

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, JUNE 18, 2015**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, June 18, 2015, at the Wildwood Campus, 2645 Generations Drive, Wildwood, MO, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order/Roll Call

Dr. Craig Larson, Chair, called the meeting to order at 7:26 p.m. The following members of the Board of Trustees were present: Dr. Craig Larson, Chair; Ms. Hattie Jackson, Vice-Chair; Ms. Libby Fitzgerald, Trustee; Dr. Doris Graham, Trustee, and Ms. Joan McGivney, Trustee. Mr. Theodis Brown Sr, Trustee, was absent.

Also present were Dr. Dennis Michaelis, Interim Chancellor; Ms. Mary Nelson, General Counsel, and Ms. Rebecca Garrison, Associate for Board Relations.

2. Welcome to Guests

New employees Rebecca Emerson, Paul Zinck and Keith Fuller were introduced and welcomed by the Board.

3. Citizens Desiring to Address the Board Regarding Agenda Items

None.

4. Adoption of Agenda/Revisions to Agenda

On motion by Ms. Fitzgerald and seconded by Dr. Graham, the Board unanimously adopted the agenda as revised.

5. Approval of the May 28, 2015 Regular Meeting Minutes

On motion by Ms. McGivney and seconded by Ms. Fitzgerald, the Board unanimously approved the May 28, 2015 regular meeting minutes as written.

6. Approval of Resolution Re July 23, 2015 Executive Session of the Board of Trustees

On motion by Dr. Graham, and seconded by Ms. Fitzgerald, the Board, by a roll-call vote, with Mr. Brown being absent, unanimously approved the resolution scheduling an executive session on July 23, 2015, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

7. Information Items

Kelli Burns gave a report on degrees and certificates conferred by academic year and answered questions from the Board.

8. Approval of Fiscal Year 2016 Operating and Capital Budgets

The Board was requested to approve the Fiscal Year 2016 Operating and Capital Budgets. Following discussion, on motion by Ms. Fitzgerald and seconded by Dr. Graham, the Board voted unanimously to approve the following resolution:

RESOLVED, that the Board of Trustees hereby approves the Operating and Capital Budgets for the 2016 fiscal year, all as more fully set forth in Exhibit A, attached hereto and by this reference incorporated herein, and

FURTHER RESOLVED, that the sums set forth in said budgets are hereby deemed appropriated for the purposes therein set forth.

9. Approval of Extension of Employee Agreements to July 31, 2015

On motion by Ms. Fitzgerald and seconded by Ms. McGivney, the Board voted unanimously to extend the contracts of the NEA and the Classified Office and Technical Bargaining Unit until July 31, 2015, to allow more time for the negotiating process.

10. Election of Officers

In accordance with Board Policy A.5, Election of Officers, elections were held for officers of the Board of Trustees of St. Louis Community College for the ensuing year.

Whereupon, nominations were called for the office of Board Chair. Ms. McGivney nominated Ms. Jackson for the office of Board Chair. Ms. Fitzgerald seconded the motion. Dr. Graham moved to close nominations, and Ms. Fitzgerald seconded the motion. There being no other nominations, the Board voted unanimously for Ms. Jackson to serve for a term of one year or until her successor shall be elected and qualified.

Whereupon, nominations were called for the office of Board Vice Chair. Ms. Fitzgerald nominated Ms. McGivney for the office of Vice Chair. Dr. Larson seconded the motion. Dr. Larson moved to close nominations, and Ms. Fitzgerald seconded the motion. There being no other nominations, Ms. McGivney was unanimously elected to serve for a term of one year or until her successor shall be elected and qualified.

Dr. Larson announced that the newly elected officers would immediately assume their offices. Ms. Jackson then presented an engraved plaque to Dr. Larson in appreciation of his service as Board Chair and thanked him for his leadership.

11. Nomination of Trustees to the Foundation Board

Ms. McGivney nominated Dr. Larson to serve as a member of the Board of Trustees on the Foundation Board, with Dr. Graham serving as alternate. Ms. Fitzgerald seconded the nomination. Ms. Fitzgerald made a motion to close nominations and Ms. McGivney seconded the motion. The Board unanimously approved the appointments of Dr. Larson and Dr. Graham.

12. Approval of Scheduling a Board Work Session

On motion by Dr. Larson and seconded by Ms. Fitzgerald, the Board approved scheduling a work session on Monday, July 6, 2015 at the Cosand Center from 12 to 4 p.m.

13. Approval of Consent Items

Consent items were approved by a single motion and vote unless otherwise noted below.

13.1 Consent Item Motion and Vote

On motion by Dr. Larson and seconded by Ms. Fitzgerald, the Board unanimously approved the consent agenda items.

13.2 ACADEMIC AND STUDENT AFFAIRS

Approval of Program Recommendations and Revisions

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in Exhibit B attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

13.3 HUMAN RESOURCES

Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

13.4 BID AWARDS

Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit D attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

13.5 FINANCE

Budget

A. Financial Reports

Financial reports will appear on a quarterly basis, in February, May, August and November.

13.6 CONTRACTS AND/OR AGREEMENTS

Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit E attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

13.7 ACCEPTANCE OF EXTERNAL FUNDS

Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit F, attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

13.8 INSURANCE

The Board, by consent, unanimously approved renewal of insurance agreements and policies, all as more fully set forth in Exhibit H, attached hereto and by this reference incorporated herein.

14. COMMUNICATIONS

14.1 Chancellor's Report

Dr. Michaelis gave the following report:

Dr. Michaelis recognized Brad Bankhead and Donna Dare for doing an incredible job for the College. He also announced the retirement of Meramec/Wildwood President Pam McIntyre and thanked her for her service to the college.

Dr. Michaelis then announced that Mr. Andrew Langrehr had been selected to serve as Vice Chancellor for Academic Affairs and that Bill Woodward will fill in as Vice Chancellor for Student affairs on an interim basis, as that search is re-opened.

Dr. Michaelis then informed the Board of a meeting with the Higher Education Collaboration, including Chancellor Mark Wrighton, of Washington University, Chancellor Tom George, of the University of Missouri at St. Louis, President Fred

Pestello of St. Louis University and President Dwaun Warmack of Harris-Stowe University. He added that Dr. Pittman will continue to meet with these five entities to move forward.

14.2 Board Chair's Report

Ms. Jackson gave the following report:

I wish to thank Dr. Craig Larson for his leadership over the past two years. The College has faced many challenging issues during his time in office, and he has led the college well.

Dr. Larson was recently interviewed for an article in the Spring 2015 issue of *Trustee Quarterly Magazine*. The article, titled “*Guidance for Challenging Issues in Community College Governance*,” discussed how Boards’ should respond if their community experiences events similar to the shooting and protests in Ferguson. In the article, Dr. Larson praised Ruby Curry for keeping the campus open and safe while she helped Florissant Valley staff connect with students.

Many people are retiring during the month of June, and I want all of our retirees to remember that they have left behind a legacy of encouragement, achievement and work ethic that will always be a part of the college. On behalf of the Board, congratulations and best wishes.

Tonight marks the last Board meeting for our interim chancellor, Dr. Dennis Michaelis. Dr. Michaelis has served the college well, forging partnerships with K through 12 schools, and redesigning the student experience. The Board thanks you for your service and wishes you much success in the future.

14.3 Citizens Desiring to Address the Board Regarding Other Concerns

Adjunct faculty members Mike Jostedt, Chris Bohn and Paul Moriarty, addressed the Board regarding unionization of the part time faculty at St. Louis Community College.

14.4 Board Member Comments

Each Board member thanked Dr. Michaelis for his service to the College and wished him well in his retirement.

15. NEW BUSINESS

None.

16. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Rebecca Garrison
Associate for Board Relations

MEMORANDUM

To: Board of Trustees
FROM: Dennis Michaelis *DM*
DATE: June 18, 2015
SUBJECT: Board Agenda Modifications

Board of Trustees
Craig H. Larson, Ed.D., *Chair*
Hattie R. Jackson, *Vice Chair*
Theodis Brown, Sr.
E. Libby Fitzgerald
Doris Graham, Ph.D.
Joan McGivney

Section Page No.

Front Section 1 Delete Agenda Items 3 and 8

15.3 1 Extension: Interim Assignments

Ruby Curry; FV; Interim College President; A28; \$156,405.24; 07/01/2015-12/31/2015

Roderick Nunn; FP; Interim College President; A28; \$156,405.24; 07/01/2015-12/31/2015

15.3 2 Add: Classification Review/Full-time Administrative/Professional Staff:

Mueller, Kimberly; CC; Human Resources Specialist II; PN 10; \$50,620; effective 07/01/2015

15.3 1 Add: Appointments / Full-time Administrative/ Professional Staff:

Andrew Langrehr; CC; Vice Chancellor, Academic Affairs; A28; replacement; \$165,000; effective 07/01/2015

William Woodward; CC; Acting Vice Chancellor, Student Affairs; A28; replacement; \$151,849; effective 07/01/2015

Lauren Gosling; CC; Director, Digital Services; A14; repurposed/reorganization; \$85,000; effective 07/15/2015

Michelle Luechtefeld; CC; Director, Marketing; A14; repurposed/reorganization; \$95,000; effective 07/15/2015

- 15.3 2 Add: Appointments/Full-time Classified Staff
Clifford Kierstead; MC; College Police Officer; CN 06; replacement; \$35,554; effective 07/08/2015
- 15.3 2 Katrina Herrera; CC; District Wide Financial Aid Processing Specialist; CU06; new; \$33,268; effective 06/22/2015
- 15.3 1 Add: Appointments/Part-time Continuing Staff
Cedric Carr; MC; College Police Officer; OC06; replacement; \$15.62/hr.; effective 06/19/2015
Roy Brethauer; MC; College Police Officer; OC06; replacement; \$15.62/hr.; effective 06/19/2015
- 15.3 4 Information:
Joan Friend; Director Enrollment Management; Retirement; 7years Service
- 15.3 8 Department Chair Appointment:
Margaret Hvatum; MC; Acting Department Chair Business and Information Services; effective 2015 Fall Semester

Add: Recommended approval of a continuation of a one-time 3 percent salary increase for full- and part-time employees * for the 2015-16 fiscal year only, effective July 1. The increase will be spread out over the 2015-16 contract year. It will *not* be a permanent addition to base salaries. Adjunct and overload rates will be unchanged. The reasoning behind the continuation of the one-time 3 percent increase is that this amount can be taken from reserve funds and does not commit the institution to long-term, continuing budget obligations.

*It is being recommended that the one-time 3 percent salary increase be extended to July 31, 2015 for the NEA and Classified Office and Technical Bargaining Unit, who are currently in negotiations.

Memorandum of Agreement between STLCC and IUOE Local 148 (Attached)

- 15.6 1 Extension of Amendment No. 2 to the Information Technology Services Agreement with Campus Works for the time period of August 1, 2015 through December 31, 2015 in the amount of \$212,500. (Attached)

**MEMORANDUM
OF
AGREEMENT**

In accordance with Article III of the Joint Resolution applicable between St. Louis Community College (“College”) and IUOE Local 148 (“Union”) and the reopeners discussed therein, the following offers from the College have been agreed upon and ratified by Union membership with effect July 1, 2015:

- 1.) **The College offers that the one-time 2014-2015 Fiscal Year payments (as is) will continue for the 2015-2016 Fiscal Year only. Payments will again be spread out over the 2015-2016 Fiscal Year and will end at the end of the 2015-2016 Fiscal Year. These payments do not represent a permanent addition to base salaries and/or rates of pay.**

- 2.) **An active employee shall not be charged for paid leave otherwise scheduled on a date when the College is closed.**

FOR THE UNION

Michael Yates
Business Representative
IUOE Local 148

Date: _____

FOR THE COLLEGE

Robert Thumith
Director Labor
& Employee Relations Services

Date: _____

Exhibit A: Scope of Work – Student Experience Improvements

Supplemental Staffing for Student Experience Improvements and Process Optimization for the Period August 1, 2015 thru December 31, 2015

Based on the identified needs in the Business Process Review conducted by CampusWorks with the College, and the College's desire to implement the identified recommendations with assistance, CampusWorks will continue to provide supplemental staffing for student experience improvements and process optimization for 5 months.

CampusWorks will provide onsite and remote consulting services from design, planning, communication, training, testing, etc. working in collaboration with the staff in the functional and technical areas of the college. They will plan the effort based on the recommendations in the BPR reports and maximizing the college and contracted resources for the college.

The scope of work, prioritization of the recommendations and overall timeline and project will be finalized with the college's senior staff, but it is anticipated the following outcomes or deliverables will be addressed:

<u>CampusWorks Proposed Services & Outcomes</u>	<u>Outcome</u>
<i>Continued Student Experience Improvement</i>	
Support Rollout of New Semester Start - Streamlined start	Redesigned Semester Start Improvements
Assist the Improvements to U-Achieve - Student Degree Audit plans	Student Degree Audit (Batch, Upgrades, Interfa
Assist with the planning for the U-Direct implementation	Student Educational Degree Planning Tool
Continue to streamline & automate communication plans	Streamlined & automated
Evaluate & Adjust Enrollment Services Banner access & security	Improved data access & security
Curriculum Management plan and implementation to improve	Assess, Plan & Implement
Academic Scheduling/EMS -- evaluate and assist with improvement plans	Plan & Approach to Improve
Selective Admissions Application/Checklist Rollout	special applications for groups
Assist with planning for Mobile/Portal -- to improve student experience	Assess, Plan & Implement
Assist with resolutions to the Financial Aid Audit Findings	Improved DOE Audit
Assist with development of checks to ensure regulatory compliance	Regulatory Compliance ensured
Securing confidential Data in Banner	Security procedure

#7 Resolution Re July 23, 2015 Executive Session of the Board of Trustees

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of a closed meeting, record and vote on July 23, 2015, at the South County Education and University Center, 4115 Meramec Bottom Road, St. Louis, MO in the first floor conference room for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and
- 6) to discuss records which are protected from disclosure by law (610.021(14), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

June 18, 2015
Board Agenda



Budget

FY2016

**Approved by the
Board of Trustees
June 18, 2015**

St. Louis Community College

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St. Louis Community College

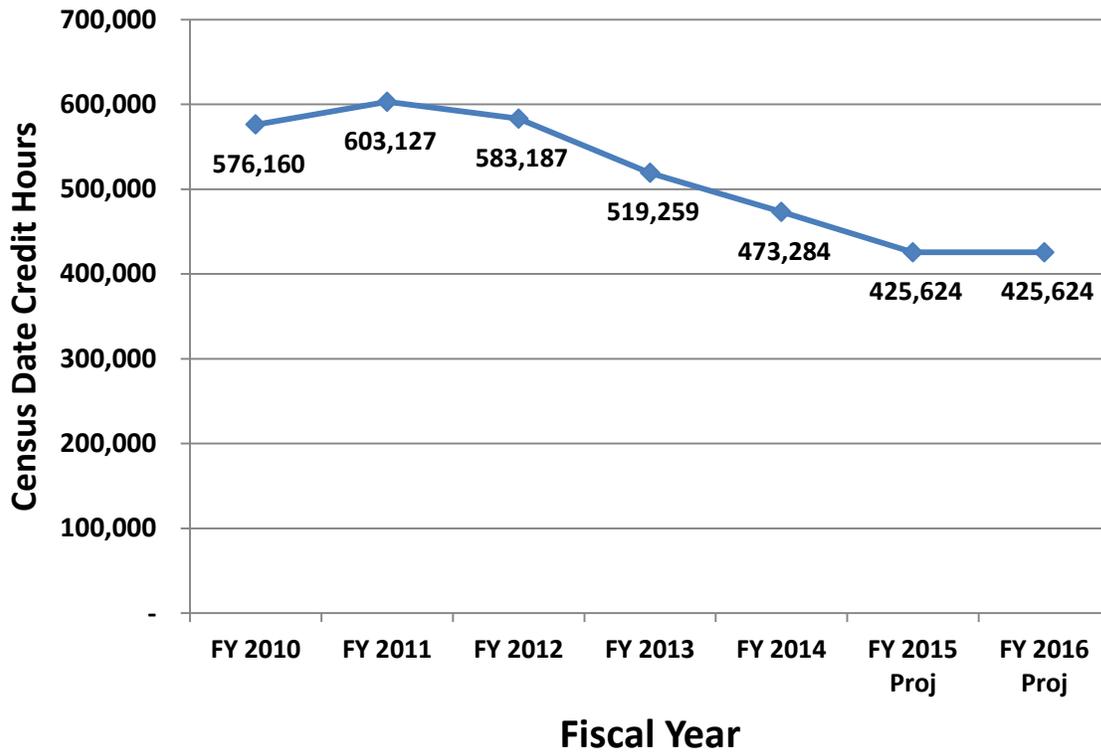
Budget Summary-General Operating

Year Ending June 30, 2016

	Operating	Technology Fee	College and Student Activities
Revenues			
Local Taxes	\$ 60,156,723	\$ -	\$ -
State Appropriation	45,826,560	-	-
Maintenance Fees	41,208,446	-	-
Technology Fees	-	2,979,368	-
College Activity Fees	-	-	1,276,872
Continuing Education			
Tuition and Fees	1,525,000	-	-
Other Fees	320,881	-	-
Bad Debt	(750,000)	-	-
Other Revenue	3,800,000	-	-
Total Revenues	152,087,610	2,979,368	1,276,872
Expenditures			
Salaries	94,595,743	703,467	58,101
Benefits	27,853,620	218,027	4,678
Supplies and Services	18,598,168	1,522,464	475,657
Utilities	5,034,112	-	-
Institutional Contributions-Match	805,000	-	-
Student Activities Budget-Agency	-	-	538,436
Total Expenditures	146,886,643	2,443,958	1,076,872
Transfers to (from) other Funds			
To (From) ED/WSG Revenue	(200,000)	-	-
To (From) Auxiliaries	(125,000)	-	-
To (From) College Activities Fees	(200,000)	-	200,000
To (From) Maintenance and Capital	4,360,272	535,410	-
To (From) Student Aid	843,005	-	-
To (From) Leasehold bonds	3,249,664	-	-
Total Transfers	7,927,941	535,410	200,000
Total Expenditures and Transfers	154,814,584	2,979,368	1,276,872
Increase (Decrease) in Net Assets	\$ (2,726,974)	\$ -	\$ -

<u>FY 2016</u>	<u>FY 2015</u>	<u>Change</u>
\$ 60,156,723	\$ 60,156,723	\$ -
45,826,560	44,154,462	1,672,098
41,208,446	44,107,000	(2,898,554)
2,979,368	3,093,547	(114,179)
1,276,872	1,362,955	(86,083)
1,525,000	1,525,000	-
320,881	320,881	-
(750,000)	(2,040,000)	1,290,000
<u>3,800,000</u>	<u>3,800,000</u>	<u>-</u>
<u>156,343,850</u>	<u>156,480,568</u>	<u>(136,718)</u>
95,357,311	99,437,354	(4,080,043)
28,076,325	28,570,860	(494,535)
20,596,289	20,515,904	80,385
5,034,112	5,175,112	(141,000)
805,000	805,000	-
538,436	581,477	(43,041)
<u>150,407,473</u>	<u>155,085,707</u>	<u>(4,678,234)</u>
(200,000)	(200,000)	-
(125,000)	(125,000)	-
-	-	-
4,895,682	4,601,904	293,778
843,005	843,005	-
<u>3,249,664</u>	<u>3,261,291</u>	<u>(11,627)</u>
<u>8,663,351</u>	<u>8,381,200</u>	<u>282,151</u>
<u>159,070,824</u>	<u>163,466,907</u>	<u>(4,396,083)</u>
<u>\$ (2,726,974)</u>	<u>\$ (6,986,339)</u>	<u>\$ 4,259,365</u>

Census Day Enrollments Credit Hours



St. Louis Community College

Operating Fund

Year Ending June 30, 2016

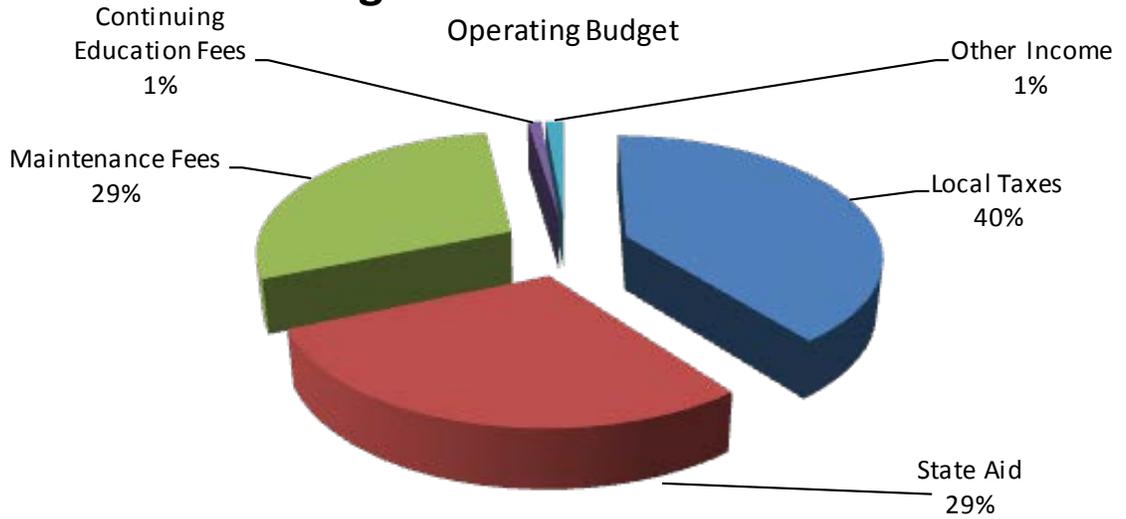
	FY 2016	FY 2015	Change
Revenues			
Local Taxes	\$ 60,156,723	\$ 60,156,723	\$ -
State Appropriation	45,826,560	44,154,462	1,672,098
Maintenance Fees	41,208,446	44,107,000	(2,898,554)
Continuing Education			
Tuition and Fees	1,525,000	1,525,000	-
Other Fees	320,881	320,881	-
Bad Debt	(750,000)	(2,040,000)	1,290,000
Other Revenue	3,800,000	3,800,000	-
Total Revenues	152,087,610	152,024,066	63,544
Expenditures			
Salaries	94,595,743	98,641,118	(4,045,375)
Benefits	27,853,620	28,346,237	(492,617)
Supplies and Services	18,598,168	18,453,370	144,798
Utilities	5,034,112	5,175,112	(141,000)
Institutional Contributions-Match	805,000	805,000	-
Total Expenditures	146,886,643	151,420,837	(4,534,194)
Transfers to (from) other Funds			
To (From) ED/WSG Revenue	(200,000)	(200,000)	-
To (From) Auxiliaries	(125,000)	(125,000)	-
To (From) College Activities Fees	(200,000)	(200,000)	-
To (From) Maintenance and Capital	4,360,272	4,010,272	350,000
To (From) Student Aid	843,005	843,005	-
To (From) Leasehold bonds	3,249,664	3,261,291	(11,627)
Total Transfers	7,927,941	7,589,568	338,373
Total Expenditures and Transfers	154,814,584	159,010,405	(4,195,821)
Increase (Decrease) in Net Assets	\$ (2,726,974)	\$ (6,986,339)	\$ 4,259,365

St. Louis Community College

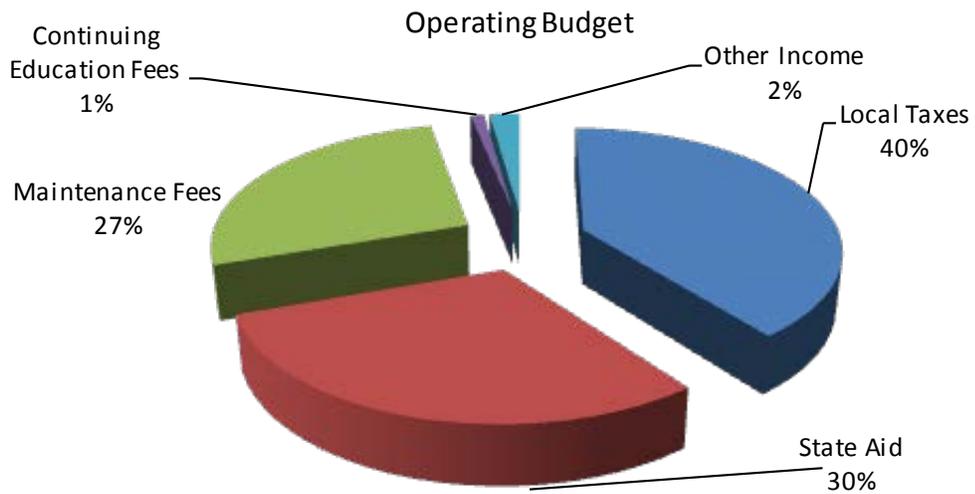
Operating Fund

Revenue Charts

Budgeted Revenue FY 2015



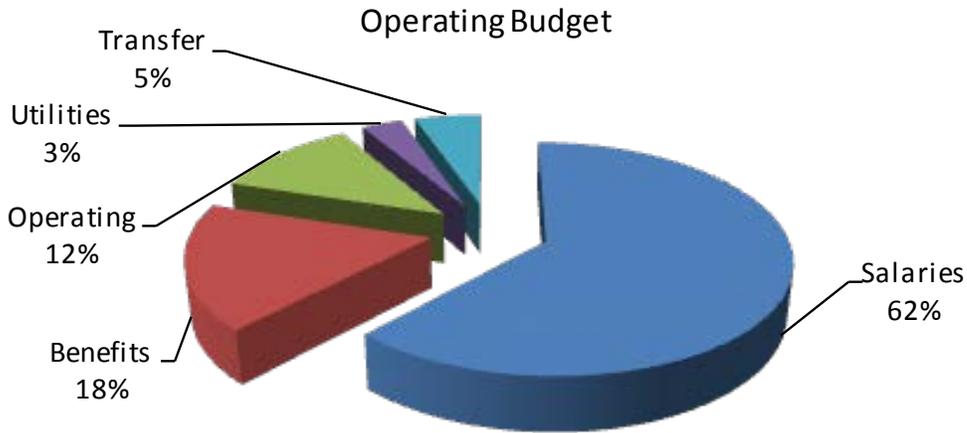
Projected Revenue FY 2016



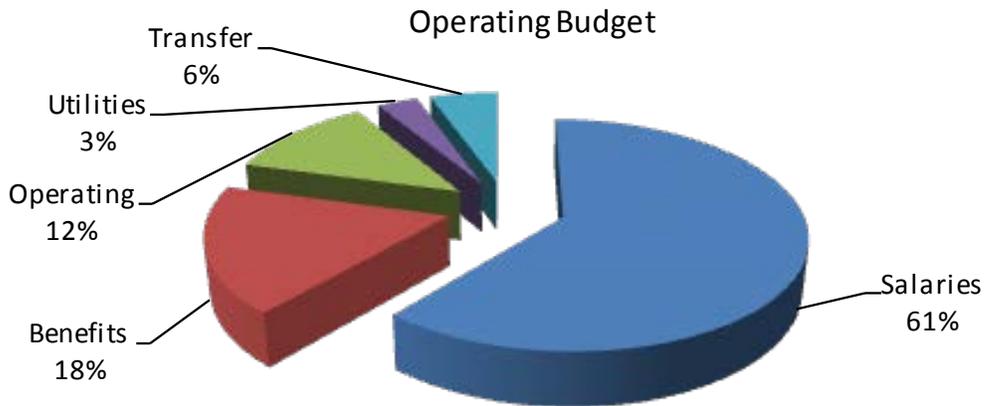
Operating Fund

Expenditures and Transfers Charts

**Budgeted Expenditures and Transfers
FY 2015**



**Projected Expenditures and Transfers
FY 2016**



St. Louis Community College

Technology Fee

Year Ending June 30, 2016

	FY 2016	FY 2015	Change
Revenues			
Technology Fees	\$ 2,979,368	\$ 3,093,547	\$ (114,179)
Total Revenues	2,979,368	3,093,547	(114,179)
Expenditures			
Salaries	703,467	746,042	(42,575)
Benefits	218,027	220,582	(2,555)
Supplies and Services	1,522,464	1,535,291	(12,827)
Total Expenditures	2,443,958	2,501,915	(57,957)
Transfers to (from) other Funds			
To (From) Maintenance and Capital	535,410	591,632	(56,222)
Total Transfers	535,410	591,632	(56,222)
Total Expenditures and Transfers	2,979,368	3,093,547	(114,179)
Increase (Decrease) in Net Assets	\$ -	\$ -	\$ -
Breakdown of Expenditures and Transfers			
Instructional lab support salaries and benefits	\$ 752,562	\$ 778,504	\$ (25,942)
Instructional lab replacements and repair	593,145	652,132	(58,987)
Electronic library resources and MOBIUS	277,000	288,000	(11,000)
Instructional software	389,588	410,964	(21,376)
Online education			-
Salaries and benefits	168,932	187,953	(19,021)
Blackboard	209,706	205,383	4,323
Call Center	17,900	17,900	-
Quality Matters training and peer review	25,000	25,000	-
Other operating expenses	119,911	103,650	16,261
Web redevelopment and maintenance	425,624	424,061	1,563
Total Expenditures and Transfers	\$ 2,979,368	\$ 3,093,547	\$ (114,179)

St. Louis Community College

College and Student Activities

Year Ending June 30, 2016

	<u>FY 2016</u>	<u>FY 2015</u>	<u>Change</u>
Revenues			
College Activity Fees	<u>\$ 1,276,872</u>	<u>\$ 1,362,955</u>	<u>\$ (86,083)</u>
Total Revenues	<u>1,276,872</u>	<u>1,362,955</u>	<u>(86,083)</u>
Expenditures			
Salaries	58,101	50,194	7,907
Benefits	4,678	4,041	637
Supplies and Services	475,657	527,243	(51,586)
Student Activities Budget-Agency	<u>538,436</u>	<u>581,477</u>	<u>(43,041)</u>
Total Expenditures	<u>1,076,872</u>	<u>1,162,955</u>	<u>(86,083)</u>
Transfers to (from) other Funds			
To (From) Operating	<u>200,000</u>	<u>200,000</u>	<u>-</u>
Total Transfers	<u>200,000</u>	<u>200,000</u>	<u>-</u>
Total Expenditures and Transfers	<u>1,276,872</u>	<u>1,362,955</u>	<u>(86,083)</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Public Safety, Pedestrian and Traffic Access

Year Ending June 30, 2016

	<u>FY 2016</u>	<u>FY 2015</u>	<u>Change</u>
Revenues			
College Activity Fees	\$ 823,482	\$ 415,341	\$ 408,141
Total Revenues	<u>823,482</u>	<u>415,341</u>	<u>408,141</u>
Expenditures			
Supplies and Services	<u>610,670</u>	<u>207,670</u>	<u>403,000</u>
Total Expenditures	<u>610,670</u>	<u>207,670</u>	<u>403,000</u>
Transfers to (from) other Funds			
To (From) Maintenance and Capital	<u>212,812</u>	<u>207,671</u>	<u>5,141</u>
Total Transfers	<u>212,812</u>	<u>207,671</u>	<u>5,141</u>
Total Expenditures and Transfers	<u>823,482</u>	<u>415,341</u>	<u>408,141</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Student Aid

Year Ending June 30, 2016

	FY 2016	FY 2015	Change
Revenues			
Grants and Contracts	\$ 35,522,783	\$ 40,583,330	\$ (5,060,547)
Other Revenue	-	-	-
Total Revenues	<u>35,522,783</u>	<u>40,583,330</u>	<u>(5,060,547)</u>
Expenditures			
Salaries	\$ 856,893	\$ 856,893	\$ -
Benefits	75,800	75,800	-
Student Aid	35,447,533	40,504,243	(5,056,710)
Administrative Cost Allowance	71,562	75,399	(3,837)
Total Expenditures	<u>36,451,788</u>	<u>41,512,335</u>	<u>(5,060,547)</u>
Transfers to (from) other Funds			
To (From) Operating and Auxiliary Services	(929,005)	(929,005)	-
Total Transfers	<u>(929,005)</u>	<u>(929,005)</u>	<u>-</u>
Total Expenditures and Transfers	<u>35,522,783</u>	<u>40,583,330</u>	<u>(5,060,547)</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
 Revenue Sources			
Pell Grants	\$ 34,020,000	\$ 39,000,000	\$ (4,980,000)
Federal Work Study (FWS)	899,739	899,739	-
Supplemental Education Opportunity Grant (SEOG)	603,044	683,591	(80,547)
Total Revenues	<u>\$ 35,522,783</u>	<u>\$ 40,583,330</u>	<u>\$ (5,060,547)</u>
 Transfers to (from) other Funds Sources			
Board of Trustees Scholarships	\$ (767,205)	\$ (767,205)	\$ -
Auxiliary Service Scholarships	(86,000)	(86,000)	-
College Match - FWS Employer Taxes	(75,800)	(75,800)	-
Total Transfers	<u>\$ (929,005)</u>	<u>\$ (929,005)</u>	<u>\$ -</u>

St. Louis Community College

Maintenance, Repair, Debt Service and Capital

Year Ending June 30, 2016

	FY 2016	FY 2015	Change
Expenditures			
Maintenance Repair and Capital	\$ 5,203,494	\$ 4,904,575	\$ 298,919
Leasehold Bonds - Principal and Interest	<u>3,249,664</u>	<u>3,261,291</u>	<u>(11,627)</u>
Total Expenditures	<u>8,453,158</u>	<u>8,165,866</u>	<u>287,292</u>
Transfers to (from) other Funds			
Operating Maintenance Repair and Capital	\$ (4,360,272)	\$ (4,010,272)	\$ (350,000)
Technology - Campus Based	(535,410)	(591,632)	56,222
Public Safety, Pedestrian and Traffic Access	(212,812)	(207,671)	(5,141)
Auxiliary Service Capital	(95,000)	(95,000)	-
Leasehold bonds	<u>(3,249,664)</u>	<u>(3,261,291)</u>	<u>11,627</u>
Total Transfers	<u>(8,453,158)</u>	<u>(8,165,866)</u>	<u>(287,292)</u>
Total Expenditures and Transfers	<u>-</u>	<u>-</u>	<u>-</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Maintenance, Repair, Debt Service and Capital (cont.)

Breakdown of Operating Maintenance, Repair and Capital Expenditures

	FY 2016	FY 2015	Change
Meramec physical education building roof	\$ -	\$ 745,000	\$ (745,000)
Florissant Valley student center roof	-	570,000	(570,000)
District wide upgrade to building automation system	-	485,000	(485,000)
Forest Park west wing skylights	-	325,000	(325,000)
Facility emergencies	293,026	384,107	(91,081)
Concrete and Paving	117,188	-	117,188
Forest Park Bathrooms	500,000	-	500,000
Roof	825,000	-	825,000
Vice Chancellor Academic Affairs	-	25,000	(25,000)
Vice Chancellor Finance and Administration	-	25,000	(25,000)
Vice Chancellor Student Affairs	-	25,000	(25,000)
President Forest Park	-	108,000	(108,000)
Forest Park Digital Radio Graphics	180,000	-	180,000
Forest Park Human Patient Simulator	120,000	-	120,000
President Florissant Valley	-	100,000	(100,000)
Florissant Valley relocate academic support center	200,000	-	200,000
President Meramec	-	171,000	(171,000)
Meramec autoclave	45,000	-	45,000
Meramec kiln	26,000	-	26,000
Meramec flooring	20,000	-	20,000
Wildwood Campus	-	26,000	(26,000)
Vocational Enhancement equipment match	34,058	21,165	12,893
Employee desktop computer refresh	-	380,000	(380,000)
Business intelligence reporting tool	-	400,000	(400,000)
Multi-function printer fleet management/pay-for-print	-	100,000	(100,000)
Tape backup refresh	-	93,000	(93,000)
Load balancers	-	27,000	(27,000)
IT	2,000,000	-	2,000,000
Total Expenditures	<u>\$ 4,360,272</u>	<u>\$ 4,010,272</u>	<u>\$ 350,000</u>
	-		

St. Louis Community College

Rental of Facilities

Year Ending June 30, 2016

	<u>FY 2016</u>	<u>FY 2015</u>	<u>Change</u>
Revenues			
Other Revenue	\$ 127,000	\$ 84,700	\$ 42,300
Total Revenues	<u>127,000</u>	<u>84,700</u>	<u>42,300</u>
Expenditures			
Salaries	48,423	41,563	6,860
Benefits	6,192	3,945	2,247
Supplies and Services	<u>72,385</u>	<u>39,192</u>	<u>33,193</u>
Total Expenditures	<u>127,000</u>	<u>84,700</u>	<u>42,300</u>
Total Expenditures and Transfers	<u>127,000</u>	<u>84,700</u>	<u>42,300</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Economic Development/Workforce Solutions Group

Year Ending June 30, 2016

	Operating			Restricted		
	FY 2016	FY 2015	Change	FY 2016	FY 2015	Change
Revenues						
Grants and Contracts	\$ -	\$ -	\$ -	\$ 8,265,432	\$ 10,854,668	\$ (2,589,236)
Other Revenue	100,000	125,000	(25,000)	-	-	-
Total Revenues	<u>100,000</u>	<u>125,000</u>	<u>(25,000)</u>	<u>8,265,432</u>	<u>10,854,668</u>	<u>(2,589,236)</u>
Expenditures						
Salaries	1,112,249	1,173,812	(61,563)	2,024,966	2,196,701	(171,735)
Benefits	228,402	254,149	(25,747)	521,990	470,518	51,472
Supplies and Services	123,348	446,191	(322,843)	4,763,210	6,736,079	(1,972,869)
Administrative and Indirect Cost Recovery	(955,266)	(1,451,370)	496,104	955,266	1,451,370	(496,104)
Institutional Contributions-Match	(630,000)	(630,000)	-	-	-	-
Total Expenditures	<u>(121,267)</u>	<u>(207,218)</u>	<u>85,951</u>	<u>8,265,432</u>	<u>10,854,668</u>	<u>(2,589,236)</u>
Transfers to (from) other Funds						
To (From) Operating	200,000	200,000	-	-	-	-
To (From) Auxiliaries	-	-	-	-	-	-
To (From) Maintenance and Capital	-	-	-	-	-	-
To (From) Maintenance Repair and Capital	-	-	-	-	-	-
Total Transfers	<u>200,000</u>	<u>200,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers	<u>78,733</u>	<u>(7,218)</u>	<u>85,951</u>	<u>8,265,432</u>	<u>10,854,668</u>	<u>(2,589,236)</u>
Increase (Decrease) in Net Assets	<u>\$ 21,267</u>	<u>\$ 132,218</u>	<u>\$ (110,951)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Division Allocation - Revenue						
Community Service	\$ -	\$ -	\$ -	\$ 4,717,932	\$ 5,528,668	\$ (810,736)
Corporate Services	100,000	125,000	(25,000)	3,547,500	5,326,000	(1,778,500)
Total Division Allocation	<u>\$ 100,000</u>	<u>\$ 125,000</u>	<u>\$ (25,000)</u>	<u>\$ 8,265,432</u>	<u>\$ 10,854,668</u>	<u>\$ (2,589,236)</u>

St. Louis Community College

Restricted

Year Ending June 30, 2016

	<u>FY 2016</u>	<u>FY 2015</u>	<u>Change</u>
Revenues			
Grants and Contracts	\$ 3,202,426	\$ 4,044,680	\$ (842,254)
Total Revenues	<u>3,202,426</u>	<u>4,044,680</u>	<u>(842,254)</u>
Expenditures			
Salaries	1,175,617	2,165,267	(989,650)
Benefits	250,580	538,761	(288,181)
Supplies and Services	1,627,541	1,102,576	524,965
Maintenance Repair and Capital	<u>148,688</u>	<u>238,076</u>	<u>(89,388)</u>
Total Expenditures	<u>3,202,426</u>	<u>4,044,680</u>	<u>(842,254)</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Auxiliary Services

Year Ending June 30, 2016

	FY 2016	FY 2015	Change
Revenues			
College Activity Fees	\$ 425,624	\$ 498,409	\$ (72,785)
Auxiliary Services Revenues	<u>10,005,087</u>	<u>10,648,000</u>	<u>(642,913)</u>
Total Revenues	<u>10,430,711</u>	<u>11,146,409</u>	<u>(715,698)</u>
Expenditures			
Salaries	1,599,776	1,689,910	(90,134)
Benefits	387,664	421,759	(34,095)
Supplies and Services	<u>8,082,533</u>	<u>8,707,633</u>	<u>(625,100)</u>
Total Expenditures	<u>10,069,973</u>	<u>10,819,302</u>	<u>(749,329)</u>
Transfers to (from) other Funds			
To (From) Operating	125,000	125,000	-
To (From) Maintenance Repair and Capital	95,000	95,000	-
To (From) Student Aid	<u>86,000</u>	<u>86,000</u>	<u>-</u>
Total Transfers	<u>306,000</u>	<u>306,000</u>	<u>-</u>
Total Expenditures and Transfers	<u>10,375,973</u>	<u>11,125,302</u>	<u>(749,329)</u>
Increase (Decrease) in Net Assets	<u>\$ 54,738</u>	<u>\$ 21,107</u>	<u>\$ 33,631</u>
Breakdown of Cost of Sales			
New Textbooks	\$ 4,360,111	\$ 4,652,917	\$ (292,806)
Used Textbooks	1,363,557	1,448,388	(84,831)
Trad Books Resale	39,017	41,902	(2,885)
Stationery and Supplies	481,689	516,332	(34,643)
Beverages	118,087	119,784	(1,697)
Snacks	159,511	165,300	(5,789)
Computers	229,132	241,574	(12,442)
Commissions/Rental/Rebates	<u>303,789</u>	<u>327,423</u>	<u>(23,634)</u>
Total Cost of Sales	<u>\$ 7,054,893</u>	<u>\$ 7,513,620</u>	<u>\$ (458,727)</u>

St. Louis Community College

Budget Assumptions

Year Ending June 30, 2016

Operating

Revenue

- Local taxes remain unchanged
- State appropriations
 - Estimate includes increase for equity funding
 - Includes reduction for MCCA equity agreement
 - Includes performance funding
- Maintenance fees
 - Decline in budgeted enrollment from 455,341 to 425,624 credit hours
 - Bad debt reduced due to decreasing enrollment and improvement in retention
 - Increases \$1 in-district and out-of-district; \$2 out-of-state and international
- Other revenue remains unchanged

Expenses

- Salaries
 - Extends the 2015 temporary 3 percent non-base salary increase for another year
 - Add two faculty positions at Wildwood from funding saved from prior year elimination of Wildwood President position
 - Adjunct and overload reduced based on current year enrollment
 - Faculty positions
 - Eliminate one unfilled position at Forest Park
 - Eliminate five unfilled positions at Florissant Valley
 - Eliminate seven unfilled positions at Meramec
 - Add two positions at Wildwood
 - Administrative positions
 - Reclassify three professional positions as part of the Marketing and Communication restructure
 - Professional positions
 - Reclassify three positions to administrative and eliminate one as part of the Marketing and Communication restructure
 - Classified positions
 - Eliminate four unfilled positions as part of the Media Service restructure
 - Eliminate three positions as part of the Marketing and Communication restructure
 - Eliminate one unfilled position at Forest Park
 - Eliminate two unfilled positions at Meramec
 - Eliminate one unfilled position in Controller's Office
 - Eliminate one unfilled position in Instructional Resources; \$15,000 moved to part-time temporary

St. Louis Community College

Budget Assumptions (cont.)

- Plant positions
 - Eliminate 13 housekeepers
 - Eliminate one groundskeeper
 - Eliminate one stationary engineer
- Benefits
 - Increase for medical insurance
 - Decrease due to reduction in full- and part-time personnel
- Supplies and services
 - Increase net result of elimination of positions as part of Marketing and Communication restructure and Media Service restructure with move of budget to supplies and service
- Utilities
 - Decreased to reflect fiscal 2015 expenditures
- Transfers
 - Increase of \$350,000 for maintenance, repair and capital projects
 - Decrease in leasehold bonds according to bond terms

Technology Fee

Revenue

- Decrease due to reduced credit hours

Expenses

- Salaries
 - Reduced due to filling vacant positions at less than fiscal 2015 position budgets
 - Reduced temporary labor
- Benefits
 - Increase for medical insurance
 - Reduced due to reduction temporary personnel
- Supplies and service
 - Increase in online education and website redevelopment due to complete year of fee collection
 - \$11,000 decrease in MOBIUS dues
 - \$21, 376 decrease in instructional software
 - Increase in Blackboard maintenance fees
- Transfers
 - Decrease of \$56,222 to maintenance, repair and capital for computers and computer labs

St. Louis Community College

Budget Assumptions (cont.)

College and Student Activities

Revenue

- \$86,083 decrease due to reduced credit hours

Expenses

- Salaries
 - \$3,280 increase in temporary assignments
- Benefits
 - Increase as a result of increased temporary assignments
- Supplies and service
 - \$46,857 decrease as a result of reduced revenue
- Student activities budget – agency
 - \$43,041 decrease as a result of reduced revenue

Public Safety Pedestrian and Traffic Access

Revenue

- \$1 per credit hour increase beginning with Fall 2015 term U-PASS program
- Reflects a decrease in credit hours

Expenses

- Supplies and service
 - \$403,000 increase for U-PASS program
- Transfers
 - Slight increase to maintenance, repair and capital for police vehicles and concrete, sidewalk and public access repairs

Student Aid

Revenue

- \$4,980,000 decrease in Pell Grants based on reduced credit hours
- \$80,547 decrease in Supplemental Education Opportunity Grant based on 2015-2016 application

Expenses

- \$4,980,000 decrease in Pell Grants based on reduced credit hours
- \$76,710 decrease in Supplemental Education Opportunity Grant aid based on 2015-2016 application
- \$3,837 decrease in Supplemental Education Opportunity Grant administrative cost allowance based on 2015-2016 application

St. Louis Community College

Budget Assumptions (cont.)

Maintenance, Repair and Capital

Expenses

- \$253,919 increase in maintenance, repair and capital
- \$350,000 increase from operating
- \$5,141 increase from public safety, pedestrian and traffic access
- \$56,222 decrease from technology - campus based
- \$45,000 decrease from auxiliary service
- \$11,627 decrease for leasehold bonds principal and interest according to contractual obligations

Transfers

- \$350,000 increase from operating to continue to address deferred maintenance
- \$5,141 increase from public safety, pedestrian and traffic access for police vehicles and concrete, sidewalk and public access repairs
- \$56,222 decrease from technology as a result of declining credit hours
- \$45,000 decrease from auxiliary service - shift maintenance, repair and capital to operating expense to pay for software licenses
- \$11,627 decrease for leasehold bonds principal and interest according to contractual obligations

Rental of Facilities

Revenue

- \$42,300 increase due to increased rental activity at Forest Park, Florissant Valley and Meramec

Expenses

- Salaries
 - \$6,860 increase in salaries to support increased rental activities
- Benefits
 - \$2,247 increase as a result of increased salaries
- Supplies and service
 - \$33,196 increase to support increased rental activities

St. Louis Community College

Budget Assumptions (cont.)

Economic Development and Workforce Solutions Group

Operating

Revenue

- \$25,000 reduction in rental revenue based on multi-year analysis

Expenses

- Salaries
 - \$58,714 reduction in temporary salaries as a result of declining operational needs generated by grant/contract services
- Benefits
 - \$22,816 reduction net impact of increased medical insurance expense for full-time employees and reduction in temporary salaries
 - \$332,843 reduction of declining operational needs generated by grant/contract services
- Supplies and services
 - \$496,104 increase from reduced cost recovery from restricted activity

Restricted

Revenue

- \$2,589,236 reduction
 - Based on Governor's FY2015 withholding on customized training
 - Federal grant completion of MoHealthWINS in FY2015 and FY2016 completion of MoManufacturing WINS

Expenses

- Salaries
 - \$171,735 decrease as a result of reduced grants and contracts
- Benefits
 - \$51,472 increase due to shift of part-time staff to full-time as a result of the Affordable Care Act
- Supplies and services
 - \$2,468,973 decrease as a result of reduced grants and contracts

Budget Assumptions (cont.)

Auxiliaries

Revenue

- Decreased college activity fees due to declining credit hours
- Decreased auxiliary service revenue due to fewer students using bookstores

Expenses

- Salaries
 - Eliminated director of auxiliary service position
 - Reduced reliance on part-time and overtime labor
- Benefits
 - Reduced as a result of reduced labor
 - Increased medical insurance
- Supplies and services
 - Reduced as result of declining cost of sales

Academic Affairs

◆The college recommends that the Board of Trustees approve Cisco Networking Academy - CCNA Certificate of Specialization submitted by the District Curriculum Committee.

Program: Cisco Networking Academy - CCNA
Certificate of Specialization

Effective: Spring 2016 pending CBHE approval

Impact Statement

The Cisco Networking Academy® CCNA Routing and Switching curriculum is a subset of the Network Engineering AAS Degree Program and is designed for students who are seeking entry-level Information and Communication Technology (ICT) jobs or plan to pursue more specialized ICT skills. CCNA Routing and Switching provides comprehensive coverage of networking topics, from fundamentals to advanced applications and services, with opportunities for hands-on practical experience and career skills development.

Cisco Certifications:

Program courses serve as preparation to take the Cisco CCENT® certification exam after completing the first two courses and the CCNA® Routing and Switching certification exam after completing all four courses.

The Information Systems Department on the Forest Park Campus - Cisco Networking Academy® is celebrating our 15th Year Anniversary. We have offered over 240 CCNA 4-course series, as well as courses in Wireless, Web Design, CCNP, VOIP, and IT Essentials serving over 4,500 students so far. The Certificate of Specialization will give our students added verification of their knowledge and skill-level to include on their resume when seeking employment and/or in pursuit of promotion opportunities.

Cisco Networking Academy – CCNA		
Courses		Credits
IT 101	Cisco Networking Academy I: Introduction to Networks	5
IT 201	Cisco Networking Academy II: Routing & Switching Essentials	5
IT 202	Cisco Networking Academy III: Scaling Networks	5
IT 203	Cisco Networking Academy IV: Connecting Networks	5
	Program total credits	20

◆The college recommends that the Board of Trustees approve the deactivation of the Auto Technology – Ford Asset Option Associate in Applied Science program submitted by the District Curriculum Committee.

**Program: Auto Technology – Ford Asset Option
Associate in Applied Science**

Effective: Spring 2016 pending CBHE approval

Impact Statement

The FORD ASSET Program has been a part of our Automotive Technology Department for over 16 years providing Ford specific training to students for employment at Ford, Lincoln-Mercury and Mazda Dealerships. Ford has awarded another institution the license to offer this program. The current number of majors in this program is insufficient to meet state mandates for completion.

HUMAN RESOURCES AGENDA SUMMARY

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06/18/15

APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Wilcoxson, Elizabeth	C	FP	Acting Academic Dean (Business Math and Technology)	A 22	\$94,482.29	Extension of assignment	07/01/15 – 12/31/15
Osburn, Sandra	C	FP	Interim, Academic Dean (Humanities & Social Sciences)	A22	\$89,144.00	Interim Replacement	08/10/15 – 12/31/15
Mead-Roach, Ame	C	FP	Interim, VP Academic Affairs	A23	\$100,000.00	Interim Replacement	07/01/15 – 12/31/15
Kimack, Daniel	C	CC	Executive Director, Marketing & Communications	A 20	\$120,000.00	Repurposed/reorganization	07/01/15
Lay, Julie	N	CC	Director, Communications	A 14	\$85,000.00	Repurposed/reorganization	07/13/15
Savarino, Paula	C	MC	Manager, Campus Auxiliary Services	PN 12	\$61,251.01	Replacement	06/19/15
Stillman, Julie	C	FV	Manager, Campus Auxiliary Services	PN 12	\$61,251.01	Replacement	06/19/15
Lee, Lisa	C	CC	Manager, Student Accounts	PN 12	\$61,251.00	Replacement	06/22/15
Tolson, Kedra	C	FV	Campus Marketing & Communications Coordinator	PU 11	\$70,000.00	Repurposed/reorganization	07/01/15
Tarte, Gina	N	WW	Campus Marketing & Communications Coordinator	PU 11	\$68,000.00	Repurposed/reorganization	07/01/15
McKinnies, Brittney	N	FP	Campus Marketing & Communications Coordinator	PU 11	\$58,000.00	Repurposed/reorganization	07/01/15
Layton, Kerry	N	CC	Graphic Design Lead	PU 10	\$79,494.00	Repurposed/reorganization	06/22/15
Sackett, George	C	CC	Digital Services Coordinator	PU 10	\$58,500.00	Repurposed/reorganization	07/01/15

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06/18/15

APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Shasserre, Benjamin	C	CC	Digital Services Coordinator	PU 10	\$54,000.00	Repurposed/ reorganization	07/01/15
Johnson, Jackie	C	CC	Graphic Designer III	PU 09	\$53,000.00	Repurposed/ reorganization	07/01/15
Holloman, Sheila	C	CC	Graphic Designer III	PU 09	\$45,000.00	Repurposed/ reorganization	07/01/15
Powers, Marilyn	C	CC	Interim Total Compensation Specialist	PN 10	\$50,617.61	Replacement	06/05/15
Aslin, Holly	C	FV	Child Care Specialist	PU 07	\$36,920.00	Replacement	06/22/15
Martin, Claire	N	MC	Senior Project Associate I	PU 10	\$49,143.00	Replacement	06/22/15

APPOINTMENTS / FULL-TIME FACULTY

2

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Vaughn, Kimberlee	C	WW	Assistant Professor (Psychology)	III-H	\$60,570.00	New position	08/17/15 – 05/18/16
Sweet, Dustin	C	WW	Assistant Professor (Economics)	III-I	\$61,641.00	New position	08/17/15 – 05/18/16

CLASSIFICATION REVIEW / ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Driskill, Regina	C	FV	Coordinator of Deaf Services, 36 week	PU 09	\$36,168.83	Reclassification	08/17/15

APPOINTMENT/ FULL-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Rashad, Ross	C	FV	End User Technology Specialist	CU 09	\$40,956.00	Replacement	06/22/15
Francis, Trudy	C	MC	Student Services Assistant I	CU 03	\$26,840.00	Replacement	06/22/15
Borgesen, Mary	C	FP	Administrative Assistant, VP Office	CN 07	\$38,483.00	Extension of Assignment	07/01/15 – 12/31/15

APPOINTMENT/ PART-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Reader, Rebecca	C	CC	Administrative Assistant I, part-time continuing (Public Information & Marketing)	OC 07	\$22.63/hr	Repurposed	07/06/15

CLASSIFICATION REVIEW / FULL-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Williamson, Bryant	C	FV	Assistant Technical Director, Theatre	CU 07	\$37,128.41	Reclassification	07/01/15
Houston, John	C	MC	Assistant Technical Director, Theatre, 36 week	CU 07	\$26,319.00	Reclassification	07/01/15

INFORMATION ONLY

RETIREMENTS / FACULTY

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Behrend, Reynold	MC	Professor (Art)	22 years service	05/31/15

RETIREMENTS / ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Whitehead, David	CO	Project Associate II	6 years service	06/30/15
Perry, Claudia	CC	District Coor, College Communications	33 years service	06/30/15
Matreci, Patricia	CC	District Cor/Public In/Media Relations	25 years service	06/30/15

RETIREMENTS / CLASSIFIED STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Burton, Claudia	MC	Accounting Clerk II	10 years service	06/30/15
Nienkemper, Michelle	CC	Graphic Designer II	38 years service	06/30/15

06/18/15

RESIGNATIONS / ADMINISTRATIVE/ PROFESSIONAL STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Hall, Tracy	FP	Vice President, Academic Affairs	06/30/15
McGhee, Eileen	CC	Total Compensation Specialist	06/04/15
Miller, Amy	FV	Interpreter Coordinator	05/19/15

DEPARTMENT CHAIRS 2015 FALL SEMESTER

FOREST PARK:

Life Sciences	Teresa Alvarez
Nursing	Karen Mayes (District-Wide)
Physical Education	Sue Martin
Automotive Technology	Rick Anthes
Business Administration	Angelic Cole
Hospitality Studies	Ellen Piazza
Information Systems	Brenda Kahan
Mathematics	James Munden
Fine and Performing Arts	Jamie Kreher
Communications/Mass Comm	Sandra Osburn
Humanities	Jeremy Dennis
Humanities Assistant Chair	Wei Yan
Human Services	Angela Roffle
Social Science/ECE/EDU	Donald Cusumano
Counseling	Scott Queener

DEPARTMENT CHAIRS 2015 FALL SEMESTER, continued

FLORISSANT VALLEY:

Accounting/Business Administration

Anthony Clark (Acting)

IS/IOS

Stacy Hollins

Nursing (Campus Coordinator)

Donna Wallner

Physical Education

Cindy Campbell

Arts and Humanities

Janice Nesser-Chu

Communications

Paul Higdon

English & Reading

Carlos Blanco

Social & Behavioral Sciences

Mark Taylor

Biology

Julie Fickas

Chemistry

Donna Friedman

Engineering

Dale Gerstenecker

Mathematics

Anne Marie Mosher

Physics/Geology

Charlie Burkhardt

Counseling

Troy Hansen

DEPARTMENT CHAIRS 2015 FALL SEMESTER, continued

MERAMEC:

Accounting/Legal Studies	Markus Ahrens
Fine and Performing Arts	Tim Linder
Social and Behavioral Sciences	Amanda White
Biological Sciences	Robert Harms
Communications	Susan Hunt-Bradford
Counseling	Rhonda Adams
English	David Taylor
History/ Political Science/Humanities	Steven Collins
Mathematics	Nathan Wilson
Physical Education	Michelle Ethridge
Physical Science	Joachim Dorsch

WILDWOOD:

Business Administration	Donna Babbitt
Mathematics and STR Liaison	Terri Graville
Sciences, Social Sciences, Physical Education	Afzal Lodhi
English, Reading, Foreign Languages, Interdisciplinary Studies, Communications	Ellen McCloskey
Arts and Humanities	Mark Weber

Recommendation for Award/Purchasing - Renewal

Contract B0003288 with *PATTERSON TOWING*, for local intercampus mail services, was originally approved by the Board of Trustees on June 26, 2014 with an option to renew for three (3), one (1) year periods. We request approval to exercise the first year renewal option with additional funding estimated at \$55,990.00.

Funding

Purchases made against this contract will be funded from current operating budgets.

Recommendation for Award/Purchasing - Renewal

Contract B0003061 with *PATTERSON TOWING*, for the operation and maintenance of the College's Mobile Tech Center, was originally approved by the Board of Trustees on December 20, 2012 with an option to renew for one (1) subsequent year. We request approval to exercise the one (1) year renewal option with additional funding estimated at \$125,000.00.

Funding

Purchases made against this contract will be funded from current operating budgets.

Recommendation for Award/Purchasing – Additional Funds

Contract B0003286 with *FAMILY AND WORKFORCE CENTERS OF AMERICA*, to provide career, development, employment and training services, was originally approved by the Board of Trustees on June 26, 2014. The College has received approval from the St. Louis County Department of Human Services Division of Workforce Development for additional funding for administrative overhead. We request approval to increase the award amount by an estimated \$61,292.14.

Funding

Purchases made against this contract will be funded from Missouri Next Generation Career Center and Dislocated Worker Staffing Grant Funds.

Recommendation for Award/Purchasing - Contract

Board approval is requested for the purchase of software license maintenance and support from **ORACLE**, in an amount estimated at **\$344,749.90**, for a period of one (1) full year, to begin, July 1, 2015.

Description

The Oracle database is an integral component of the Ellucian Resource Planning software system (Banner) used to run the College’s Student, Financial Aid, Human Resources, and Finance systems, as well as other mission-critical applications such as Hyperion and the Datamart. Maintenance and support will be provided for the following applications:

Description	License Fee CSI# 15901606	License Fee CDI# 16806992	Total Cost
Internet Application Server	\$ 75,822.79	\$ 8,857.07	\$ 84,679.86
Oracle Database Enterprise Edition	97,964.91	12,020.31	109,985.22
Oracle Advanced Security		34,329.61	34,329.61
Hyperion Interactive Reporting		86,901.64	86,901.64
Hyperion SQR Reporting		23,876.60	23,876.60
Programmer Named Perpetual	1,198.86		1,198.86
Internet Developer Suite	3,778.11		3,778.11
Total Cost	<u>\$ 178,764.67</u>	<u>\$ 165,985.23</u>	<u>\$ 344,749.90</u>

Funding

This expenditure will be funded from current operating budgets.

Recommendation for Award/Purchasing - Contract

Board approval is requested for the award of a contract for the routine purchase of assessment testing materials under Board Policy “H.5.1 Restrictions for Purchases exceeding \$5,000.00 /Academic Selection” to *CPP, INC. (CONSULTING PSYCHOLOGISTS PRESS, INC.)* in an amount estimated at *\$25,000.00*, for a period of one (1) full year, beginning July 1, 2015.

Description

This contract will be used by various counseling departments at all College locations using the SkillsOne site to administer the Strong Profile and Myers-Briggs Type Indicator (MBTI) testing materials for student career assessment. These testing materials are administered only through this company and were, therefore, not competitively bid.

Bid – B0003401

The evaluation of this bid, which opened April 27, 2015, is listed below:

Item	Qty.	Pricing/Discounts
SkillsOne Campus Site Fee	3	\$100.00 each
MBTI Interpretive Report Administration Materials		15.5% off Catalog Price List
Strong Profile Administration		15.8% off Catalog Price List

Funding

Purchases made against this contract will be funded from current operating budgets.

Recommendation for Award/Purchasing - Purchase

Board approval is requested for the College’s use of the State of Missouri’s Prime Vendor Contract with ***WORLD WIDE TECHNOLOGY, INC.***, for the purchase of two (2) Storage Area Networks (SANs) in the amount of ***\$696,638.61***.

Description

The purchase of these SANs will provide universal storage connectivity for all College data and applications including Banner, Hyperion and Email. One unit will be installed at the Cosand Center and the other at the Wildwood Campus. Both units will provide redundancy for backup, faster service, and flexibility to make space additions/changes without interrupting services. Ten (10) storage systems currently in use are being replaced, which will save the college \$230,000.00 annually in maintenance costs. This purchase includes training, installation, off-site monitoring and five (5) years of on-site maintenance.

<u>Description</u>	<u>Cost</u>
Cosand Center SAN	\$ 224,480.81
Wildwood SAN	333,206.60
Switches	138,951.20
Total Cost	<u>\$ 696,638.61</u>

Funding

Purchases made against this contract will be funded from capital operating budgets.

Recommendation for Award/Purchasing – Contract

Board approval is requested for the award of a contract to ***FAMILY AND WORKFORCE CENTERS OF AMERICA***, to provide career, development, employment and training services for the Welcome, Skills and Jobs Teams. The contract is estimated at ***\$950,000.00***, for a period of one (1) full year with an option to renew for two additional one (1) year periods, to begin July 1, 2015.

Description

These services will provide assistance to the Adult and Dislocated Workers required under the provisions of Title I of the Workforce Investment Act of 1988 (WIA). The College has been awarded the Missouri Next Generation Career Center (NGCC) Adult and Dislocated Worker Staffing contract by the St. Louis County Department of Human Services Division of Workforce Development and the St. Louis County Workforce Investment Board. These career services will be integrated within the NGCC System for St. Louis County to meet employers’ needs for a qualified workforce.

Bid – B0003417

The evaluation of this bid, which opened Thursday, June 4, 2015, is listed below:

<u>Bidders</u>	<u>Total Cost</u>
FAMILY AND WORKFORCE CENTERS OF AMERICA	\$950,000.00

Funding

Expenditures against this contract will be funded from Missouri Next Generation Career Center and Dislocated Worker Staffing Grant Funds.

Advertisements

Newspaper advertisements were placed in the St. Louis Post-Dispatch and the St. Louis American.

Recommendation for Award/Purchasing – Contract

Board approval is requested for the award of a contract to **FAMILY AND WORKFORCE CENTERS OF AMERICA**, to provide Science Technology Engineering and Math (STEM) readiness instructional delivery services. The contract is estimated at **\$26,960.00**, for a period of one (1) full year and six (3) months with an option to renew for one (1) additional year, to begin July 1, 2015.

Description

This contract will provide instructional services to support the MoSTEMWINs Portal which prepares students for careers in health services/health sciences, and science support. Utilizing curriculum developed by College faculty and community partners, students will learn to apply basic scientific principles to solve problems, complete tasks and conduct simple experiments in a laboratory setting. These activities are designed to strengthen skills in preparation for post-secondary STEM-related technical programs and ultimately STEM-related careers. The recommended bidder meets all requirements of the bid.

Bid – B0003418

The evaluation of this bid, which opened Thursday, June 4, 2015, is listed below:

<u>Bidders</u>	<u>Total Cost</u>
FAMILY AND WORKFORCE CENTERS OF AMERICA	\$26,960.00

Funding

Expenditures against this contract will be funded from Missouri STEM WINS grant funds.

Advertisements

Newspaper advertisements were placed in the St. Louis Post-Dispatch and the St. Louis American.

Recommendation for Award/Purchasing – Insurance

Board approval is requested for the renewal of intercollegiate athletic medical excess and catastrophic insurance with, *SUMMIT AMERICA*, in an amount estimated at ***\$49,700.00***, for a period of one (1) full year, to begin July 1, 2015.

Description

The plan is designed to cover medical expenses for intercollegiate athletic injuries after the athlete exhausts the benefits of his/her personal medical insurance, if applicable, following meeting of a \$1500.00 deductible with coverage up to \$25,000.00 per accident. The catastrophic insurance is designed to cover injuries with costs in excess of \$25,000.00 following exhaustion of the student's personal medical insurance, if applicable, up to the maximum of \$5,000,000.00 per injury.

Funding

This expenditure will be funded from current operating budgets.

Recommendation for Award/Purchasing – Insurance

Board approval is requested for the renewal of workers compensation excess insurance with, *SAFETY NATIONAL CASUALTY CORPORATION*, in an amount estimated at *\$101,050.00*, for a period of one (1) full year, to begin July 1, 2015.

Description

The plan is designed to cover workers compensations expenses for claims that exceed \$300,000 and employers' liability maximum limit of \$1,000,000 per occurrence. This insurance is a requirement of the State of Missouri's Division of Workers Compensation in order for the College to operate its self-funded Workers Compensation Program.

Funding

This expenditure will be funded from current operating budgets.

Recommendation for Award/Purchasing – Insurance

Board approval is requested for the renewal of fiduciary liability insurance with, **FEDERAL INSURANCE COMPANY (CHUBB)**, in an amount estimated at **\$4,090.00**, for a period of one (1) full year, to begin July 1, 2015.

Description

This plan is designed to cover personal liability of fiduciaries imposed due to a breach or ERISA responsibility for any plan losses including the misuse of plan assets and errors and omissions.

Funding

This expenditure will be funded from current operating budgets.

Recommendation for Award/Purchasing – Insurance

Board approval is requested for the renewal of crime/kidnap/ransom insurance with, **FEDERAL INSURANCE COMPANY (CHUBB)**, in an amount estimated at **\$16,947.00**, for a period of one (1) full year, to begin July 1, 2015.

Description

This plan includes coverage for the following events: employee theft; depositors forgery; forgery or alteration; theft, disappearance and destruction loss inside and outside the premises; credit card forgery; computer fraud; funds transfer fraud; money orders and counterfeit paper currency; and investigative costs. The kidnap and ransom portion of the plan covers loss of property and other consideration surrendered for the return of such due to an illegal abduction, threat, or series of threats.

Funding

This expenditure will be funded from current operating budgets.

Recommendation for Award/Purchasing – Insurance

Board approval is requested for the renewal of foreign liability insurance with, *ACE AMERICAN INSURANCE COMPANY*, in an amount estimated at **\$2,500.00**, for a period of one (1) full year, to begin July 1, 2015.

Description

The plan includes coverages for international general and products liability, excess and difference-in-conditions (DIC) foreign automobile, foreign voluntary workers' compensation and employer's liability, and international property.

Funding

This expenditure will be funded from current operating budgets.

Recommendation for Extending Award/Physical Facilities:

Board approval is requested to exercise the renewal options and extend five service agreements to expire June 30, 2016.

Service Agreement M-263 – Housekeeping, St. Louis Community College at Cosand Center

Description:

The intent of this agreement is to provide housekeeping services for the Cosand Center until June 30, 2016. The initial agreement received Board approval on June 20, 2013, then was renewed for FY 15 to expire June 30, 2015.

HUDSON SERVICES DBA HBS, INC. has requested a 5% increase for 2016.

2015 rates were \$5,400.00 per month or \$64,800.00 a year.

\$2016 rates will be \$5,670.00 per month or \$ 68,040.00 a year

Service Agreement M-264 – Housekeeping, St. Louis Community College at Corporate College

Description:

The intent of this agreement is to provide housekeeping services for the Corporate College building until June 30, 2016. The initial agreement received Board approval on June 20, 2013, then was renewed for FY 15 to expire June 30, 2015

HUDSON SERVICES DBA HBS, INC. has requested a 5% increase for 2016.

2015 rates were \$5,650.00 per month or \$67,800.00 a year.

\$2016 rates will be \$5,932.50 per month or \$ 71,190.00 a year

Service Agreement M-272 – Window Washing, St. Louis Community College District Wide

Description:

This agreement provides window cleaning services for all locations. Only the outside windows at Forest Park will be cleaned. Inside and outside windows at other locations will be cleaned. The initial five-month agreement which expired June 30, 2013 received Board approval on January 17, 2013. The agreement was renewed for FY 14 and FY 15. This renewal will provide services through June 30, 2016.

Continental Maintenance Contracts, Inc., dba ICON Window Cleaning (ICON)

cleans windows at Cosand Center, Forest Park, Florissant Valley, Meramec and Harrison Education Center. ICON has requested a 2% increase for FY 16.

FY 13 \$6,760.85 * FY 14 \$16,226.00 FY 15 \$16,666.33 FY 16 \$17,006.46 a year

Archway Window Cleaning, LLC (Archway) cleans windows at South County Education and University Center and Wildwood. Archway has not requested an increase for FY 16.

FY 13 \$2,375.00 * FY 14 \$5,700.00 FY 15 \$5,700.00 FY 16 \$5,700.00 a year

Clearview Window Cleaning, LLC (Clearview) cleans windows at Corporate College. Clearview has not requested an increase for FY 16.

FY 13 \$1,329.15 * FY 14 \$3,190.00 FY 15 \$3,190.00 FY 16 \$3,190.00 a year

* FY 13 cost is for 5 months of service. FY 14, FY 15 and FY 16 are for 12 months of service.

Service Agreement M-287 - Corporate College Armed Security, St. Louis Community College at Corporate College

Description:

The intent of this agreement is to provide premium armed security guard services for the Corporate College building. The weekly cost is based on a normal schedule of 80.5 hours. The initial 14-month agreement received Board approval on April 24, 2014, and expires June 30, 2015.

Elite Force, LLC has not requested an increase for FY 2016.

Their 2015 rates were: \$16.00 an Hour \$1,288.00 a Week \$ 66,976.00 a year

Service Agreement M-288 - Elevators, St. Louis Community College District Wide

Description:

This agreement provides full-coverage elevator maintenance services including preventative maintenance such as cleaning and lubrication, call-back service and parts, and defines expected reporting procedures and response times for 49 elevators and lifts. The Board approved the current agreement, which expires June 30, 2015, on June 19, 2014.

KONE Elevator has not requested an increase for FY 2016.

Their 2015 rate was: \$7,693.00 a month \$ 92,316.00 a year

GRAND TOTAL \$ 324,418.46

Funding:

This agreement will be funded from Corporate College budget.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of a contract to renovate the first floor of the Instructional Resources (IR) Building at Meramec to **Caldwell Contracting Company** in an amount of **\$78,787.00**.

Description:

The first floor of the IR Building will be renovated to accommodate new functions required when Academic Support Services is consolidated into the IR Building.

Library staff will be relocated to allow the creation of a new classroom, conference room and office space with the installation of new finishes, ceilings, lighting, electrical and data improvements.

Plans and specifications were prepared by Oculus, Inc. and the Physical Facilities/Engineering and Design Department.

Bid – F 15 603, Interior Renovation in Instructional Resources Building, St. Louis Community College at Meramec

The results of this bid, which opened May 28, 2015, are listed below:

<u>Contractors:</u>	<u>Base Bid</u>
Caldwell Contracting Company	\$ 78,787.00
C. Rallo Contracting Company, Inc.	87,600.00
Wright Construction Services, Inc.	97,300.00
Brady Construction, Inc.	98,891.00
Demien Construction Company	107,950.00
LayneCo Construction Services, LLC	114,955.00

Funding:

This project will be funded from capital budgets.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of a contract to repair and insulate fan coil unit intakes on the Administration Building at Meramec to **The Waldinger Corporation** in an amount of **\$18,677.00**.

Description:

The fan coil unit intakes on the south side of the Administration Building will be repaired and insulated to correct heat issues caused by the solar heat load in this area.

Bid – F 15 604, Insulate Air Intake Duct on South Side of Fan Coil Units of Administration Building, St. Louis Community College at Meramec

The results of this bid, which opened May 28, 2015, are listed below:

<u>Contractors:</u>	<u>Base Bid</u>
The Waldinger Corporation	\$ 18,677.00
AirMasters Corporation	47,150.00

Funding:

This project will be funded from capital budgets.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of a consulting agreement to prepare a bidding package for renovating several restrooms at Forest Park to **Arcturis, Inc.** for **\$60,900.00**.

Description:

Campus leadership and the Facilities Department identified the ten to fifteen highest priority restrooms in need of repair. Arcturis, Inc. will design and prepare construction documents for the renovation to improve restroom access, install new finishes and fixtures, and include mechanical, plumbing and electrical improvements.

Funding:

This project will be funded from capital budgets.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of a consulting agreement to prepare a bidding package for a police office at Wildwood to **Hastings & Chivetta Architects, Inc.** for **\$10,500.00.**

Description:

An office for the campus police officers will be constructed in the main lobby, yielding a visible police presence as recommended by an outside consultant's report. Hastings & Chivetta Architects, Inc., will design the space and prepare the necessary bidding documents.

Funding:

This project will be funded from capital budgets.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested of **one consulting agreement for architectural services**, which is under \$50,000.00.

College Board Policy I.8 requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$50,000.

Descriptions:

ETEGRA

Construction Documents for Ceiling Replacements in Three Classrooms, Forest Park

\$ 7,940.00

The original concealed spline ceilings in Classrooms A325, A323, and A321 are in need of replacement. Sealed drawings from a registered architect are required before The City of St. Louis will issue a building permit. Etegra will design the work, issue sealed drawings and provide technical specifications in order to bid the project.

Funding:

These projects were funded from operating and capital budgets.

No Items this Month
Financial Reports will appear on a
Quarterly Basis,
in November, February, May and
August

Contracts and Agreements

Agreement between St. Louis Community College and Vector Communications

It is recommended that the Board of Trustees approve an agreement for public engagement services between **St. Louis Community College** and **Vector Communications**. Vector Communications will develop key messages for stakeholders as well as potential questions and answers; schedule and reconfirm up to 60 stakeholder meetings; attend at least 40 of these meetings with Dr. Jeff L. Pittman; and conduct three client meeting updates. The contract will begin on July 1, 2015 and end on June 30, 2016. The cost of the contract is estimated at \$24,900.00, and will be paid from the Chancellor's operating budget.

Academic Affairs

Contracts and Agreements

Clinical Agreements

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

Participant	Program	Effective Date
St. Anthony's Medical Center	Diagnostic Medical Sonography, Respiratory Therapy, Surgical Technology, Nursing, Clinical Laboratory Technology, Radiologic Technology, Occupational Therapy Assistant and Physical Therapist Assistant	04/01/15
SLH Vista, Inc.	Diagnostic Medical Sonography, Radiologic Technology, Clinical Laboratory Technology, Phlebotomy, Surgical Technology, Emergency Medical Technology, Physical Therapist Assistant, Occupational Therapy Assistant, Respiratory Therapy, and Nursing	08/31/15 to 08/30/18

Workforce Solutions Group

Ratification of Direct Pay Agreements

The purpose of these agreements is to provide services to employers in the St. Louis region.

<u>Funding Source</u>	<u>Title of Program and/or Purpose</u>	<u>Campus</u>	<u>Date</u>	<u>Amount</u>
HY-C Company	Lean Services Manager: Don Robison	Workforce Solutions Group	May 6, 2015 through December 31, 2015	\$5,600
Essex Industries, Inc.	Lean Services Manager: Don Robison	Workforce Solutions Group	May 12, 2015 through December 31, 2015	\$15,000 (<i>YTD Total FY15</i>) \$20,600
State Technical College of Missouri	Technical Training Manager: Don Robison	Workforce Solutions Group	May 15, 2015 through June 30, 2015	\$9,400

Institutional Development

Acceptance of External Funds

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Productive Living Board	\$ 148,390.00	Grant to St. Louis Community College to provide vocational enhancement services to St. Louis County residents with developmental disabilities through the Continuing Education Access Program. Project Period: 7/1/15- 6/30/16 Project Director: Christy Jaeger	Restricted
Department of Elementary and Secondary Education	\$ 102,173.00	Grant to St. Louis Community College to participate in the Vocational-Technical Education Enhancement Program. Funds will be used for educational enhancements (purchase of instructional equipment) in vocational programs on the Florissant Valley, Forest Park and Meramec campuses. Project Period: 7/1/15-6/30/16 Project Director: Patricia Meyer	Restricted