

**MINUTES OF BOARD WORK SESSION
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
Thursday, September 29, 2016**

A work session of the Board of Trustees of St. Louis Community College was held on Thursday, September 29, 2016 at the Harrison Education Center, 3140 Cass Avenue, St. Louis, Missouri, pursuant to notice and in accordance with R.S. MO 610.020 as amended.

Attending the work session were Ms. Joan McGivney, Board Chair; Dr. Doris Graham, Board Vice Chair (arrived at 4:38 p.m.); Mr. Rodney Gee, Trustee; Ms. Hattie Jackson, Trustee; Ms. Libby Fitzgerald, Trustee and Mr. Derek Novel, Trustee (arrived at 4:20 p.m.). Dr. Craig Larson, Trustee, was absent.

Also present were Dr. Jeff Pittman, Chancellor, Ms. Mary Nelson, Legal Counsel, Mr. Paul Zinck, Vice Chancellor for Business and Finance, Mr. Kent Kempf, Facilities, Mr. Dennis Dill, Facilities, Ms. Rebecca Emerson, Director of School and Community Partnerships, and Ms. Becky Garrison, Associate for Board Relations.

The meeting was called to order at 4:12 p.m.

I. Facilities Planning

Mr. Paul Zinck presented a facilities assessment and planning project to the Board.

The presentation included working toward planning and financing of an Allied Health Building at Forest Park, considering options to adopt facilities planning study recommendations to renew and update facilities at existing campuses and providing direction related to sale of the Cosand Center.

Following discussion regarding asbestos risk to students during construction, a usage study of the Forest Park Campus, a child care center to be operated by a third party, the rate per square foot of office space in downtown St.

Louis, possible displacement of staff, and financing of facilities projects, the Board made the following recommendations:

On motion by Mr. Gee and seconded by Dr. Graham, the Board voted unanimously to approve working toward planning and financing of the Allied Health Building at Forest Park.

On motion by Mr. Gee and seconded by Ms. Fitzgerald, the Board voted unanimously to consider options to adopt the facilities planning study recommendations to renew and update existing facilities.

Mr. Gee made a motion to ask the college to go out and identify options for selling the Cosand Center. Ms. Fitzgerald seconded the motion. The Board unanimously approved asking the college to go out and identify options for selling the Cosand Center.

Ms. McGivney moved to amend the motion to include an investigation into selling the McKelvey property. The motion died for lack of a second.

Following discussion, Mr. Gee made a motion to include asking Mr. Zinck's team to design a comprehensive Strategic Plan of our existing facilities, for future evaluation by the Board. Ms. Fitzgerald seconded the motion. The motion was unanimously approved.

Mr. Gee advised the Board that a previous building study by the Rome Group was not well received.

The Board then recommended that a feasibility study be conducted prior to a capital campaign.

II. IT Emergency Staffing

Dr. Pittman explained that due to existing vacancies with Banner functional leadership, the college is in urgent need of staffing resources. He added that 5 of 8 functional lead positions are vacant. He said the area in most need of support is in Academic Affairs.

Dr. Pittman then recommended that the college hire at least two employees (Banner experts) from a consultant for a period of three months each.

The Board, by consensus, asked Dr. Pittman to move forward with his recommendation and bring it for ratification at the October meeting.

III. K-12 Partnerships

Due to the late hour, it was determined that the Board would plan to discuss K-12 Partnerships in a Work Session one hour prior to the October 2016 Executive Session.

IV. Refinancing of 2008 Bonds

Due to this item containing information on specific bids, Ms. Nelson recommended that this item be placed on the Executive Session Agenda.

V. Adjournment

On motion by Ms. Fitzgerald and seconded by Mr. Gee, the Board voted unanimously to adjourn the Work Session.

Respectfully submitted,

Becky Garrison, Secretary
Board of Trustees