

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ST. LOUIS COMMUNITY COLLEGE  
THURSDAY, APRIL 23, 2015**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, April 23, 2015, at the Florissant Valley Campus, 3400 Pershall Rd., St. Louis, MO, pursuant to notice and in accordance with R.S. MO 610.020 as amended.

1. Call to Order/Roll Call

Dr. Craig Larson, Chair, called the meeting to order at 7:10 p.m. The following members of the Board of Trustees were present: Dr. Craig Larson, Chair; Ms. Hattie Jackson, Vice-Chair; Mr. Theodis Brown Sr., Trustee; Ms. Libby Fitzgerald, Trustee; Dr. Doris Graham, Trustee, and Ms. Joan McGivney, Trustee.

Also present were Dr. Dennis Michaelis, Interim Chancellor; Ms. Mary Nelson, General Counsel, and Ms. Rebecca Garrison, Associate for Board Relations.

2. Welcome to Guests

None.

3. Citizens Desiring to Address the Board Regarding Agenda Items

Mr. Bob Nelson, former employee and trustee, asked that he be allowed to speak during the recognition of Student, Staff and Trustee Accomplishments.

4. Adoption of Agenda/Revisions to Agenda

On motion by Ms. Jackson and seconded by Ms. McGivney, the Board adopted the agenda by a vote of 5 to 1, with Mr. Brown voting "No."

Following adoption of revisions to the agenda, Mr. John Harper, Secretary for the St. Louis Family Violence Council, along with Dr. Michaelis, signed the Memorandum of Understanding between STLCC and the St. Louis Family Violence Council, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

5. Approval of the March 24, 2015 Regular Meeting Minutes

On motion by Ms. Fitzgerald and seconded by Ms. McGivney , the Board, by a vote of 5 to 1, with Mr. Brown voting “No,” approved the March 24, 2015 regular meeting minutes as written.

6. Approval of Resolution Re May 28, 2015 Executive Session of the Board of Trustees

On motion by Ms. McGivney, and seconded by Ms. Fitzgerald, the Board approved, by a roll-call vote of 5to 1, with Trustee Brown voting “No,” the resolution scheduling an executive session on May 28, 2015, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

7. Recognition of Student, Staff and Trustee Accomplishments

Ms. Claudia Perry of Public Information and Marketing read statements of congratulations for students and staff on their recent awards and accomplishments.

Mr. Bob Nelson, former trustee and employee, spoke in honor of Ms. Shelly Ethridge, women’s basketball coach, who was being recognized at the meeting.

8. Approval of One-College Definition

On motion by Ms. Fitzgerald and seconded by Dr. Graham, the Board unanimously approved the following One-College Definition: “St. Louis Community College is one college working together through our campuses and learning centers to develop the potential of the students we serve, to honor the unique communities we serve, and to enrich diversity in the region through the breadth of educational, cultural, social, and civic opportunities we provide.”

9. Information Items

- Ms. Kelli Burns of Institutional Research shared statistics with the Board regarding graduation and transfer rates
- Brad Bankhead, Vice Chancellor for Student Affairs, addressed the Board regarding efforts to improve both graduation and transfer rates.

10. Approval of Consent Items

Consent items were approved by a single motion and vote unless otherwise noted below.

## 10.1 Consent Item Motion and Vote

On Motion by Ms. Fitzgerald and seconded by Ms. McGivney, the Board, by vote of 5-1, with Mr. Brown abstaining from the vote, approved the consent agenda items. (Mr. Brown did not disclose any conflict of interest or other explanation for his abstention.)

## 10.2 ACADEMIC AND STUDENT AFFAIRS

### Approval of Program Recommendations and Revisions

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in Exhibit B attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

## 10.3 HUMAN RESOURCES

### Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

## 10.4 BID AWARDS

### Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit D attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

#### 10.5 FINANCE

No items this month. Financial reports will appear on a quarterly basis, in November, February, May and August.

#### 10.6 CONTRACTS AND/OR AGREEMENTS

##### Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit E attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

#### 10.7 ACCEPTANCE OF EXTERNAL FUNDS

##### Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit F attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

#### 10.8 INSURANCE

No Items.

### 11. COMMUNICATIONS

#### 11.1 Chancellor's Report

Dr. Michaelis gave the following report:

- Dr. Pittman has hit the ground running. He attended the AACC Conference, has met with a lot of people, and will be in town the week of May 4<sup>th</sup>. He will be involved in interviews for the Director of School and Community Partnerships.
- Completed Chancellor's fora at each STLCC campus/location. We are in the process of setting up forums for Dr. Pittman the week of May 4.

- CampusWorks has established a student help desk staffed by student workers and is making sure our Blackboard Software is at the top of its game.
- The Board’s approval this evening of the “one college definition” allows us to move forward and complete Strategy 2 of the Streamlined Strategic Priorities that were approved by the Board on February 20, 2014.
- Mark Potratz is working on implementing recommendations from the June 2014 report developed by Public Safety Strategies Group.
- Commencement will be held on Sunday, May 17<sup>th</sup> at Chaifetz Arena. A reception for trustees, faculty and staff begins at 6:30 p.m., followed by the ceremony at 7:30 p.m.
- A retiree reception for STLCC faculty and staff who retired this year (2014-15) will be held on Thursday, June 11<sup>th</sup> at 5:30 p.m. at the Center for Workforce Innovation.
- Searches for the Vice Chancellor of Student Affairs, the Vice Chancellor of Academic Affairs, and the Executive Director of School & Community Partnerships are ongoing. Dr. Pittman will be involved in the selection.
- Nominations for MCCA awards in the following areas are due to Public Information & Marketing no later than May 15 (the awards will be presented at the MCCA Convention in November):
  - Award of Distinction, Administrative/Professional Leadership Award, Distinguished Alumni Award, Classified Staff Achievement Award, Distinguished Business/Industry Award, Global Educator Award, Mel Aytes Faculty Innovation Award, MoWINS Partnership Award, News Media Award, Senior Service Award, Student Leadership Award, Technology Innovation Award, Trustee Leadership Award*
- The Equity Funding was passed today in Jefferson City. If the Governor does not veto, it will provide \$5.4 million for community colleges, of which \$1.6 million will be for STLCC. Performance funding will bring the college \$358,000.

## 11.2 Board Chair's Report

Dr. Larson gave the following report:

I want to express my appreciation to Dr. Michaelis for working with Dr. Pittman on a transition plan. He advised the Board that Yvonne Helberg is working with Dr. Pittman to set up a time to meet with each Board member prior to his arrival in St. Louis.

I recently attended the Missouri Community College Association's PTK All-Missouri Academic Team and Governor's Award for Excellence in Teaching Awards Luncheon. The College was well-represented. The Board is extremely proud of the students and faculty, many of who were here this evening, who received these prestigious awards.

Trustee Hattie Jackson, a member of the Women's Society of Washington University, was present as two STLCC students received the Elizabeth Gray Danforth Scholarship. The Scholarship is given annually to students who complete 60 credit hours from STLCC by the Spring semester and are admitted to Washington University.

We as Board members look forward to attending the Student Awards Banquets in the next two weeks. These events mean a lot to the Board, because we enjoy celebrating the many outstanding students, organizations and the faculty and staff that have helped make the 2014-15 school year such a resounding success.

## 11.3 Citizens Desiring to Address the Board Regarding Other Concerns

None.

## 11.4 Board Member Comments

Ms. Jackson asked that a list of accomplishments during Dr. Michaelis' administration be provided to Dr. Pittman. Dr. Michaelis explained that he has provided a copy of the list to all Board members and to Dr. Pittman.

Dr. Graham applauded Dr. Michaelis for all he has done for the college and the community. She also said that the new President of Harris Stowe would like to meet with Dr. Pittman to form a partnership between the two schools.

Mr. Brown said he plans to pursue a Board vote to change Board Policy A.5, Election of Officers. He said he also plans to seek a vote to ensure the college orders body cameras for all college police officers.

12. NEW BUSINESS

Mr. Brown said he plans to seek a vote for two St. Louis area residents to receive honorary degrees from the college. He also said that he plans to pursue a vote for a ban on racial profiling.

13. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:28 p.m.

Respectfully submitted,

Rebecca Garrison  
Associate for Board Relations

**Board of Trustees**

Craig H. Larson, Ed.D., *Chair*  
Hattie R. Jackson, *Vice Chair*  
Theodis Brown, Sr.  
E. Libby Fitzgerald  
Doris Graham, Ph.D.  
Joan McGivney

**MEMORANDUM**

TO: Board of Trustees  
FROM: Dennis Michaelis  
DATE: April 23, 2015  
SUBJECT: Board Agenda Modifications

---

Section	Page No.	
1	1	Add: Recommended Approval of Memorandum of Understanding (Attached)
10.3	1	Revise: Spelling of name for Paul Zinck

# Memorandum of Understanding

This MEMORANDUM OF UNDERSTANDING is made and entered into as of this 23<sup>rd</sup> day of April 2015, by and between St. Louis Community College at St. Louis, Missouri, ("STLCC"), and the St. Louis Family Violence Council, St. Louis, Missouri ("FVC"):

Witnesseth

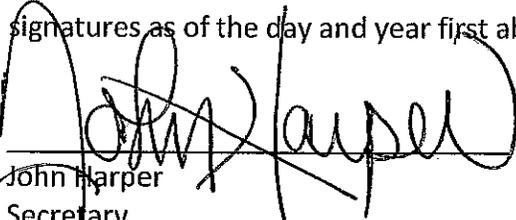
WHEREAS, intimate partner and dating violence, sexual assault, stalking and harassment continues to be a concern to many students, faculty and staff on campuses at the STLCC; and

WHEREAS, the STLCC wishes to continue its partnership with the FVC to help provide a prompt, professional and resourceful response when incidents of domestic and sexual violence, stalking, and harassment occur on campus.

NOW, THEREFORE, for good and valuable consideration given and received, the parties hereto agree as follows:

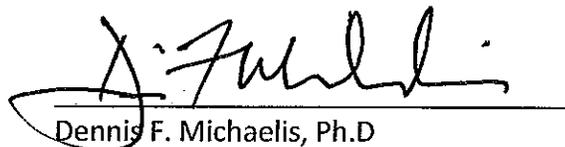
1. FVC members and organizations will serve as important collaboration resources to the STLCC for information, advocacy, services, and assistance for students, teachers and staff involved in violence and abuse.
2. FVC members and organizations, when called on and available, will assist STLCC in providing training and education for campus police, administrators, teachers and staff regarding domestic, intimate partner and dating violence, sexual assault, and stalking.
3. At its sole discretion, STLCC may provide meeting space at no cost to the FVC for an annual conference and other similar special events when meeting space is available. It is expressly understood however, that FVC shall assume all other costs of presenting such annual conference, including without limitation, insurance, equipment rentals, security, marketing, and printed materials.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and affixed their signatures as of the day and year first above written.



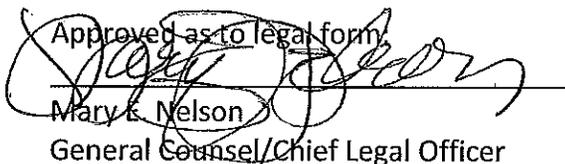
John Harper  
Secretary  
St. Louis Family Violence Council

P.O. Box 775635  
St. Louis, MO 63177-5635



Dennis F. Michaelis, Ph.D  
Interim Chancellor  
St. Louis Community College

300 South Broadway  
St. Louis, MO 63102

Approved as to legal form  
  
Mary E. Nelson  
General Counsel/Chief Legal Officer

**#6 Resolution Re May 28, 2015 Executive Session of the Board of Trustees**

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of a closed meeting, record and vote on May 28, 2015 at 6 p.m. at the Meramec Campus, 11333 Big Bend Rd., Kirkwood, Missouri, in room SC 125, for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

April 23, 2015  
Board Agenda

## *Academic Affairs*

**◆The college recommends that the Board approve the revision of the Network Engineering Associate in Applied Science program approved and submitted by the District Curriculum Committee.**

**Program:** Network Engineering  
Associate in Applied Science

**Effective:** Spring 2016 pending Board approval

### **Impact Statement**

The Information Systems Department – Forest Park Campus Cisco Networking Academy is required to align curriculum and therefore our courses must be updated when curriculum changes are made by Cisco to reflect current industry standards.

Periodically, the Cisco Networking Academy updates the curriculum for the Cisco Certified Entry Networking Technician (CCENT) and the Cisco Certified Network Associate (CCNA). These are industry recognized certifications.

The Network Engineering Programs of Study for the Certificate of Proficiency and AAS Degree were approved and implemented summer 2012. Since then, there has been a re-ordering of the Cisco CCENT/CCNA curriculum course line-up and re-arrangement and update of course content for corresponding courses.

All other aspects of the Network Engineering Certificate of Proficiency and Network Engineering AAS Degree Program remain current.

<b>Revised Program</b>			<b>Previous Program</b>		
<b>Courses</b>		<b>Credits</b>	<b>Courses</b>		<b>Credits</b>
ENG:101	College Composition I	3	ENG:101	College Composition I	3
ENG:102	College Composition II (or)	3	ENG:102	College Composition II (or)	3
ENG:103	Report Writing	3	ENG:103	Report Writing	3
MTH:160	College Algebra	4	MTH:160	College Algebra	4
MTH:186	Survey of Calculus	4	MTH:186	Survey of Calculus	4
	Missouri State Requirement	3		Missouri State Requirement	3
	Social Science Elective	3		Social Science Elective	3
	Physical Education Activity	2		Physical Education Activity	2
IS:112	Software and Hardware Concepts	3	IS:112	Software and Hardware Concepts	3
IS:130	Hardware and Software Support	3	IS:130	Hardware and Software Support	3

IS:237	Fundamentals of Information Assurance/Security	3		IS:237	Fundamentals of Information Assurance/Security	3
IS:229	Unix/Linux I	3		IS:229	Unix/Linux I	3
IS:264	Unix/Linux II	3		IS:264	Unix/Linux II	3
IT:101	Cisco Networking Academy I: Intro to Networks	5		IT:101	Cisco Networking Academy I: Intro to Networks	5
IT:102	Desktop Client Support	3		IT:102	Desktop Client Support	3
IT:201	Cisco Networking Academy II: Routing & Switching Essentials	5		IT:202	Cisco Networking Academy III: LAN Switching and Wireless Technologies	5
IT:210	Firewall and VPN Security	3		IT:210	Firewall and VPN Security	3
Choose from one of the following 3 focus areas:				Choose from one of the following 3 focus areas:		
Server focus:				Server focus:		
IT:140	Windows Server Configuring Active Directory (and)	3		IT:140	Windows Server Configuring Active Directory (and)	3
IT:142	Windows Server Configuring Infrastructure (and)	3		IT:142	Windows Server Configuring Infrastructure (and)	3
IT:246	Windows Server Administration (and)	3		IT:246	Windows Server Administration (and)	3
IT:211	Introduction to Virtualization and Cloud Computing (OR)	3		IT:211	Introduction to Virtualization and Cloud Computing (OR)	3
Infrastructure Focus				Infrastructure Focus		
IT:202	Cisco Networking Academy III: Scaling Networks (and)	5		IT:201	Cisco Networking Academy II: Routers/Routing Basics (and)	5
IT:203	Cisco Networking Academy IV: WAN Technologies (and)	5		IT:203	Cisco Networking Academy IV: WAN Technologies (and)	5
IT:235	Network Infrastructure Design (OR)	3		IT:235	Network Infrastructure Design (OR)	3
Security Focus				Security Focus		
IT:120	Enterprise Security Management (and)	3		IT:120	Enterprise Security Management (and)	3
IT:121	Secure E-Commerce and E-Government (and)	3		IT:121	Secure E-Commerce and E-Government (and)	3
IT:208	Cisco Networking Academy: CCNA Security (and)	5		IT:208	Cisco Networking Academy: CCNA Security (and)	5
IT:216	Digital Forensics	3		IT:216	Digital Forensics	3
	Program total 66-67 credits				Program total 66-67 credits	

**◆The college recommends that the Board approve the revision of the Network Engineering Certificate of Proficiency program approved and submitted by the District Curriculum Committee.**

**Program: Network Engineering  
Certificate of Proficiency**

**Effective: Spring 2016 pending Board approval**

**Impact Statement**

The Information Systems Department – Forest Park Campus Cisco Networking Academy is required to align curriculum and therefore our courses must be updated when curriculum changes are made by Cisco to reflect current industry standards.

Periodically, the Cisco Networking Academy updates the curriculum for the Cisco Certified Entry Networking Technician (CCENT) and the Cisco Certified Network Associate (CCNA). These are industry recognized certifications.

The Network Engineering Programs of Study for the Certificate of Proficiency and AAS Degree were approved and implemented summer 2012. Since then, there has been a re-ordering of the Cisco CCENT/CCNA curriculum course line-up and re-arrangement and update of course content for corresponding courses.

All other aspects of the Network Engineering Certificate of Proficiency and Network Engineering AAS Degree Program remain current.

<b>Revised Program</b>			<b>Previous Program</b>		
<b>Courses</b>		<b>Credits</b>	<b>Courses</b>		<b>Credits</b>
Network Infrastructure			Network Infrastructure		
IS:130	Hardware and Software Support	3	IS:130	Hardware and Software Support	3
IT:101	Cisco Networking Academy I: Intro to Networks	5	IT:101	Cisco Networking Academy I: Intro to Networks	5
IT:102	Desktop Client Support	3	IT:102	Desktop Client Support	3
IT:142	Windows Server Configuring Infrastructure	3	IT:142	Windows Server Configuring Infrastructure	3
IT:201	Cisco Networking Academy II: Routing and Switching Essentials	5	IT:202	Cisco Networking Academy III: LAN Switching and Wireless Technologies	5
Network Servers			Network Servers		
IS:229	Unix/Linux I	3	IS:229	Unix/Linux I	3
IS:264	Unix/Linux II	3	IS:264	Unix/Linux II	3
Network Security			Network Security		
IS:237	Fundamentals of Information Assurance/Security	3	IS:237	Fundamentals of Information Assurance/Security	3
IT:210	Firewall and VPN Security	3	IT:210	Firewall and VPN Security	3
Network Virtualization			Network Virtualization		
IT:211	Introduction to Virtualization	3	IT:211	Introduction to Virtualization	3

	and Cloud Computing			and Cloud Computing		
	Program total 66-67 credits			Program total 35 credits		

### Advisory Committee Appointments

**◆The college recommends that the Board approve the following revised advisory committee for Human Services Disabilities Option. This committee will serve for the remaining two-year term, July 1, 2014 through June 30, 2016.**

#### Human Services Disabilities Option

Mr. Jack Barnett Site Director Outpatient Programs	Bridgeway Behavioral Health 1027 South Vandeventer St. Louis, MO 63110	(636) 224-1732
Ms. Yolanda Featherson Employment Specialist	MERS/Missouri Goodwill Industries 4230 Carrollton Drive, Unit D Bridgeton, MO 63044	(314) 971-7994
Ms. Kimberly Kreitner ADA Specialist	City of St. Louis Office on the Disabled City Hall, Room 30 1200 Market Street St. Louis, MO 63103	(314) 622-3687
Ms. Robyn Nash Support Specialist	Hopewell Center 5912 De Giverville St. Louis, MO 63112	(314) 681-2716
Ms. Elizabeth Ann Rose Director	Miriam Learning Center 501 Bacon Avenue St. Louis, MO 63119	(314) 961-1500
Ms. Mary Shands Information and Assistant Coordinator	City of St. Louis/Human Services 5117 Washington Place St. Louis, MO 63108	(314) 367-2260
Mr. Marlon Williams Program Assistant-Lead	Neighborhood Houses 3969 Potomac 2 E St. Louis, MO 63116	(314) 772-7113

## HUMAN RESOURCES AGENDA SUMMARY

APPOINTMENTS / FULL-TIME FACULTY	1
APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF	4
APPOINTMENTS / FULL-TIME CLASSIFIED STAFF	4
APPOINTMENTS / PART-TIME CLASSIFIED STAFF	1
REVISIONS TO PREVIOUSLY APPROVED ITEMS	1
INFORMATION ONLY:	
RETIREMENTS / FULL-TIME FACULTY	2
RETIREMENTS / FULL-TIME CLASSIFIED STAFF	2
RESIGNATIONS / FULL-TIME FACULTY	1
RESIGNATIONS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF	3
RESIGNATIONS / CLASSIFIED STAFF	2

04/23/15

## APPOINTMENTS / FULL-TIME FACULTY

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Hocker, William	C	FP	Instructor I, temporary (Information Systems)	I-I	\$47,445.00	Temporary	07/01/15 – 06/30/16

## APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

-1-

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Zink, Paul	N	CC	Controller	A 22	\$110,000.00	Replacement	05/26/15
Gilbers, Bernard	C	FP	Manager, Microcomputer Network Services, temporary	PU 11	\$58,821.55	Temporary	07/01/15 – 06/30/16
Vaughn, Jill	N	CC	Coordinator, Curriculum Systems and Processes, temporary	PN 09	\$46,000.00	Curriculum Perkins grant	06/01/15
Nixon, Carol	C	FV	Program Specialist, Child Development Center	PN 08	\$45,130.28	Replacement	04/27/15

04/23/15

APPOINTMENTS / FULL-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Pope, Sharon	C	MC	Business Services Specialist	CN 06	\$35,914.00	Replacement	04/27/15
Scalise, Julie	N	CC	Financial Aid Counselor	CU 06	\$33,268.00	Replacement	04/27/15
Dedert, Matthew	C	MC	College Police Officer	CN 06	\$35,554.00	Replacement	04/24/15
Meyer, Molly	C	CO	Administrative Clerk II	CU 04	\$29,051.00	Replacement	04/24/15

APPOINTMENTS / PART-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Vagen, Richard	C	CO	Administrative Clerk I, part-time, continuing	OC 03	\$11.79 / hr	Replacement	04/24/15

-2-

REVISIONS TO PREVIOUSLY- APPROVED ITEMS

Board of Trustees approval on 03/24/15:

Memorandum of Board Agenda Modifications

Revise effective date for Chris Jones from 04/01/15 to 04/08/15

**INFORMATION ONLY**

## RETIREMENTS / FULL-TIME FACULTY

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Berger, Carol	FV	Professor (Philosophy)	33 years of service	05/31/15
Olson, Karen	MC	Professor (Early Care and Education)	25 years of service	06/30/15

## RETIREMENTS / FULL-TIME CLASSIFIED STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Hayes, Gregory	FP	Receiving and Shipping Clerk	33 years of service	04/30/15
Drezek, Sandra	FV	Secretary (Nursing)	16 years of service	05/29/15

## RESIGNATIONS / FULL-TIME FACULTY

NAME	LOCATION	TITLE	EFFECTIVE DATE
Padberg, Christine	MC	Assistant Professor (English)	04/07/15

## RESIGNATIONS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Chhokar, Ravneet	CC	Environmental Health & Safety Specialist	04/06/15
Durgins-Johnson, Doris	MC	Project Associate II (VP, Student Affairs' Office)	04/01/15
Schaefer, Jeffrey	FP	Theatre Supervisor	03/07/15

## RESIGNATIONS / FULL-TIME CLASSIFIED STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Heffner, Jennifer	FP	Housekeeper	04/03/15
King, Melanie	FV	Secretary (Engineering)	04/16/15

**Recommendation for Award/Purchasing – Contract**

Board approval is requested for the award of a contract for planting materials and ground cover to ***SHERWOOD'S FOREST NURSERY – Section 1 only, SUNSET PLANTLAND – Section 1 only*** and ***NORMAN LUMBER COMPANY Section 2 only***, in an amount estimated **\$35,000.00** per year, with no guaranteed amount to any one bidder, for a period of one (1) full year, with option to renew for a second year and third year, to begin July 1, 2015

**Description**

This contract will be used by the Physical Facilities Department at all campus locations for the routine purchase of materials needed for landscaping projects and general grounds and athletic field maintenance. Bids are being awarded by section (Section 1 – Live Plants and Section 2 – Ground Cover) to achieve the best pricing and combination of product quality. Items that will be purchased include trees, shrubs, bushes, grass, flowers and bulk ground cover, to include mulch, sand, wood chips, soil, sod, timbers and rock.

**Bid - B0003386**

The evaluation of the bid, which opened on March 23, 2015, is listed below:

<b>Bidders</b>	<b>Discounts and Price Ranges - Ground Cover</b>		
	<b><u>Live Plants</u></b>	<b><u>Mulch, Sand &amp; Woodchips</u></b>	<b><u>Soil, Rock, Sod &amp; Timber</u></b>
<b><i>SHERWOOD'S FOREST NURSERY</i></b>	25% discount \$8 - \$350	Mulch - \$40/yard	Sod - \$4/6 sq. ft.
<b><i>SUNSET PLANTLAND</i></b>	10 - 20% discount \$5 - \$325	Mulch - \$23.50/yard Shredded Mulch - \$34/yard	Soil - \$29.50/yard Fill dirt - \$22 Rock - \$3 - \$5.95 Sod - \$2.75 - 4.85
<b><i>NORMAN LUMBER COMPANY</i></b>	No Bid	Mulch - \$13.90/yard Shredded Mulch - \$21.85/yard Sand - \$40.25/yard Wood Chips - \$16.370/yard	Soil - \$44/yard Timber - \$17.16 - \$2.48

**Funding**

Expenditures against this contract will be funded from current operating budgets.

**Advertisements**

Advertisements were placed in the St. Louis Post Dispatch and the St. Louis American.

**Recommendation for Award/Purchasing - Contract**

Board approval is requested for the award of a contract for the purchase of aviation sheet metal components to ***PRECISION PROTOTYPING & MANUFACTURING, INC.***, for an amount estimated at ***\$200,000.00***, (components or student size may change) for a period of (1) full year, with option to renew for a second and third year, beginning May 1, 2015.

**Description**

This contract will be used primarily by the Boeing Pre-employment Training Program at the Center for Workforce Innovation which consists of fourteen (14) consecutive classes with approximately 18 students per class. This bid was sent to 12 potential bidders; six (6) responses were received of which five (5) were “no bid” responses due the vendors’ inability to compete and the volatility of the sheet metal market. The recommended bidder meets all of the specifications of the College.

**Bid – B0003370**

The evaluation of this bid, which opened March 17, 2015, is listed below:

<b><u>BIDDERS</u></b>	<b><u>PRICING OFFERED FOR EST. COMPONENTS PER CLASS / PER YEAR</u></b>
<b><i>PRECISION PROTOTYPING &amp; MANUFACTURING, INC.</i></b>	<b><i>\$12,813.54 X 14 = \$179,389.56</i></b>

**Funding**

Expenditures against this contract will be funded from Boeing’s Job Retention Grant Funds.

**Advertisement**

Advertisements were placed in the St. Louis Post Dispatch and the St. Louis American.

**Recommendation for Award/Purchasing - Contract**

Board approval is requested to allow the use of the Western States Contracting Alliance (WSCA) contract with **LOWE'S** for the purchase of hardware supply and small equipment items for a period of two & one-half years (30 months), for an amount estimated of **\$50,000.00**, to begin May 1, 2015.

**Description**

This contract will be used by the Physical Facilities Department for the purchase of hardware supplies and small equipment items. Usage of this contract will supplement the current hardware contract and broaden our access to a wide range of industrial supplies and savings.

**Product Categories**

**Discount Offered**

All Stocked Products

5% Point of Sale

**Funding**

Expenditures against this contract will be funded from current operating budgets.

**Recommendation for Award/Purchasing - Contract**

Board approval is requested for the award of a contract for classified advertising services to the *ST. LOUIS POST-DISPATCH*, for an amount estimated at **\$250,000.00** for a period of three (3) full years, to begin May 1, 2015

**Description**

The award of this contract will allow the College to meet its legal requirements for advertising bids, construction projects and employment opportunities. Although the St. Louis Post-Dispatch is not the only newspaper in which the College advertises, it is the only hard copy newspaper of daily general circulation to the entire St. Louis metro area.

**Bid – PD201518A&B**

**Contract A: Commercial Rate**

\$6.38 per line (18 spaces/line)

**Contract B: Recruitment Rate**

3" x 5" = \$875.00

3" x 11" \$1,245.00

1/2 page = \$1,995.00

**Funding**

Expenditures against this contract will be funded from current operating budgets.

**Recommendation for Award/Purchasing - Purchase**

Board approval is requested for the purchase of maintenance for fifteen (15) various software and network monitoring tools from *SOLARWINDS*, in the amount of **\$41,205.53** to begin **May 17, 2015** and end **June 30, 2017**.

**Description**

This maintenance purchase supports the Information Technology Department and will maintain the systems which provide software and network monitoring. This monitoring allows technology staff to track and determine network performance issues for repairs. All maintenance agreements for the various tools are being co-termed, to end June 30, 2017, for better management. SolarWinds is the sole developer and distributor of the software precluding a competitive bid.

<b><u>Maintenance Agreements</u></b>	<b><u>Quantity of Tools</u></b>	<b><u>Fee</u></b>
Engineer's Toolset for Desktop	1	\$ 669.88
Server & Application Monitor	3	9,112.23
Orion IP Address	2	4,932.18
Orion Network Configuration	4	19,079.92
User Device Tracker	2	4,174.92
Web Performance Monitor	3	3,236.40
		<u>\$41,205.53</u>

**Funding**

This expenditure will be funded from current operating funds.

**Recommendation for Award/Purchasing**

Board approval is requested for the purchase of a maintenance agreement for cell research equipment from *MILTENYI BIOTEC*, for the amount of **\$42,900.00**.

**Description**

This maintenance agreement supports the Center for Plant and Life Sciences at BRDGPark and will provide planned maintenance service, repair service and technical support for the autoMACS Pro Separators and MACSQuant Analyzers. This equipment is used to separate cells for enhancement of certain cell populations when necessary and also to collect data. Miltenyi Biotec is the manufacturer and sole service provider for this equipment, precluding the competitive bid process.

<b><u>Equipment</u></b>	<b><u>Quantity</u></b>	<b><u>Maintenance Cost/Unit</u></b>	<b><u>Total</u></b>
autoMACS Pro Separators	2	\$ 5,450.00	\$ 10,900.00
MACSQuant Analyzers	2	16,000.00	32,000.00
Total			<u>\$ 42,900.00</u>

**Funding**

This expenditure will be funded from the current operating budget.

**Recommendation for Award/Purchasing – Contract**

Board approval is requested for the award of contracts for legal services to, *EVANS & DIXON, L.L.C., TUETH, KEENEY, COOPER, MOHAN & JACKSTADT, P.C., SANDBERG, PHOENIX, & VON GONTARD, P.C.,* and *GREENSFELDER, HEMKER & GALE, P.C.,* in an amount estimated at \$250,000.00, with no guaranteed amount to any vendor, for a period of two (2) full years, with an option to renew for one (1) subsequent year.

**Description**

These firms will be used by the college’s administration to provide external legal counsel services. Each respondent’s expertise and demonstrated success was evaluated by the college’s general counsel in the relevant areas of higher education law. Additionally, each firm’s participation of underrepresented minorities (not limited to race), women attorneys and affinity groups offered for their attorneys was considered in the evaluation. The recommended vendors meet all requirements of the college.

**Bid – B0003369**

The evaluation of this bid, which opened Friday, February 27, 2015, is listed below:

<b><u>Bidders</u></b>	<b><u>Hourly Rates</u></b>	<b><u>Blended Rates Certain Matters</u></b>
<i>EVANS &amp; DIXON, L.L.C.</i>	<i>\$165 - 250 w/5% annual increase</i>	<i>Flat Fee - \$2,500</i>
<i>TUETH, KEENEY, COOPER, MOHAN &amp; JACKSTADT, P.C.</i>	<i>185 - 230</i>	
<i>SANDBERG, PHOENIX &amp; VON GONTARD, P.C.</i>	<i>195 - 300</i>	
<i>GREENSFELDER, HEMKER &amp; GALE, P.C.</i>	<i>205 - 400</i>	
Armstrong Teasdale, L.L.P.	225 - 575	
Bryan Cave, L.L.P.	325 - 570	
Hinshaw & Culbertson, L.L.P.	205 - 540	\$225 - 300
Hursch Blackwell, L.L.P.	\$4,250 monthly base rate	290
Kortenhof, McGlynn & Burns, L.L.C. - Real Estate	195	
Kortenhof, McGlynn & Burns, L.L.C. - Workers Compensation	105	
Lashly & Baer, P.C.	165 - 190	
Shands, Elbert, Gianoulakis & Giljum, L.L.P.	160 - 210	
Spencer, Fane, Britt & Browne, L.L.P.	160 - 405	
Thompson Coburn, L.L.P.	360 - 565	
Wallach & Associates, P.C.	195 - 275	
White, Coleman & Associates, L.L.C.	w/10% annual increase	
Williams, Venker, Sanders, L.L.C.	135 - 190	

**Funding**

Expenditures against this contract will be funded from current operating budgets.

**Recommendation for Award/Purchasing – Contract**

Board approval is requested for the award of a contract to perform telephone surveys of regional employers to, *AVANT MARKETING GROUP*, in an amount estimated at **\$38,000.00**.

**Description**

These telephone surveys will be conducted with regional employers doing business in industries that represent a composite of the St. Louis regional economy. The survey will attempt to gauge employer’s plans for hiring in the next year, the difficulties they are experiencing in finding a skilled workforce and the skill gaps they are finding in their applicants for job openings. The results of the surveys will be incorporated into the college’s annual “State of the St. Louis Workforce” report which will be disseminated at the annual State of the Workforce event hosted by the college. One bidder was disqualified for failure to submit pricing for a telephone survey as requested; their pricing was submitted for surveys conducted by telephone, direct mail, text messaging and via an automated survey platform. The recommended vendor meets all requirements of the bid.

**Bid – B0003387**

The evaluation of this bid, which opened Monday, April 6, 2015, is listed below:

<b><u>Bidders</u></b>	<b><u>Fee</u></b>
<i>AVANT MARKETING GROUP</i>	<b>\$ 38,000.00</b>
Issues and Answers	49,250.00
Stakeholder Insights	60,000.00
Singo Solution	35,500.00 (disqualified)

**Funding**

Expenditures against this contract will be funded from current operating budgets.

## Recommendation for Award/Purchasing - Contract

Board approval is requested for the award of a contract for the purchase of tools, supplies and equipment for use in Boeing training classes for Composites Fabrication, Repair and Drilling to **ISO GROUP INC., HEATCON COMPOSITE SYSTEMS, ACES (ADVANCED COMPOSITE EDUCATION SERVICES), THE YARD, ACP COMPOSITES** and **TRAVERS TOOL CO, INC.**, for an amount estimated at **\$200,000.00** for one (1) year, with option to renew for a second and third year, beginning May 1, 2015.

### Description

This contract will be used primarily by the Aerospace Institute's Aircraft Assembly Program offered at the Center for Workforce Innovation. Establishing this contract allows end users to request price quotes as program needs arise. The above named bidders meet all of the specifications of the bid and are being recommended to allow the College to take advantage of the widest range of product selection, ensure availability of stock as needed, and obtain the best spot market pricing available and participate in any sales/promotions offered throughout the contract period.

### Bid – B0003372

The evaluation of this bid, which opened April 10, 2015, is listed below:

<u>BIDDERS</u>	<u>SEC. I - DISCOUNT</u>	<u>SEC. II – 21 ITEMS CONSUMABLES</u>	<u>SEC. III-37 ITEMS TOOLS &amp; EQUIP.</u>
<i>ISO GROUP INC.</i>	<i>QUANTITY PRICE</i>	<i>18 ITEMS</i>	<i>33 ITEMS</i>
<i>HEATCON COMPOSITE</i>	<i>15% OFF BASE</i>	<i>8 ITEMS</i>	<i>11 ITEMS</i>
<i>ACES</i>	<i>5% OFF LIST</i>	<i>15 ITEMS</i>	<i>3 ITEMS</i>
<i>THE YARD</i>	<i>AT QUOTE TIME</i>	<i>NO BID</i>	<i>10 ITEMS</i>
<i>ACP COMPOSITES</i>	<i>PER ITEM</i>	<i>8 ITEMS</i>	<i>1 ITEM</i>
<i>TRAVERS TOOL CO., INC.</i>	<i>10% OFF LIST</i>	<i>NO BID</i>	<i>8 ITEMS</i>
Precision Prototyping	Direct Quote	1 Item	No Bid

### Funding

Expenditures against this contract will be funded from Boeing's MO Job Retention Grant.

### Advertisement

Advertisements were placed in the St. Louis Post Dispatch and the St. Louis American.

**Recommendation for Extending Award/Physical Facilities:**

Board approval is requested to extend the existing 16 agreements for our Indefinite Quantity (Open-end) Architectural, Engineering and Technical Open-End Agreements (A/E) consulting agreements. The consulting work will be divided between the various firms on an as-needed basis with actual amounts not specified nor guaranteed.

**Architects, Engineers, and Other Consulting Services:**

The consultants listed below were selected by a committee on May 9, 2014, and received initial BOT approval on June 26, 2014 based upon professional qualifications, previous educational clients, experience with renovation/repair projects, types of services available, experience with open-end consulting agreements, and Minority Business Enterprise/Women’s Business Enterprise (MBE/WBE) status. These firms are now being recommended to have their open-end agreements extended for a second fiscal year:

**Architects and Engineers**

Arcturis (WBE)  
BRiC Partnership, LLC  
Cannon Design  
David Mason & Associates (MBE)  
Etegra, Inc. (MBE)  
Hastings + Chivetta Architects, Inc.  
KAI Design & Build (MBE)  
Michael Roth and Associates  
Oculus, Inc. (WBE)  
Ross & Baruzzini, Inc.  
Webb Engineering Services, inc. (MBE)  
William Tao & Associates

**Environmental/Geotechnical**

Geotechnology, Inc.  
NPN Environmental Engineers, Inc.  
Professional Services Industries, Inc.  
Terracon

The firms perform a variety of technical, architectural, engineering and testing services pertaining to various capital projects for renovation, repair and maintenance of college facilities throughout the district. These agreements allow us to respond quickly to facilities consulting demands. The fees will be expended on an “as needed” basis for outside consulting work in response to Physical Facilities’ projects and/or educational program demands. Charges for each individual project will be handled separately by setting Not to Exceed limits at the beginning of each job with the final billings to be on a “time charged” basis. The cost of the consulting fees has been included in the estimates for the individual capital projects.

**Funding:**

Funds will come from current capital, auxiliary, parking, rental and external funds depending upon the actual location and type of the project.

**Recommendation for Award/Physical Facilities:**

Board approval is requested for award of a contract to upgrade the Building Automation System (BAS) at the following locations: Forest Park, Meramec, Wildwood, Cosand Center, South County Education and University Center, Harrison Education Center, and the Center for Workforce Innovation to **Automation Solutions Group** at the bid price of **\$565,000.00**.

**Description:**

The existing Building Automation System (BAS) on these campuses allows centrally located operation and monitoring of district wide heating, ventilation and air-conditioning systems. Microsoft no longer supports the current Windows XP based American Auto-Matrix operating system. Control units will be replaced and systems reprogrammed to work with a Linux server based system. A committee of College staff from Facilities, HVAC, and Maintenance, and an outside consultant interviewed and evaluated three vendors. Subsequent to the interview process, one of the vendors declined to provide a firm bid. Consideration was given not only to the cost of the upgrade, but also to the firm’s background, prior experience with BAS upgrades, seamlessness of integration, and the integration process.

Aspects of Automation Solutions Group’s bid which impacted the evaluation:

- The recommended system is a server based system which is better for network security.
- The final system will be a one vendor turnkey system, simplifying operation and future service.
- Historically, the recommended vendor has been very responsive for needed service.

The additional cost of installing the system from Automation Solutions Group will be more than offset by operational savings and replacement costs of peripheral equipment over the life of the system.

Plans and specifications were prepared by BRiC Partnership, LLC and the Physical Facilities/Engineering and Design Department.

**Bid – F 15 007, Building Automation System, St. Louis Community College at Forest Park, Meramec, Wildwood, Cosand Center, South County Education and University Center, Harrison Education Center, and the Center for Workforce Innovation**

The results of this bid and interview conducted on March 19, 2015, are listed below:

<b><u>Contractors:</u></b>	<b><u>Bid</u></b>	<b><u>Total Points</u></b>
<b>Automation Solutions Group</b>	<b>\$ 565,000.00</b>	<b>87.00</b>
Siemens Industry, Inc.	494,000.00	80.00
Honeywell International, Inc.	No Bid	

Not Interviewed:

Automatic Controls Equipment Systems, Inc. \$ 1,895,000.00 (Budgetary Number Provided)

**Recommendation for Award/Physical Facilities (cont.):**

**Funding:**

This project will be funded from capital budgets.

**Advertisements:**

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

**Recommendation for Award/Physical Facilities:**

Board approval is requested for award of a contract to repair brick facade on “A” Tower at Forest Park to **C. Rallo Contracting Company, Inc.** in an amount of **\$261,700.00** for Base Bid and Alternates #1 and #2.

**Description:**

The existing brick facade at the end of the East Wing has deteriorated and in some areas is pulling away from the structure. This project will install expansion joints, rebuild the brick face, inspect the underlying structure and re-secure the face brick. In addition, concrete delamination and repairs will be addressed at the lower level of this area.

Alternate #1 will tuckpoint (repair brick and mortar) the remaining brick on the end of the East Wing and Alternate #2 will replace eight windows in the work area.

Plans and specifications were prepared by Michael Roth & Associates, David Mason & Associates, Inc., and the Physical Facilities/Engineering and Design Department.

**Bid – F 15 404, Repair Brick Face and “O” Level Concrete at “A” Tower, St. Louis Community College at Forest Park**

The results of this bid, which opened April 7, 2015, are listed below:

<b><u>Contractors:</u></b>	<b><u>Base Bid</u></b>	<b><u>Alternate #1</u></b>	<b><u>Alternate #2</u></b>	<b><u>Total</u></b>
<b>C. Rallo Contracting Company, Inc.</b>	<b>\$ 189,700.00</b>	<b>\$ 44,000.00</b>	<b>\$ 28,000.00</b>	<b>\$ 261,700.00</b>
Raineri Construction, LLC	218,686.00	30,838.00	33,647.00	283,171.00
Demien Construction Company	204,000.00	49,000.00	33,000.00	286,000.00
The Harlan Company	248,800.00	49,800.00	0.00	298,600.00
Volk Construction Company	271,000.00	56,500.00	52,650.00	380,150.00
Infrastructure Management, Inc.	342,400.00	40,920.00	70,000.00	453,320.00

**Funding:**

This project will be funded from capital budgets.

**Advertisements:**

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

**Recommendation for Award/Physical Facilities:**

Board approval is requested for award of a contract to build an isolation containment in two PE Building lobbies at Meramec to **Cardinal Environmental Operations Corporation** in an amount of **\$16,320.00**.

**Description:**

The Physical Education Building’s roof is scheduled to be replaced this summer. The concrete roof deck’s underside in the two entry lobbies is coated with asbestos containing acoustical material. While it is not anticipated removing the roof will cause significant delamination of this material, the lobbies will be isolated as a precaution. Temporary partitions will be constructed and floors in the areas will be covered to allow cleanup of any loosened or delaminated asbestos containing material thereby eliminating any possible public exposure to the asbestos.

Plans and specifications were prepared by NPN Environmental and the Physical Facilities/Engineering and Design Department.

**Bid – F 15 601, Containment of Physical Education Building Lobbies, St. Louis Community College at Meramec**

The results of this bid, which opened April 7, 2015, are listed below:

<b><u>Contractors:</u></b>	<b><u>Base Bid</u></b>
<b>Cardinal Environmental Operations Corporation</b>	<b>\$ 16,320.00</b>
CenPro Services, Inc.	19,200.00
Envirotech, Inc.	21,500.00
Talbert ICS, Inc.	24,900.00
Midwest Service Group	34,360.00

**Funding:**

This project will be funded from capital budgets.

**Advertisements:**

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

**Recommendation for Award/Physical Facilities:**

Board approval is requested for award of a contract to abate several Instructional Resource rooms at Meramec to **Cardinal Environmental Operations Corporation** in an amount of **\$39,543.00**.

**Description:**

Asbestos containing materials must be removed before several rooms in the Instructional Resources Building can be renovated. All ceiling acoustic material, flooring and mastics will be safely removed in compliance with applicable regulations.

Plans and specifications were prepared by NPN Environmental and the Physical Facilities/Engineering and Design Department.

**Bid – F 15 602, Abatement of Acoustic Material, Tile and Mastic in IR Building, St. Louis Community College at Meramec**

The results of this bid, which opened April 7, 2015, are listed below:

<b><u>Contractors:</u></b>	<b><u>Base Bid</u></b>
<b>Cardinal Environmental Operations Corporation</b>	<b>\$ 39,543.00</b>
Envirotech, Inc.	41,250.00
Talbert ICS, Inc.	47,900.00
CenPro Services, Inc.	56,600.00
Midwest Service Group	73,050.00

**Funding:**

This project will be funded from capital budgets.

**Advertisements:**

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

**Recommendation for Ratification/Physical Facilities:**

Board ratification is requested of **one consulting agreement for environmental services**, which is under \$50,000.00.

College Board Policy I.8 requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$50,000.

**Descriptions:**

**NPN Environmental**

**Testing of Elevator Flooring, Meramec** **\$ 675.00**

The existing elevators in the Business Administration and Administration buildings are being renovated, including receiving new flooring. The consultant tested the existing flooring in the elevator cabs for asbestos. In both cases, the material was negative for asbestos, and the work will proceed with no abatement needed.

**Funding:**

These projects were funded from operating and capital budgets.

Request for Approval/Disposal of Surplus Property

Board approval is requested to dispose of surplus property by recycling per contract as listed on the following pages. This property has been declared excess and posted internally for redistribution.

<b>PDF#</b>	<b>Description</b>	<b>Property Tag</b>	<b>Location</b>	<b>Condition</b>	<b>Purchased Date</b>	<b>Original Cost</b>	<b>Book Value</b>
15311	HP COLOR LASER 8500N Printer	009250	FV	Poor	11/24/1999	\$ 6,580.48 \$	-
50754	SONY VCR	000906	FV	Poor	4/1/1997	\$ 7,842.70 \$	-

No Items this Month  
Financial Reports will appear on a  
Quarterly Basis,  
in November, February, May and  
August

**Agreement between St. Louis Community College and the Bi – State Development Agency of the Missouri – Illinois Metropolitan District**

Board approval is requested for an agreement between **St. Louis Community College and the Bi-State Development Agency of the Missouri – Illinois Metropolitan District** for participation in a transportation pass program at a fee of **\$8.03** per pass to begin, **August 1, 2015**. This fee will increase up to 4% annually. This program will allow the college to provide semester passes (University Universal Pass) for MetroLink and MetroBus to all students in credit bearing classes.

The projected number of passes for the first year are as follows:

<b><u>Semester</u></b>	<b><u>Semester Passes</u></b>	<b><u>Cost/Pass</u></b>	<b><u>Total</u></b>
Fall 2015	21,989		
Spring 2016	19,693		
Summer 2016	10,741		
	<u>52,423</u>	\$ 8.03	\$ <b>420,956.69</b>

## *Academic Affairs*

### **Contracts and Agreements**

#### **Clinical Agreements**

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

<b>Participant</b>	<b>Program</b>	<b>Effective Date</b>
Bellefontaine Habilitation Center	Occupational Therapy Assistant	03/12/15
Easter Seals	Human Services	03/12/15
Bridgeway Women's Center	Human Services	04/01/15
Counseling for Health and Healing	Human Services	03/12/15
Bethesda Dilworth	Nursing Assistant for Nursing Homes	03/19/15
Oral Facial Surgery Institute	Dental Assisting	03/25/15

#### **Dual Credit Agreement for MTH: 140 Intermediate Algebra**

The college recommends that the Board of Trustees approve the dual credit agreement between St. Louis Community College and Mehlville School District. This agreement will allow students who participate in the College Prep Algebra course to earn three (3) credit hours in MTH: 140 Intermediate Algebra for a fee of \$25.00 per credit hour.

#### **Dual Credit Agreement for MTH: 140 Intermediate Algebra**

The college recommends that the Board of Trustees approve the dual credit agreement between St. Louis Community College and Jennings School District. This agreement will allow students who participate in the College Prep Algebra course to earn three (3) credit hours in MTH: 140 Intermediate Algebra for a fee of \$25.00 per credit hour.

**Dual Credit Agreement for IS: 139 Web Publishing**

The college recommends that the Board of Trustees approve the dual credit agreement between St. Louis Community College and Pattonville School District. This agreement will allow students who participate in the Web Publishing course to earn three (3) credit hours in IS: 139 Web Publishing for a \$25 fee per credit hour.

**Dual Credit Agreement for IS: 151 Microcomputers in Business**

The college recommends that the Board of Trustees approve the dual credit agreement between St. Louis Community College and Pattonville School District. This agreement will allow students who participate in the computer applications course to earn three (3) credit hours in IS: 151 Microcomputers in Business for a \$25 fee per credit hour.

## *Workforce Solutions Group*

### **Ratification of Direct Pay Agreements**

The purpose of these agreements is to provide services to employers in the St. Louis region.

<b><u>Funding Source</u></b>	<b><u>Title of Program and/or Purpose</u></b>	<b><u>Campus</u></b>	<b><u>Date</u></b>	<b><u>Amount</u></b>
Essex Industries, Inc.	Technical Training  <b>Manager: Don Robison</b>	Workforce Solutions Group	March 16, 2015 through June 30, 2015	\$5,600

### **Contracts and/or Agreements**

#### **Agreement with St. Louis Community College and Missouri Rural Water Association (MRWA)**

The college recommends that the Board of Trustees ratify an addendum between St. Louis Community College and Missouri Rural Water Association (MRWA). The agreement will provide on-going services developing coursework and instruction for water operator training through June 30, 2015 for an amount not to exceed the full agreement of 75,000. Previously reported MRWA agreement in January, 2014 board agenda. Services will be funded by the Environmental Protection Agency grant previously reported to the board August, 2012.

#### **Agreement with St. Louis Community College and Area Resources for Community and Human Services (ARCHS)**

The college recommends that the Board of Trustees ratify an agreement between St. Louis Community College in partnership with Area Resources for Community and Human Services (ARCHS) to offer a Reentry Culinary Arts Institute for Women. This program will serve up to 15 female ex-offenders in a short-term employment training program. The program will take place on the Forest Park campus and students will complete six weeks of Culinary Arts Training - including ServSafe Food Handler Certification and Safe Food Handlers Certification. Duration of the agreement is effective March 1, 2015 through September 15, 2015. The College will receive \$43,538 for the coordination and provision of this training.

***Institutional Development***

**Acceptance of External Funds**

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
U.S. Department of Labor	\$ 2,095,277.00	Grant to St. Louis Community College to participate in Missouri STEM Workforce Innovation Networks (MoSTEMWINS) consortium to accelerate entry into career programs through a STEM Readiness Portal with the dual goals of career and college readiness. Math and literacy coursework contextualized to STEM disciplines to prepare students for the STEM Readiness course designed to introduce students to a wide array of STEM occupations while engaging students in relevant hands-on lab experiences. A career pathway coach will support students through the STEM Readiness Portal and credit and non-credit workforce training programs in Health Science, Life Science, IT or Engineering Technology.	Restricted
		<b>Project Period: 10/1/14-9/30/18</b> <b>Project Director: Dianne Lee</b>	
Division of Workforce Development (DWD), <b>Centene Corporation (Company)</b>	\$ 86,250 (DWD) \$ 75,000 (Company) \$ 161,250 (Total)	Grant to St. Louis Community College for the Centene Corporation Customized Training Program designed with the following components: Analyst Basis/New Hire Training (CT/NJTP); and Work Readiness Training (CT).	Restricted
		<b>Project Period: 10/13/14-6/15/15</b> <b>Project Director: Don Robison</b>	

## *Foundation*

### **Acceptance of External Funds**

The college recommends that the Board of Trustees accept the non-cash donation listed below on behalf of the St. Louis Community College Foundation for the benefit of St. Louis Community College.

Hogan Transports, Inc. is donating to the MRTDL-CDL Truck Driving Program a tandem axle sleeper tractor and 48' dry van. The fair market value is \$28,000.00 total.

The tandem axle sleeper tractor and 48' dry van are operable and will be used by students as they learn to be commercial truck drivers. There are no start-up costs. There is an estimated annual maintenance cost of \$2,000 which the College will incur if the donation is accepted.

There are no restrictions placed on the donation.