

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, JULY 11, 2013**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, July 11, 2013, at the South County Education and University Center, 4115 Meramec Bottom Rd., St. Louis, MO, 63129, pursuant to notice and in accordance with R.S. MO 610.020 as amended.

1. Call to Order/Roll Call

Dr. Craig Larson, Chair, called the meeting to order at 7:05 p.m. The following members of the Board of Trustees were present: Dr. Craig Larson, Chair; Ms. Libby Fitzgerald, Trustee; Ms. Melissa Hattman, Trustee; Ms. Hattie Jackson, Trustee, and Ms. Joan McGivney, Trustee. Dr. Doris Graham, Vice Chair, was absent.

Also present were Dr. Myrtle E.B. Dorsey, Chancellor; Mr. Marc Fried, Legal Counsel, and Ms. Rebecca Garrison, Associate for Board Relations.

2. Welcome to Guests

Dr. Marcia Pfeiffer introduced Mr. Stephen White, the new Academic Dean of Math, Science, Engineering, and Technology at Florissant Valley. Dr. Larson welcomed Mr. White on behalf of the Board.

3. Citizens Desiring to Address the Board Regarding Agenda Items

None.

4. Adoption of Agenda/Revisions to Agenda

On motion by Ms. Hattman, and seconded by Ms. McGivney, the Board unanimously adopted the agenda as revised.

5. Approval of the June 20, 2013 Regular Meeting Minutes

On motion by Ms. McGivney and seconded by Ms. Fitzgerald, the Board unanimously approved the June 20, 2013 minutes, after removing Marc Fried's name from those present and replacing it with Ian Cooper of Tueth, Keeney, Cooper, Mohan & Jackstadt, P.C.

6. Approval of Resolution Re August 15, 2013 Executive Session of the Board of Trustees

On motion by Ms. Hattman, and seconded by Ms. Fitzgerald, the Board unanimously approved, by a roll-call vote, with Dr. Graham being absent, the resolution scheduling an executive session on August 15, 2013, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

7. Approval of Scheduling a Work Session and Executive Session on Saturday, July 27, 2013

On motion by Ms. McGivney, and seconded by Ms. Hattman, the Board unanimously approved, by a roll-call vote, with Dr. Graham being absent, scheduling a work session and an executive session pursuant to R.S. Mo. Section 610.021 [3].

8. Recognition of Student, Staff and Trustee Accomplishments

DeLancey Smith, Director of Communications, read statements of congratulations for students and staff on their recent awards and accomplishments.

9. Biennial Reaffirmation of Policy on Financial Disclosure Required by the State of Missouri

In accordance with State Statute, the Board was requested to reaffirm Board Policy B 16, Code of Ethics. Whereupon, on motion by Ms. Jackson, and seconded by Ms. Fitzgerald, the Board unanimously reaffirmed Board Policy B 16, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

10. Waiver of Lodging and Approval of Revised Board Policy G.15 Financial Aid for Students in Credit Programs

On motion by Ms. Fitzgerald and seconded by Ms. Jackson, the Board unanimously waived lodging and approved revised Board Policy G.15, Financial Aid for Students in Credit Programs, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

11. Approval of Amended and Restated Agreement between the Community College District of St. Louis, St. Louis County Missouri and the St. Louis Community College Foundation

Following comments by Foundation Board President Rodney Gee, on motion by Ms. McGivney and seconded by Ms. Fitzgerald, the Board unanimously approved the Amended and Restated Agreement between the College and the Foundation, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

12 A. Deactivation of Chemical Technology Program

Prior to the information presentation, Dr. Larson asked Dr. Donna Dare and Dr. Marcia Pfeiffer to come forward and answer questions about the Chemical Technology Program Deactivation. He then called for a motion to take from the table and reconsider the deactivation of the Chemical Technology program. Ms. Jackson moved to reconsider the deactivation recommendation made at the May Board meeting and Ms. Fitzgerald seconded the motion. The Board unanimously approved reconsidering the motion to deactivate the Chemical Technology program.

Dr. Larson explained that College Leadership was asked to develop a recommendation regarding the potential for future students interested in the field of chemical technology. Dr. Dare and Dr. Pfeiffer advised the Board that industry partners have indicated that the current trend in the field for entry level skill sets for chemical technologists includes a preparation in laboratory technology skills currently covered by the Biotechnology program. They further advised that students who wish to work in the Chemical Technology field will be advised to supplement their Biotechnology degree with additional course work in chemistry unless or until an alternative program is developed.

Dr. Pfeiffer explained there are six students remaining in the program. She said there will be three classes held in the fall semester and four in the spring. There will

be a contingency plan for any students who cannot complete the program in these two semesters.

Ms. Jackson asked how the College would let the community know about the program if it were to be revised as recommended and reactivated or brought forward as a new program in the future. Dr. Dare said there are information sessions on campus for recruitment for other new programs, and the information sessions for all programs are printed in the Continuing Education catalog, which is widely distributed. Dr. Pfeiffer added that the DACUM (Developing a Curriculum) process brings in industry partners, who also can alert current and potential employees to programs that will provide them with skill sets desired in the work place.

On motion previously made and seconded, the Board voted unanimously to deactivate the Chemical Technology program and redirect students to the Biotechnology program.

12 B. Report on Trade Adjustment Assistance Community College and Career Training Grant (TAACCT)

Dr. Donna Dare and Dr. Rod Nunn reported on the TAACCT Grant and answered questions from the Board.

13. Approval of Consent Items

Consent items are approved by a single motion and vote unless otherwise noted below.

13.1 Consent Item Motion and Vote

On motion by Ms. Hattman, and seconded by Ms. Fitzgerald, the consent agenda items were unanimously approved. Ms. McGivney commended the College for bringing forward new programs.

13.2 Academic and Student Affairs

Approval of Program Recommendations and Revisions

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby approves the program

recommendations all as more fully set forth in Exhibit B attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

13.3 HUMAN RESOURCES

Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or her designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

13.4 BID AWARDS

Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit D attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

13.5 FINANCE

Financial Reports

Financial reports will appear on a quarterly basis, in February, May, August and November.

13.6 CONTRACTS AND/OR AGREEMENTS

Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit E attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

13.7 ACCEPTANCE OF EXTERNAL FUNDS

Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit F attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

13.8 INSURANCE

Approval of Insurance Renewals

The Board was presented with information on a reduced premium (previously approved at the June, 2013 meeting) with the Midwestern Higher Education Act, all as more fully set forth in Exhibit G attached hereto and by this reference incorporated herein.

14. COMMUNICATIONS

14.1 Chancellor's Report

Dr. Dorsey commended Ms. Tracy Hall, Vice President for Academic Affairs, as point person for the agreement between STLCC and Beaumont High School. She said that this is an exciting opportunity approved by the Board tonight, as these students will complete their senior year at the Forest Park campus. She added this is a first step and anticipates other St. Louis Public Schools will adopt this program. She said the college is actively working on increasing dual enrollment.

Dr. Dorsey then advised that the Higher Education Commission would do a site visit September 16 and 17. She said they will visit the BJC site and look at our on-line program. She said Dr. Dare will oversee the process.

Dr. Dorsey then reminded everyone of the upcoming memorial service for Dr. Gwendolyn Stephenson on Saturday, July 20, 2013, at the Forest Park campus theatre. Dr. Stephenson worked for the College in several capacities, serving as Chancellor for five years.

Dr. Dorsey said the employee contract list, which normally appears on the July agenda, will appear in August.

14.2 For the Good of the College Report

Dr. Larson said when Board members noticed the Board of Trustees Scholarship funds were not being utilized, they asked the Administration to review policy and procedure to ensure funds are available to students who need them. He announced that as a result of that review, eight new scholarships are now available to students: A Continuing Student Academic Scholarship, an Emerging Scholars Scholarship, an Honors College Scholarship, a Summer Boot Camp Scholarship, a Book Scholarship, a Returning Adult's Scholarship, a Student Leadership Scholarship, and a Last Chance Grant.

Dr. Larson added that the change in this policy is aimed at helping raise the completion rate, and with tonight's waiver of lodging and approval, the assistance will be available during the Fall semester. He then thanked Dr. Dorsey, her Leadership Team, and college personnel Regina Blackshear and Joanie Friend for their efforts in developing a variety of options for students who need assistance in pursuing their education.

He said the College will continue to find ways to reward hard work and dedication to degree completion, and mentioned that students are now being called when they do not return to school.

14.3 Citizens Desiring to Address the Board Regarding Other Concerns

None.

14.4 Board Member Comments

None.

15. NEW BUSINESS

Board Policy Review

Ms. McGivney provided the Board with a report on the Board Policy review she is conducting with Ms. Hattman. Ms. McGivney said she appreciates the work put into the process by the Chancellor and her Leadership Team. She said she has

reviewed policies from Kansas City, St. Charles and Maricopa. She said our policies need to be brief, with most of the substantive language contained within the procedures. She also pointed out that some of our policies have not changed in 20 years.

Ms. McGivney then said that a collaborative effort is needed and other Board members are welcome to join. She said following the review, the proposed changes will be sent to the chancellor for review with leadership and faculty and then come back to the Board for lodging and review.

She and Ms. Hattman will report back to the Board in September, and will involve Mr. Fried in the process.

Ms. McGivney then said she reviewed the policy of St. Charles Community College in reference to paying part-time faculty in the Public School Retirement System and proposed the lodging of Revised Board Policy D.3, Part-time Faculty, bringing it in line with the policy used by St. Charles Community College.

The proposed changes are:

D.3 Part-time Faculty (R 4/13)

The Board of Trustees authorizes the administration to employ part-time faculty on a temporary, non-continuing basis to teach or provide counseling or library instructional resource services. Ratification of such part-time employment will be presented to the Board as soon as practicable following the end of the fall, spring and summer sessions.

The normal maximum assignment for part-time faculty in any semester is nine semester credit hours or the equivalent contact hours. For the purposes of Public School Retirement System retirees, 18 credit hours is equivalent to 550 **480** clock hours per fiscal year. **THIS REVISION TO THE CREDIT HOURS-TO-CLOCK HOURS EQUIVALENCY IS TO BEGIN IN THE ACADEMIC YEAR IN WHICH THE REVISION IS APPROVED, AND INTENTIONALLY DOES NOT ADDRESS ANY ISSUES REGARDING CREDIT HOURS-TO-CLOCK HOURS CONVERSIONS THAT MAY HAVE OCCURRED IN PREVIOUS ACADEMIC YEARS.**

~~The 550 clock hours are intended to include any hours that the part-time faculty spends at an adjunct orientation event for each semester during which that part-time faculty member will be teaching courses.~~

Trustee Fitzgerald said there are some employees who have already lost pay due to this policy. Dr. Larson said this will not work retroactively.

Following discussion, on motion by Ms. McGivney and seconded by Ms. Fitzgerald, the changes to revised Board Policy D.3 were unanimously lodged.

16. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:32 p.m.

Respectfully submitted,

Rebecca Garrison
Associate for Board Relations

Board of Trustees

Craig H. Larson, Ed.D., *Chair*
Doris Graham, Ph.D., *Vice Chair*
E. Libby Fitzgerald
Melissa Hattman
Hattie R. Jackson
Joan McGivney

MEMORANDUM

To: Board of Trustees
FROM: Myrtle E.B. Dorsey
DATE: July 11, 2013
SUBJECT: Board Agenda Modifications

| Section | Page No. | |
|---------|----------|---|
| | 2 | Add: Classification Review/ Full-Time Administrative / Professional Staff: Mary Arthur; MC; Information Technology Support Project Coordinator; P11; \$59,465.00; effective 10/01/12 Julie Vipond; MC; Information Technology Support Project Coordinator; P11; \$62,954.64; effective 10/01/12 |

#6 Resolution Re Executive Session of the Board of Trustees

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of closed meetings, record and vote on August 15, 2013 at 6:00 p.m., at the Corporate College, 3221 McKelvey Rd., Bridgeton, MO, Bridgeton, MO 63044 in the Second Floor Conference Room, for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and
- 6) to discuss records which are protected from disclosure by law (610.021(14), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

July 11, 2013
Board Agenda

#9 Biennial Reaffirmation of Policy on Financial Disclosure Required by the State of Missouri

B.16 Code of Ethics^(R8/09)

B.16.1 Declaration of Policy

The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain St. Louis Community College ("College") officials and employees of private financial or other interests in matters affecting the College.

B.16.2 Conflicts of Interest

- a. All members of the Board of Trustees as well as employees of the College must comply with section 105.454 of *Missouri Revised Statutes* on conflicts of interest as well as any other state law governing official conduct.
- b. Pursuant to section 105.460 of *Missouri Revised Statutes*, any member of the Board of Trustees who has a substantial personal or private interest in any measure proposed or pending before the Board must, prior to passing on the measure, disclose that interest in writing to the secretary of the Board, and such disclosure will be recorded in the minutes of the College.

"Substantial personal or private interest" is any interest in a measure which results from ownership by the individual, his/her spouse, or his/her dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more per year from any individual, partnership, organization, or association within any calendar year.

B. 16.3 Disclosure Reports

Each College trustee, the chancellor, vice chancellors, the campus presidents, general counsel, and the chief purchasing officer will disclose the following information by May 1 if any such transactions occurred during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity (spouse, parents or children) of such person, the date and the identities of the parties to each transaction with a total value in excess of \$500, if any, that such person had with the College, other than compensation received as an employee or payment of any tax, fee or penalty due to the College, and other than transfers for no consideration to the College.

- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of \$500, if any, that any business entity in which such person had a substantial interest, had with the College, other than payment of any tax, fee or penalty due to the College or transactions involving payment for providing utility service to the College, and other than transfers for no consideration to the College.
- c. The chancellor and the chief purchasing officer also will disclose by May 1 for the previous calendar year the following information:
 1. The name and address of each of his/her employers from whom income of \$1,000 or more was received during the year covered by the statement;
 2. The name and address of each sole proprietorship that he/she owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he/she was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which he/she owned 10 percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which he/she owned 2 percent or more of any class of outstanding stock, limited partnership units or other equity interests;
 3. The name and address of each corporation for which he/she served in the capacity of a director, officer or receiver.

B.16.3 Filing of Reports (R 6/97)

The financial interest statements will be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year.

1. Every person required to file a financial interest statement will file the statement annually not later than May 1 and the statement will cover the calendar year ending the immediately preceding December 31; provided that such person may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement.
2. Each person appointed to office will file the statement within 30 days of such appointment or employment covering the calendar year ending the previous December 31.

Financial disclosure reports giving the financial information required in section 16.3 will be filed in duplicate with the College's custodian of records and with the

Missouri Ethics Commission. The reports will be available for public inspection and copying during normal business hours.

B.16.5 Reaffirmation of Policy ^(8/09)

A certified copy of this policy adopted prior to September 15 biennially, shall be sent within 10 days of its adoption to the Missouri Ethics Commission.

#10 Recommended Waiver of Lodging and Approval of Revised Board Policy G.15 Financial Aid for Students in Credit Programs (Board Scholarship)

G.15 Financial Aid for Students in Credit Programs ^(R 4/03)
[AP G 12, G 13.1, G 13.2]

The College provides a comprehensive program of local, state and federal sources for helping students finance their college education. These sources include grants, loans, work and scholarship programs. A ~~collegewide~~ **DISTRICT** Financial Aid Committee will review financial aid policy regularly and recommend necessary changes.

Scholarships

A limited number of scholarships may be made available to students who show ~~above-average~~ potential in academic **S, LEADERSHIP, DEVELOPMENTAL EDUCATION BOOT CAMP, OR LAST CHANCE GRANTS. ATHLETIC SCHOLARSHIPS WILL BE AWARDED BY THE ATHLETIC DEPARTMENT.** ~~activity, or athletic areas.~~

Grants

The College will seek participation in various federal and state grant programs.

Loans

Loans may be made to qualified students who have been admitted to the College. Loans, classified as either short-term or long-term, will be granted in accordance with the terms of the particular loan fund.

Work-study Employment

Available funds may be used to provide employment to qualified students. These positions may be on or off campus and may be funded with federal, state or local funds.

Fund Management

The College's chief fiscal officer will be responsible for the disbursement of all student financial aid monies. All transactions relating to financial aid funds will be subject to an annual internal audit and audits by an external accounting firm retained by the College.

The following Administrative Procedure is being provided for information only:

Administrative Procedure

Division G – Educational Programs and Requirements

G.13.1 Board of Trustees’ Scholarship Program (R 5/09 12/12)

[BP G 15]

The principal purpose of the Board of Trustees’ Scholarship program is to recruit and to retain students who have ~~above-average~~ potential in academic **S, LEADERSHIP, DEVELOPMENTAL EDUCATION BOOT CAMP, OR LAST CHANCE GRANTS. ATHLETIC SCHOLARSHIPS WILL BE AWARDED FROM THIS FUND BY THE ATHLETIC DEPARTMENT.** ~~activity or athletic areas. Activity scholarships will be awarded for participation in a leadership role in a student organization, extra-curricular activity or for demonstration of promise in any of the following areas: art, music, drama, speech. Distribution of athletic scholarships will consider balance among sports as well as equity among men and women athletes. Priority will be given to new students, but enrolled students may also apply.~~

The amount of the scholarship fund may be subject to change by the Board of Trustees. ~~The value of the scholarship will be at in-district maintenance and activity fees.~~ Funds remaining in the scholarship account during one fiscal year will be carried over to the scholarship account of the next fiscal year, by campus. ~~At the discretion of the campus scholarship committee, the value of each activity, academic and athletic scholarship will range from six credit hours to 16 credit hours.~~

BOARD OF TRUSTEES (BOT) SCHOLARSHIP APPLICATION PROCESS

- **PRIORITY DEADLINE FOR SCHOLARSHIP APPLICATIONS**
 - ❖ **FALL AND SUMMER – APRIL 1**
 - ❖ **SPRING – NOVEMBER 1**
- **NOTIFICATION TO SCHOLARSHIP RECIPIENTS**
 - ❖ **FALL AND SUMMER – MAY 1**
 - ❖ **SPRING – DECEMBER 1**
- **MUST COMPLETE THE FAFSA**
- **MUST COMPLETE THE SCHOLARSHIP APPLICATION**
 - ✓ **CONTINUING STUDENT ACADEMIC SCHOLARSHIP**
 - ✓ **EMERGING SCHOLARS SCHOLARSHIP**
 - ✓ **HONORS COLLEGE SCHOLARSHIP**
 - ✓ **SUMMER BOOT CAMP SCHOLARSHIP**
 - ✓ **BOOK SCHOLARSHIP**

- ✓ RETURNING ADULTS SCHOLARSHIP
- ✓ STUDENT LEADERSHIP SCHOLARSHIP
- ✓ LAST CHANCE GRANT
- ALL SCHOLARSHIPS BEGIN TO BE AWARDED TEN (10) DAYS PRIOR TO THE START OF THE SEMESTER EXCEPT FOR THE BOOKS SCHOLARSHIPS.
- PELL GRANTS WILL BE AWARDED FIRST, A+ SCHOLARSHIPS WILL BE AWARDED SECOND, AND BOT SCHOLARSHIPS WILL BE AWARDED THIRD.

NOTE: NO INSTITUTIONAL FUNDS WILL BE GIVEN TO STUDENTS IN THE FORM OF A REFUND.

BOARD OF TRUSTEES SCHOLARSHIPS

CONTINUING STUDENT ACADEMIC SCHOLARSHIP

- SCHOLARSHIP WILL COVER 12 CREDIT HOURS PER SEMESTER, AUTOMATIC RENEWAL IF IN COMPLIANCE WITH SCHOLARSHIP CRITERIA UP TO TWO (2) SEMESTERS
- MUST HAVE COMPLETED 24 CREDIT HOURS WITH AN OVERALL 3.0 GPA
- TWO (2) SEMESTER AWARD (ONE TIME AWARD)

AWARD AMOUNT

- \$1,116.00/SEMESTER – \$2,232.00 YEAR

EMERGING SCHOLARS SCHOLARSHIP

- SCHOLARSHIP WILL COVER SIX (6) CREDIT HOURS PER SEMESTER, AUTOMATIC RENEWAL IF IN COMPLIANCE WITH SCHOLARSHIP CRITERIA UP TO TWO (2) SEMESTERS.
- TESTED INTO TWO (2) OR MORE DEVELOPMENTAL COURSES
- MUST HAVE COMPLETED 24 COLLEGE LEVEL CREDIT HOURS WITH AN OVERALL 3.0 GPA
- TWO (2) SEMESTER AWARD (ONE TIME AWARD)

AWARD AMOUNT

- \$558.00/SEMESTER -- \$1,116.00 YEAR

HONORS COLLEGE SCHOLARSHIP

- **MUST BE ENROLLED IN THE HONORS COLLEGE.**
- **SCHOLARSHIP WILL COVER UP TO 12 CREDIT HOURS PER SEMESTER, AUTOMATIC RENEWAL IF IN COMPLIANCE WITH SCHOLARSHIP CRITERIA UP TO TWO (2) SEMESTERS**
- **MUST HAVE COMPLETED 24 COLLEGE LEVEL CREDIT HOURS A CUMULATIVE 3.5 GPA**
- **TWO (2) SEMESTER AWARD (ONE TIME AWARD)**

AWARD AMOUNT

- **\$1,116.00/SEMESTER – \$2,232.00 YEAR**

SUMMER BOOT CAMP SCHOLARSHIP

- **SUMMER SEMESTER ONLY**
- **COMPASS SCORE OF LESS THAN 70 IN ENGLISH, LESS THAN 46 IN MATHEMATICS AND/OR LESS THAN 82 IN READING.**
- **SIX-WEEK IMMERSION PROGRAM IN ENGLISH, MATHEMATICS, AND/OR READING**

AWARD AMOUNT

- **\$100.00 PER STUDENT**

BOOK SCHOLARSHIP

- **EXPECTED FAMILY CONTRIBUTION (EFC) REQUIREMENT OF \$4,000.00 OR HIGHER (PER THE FAFSA APPLICATION)**
- **INELIGIBLE FOR THIS SCHOLARSHIP IF THE STUDENT IS A:**
 - ✓ **PELL RECIPIENT AND/OR**
 - ✓ **FEDERAL STUDENT LOAN RECIPIENT AND/OR**
 - ✓ **THIRD PARTY PAYMENT RECIPIENT**
- **STUDENTS MUST REAPPLY FOR EACH SEMESTER**

AWARD AMOUNT

- **\$250.00/AWARD**

RETURNING ADULTS SCHOLARSHIP

- **ONE (1) SEMESTER AWARD**

- **24+ YEARS OF AGE**
- **NO PREVIOUS COLLEGE EXPERIENCE (CREDIT COURSES)**
- **STUDENT MUST BE ENROLLED IN SIX (6) CREDIT HOURS OR MORE. SCHOLARSHIP WILL PAY FOR THREE (3) CREDIT HOURS.**

AWARD AMOUNT

- **\$279.00/SEMESTER**

STUDENT LEADERSHIP SCHOLARSHIP

- **ONE (1) SEMESTER AWARD**
- **NOMINATED BY THE CAMPUS MANAGER OF CAMPUS LIFE. THE MANAGER MUST USE THE SCHOLARSHIP NOMINATION FORM.**

AWARD AMOUNT

- **FULL-TIME – 12 CREDIT HOURS (\$1,116/SEMESTER)**
- **PART-TIME – 6 CREDIT HOURS (\$558/SEMESTER)**

LAST CHANCE GRANT

- **MUST ONLY HAVE NINE (9) CREDITS TO DEGREE COMPLETION**
- **MUST HAVE A CUMULATIVE 2.0 GPA**
- **INELIGIBLE FOR THIS SCHOLARSHIP IF A STUDENT IS:**
 - ✓ **PELL RECIPIENT AND/OR**
 - ✓ **FEDERAL STUDENT LOAN RECIPIENT AND/OR**
 - ✓ **THIRD PARTY PAYMENT**
- **NON-RENEWABLE GRANT**

AWARD AMOUNT

- **THREE (3) CREDIT HOURS (\$279.00)**

~~Academic and athletic scholarships each equal to 985 credit hours per campus and activity scholarships equal to 360 credit hours per campus may be awarded each year. Both unclassified and full-time students are eligible. If enough qualified activity applicants have not applied by the deadline, the remaining number of scholarships may be awarded to athletic applicants. Every effort must be made to recruit the minimum number of qualified activity applicants.~~

~~Applicants for academic scholarships must rank in the upper 20 percent of their high school class. Home schooled students must have an ACT or SAT score in the upper~~

~~20 percent of Missouri high school seniors who took the exam. GED recipients must have a score of 2800 or above on the GED exam. Applicants for athletic and activity scholarships must rank in the upper 60 percent of their high school class or have a 2.0 high school rank cumulative GPA. Recommendations for athletic scholarships must be initiated by coaches or Interscholastic Athletic managers; recommendations for activity scholarships must be initiated by an appropriate activity sponsor. Applicants for Board of Trustees scholarships must be admitted to the College. In cases where school rank is not available, other indicators may be used.~~

~~A student may reapply each year and may be eligible to receive scholarship funds for a maximum of two academic years (four semesters). Prior year recipients will be given priority over initial applicants if they meet the requirements stated below. Scholarship funds are not transferable from campus to campus.~~

~~Renewal of scholarship for the second and ensuing semesters will be contingent upon the following criteria:~~

- ~~1. Academic — completion of all credit hours with 3.0 session GPA.~~
- ~~2. Activity — (1) completion of all credit hours with 2.0 session GPA, (2) active participation in the activity, and (3) recommendation of the appropriate activity sponsor.~~
- ~~3. Athletic — (1) meet NJCAA eligibility requirements, and (2) be recommended by the respective coach and Interscholastic Athletic manager for continuation.~~

~~A student who experiences an extenuating circumstance which adversely affects his/her academic progress may appeal to the campus manager of Student Financial Aid for reinstatement of the academic or activity scholarship.~~

Funds for the Board of Trustees' Scholarship program will be administered by the manager of **DISTRICT** Student Financial Aid **COMMITTEE**. ~~who will be assisted by a committee appointed by the campus president.~~ The committee will follow a collegewide pattern for application forms.

Scholarship applicants should be encouraged to apply for **FEDERAL** financial aid. ~~An eligible recipient whose maintenance and activity fees are paid by some other form of financial assistance will receive the award in the form of a bookstore waiver and/or check, as long as the total amount of need as determined by the Student Financial Aid office is not exceeded.~~

~~Scholarships for the summer session may be awarded to students who are on partial scholarship during the fall and/or spring semester. The number of credit hours may~~

~~not exceed a total of 12 when the summer award is added to the amount awarded during the last semester the student was on partial scholarship.~~

#11 Recommended Approval of Amended and Restated Agreement between the Community College District of St. Louis, St. Louis County Missouri and the St. Louis Community College Foundation

THIRD AMENDED AND RESTATED AGREEMENT

THIS THIRD AMENDED AND RESTATED AGREEMENT (“*Third Amendment*”) is made and entered into this ___ day of _____, 2013, by and between the ~~Junior~~ COMMUNITY COLLEGE DISTRICT OF ST. LOUIS, ST. LOUIS COUNTY, MISSOURI (generally known as “THE ST. LOUIS COMMUNITY COLLEGE DISTRICT”), a Community ~~or Junior~~ College District organized and ~~existing~~ existed under the laws of the State of Missouri (“*District*”), and THE ST. LOUIS COMMUNITY COLLEGE FOUNDATION, a General Not-For-Profit Corporation organized and existing under the laws of the State of Missouri, ~~with its principal office and place of business in the City of St. Louis~~ (hereinafter “*Foundation*”).

WITNESSETH:

WHEREAS, the Foundation is a separately incorporated 501(c)(3) non-profit organization created to support and foster the educational mission of the District by raising, managing and distributing voluntary private contributions for the benefit of the District in serving its student body.

WHEREAS, the District and the Foundation entered an initial agreement, dated June 22, 1998 (“*Agreement*”), for a two-year term ending on June 30, 2000,

by which the District recognized and agreed that the Foundation shall be the sole entity authorized to solicit funds, gifts, grants or any other contributions of any nature and description on behalf of the District, in accordance with the terms of the Agreement; and

WHEREAS, prior to the termination of the Agreement, the parties entered into amendment, dated on or about June 13, 2000 (“*First Amendment*”), by which they instituted an automatic annual renewal of the term, to begin on June 30 of each subsequent year, unless otherwise terminated by the terms of the Agreement, as amended; and

WHEREAS, on March 5, 2009, the parties entered into an Amended and Restated Agreement in an effort to further define the role of the Foundation and to revise certain terms of the Agreement, as set forth therein (“*Second Amendment*”); and

WHEREAS, the parties have gained greater understanding of their relationship and respective capabilities and resources, and desire to redefine and clarify their respective roles in enhancing the Foundation’s ability to provide support for the District its students;

NOW THEREFORE, in consideration of the above recitals, the mutual covenants and agreements herein, and other good and valuable consideration, the

sufficiency of which are hereby acknowledged, the parties agree to amend and restate the Agreement, by this Third Amendment, as follows.

1. **The District understands and agrees that:**

- A. During the term of this Agreement, the Foundation is and will be the only entity authorized by the District to solicit and receive funds, gifts, corporate grants and private foundation grants or any other contributions of any nature and description on behalf of the District (with the exception of (i) governmental and public foundation grants solicited and administered by the District and (ii) other fund raising efforts expressly excluded by the District, **IF ANY**). ~~The Foundation will collaborate with appropriate District departments on other fund raising efforts that will foster partnerships with public and private sector organizations.~~
- B. It will promptly furnish and make available to the Foundation all non-privileged information concerning the District, and relative to the Foundation operations **AND PURPOSES**, whether reflected by its books, records or computer files or not, as requested by the Foundation.

C. THE FOUNDATION IS RESPONSIBLE FOR THE HIRING AND EVALUATION OF ALL FOUNDATION EMPLOYEES.

D. THE FOUNDATION MAY, IN CONNECTION WITH ITS LAWFUL BUSINESS AND ACTIVITIES, USE THE NAME OF “ST. LOUIS COMMUNITY COLLEGE” AND ITS LOGO, SEAL AND OTHER SYMBOLS AND MARKS.

2. The Foundation understands and agrees that:

A. The sole and only operation which the Foundation will conduct, in accordance with the Foundation’s Articles of Incorporation and Bylaws, will be providing financial, program and other support for and to the District in fulfilling its role in serving its students, ~~and faculty and citizens of the District.~~ consistent with the Foundation’s strategic plan. Except as otherwise provided herein, the Foundation will collect, manage the investments and distribute to the District all funds and assets contributed or given to the Foundation by and from all sources other than those required by the reasonable operation of the Foundation.

~~(i) in accordance with the specific terms of a gift or contribution if there are specific terms;~~

~~(ii) in accordance with a “Schedule of Projects and Priorities” to be developed by the District and the Foundation as hereinafter provided;~~

- B. The Foundation will keep in full force and effect its exemption under Sec. 501(c)(3) of the Internal Revenue Code and will take no action which would cause said exemption to be revoked or limited.
- C. ~~It~~The Foundation will promptly furnish and make available to the District all non-privileged information concerning the Foundation, whether reflected by its books, records and computer files or not, as requested by the District.
- D. In the event of dissolution of the Foundation, all of its assets remaining after satisfying its lawful obligations will be distributed and paid over to the District to the greatest extent permitted by law.
- E. The President and one other member of (and designated by) the District Board of Trustees together with Chancellor of the

District will at all times be ex officio members of the Foundation Board of Directors.

F. No compensation, salary, consulting fee, loan or prerequisite will be paid by the Foundation to any District officer or employee without the prior approval of the District Board of Trustees.

G. The Foundation agrees that during the term of this Agreement it will not change its purposes as stated in its Articles of Incorporation or Bylaws without prior notice to and prior approval of the District Board of Trustees.

3. The District hereby designates and the Foundation hereby accepts such designation as the sole receiving agent for the District of all gifts, donations and contributions, including but not limited to gifts or contributions for specific use purposes, such as scholarships and endowments, **EXCEPT AS OTHERWISE STATED HEREIN.** This designation, upon approval of this Agreement, shall be disseminated to all departments of the District at all campus locations, and all such departments shall be directed that any inquiry received about making a gift, donation or contribution to the District, should be directed to the Foundation for the receipt of such gift, donation or contribution on behalf of the District. The District and the Foundation recognize, however, that participating in certain fund

raising and account management activities, particularly for the Athletic Department's Scholarship Fund, would create a hardship for the Foundation. Therefore, if both parties agree, such activities may be managed and controlled by the District or its departments.

4. The Foundation will conduct fund raising and resource raising campaigns, drives and efforts on behalf of the District on both long term and short term bases. The Foundation shall from time-to-time keep the District advised of its efforts. The District shall continue to support the Foundation by paying its operating expenses. The Foundation shall have the right to allocate up to a maximum of 15% of all gifts and contributions, whether unrestricted or restricted, to supplement some of its administrative costs and expenses.

The Foundation shall annually assess its capability to raise funds in the District's donor community in alignment with the Foundation's strategic plan. The Foundation will annually prepare budgets and projections reflecting plans and projects to raise funds and resources in order to support and fund the objectives outlined in the Foundation's strategic plan, or such segment of the strategic plan as is practicable from year to year.

Funds and resources collected by the Foundation will be held and invested pursuant to the investment policy recommended by the Foundation's finance

committee in order to achieve the highest level of safety, security and productivity.

Said funds and resources, depending upon attendant circumstances shall be

- (i) disbursed to the District for restricted or unrestricted purposes
- (ii) held as an endowment fund with the income to be expended as prescribed by the Foundation's strategic plan
- (iii) utilized as is reasonably necessary to pay such portion of the Foundation's expenses as referenced in paragraph 1 of this Article 4.

5. The District will cooperate with the Foundation in its fund raising and marketing, and shall participate, through its Chancellor, Trustees and key personnel, in the Foundation's fund-raising events, as reasonably requested. The Executive Director of the Foundation shall be included as a member of the leadership team of the District's Chancellor.

6. The Foundation will disburse funds and other resources to the District from time to time. The Foundation will designate that such funds may be used on an unrestricted basis or designate a specific use to which said funds and resources are to be put. It is understood that such specific use, if designated,

- A. has been prescribed by a donor who restricted a gift or contribution to a certain use or purpose; or

- B. has been designated by the Foundation from unrestricted funds or resources in order to meet the ~~Schedule of Projects and Priorities~~ objectives of the Foundation's strategic plan.

If specific use of the funds has been prescribed by a donor who restricted a gift for the purposes of a scholarship or endowment, then the Foundation shall rely on the Office of Student Aid, or such other department as designated by the District, to determine which student or students are qualified and eligible to receive said scholarship or endowment funds.

7. The District will use and employ such funds or resources in the manner designated by the Foundation. In the event that the District finds that it would incur unusual difficulties or hardships in so using and employing any of said funds or resources the District will so notify the Foundation and the parties will exercise their best efforts to resolve the issues thus presented.

8. As promptly as possible following the close of their respective fiscal years on June 30 of each year: ~~(i) the Foundation will deliver to the District a report describing its activities during said fiscal year; and, (ii) each party will deliver a general financial statement certified by the districts' outside certified public accounts.~~ to the other party its audited financial statement.

9. The District Board of Trustees will approve the Foundation Bylaws or any amendment thereto.

10. The waiver by either party of a breach of any provision of this Agreement shall not operate, or be construed as, a waiver of any subsequent breach.

11. If any one or more of the provisions contained herein shall be held for any reason to be invalid, illegal or unenforceable in any respect, such provision shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid illegal or unenforceable provisions had never been contained herein.

12. The District and the Foundation agree that at all times and for all purposes in the performance of this Agreement each is acting in an independent capacity and not as the agent or representative of the other.

13. This Agreement is not assignable by either party in whole or in part.

14. No amendment, alteration or variation of the terms of this Agreement shall be valid unless made in writing and duly executed by both parties hereto.

This Agreement represents and states the entire Agreement between the parties and no oral understandings or agreements not incorporated herein shall be binding on the parties hereto.

15. The District and Foundation shall be responsible for their own acts as to each other and as to third parties including negligent or tortious acts which do or may cause damage.

16. This Agreement shall be remain in effect until June 30, 2016, and shall be renewable for a term of five ~~(5)~~ five three (3) years from that point, and at the end of each successive ~~five (5)~~ three (3) year term unless either party gives written notice to terminate this Agreement at least one hundred eighty (180) days before the end of any such term.

IN WITNESS WHEREOF, this Agreement has been duly executed by and on behalf of the parties hereto the day and year first above mentioned.

COMMUNITY COLLEGE DISTRICT OF
ST. LOUIS, ST. LOUIS COUNTY,
MISSOURI

By: _____
Chair, Board of Trustees

ATTEST

Secretary

THE ST. LOUIS COMMUNITY
COLLEGE FOUNDATION

By: _____
Chair, Board of Directors

ATTEST

Secretary

Academic and Student Affairs

◆The college recommends that the Board approve the Biomedical Electronics Technology Certificate of Specialization, approved and submitted by the District Curriculum Committee.

Program: **Biomedical Electronics Technology
Certificate of Specialization**
Effective: **Fall 2013 pending CBHE notification**

Impact Statement

This new certificate program will prepare technicians for entry-level positions for the support of electronic medical equipment. Graduates of the program will be able to troubleshoot and repair, calibrate, and maintain quality assurance of equipment in the healthcare industry. The college has provided biomedical electronic course options in the Electrical/Electronic Engineering Technology AAS Degree Program, and this certificate will compliment and recognize the specialization of this particular workforce demand. This certificate program will also provide an option for electronic technicians in the field to complete the certificate and become a biomedical electronics specialist. Graduates will be prepared for the International Certification Commission exam. This certificate will align with the Electrical/Electronic Engineering Technology program to provide the community with valuable career education options.

Program Curriculum

| I. Area of Concentration | | |
|--|---|--------------|
| EE:130 | Electric Circuits I (and) | 4 |
| EE:131 | Electric Circuits II (and) | 4 |
| EE:132 | Electronic Devices | 5 |
| | (Or) | |
| EE:133 | Electrical/Electronic Bridge | 4 |
| | (and) | |
| BE:153 | Workplace Learning: Biomedical Engineering Technology | 4 |
| BE:254 | Biomedical Applications | 4 |
| Select at least one of the following (Human Biology is preferred): | | |
| II. Life Science Requirement | | |
| BIO:109 | Human Biology (or) | 3 |
| BIO:111 | Introductory Biology I (or) | 4 |
| BIO:207 | Anatomy and Physiology I | 4 |
| | Total Credit Hours | 15-25 |

◆The college recommends that the Board approve the Precision Machining Technology Certificate of Specialization, approved and submitted by the District Curriculum Committee.

Program: **Precision Machining Technology
Certificate of Specialization**
Effective: **Fall 2013 pending CBHE notification**

Impact Statement

The Trade Adjustment Assistance Community College and Career Training Grant (TAACCCT) is a federal appropriation to the U.S. Department of Labor (DOL) to help community colleges expand and improve their ability to deliver education and career training programs suitable for workers eligible for TAA as well as other adults. This proposal is being submitted in conjunction with the MoManufacturingWins TAACCCT grant, awarded to the college in the fall of 2012. Manufacturing has added over 300,000 jobs in the last two years. However, the lack of qualified workers is negatively impacting growth and recovery. The focus of this initiative is to create programs that can be offered in nontraditional, innovative ways in close coordination with industry. Students interested in entering the program will be required to achieve minimum benchmarks on Work Keys or other assessments. The expectation is that students will be ready for entry-level employment in one semester.

Program Curriculum

| Courses | | |
|----------------|--|-----------|
| ME:100 | Measurement, Materials and Safety | 3 |
| ME:111 | Job Planning, Benchwork & Layout | 3 |
| ME:120 | Manual Machining I | 3 |
| ME:200 | Manual Machining II | 3 |
| ME:212 | Introduction to Computer Numerical Control (CNC) Machining | 3 |
| ME:154 | Mechanical Blueprint Reading | 2 |
| | Total Credit Hours | 17 |

◆The college recommends that the Board approve the Aviation Maintenance for Airframe Certificate of Proficiency, approved and submitted by the District Curriculum Committee.

Program: **Aviation Maintenance for Airframe
Certificate of Proficiency**
Effective: **Spring 2014 pending CBHE notification**

Impact Statement

This program proposal is being submitted for approval in response to a partnership opportunity between St. Louis Community College and St. Louis Public Schools (SLPS). As a strong partner with Boeing and other aviation and aerospace industries in the region, the college would like to expand its capacity to meet workforce demands through aviation programming. Thus, a partnership has been established through the Workforce Solutions Group and St. Louis Public Schools that will enable us to deliver two programs of study in aviation maintenance to meet

local industry demands. SLPS has a well-established, fully equipped facility that STLCC could not afford to replicate. SLPS has a strong relationship with the Federal Aviation Administration (FAA), has been approved by the FAA for delivery of aviation maintenance programs, and also has adopted FAA-approved curriculum, thereby facilitating an opportunity for STLCC to seamlessly enter into delivery of the aviation maintenance program..

Gateway STEM High School has excellent physical facilities for this program and millions of dollars of equipment, including jets, planes, helicopters, engines, propellers, and other high cost equipment. St. Louis area residents interested in a career as an A&P mechanic have limited options: a program at SWIC with out-of-state tuition or a program at Linn State Technical College with living expenses or an extensive commute.

SLPS has offered an aviation maintenance program to juniors and seniors for many years. Programs for airframe and power plant (A&P) mechanics are regulated by the FAA and have strict minimum time requirements and defined curriculum. All of the requirements for both the Airframe and Power Plant license cannot be completed within the Gateway STEM High School two-year program. As program enrollment has declined, the high school also became unable to provide the needed aviation physics instruction at the high school level that would enable students to complete the program successfully and fulfill the FAA requirements.

For these reasons, for these institutions to partner in offering an Aviation Maintenance (A&P) program is a win-win-win situation for SLPS, STLCC and area residents. SLPS provides a knowledgeable instructor, excellent facilities, equipment and supplies. STLCC will provide an additional instructor and the opportunity for SLPS students to take aviation physics and earn college credit for their studies during high school, as well as seamlessly complete the requirements for a full A&P license. St. Louis area residents gain access to a high-paying, nationally sought after careers in aircraft manufacturing, repair, refurbishing or maintenance.

While staying within the confines of the particular curriculum approved by the FAA for Gateway and the scheduling constraints of this cooperation between two distinct educational institutions, this program is modeled as closely as possible after the Linn State Technical College Aviation Maintenance program, which is already CBHE approved. This program will have a selection process with set selection criteria similar to Nursing, including background checks for participating students.

Program Curriculum

| Technical Area | | |
|-----------------------|--|-----------|
| AVI:101 | General Mechanics, Drawings and Safety | 2 |
| AVI:102 | Basic Electricity for Aviation Technicians | 2 |
| AVI:103 | Structural Materials and Corrosion Control | 2 |
| AVI:104 | Federal Regulations and Ground Operations | 2 |
| AVI:105 | Basic Physics for Aviation | 2 |
| AVI:106 | Quantitative Applications | 2 |
| AVI:121 | Aircraft Non-metallic Structures and Finishes | 2 |
| AVI:122 | Aviation Welding | 2 |
| AVI:123 | Airframe Fuel Systems and Fire Detection | 1 |
| AVI:124 | Aircraft Metallic Structures | 4 |
| AVI:125 | Aircraft Fluid and Pneumatic Power Systems | 2 |
| AVI:126 | Rigging, Inspection, Cabin Environment, Ice and Rain | 3 |
| AVI:127 | Communication/Navigation Systems | 3 |
| AVI:128 | Aircraft Electrical Systems | 4 |
| | Total Credit Hours | 33 |

◆The college recommends that the Board approve the Aviation Maintenance for Power Plant Certificate of Proficiency, approved and submitted by the District Curriculum Committee.

Program: **Aviation Maintenance for Power Plant
Certificate of Proficiency**
Effective: **Spring 2014 pending CBHE notification**

Impact Statement

See the impact statement above.

Program Curriculum

| Technical Area | | |
|-----------------------|--|-----------|
| AVI:101 | General Mechanics, Drawings and Safety | 2 |
| AVI:102 | Basic Electricity for Aviation Technicians | 2 |
| AVI:103 | Structural Materials and Corrosion Control | 2 |
| AVI:104 | Federal Regulations and Ground Operations | 2 |
| AVI:105 | Basic Physics for Aviation | 2 |
| AVI:106 | Quantitative Applications | 2 |
| AVI:131 | Power Plant Electrical Systems | 1 |
| AVI:132 | Ignition and Starting Systems | 2 |
| AVI:133 | Airflow, Exhaust, Lubrication and Engine Instruments | 3 |
| AVI:134 | Reciprocating Engines | 4 |
| AVI:135 | Propeller Systems | 3 |
| AVI:136 | Power Plant Fuel and Fire Protection Systems | 3 |
| AVI:137 | Turbine Engines | 4 |
| AVI:138 | Power Plant Inspections | 1 |
| | Total Credit Hours | 33 |

◆The college recommends that the Board approve the revision and renaming of the Information Systems: Software Developer Associate in Applied Science Degree to Software Developer, approved and submitted by the District Curriculum Committee.

Program: **Software Developer
Associate in Applied Science**
Effective: **Fall 2013 pending CBHE notification**

Impact Statement

The Information Systems Department is proposing a revision to the Software Developer Associate in Applied Science program. The U.S. Department of Labor Bureau of Labor Statistics states that “Employment of software developers is projected to grow 30 percent from 2010 to 2020, much faster than the average for all occupations. The main reason for the rapid growth is a large increase in the demand for computer software.”

In this rapidly changing field, employers continue to ask for certified workers with both academic credentials and intensive hands-on training in the latest computer software. Through a Developing A Curriculum (DACUM) process, an internationally recognized process for engaging actual employees in an identified occupation in developing a profile of competencies to be taught within a program, the Information Systems Department has recognized the resources and future trends required to meet these demands.

This program will include courses based on industry certifications with stackable credentials. The courses or course tracks will enable students to pursue in-depth skill and expertise within three areas while preparing for recognized industry certifications in programming, web and/or database.

There are no additional costs associated with this program.

Program Curriculum

| Current Program | | | Revised Program | | |
|--|-----------------------------|---|--|-----------------------------|---|
| Information Systems: Software Developer | | | Software Developer | | |
| This program provides students with the technical skills and knowledge required to design, write, implement, secure, and maintain business software systems in the enterprise. It teaches the principles of project management, systems analysis and design, and software architecture using current development tools, languages, and environments. Students completing the program are prepared for positions as entry-level software developers or to pursue advanced studies in software design and development. | | | This program provides students with the technical skills and knowledge required to design, write, implement, secure, and maintain business software systems in the enterprise. It teaches the principles of software architecture using current development tools, languages, and environments. The courses in the web, software developer and database focus areas enable students to pursue in-depth skill and expertise within one of these three areas while preparing for industry recognized certifications. The courses in the program provide a combination of online, distance learning and intensive, classroom-based hands-on skills development. Students completing the program are prepared for a variety of industry certification exams as well as entry-level employment as software developer or pursue advanced studies in software design and development. | | |
| Career General Education | | | Career General Education | | |
| ENG:101 | College Composition I | 3 | ENG:101 | College Composition I | 3 |
| ENG:102 | College Composition II (or) | 3 | ENG:102 | College Composition II (or) | 3 |

| Current Program | | | Revised Program | | |
|--|---|---|---|---|----------|
| Information Systems: Software Developer | | | Software Developer | | |
| ENG:103 | Report Writing | | ENG:103 | Report Writing | |
| MTH:160A | College Algebra with Technology (or) | 4 | | | |
| MTH:160B | College Algebra: Non-Tech Majors (or) | | | | |
| MTH:160C | College Algebra | | MTH:160C | College Algebra | 4 |
| Natural Science/Math Elective | | 3 | Natural Science/Math Elective | | 3 |
| Missouri State Requirement | | 3 | Missouri State Requirement | | 3 |
| Social Science elective | | 3 | Social Science elective | | 3 |
| II. Physical Education Activity | | | II. Physical Education Activity | | |
| III. Area of Concentration | | | III. Area of Concentration | | |
| ACC:110 | Financial Accounting I | 4 | | | |
| BUS:104 | Introduction to Business Administration | 3 | | | |
| IS:107 | Introduction to Programming | 3 | | | |
| IS:110 | Program Design and Development | 3 | | | |
| IS:112 | Software and Hardware Concepts | 3 | IS:112 | Software and Hardware Concepts | 3 |
| IS:139 | Web Publishing | 3 | IS:139 | Web Publishing | 3 |
| IS:225 | Database Management | 3 | IS:225 | Database Management | 4 |
| IS:229 | Unix/Linux | 3 | IS:229 | Unix/Linux | 3 |
| IS:241 | Systems Analysis and Design | 3 | IS:241 | Systems Analysis and Design | 3 |
| IS:240 | SQL and Database Development | 3 | IS:237 | Fundamentals of Information Assurance/Security | 3 |
| IS:262 | Advanced Software Development | 3 | IS:1## | C# Programming I (or) | 4 |
| | | | IS:1## | Java Programming I | 4 |
| | | | Complete either 8 credit hours of C# or Java | | |
| | | | C# Language Focus | | |
| | | | IS:### | C# Programming II (and) | 4 |
| | | | IS:2## | C# Programming III (or) | 4 |
| | | | Java Language Focus | | |
| | | | IS:1## | Java Programming II (and) | 4 |
| | | | IS:2## | Java Programming III | 4 |
| IV. Programming Language Component | | | IV. Focus Area | | |
| Students must complete a two course sequence in the same programming language, choosing from one of the following options: | | | Language Focus—12 credit hours | | |
| Visual Basic Option | | | IS:2## | C# Frameworks: .NET Web App Framework (or) | 3 |
| IS:246 | Visual Basic Programming (and) | 3 | IS:2## | Java Frameworks: Spring | 3 |
| IS:255 | Advanced Visual Basic Programming | 3 | Choose an additional 9 credit hours of approved IS electives | | |
| C++ Option | | | Web Focus—12 credit hours | | |
| IS:256 | C++ Programming (and) | 3 | IS:141 | Graphics for the Web | 3 |
| IS:275 | Advanced C++ Programming | 3 | IS:265 | Web Scripting Technologies | 3 |
| Java Option | | | IS:1## | Web Development I | 3 |
| IS:251 | Java Programming (and) | 3 | Choose an additional 3 credit hours of approved IS electives | | |

| Current Program | | | Revised Program | | |
|--|---|-----------|---|---------------------------------------|-----------|
| Information Systems: Software Developer | | | Software Developer | | |
| IS:252 | Advanced Java Programming | 3 | <i>Database Focus—12 credit hours</i> | | |
| V. IS Elective Component Select 6 credits from the following list: | | | IS:2## | <i>SQL Server Programming I (and)</i> | 3 |
| IS:265 | Web Scripting Technologies | 3 | IS:2## | <i>SQL Server Programming II (or)</i> | 3 |
| IS:246 | Visual Basic Programming | 3 | | | |
| IS:251 | Java Programming | 3 | IS:2## | <i>Oracle Programming I (and)</i> | 3 |
| IS:252 | Advanced Java Programming | 3 | IS:2## | <i>Oracle Programming II</i> | 3 |
| IS:255 | Advanced Visual Basic Programming | 3 | <i>Choose an additional 6 credit hours of approved IS electives</i> | | |
| IS:256 | C++ Programming | 3 | | <i>Total Credit Hours</i> | 64 |
| IS:275 | Advanced C++ Programming | 3 | | | |
| IS:274 | C# Programming | 3 | | | |
| IS:291 | Workplace Learning: Information Systems | 3 | | | |
| | Total Credit Hours | 67 | | | |

HUMAN RESOURCES AGENDA SUMMARY

| | |
|---|---|
| APPOINTMENTS / FULL-TIME FACULTY | 4 |
| APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF | 3 |
| CLASSIFICATION REVIEW / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF | 1 |
| APPOINTMENTS / FULL-TIME CLASSIFIED STAFF | 6 |
| APPOINTMENTS / PART-TIME CLASSIFIED STAFF | 1 |
| PROBATIONARY TO NON-PROBATIONARY STATUS / FULL-TIME CLASSIFIED STAFF | 2 |
| INFORMATION ONLY: | |
| RETIREMENTS / ADMINISTRATIVE / PROFESSIONAL STAFF | 4 |
| RETIREMENTS / FACULTY | 4 |
| RETIREMENTS / CLASSIFIED STAFF | 2 |
| RESIGNATIONS / ADMINISTRATIVE / PROFESSIONAL STAFF | 3 |
| RESIGNATIONS / CLASSIFIED STAFF | 2 |

APPOINTMENTS / FULL-TIME FACULTY

| NAME | CURRENT OR NEW EMPLOYEE | LOC | TITLE | RGE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|--------------------|-------------------------------|-----|---------------------------------------|-------|-------------|-------------|------------------------|
| Barr, Kimberly | C | FV | Instructor II (Biology) | II-D | \$51,847.00 | Replacement | 08/13/13 – 05/15/14 |
| Brown, Amy L. | C | FV | Instructor II (Communications) | II-I | \$54,644.00 | Replacement | 08/13/13 – 05/15/14 |
| Swindle, Monica | C | WW | Instructor II (English) | II-B | \$50,590.00 | Replacement | 08/13/13 – 05/15/14 |
| Pence, Jerald | C | MC | Assistant Professor (Horticulture) | III-G | \$59,805.00 | Replacement | 08/13/13 – 05/15/14 |

APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

| NAME | CURRENT OR NEW EMPLOYEE | LOC | TITLE | RGE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|---------------------|-------------------------------|-----|---|-------|-------------|-------------------|-------------------|
| Mallory, Patrick | C | MC | Senior Manager, Campus Library and Instructional Resources | PN 14 | \$68,674.00 | Replacement | 07/12/13 |
| Cooper, Joseph | C | FV | Supervisor, International Student Activities | PU 7 | \$36,920.00 | Replacement | 07/15/13 |
| Hill, Jocelynn | N | CO | Senior Project Associate I (MO Manufacturing WINS) | PU10 | \$49,143.00 | Externally Funded | 07/12/13 |

CLASSIFICATION REVIEW / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

| NAME | CURRENT OR NEW EMPLOYEE | LOC | TITLE | RGE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|-------------|-------------------------|-----|--------------------------------------|------|-------------|------------------|----------------|
| Fried, Marc | C | CC | General Counsel/ Chief Legal Officer | A 20 | \$95,198.00 | Reclassification | 07/01/13 |

APPOINTMENTS / FULL-TIME CLASSIFIED STAFF

| NAME | CURRENT OR NEW EMPLOYEE | LOC | TITLE | RGE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|------------------|-------------------------|-----|--|------|-------------|----------------|----------------|
| Colvin, Gerald | C | MC | College Police Officer | CN 6 | \$35,554.00 | Replacement | 07/15/13 |
| Broussard, Cathy | C | MC | Secretary (Psychology) | CU 4 | \$29,051.00 | Replacement | 07/15/13 |
| Hadley, Chantay | N | FP | Secretary (Access Office) | CU 4 | \$29,051.00 | Replacement | 07/31/13 |
| Mosier, Laura | C | MC | Student Services Assistant I (Academic Advising) | CU 3 | \$29,159.00 | Replacement | 07/15/13 |
| Geels, Sarah | C | MC | Library Associate | CU 5 | \$35,388.00 | 36 to 52 Weeks | 07/01/13 |
| Bossi, Patti | C | CO | Accounting Clerk I | CU 4 | \$29,051.00 | 36 to 52 Weeks | 07/01/13 |

7/11/13

APPOINTMENTS / PART-TIME CLASSIFIED STAFF

| NAME | CURRENT OR NEW EMPLOYEE | LOC | TITLE | RGE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|--------------------|-------------------------|-----|---|------|--------------|-----------------|----------------|
| Boeddeker, Timothy | C | MC | Educational Assistant I, part-time, continuing (Horticulture) | OC 5 | \$15.18 / hr | Vacant Position | 07/25/13 |

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PROBATIONARY TO NON-PROBATIONARY STATUS / FULL-TIME CLASSIFIED STAFF

| NAME | LOC | TITLE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|---------------------|-----|-------------|--------------|-----------------------------------|----------------|
| Patrick, Michael | FV | Housekeeper | \$15.39 / hr | Completion of probationary period | 03/05/13 |
| Householder, Robert | FV | Housekeeper | \$15.39 / hr | Completion of probationary period | 07/03/13 |

INFORMATION ONLY

RETIREMENTS / ADMINISTRATIVE / PROFESSIONAL STAFF

| NAME | LOCATION | TITLE | COMMENTS | EFFECTIVE DATE |
|------------------|----------|-------------------------------|------------------|----------------|
| Brand, Ann | CO | Government Relations Liaison | 39 years service | 08/31/13 |
| Miller, Burdette | FP | Manager, Academic Advising | 38 years service | 06/30/13 |
| Smith, David | CC | Manager, Maintenance and HVAC | 23 years service | 07/31/13 |
| Harrold, Denise | FP | Academic Advisor | 18 years service | 06/30/13 |

RETIREMENTS / FACULTY

| NAME | LOCATION | TITLE | COMMENTS | EFFECTIVE DATE |
|--------------------|----------|---|------------------|----------------|
| Magagnos, Lovedy | FV | Associate Professor (Family & Consumer Science) | 41 years service | 06/30/13 |
| Chapman, Thelma | FP | Professor (Nursing) | 33 years service | 06/30/13 |
| Heaton, Patricia | FP | Professor (Dental Hygiene) | 30 years service | 06/30/13 |
| Consolino, Beverly | FP | Professor (Dental Hygiene) | 22 years service | 06/30/13 |

RETIREMENTS / CLASSIFIED STAFF

| NAME | LOCATION | TITLE | COMMENTS | EFFECTIVE DATE |
|------------------|----------|-------------------------------|------------------|----------------|
| Buckingham, John | FP | College Police Officer | 31 years service | 06/30/13 |
| Milner, Sherry | MC | Enrollment Services Assistant | 22 years service | 06/30/13 |

RESIGNATIONS / ADMINISTRATIVE / PROFESSIONAL STAFF

| NAME | LOCATION | TITLE | EFFECTIVE DATE |
|---------------|----------|--|----------------|
| Bates, Andrew | MC | Project Associate II (Enrollment Management) | 06/19/13 |
| Mocca, Robert | CC | Application/ Systems Analyst/ Programmer, Senior | 07/05/13 |
| Parker, Jason | FP | Project Associate II (VP, Student Affairs' Office) | 07/17/13 |

RESIGNATIONS / CLASSIFIED STAFF

| NAME | LOCATION | TITLE | EFFECTIVE DATE |
|----------------|----------|---|----------------|
| Havens, Carrie | FV | Administrative Clerk, part-time, continuing | 06/28/13 |
| Washburn, Paul | FP | End User Technology Specialist | 06/14/13 |

Recommendation for Award/Purchasing-Continuing Contract

State of Missouri Prime Vendor Contract C211034001 with *WORLD WIDE TECHNOLOGY* for the purchase of microcomputer systems, components and related items was originally approved by the Board of Trustees on July 28, 2011 and expires on July 31, 2013 with an option to renew for three (3) consecutive one (1) year periods. We request approval to continue use of this contract pending State of Missouri approval of the first renewal year anticipated before July 31, 2013. No additional funding is requested.

Funding

Purchases made against this contract will be funded from current operating, auxiliary and restricted budgets. This contract was originally let in FY 2011.

Recommendation for Award/Purchasing-Additional Funds

Contract B0002762 with *HANDYMAN HARDWARE, NEW MARKET HARDWARE, INC., XTRA INDUSTRIES, LOWE'S HOME CENTERS, INC.,* and *BUYERS INDUSTRIAL & INSTITUTIONAL SUPPLY, LLC*, for the routine purchase of hardware items was originally approved by the Board of Trustees on April 26, 2011 and expires on June 30, 2014. The award was made for \$270,000.00 and the current balance is \$3,250.72. We request additional funds estimated at \$130,000.00 for anticipated purchases for the duration of this contract.

Funding

Purchases made against this contract will be funded from current operating, auxiliary and restricted budgets. This contract was originally let in FY 2011.

Recommendation for Award/Purchasing

Board approval is requested for the award of a contract for the purchase of diplomas to *HERFF JONES, INC.*, in an estimated amount of *\$25,000.00*, for a period of 11 months and 18 days with an option to renew for a second and third year, to begin July 12, 2013.

Description

This contract will be used by the four campus registrars to secure diploma sets, which includes a printed diploma, diploma cover and envelope, for all students awarded diplomas and program certificates. The contract also provides for blank diploma inserts and diploma reprints. Blank diploma stock is occasionally required to prepare hand drawn corrections. Reprints are generally ordered as replacements for lost or damaged diplomas. One vendor was disqualified for failure to provide a specified sample. The recommended bidder offered the overall lowest price and meets all specifications. No known minority-owned or woman-owned business enterprise participated in this bid process.

Bid – B0003141

The evaluation of this bid, which was opened on April 8, 2013, is listed below:

| <u>Bidders</u> | <u>Diploma Reprints</u> | <u>Blank Diploma Inserts</u> | <u>Printed Diplomas, Diploma Cover & Envelope Set</u> |
|--|--------------------------------|-------------------------------------|--|
| <i>HERFF JONES, INC.</i> | <i>1.55</i> | <i>1.33</i> | <i>3.78</i> |
| Jostens, Inc. | 1.60 | 1.38 | 4.74 |
| Key Plus School Products | 2.07 | 0.87 | 5.70 |
| Factory Direct Lines, Inc. | 6.25 | 1.40 | 7.75 |
| Continental Group, Inc. - disqualified | | | |

Funding

Expenditures against this contract will be funded from current operating budgets.

Advertisements

The College posts all open competitive bid opportunities on its WEB page and in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00. Newspaper advertisements were run in the Metro-Sentinel, St. Louis American and the St. Louis Post-Dispatch.

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Recommendation for Award/Purchasing

Board approval is requested for the award of a contract for financial aid consulting services to **HURON CONSULTING GROUP, LLC**, in an amount estimated at **\$50,000.00**.

Description

These consulting services will focus on the assessing the college’s financial aid performance in the areas of (1) policies and procedures, (2) operations and processes, (3) organizational structure, (4) benchmarks and best practices, (5) regulatory compliance and (6) business process review. Four (4) proposals were disqualified for failing to meet requirements. No known minority-owned or woman-owned business enterprise participated in this bid process.

Bid – B0003127

The evaluation of this bid which opened February 6, 2013, is listed below:

| <u>Bidders</u> | <u>Professional Fees</u> | <u>Expenses</u> | <u>Total</u> |
|--------------------------------------|---|------------------------|---------------------|
| HURON CONSULTING SERVICE, LLC | \$255/hr for 200 hours - \$46,000.00 | \$ 4,000.00 | \$ 50,000.00 |
| Strata Information Group | \$170/hr for 470 hours - \$79,900.00 | \$16,000.00 | 95,900.00 |
| Campus Works, Inc. | \$180/hr for 840 hours - \$151,200.00 | 18,150.00 | 169,350.00 |

Proposals from Financial Aid Services, Inc., ProEducation Solutions, The Evans Consulting Group, Inc., and The Kenaly Complement were disqualified.

Funding

All expenditures against this contract will be funded from current operating budgets.

Advertisements

The College posts all open competitive bid opportunities on its WEB page and in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00. Newspaper advertisements were run in the Metro-Sentinel, St. Louis American and the St. Louis Post-Dispatch.

Recommendation for Award/Purchasing

Board approval is requested for the award of a contract for information technology consulting services to **MORAN TECHNOLOGY CONSULTING**, in an amount estimated at **\$58,905.00**.

Description

These consulting services will focus on the assessing the college's Technology and Education Support Services Division in the areas of (1) technology and infrastructure, (2) organizational structure, (3) academic and instructional learning management technology, (4) benchmarks and best practices, (5) current expenditure levels and (6) impact of emerging cloud and mobile technologies. Six (6) proposals were disqualified for failing to meet requirements. No known minority-owned or woman-owned business enterprise participated in this bid process.

Bid – B0003130

The evaluation of this bid which opened February 12, 2013, is listed below:

| <u>Bidders</u> | <u>Professional Fees</u> | <u>Expenses</u> | <u>Total</u> |
|------------------------------------|---------------------------------|------------------------|---------------------|
| MORAN TECHNOLOGY CONSULTING | \$ 49,280.00 | \$ 9,625.00 | \$ 58,905.00 |
| MGT of America | 58,680.00 | 5,860.00 | 64,540.00 |
| Plante Moran | 63,500.00 | 6,800.00 | 70,300.00 |
| Berry Dunn | 73,540.00 | - | 73,540.00 |
| WTC Consulting | 69,000.00 | 10,350.00 | 79,350.00 |
| Gilfus Education Group | 75,375.00 | 6,600.00 | 81,975.00 |
| Ciber, Inc. | 79,380.00 | 9,210.00 | 88,590.00 |
| Strata Information Group | 86,020.00 | 8,000.00 | 94,020.00 |
| Sense Corp. | 85,130.00 | 9,000.00 | 94,130.00 |

Proposals from Campus Works, Inc., Collegiate Project Services, EduServe International, Ellucian, Envision, and Premier Knowledge Solutions were disqualified.

Funding

All expenditures against this contract will be funded from current operating budgets.

Advertisements

The College posts all open competitive bid opportunities on its WEB page and in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00. Newspaper advertisements were run in the Metro-Sentinel, St. Louis American and the St. Louis Post-Dispatch.

Recommendation for Award/Purchasing

Board approval is requested for the award of a contract for admissions and registration consulting services to **AMERICAN ASSOCIATION OF COLLEGIATE REGISTRARS AND ADMISSIONS OFFICERS CONSULTING (AACRAO)**, in an amount estimated at **\$49,940.00**.

Description

These consulting services will focus on assessing the college’s admissions and registration performance in the areas of (1) policies and procedures, (2) operations and processes, (3) organizational structure, (4) benchmarks and best practices, (5) compliance with ADA and FERPA (6) compliance with HLC accreditation criteria, (7) online student processes, and (8) Banner business processes. Two (2) proposals were disqualified for failing to meet requirements. No known minority-owned or woman-owned business enterprise participated in this bid process.

Bid – B0003131

The evaluation of this bid which opened February 6, 2013, is listed below:

| <u>Bidders</u> | <u>Professional Fees</u> | <u>Expenses</u> | <u>Total</u> |
|---------------------------------|---------------------------------|----------------------------|----------------------------|
| <i>AACRAO CONSULTING</i> | <i>\$ 39,280.00</i> | <i>\$ 10,660.00</i> | <i>\$ 49,940.00</i> |
| Huron Consulting Services | 55,000.00 | 5,000.00 | 60,000.00 |
| Gilfus Education Group | 75,375.00 | 6,600.00 | 81,975.00 |
| Campus Works, Inc. | 128,160.00 | 15,400.00 | 143,560.00 |

Proposals from Ellucian and MGT of America were disqualified.

Funding

All expenditures against this contract will be funded from current operating budgets.

Advertisements

The College posts all open competitive bid opportunities on its WEB page and in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00. Newspaper advertisements were run in the Metro-Sentinel, St. Louis American and the St. Louis Post-Dispatch.

Recommendation for Award/Purchasing

Board approval is requested for the award of a contract for the routine purchase of janitorial polyliners to **ROYAL PAPERS** in an amount estimated at **\$116,370.51**, for a period of two (2) years and 11 months, to begin July 12, 2013 and end June 30, 2016.

Description

This contract will be used by the Physical Facilities Departments district-wide to provide janitorial polyliners for offices, restrooms, industrial shops and yard waste. Four (4) bidders were disqualified for failing to meet technical requirements of the bid. The recommended vendor offered the overall best pricing. No known minority-owned and three (3) woman-owned business enterprises participated in this bid process.

Bid – B0003152

The evaluation of this bid which opened April 12, 2013, is listed below:

| <u>Bidder</u> | <u>Sample Pricing with Three (3) Year Escalation</u> |
|---------------------------|---|
| ROYAL PAPERS | 116,370.51 |
| Central Poly | 116,900.72 |
| OfficeMax | 119,393.85 |
| New System | 128,094.18 |
| Unipak Corp. | 133,043.98 |
| All American Poly | 136,751.07 |
| Interboro Packaging Corp. | 137,985.93 |
| HP Products Corp. | 187,268.70 |

Bids from All-Type Vacuum, Buckeye International, Industrial Soap Co. and WW Grainger were disqualified.

Funding

All expenditures against this contract will be funded from current operating budgets.

Advertisements

The College posts all open competitive bid opportunities on its WEB page and in compliance with Board policy, also places newspaper advertisements on those bids estimated to exceed \$75,000.00. Newspaper advertisements were run in the Metro-Sentinel, St. Louis American and the St. Louis Post-Dispatch.

No Items this Month

Financial Reports will appear on a Quarterly Basis, in November, February, May and August

Contracts and/or Agreements

In-District Maintenance Fee Agreement

The purpose of this contract(s) and/or agreement(s) is to permit **Metropolitan Sewer District** to pay resident rates for its employees at St. Louis Community College, effective **July 12, 2013**.

Consistent with Board Policy H.20.1.Maintenance Fees, Item a., participants in this program will be charged the current in-district tuition rate plus all applicable fees.

Participants

Initially, 4 employees will be registered in this class, with more employees to be added in future classes.

Office of Vice Chancellor for Academic and Student Affairs

Contracts and Agreements

Clinical Agreements

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

| Participant | Program/Campus | Effective Date |
|---|-----------------------|-----------------------|
| Employment Connection | Human Services | 06/05/13 |
| Preferred Hospice of Northeast Missouri | Human Services | 04/29/14 |

Memorandum of Understanding between St Louis Public Schools and St. Louis Community College

It is recommended that the Board of Trustees approve a Memorandum of Understanding (MOU) between St. Louis Public Schools (SLPS) and St. Louis Community College to offer a Dual Enrollment/Early College Academy for high school seniors currently enrolled in the SLPS district. This partnership enables students to take postsecondary classes at STLCC-Forest Park toward an associate degree and simultaneously complete their high school diploma. Pending board approval, students from Beaumont High School are prepared to participate in this program during academic year 2013-2014 as the initial implementation of this partnership program.

Economic Development and Workforce Solutions

Ratification of Direct Pay Agreements

The purpose of these agreements is to provide services to employers in the St. Louis region.

| <u>Funding Source</u> | <u>Title of Program and/or Purpose</u> | <u>Campus</u> | <u>Date</u> | <u>Amount</u> |
|---|---|---------------------------------|--|---------------|
| Anheuser-Busch, Inc. | Technical Training Manager: Stephen Long | Workforce Solutions Group | July 1, 2013 through December 31, 2013 | \$20,360 |
| Legacy Pharmaceutical Packaging, LLC | 5S Consultation/Lean Training Manager: Stephen Long | Workforce Solutions Group | June 1, 2013 through June 30, 2014 | \$39,279 |

OFFICE OF INSTITUTIONAL DEVELOPMENT
Acceptance of External Funds

7.1 Grants and Contracts

| <u>AGENCY</u> | <u>AMOUNT</u> | <u>PURPOSE</u> | <u>FUND</u> |
|---|---------------|---|-------------|
| Productive Living Board | \$ 145,481.00 | Grant to St. Louis Community College to provide vocational enhancement services to St. Louis County residents with developmental disabilities through the Continuing Education Access Program. Project Period: 7/1/13- 6/30/14 Project Director: Christy Jaeger | Restricted |
| St. Louis Agency on Training and Employment (SLATE) | \$ 19,054.39 | Contract with St. Louis Community College to provide services under the Missouri Work Assistance (MWA) Program and Temporary Assistance to Needy Families (TANF) Program. Services include career counseling, assessment, occupational skills training, work maturity and job search training. This award represents additional funding. Project Period: 7/1/12- 6/30/13 Project Director: Lesley Abram | Restricted |
| St. Louis Agency on Training and Employment (SLATE) | \$ 46,493.19 | Contract with St. Louis Community College to provide Next Generation Career Center (NGCC) staffing to assist dislocated workers actively receiving unemployment insurance. This award represents additional funding. Project Period: 7/1/12- 6/30/13 Project Director: Lesley Abram | Restricted |
| St. Louis Agency on Training and Employment (SLATE) | \$ 10,653.58 | Contract with St. Louis Community College to provide services for the City of St. Louis Board of Public Service Construction Hiring Diversity Monitoring project. This award represents additional funding. Project Period: 7/1/11- 6/30/12 Project Director: Lesley Abram | Restricted |

Property Insurance Renewal

Board of Trustees Information Item

On the June Board meeting agenda, it was requested that the Board of Trustees renew the property insurance plan offered by the Midwestern Higher Education Compact (MHEC) for a cost of \$178,934. The Board also was advised that the premium may be lower as the renewal date approached and any new premium amount would be reported to the Board. The actual premium amount is \$177,253.