>\$ (13,811)</b>		

\* Does not include Workforce Solutions Group revenues or expenditures.

## Ratification of Investments

Executed During the Month of July 2012

### Daily Repurchase Agreements \*

Purchased Through:	UMB Bank
Purchase Date:	Daily throughout month
Maturity Date:	Overnight
Average Amount Invested:	\$20,710,613.00
Interest Earned:	\$3,923.44
Average Rate Earned:	0.230%
Range of Rates Earned:	.200-.270%

### Other Investments

Fund	Purchase Date	Type of Investment	Par Value	Cost of Investment	Maturity Date	Investment Yield
Wright Express Finl Svcs	7/5/2012	CD	245,000.00	245,000.00	7/5/2013	0.500%
US Treasury	7/12/2012	US Treasury	800,000.00	810,184.07	7/15/2013	1.000%
Federal Nat'l Mortg Assn.	7/18/2012	US Agency	1,000,000.00	1,001,216.67	12/28/2015	0.750%

\* A **repurchase agreement** is the sale of a security (such as a Treasury bill or Treasury bond) to the college by the college's bank, UMB, with an agreement to buy it back at a later date at a price greater than the original sale price. The difference in the purchase and sale price represents our income on the investment. For example, at the end of each day, the balance of funds in our bank account is used to purchase U.S. Securities from UMB with an agreement that the bank will buy them back the following morning for the amount paid plus interest. Our interest for July was approximately .23% per annum.



## Contracts and/or Agreements

### Agreement between Reed Timmer/Wolfman Productions and St. Louis Community College

It is recommended that the Board of Trustees approve an agreement in the amount of **\$5,600** with **Reed Timmer/Wolfman Productions** for a speaking engagement by Reed Timmer at the Meramec Campus on **Tuesday, October 9, 2012**. Mr. Timmer was chosen by the Sky Club and the Student Activities Budget Committee (SABC) because of the appeal of his Weather Channel television show “Stormchasers.” This program will have broad-based appeal with our student body as well as the community. Funds for this program will come from the Speaker and Visiting Artist Committee. **The flat fee is \$5,600.**

### Agreement between Paul Winter Consort, Inc. and St. Louis Community College

It is recommended that the Board of Trustees approve an agreement in the amount of **\$13,000** with **Paul Winter Consort, Inc.** for a performance at several activities on **May 1 and May 2, 2013**. The activities will include clinics as well as concerts on Wednesday, May 1 with a full concert with the Meramec Orchestra on Thursday, May 2. Funds for this program will come from funds that the Campus Life Office gives to the Music Department each year. In addition, \$500 will be paid directly to Paul Winter Consort, Inc. by M-R Music, who is a co-sponsor of the event. The \$500 co-sponsorship fee by M-R Music has been approved by President Wasson per Administrative Procedure B.5.5---Corporate Sponsorship and B.5.5.1---Approval Process, which states “A College officer will authorize acceptance of individual sponsorships valued at \$1,000 or less.” No additional charges are expected as a result of bringing in this performance group.

***Office of Vice Chancellor for Academic and Student Affairs***

**Contracts and Agreements**

**Clinical Agreements**

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

<b>Participant</b>	<b>Program/Campus</b>	<b>Effective Date</b>
Eastern Missouri Gateway Foundation	Human Services	07/23/12
Kirkwood School District	Nursing	07/01/12
Special School District of St. Louis County	Nursing	07/01/12
Missouri Baptist Medical Center	Diagnostic Medical Sonography	05/17/12
Gent Funeral Home	Funeral Services	08/13/12
Northview Village	Human Services	08/21/12

**Articulation Agreement – Maryville University**

It is recommended that the Board of Trustees approve an articulation agreement between St. Louis Community College and Maryville University. This agreement will allow students who complete the Associate in Applied Science in Human Services degree at STLCC to transfer seamlessly to the following degree programs at Maryville University: Bachelor of Science in Rehabilitation Services; Bachelor of Science in Rehabilitation Services-Independent Living Track; Bachelor of Science in Rehabilitation Services-Psychiatric Rehabilitation Track; and Bachelor of Science in Rehabilitation Services with Minor in Business.

**Articulation Agreement – University of Missouri Columbia**

It is recommended that the Board of Trustees approve an articulation agreement between St. Louis Community College and University of Missouri. This agreement will allow students who complete the Associate in Science in Engineering Science degree to transfer seamlessly to University of Missouri's Bachelor of Science in Electrical Engineering degree.

**Articulation Agreement – University of Missouri Columbia**

It is recommended that the Board of Trustees approve an articulation agreement between St. Louis Community College and University of Missouri. This agreement will allow students who complete the Associate in Science in Engineering Science degree to transfer seamlessly to University of Missouri’s Bachelor of Science in Mechanical Engineering degree.

**Articulation Agreement – University of Missouri Columbia**

It is recommended that the Board of Trustees approve an articulation agreement between St. Louis Community College and University of Missouri. This agreement will allow students who complete the Associate in Arts in Life Sciences degree to transfer seamlessly to University of Missouri’s Bachelor of Science in Biological Sciences degree.

**Articulation Agreement – University of Missouri Columbia**

It is recommended that the Board of Trustees approve an articulation agreement between St. Louis Community College and University of Missouri. This agreement will allow students who complete the Associate in Arts in Life Sciences degree to transfer seamlessly to University of Missouri’s Bachelor of Arts in Biological Sciences degree.

**Memorandum of Understanding (MOU) Program Articulation – Saint Louis University**

It is recommended that the Board of Trustees approve an articulation agreement between St. Louis Community College and Saint Louis University. This program articulation will allow students who complete the Associate in Applied Science Human Services degree to transfer seamlessly to Saint Louis University’s Bachelor of Science in Social Work degree.

**Articulation Agreement – University of Missouri St. Louis**

It is recommended that the Board of Trustees ratify an articulation agreement between St. Louis Community College and University of Missouri – St. Louis. This agreement will allow students who complete the Associate in Applied Science in Human Services degree to transfer seamlessly to University of Missouri’s Bachelor in Social Work degree.

## Economic Development and Workforce Solutions

### Ratification of Direct Pay Agreements

The purpose of these agreements is to provide services to employers in the St. Louis region.

<u>Funding Source</u>	<u>Title of Program and/or Purpose</u>	<u>Campus</u>	<u>Date</u>	<u>Amount</u>
BJC HealthCare	Facility Rental – Corporate College  <b>Manager: Stephen Long</b>	Workforce Solutions Group	July 1, 2012 through March 31, 2014	\$26,640
Hazelwood School District	Leadership Facilitation  <b>Manager: Stephen Long</b>	Workforce Solutions Group	August 1, 2012 through June 30, 2013	\$17,700
Boomerang Tube	Leadership Facilitation  <b>Manager: Stephen Long</b>	Workforce Solutions Group	July 5, 2012 through December 31, 2012	\$1,560
McDonald’s Corporation	Facility Rental – Corporate College  <b>Manager: Stephen Long</b>	Workforce Solutions Group	July 1, 2012 through December 31, 2012	\$10,620
Anheuser-Busch, Inc.	Instructional Design  <b>Manager: Stephen Long</b>	Workforce Solutions Group	July 1, 2012 through June 30, 2013	\$37,440 <i>(Previously reported \$957 – August, 2012. Total FY13 - \$38,397)</i>
The Henkel Company	Assessment  <b>Manager: Stephen Long</b>	Workforce Solutions Group	August 23, 2012 through June 30, 2013	\$26,000

## **Contracts and/or Agreements**

### **Global Corporate College and St. Louis Community College**

It is requested that the Board of Trustees approve an agreement between Global Corporate College (GCC) in an amount up to \$5,784 for the on-site delivery of 3-credit courses: *Introduction to Homeland Security* to 11 Transportation Security Officers at the St. Louis Transportation Security Administration (TSA) office. This contract is part of a national contract with GCC to assist in the enrollment of TSA officers across the country at more than 50 airports for completion of the TSA Associates Program. The TSA officers program through Global Corporate College has been in partnership with St. Louis Community College since 2011 making this the fifth contract agreement for Fall 2012.

### **Global Corporate College and St. Louis Community College**

It is requested that the Board of Trustees ratify an agreement between Global Corporate College (GCC) in the amount of \$2,800 for facility rental at the Corporate College. This agreement is pursuant to a contract between Global Corporate College and Veterans Administration. The contract agreement is effective July 30, 2012 through August 31, 2012.

### **Sublease agreement between St. Louis County and St. Louis Community College**

It is requested that the Board of Trustees approve to enter into an agreement with St. Louis County for rental space at the MET Center for the amount of \$30,000 for the period of July 1, 2012 through June 30, 2013. This amount covers all the space that the College currently occupies at the MET Center including the Diesel Technology, Computer labs and other Instructional spaces for accelerated training programs.

**OFFICE OF INSTITUTIONAL DEVELOPMENT**  
**Acceptance of External Funds**

**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Department of Elementary and Secondary Education	\$ 32,500.00	Grant to St. Louis Community College for the Florissant Valley campus to participate in the Caring for Kids Education on Wheels Program. This program is designed to improve and enhance the quality of child care offered in the St. Louis Community College service area by supplying programs and services to individuals who provide care for young children.  <b>Project Period: 7/1/12-6/30/13</b> <b>Project Director: Irene Kalmer</b>	Restricted
Division of Workforce Development (DWD), <b>Anheuser-Busch Companies, Inc. (Company)</b>	\$ 115,000 (DWD) \$ 100,000 (Company) \$ 215,000 (Total)	Grant to St. Louis Community College for the Anheuser-Busch Companies, Inc. Customized Training Program designed with the following components: Process Knowledge Training; Process Improvement Training; Equipment and Job Training; and Vendor Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Automation Service (Company)</b>	\$ 34,500 (DWD) \$ 30,000 (Company) \$ 64,500 (Total)	Grant to St. Louis Community College for the Automation Service Customized Training Program designed with the following components: 5S System Training; Lean Leadership Certificate Program; ISO9001:2008; New Equipment Training; and Product Knowledge Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted

**OFFICE OF INSTITUTIONAL DEVELOPMENT**  
**Acceptance of External Funds**

**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Division of Workforce Development (DWD), <b>Baldor Electric (Company)</b>	\$ 46,000 (DWD) <u>\$ 40,000 (Company)</u> \$ 86,000 (Total)	Grant to St. Louis Community College for the Baldor Electric Customized Training Program designed with the following components: Critical Parameter and Work Instruction Training; ISO Audit Training; Power Lean and 6S Training; Total Quality Management (TQM) Training; Maintenance Training; ASQ Certified Quality Inspector Training; and Lean Six Sigma Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Bastian Material Handling (Company)</b>	\$ 17,250 (DWD) <u>\$ 15,000 (Company)</u> \$ 32,250 (Total)	Grant to St. Louis Community College for the Bastian Material Handling Customized Training Program designed with the following components: Enterprise Resource Planning Training; Lean Manufacturing - 5S & VSM; PDTM Training; Quality Control Processes and Procedures; Vision & Robotics; Systems & Process Training; Communications & Problem Solving Skills; and Microsoft Project Server Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>bioMerieux, Inc. (Company)</b>	\$ 92,000 (DWD) <u>\$ 80,000 (Company)</u> \$ 172,000 (Total)	Grant to St. Louis Community College for the bioMerieux, Inc. Customized Training Program designed with the following components: Equipment and Process Training; Technical Training; Global Supply Chain Logistics; Lean Manufacturing Training; Lean Culture Change Symposia; The 7 Habits of Highly Effective People; Computer Training; and Quality & GMP Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted

**OFFICE OF INSTITUTIONAL DEVELOPMENT**  
**Acceptance of External Funds**

**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Division of Workforce Development (DWD), <b>C.L. Smith (Company)</b>	\$ 28,750 (DWD) <u>\$ 25,000 (Company)</u> \$ 53,750 (Total)	Grant to St. Louis Community College for the C.L. Smith Customized Training Program designed with the following components: Lean Manufacturing, Standard Work Documentation; New Equipment Training - Extrusion Blow Molding; Quality Control Training; Leadership Training – Supervisors/Manager; Technical Training; and Business Process Management (BPM).  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Code 3, Inc. (Company)</b>	\$ 51,750 (DWD) <u>\$ 45,000 (Company)</u> \$ 96,750 (Total)	Grant to St. Louis Community College for the Code 3, Inc. Customized Training Program designed with the following components: Self-Directed Work Teams; ISO Work Instructions/Reviews; Atrium Training; Lean Six Sigma; Lean Principles & Kaizen; and Supervisory/Management Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Companion Baking Company (Company)</b>	\$ 23,000 (DWD) <u>\$ 20,000(Company)</u> \$ 43,000 (Total)	Grant to St. Louis Community College for the Companion Baking Company Customized Training Program designed with the following components: Passport Training; New Equipment Training; Cross Training; AIB Certification Training; Lean Leadership Training; and Lean Principles Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted



**OFFICE OF INSTITUTIONAL DEVELOPMENT**  
**Acceptance of External Funds**

**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Division of Workforce Development (DWD), <b>Essex Industries, Inc. (Company)</b>	\$ 57,500 (DWD) \$ <u>50,000 (Company)</u> \$ 107,500 (Total)	Grant to St. Louis Community College for the Essex Industries, Inc. Customized Training Program designed with the following components: Supervisor Training; AS9100 Lead Auditor Training; ISO9001 Lead Auditor Training; FAA Certification Training; ISO9001 and AS9100 Employee Training; Solidworks/CAD Training; Machine Specific Training; Geometric Dimensioning & Tolerance Training; Six Sigma Training; Root Cause Analysis Training; Leadership Training for Managers; Design Interpretation Training; and Product Knowledge Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>GSI – Engine Management Group (Company)</b>	\$ 46,000 (DWD) \$ <u>40,000 (Company)</u> \$ 86,000 (Total)	Grant to St. Louis Community College for the GSI – Engine Management Group Customized Training Program designed with the following components: Lean Manufacturing Training; Production Planning Software Training; Water Jet Machine Training; Press Training; Beam Press Training; Flash Cutting Operator Training; CNC Setup Training; and Cross Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Hubbell Killark Electric (Company)</b>	\$ 28,750 (DWD) \$ <u>25,000 (Company)</u> \$ 53,750 Total	Grant to St. Louis Community College for the Hubbell Killark Electric Customized Training Program designed with the following components: Lean Operations-Kaizen; CNC Machining Skills; ISO Auditor Training; Lean Six Sigma Training; Lean Six Sigma Champion Training; and Quality & GMP Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted

**OFFICE OF INSTITUTIONAL DEVELOPMENT**  
**Acceptance of External Funds**

**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Division of Workforce Development (DWD), <b>Hussmann Corporation (Company)</b>	\$ 57,500 (DWD) \$ <u>50,000 (Company)</u> \$ 107,500 (Total)	Grant to St. Louis Community College for the Hussmann Corporation Customized Training Program designed with the following components: Industrial Maintenance Technology (IMT) Training; Quality Critical Process Training; Sheet Metal Advance Equipment Training; Quality Systems & ISO Training; Lean Process Training; PILZ Training; and CO2 Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Hydromat, Inc. (Company)</b>	\$ 40,250 (DWD) \$ <u>35,000 (Company)</u> \$ 75,250 (Total)	Grant to St. Louis Community College for the Hydromat, Inc. Customized Training Program designed with the following components: Manufacturing Technology Training; AutoCAD and Inventor Drafting Software Training; Project Management Training; Customer Service Training; Supervisor and Management Training; Team Skills Training; Lean Manufacturing; ISO9001:2009 and TS 16949 Auditor Training; Product Knowledge Training; Industrial Maintenance Training; Compliance & Process Improvement Training; and Project Management Professional Exam Prep.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted

**OFFICE OF INSTITUTIONAL DEVELOPMENT**  
**Acceptance of External Funds**

**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Division of Workforce Development (DWD), <b>IBM Corporation</b> (Company)	\$ 57,500 (DWD) <u>\$ 50,000 (Company)</u> \$ 107,500 (Total)	Grant to St. Louis Community College for the IBM Corporation Customized Training Program designed with the following components: IT Technical Skills; Security, Asset, Risk Management; AIS; Project Management/Project Executive; Business Acumen, Leadership and Teambuilding; Skill Gap Closure Training; Supply Chain Management; Information Management; and Technical Support Services.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Kemco Aerospace Manufacturing</b> (Company)	\$ 57,500 (DWD) <u>\$ 50,000 (Company)</u> \$ 107,500 (Total)	Grant to St. Louis Community College for the Kemco Aerospace Manufacturing Customized Training Program designed with the following components: ISO9001 & QS9100 Training; MRP Training; Cross Training; Lean Manufacturing Training; Maintenance Training; and Unigraphic Software Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Mycroft, Inc. (Company)</b>	\$ 34,500 (DWD) <u>\$ 30,000 (Company)</u> \$ 64,500 (Total)	Grant to St. Louis Community College for the Mycroft, Inc. Customized Training Program designed with the following components: Leadership Skills – Level I & II; IT Solutions Training; Coaching and Mentoring; Team Building for IT; Microsoft Certifications; Certified IS Security Professional Training; Cisco Training; Firewall Training; Observer/TCPIP Training; Internet Protocol Security (IPsec) Training; Software Development Training; and Identity Access Mgmt. Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted

**OFFICE OF INSTITUTIONAL DEVELOPMENT**  
**Acceptance of External Funds**

**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Division of Workforce Development (DWD), <b>National Sales Company (Company)</b>	\$ 46,000 (DWD) <u>\$ 40,000 (Company)</u> \$ 86,000 (Total)	Grant to St. Louis Community College for the National Sales Company Customized Training Program designed with the following components: Process Training; System Improvement Training; Product Knowledge Training; Lean Principle Training; Instruction Design Training; and Lean Tools Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Paulo Products Company (Company)</b>	\$ 46,000 (DWD) <u>\$ 40,000 (Company)</u> \$ 86,000 (Total)	Grant to St. Louis Community College for the Paulo Products Company Customized Training Program designed with the following components: Leadership Training; ISO9001:2002 and TS16949 Training; ISO and TS Auditing Training; Lean Manufacturing Standards Training; Quality Metallurgical Training; and Process Mapping Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>PM Resources, Inc. (Company)</b>	\$ 80,500(DWD) <u>\$ 70,000 (Company)</u> \$ 150,500 (Total)	Grant to St. Louis Community College for the PM Resources, Inc. Customized Training Program designed with the following components: Industrial Maintenance Training (IMT); Equipment Maintenance Training; Quality & GMP Training; Replacement Training; Continuous Improvement & Lean SMED; Equipment Crosstraining; New Equipment Training; and Lean Operations.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted

**OFFICE OF INSTITUTIONAL DEVELOPMENT**  
**Acceptance of External Funds**

**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Division of Workforce Development (DWD), <b>Rawlings Sporting Goods Company (Company)</b>	\$ 69,000 (DWD) <u>\$ 60,000 (Company)</u> \$ 129,000 (Total)	Grant to St. Louis Community College for the Rawlings Sporting Goods Company Customized Training Program designed with the following components: Work Keys Job Profiling & Assessment; Pick-the-Pack Training; JD Edwards and Showcase Training; EDI Systems Training; Executive Development; High Potential Leadership Training-Part II; Supervisory/Management Training-Part II; and Project Management Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>RockTenn CP, LLC Company (Company)</b>	\$ 40,250 (DWD) <u>\$ 35,000 (Company)</u> \$ 75,250 (Total)	Grant to St. Louis Community College for the RockTenn CP, LLC Company Customized Training Program designed with the following components: New Machine Training: Marquip Ward United; SAP to KIWI upgrade conversion – Train-the Trainer; SAP to KIWI upgrade conversion; Clear Vision Glue Detection Units; Communication Skills; New Machine Training: Geo Martin; New Machine Training: Alliance; and New Machine Training: E&L.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Roto Die Company (Company)</b>	\$ 51,750 (DWD) <u>\$ 45,000 (Company)</u> \$ 96,750 (Total)	Grant to St. Louis Community College for the Roto Die Company Customized Training Program designed with the following components: Product Knowledge Training; Machine Operations Training; ISO9001 and AS9100 Training; Lean Manufacturing Training; Six Sigma Certification; Leadership Development Training; Product Flow Analysis Training; and 5S Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted

**OFFICE OF INSTITUTIONAL DEVELOPMENT**  
**Acceptance of External Funds**

**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Division of Workforce Development (DWD), <b>Rug Doctor (Company)</b>	\$ 28,750 (DWD) <u>\$ 25,000 (Company)</u> \$ 53,750 (Total)	Grant to St. Louis Community College for the Rug Doctor Customized Training Program designed with the following components: Lean Principles and 5S Training; Maintenance Training; Product Knowledge Development & Training; Six Sigma Green Belt; Equipment and Assembly Training; Quality Process Control Training; New Equipment Training; ASQ Training; and APICS Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Seiler Instrument &amp; Manufacturing Co., Inc. (Company)</b>	\$ 57,500 (DWD) <u>\$ 50,000 (Company)</u> \$ 107,500 (Total)	Grant to St. Louis Community College for the Seiler Instrument & Manufacturing Co., Inc. Customized Training Program designed with the following components: DCCA Compliance Software Training; IOS Work Instructions/Review; Equipment and Procedures Training; Soldering Training - Employees/Instructors; Quality Control Training; SPC/Problem Solving/Process Auditing; ITAR/Compliance Training; and Lean Culture Change.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Sigma-Aldrich (Company)</b>	\$ 86,250 (DWD) <u>\$ 75,000 (Company)</u> \$ 161,250 (Total)	Grant to St. Louis Community College for the Sigma-Aldrich Customized Training Program designed with the following components: ISO9001 Quality Management System & Technical Training; Lean Leadership Certificate Program; 5S Training; Learning to See: Value Stream Mapping; Lean Culture Change Training; and Problem Solving Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted

**OFFICE OF INSTITUTIONAL DEVELOPMENT**  
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**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Division of Workforce Development (DWD), <b>Sonoco Plastics, Inc. (Company)</b>	\$ 23,000 (DWD) <u>\$ 20,000 (Company)</u> \$ 43,000 (Total)	Grant to St. Louis Community College for the Sonoco Plastics, Inc. Customized Training Program designed with the following components: Lean Culture Change Symposia; 5S/Lean Manufacturing; Equipment and Process Training; Skills for Quality Control; Standardized Work Documents/Process Improvement; and Leadership Skills: Coaching.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Sportsprint, Inc. (Company)</b>	\$ 23,000 (DWD) <u>\$ 20,000 (Company)</u> \$ 43,000 (Total)	Grant to St. Louis Community College for the Sportsprint, Inc. Customized Training Program designed with the following components: Lean, Clean & Green Manufacturing Training; ERP Training; Sustainable Green Printing; Product Knowledge Training; Quality Process Control Training; Equipment Training; and Order Design Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Talisen Technologies, Inc. (Company)</b>	\$ 34,500 (DWD) <u>\$ 30,000 (Company)</u> \$ 64,500 (Total)	Grant to St. Louis Community College for the Talisen Technologies, Inc. Customized Training Program designed with the following components: Conflict Resolution, Team Building and Negotiation; VMware vSphere – Troubleshooting; Microsoft 2010 Exchange Server; IT Solutions Training; Facilities Energy Efficiency Training; Business Solutions Training; Facility Security Officer DOD Training; and Network Operations Center Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted

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**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Division of Workforce Development (DWD), <b>The Henkel Company (Company)</b>	\$ 57,500 (DWD) \$ <u>50,000 (Company)</u> \$ 107,500 (Total)	Grant to St. Louis Community College for The Henkel Company Customized Training Program designed with the following components: AES70 Chemical Training; Renuzit Optimize Training; REC Event Training; MVIL Training; Basic Mechanical Training; Liquid Labeling Training; 5S Training; and ISO 9001:2008.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>TransChemical, Inc. (Company)</b>	\$ 17,250 (DWD) \$ <u>15,000 (Company)</u> \$ 32,250 (Total)	Grant to St. Louis Community College for the TransChemical, Inc. Customized Training Program designed with the following components: ISO9001 & NASCD Certification; New Equipment Training; and Product Knowledge Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted
Division of Workforce Development (DWD), <b>Universal Printing Company (Company)</b>	\$ 17,250 (DWD) \$ <u>15,000 (Company)</u> \$ 32,250 (Total)	Grant to St. Louis Community College for the Universal Printing Company Customized Training Program designed with the following components: Cutter Operator Training; Scheduler Training; Shipper Training; Quality Assurance Training; HVAC Training; 5S Implementation Training; Job Specific Applications Training and Operator Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted



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**7.1 Grants and Contracts**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Division of Workforce Development (DWD), <b>Watlow Electric Manufacturing (Company)</b>	\$ 57,500 (DWD) \$ <u>50,000 (Company)</u> \$ 107,500 (Total)	Grant to St. Louis Community College for the Watlow Electric Manufacturing Customized Training Program designed with the following components: Leadership Skills Training; Lean and Kaizen Training; Compliance Training; and Product Knowledge Training.  <b>Project Period: 7/1/12-6/15/13</b> <b>Project Director: Stephen Long</b>	Restricted