

**MINUTES OF BOARD RETREAT
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
Thursday, July 7, 2016**

A Retreat Session of the Board of Trustees of St. Louis Community College was held on Thursday, July 7, 2016 at the Cosand Center, 300 South Broadway, St. Louis, Missouri, pursuant to notice and in accordance with R.S. MO 610.020 as amended.

Call to Order and Roll Call

Ms. Joan McGivney, Chair, called the meeting to order at 8:45 a.m. The following members of the Board of Trustees were present: Ms. Joan McGivney, Chair; Dr. Doris Graham, Vice Chair; Mr. Rodney Gee, Trustee; and Ms. Hattie Jackson, Trustee. Dr. Craig Larson, Trustee, and Ms. Libby Fitzgerald, Trustee arrived at 8:58 a.m.

Also present were Dr. Jeff Pittman, Chancellor, Yvonne Bloom, Administrative Associate to the Chancellor, and Rhonda Cross.

Education Advisory Board (EAB) Web Presentation – *The Shifting Enrollment Landscape*

Mr. John Tannous, Associate Director of Research Delivery with EAB joined the meeting virtually to present a webinar titled “*The Shifting Enrollment Landscape.*”

Dr. Pittman arranged for the Board to hear this presentation to provide information and data illustrating the enrollment challenges being experienced by community colleges nationally.

Following the presentation, the Board asked questions and thanked Mr. Tannous for the interesting presentation.

Subdistrict 1 Trustee Applications and Procedure

With the resignation of Trustee Candace Gardner at the May 19, 2016 Board meeting, the Board of Trustees solicited applications for an interim position to fill the Subdistrict 1 vacancy. The trustees will appoint one person from the list of applicants by majority vote to fill the vacancy until the next election held by St. Louis Community College, scheduled for April 2017. A trustee will be elected for the remainder of the six-year term, which expires in April 2020. At that time, an election will take place to fill the seat for a full six-year term.

Following discussion, Trustee Larson moved that the Board of Trustees hold a special executive session on July 12, 2016 from 5:00-7:00 p.m. at the Forest Park campus for the purpose of interviewing the top two candidates for the Subdistrict 1 vacancy. Duly seconded and on a roll call vote, the board unanimously approved the motion.

Dr. Larson will contact the two applicants to schedule the interviews.

July 21, 2016 Board Meeting

Board Chair McGivney and Trustees Graham are unable to attend the July 21, 2016 scheduled Board meeting. Discussion was held about rescheduling or cancelling the July 21 meeting.

Following discussion, Trustee Larson made a motion to cancel the July 21, 2016 Board meeting. Trustee Graham seconded the motion which was unanimously approved.

Trustee Graham then made a motion to hold an executive session of the Board beginning at 6:00 p.m. on August 18, 2016 prior to the regularly scheduled Board meeting on that date. Dr. Larson seconded the motion and, on a roll call vote, the motion was unanimously approved.

Higher Learning Commission Presentation

Dr. Pittman introduced Dr. Rebecca Nickoli who is working with the College to prepare for the 2018 Higher Learning Commission (HLC) accreditation visit.

Dr. Nickoli gave a PowerPoint presentation sharing information about what is new at HLC and how STLCC can prepare for the upcoming visit. Dr. Nickoli also reviewed the following five Criteria for Accreditation which are the standards of quality by which HLC determines whether an institution merits accreditation or reaffirmation of accreditation:

- Criterion One – Mission
- Criterion Two – Integrity: Ethical and Responsible Conduct
- Criterion Three – Teaching and Learning: Quality, Resources and Support
- Criterion Four – Teaching and Learning: Evaluation and Improvement
- Criterion Five – Resources, Planning and Institutional Effectiveness

Dr. Nickoli entertained questions and comments from the Board.

Strategic Planning/Goal Setting for 2016-2017

Dr. Pittman gave a PowerPoint presentation providing an update on the strategic planning process and the following six strategic initiatives that have been identified:

Strategic Initiative 1	Providing a Premier Student Experience
Strategic Initiative 2	Fostering Student Success
Strategic Initiative 3	Strengthening Community Awareness and Connections
Strategic Initiative 4	Aligning with Workforce Needs
Strategic Initiative 5	Promoting Accountability, Excellence, Innovation and Continuous Improvement
Strategic Initiative 6	Securing an Adequate Resource Base

Following discussion the Board held general discussion on the following goals for Dr. Pittman for 2016-17. Board members who are interested in revising the format of the evaluation document for next year should let Trustee McGivney know.

- Implement the Strategic Plan
- Academic Reorganization
- Move Forward on Accreditation
- Improve Student Affairs
- Shared Governance and Trust Building
- K-12 Partnerships
- Online Education
- Enrollment Growth

Other Items

Discussion ensued about the need for the Board to evaluate itself. One of the Board's goals could be to get STLCC back onto the Board of the League for Innovation.

Trustee McGivney is unable to attend the Foundation Board meeting on July 20th. Trustee Larson will attend in her absence and Trustee Gee plans to attend the Foundation meeting as well.

Trustees McGivney and Graham plan to attend the State of the St. Louis Workforce event at the Forest Park campus on August 10, 2016. Other Trustees may attend as well.

Service week is August 15-19. Trustee McGivney asked that the campus service week schedules be shared with the Board when they are available.

Trustee Fitzgerald noted that the Board used to have work sessions two times each year. She believes it would be beneficial for the Board to schedule work sessions to provide an opportunity for them to accomplish things outside of the regular monthly Board meetings. Trustee Gee suggested that work sessions or special sessions could be held for a couple of hours prior to regular Board meetings.

Adjournment

There being no further business to come before the Board, on motion duly made and seconded, the Board voted to adjourn the meeting at 1:23 p.m.

Respectfully submitted,

Yvonne Bloom
Administrative Associate to the Chancellor