

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ST. LOUIS COMMUNITY COLLEGE  
THURSDAY, FEBRUARY 25, 2016**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, February 25, 2016, at the Cosand Center, 300 S. Broadway, St. Louis, MO, pursuant to notice and in accordance with R.S. MO 610.020 as amended.

1. Call to Order/Roll Call

Ms. Hattie Jackson, Chair, called the meeting to order at 7 p.m. The following members of the Board of Trustees were present: Ms. Hattie Jackson, Chair; Ms. Joan McGivney, Vice-Chair; Dr. Doris Graham, Trustee; Ms. Libby Fitzgerald, Trustee; Dr. Craig Larson, Trustee, and Mr. Derek Novel, Trustee.

Also present were Dr. Jeff Pittman, Chancellor; Ms. Mary Nelson, General Counsel, and Ms. Rebecca Garrison, Associate for Board Relations.

2. Welcome to Guests

Ms. Jackson welcomed Mr. Rodney Gee, who was appointed by the Coordinating Board for Higher Education to become the 7<sup>th</sup> Trustee in the district. Mr. Gee will be sworn in at the April Board meeting.

3. Citizens Desiring to Address the Board Regarding Agenda Items

None.

4. Adoption of Agenda/Revisions to Agenda

On motion by Dr. Larson and seconded by Dr. Graham, the Board unanimously adopted the agenda as revised.

5. Approval of the January 21, 2016 Board Meeting Minutes

On motion by Ms. Fitzgerald and seconded by Ms. McGivney, the Board unanimously approved the January 21, 2016, meeting minutes as written.

6. Approval of Resolution Re March 24, 2016 Executive Session of the Board of Trustees

On motion by Dr. Larson, and seconded by Ms. Fitzgerald, the Board unanimously approved, by a roll-call vote, the resolution scheduling an executive session on March 24, 2016, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

7. Recognition of Student, Staff and Trustee Accomplishments

Ms. Julie Lay, Director of Communications, read statements of congratulations for students, staff and trustees on their recent awards and accomplishments.

8. Information Items

Mr. Jerry Smith, CIO, provided the Board with a Campus Works wrap up and answered questions from the Board.

Ms. Gloria Carter-Hicks, President & CEO of Hicks-Carter-Hicks, LLC, presented on Strategic Planning.

Quarterly Financial Report – Mr. Paul Zinck, Interim Vice Chancellor of Finance, presented the Quarterly Financial Report and answered questions from the Board.

9. Change in April Board Meeting Date

On motion by Dr. Larson and seconded by Mr. Novel, the Board unanimously approved changing the date of the April Board meeting from April 21, 2016 to April 28, 2016.

10. Approval of Consent Items

Consent items are approved by a single motion and vote unless otherwise noted below.

10.1 Consent Item Motion and Vote

Dr. Larson moved approval of the consent agenda items. Ms. Fitzgerald seconded the motion. Following discussion, the consent agenda items were unanimously approved.

## 10.2 ACADEMIC AFFAIRS

### Approval of Program Recommendations and Revisions

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in Exhibit B attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

## 10.3 HUMAN RESOURCES

### Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

## 10.4 BID AWARDS

### Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit D attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

## 10.5 FINANCE

### Budget

#### A. Financial Reports

The following financial reports as of December 31, 2015, were submitted for the Board's information: general operating fund, student technology fee, college and student activities fees, public safety, pedestrian and traffic access, managed property operating fund, student financial aid, rental of facilities, maintenance, repair and capital fund, workforce solutions group, operating, Workforce Solutions Group, restricted, restricted general fund, auxiliary enterprises fund, agency fund, and self-funded insurance.

#### B. Ratification of Investments

The Board, by consent, unanimously ratified investments/daily repurchase agreements made by the Treasurer of the District during the month of January, 2016, for which bids had been received in accordance with Board Policy, all as more fully set forth in Exhibit D attached hereto and by this reference incorporated herein.

#### C. Ratification of Payments for Services Rendered

The Board, by consent, unanimously ratified payments for services rendered during the period July 1, 2015 through December 31, 2015 all as more fully set forth in Exhibit D attached hereto and by this reference incorporated herein.

## 10.6 CONTRACTS AND/OR AGREEMENTS

### Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit E attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

## 10.7 ACCEPTANCE OF EXTERNAL FUNDS

### Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit F attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

## 10.8 INSURANCE

### Approval of Award/Renewal of Employee Insurance

The Board, by consent, unanimously approved renewal/award of various insurance agreements and policies, all as more fully set forth in Exhibit H attached hereto and by this reference incorporated herein.

## 11. COMMUNICATIONS

### 11.1 Chancellor's Report

Dr. Pittman provided the Board with a Higher Learning Commission update, advising that the HLC criterion committees strategized ways to collect evidence during the fall semester and their evidence collecting work began this semester.

On February 4, 2016, Dr. Rebecca Nickoli had a follow-up visit and met with several individuals as well as the HLC Committee at large.

Dr. Pittman then shared some recommendations from the consultant report:

- The College should develop a review process to analyze results of surveys.
- The College should develop new faculty evaluation procedures, as the evaluation was developed in 1981.
- The College should develop a series of education presentations regarding accreditation.
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Dr. Pittman then gave a Provost Search update, saying that applications will close on Friday, February 26. He reported that 160 applications have been received and 108 applications were forwarded to the Search Committee for review and evaluation. He further said interviews will be held on March 9, 10 and 11 and the Forums are scheduled for March 23, 24 and 25.

Dr. Pittman said he had a conference call with both the Governor's office and the MCCA President's/Chancellors group. He said they continue to work with The House and Senate members to move the proposed budget in line with the budget level proposed by the Governor.

Dr. Pittman then advised that he had met with Steve Long, Jim Duane, and Joyce Johnson and the St. Louis Trades Council to discuss a proposed Apprenticeship degree with the trades. He said in Indiana, apprenticeship degrees were a

significant initiative, with over 7,000 enrolled across the state. He said the concept is the same as offered in Indiana, providing a 60 credit hour A.A.S. degree.

Dr. Pittman then gave an on-line college update, saying that teams will be assembled in the near future to begin efforts in building out the online college. He will be asking the Trustees to consider implementation of an online fee for students in the future.

Dr. Pittman then advised the Board that the initial meeting of the Diversity and Inclusion Council will be held on Friday, February 26.

Finally, Dr. Pittman advised the Board that he would be conducting campus forums at all locations starting on Friday, March 4. He said he would be discussing renovations recommended by the Hastings and Chivetta study at Meramec, Forest Park and Florissant Valley and the primary focus for the future at the Wildwood campus.

#### 11.2 Board Chair's Report:

Ms. Jackson advised that the Board has been very busy this past month. On January 29<sup>th</sup> she attended the 11<sup>th</sup> Annual St. Louis Business Journal Women's Conference on Change. The conference focused on transforming lives and creating opportunities and included a keynote address by U.S. Senator Claire McCaskill.

On February 13<sup>th</sup>, Board members participated in the Foundation's "Falling in Love in Five Courses" event at the Four Seasons Hotel. On behalf of the Board, she thanked the Foundation staff for hosting a wonderful event in support of our students.

Dr. Larson and Dr. Graham joined the Chancellor at the ACCT Conference in Washington, D.C. During the conference they visited with Senators and Representatives from Missouri to discuss Pell Grant funding and completion.

On behalf of the Board, Ms. Jackson welcomed Mr. Rodney Gee, who was appointed to the Board by the Coordinating Board for Higher Education. Mr. Gee is a retired partner from Edward Jones Inc., where he worked in human resources for 14 years. He is the immediate past-president of the St. Louis Community College Foundation, where he has served as a board member for the past 13 years.

She said the Board looks forward to working with Mr. Gee, who will be sworn in at the April Board meeting.

Ms. Jackson said that Mr. Novel has been busy as well, speaking about the college at local school board meetings and touring our facilities. As of last Friday, Mr. Novel completed tours of all college locations. On behalf of the Board, she gave thanks to those who opened their facilities to our new Board member and welcomed him to the college.

### 11.3 Citizens Desiring to Address the Board Regarding Other Concerns

None.

### 11.4 Board Member Comments

Mr. Novel thanked all of the campus locations for hosting him on tours. He said the college is still the best kept secret and we need to continue to spread the word. He added that he has attended seven local school board meetings with three more to go. He said most school boards are talking about college and career readiness and that we need to be part of that conversation.

Mr. Novel then asked if the college had color brochures to give to middle school children.

Dr. Graham announced that she will be honored at the Metro Area Professional Organization's banquet as a professional with a caring spiritual character and ambition. This honor is given to those who have made great contributions to the community through churches, schools, organizations, family and profession. She said the banquet will be held on Sunday, April 10, 2016 at 5 p.m. at the Gateway Center in Collinsville.

Ms. Fitzgerald complemented Mr. Novel on his community outreach on behalf of the college.

## 12. NEW BUSINESS

Ms. McGivney asked that a letter of thanks be sent to the Coordinating Board for Higher Education to express the Board's appreciation for selecting a great candidate for the college.

Ms. McGivney then asked about trustees visiting Jefferson City during Community College Week.

13. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:53 p.m.

Respectfully submitted,

Rebecca Garrison  
Associate for Board Relations

**Board of Trustees**

Hattie R. Jackson, *Chair*  
Joan McGivney, *Vice Chair*  
E. Libby Fitzgerald  
Doris Graham, Ph.D.  
Craig H. Larson, Ed.D.  
Derek R. Novel

MEMORANDUM

To: Board of Trustees  
FROM: Jeff Pittman  
DATE: February 25, 2016  
SUBJECT: Board Agenda Modifications

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Section Page No.

10.3 1 Add: Appointments / Full-time Classified Staff:

Eric Borowiak; FP; General Maintenance Mechanic; \$26.96 per hour;  
replacement; effective 03/14/16

Terron White; FP; General Maintenance Mechanic; \$26.96 per hour;  
replacement; effective 03/14/16

10.3 2 Add: Requests for Unpaid Leave of Absence / Classified Staff:

Keith D. Williams; FP; Lead Stationary Engineer; Medical Leave;  
01/25/16 – 06/17/16

New  
Business

Add: New Business:

On January 21, 2016, the Chancellor of St. Louis Community College received a petition from Eastern Missouri Coalition of Police, Fraternal Order of Police, Lodge 15 seeking an election as representative for collective bargaining for all P.O.S.T. commissioned police officers employed full or part-time at any STLCC campus with the rank of police officer. The proposed bargaining unit does not include any STLCC Campus Police employees above the rank of police officers, or any other STLCC employees.

Pursuant to Board Policy C.12.1.A, this notice of receipt of the petition was posted on January 28, 2016 in the same location that notices for Board of Trustees meetings are posted.

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**#6 Resolution Re March 24, 2016 Executive Session of the Board of Trustees**

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of a closed meeting, record and vote on March 24, 2016 at 6 p.m. at the Forest Park Campus, 5600 Oakland Ave., St. Louis, Missouri, in the Executive Board room, for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

February 26, 2015  
Board Agenda

## *Academic Affairs*

**◆The college recommends that the Board of Trustees approve the revision of the Civil Engineering Technology Associate in Applied Science program submitted by the District Curriculum Committee.**

Program: Civil Engineering Technology  
Associate in Applied Science

Effective: Summer 2016 pending BOT approval

**Impact Statement**

The Civil Engineering Technology program prepares students to work as technicians in the civil engineering and construction industries. An increasing number of students completing the AAS degree in Civil Engineering Technology are interested in a broader curriculum, blending backgrounds in Architecture, Building Inspection, Business, and other relevant fields with Construction Management. In order to provide greater flexibility and support student interests, the revised proposed program has reduced the overall credit hours from 66/68 to 64. This reduction in credit hours was accomplished by not replacing several courses determined to be no longer relevant to the program goals. As part of this revision more flexibility was built in to the elective area, allowing students more choices to meet professional goals while meeting program competencies. This change supports students' diverse interests and offers greater flexibility in scheduling to achieve timely completion of their degree and meet their career goals.

| <b>Current Program</b> |  |                | <b>Revised Program</b>       |                                 |                |
|------------------------|--|----------------|------------------------------|---------------------------------|----------------|
| <b>Courses</b>         |  | <b>Credits</b> | <b>Courses</b>               |                                 | <b>Credits</b> |
| COM:101                | Oral Communication I                       | 3              | COM:101                      | Oral Communication              | 3              |
| EGR:100                | Engineering Drawing                        | 3              | ENG:100                      | Career English                  | 3              |
| ENG:100                | College English                            | 3              | <b>OR</b>                    |                                 |                |
| <b>OR</b>              |  |                | ENG:101                      | College Composition I           | 3              |
| ENG:101                | College Composition I                      | 3              | ENG:103                      | Report Writing                  | 3              |
| ENG:103                | Report Writing                             | 3              | <b>OR</b>                    |                                 |                |
| <b>OR</b>              |  |                | ENG:102                      | College Composition II          | 3              |
| ENG:102                | College Composition II                     | 3              | MTH:185                      | Precalculus                     | 5              |
| GE:101                 | Technical Computer Applications            | 3              | PHY:111                      | College Physics I               | 4              |
| MTH:144                | Technical Algebra and Trigonometry         | 5              | PHY:112                      | College Physics II              | 4              |
| <b>OR</b>              |  |                | SOC:xxx                      | Elective                        | 3              |
| MTH:185                | Precalculus                                | 5              | XXX:xxx                      | Missouri State Requirement      | 3              |
| MTH:154                | Technical Analytical Geometry and Calculus | 4              | PE:xxx                       | Physical Education Activity     | 2              |
| <b>OR</b>              |  |                | <b>Area of Concentration</b> |                                 |                |
| MTH:210                | Analytic Geometry and Calculus I           | 5              | GE:101                       | Technical Computer Applications | 3              |

|  |                                      |   |                      |                                      |   |                   |
|--|--------------------------------------|---|----------------------|--------------------------------------|---|-------------------|
| PHY:111                                  | College Physics I                    | 4 |                      | CE:116                               | Construction Blueprint Reading          | 3                 |
| PHY:112                                  | College Physics II                   | 4 |                      | EGR:100                              | Engineering Drawing                     | 3                 |
| SOC:103                                  | Human Behavior at Work and Business  | 3 |                      | EGR:133                              | Introduction to AutoCAD I               | 2                 |
| XXX:xxx                                  | Missouri State Requirement           | 3 |                      | ME:135                               | Mechanics - Statics                     | 3                 |
| PE:xxx                                   | Physical Education Activity          | 2 |                      | ME:243                               | Strength of Materials                   | 3                 |
| <b>Area of Concentration</b>             |                                      |   |                      | CE:230                               | Construction Materials and Testing      | 3                 |
| CE:103                                   | Structural Drafting                  | 3 |                      | CE:240                               | Surveying I                             | 3                 |
| <b>OR</b>                                |                                      |   |                      | <b>Electives (Choose 11 Credits)</b> |   |                   |
| CE:104                                   | Civil Drafting                       | 3 |                      | CE:xxx                               | Civil Engineering                       | 0-9               |
| CE:230                                   | Construction Materials and Testing   | 3 |                      | ME:xxx                               | Mechanical Engineering                  | 0-3               |
| CE:240                                   | Surveying I                          | 3 |                      | EGR:xxx                              | Engineering Graphics                    | 0-6               |
| EGR:133                                  | Introduction to AutoCAD              | 2 |                      | ESC:xxx                              | Engineering Science                     | 0-6               |
| <b>OR</b>                                |                                      |   |                      | BIC:xxx                              | Building Inspection                     | 0-6               |
| EGR:140                                  | Computer Aided Drafting and Design I | 3 |                      | GE:290                               | Workplace Learning: General Engineering | 1-6               |
| ME:135                                   | Mechanics-Statics                    | 3 |                      |                                      |   |                   |
| ME:243                                   | Strength of Materials                | 3 |                      |                                      |   |                   |
| <b>Electives (Either Group Required)</b> |                                      |   |                      |                                      |   |                   |
| <i>Group A</i>                           |                                      |   |                      |                                      |   |                   |
| CE:234                                   | Structural Analysis                  | 3 |                      |                                      |   |                   |
| CE:236                                   | Reinforced Concrete Design           | 3 |                      |                                      |   |                   |
| CE:237                                   | Structural Steel Design              | 3 |                      |                                      |   |                   |
| <i>Group B</i>                           |                                      |   |                      |                                      |   |                   |
| CE:250                                   | Surveying II                         | 3 |                      |                                      |   |                   |
| CE:233                                   | Hydraulics                           | 3 |                      |                                      |   |                   |
| CE:238                                   | Environmental Systems                | 3 |                      |                                      |   |                   |
| <b>Program total</b>                     |                                      |   | <b>66-68 credits</b> | <b>Program total</b>                 |   | <b>64 credits</b> |

**◆The college recommends that the Board of Trustees approve the revision of the Health Information Technology Associate in Applied Science program submitted by the District Curriculum Committee.**

Program: Health Information Technology  
Associate in Applied Science

Effective: Summer 2016 pending BOT approval

**Impact Statement**

The Health Information Technology (HIT) AAS Degree Program received a five (5) year accreditation renewal in October 2014 through October 2019 from the Commission on Accreditation for Health Informatics and Information Management (CAHIIM). This accreditation allows our students to sit for the Registered Health Information Technician (RHIT) exam.

While our current students continue to be able to sit for the RHIT industry exam, during the coming academic year, the HIT Program Coordinator will develop a new program to submit for CAHIIM accreditation approval and comply with the Missouri State total credit guidelines.

| <b>Current Program</b>       |  |                | <b>Revised Program</b>       |  |                |
|------------------------------|--|----------------|------------------------------|--|----------------|
| <b>Courses</b>               |  | <b>Credits</b> | <b>Courses</b>               |  | <b>Credits</b> |
| ENG:101                      | College Composition I  | 3              | ENG:101                      | College Composition I  | 3              |
| COM:101                      | Oral Communication I   | 3              | COM:101                      | Oral Communication I   | 3              |
| XXX:xxx                      | Missouri State Requirement                                   | 3              | MTH:160                      | College Algebra  | 4              |
| MTH:160                      | College Algebra  | 4              | BIO:207                      | Anatomy and Physiology I                                     | 4              |
| BIO:215                      | Human Body Systems   | 5              | <b>AND</b>                   |  |                |
| XXX:xxx                      | Social Science Elective                                      | 3              | BIO:208                      | Anatomy and Physiology II                                    | 4              |
| XXX:xxx                      | Missouri State Requirement                                   | 3              | XXX:xxx                      | Missouri State Requirement                                   | 3              |
| PE:xxx                       | Physical Education Activity                                  | 2              | XXX:xxx                      | Social Science Elective                                      | 3              |
| <b>Area of Concentration</b> |  |                | PE:xxx                       | Physical Education Activity                                  | 2              |
| HIT:101                      | Medical Terminology  | 4              | <b>Foundation Courses</b>    |  |                |
| HIT:102                      | Health Information Management Technology                     | 4              | HIT:101                      | Medical Terminology  | 4              |
| HIT:103                      | Healthcare Delivery Systems                                  | 3              | HIT:104                      | Basic Principles of Disease                                  | 2              |
| HIT:104                      | Basic Principles of Disease                                  | 2              | HIT:105                      | Pharmacology for Health Information Technology Professionals | 1              |
| HIT:105                      | Pharmacology for Health Information Technology Professionals | 1              | IS:116                       | Computer Literacy  | 3              |
| HIT:106                      | Diagnosis Coding Systems I                                   | 3              | <b>Area of Concentration</b> |  |                |
| HIT:107                      | Procedure Coding Systems I                                   | 3              | HIT:102                      | Health Information Management Technology                     | 4              |
| HIT:110                      | Healthcare Legal and Ethical Issues                          | 3              | HIT:103                      | Healthcare Delivery Systems                                  | 2              |
| HIT:201                      | Health Insurance Billing and Reimbursement                   | 3              | HIT:106                      | Diagnosis Coding Systems I                                   | 3              |
| HIT:210                      | Professional Practice Experience                             | 2              | HIT:107                      | Procedure Coding Systems I                                   | 3              |

|                                      |   |   |                   |                      |   |   |                   |
|--------------------------------------|---|---|-------------------|----------------------|---|---|-------------------|
| HIT:211                              | Electronic Health Systems                         | 3 |                   | HIT:110              | Healthcare Legal and Ethical Issues               | 3 |                   |
| HIT:213                              | Quality and Performance Improvement in Healthcare | 3 |                   | HIT:201              | Healthcare Reimbursement                          | 3 |                   |
| HIT:214                              | Calculating and Reporting Healthcare Statistics   | 3 |                   | HIT:210              | Professional Practice Experience                  | 2 |                   |
| HIT:291                              | Workplace Learning: Health Information Technology | 2 |                   | HIT:211              | Electronic Health Systems                         | 3 |                   |
| <b>Information Systems Component</b> |   |   |                   | HIT:213              | Quality and Performance Improvement in Healthcare | 3 |                   |
| IS:103                               | Information Systems for Business                  | 3 |                   | HIT:214              | Calculating and Reporting Healthcare Statistics   | 3 |                   |
| <b>OR</b>                            |   |   |                   | HIT:291              | Workplace Learning: Health Information Technology | 2 |                   |
| IS:116                               | Computer Literacy                                 | 3 |                   | IS:136               | Internet Fundamentals                             | 1 |                   |
| IS:136                               | Internet Fundamentals                             | 1 |                   | IS:151               | Computer Applications in Business                 | 4 |                   |
| IS:151                               | Microcomputer Applications in Business            | 4 |                   |                      |   |   |                   |
| <b>Program total</b>                 |   |   | <b>69 credits</b> | <b>Program total</b> |   |   | <b>72 credits</b> |

**◆The college recommends that the Board of Trustees approve the revision of the Medical Billing and Coding Certificate of Proficiency program submitted by the District Curriculum Committee.**

Program: Medical Billing and Coding  
Certificate of Proficiency

Effective: Summer 2016 pending BOT approval

**Impact Statement**

The Medical Billing and Coding Program aligns with the Professional Certificate Approval Program (PCAP) accreditation process and received its three (3) year renewal September 25, 2015 – September 30, 2018. PCAP Accreditation distinguishes our coding certificate program as one that meets the rigorous standards of the American Health Information Management Association Foundation’s national model curriculum.

All courses have been revised accordingly. The only change to the program is the replacement of BIO:215 Human Body Systems (5 credits) with BIO:207 (4 credits) Anatomy & Physiology I and BIO:208 (4 credits) Anatomy and Physiology II providing a stronger science foundation for our students.

| Current Program |  |         | Revised Program              |  |         |
|-----------------|--|---------|------------------------------|--|---------|
| Courses         |  | Credits | Courses                      |  | Credits |
| BIO:215         | Human Body Systems   | 5       | <b>Foundation Courses</b>    |  |         |
| HIT:101         | Medical Terminology  | 4       | HIT:101                      | Medical Terminology  | 4       |
| HIT:102         | Health Information Management Technology                     | 4       | BIO:207                      | Anatomy and Physiology I                                     | 4       |
| HIT:103         | Healthcare Delivery Systems                                  | 4       | BIO:208                      | Anatomy and Physiology II                                    | 4       |
| HIT:104         | Basic Principles of Disease                                  | 2       | HIT:104                      | Basic Principles of Disease                                  | 2       |
| HIT:105         | Pharmacology for Health Information Technology Professionals | 1       | HIT:105                      | Pharmacology for Health Information Technology Professionals | 1       |
| HIT:106         | Diagnosis Coding Systems I                                   | 3       | IS:116                       | Computer Literacy  | 3       |
| HIT:107         | Procedure Coding Systems I                                   | 3       | <b>Area of Concentration</b> |  |         |
| HIT:201         | Health Insurance Billing and Reimbursement                   | 3       | HIT:102                      | Health Information Management Technology                     | 4       |
| HIT:206         | Diagnosis Coding Systems II                                  | 3       | HIT:103                      | Healthcare Delivery Systems                                  | 2       |
| HIT:207         | Procedure Coding Systems II                                  | 3       | HIT:106                      | Diagnosis Coding Systems I                                   | 3       |
| HIT:208         | Advanced Coding Applications                                 | 2       | HIT:107                      | Procedure Coding Systems I                                   | 3       |
| HIT:210         | Professional Practice Experience                             | 2       | HIT:201                      | Healthcare Reimbursement                                     | 3       |
| IS:103          | Information Systems for Business                             | 3       | HIT:206                      | Diagnosis Coding Systems II                                  | 3       |
| <b>OR</b>       |  |         | HIT:207                      | Procedure Coding Systems II                                  | 3       |
| IS:116          | Computer Literacy  | 3       | HIT:208                      | Advanced Coding Applications                                 | 2       |
| IS:123          | Introduction to Windows                                      | 1       | HIT:210                      | Professional Practice Experience                             | 2       |

|                      |  |   |                   |                            |                                   |                   |
|----------------------|--|---|-------------------|----------------------------|-----------------------------------|-------------------|
| IS:151               | Microcomputer Applications in Business | 4 |                   | <b>Information Systems</b> |                                   |                   |
|                      |  |   |                   | IS:123                     | Introduction to Windows           | 1                 |
|                      |  |   |                   | IS:151                     | Computer Applications in Business | 4                 |
| <b>Program total</b> |  |   | <b>45 credits</b> | <b>Program total</b>       |                                   | <b>48 credits</b> |

**◆The college recommends that the Board of Trustees approve the revision of the Physical Therapist Assistant Associate in Applied Science program submitted by the District Curriculum Committee.**

Program: Physical Therapist Assistant Associate in Applied Science

Effective: Summer 2016 pending BOT approval

**Impact Statement**

The revision to the Physical Therapist Assistant Program included updating student learning outcomes and program outcomes to meet college standards and required elements for accreditation from the Commission on Accreditation of Physical Therapy Education. The description of the program was updated to reflect current practices and changes in the Vision Statement of the American Physical Therapy Association.

| <b>Current Program</b>       |  |                | <b>Revised Program</b> |  |                |
|------------------------------|--|----------------|------------------------|--|----------------|
| <b>Courses</b>               |  | <b>Credits</b> | <b>Courses</b>         |  | <b>Credits</b> |
| ENG:100                      | Career English                               | 3              | ENG:100                | Career English                               | 3              |
| <b>OR</b>                    |  |                |                        |  |                |
| ENG:101                      | College Composition I                        | 3              | ENG:101                | College Composition I                        | 3              |
| COM:101                      | Oral Communication I                         | 3              | COM:101                | Oral Communication I                         | 3              |
| PSY:200                      | General Psychology                           | 3              | PSY:200                | General Psychology                           | 3              |
| PSY:205                      | Human Growth and Development                 | 3              | PSY:205                | Human Growth and Development                 | 3              |
| <b>OR</b>                    |  |                |                        |  |                |
| PSY:203                      | Child Psychology                             | 3              | PSY:203                | Child Psychology                             | 3              |
| SOC:201                      | Aspects of Aging                             | 3              | SOC:201                | Aspects of Aging                             | 3              |
| XXX:xxx                      | Missouri State Requirement                   | 3              | XXX:xxx                | Missouri State Requirement                   | 3              |
| BIO:207                      | Anatomy and Physiology I                     | 4              | BIO:207                | Anatomy and Physiology I                     | 4              |
| BIO:208                      | Anatomy and Physiology II                    | 4              | BIO:208                | Anatomy and Physiology II                    | 4              |
| BIO:209                      | Kinesiology                                  | 3              | BIO:209                | Kinesiology                                  | 3              |
| PE:xxx                       | Physical Education Activity                  | 2              | PE:xxx                 | Physical Education Activity                  | 2              |
| <b>Area of Concentration</b> |  |                |                        |  |                |
| PTA:100                      | Introduction to Physical Therapist Assistant | 2              | PTA:100                | Introduction to Physical Therapist Assistant | 2              |
| PTA:104                      | Clinical Experience I                        | 2              | PTA:104                | Clinical Experience I                        | 2              |
| PTA:105                      | Fundamentals of Patient Care for the PTA     | 4              | PTA:105                | Fundamentals of Patient Care for the PTA     | 4              |
| PTA:208                      | Health Occupations Seminar                   | 2              | PTA:208                | Health Occupations Seminar                   | 2              |
| PTA:211                      | Physical Agents                              | 3              | PTA:211                | Physical Agents                              | 3              |

|                      |   |   |                   |                      |   |   |                   |
|----------------------|---|---|-------------------|----------------------|---|---|-------------------|
| PTA:212              | Therapeutic Exercise and Rehabilitation Concepts I      | 7 |                   | PTA:212              | Therapeutic Exercise and Rehabilitation Concepts I      | 7 |                   |
| PTA:213              | Therapeutic Exercise and Rehabilitation Concepts II     | 2 |                   | PTA:213              | Therapeutic Exercise and Rehabilitation Concepts II     | 2 |                   |
| PTA:214              | Data Collection and Intervention Techniques for the PTA | 4 |                   | PTA:214              | Data Collection and Intervention Techniques for the PTA | 4 |                   |
| PTA:215              | Medical Conditions in Rehabilitation                    | 3 |                   | PTA:215              | Medical Conditions in Rehabilitation                    | 3 |                   |
| PTA:216              | Clinical Education IIA                                  | 4 |                   | PTA:216              | Clinical Education IIA                                  | 4 |                   |
| PTA:217              | Clinical Education IIB                                  | 4 |                   | PTA:217              | Clinical Education IIB                                  | 4 |                   |
| <b>Program total</b> |   |   | <b>68 credits</b> | <b>Program total</b> |   |   | <b>68 credits</b> |

**◆The college recommends that the Board of Trustees approve Cybersecurity Associate in Applied Science submitted by the District Curriculum Committee.**

Program: Cybersecurity  
Associate in Applied Science

Effective: Spring 2017 pending CBHE approval

**Impact Statement**

The Cybersecurity curriculum is designed for students who are seeking entry-level positions in Information Assurance, Information Security, Computer and Network Security or plan to pursue more specialized Cybersecurity skills. Cybersecurity provides comprehensive coverage of information security topics, from security fundamentals to digital forensics and ethical hacking, with opportunities for hands-on practical experience and career skills development.

| <b>Cybersecurity</b>         |  |                |
|------------------------------|--|----------------|
| <b>Courses</b>               |  | <b>Credits</b> |
| ENG:101                      | College Composition I                                | 3              |
| ENG:102                      | College Composition II                               | 3              |
| <b>OR</b>                    |  |                |
| ENG:103                      | Report Writing                                       | 3              |
| MTH:186                      | Survey of Calculus                                   | 4              |
| XXX:xxx                      | Natural Science/Mathematics Elective                 | 3              |
| XXX:xxx                      | Missouri State Requirement                           | 3              |
| XXX:xxx                      | Social Science Elective                              | 3              |
| PE:xxx                       | Physical Education Activity                          | 2              |
| <b>Area of Concentration</b> |  |                |
| IT:100                       | Introduction to Cybersecurity                        | 1              |
| IS:112                       | Software and Hardware Concepts                       | 3              |
| IS:139                       | Web Publishing                                       | 3              |
| IS:153                       | C# Programming I                                     | 4              |
| <b>OR</b>                    |  |                |
| IS:187                       | Java Programming I                                   | 4              |
| IS:225                       | Database Management                                  | 4              |
| IS:229                       | Unix/Linux I   | 3              |
| IS:237                       | Fundamentals of Information Assurance/Security       | 3              |
| IS:265                       | Web Scripting Technologies                           | 3              |
| IT:101                       | Cisco Networking Academy I: Introduction to Networks | 5              |
| IT:120                       | Enterprise Security Management                       | 3              |
| IT:121                       | Secure E-Commerce and E-Government                   | 3              |
| <b>OR</b>                    |  |                |
| IS:264                       | Unix/Linux II  | 3              |
| IT:212                       | Ethical Hacking                                      | 3              |
| IT:214                       | Systems Security Engineering                         | 3              |
| IT:216                       | Digital Forensics                                    | 3              |
|                              |  |                |
| <b>Program total credits</b> |  | <b>65</b>      |

**◆The college recommends that the Board of Trustees approve Cybersecurity Certificate of Proficiency submitted by the District Curriculum Committee.**

Program: Cybersecurity  
Certificate of Proficiency

Effective: Spring 2017 pending CBHE approval

**Impact Statement**

The Cybersecurity Certificate of Proficiency curriculum is designed for students who are seeking entry-level positions in Information Assurance, Information Security, Computer and Network Security or plan to pursue more specialized cybersecurity skills. Cybersecurity provides comprehensive coverage of information security topics, from security fundamentals to digital forensics and ethical hacking, with opportunities for hands-on practical experience and career skills development. Students completing the program are prepared for a variety of industry certification exams as well as entry-level employment technical interviews. The Cybersecurity Certificate of Proficiency program is a subset of the Cybersecurity Associate in Applied Science Degree program.

| <b>Cybersecurity</b>         |  |                |
|------------------------------|--|----------------|
| <b>Courses</b>               |  | <b>Credits</b> |
| MTH:140                      | Intermediate Algebra                                 | 3              |
| IS:112                       | Software and Hardware Concepts                       | 3              |
| IT:100                       | Introduction to Cybersecurity                        | 1              |
| IS:139                       | Web Publishing                                       | 3              |
| IS:153                       | C# Programming I                                     | 4              |
| <b>OR</b>                    |  |                |
| IS:187                       | Java Programming I                                   | 4              |
| IS:225                       | Database Management                                  | 4              |
| IS:229                       | Unix/Linux I   | 3              |
| IS:237                       | Fundamentals of Information Assurance/Security       | 3              |
| IS:265                       | Web Scripting Technologies                           | 3              |
| IT:101                       | Cisco Networking Academy I: Introduction to Networks | 5              |
| IT:120                       | Enterprise Security Management                       | 3              |
| IT:121                       | Secure E-Commerce and E-Government                   | 3              |
| <b>OR</b>                    |  |                |
| IS:264                       | Unix/Linux II  | 3              |
| IT:212                       | Ethical Hacking                                      | 3              |
| IT:214                       | Systems Security Engineering                         | 3              |
| IT:216                       | Digital Forensics                                    | 3              |
| <b>Program total credits</b> |  | <b>47</b>      |

**◆The college recommends that the Board of Trustees approve the deactivation of the Horticulture Certificate of Specialization program submitted by the District Curriculum Committee.**

**Program: Horticulture  
Certificate of Specialization**

**Effective: Spring 2017 pending CBHE approval**

**Impact Statement**

The Horticulture Program has seen an increasing drop of enrollment for the Certificate of Specialization over the last five years, with zero enrollments in the last two years. As the industry changes, there is less interest in the Certificate of Specialization. Class enrollments for this certificate have not met the minimums for the last five years. Any students that are currently enrolled in this program will be accommodated so they are able to complete the certificate.

## HUMAN RESOURCES AGENDA SUMMARY

|  |   |
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02/25/16

## APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

| NAME              | CURRENT OR NEW EMPLOYEE | LOC | TITLE  | RANGE | PAY RATE     | COMMENTS              | EFFECTIVE DATE |
|-------------------|-------------------------|-----|--|-------|--------------|-----------------------|----------------|
| Schorle, Virginia | C                       | CC  | Chief Information Officer                    | A 28  | \$150,000.00 | Replacement           | 02/26/16       |
| Zinck, Paul       | C                       | CC  | Vice Chancellor, Finance/ Administration     | A 28  | \$155,000.00 | Replacement           | 02/26/16       |
| Nunn, Roderick    | C                       | CC  | Vice Chancellor, Student Affairs             | A 28  | \$159,533.00 | Replacement           | 04/01/16       |
| Tolson, Kedra     | C                       | CC  | Interim Director, Marketing & Communications | A 20  | \$115,000.00 | Temporary replacement | 02/01/16       |
| Gillespie, James  | C                       | FV  | Acting Manager, Gateway to College           | P 13  | \$65,286.00  | Temporary replacement | 11/20/15       |
| Nielsen, Rasmus   | N                       | CC  | Application Solutions Analyst                | P 12  | \$60,656.00  | Replacement           | 03/25/16       |
| McKnight, Susan   | C                       | CO  | Project Associate II, temporary              | P 08  | \$40,619.00  | Next Gen              | 02/26/16       |

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## APPOINTMENTS / FULL-TIME CLASSIFIED STAFF

| NAME                 | CURRENT OR NEW EMPLOYEE | LOC | TITLE                           | RANGE | PAY RATE    | COMMENTS    | EFFECTIVE DATE |
|----------------------|-------------------------|-----|---------------------------------|-------|-------------|-------------|----------------|
| McKay, Donna         | C                       | CC  | Enrollment Processing Assistant | CU 6  | \$36,832.00 | Replacement | 02/29/16       |
| Nienkemper, Michelle | C                       | CC  | Enrollment Processing Assistant | CU 6  | \$36,832.00 | Replacement | 02/29/16       |
| Banks, Willie        | C                       | CC  | Enrollment Processing Assistant | CU 6  | \$34,951.00 | Replacement | 02/29/16       |
| Fleming, Janet       | C                       | CO  | Business Services Specialist    | CU 6  | \$34,951.00 | Replacement | 02/26/16       |
| McElmurry, Diana     | C                       | FV  | Lead Housekeeper                | n/a   | \$35,318.40 | Replacement | 02/01/16       |
| Hanebrink, Gregory   | N                       | FV  | General Maintenance Mechanic    | n/a   | \$56,076.80 | Replacement | 03/14/16       |

02/25/16

## CLASSIFICATION REVIEW / FULL-TIME CLASSIFIED STAFF

| NAME         | CURRENT OR NEW EMPLOYEE | LOC | TITLE                               | RANGE | PAY RATE    | COMMENTS                   | EFFECTIVE DATE |
|--------------|-------------------------|-----|-------------------------------------|-------|-------------|----------------------------|----------------|
| Milos, Kelli | C                       | CO  | Educational Assistant II, temporary | CU 6  | \$34,951.00 | Boeing Customized Training | 02/26/16       |

## APPOINTMENTS / PART-TIME CLASSIFIED STAFF

| NAME               | CURRENT OR NEW EMPLOYEE | LOC | TITLE  | RANGE | PAY RATE     | COMMENTS    | EFFECTIVE DATE |
|--------------------|-------------------------|-----|--|-------|--------------|-------------|----------------|
| Souvannalay, Mindy | N                       | W   | Student Activities Assistant II, part-time, continuing | OC 6  | \$15.62 / hr | Replacement | 02/26/16       |

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## REQUESTS FOR UNPAID LEAVE OF ABSENCE / CLASSIFIED STAFF

| NAME           | LOCATION | TITLE       | COMMENTS      | EFFECTIVE DATES     |
|----------------|----------|-------------|---------------|---------------------|
| Mixon, Beverly | FV       | Housekeeper | Medical Leave | 01/29/16 – 04/08/16 |

REVISIONS TO PREVIOUSLY- APPROVED ITEMS

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02/25/16

Board of Trustees Approval on 07/23/15, page 3

Revise additional compensation ending date for Joan Williams from 06/30/16 to 06/30/17.

Board of Trustees Approval on 09/24/15, page 2

Revise temporary assignment ending date for Cheryl Rolfe from 06/30/16 to 06/30/17.

Revise temporary assignment ending date for Herma Nahlik from 06/30/16 to 06/30/17.

Board of Trustees Approval on 12/10/15, page 1

Revise pay rate for Kara Boyd from \$59,841 (step A) to \$64,760 (step I).

Board of Trustees Approval on 01/21/16, page 2

Revise additional compensation ending date for Mary Meyer from 02/12/16 to 06/30/16.

Board of Trustees Approval on 01/21/16, page 3

Revise sabbatical leave effective dates for Scott Queener from Summer 2016 and 2017, to Fall 2016.

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**INFORMATION ONLY**

## RETIREMENTS / FULL-TIME CLASSIFIED STAFF

| NAME             | LOCATION | TITLE                              | COMMENTS            | EFFECTIVE DATE |
|------------------|----------|------------------------------------|---------------------|----------------|
| Spruill, William | FV       | Lead Housekeeper                   | 35 years of service | 01/20/16       |
| Swinger, Larry   | MC       | Groundskeeper                      | 20 years of service | 01/18/16       |
| Finkbeiner, Elke | MC       | Information & Enrollment Assistant | 15 years of service | 02/29/16       |

## RESIGNATIONS / FULL-TIME CLASSIFIED STAFF

| NAME             | LOCATION | TITLE       | EFFECTIVE DATE |
|------------------|----------|-------------|----------------|
| Toler, Sylvester | MC       | Housekeeper | 02/01/16       |
| Wooten, Sandra   | CO       | Housekeeper | 01/19/16       |

**Recommendation for Award/Purchasing – Additional Funds**

- Supports: International Education Office for Study Abroad Programs

**Contract B0003432** with **LUKAS MARKETING** for a study abroad program to Cuba was originally approved by the Board on August 20, 2015 for approximately 25 student participants for an estimated amount of **\$36,000.00**. Since the enrollment in this study program has now increased from 25 to 43 participants, we are requesting approval to increase the award amount by the following fees for each participants enrolled in this study abroad program:

|                    |                            |                    |
|--------------------|----------------------------|--------------------|
| Double Occupancy - | \$1,440.00 x 39 enrolled = | \$56,160.00        |
| Single Occupancy - | \$1,710.00 x 4 enrolled =  | 6,840.00           |
| Travel Insurance - | \$75.00 x 40 enrolled =    | <u>3,000.00</u>    |
|                    | Current Total              | <u>\$66,000.00</u> |

## **Recommendation for Award/Purchasing – Renewal**

- Boeing Pre-Employment Training Program at the Center for Workforce Innovation

**Contract B0003370** with ***PRECISION PROTOTYPING & MANUFACTURING, INC.*** for the purchase of aviation sheet metal components, was originally approved by the Board of Trustees on April 23, 2015, for a period of one (1) full year with option to renew for a second and third year. We request approval to exercise the second year renewal option with additional funding estimated at ***\$200,000.00***.

### **Recommendation for Award/Purchasing – Renewal**

- Supports: Aerospace Institute’s Aircraft Assembly Program at the Center for Workforce Innovation

**Contract B0003372** with *ISO GROUP INC, HEATCON COMPOSITE SYSTEMS, ACES, THE YARD, ACP COMPOSITES* and *TRAVERS TOOL CO., INC.*, for the purchase of tools, supplies and equipment for composites, was originally approved by the Board of Trustees on April 23, 2015, for a period of one (1) full year with option to renew for a second and third year. We request approval to exercise the second year renewal option with additional funding estimated at **\$200,000.00**.

## **Recommendation for Award/Purchasing – Renewal**

- Supports: Instructional Services and Libraries District-Wide

**Contract B0002829** with *W.T. COX SUBSCRIPTION SERVICE*, for periodical subscription service, was originally approved by the Board of Trustees on June 16, 2011, for a period of five (5) full years with option to renew for two additional one (1) year terms, to begin July 1, 2011. We request approval to exercise the option to renew for the two additional one year terms, with no additional funding required at this time.

### **Recommendation for Award/Purchasing - Extension**

- Supports: Allied Health, Chemistry & Biology Programs District-Wide

**State of Missouri Cooperative Contract C315016001-2-4 & 5** with *CLEAN HARBORS ENVIRONMENTAL SERVICES., HERITAGE ENVIRONMENTAL SERVICES, INC., STERICYCLE ENVIRONMENTAL SOLUTIONS, INC.,* and *VEOLIA ES TECHNICAL SOLUTIONS, LLC*, for hazardous waste disposal and recycling services was originally approved by the Board of Trustees on October 22, 2015 in an amount estimated at ***\$40,000.00***, for a period of five (5) months, which began October 23, 2015. The State of Missouri has extended the contract through May 29, 2016; we request approval to continue use of this contract through the extended period with an increase to the award amount estimated at ***\$15,000.00***.

**Recommendation for Award/Purchasing - Contract**

- Supports: Aerospace Institute’s Aircraft Assembly Program at the Center for Workforce Innovation

Board approval is requested for the award of a contract for the purchase of aviation sheet metal pan stock components for the Aerospace Institute at the Center for Workforce Innovation (CWI) to **MIT DISTRIBUTORS, COASTAL ELECTRONICS, LLC, PRECISION PROTOTYPING & MFG., INC.**, and **BISCO INDUSTRIES INC.**, for an amount estimated at **\$200,000.00**, with no guaranteed amount to any one bidder, for a period of (1) full year, with option to renew for a second and third year, beginning March 1, 2016.

**Description**

This contract will be used primarily by the Aerospace Institute’s Aircraft Assembly Program offered at the Center for Workforce Innovation. Establishing this contract allows end users to request price quotes as program needs arise and take advantage of the very best spot market pricing available. All responding bidders are being recommended to allow the College to take advantage of the widest range of product selection, ensure availability of stock as needed, and take advantage of any sales/promotions offered throughout the contract period.

**Bid – B0003497**

The evaluation of this bid, which opened January 21, 2016, is listed below:

**BIDDERS**

**MIT DISTRIBUTORS**  
**COASTAL ELECTRONICS, LLC**  
**PRECISION PROTOTYPING & MFG., INC.**  
**BISCO INDUSTRIES INC.**

**PRICING OFFERED**

**Supplier Pricing**  
**Supplier Pricing**  
**Distributor Pricing**  
**Distributor Pricing**

**Funding**

Expenditures against this contract will be funded from Boeing Job Retention Grant funds and current operating budgets.

**Advertisements**

Newspaper advertisements were run in the St. Louis Post Dispatch and the St. Louis American.

**Recommendation for Award/Purchasing-Contract**

- Supports: Marketing and Communications Department District-Wide

Board approval is requested for the award of a contract for routine photography services to **BRADLEY J. PHOTOGRAPHY, DAVID KENNEY PHOTOS, DRIVE TIME PERFORMANCE COMMUNICATIONS, CONFETTI SET GO, MATT BILLS, DAN DONOVAN PHOTOGRAPHY, BARLOW PRODUCTIONS INC.** and **WILLIAM GREENBLATT PHOTOGRAPHY, LLC** in an amount estimated at **\$100,000.00** annually, to be split between the eight (8) bidders, with no guaranteed amount to any one bidder, for a period of one (1) full year, with option to renew for a second and third year, to begin March 1, 2016

**Description**

This contract will be used by the Marketing and Communications Department, on a district-wide, as needed, basis, to collect and maintain photographic records of people, activities and events deemed to be of importance and to photograph for publication as well as for archival purposes the myriad of College activities and events, on and off campuses. These eight bidders are being recommended for award to provide maximum photographic coverage for the College on a district-wide basis. The recommended bidders meet all the requirements of the bid. One (1) minority-owned business enterprise is being recommended for award.

**Bid – B0003463**

The evaluation of this bid, which opened on December 17, 2015, is listed below:

| <b><u>Bidders</u></b>                        | <b><u>Total Bidder Score/100 Points</u></b> |
|--|---|
| <b>BRADLEY J. PHOTOGRAPHY</b>                | <b>94%</b>                                  |
| <b>DAVID KENNEDY PHOTOS</b>                  | <b>92</b>                                   |
| <b>DRIVE TIME PERFORMANCE COMMUNICATIONS</b> | <b>90</b>                                   |
| <b>CONFETTI SET GO</b>                       | <b>90</b>                                   |
| <b>MATT BILLS</b>                            | <b>90</b>                                   |
| <b>DAN DONOVAN PHOTOGRAPHY</b>               | <b>90</b>                                   |
| <b>BARLOW PRODUCTIONS INC.</b>               | <b>86</b>                                   |
| <b>WILLIAM GREENBLATT PHOTOGRAPHY, LLC</b>   | <b>86</b>                                   |
| Wesley Law, LLC                              | 77  |
| Kim Love Productions, LLC                    | 72  |
| Kabance Photo Services                       | 72  |
| Phil Shoulberg Photography                   | 67  |

**Funding**

Expenditures against this contract will be funded from current operating budgets.

**Advertisements**

Newspaper advertisements were run in the St. Louis American and the St. Louis Post-Dispatch.

## Recommendation for Award/Purchasing-Contract

- Supports: Maintenance Services District-Wide

Board approval is requested for the award of a contract for the routine purchase of various types of lamps and electronic ballasts, on a section by section basis, to **STARBEAM SUPPLY**, **CITY LIGHTING PRODUCTS**, **VILLA LIGHTING SUPPLY** and **VOSS LIGHTING**, in an amount estimated at **\$150,000.00** annually, to be split between the four (4) bidders, with no guaranteed amount to any one bidder, for a period of one (1) full year, with option to renew for a second and third year, to begin March 1, 2016.

### Description

This contract will be used primarily by the College's District-wide Maintenance staff, at all locations, to provide various types of UL listed and approved lamps and ballasts, as necessary, to maintain proper lighting, both internal and external. Two low section bidders were not chosen as they did not have a local pick up counter for emergency/last minute orders and charged a restocking fee. The recommended bidders offered the overall best pricing, provide a wide range of brands; such as Phillips, GE and Sylvania and meet all the requirements of the bid.

### Bid – B0003495

The evaluation of this bid, which opened on January 22, 2016, is listed below:

| <u>Bidder</u>                     | <u>Three Year Pricing on 61 Sample Items plus Escalation</u> |  |   |                               |                                    |
|-----------------------------------|--|--|---|-------------------------------|------------------------------------|
|                                   | <u>Section 1<br/>Incandescent<br/>Lamps</u>                  | <u>Section 2<br/>Fluorescent<br/>Lamps</u> | <u>Section 3<br/>High<br/>Intensity</u> | <u>Section 4<br/>Ballasts</u> | <u>Section 5<br/>LED<br/>Bulbs</u> |
| <b>STARBEAM SUPPLY</b>            | <b>\$113.87</b>  | \$251.29                                   | \$667.97                                | \$2980.71                     | \$132.11                           |
| <b>CITY LIGHTING<br/>PRODUCTS</b> | 134.68   | <b>207.77</b>                              | <b>524.34</b>                           | 4934.80                       | 130.56p                            |
| <b>VILLA LIGHTING<br/>SUPPLY</b>  | 168.79   | 246.99                                     | 684.91                                  | <b>1974.25</b>                | 132.88                             |
| <b>VOSS LIGHTING</b>              | 151.71   | 222.39                                     | 557.25                                  | 2585.67                       | <b>95.82</b>                       |
| Batteries Plus Bulbs              | 167.56   | 273.73                                     | 903.82                                  | 2965.87                       | 101.98                             |
| Discount Light Depot              | 136.62   | 165.69**                                   | 614.73                                  | 4164.24                       | 110.61                             |
| FTS Lighting Services             | 42.15p   | 142.59p                                    | 492.10                                  | 1853.21**                     | 119.41                             |
| French Gerleman                   | 42.41p   | 217.17p                                    | 618.27p                                 | 2501.87                       | 126.45                             |
| Wesco                             | 29.48p   | 206.38p                                    | 628.35p                                 | 2614.06p                      | 128.52                             |
| Grainger                          | 213.93   | 349.89                                     | 949.05                                  | 2699.91                       | No Bid                             |
| Maintenance Engineering           | 679.53   | 581.04p                                    | 1925.10p                                | 241.68p                       | 319.32                             |
| Buyers Industrial Group           | No Bid   | No Bid                                     | No Bid                                  | 2058.95p                      | 165.95                             |

\*p = partial bid section    \*\* = not chosen

### Funding

Expenditures against this contract will be funded from current operating budgets.

### Advertisements

Newspaper advertisements were run in the St. Louis American and the St. Louis Post-Dispatch.

**Recommendation for Award/Purchasing - Contract**

- Supports: Aerospace Training Program at the Center for Workforce Innovation

Board approval is requested for the award of a contract for the purchase of wire bundles for use in Boeing training classes for the Aerospace Training Program to ***PRECISION PROTOTYPING & MFG., INC.*** for an amount estimated at ***\$250,000.00*** for one (1) year, beginning February 26, 2016.

**Description**

This contract will be used primarily by the Aerospace Institute’s Aircraft Assembly Program offered at the Center for Workforce Innovation. Establishing this contract allows the Aerospace Training Program department to have the wire bundles when needed. Two lower bidders were disqualified, one for past contract performance issues and the other for not being able to honor the pricing as quoted in the bid. The recommended bidder offered the best overall pricing and meets all the requirements of the bid.

**Bid – B0003373**

The evaluation of this bid, which opened August 5, 2015, is listed below:

| <b><u>BIDDERS</u></b>                               | <b><u>BUNDLE ONE/EACH</u></b> | <b><u>BUNDLE TWO/EACH</u></b> | <b><u>BUNDLE THREE/EACH</u></b> | <b><u>BUNDLE FOUR/EACH</u></b> |
|---|-------------------------------|-------------------------------|---------------------------------|--------------------------------|
| <b><i>PRECISION PROTOTYPING &amp; MFG. INC.</i></b> | <b><i>\$ 305.00</i></b>       | <b><i>\$ 527.00</i></b>       | <b><i>\$ 415.00</i></b>         | <b><i>\$415.00</i></b>         |
| Co-Operative Industries Aerospace                   | 1,363.23                      | 2,163.76                      | 1,381.24                        | 961.08                         |
| Bisco Industries**                                  | 160.13<br>Can't honor price   | 364.12                        | 169.16                          | 129.93                         |
| West Star Aviation Inc. *                           | 436.28<br>disqualified        | 412.44                        | 384.24                          | 317.61                         |

**Funding**

Expenditures against this contract will be funded from Boeing Job Retention Grant funds.

**Advertisement**

Advertisements were placed in the St. Louis Post Dispatch and the St. Louis American.

**Recommendation for Award/Purchasing-Contract**

- Supports: Document Centers District Wide

Board approval is requested for the award of a contract for the routine purchase of various types of fine paper, duplicator and specialty papers to **VERITIV** and **SUPPLY CONCEPTS INC**, on a section by section basis, with no guaranteed amount to any one vendor, in an amount estimated at **\$150,000.00** annually, for a period of one (1) full year, with option to renew for a second year, to begin March 1, 2016.

**Description**

This contract will be used primarily by the College’s Document Centers at all campus location to supply various types of papers for use in copiers, facsimiles, printers and in-house printing production district-wide. One vendor was disqualified for delivery problems causing supply disruption at the Centers. The recommended bidders meet all requirements of the bid

**Bid – B0003452**

The evaluation of this bid, which opened January 8, 2016, is listed below:

| <b><u>Bidders</u></b>               | Section I<br>Recycled<br><u>NCR</u> | Section II<br>Recycled<br><u>20# Bond</u> | Section III<br>Recycled<br><u>Index</u> | Section IV<br>Offset<br><u>Paper</u> | Section V<br>Cover<br><u>Stock</u> | Section VI<br>Consumables<br><u>( 8 possible)</u> |
|-------------------------------------|-------------------------------------|---|---|--------------------------------------|------------------------------------|---|
| <b>VERITIV</b>                      | <b>\$6,678.40</b>                   | <b>\$103,840.00</b>                       | \$10,357.93                             | <b>\$2,185.00</b>                    | <b>\$661.55</b>                    | 7 out of 8  |
| <b>SUPPLY<br/>CONCEPTS<br/>INC.</b> | 6,997.50                            | 127,553.75                                | <b>10,027.01</b>                        | 2,343.75                             | 690.00                             | <b>8 out of 8</b>                                 |
| Contract<br>Paper Group             | No Bid                              | 108.967.50                                | No Bid                                  | No Bid                               | No Bid                             | No Bid  |
| Office<br>Depot*                    | 7,762.99                            | 116,523.63                                | 3,953.68                                | 1,906.75                             | No Bid                             | 1 out of 8  |

\*=Disqualified

**Funding**

Expenditures against this contract will be funded from current operating budgets.

**Advertisements**

Newspaper advertisements were run in the St. Louis American and the St. Louis Post-Dispatch.

**Recommendation for Award/Purchasing - Contract**

- Supports: Online Education and Faculty District-Wide

Board approval is requested for the renewal of an annual license agreement **BLACKBOARD, INC.**, in the amount at **\$125,488.00**, for a period of one (1) full year, to begin March 28, 2016.

**Description**

This license agreement supports Online Education and faculty district-wide; it includes: Content Management, Community Engagement and Mobile Learn and Blackboard Course Delivery. These modules enhance our students learning experience by streamlining processes required to manage content, providing online collaboration space and access to course information on a variety of devices including Android, BlackBerry and iPhone OS. The Blackboard solution is used by most classes to supplement classroom instruction and is becoming an aid for departments and college committee work.

| <b><u>Item Description</u></b> | <b><u>License Fees</u></b><br><b><u>YR 16/17</u></b> |
|--------------------------------|--|
| Community Engagement           | \$ 12,098.80   |
| Mobile Learn                   | 6,049.40   |
| Content Management             | 18,148.20  |
| Course Delivery                | 84,691.60  |
| ICM Data Integration           | 4,500.00   |
| <b>Annual Total</b>            | <b><u>\$ 125,488.00</u></b>                          |

**Funding**

This expenditure will be funded from current operating and technology fee budgets.

**Recommendation for Award/Purchasing – Contract**

- Supports: Marketing and Communications Departments district-wide

Board approval is requested to establish a contract for print advertising and sponsorships with the *ST. LOUIS BUSINESS JOURNAL* for a period of **three (3) full years** at an estimated cost of **\$40,000.00** annually, to begin February 29, 2016.

**Description**

The award of this contract will allow the College to advertise in the community’s premier media platform for companies strategically targeting business decision makers. The total business audience is estimated at over 10 million people via printed publications and 42 websites.

**Rates**

| <b><u>Space</u></b> | <b><u>Width</u></b> | <b><u>X</u></b> | <b><u>Depth</u></b> | <b><u>Rate for Contract Size \$40K</u></b> |
|---------------------|---------------------|-----------------|---------------------|--|
| Center Spread       | 15.75”              |                 | 10.25”              | \$12,300.00                                |
| Full Page           | 7.875”              |                 | 10.25”              | 6,770.00                                   |
| One Half Page       | 7.875”              |                 | 5”                  | 4,115.00                                   |
| One Eighth Page     | 3.8125”             |                 | 2.4375”             | 1,150.00                                   |

**Funding**

Expenditures against this contract will be funded from current operating budgets.

## **Recommendation for Award/Purchasing - Contract**

- Supports: IT Department Networking Requirements District-Wide

Board approval is requested per Board Policy H.11 to allow the College to use the State of Missouri Cooperative Agreement (Contract C2100XX), with ***WORLD WIDE TECHNOLOGY, INC.***, for the purchase of Cisco Products with related installation, consulting services and SMARTnet maintenance, in an amount estimated at ***\$1,000,000.00*** for a period of one (1) full year, to begin March 1, 2016, with an option to renew for three (3) one (1) year periods, contingent upon State of Missouri approval of the contract award.

### **Description**

This contract will be used by the IT departments at all college locations to order materials and services required to maintain operational and performance standards of the College's wide area and local area networks. Immediate access to parts and service is a critical component in maintaining delivery of high quality service to students and staff. This contract will also be used to purchase maintenance agreements for repair and replacement services for the full range of CISCO SMARTnet components in the College's microcomputer network system. Maintenance is purchased for items that are costly to replace or critical to the performance of the network. This contract was competitively bid by the State of Missouri and awarded on a cooperative basis. World Wide Technology, Inc. is a minority business enterprise.

### **Funding**

Expenditures against this contract will be funded from current operating and capital budgets.

**Recommendation for Award/Purchasing – Contract**

- **Supports:** Purchasing, Engineering and Design, Human Resources and Marketing and Communications Departments advertising needs.

Board approval is requested to establish a contract for placement of classified advertising and sponsorships with the *ST. LOUIS AMERICAN NEWSPAPER*, for a period of **three (3) years** at an estimated cost of **\$150,000.00**, to begin February 29, 2016.

**Description**

The award of this contract will allow the College to meet its legal requirement for advertising bids, construction projects and employment opportunities and also announce College events and place ads for sponsorships. The St. Louis American distributes more than 70,000 copies weekly to 845 distribution points in 74 zip codes throughout St. Louis City, St. Louis County, St. Charles and portions of Illinois.

**Rates**

| <b><u>Period</u></b> | <b><u>Classified Rates per inch</u></b> |
|----------------------|---|
| Open Rate/weekly     | \$27.50/inch                            |
| 2 weeks              | 24.00/inch                              |
| 6 weeks              | 20.50/inch                              |
| 12 weeks             | 18.50/inch                              |

| <b><u>Ad Size</u></b> | <b><u>Rate for All Other Advertisements</u></b> |
|-----------------------|---|
| Full Page             | \$7,402.50                                      |
| Half Page             | 3,701.25  |
| One Fourth Page       | 1,850.63  |
| One Eighth Page       | 925.31  |

**Funding**

Expenditures against this contract will be funded from current operating budgets.

**Recommendation for Award/Purchasing - Contract**

- Supports: Campus Bookstores District-Wide

**Recommendation for Award/Purchasing**

Board approval is requested for the award of a contract for book buyback services to, **NEBRASKA BOOK COMPANY**, in an amount estimated at **\$450,000.00**, annually to begin March 1, 2016, for a period of three (3) full years, with an option to renew for two (2) additional one year periods.

**Description**

This revenue generating contract will be used by the Campus Bookstores District-Wide to conduct buyback of used textbooks and to obtain the greatest quantity of used textbooks. This contract will also include access to textbook rentals, consulting services, and 3% to 5% in performance rebates for low returns, and up to \$4,500.00 in contributions annually to the Foundation for Bowling for Scholars.

**Bid – B003478**

The evaluation of this bid, which opened December 3, 2015, is listed below:

| <b><u>Bid Respondents</u></b>          | <b><u>Commission to College</u></b> | <b><u>Total Score</u></b> |
|--|-------------------------------------|---------------------------|
| <i>NEBRASKA BOOK COMPANY w/rentals</i> | 35%                                 | 100                       |
| MBS Proposal 1                         | 35% (less expenses)                 | 80                        |
| MBS Proposal 2 w/rentals               | 35%                                 | 74                        |

**Funding**

This is a revenue generating contract.

**Advertisements**

Advertisements were placed in the St. Louis Post-Dispatch and the St. Louis American.

## **Recommendation for Award/Purchasing - Contract**

- Supports: Domestic and International Travel Services District-Wide

Board approval is requested for the award of a contract for the purchase of domestic and international travel services as follows:

|   |  |
|---|--|
| <b><u>DOMESTIC SERVICES:</u></b>                        | <b><i>GWIN'S CORPORATE TRAVEL &amp; TRAVEL PLEX</i></b>            |
| <b><u>INTERNATIONAL SERVICES:</u></b>                   |  |
| South America, Panama etc.:                             | <b><i>DUMONDE TRAVEL</i></b>                                       |
| Italy, Rome Tours:                                      | <b><i>PARK VIAGGI S.R.L.</i></b>                                   |
| Malta, Spain, Portugal & Great Britain:                 | <b><i>DONNA FRANCA TOURS</i></b>                                   |
| China Tours:  | <b><i>HUNAN CHINA INTERNATIONAL TRAVEL SERVICE CO., LTD.</i></b>   |
| Global Tours:   | <b><i>EXPLORICA, INC., CONTEMPORARY TOURS, LIMITLESS</i></b>       |
|   | <b><i>PLANET TRAVEL, LAKELAND TOURS, LLC. dba WORLDSTRIDES</i></b> |
| Europe, Africa, India Tours:                            | <b><i>SHRIJI TRAVEL</i></b>  |
| Middle East, Eastern Europe Tours:                      | <b><i>HOMERIC TOURS, INC.,</i></b>                                 |
| Indian Sub-Continent, United Arab<br>Emirates Tours:    | <b><i>AERO TRAVEL &amp; TOURS, INC</i></b>                         |
| Cuba, Russia, South Africa, US Tours:                   | <b><i>LUKAS MARKETING</i></b>                                      |
| Asia, South Pacific, Latin America,<br>US/Canada Tours: | <b><i>SUN TRAVEL INC.</i></b>                                      |

The award amount is estimated at ***\$800,000.00***, with no guaranteed amount to any one bidder, for a period of (1) full year, with option to renew for a second and third year, beginning March 1, 2016.

### **Description**

This contract will be used by all College locations for booking domestic air and surface travel and related services and by the Vice Chancellor for Academic and Student Affairs department at the Cosand Center to implement worldwide work study programs for students. All fifteen (15) responding bidders are recommended for inclusion in this award as follows; thirteen (13) are recommended for international travel services and two (2) are recommended for domestic travel services, to provide the College with the best prices and services available.

### **BID – B0003488**

This bid opened on February 12, 2016, and all fifteen (15) responding bidders are recommended for inclusion in this award.

### **Funding**

Expenditures against this contract will be funded from operating and external sources.

### **Advertisements**

Newspaper advertisements were run in the St. Louis Post Dispatch and the St. Louis American.

## **Recommendation for Award/Purchasing - Contract**

- Supports – Information Systems Security

Board approval is requested for the award of a contract to conduct an information security assessment to ***ELERT AND ASSOCIATES.***, in an amount estimated at ***\$38,363.00***, to begin February 26, 2016.

### **Description**

These security assessments will allow the college to independently verify the validity of the college's information security controls. The selected vendor will attempt to compromise the college's IT resources in the same way an attacker would. This will reveal any potential weaknesses in the college's approach to information security. The findings will be aligned with industry best practices to better inform information security strategies going forward. Best practices and previous financial audits call for periodic network penetration testing and validation of information security controls. All bidders provided a proposal for network penetration testing. Three finalist provided an additional cost proposal for an internal information security controls assessment. The recommended bidder meets all bid requirements.

### **Bid – B003482**

The evaluation of this bid, which opened January 8, 2016, is listed below:

| <b>Bidders</b>                       | <b>Finalist Only</b>            |   | <b>Total Score</b> |
|--------------------------------------|---------------------------------|---|--------------------|
|                                      | <b>Fee for Network Pen Test</b> | <b>Fee for Security Controls Assessment</b> |                    |
| <b><i>ELERT &amp; ASSOCIATES</i></b> | <b>\$ 32,350.00</b>             | <b>\$ 3,600.00</b>                          | <b>97.5</b>        |
| Secure State                         | 21,973.60                       | 14,657.50                                   | 84.07              |
| Janus Associates                     | 49,923.00                       | 34,303.51                                   | 68.8               |
| Senet International                  | 41,000.00                       |   | 61.8               |
| Rick Sense                           | 57,500.00                       |   | 54.11              |
| Secure Ideas                         | 42,400.00                       |   | 50.9               |
| Parameter Security                   | 62,900.00                       |   | 49.97              |
| NIT Services                         | 34,600.00                       |   | 49.25              |
| Rapid 7                              | 58,250.00                       |   | 48.86              |
| Securance Consulting                 | 69,028.00                       |   | 48.42              |
| Immunity Services                    | 48,000.00                       |   | 47.89              |
| Alpine Security                      | 45,600.00                       |   | 44.09              |
| Spear Tip                            | 95,000.00                       |   | 34.07              |
| CDW-G                                | 96,800.00                       |   | 31.35              |
| Secure Works - Dell                  | 168,781.00                      |   | 24.01              |

### **Funding**

Expenditures against this contract will be funded from current operating budgets.

### **Advertisements**

Advertisements were placed in the St. Louis Post-Dispatch and the St. Louis American.

## **Recommendation for Award/Purchasing- Contract**

- Supports: Walk up copier and desktop printing service district-wide

Board approval is requested for the award of a contract to lease used multi-function devices, production equipment and obtain related maintenance and repair services from **RICOH USA, INC.**, in an amount estimated at **\$708,146.52**, for a period of three (3) full years, with an option to renew for two (2) additional one year periods to begin July 1, 2016.

### **Description**

This lease agreement will allow the college to lease and service the current fleet of 181 copiers district-wide at a 40% cost reduction. The current annual fees are approximately \$394,000.00. To optimize performance Ricoh will reconfigure the placement of the copiers and replace units with a history of service issues with remanufactured units. The recommended bidder meets all bid requirements.

### **Bid – B003482**

The evaluation of this bid, which opened January 8, 2016, is listed below:

| <b>Bidders</b>                    | <b>3 Year Fees</b>   | <b>Optional<br/>2 Year Fees</b> | <b>Total Score</b> |
|-----------------------------------|----------------------|---------------------------------|--------------------|
| <b><i>RICOH USA, INC.</i></b>     | <b>\$ 708,146.52</b> | <b>\$ 403,643.52</b>            | <b>96.2</b>        |
| Konica Minolta Business Solutions | 737,319.96           | 290,483.00                      | 93.0               |
| DMC2, Inc.                        | 873,628.50           | 626,827.45                      | 84.3               |
| Canon Solutions America           | 916,989.84           | 611,326.56                      | 82.6               |
| NSC Diversified                   | 750,810.66           | 500,540.44                      | 81.1               |
| Copying Concepts                  | 799,630.80           | 349,223.55                      | 79.7               |
| Xerox Corporation                 | 1,134,282.66         | no bid                          | 76.2               |
| GFI Digital                       | 880,840.20           | no bid                          | 75.2               |

### **Funding**

Expenditures against this contract will be funded from current operating budgets.

### **Advertisements**

Advertisements were placed in the St. Louis Post-Dispatch and the St. Louis American.

**Recommendation for Award/Purchasing - Contract**

- Supports: Internet Service District-Wide

Board approval is requested for the award of a contract to **REGIONAL JUSTICE INFORMATION SERVICE (REJIS)**, for Point of Presence (POP) Room licensing to relocate our internet access, in an amount estimated at **\$27,000.00**, for a period of three (3) full years, to begin April 1, 2016.

**Description**

Establishing this agreement allows the college to terminate internet service at the network carrier hotel location (REJIS). This network carrier hotel is a digital location that will house our servers, routers and connections to the internet. This service will be used in concert with the college’s MoreNet Service to provide enhanced internet service to students and staff by providing redundancy in a hardened data center with back-up generators and 24 hour support. The recommended bidder offered the overall best price and meets all requirements of the bid. This service replaces an agreement with Digital Realty that expires in March 31, 2016.

**Bid – B003516**

The evaluation of this bid, which opened February 10, 2016, is listed below:

| <b><u>Bidders</u></b>   | <b><u>3 Year Fees</u></b> |
|-------------------------|---------------------------|
| <i>REJIS</i>            | \$ 25,297.00              |
| Digital 900 Walnut, LLC | 44,508.96                 |

**Funding**

Expenditures against this contract will be funded from current operating budgets.

## **Recommendation for Award/Purchasing - Contract**

- Supports – Housekeeping District-Wide

Board approval is requested for the award of a contract for the routine purchase of janitorial chemicals and floor care products to **OFFICE ESSENTIALS, INC.**, in an amount estimated at **\$553,169.59**, for a period of one (1) full year, with three (3) optional one (1) year renewals to begin, February 26, 2016.

### **Description**

This contract will be used by the Physical Facilities Departments district-wide for the routine purchase of janitorial chemicals and floor care products. Bids were evaluated on price, product safety, exposure ratings, environmental friendliness, product dispensing system offered, training offered, and delivery services. Two bidders were disqualified for failing to meet bid specifications. The recommended bidder offered the overall best price and meets all bid requirements.

### **Bid – B003451**

The evaluation of this bid, which opened November 9, 2016, is listed below:

| <b><u>Bidders</u></b>           | <b><u>Year 1<br/>Estimated Cost</u></b> | <b><u>Years 2 - 4<br/>Estimated Cost</u></b> | <b><u>Total<br/>Estimated Cost</u></b> |
|---------------------------------|---|--|--|
| <b><i>OFFICE ESSENTIALS</i></b> | <b>\$ 553,169.59</b>                    | <b>\$ 1,665,618.42</b>                       | <b>\$ 2,218,788.01</b>                 |
| HP Products                     | 550,490.23                              | 1,752,555.56                                 | 2,303,045.79                           |
| Royal Papers Bid 1              | 550,343.83                              | 1,821,706.87                                 | 2,372,050.70                           |
| All-Type Vacuum                 | 600,717.29                              | 1,802,151.87                                 | 2,402,869.16                           |
| Buckeye                         | 616,672.59                              | 1,944,060.34                                 | 2,560,732.93                           |
| Hillyard                        | 647,842.73                              | 1,943,529.19                                 | 2,591,371.92                           |
| New System                      | 704,786.60                              | 2,200,067.49                                 | 2,904,854.09                           |
| Royal Papers Bid 2              | 697,333.68                              | 2,308,261.65                                 | 3,005,595.33                           |
| Industrial Soap                 | 807,288.85                              | 2,673,629.27                                 | 3,480,918.12                           |
| Veritiv                         | 1,212,690.34                            | 3,860,753.71                                 | 5,073,444.05                           |
| Buyers Industrial Supply        | 1,324,951.27                            | 4,385,558.91                                 | 5,710,510.18                           |

### **Funding**

Expenditures against this contract will be funded from current operating budgets.

### **Advertisements**

Advertisements were placed in the St. Louis Post-Dispatch and the St. Louis American.

**Recommendation for Award/Physical Facilities:**

Board approval is requested for award of two contracts to remove asbestos from fourteen science labs to the following firms:

| <b><u>Qualified Bidder</u></b> | <b><u>Contract Amount</u></b> | <b><u>Campus</u></b>                 |
|--------------------------------|-------------------------------|--------------------------------------|
| <b>CenPro Services, Inc.</b>   | <b>\$ 40,900.00</b>           | <b>Meramec</b>                       |
| <b>Talbert, ICS</b>            | <b><u>66,017.00</u></b>       | <b>Florissant Valley/Forest Park</b> |
| <b>Grand Total</b>             | <b>\$ 106,917.00</b>          |                                      |

**Description:**

The science labs were built in the 1960's when asbestos was frequently used. Health issues could result if asbestos fibers become airborne and are inhaled. Therefore, when renovation of the science labs was planned, an environmental consultant was hired to test the areas and determine if asbestos had been used in the original construction. This contract will allow for the safe and controlled removal and disposal of asbestos from floor tile, mastic, countertops, sinks, ventilation hoods, and acoustical ceilings before renovation of the area begins. The abatement is scheduled to be done in two phases, during Spring break and the Summer Intersession when the labs are not in use. The environmental contractors will contain the areas in accordance with the Asbestos Hazard Emergency Response Act (AHERA), Environmental Protection Agency (EPA) and the St. Louis County Department of Health Asbestos Abatement Rules and Regulations.

The renovation of six of the labs included in the February 2, 2016 bid has been deferred until 2017. Credit change orders will be issued to the contracts to reflect the reductions.

**Bid – F 16 001, Science Lab Abatement, St. Louis Community College at Florissant Valley, Forest Park and Meramec**

The results of this bid, which opened February 2, 2016, are listed below:

| <b><u>Qualified Bidder</u></b>                | <b><u>Florissant Valley</u></b> | <b><u>Forest Park</u></b> | <b><u>Meramec</u></b> |
|---|---------------------------------|---------------------------|-----------------------|
| <b>CenPro Services, Inc.</b>                  | 22,900.00 *                     | 38,300.00                 | <b>\$ 40,900.00</b>   |
| <b>Talbert, ICS</b>                           | <b>\$ 41,843.00</b>             | <b>\$ 24,174.00</b>       | 49,628.00             |
| Cardinal Environmental Operations Corporation | 43,591.00                       | 36,923.00                 | 50,128.00             |
| Spray Services, Inc.                          | 46,224.00                       | 52,543.00                 | 47,648.00             |
| Midwest Service Group                         | 52,217.00                       | 29,503.00                 | 53,121.00             |
| Envirotech, Inc.                              | 52,578.00                       | 57,925.00                 | 58,925.00             |
| Sunbelt Environmental                         | 55,944.00                       | 33,660.00                 | 68,900.00             |
| Advanced Environmental Services, Inc.         | 65,150.00                       | 38,650.00                 | 0.00                  |

\* CenPro Services, Inc. asked to withdraw only their Florissant Valley bid because the pricing for Florissant Valley and Forest Park were inadvertently transposed on the bid form.

**Recommendation for Award/Physical Facilities (cont.):**

**Funding:**

This project will be funded by the State Board of Public Building Bond funding.

**Advertisements:**

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

**Recommendation for Award/Physical Facilities:**

Prior Board approval is requested for ordering casework for the Science Lab Renovation, St. Louis Community College at Florissant Valley, Forest Park and Meramec to the best bidder(s) to be determined for an estimated cost of \$520,000.00.

The custom built casework needed for the science labs has a lead time of approximately fourteen to sixteen weeks. In order to have the casework available for installation and the project completed before the start of the Fall 2016 semester, it is necessary to order the casework as soon as possible. Therefore, it would be desirable to have approval to provide a letter of intent to the best bidder(s) authorizing them to order the casework as soon as possible.

The final casework cost will be presented for approval as part of the larger science lab renovation bid at the March 24, 2016 BOT meeting.

**Funding:**

This project will be funded by the State Board of Public Building Bond funding.

**Recommendation for Award/Physical Facilities:**

Board approval is requested for award of a contract to repair water lines under the Student Center to American Boiler and Mechanical in an amount of \$86,050.00 for the Base Bid plus Alternate #1.

**Description:**

Beneath the Student Center’s Mechanical Room, the 10” chilled water and chilled water return lines have developed a leak. A plumbing chase, a vertical false wall enclosing plumbing, will be built inside the Mechanical Room to encase the water lines preventing further damage and eliminating the need for excavation should future repairs be required. After the pipes have been repaired, they will be rerouted into the plumbing chase along with the remaining underground plumbing. This repair is necessary to provide air conditioning to the Student Center. The alternate will replace medium temperature water lines in the same area which are also showing signs of deterioration, but have not failed at this time.

**Bid – F 16 604, Repair Five HVAC/Plumbing Lines in the Student Center, St. Louis Community College at Meramec**

The results of this bid, which opened February 11, 2016, are listed below:

| <b><u>Contractors:</u></b>            | <b><u>Base Bid</u></b> | <b><u>Alternate #1</u></b> | <b><u>Total</u></b> |
|---------------------------------------|------------------------|----------------------------|---------------------|
| <b>American Boiler and Mechanical</b> | <b>\$ 63,950.00</b>    | <b>\$ 22,100.00</b>        | <b>\$ 86,050.00</b> |
| Integrated Facility Services, Inc.    | 72,500.00              | 27,500.00                  | 100,000.00          |
| TGB, Inc.                             | 94,889.00              | 28,900.00                  | 123,789.00          |

**Funding:**

This project will be funded from capital budgets.

**Advertisements:**

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

**Recommendation for Award/Physical Facilities:**

Board approval is requested of Change Order #2, for labor to troubleshoot Meramec’s field controls for the Building Automation System upgrades awarded to Automation Solutions Group (ASG) at the April 23, 2015 BOT Meeting.

**Description:**

Many issues related to air flow, temperature and sensor readings and other operational issues were discovered while updating Meramec’s building automation system. ASG will investigate each of the issues on site, adjusting their controls and programming as required. Any defective mechanical controls will be replaced by ASG using Owner supplied parts. These services will be performed at an hourly cost not to exceed \$45,000. College personnel will monitor the work performed to ensure accurate recording of the hours expended.

**F 15 007, Building Automation System, St. Louis Community College at Forest Park, Meramec, Wildwood, Cosand Center, South County Education and University Center, Harrison Education Center, and the Center for Workforce Innovation**

|                         |    |  |
|-------------------------|----|--|
| Original Contract Total | \$ | 565,000.00                             |
| Change Order #1         |    | 1,225.00                               |
| Change Order #2         |    | <u>45,000.00</u> (This Recommendation) |
| New Contract Total      | \$ | 611,225.00                             |

**Recommendation for Award/Physical Facilities:**

Board approval is requested for award of an engineering services consulting agreement to **BRiC Partnership, LLC**, for the replacement of two air handling units at Meramec for **\$24,800.00**.

**Description:**

Two of the eighteen original air-handling units (AHU's) installed when the Meramec campus was built in 1966 are in the Instructional Resources Building. One AHU serves first floor offices and classrooms while the second AHU serves second floor classrooms. The units are physically failing, operating at approximately 1/3 of their design capacity, are very inefficient and need to be replaced. The new units will be sized to meet current heating and cooling needs and energy saving features will be employed wherever feasible.

Any asbestos abatement and/or mold remediation will be handled by an environmental consultant if needed.

**Funding:**

This project will be funded from capital budgets

**Recommendation for Ratification/Physical Facilities:**

Board ratification is requested of **nine consulting agreement for environmental services**, all under \$50,000.00.

College Board Policy I.8 requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$50,000.

**Descriptions:**

**NPN Environmental**

**NPN #11, Oversight of Ceiling Cleaning for Cable Installation, Meramec**      \$      **1,070.00**

Provided contractor oversight and air monitoring during ceiling tile and light fixture cleaning in Rooms CN 122A and CN 122B. Testing indicated all samples were below established permissible levels.

**NPN #12, Testing of Acoustical Material in Science South, Meramec**      **1,097.26**

Consultant tested suspect asbestos-containing samples from SS 207 and SS 215 acoustic ceilings. No asbestos was found in the samples therefore no further action is needed.

**NPN #13, Consulting for Instructional Resources Ceiling Repair, Florissant Valley**      **4,000.00**

A roof leak damaged the IR Building's asbestos containing acoustic coated ceiling. After the roof was repaired, the ceiling was repaired and painted by a licensed abatement contractor. This consultant provided specifications for the project and the third party oversight and air monitoring required by St. Louis County.

**NPN #14, Consulting for Service Building Flooring Asbestos Abatement, Florissant Valley**      **5,475.00**

Before replacing the Service Building's worn flooring, the existing asbestos tile and mastic had to be abated. This consultant provided bidding documents for the abatement work and the required air monitoring and project oversight during the abatement project.

**NPN #15, Testing Humanities East Ceiling Material, Meramec**      **1,100.00**

While planning the summer of 2016 Humanities East roof replacement, this consultant tested the acoustic ceiling material for asbestos. No asbestos was found in the samples therefore no additional precautions will be needed during the roofing project.

**NPN #16, Testing of Fireproofing Material in Theater Corridor, Meramec 679.50**

Consultant reviewed previous asbestos inspection reports, conducted limited inspection and sampling of suspect asbestos-containing fireproofing in Hallway 129. The written report indicated the sampled material was asbestos-containing material and it will need to be removed before the hallway is renovated.

**NPN #17, Asbestos Awareness Training, Forest Park 750.00**

Consultant provided OSHA required 2-hour Asbestos Awareness Training for nine St. Louis Community College employees and two C. Rallo Contracting Company employees that were working near asbestos-containing panels.

**NPN #18, Project Oversight for TSI Abatement in IR, Florissant Valley 850.00**

Asbestos containing pipe insulation was found and removed from the lower level of the IR Building by a licensed abatement contractor. This Consultant then conducted clearance air monitoring to verify acceptable clean air level before the area could be used again.

**NPN Environmental Total 15,021.76**

**Professional Services Industries, Inc.**

**PSI #12, Indoor Air Quality Investigation in Clark Hall, Meramec 1,710.30**

Concern of possible mold growth in the 2<sup>nd</sup> Floor Hallway and adjacent areas of Clark Hall resulting from a repaired water leak in unisex bathroom (AD 233) prompted an indoor air quality investigation and a recommendation for remediation. The \$1,271.95 consulting service was ratified at the December 10, 2015 BOT meeting. When the recommended remediation was finished, the environmental consultant performed a post remediation verification to determine the completeness of the remediation. The verification and report cost \$1,710.30 raising the final consulting fee to \$2,982.25.

**Professional Services Industries, Inc., Total 1,710.30**

**Total Ratifications \$ 16,732.06**

**Funding:** These projects were funded from operating and capital budgets.

## **BUSINESS AND FINANCE**

### **Budget**

1. Budget Status Summary Report General Operating Fund
2. Budget Status Reports-Student Technology Fee
3. Budget Status Reports-College and Student Activities
4. Budget Status Reports-Public Safety, Pedestrian and Traffic Access
5. Budget Status Reports-Rental of Facilities
6. Budget Status Report-Student Financial Aid Fund
7. Corporate Center-Managed Property Operating Report
- 8-9. Budget Status Report-Workforce Solutions Group, Operating and Restricted
10. Budget Status Report-Restricted General Fund
11. Budget Status Report-Auxiliary Enterprise Fund
12. Budget Status Report-Capital Fund
13. Budget Status Report-Agency Fund
14. Revenues/Expenditures Report-Self-Funded Insurance
- 15-17. Investment Report

### **Ratifications**

18. Ratification of Investments/Daily Repurchase Agreements
- 19-23. Payments for Services Rendered

**St. Louis Community College**  
**Budget Status Summary Report - General Operating Fund**  
**For the Period July through December,**

|                                    | <b>Fiscal Year 2016</b> |                         |                         | <b>Fiscal Year 2015</b>    |                    |
|------------------------------------|-------------------------|-------------------------|-------------------------|----------------------------|--------------------|
|                                    | <b>Amended Budget</b>   | <b>Allocated Budget</b> | <b>Actual to Date**</b> | <b>% of Amended Budget</b> | <b>Amount</b>      |
| <b><u>Revenues</u></b>             |                         |                         |                         |                            |                    |
| Local Taxes                        | \$ 60,156,723           | \$ 27,502,307           | \$ 24,633,585           | 40.9%                      | \$ 27,544,393      |
| State Aid                          | 45,826,560              | 22,072,358              | 22,722,187              | 49.6%                      | 21,393,875         |
| Maintenanc Fees                    | 42,733,446              | 21,770,280              | 20,182,182              | 47.2%                      | 21,561,867         |
| Bad Debt                           | (750,000)               | (374,999)               | (282,033)               | 37.6%                      | (206,995)          |
| Other                              | 4,120,881               | 2,014,147               | 1,793,517               | 43.5%                      | 1,821,809          |
| <b>Total Revenue</b>               | <b>152,087,610</b>      | <b>72,984,093</b>       | <b>69,049,438</b>       | <b>45.4%</b>               | <b>72,114,949</b>  |
| <b><u>Expenditures</u></b>         |                         |                         |                         |                            |                    |
| Salaries and Wages                 | 96,261,270              | 47,944,314              | 42,787,993              | 44.4%                      | 43,402,054         |
| Staff Benefits                     | 28,091,513              | 13,870,629              | 11,512,875              | 41.0%                      | 12,484,803         |
| Operating                          | 24,437,280              | 11,208,507              | 10,142,066              | 41.5%                      | 10,213,603         |
| <b>Total Expenditures</b>          | <b>148,790,063</b>      | <b>73,023,450</b>       | <b>64,442,934</b>       | <b>43.3%</b>               | <b>66,100,460</b>  |
| <b><u>Transfers To (From)</u></b>  |                         |                         |                         |                            |                    |
| To Capital Fund                    | 8,360,272               | 8,360,272               | 8,360,272               | 100.0%                     | 4,081,022          |
| To Leasehold Bonds                 | 3,249,664               | 3,249,664               | 3,249,664               | 100.0%                     | 3,261,291          |
| To Scholarships                    | 843,005                 | 817,678                 | 787,890                 | 93.5%                      | 789,798            |
| From Designated                    | (400,000)               | (400,000)               | (200,000)               | 50.0%                      | (200,000)          |
| From Ausiliary Services            | (125,000)               | (125,000)               | (125,000)               | 100.0%                     | (125,000)          |
| <b>Total Transfers</b>             | <b>11,927,941</b>       | <b>11,902,614</b>       | <b>12,072,826</b>       | <b>101.2%</b>              | <b>7,807,111</b>   |
| <b>Total Expense and Transfers</b> | <b>160,718,004</b>      | <b>84,926,064</b>       | <b>76,515,760</b>       | <b>47.6%</b>               | <b>73,907,571</b>  |
| <b>Net Increase / (Decrease)</b>   | <b>\$ (8,630,394)</b>   | <b>\$ (11,941,971)</b>  | <b>(7,466,322)</b>      | <b>86.5%</b>               | <b>(1,792,622)</b> |
| <b>Net Position as of July 1</b>   |                         |                         | <b>(27,320,024)</b>     |                            | <b>37,920,443</b>  |

\*\*Does not include encumbrances.

**St. Louis Community College  
Budget Status Report - Technology Fee  
For the Period July through December,**

|                                       | <b>Fiscal Year 2016</b>   |                             |                            | <b>Fiscal Year 2015</b>            |                            |
|---------------------------------------|---------------------------|-----------------------------|----------------------------|------------------------------------|----------------------------|
|                                       | <b>Amended<br/>Budget</b> | <b>Allocated<br/>Budget</b> | <b>Actual<br/>To Date</b>  | <b>% of<br/>Amended<br/>Budget</b> | <b>Actual<br/>To Date</b>  |
| <b><u>Revenues</u></b>                |                           |                             |                            |                                    |                            |
| College Technology Fees               | \$ 2,979,368              | \$ 1,657,170                | \$ 1,364,379               | 45.8%                              | \$ 1,500,180               |
| <b>Total Revenues</b>                 | <b><u>2,979,368</u></b>   | <b><u>1,657,170</u></b>     | <b><u>1,364,379</u></b>    | <b>45.8%</b>                       | <b><u>1,500,180</u></b>    |
| <b><u>Expenditures</u></b>            |                           |                             |                            |                                    |                            |
| Salaries                              | 703,467                   | 340,201                     | 271,185                    | 38.5%                              | 202,348                    |
| Benefits                              | 218,027                   | 103,080                     | 86,069                     | 39.5%                              | 66,097                     |
| Operating                             | 1,522,464                 | 924,282                     | 609,256                    | 40.0%                              | 534,742                    |
| <b>Total Expenditures</b>             | <b><u>2,443,958</u></b>   | <b><u>1,367,563</u></b>     | <b><u>966,510</u></b>      | <b>39.5%</b>                       | <b><u>803,187</u></b>      |
| <b><u>Transfers To (From)</u></b>     |                           |                             |                            |                                    |                            |
| To Capital Fund                       | 535,410                   | 535,410                     | 535,410                    | 100.0%                             | 591,632                    |
| <b>Total Transfers</b>                | <b><u>535,410</u></b>     | <b><u>535,410</u></b>       | <b><u>535,410</u></b>      | <b>100.0%</b>                      | <b><u>591,632</u></b>      |
| <b>Total Expense and Transfers</b>    | <b><u>2,979,368</u></b>   | <b><u>1,902,973</u></b>     | <b><u>1,501,920</u></b>    | <b>50.4%</b>                       | <b><u>1,394,819</u></b>    |
| <b>Net Increase / (Decrease)</b>      | <b><u>\$ -</u></b>        | <b><u>\$ (245,803)</u></b>  | <b><u>(137,541)</u></b>    |                                    | <b><u>105,361</u></b>      |
| <b>Net Position as of July 1</b>      |                           |                             | <b><u>1,733,529</u></b>    |                                    | <b><u>1,067,076</u></b>    |
| <b>Net Position as of December 31</b> |                           |                             | <b><u>\$ 1,595,988</u></b> |                                    | <b><u>\$ 1,172,437</u></b> |

**St. Louis Community College**  
**Budget Status Report - College and Student Activities**  
**For the Period July through December,**

|                                       | Fiscal Year 2016        |                           |                          |                           | Fiscal Year 2015         |
|---------------------------------------|-------------------------|---------------------------|--------------------------|---------------------------|--------------------------|
|                                       | Amended<br>Budget       | Allocated<br>Budget       | Actual<br>To Date        | % of<br>Amended<br>Budget | Actual<br>To Date        |
| <b><u>Revenues</u></b>                |                         |                           |                          |                           |                          |
| Student Activity Fees                 | \$ 1,276,872            | \$ 533,409                | \$ 591,079               | 46.3%                     | \$ 532,975               |
| Other                                 | -                       | -                         | 3,065                    | 0.0%                      | 3,580                    |
| <b>Total Revenues</b>                 | <b><u>1,276,872</u></b> | <b><u>533,409</u></b>     | <b><u>594,144</u></b>    | <b>46.5%</b>              | <b><u>536,555</u></b>    |
| <b><u>Expenditures</u></b>            |                         |                           |                          |                           |                          |
| Salaries                              | 58,101                  | 26,521                    | 45,166                   | 77.7%                     | 42,009                   |
| Benefits                              | 4,678                   | 2,135                     | 3,636                    | 77.7%                     | 3,382                    |
| Operating                             | 475,657                 | 161,856                   | 190,548                  | 40.1%                     | 102,505                  |
| Student Activities Budget - Agency    | 538,436                 | 185,867                   | -                        | 0.0%                      | 262,196                  |
| <b>Total Expense</b>                  | <b><u>1,076,872</u></b> | <b><u>376,379</u></b>     | <b><u>239,350</u></b>    | <b>22.2%</b>              | <b><u>410,092</u></b>    |
| <b><u>Transfers To (From)</u></b>     |                         |                           |                          |                           |                          |
| To General Operating                  | 200,000                 | 200,000                   | 200,000                  | 100.0%                    | 200,000                  |
| <b>Total Transfers</b>                | <b><u>200,000</u></b>   | <b><u>200,000</u></b>     | <b><u>200,000</u></b>    | <b>100.0%</b>             | <b><u>200,000</u></b>    |
| <b>Total Expense and Transfers</b>    | <b><u>1,276,872</u></b> | <b><u>576,379</u></b>     | <b><u>439,350</u></b>    | <b>34.4%</b>              | <b><u>610,092</u></b>    |
| <b>Net Increase / (Decrease)</b>      | <b><u>\$ -</u></b>      | <b><u>\$ (42,970)</u></b> | <b>154,794</b>           |                           | <b>(73,537)</b>          |
| <b>Net Position as of July 1</b>      |                         |                           | <b><u>265,815</u></b>    |                           | <b><u>295,387</u></b>    |
| <b>Net Position as of December 31</b> |                         |                           | <b><u>\$ 420,609</u></b> |                           | <b><u>\$ 221,850</u></b> |

**St. Louis Community College**  
**Budget Status Report - Public Safety, Pedestrian and Traffic Access**  
**For the Period July through December,**

|                                       | Fiscal Year 2016  |                     |                     |                           | Fiscal Year 2015    |
|---------------------------------------|-------------------|---------------------|---------------------|---------------------------|---------------------|
|                                       | Amended<br>Budget | Allocated<br>Budget | Actual<br>To Date   | % of<br>Amended<br>Budget | Actual<br>To Date   |
| <b><u>Revenues</u></b>                |                   |                     |                     |                           |                     |
| College Activity Fees                 | \$ 823,482        | \$ 472,894          | \$ 369,390          | 44.9%                     | \$ 223,465          |
| <b>Total Revenues</b>                 | <b>823,482</b>    | <b>472,894</b>      | <b>369,390</b>      | <b>44.9%</b>              | <b>223,465</b>      |
| <b><u>Expenditures</u></b>            |                   |                     |                     |                           |                     |
| Supplies and Services                 | 610,670           | 41,271              | 234,030             | 38.3%                     | 5,495               |
| <b>Total Expenditures</b>             | <b>610,670</b>    | <b>41,271</b>       | <b>234,030</b>      | <b>38.3%</b>              | <b>5,495</b>        |
| <b><u>Transfers To (From)</u></b>     |                   |                     |                     |                           |                     |
| To Capital Fund                       | 212,812           | 212,812             | 212,812             | 100.0%                    | 207,671             |
| <b>Total Transfers</b>                | <b>212,812</b>    | <b>212,812</b>      | <b>212,812</b>      | <b>100.0%</b>             | <b>207,671</b>      |
| <b>Total Expense and Transfers</b>    | <b>823,482</b>    | <b>254,083</b>      | <b>446,842</b>      | <b>54.3%</b>              | <b>213,166</b>      |
| <b>Net Increase / (Decrease)</b>      | <b>\$ -</b>       | <b>\$ 218,811</b>   | <b>(77,452)</b>     |                           | <b>10,299</b>       |
| <b>Net Position as of July 1</b>      |                   |                     | <b>1,913,174</b>    |                           | <b>1,813,024</b>    |
| <b>Net Position as of December 31</b> |                   |                     | <b>\$ 1,835,722</b> |                           | <b>\$ 1,823,323</b> |

**St. Louis Community College  
Budget Status Report - Rental of Facilities  
For the Period July through December,**

|                                       | Fiscal Year 2016      |                        |                          | Fiscal Year 2015          |                          |
|---------------------------------------|-----------------------|------------------------|--------------------------|---------------------------|--------------------------|
|                                       | Amended<br>Budget     | Allocated<br>Budget    | Actual<br>To Date        | % of<br>Amended<br>Budget | Actual<br>To Date        |
| <b><u>Revenues</u></b>                |                       |                        |                          |                           |                          |
| Other Revenue                         | \$ 127,000            | \$ 35,733              | \$ 58,686                | 46.2%                     | \$ 62,501                |
| <b>Total Revenues</b>                 | <b><u>127,000</u></b> | <b><u>35,733</u></b>   | <b><u>58,686</u></b>     | <b>46.2%</b>              | <b><u>62,501</u></b>     |
| <b><u>Expenditures</u></b>            |                       |                        |                          |                           |                          |
| Salaries                              | 48,423                | 16,966                 | 9,786                    | 20.2%                     | 8,350                    |
| Benefits                              | 6,192                 | 1,759                  | 1,041                    | 16.8%                     | 1,079                    |
| Operating                             | 72,385                | 7,257                  | 3,238                    | 4.5%                      | 9,564                    |
| <b>Total Expenditures</b>             | <b><u>127,000</u></b> | <b><u>25,982</u></b>   | <b><u>14,065</u></b>     | <b>11.1%</b>              | <b><u>18,993</u></b>     |
| <b>Net Increase / (Decrease)</b>      | <b><u>\$ -</u></b>    | <b><u>\$ 9,751</u></b> | <b>44,621</b>            |                           | <b>43,508</b>            |
| <b>Net Position as of July 1</b>      |                       |                        | <b><u>368,954</u></b>    |                           | <b><u>224,274</u></b>    |
| <b>Net Position as of December 31</b> |                       |                        | <b><u>\$ 413,575</u></b> |                           | <b><u>\$ 267,782</u></b> |

**St. Louis Community College**  
**Budget Status Report - Student Financial Aid**  
**For the Period July through December,**

|  | Fiscal Year 2016            |                             |                             | Fiscal Year 2015          |                             |
|--|-----------------------------|-----------------------------|-----------------------------|---------------------------|-----------------------------|
|  | Amended<br>Budget           | Allocated<br>Budget         | Actual<br>To Date           | % of<br>Amended<br>Budget | Actual<br>To Date           |
| <b><u>Revenues / Resources</u></b>       |                             |                             |                             |                           |                             |
| Grants and Contracts                     | \$ 35,522,783               | \$ 19,626,449               | \$ 16,126,559               | 45.4%                     | \$ 19,295,599               |
| Other Revenue                            | -                           | -                           | 54,037                      | 0.0%                      | 33,633                      |
| <b>Total Revenues</b>                    | <b><u>35,522,783</u></b>    | <b><u>19,626,449</u></b>    | <b><u>16,180,596</u></b>    | <b>45.5%</b>              | <b><u>19,329,232</u></b>    |
| <b><u>Expenditures</u></b>               |                             |                             |                             |                           |                             |
| Salaries                                 | 856,893                     | 411,417                     | 256,953                     | 30.0%                     | 280,652                     |
| Benefits                                 | 75,800                      | 36,394                      | 20,685                      | 27.3%                     | 22,593                      |
| StudentAid                               | 35,519,095                  | 18,025,491                  | 16,108,146                  | 45.4%                     | 18,284,363                  |
| <b>Total Expenditures</b>                | <b><u>36,451,788</u></b>    | <b><u>18,473,302</u></b>    | <b><u>16,385,784</u></b>    | <b>45.0%</b>              | <b><u>18,587,608</u></b>    |
| <b><u>Transfers To (From)</u></b>        |                             |                             |                             |                           |                             |
| From General Operating                   | (843,005)                   | (820,575)                   | (787,890)                   | 93.5%                     | (792,596)                   |
| From Auxiliary Services                  | (86,000)                    | (86,000)                    | (86,000)                    | 100.0%                    | (86,000)                    |
| <b>Total Transfers</b>                   | <b><u>(929,005)</u></b>     | <b><u>(906,575)</u></b>     | <b><u>(873,890)</u></b>     | <b>94.1%</b>              | <b><u>(878,596)</u></b>     |
| <b>Net Increase / (Decrease)</b>         | <b><u>\$ -</u></b>          | <b><u>\$ 2,059,722</u></b>  | <b><u>668,702</u></b>       |                           | <b><u>1,620,220</u></b>     |
| <b>Net Position as of July 1</b>         |                             |                             | <b><u>1,368,860</u></b>     |                           | <b><u>1,331,484</u></b>     |
| <b>Net Position as of September 30</b>   |                             |                             | <b><u>\$ 2,037,562</u></b>  |                           | <b><u>\$ 2,951,705</u></b>  |
| <b><u>Revenues / Resources</u></b>       |                             |                             |                             |                           |                             |
| Pell Grants                              | \$ 34,020,000               | \$ 14,945,426               | \$ 13,529,950               | 39.8%                     | \$ 17,350,748               |
| Federal Work Study                       | 899,739                     | 856,893                     | 258,558                     | 28.7%                     | 856,893                     |
| Supplemental Education                   |                             |                             |                             |                           |                             |
| Opportunity Grant (SEOG)                 | 603,044                     | 585,228                     | 397,632                     | 65.9%                     | 651,038                     |
| Other                                    | -                           | -                           | 1,997,456                   | 0.0%                      | 470,553                     |
| <b>Total Revenues</b>                    | <b><u>\$ 35,522,783</u></b> | <b><u>\$ 16,387,547</u></b> | <b><u>\$ 16,183,596</u></b> | <b>45.6%</b>              | <b><u>\$ 19,329,232</u></b> |
| <b><u>Transfers</u></b>                  |                             |                             |                             |                           |                             |
| Board of Trustees Scholarships           | \$ (767,205)                | \$ (767,205)                | \$ (767,205)                | 100.0%                    | \$ (767,205)                |
| Auxiliary Service Scholarships           | (86,000)                    | (86,000)                    | (86,000)                    | 100.0%                    | (86,000)                    |
| College Match - FWS Employer Taxes       | (75,800)                    | (36,089)                    | (20,685)                    | 27.3%                     | (25,391)                    |
| <b>Total Transfers and Carry Forward</b> | <b><u>\$ (929,005)</u></b>  | <b><u>\$ (889,294)</u></b>  | <b><u>\$ (873,890)</u></b>  | <b>94.1%</b>              | <b><u>\$ (878,596)</u></b>  |

**St. Louis Community College**  
**Revenues / Expenditures Report**  
**Corporate College - Managed Property Operating Report**  
**For the Period July through December,**

|                                       | <b>Fiscal Year 2016</b> | <b>Fiscal Year 2015</b> |
|---------------------------------------|-------------------------|-------------------------|
| <b><u>Revenues</u></b>                |                         |                         |
| Lease Income                          | \$ 391,633              | \$ 167,352              |
| <b>Total Revenues</b>                 | <b>391,633</b>          | <b>167,352</b>          |
| <b><u>Expenditures</u></b>            |                         |                         |
| Salaries and Wages                    | 24,286                  | -                       |
| Staff Benefits                        | 6,924                   | -                       |
| Operating                             | 430,451                 | 371,121                 |
| <b>Total Expenditures</b>             | <b>461,661</b>          | <b>371,121</b>          |
| <b><u>Transfers To (From)</u></b>     |                         |                         |
| From General Operating                | -                       | -                       |
| <b>Total Transfers</b>                | -                       | -                       |
| <b>Total Expense and Transfers</b>    | <b>461,661</b>          | <b>371,121</b>          |
| <b>Net Increase / (Decrease)</b>      | <b>(70,028)</b>         | <b>(203,769)</b>        |
| <b>Net Position as of July 1</b>      | -                       | -                       |
| <b>Net Position as of December 31</b> | <b>\$ (70,028)</b>      | <b>\$ (203,769)</b>     |

**St. Louis Community College**  
**Budget Status Report - Workforce Solutions Group - Operating**  
**For the Period July through December,**

|   | <b>Fiscal Year 2016</b>   |                              |                            | <b>Fiscal Year 2015</b>    |
|---|---------------------------|------------------------------|----------------------------|----------------------------|
|   | <b>Amended<br/>Budget</b> | <b>Allocated<br/>Budget</b>  | <b>Actual<br/>To Date</b>  | <b>Actual<br/>To Date</b>  |
| <b><u>Revenues / Resources</u></b>        |                           |                              |                            |                            |
| Other Revenue                             | \$ 100,000                | \$ 63,352                    | \$ 12,921                  | \$ 137,688                 |
| <b>Total Revenues</b>                     | <b><u>100,000</u></b>     | <b><u>63,352</u></b>         | <b><u>12,921</u></b>       | <b><u>137,688</u></b>      |
| <b><u>Expenditures</u></b>                |                           |                              |                            |                            |
| Salaries                                  | 1,133,181                 | 615,952                      | 514,982                    | 573,528                    |
| Benefits                                  | 234,388                   | 130,732                      | 106,909                    | 120,042                    |
| Supplies and services                     | 123,348                   | 662,991                      | 115,952                    | 189,839                    |
| Administrative and Indirect Cost Recove   | (955,266)                 | (399,753)                    | (380,068)                  | (379,556)                  |
| Institutional Contributions - Match       | (630,000)                 | -                            | -                          | -                          |
| <b>Total Expenditures</b>                 | <b><u>(94,349)</u></b>    | <b><u>1,009,922</u></b>      | <b><u>357,775</u></b>      | <b><u>503,853</u></b>      |
| <b><u>Transfers To (From)</u></b>         |                           |                              |                            |                            |
| To General Operating                      | 200,000                   | 200,000                      | 200,000                    | 200,000                    |
| <b>Total Expense and Transfers</b>        | <b><u>105,651</u></b>     | <b><u>1,209,922</u></b>      | <b><u>557,775</u></b>      | <b><u>703,853</u></b>      |
| <b>Net Increase / (Decrease)</b>          | <b><u>\$ (5,651)</u></b>  | <b><u>\$ (1,146,570)</u></b> | <b><u>(544,854)</u></b>    | <b><u>(566,165)</u></b>    |
| <b>Net Position as of July 1</b>          |                           |                              | <b><u>2,591,702</u></b>    | <b><u>2,495,886</u></b>    |
| <b>Net Position as of December 31</b>     |                           |                              | <b><u>\$ 2,046,848</u></b> | <b><u>\$ 1,929,721</u></b> |
| <b>Division Allocation - Revenue</b>      |                           |                              | <b>Operating</b>           |                            |
| Community Service                         |                           |                              | \$ (2,584)                 |                            |
| Corporate Services                        |                           |                              | 15,505                     |                            |
| <b>Total Division Allocation</b>          |                           |                              | <b><u>\$ 12,921</u></b>    |                            |
| <b>Division Allocation - Expenditures</b> |                           |                              |                            |                            |
| Community Service                         |                           |                              | \$ 191,030                 |                            |
| Corporate Services                        |                           |                              | 166,745                    |                            |
| <b>Total Division Allocation</b>          |                           |                              | <b><u>\$ 357,775</u></b>   |                            |

**St. Louis Community College**  
**Budget Status Report - Workforce Solutions Group - Restricted**  
**For the Period July through December,**

|   | <b>Fiscal Year 2016</b>   |                             |                           | <b>Fiscal Year 2015</b>            |                           |
|---|---------------------------|-----------------------------|---------------------------|------------------------------------|---------------------------|
|   | <b>Amended<br/>Budget</b> | <b>Allocated<br/>Budget</b> | <b>Actual<br/>To Date</b> | <b>% of<br/>Amended<br/>Budget</b> | <b>Actual<br/>To Date</b> |
| <b><u>Revenues / Resources</u></b>      |                           |                             |                           |                                    |                           |
| Grants and Contracts                    | \$ 8,265,432              | \$ 2,813,600                | \$ 4,934,875              | 59.7%                              | \$ 4,399,295              |
| <b>Total Revenues</b>                   | <b><u>8,265,432</u></b>   | <b><u>2,813,600</u></b>     | <b><u>4,934,875</u></b>   | <b>59.7%</b>                       | <b><u>4,399,295</u></b>   |
| <b><u>Expenditures</u></b>              |                           |                             |                           |                                    |                           |
| Salaries                                | 2,024,966                 | 785,597                     | 2,126,543                 | 105.0%                             | 2,122,024                 |
| Benefits                                | 521,990                   | 195,137                     | 487,200                   | 93.3%                              | 459,886                   |
| Operating                               | 4,763,210                 | 1,410,778                   | 2,284,099                 | 48.0%                              | 1,885,033                 |
| Administrative and Indirect Cost Recove | 955,266                   | -                           | -                         | 0.0%                               | (67,648)                  |
| <b>Total Expenditures</b>               | <b><u>8,265,432</u></b>   | <b><u>2,391,512</u></b>     | <b><u>4,897,842</u></b>   | <b>59.3%</b>                       | <b><u>4,399,295</u></b>   |
| <b>Net Increase / (Decrease)</b>        | <b><u>\$ -</u></b>        | <b><u>\$ 422,088</u></b>    | <b>37,033</b>             |                                    | <b>-</b>                  |
| <b>Net Position as of July 1</b>        |                           |                             | <b>-</b>                  |                                    | <b>-</b>                  |
| <b>Net Position as of December 31</b>   |                           |                             | <b><u>\$ 37,033</u></b>   |                                    | <b><u>\$ -</u></b>        |

**Division Allocation - Revenue**

|                                  |                            |
|----------------------------------|----------------------------|
| Community Service                | \$ 3,493,876               |
| Corporate Services               | 1,440,999                  |
| <b>Total Division Allocation</b> | <b><u>\$ 4,934,875</u></b> |

**Division Allocation - Expenditures**

|                                  |                            |
|----------------------------------|----------------------------|
| Community Service                | \$ 3,497,405               |
| Corporate Services               | 1,400,438                  |
| <b>Total Division Allocation</b> | <b><u>\$ 4,897,843</u></b> |

**St. Louis Community College  
Budget Status Report - Restricted General Fund  
For the Period July through December,**

|                                       | Fiscal Year 2016        |                          |                         | Fiscal Year 2015          |                         |
|---------------------------------------|-------------------------|--------------------------|-------------------------|---------------------------|-------------------------|
|                                       | Amended<br>Budget       | Allocated<br>Budget      | Actual<br>To Date       | % of<br>Amended<br>Budget | Actual<br>To Date       |
| <b><u>Revenues / Resources</u></b>    |                         |                          |                         |                           |                         |
| External Sources                      | \$ 3,202,426            | \$ 1,351,266             | \$ 1,527,734            | 47.7%                     | \$ 1,749,124            |
| <b>Total Revenue / Resources</b>      | <b><u>3,202,426</u></b> | <b><u>1,351,266</u></b>  | <b><u>1,527,734</u></b> | <b>47.7%</b>              | <b><u>1,749,124</u></b> |
| <b><u>Expenditures</u></b>            |                         |                          |                         |                           |                         |
| Salaries                              | 1,175,617               | 581,577                  | 901,354                 | 76.7%                     | 1,041,923               |
| Benefits                              | 250,580                 | 126,863                  | 192,191                 | 76.7%                     | 243,535                 |
| Operating                             | 1,627,541               | 411,959                  | 388,971                 | 23.9%                     | 695,445                 |
| Capital                               | 148,688                 | 103,784                  | 74,372                  | 50.0%                     | 102,268                 |
| Institutional Match                   | -                       | -                        | -                       | 0.0%                      | (335,151)               |
| <b>Total Expenditures</b>             | <b><u>3,202,426</u></b> | <b><u>1,224,183</u></b>  | <b><u>1,556,888</u></b> | <b>48.6%</b>              | <b><u>1,748,020</u></b> |
| <b>Net Increase / (Decrease)</b>      | <b><u>\$ -</u></b>      | <b><u>\$ 127,083</u></b> | <b><u>(29,154)</u></b>  |                           | <b><u>1,104</u></b>     |
| <b>Net Position as of July 1</b>      |                         |                          | <b><u>43,392</u></b>    |                           | <b><u>49,544</u></b>    |
| <b>Net Position as of December 31</b> |                         |                          | <b><u>\$ 14,238</u></b> |                           | <b><u>\$ 50,648</u></b> |

\* Revenues will lag expenditures due to grants being funded on a reimbursement basis.

**St. Louis Community College**  
**Budget Status Report - Auxiliary Enterprise Fund**  
**For the Period July through December,**

|   | <b>Fiscal Year 2016</b>   |                             |                           | <b>Fiscal Year 2015</b>            |                           |
|---|---------------------------|-----------------------------|---------------------------|------------------------------------|---------------------------|
|   | <b>Amended<br/>Budget</b> | <b>Allocated<br/>Budget</b> | <b>Actual<br/>To Date</b> | <b>% of<br/>Amended<br/>Budget</b> | <b>Actual<br/>To Date</b> |
| <b><u>Revenues</u></b>                    |                           |                             |                           |                                    |                           |
| College Activity Fees                     | \$ 425,624                | \$ 247,472                  | \$ 203,985                | 47.9%                              | \$ 271,271                |
| Auxiliary Services Revenues               | 10,005,087                | 5,023,391                   | 4,257,689                 | 42.6%                              | 4,887,184                 |
| <b>Total Revenues</b>                     | <b>10,430,711</b>         | <b>5,270,863</b>            | <b>4,461,674</b>          | <b>42.8%</b>                       | <b>5,158,455</b>          |
| <b><u>Expenditures</u></b>                |                           |                             |                           |                                    |                           |
| Salaries and Wages                        | 1,631,907                 | 782,199                     | 779,317                   | 47.8%                              | 768,413                   |
| Staff Benefits                            | 403,085                   | 188,670                     | 180,207                   | 44.7%                              | 183,743                   |
| Operating                                 | 8,082,533                 | 3,789,468                   | 4,875,914                 | 60.3%                              | 5,283,992                 |
| <b>Total Expenditures</b>                 | <b>10,117,525</b>         | <b>4,760,337</b>            | <b>5,835,438</b>          | <b>57.7%</b>                       | <b>6,236,148</b>          |
| <b><u>Transfers</u></b>                   |                           |                             |                           |                                    |                           |
| To General Operating                      | 125,000                   | 125,000                     | 125,000                   | 100.0%                             | 125,000                   |
| To Maintenance Repair and Capital         | 95,000                    | 95,000                      | 95,000                    | 100.0%                             | 95,000                    |
| To Student Aid                            | 86,000                    | 86,000                      | 86,000                    | 100.0%                             | 86,000                    |
| <b>Total Transfers</b>                    | <b>306,000</b>            | <b>306,000</b>              | <b>306,000</b>            | <b>100.0%</b>                      | <b>306,000</b>            |
| <b>Total Expenditures &amp; Transfers</b> | <b>10,423,525</b>         | <b>5,066,337</b>            | <b>6,141,438</b>          | <b>58.9%</b>                       | <b>6,542,148</b>          |
| <b>Net Increase / (Decrease)</b>          | <b>\$ 7,186</b>           | <b>\$ 204,526</b>           | <b>(1,679,764)</b>        |                                    | <b>(1,383,693)</b>        |
| <b>Net Position as of July 1</b>          |                           |                             | <b>4,866,554</b>          |                                    | <b>4,618,042</b>          |
| <b>Net Position as of December 31</b>     |                           |                             | <b>\$ 3,186,790</b>       |                                    | <b>\$ 3,234,348</b>       |

**St. Louis Community College  
Budget Status Report - Capital Fund  
For the Period July through December,**

|   | Fiscal Year 2016              |                              |                              | Fiscal Year 2015          |                              |
|---|-------------------------------|------------------------------|------------------------------|---------------------------|------------------------------|
|   | Amended<br>Budget             | Allocated<br>Budget          | Actual<br>To Date            | % of<br>Budget<br>To Date | Actual<br>To Date            |
| <b><u>Expenditures</u></b>                |                               |                              |                              |                           |                              |
| Operating                                 | \$ 9,203,494                  | \$ 3,835,203                 | \$ 2,218,291                 | 24.1%                     | \$ 2,098,674                 |
| Leasehold Bonds                           | 3,249,664                     | 619,555                      | 388,491                      | 12.0%                     | 621,772                      |
| <b>Total Expenditures</b>                 | <b><u>12,453,158</u></b>      | <b><u>4,454,758</u></b>      | <b><u>2,606,782</u></b>      | <b>20.9%</b>              | <b><u>2,720,446</u></b>      |
| <b><u>Transfers and Carry Forward</u></b> |                               |                              |                              |                           |                              |
| Carry forward                             | (18,205,463)                  | -                            | -                            |                           |                              |
| Transfer from Current Operating           | (8,360,272)                   | (8,360,272)                  | (8,360,272)                  | 100.0%                    | (4,081,022)                  |
| Transfer from Current Operating           | (3,249,664)                   | (3,249,664)                  | (3,249,664)                  | 100.0%                    | (3,261,291)                  |
| Transfer from Pedestrian & Traffic        | (212,812)                     | (212,812)                    | (212,812)                    | 100.0%                    | (207,671)                    |
| Transfer from Auxiliary Services          | (95,000)                      | (95,000)                     | (95,000)                     | 100.0%                    | (95,000)                     |
| Transfer from Technology                  | (535,410)                     | (535,410)                    | (535,410)                    | 100.0%                    | (591,632)                    |
| <b>Total Transfers and Carry Forward</b>  | <b><u>(30,658,621)</u></b>    | <b><u>(12,453,158)</u></b>   | <b><u>(12,453,158)</u></b>   | <b>40.6%</b>              | <b><u>(8,236,616)</u></b>    |
| <b>Net Increase / (Decrease)</b>          | <b><u>\$ (18,205,463)</u></b> | <b><u>\$ (7,998,400)</u></b> | <b><u>\$ (9,846,376)</u></b> |                           | <b><u>\$ (5,516,170)</u></b> |

**St. Louis Community College  
Budget Status Report - Agency Fund  
For the Period July through December,**

|                                       | Fiscal Year 2016  |                     |                   |                           | Fiscal Year 2015  |
|---------------------------------------|-------------------|---------------------|-------------------|---------------------------|-------------------|
|                                       | Amended<br>Budget | Allocated<br>Budget | Actual<br>To Date | % of<br>Amended<br>Budget | Actual<br>To Date |
| <b><u>Funds available</u></b>         |                   |                     |                   |                           |                   |
| Other Income                          | \$ -              | \$ -                | \$ 22,004         |                           | \$ 33,382         |
| <b>Total funds available</b>          | <u>-</u>          | <u>-</u>            | <u>22,004</u>     |                           | <u>33,382</u>     |
| <b><u>Expenditures</u></b>            |                   |                     |                   |                           |                   |
| Expenditures                          | 538,436           | 146,074             | 153,045           | 28.4%                     | 148,365           |
| <b>Total Expenditures</b>             | <u>538,436</u>    | <u>146,074</u>      | <u>153,045</u>    | <b>28.4%</b>              | <u>148,365</u>    |
| <b><u>Transfers</u></b>               |                   |                     |                   |                           |                   |
| From Current Operating                | 538,436           | 243,668             | -                 | 0.0%                      | 262,196           |
| <b>Total Transfers</b>                | <u>538,436</u>    | <u>243,668</u>      | <u>-</u>          | <b>0.0%</b>               | <u>262,196</u>    |
| <b>Net Increase / (Decrease)</b>      | <u>\$ -</u>       | <u>\$ 97,594</u>    | <u>(131,041)</u>  |                           | <u>147,213</u>    |
| <b>Net Position as of July 1</b>      |                   |                     | <u>426,717</u>    |                           | <u>292,962</u>    |
| <b>Net Position as of December 31</b> |                   |                     | <u>\$ 295,676</u> |                           | <u>\$ 440,175</u> |

**St. Louis Community College  
Revenues / Expenditures Report  
Self-Funded Insurance  
For the Period July through December,**

|                                       | <b>Fiscal Year 2016</b> | <b>Fiscal Year 2015</b> |
|---------------------------------------|-------------------------|-------------------------|
| <b>Revenue</b>                        |                         |                         |
| Contributions Employee                | \$ 2,379,631            | \$ 2,426,105            |
| Contributions Employer                | 5,476,296               | 5,370,475               |
| <b>Total Revenue</b>                  | <b>7,855,927</b>        | <b>7,796,580</b>        |
| <b>Expenditures</b>                   |                         |                         |
| Medical                               | 5,212,741               | 5,047,294               |
| Pharmacy                              | 2,195,855               | 2,231,845               |
| TP Administration                     | 506,961                 | 517,441                 |
| Reform Expense                        | 81,911                  |                         |
| <b>Total Expenditures</b>             | <b>7,997,468</b>        | <b>7,796,580</b>        |
| <b>Net Increase / (Decrease)</b>      | <b>(141,541)</b>        | <b>-</b>                |
| <b>Net Position as of July 1</b>      | <b>775,801</b>          | <b>-</b>                |
| <b>Net Position as of December 31</b> | <b>\$ 634,260</b>       | <b>\$ -</b>             |

**St. Louis Community College  
Investment Report  
as of December 31, 2015**

| Investment Type<br>Investment Description  | Purchase Date | Maturity Date | Par Value | Principal Cost | Book Value | Market Value | Market Gain/(Loss) | Yield to Maturity | % of Portfolio |
|--|---------------|---------------|-----------|----------------|------------|--------------|--------------------|-------------------|----------------|
| <b>Certificates of Deposit</b>             |               |               |           |                |            |              |                    |                   |                |
| Oriental Bank & Trust - San Juan, PR       | 2/6/2013      | 2/8/2016      | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.900%            | 0.344%         |
| Pyramax Bank - Greenfield, WI              | 3/28/2013     | 3/28/2017     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.750%            | 0.344%         |
| CIT Bank - Salt Lake City, UT              | 12/4/2013     | 12/4/2017     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 1.450%            | 0.344%         |
| Medallion Bank - Salt Lake City, UT        | 12/3/2013     | 12/5/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 1.000%            | 0.344%         |
| Sandhills Bank - Bethune, SC               | 2/26/2014     | 8/26/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.500%            | 0.344%         |
| Barclay's Bank/Delaware - Wilmington, DE   | 4/15/2014     | 4/15/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.550%            | 0.344%         |
| Goldman Sachs Bank - New York, NY          | 4/23/2014     | 4/24/2017     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 1.050%            | 0.344%         |
| LCA Bank Corporation - Troy, MI            | 4/25/2014     | 10/25/2016    | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.700%            | 0.344%         |
| Synovus Bank GA - Columbus, GA             | 6/25/2014     | 12/27/2016    | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.800%            | 0.344%         |
| Citizens State Bank - Okemah, OK           | 7/21/2014     | 7/21/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.650%            | 0.344%         |
| Privatebank & Trust Co. - Chicago, IL      | 7/21/2014     | 7/21/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.750%            | 0.344%         |
| GE Capital Bank - Salt Lake City, UT       | 8/22/2014     | 8/22/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.850%            | 0.344%         |
| Peoples United Bank - Bridgeport, CT       | 10/29/2014    | 10/31/2016    | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.850%            | 0.344%         |
| First Bank of Highland - Highland Park, IL | 10/29/2014    | 4/29/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.500%            | 0.344%         |
| American Express Bank - Salt Lake City, UT | 11/6/2014     | 11/6/2017     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 1.450%            | 0.344%         |
| Cardinal Bank - McLean, VA                 | 11/12/2014    | 11/14/2016    | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.800%            | 0.344%         |
| Northpointe Bank - Grand Rapids, MI        | 11/14/2014    | 1/14/2016     | 249,000   | 249,000        | 249,000    | 249,000      | 0                  | 0.400%            | 0.349%         |
| Ridgestone Bank - Brookfield, WI           | 11/24/2014    | 4/25/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.550%            | 0.344%         |
| Currie State Bank - Currie, MN             | 11/26/2014    | 2/26/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.400%            | 0.344%         |
| Safra National Bank - New York, NY         | 11/17/2014    | 2/17/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.550%            | 0.344%         |
| Williamette Valley - Salem, OR             | 12/16/2014    | 3/16/2016     | 100,000   | 100,000        | 100,000    | 100,000      | 0                  | 0.500%            | 0.140%         |
| Merrick Bank - South Jordan, UT            | 1/30/2015     | 1/30/2017     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.750%            | 0.344%         |
| Brookline Bank - Brookline, MA             | 1/23/2015     | 7/22/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.550%            | 0.344%         |
| Bank Rhode Island - Providence, RI         | 1/6/2015      | 7/6/2016      | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.650%            | 0.344%         |
| Customers Bank - Phoenixville, PA          | 1/21/2015     | 1/21/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.400%            | 0.344%         |
| Isabella Bank - Mount Pleasant, MI         | 2/13/2015     | 3/14/2016     | 245,000   | 245,003        | 245,000    | 245,000      | 0                  | 0.400%            | 0.344%         |
| Apple Bank for Savings - New York, NY      | 2/4/2015      | 8/4/2016      | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.400%            | 0.344%         |
| Southern First Bank - Greenville, SC       | 2/6/2015      | 8/8/2016      | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.600%            | 0.344%         |
| Banco Poplar North American - New York, NY | 2/18/2015     | 8/18/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.550%            | 0.344%         |
| Everbank - Jacksonville, FL                | 2/27/2015     | 2/27/2017     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.800%            | 0.344%         |
| Morton Community Bank - Morton, IL         | 2/18/2015     | 8/18/2017     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.900%            | 0.344%         |
| Eaglebank - Bethesda, MD                   | 2/20/2015     | 8/21/2017     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 1.050%            | 0.344%         |
| Ally Bank - Midvale, UT                    | 2/26/2015     | 8/28/2017     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 1.050%            | 0.344%         |
| First Kentucky Bank - Mayfield, KY         | 2/6/2015      | 2/6/2018      | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 1.000%            | 0.344%         |
| Bank United - Miami Lakes, FL              | 3/20/2015     | 9/20/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.600%            | 0.344%         |
| Amboy Bank - Old Bridge, NJ                | 3/27/2015     | 3/24/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.500%            | 0.344%         |
| BMW Bank North Amer - Salt Lake City, UT   | 3/11/2015     | 3/13/2017     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.900%            | 0.344%         |
| Community & Southern Bank - Atlanta, GA    | 4/15/2015     | 10/14/2016    | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.600%            | 0.344%         |
| Clayton Bank & Trust - Knoxville, TN       | 4/22/2015     | 10/24/2016    | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.500%            | 0.344%         |
| Cortland Svgs & Banking - Cortland, OH     | 4/23/2015     | 10/24/2016    | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.500%            | 0.344%         |
| Bank of India - New York, NY               | 5/21/2015     | 5/18/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.500%            | 0.344%         |
| Fidelity Bank - Atlanta, GA                | 5/21/2015     | 11/21/2016    | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.550%            | 0.344%         |
| Bank of Baroda - New York, NY              | 5/29/2015     | 5/27/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.500%            | 0.344%         |
| Bank of North Carolina - High Point, NC    | 6/19/2015     | 9/19/2016     | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.500%            | 0.344%         |
| GNB Bank - Grundy Center, IA               | 6/29/2015     | 10/31/2016    | 245,000   | 245,000        | 245,000    | 245,000      | 0                  | 0.700%            | 0.344%         |

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| Investment Type                 | Investment Description                       | Purchase Date | Maturity Date | Par Value         | Principal Cost    | Book Value        | Market Value      | Market Gain/(Loss) | Yield to Maturity | % of Portfolio |        |
|---------------------------------|--|---------------|---------------|-------------------|-------------------|-------------------|-------------------|--------------------|-------------------|----------------|--------|
|                                 | Farmers Trust & Savings - Spencer, IA        | 6/5/2015      | 12/5/2016     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.550%            | 0.344%         |        |
|                                 | Compass Bank - Birmingham, AL                | 6/5/2015      | 6/5/2017      | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.950%            | 0.344%         |        |
|                                 | Discover Bank - Greenwood, DE                | 6/17/2015     | 6/19/2017     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.050%            | 0.344%         |        |
|                                 | Farmers & Merch Bank - Upperco, MD           | 6/29/2015     | 6/29/2017     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.950%            | 0.344%         |        |
|                                 | Franklin Synergy Bank - Franklin, TN         | 7/22/2015     | 10/23/2017    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.200%            | 0.344%         |        |
|                                 | Bank of China/New York                       | 7/22/2015     | 7/22/2016     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.550%            | 0.344%         |        |
|                                 | Capital One - McLean, VA                     | 7/22/2015     | 7/24/2017     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.150%            | 0.344%         |        |
|                                 | Bank Hapoalim - New York, NY                 | 7/29/2015     | 7/29/2016     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.550%            | 0.344%         |        |
|                                 | Israel Discount Bank of NY- New York, NY     | 8/19/2015     | 2/21/2017     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.900%            | 0.344%         |        |
|                                 | Sterling Bank - Poplar Bluff, MO             | 8/19/2015     | 8/19/2016     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.700%            | 0.344%         |        |
|                                 | United Bankers Bank - Bloomington, MN        | 9/30/2015     | 9/29/2017     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.050%            | 0.344%         |        |
|                                 | Beal Bank - Plano, TX                        | 9/30/2015     | 9/28/2016     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.550%            | 0.344%         |        |
|                                 | American Expr Centurion - Salt Lake City, UT | 9/16/2015     | 9/17/2018     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.600%            | 0.344%         |        |
|                                 | TCF National Bank - Sioux Falls, SD          | 9/23/2015     | 9/25/2017     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.000%            | 0.344%         |        |
|                                 | Comenity Capital Bank - Salt Lake City, UT   | 10/13/2015    | 10/13/2017    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.100%            | 0.344%         |        |
|                                 | BMO Harris Bank - Chicago, IL                | 10/7/2015     | 4/7/2017      | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.900%            | 0.344%         |        |
|                                 | Aimbank - Littlefield, TX                    | 10/28/2015    | 4/28/2017     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.700%            | 0.344%         |        |
|                                 | First Nat'l Bank - Paragould, AR             | 10/28/2015    | 4/28/2017     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.750%            | 0.344%         |        |
|                                 | Capital One - Glen Allen, VA                 | 10/30/2015    | 10/22/2018    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.600%            | 0.344%         |        |
|                                 | Beal Bank USA - Las Vegas, NV                | 11/4/2015     | 8/3/2016      | 248,000           | 248,000           | 248,000           | 248,000           | 0                  | 0.500%            | 0.348%         |        |
|                                 | USAmeribank - Largo, FL                      | 11/20/2015    | 12/20/2016    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.650%            | 0.344%         |        |
|                                 | Peoples Bk N Alabama - Cullman, AL           | 11/9/2015     | 5/9/2017      | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.700%            | 0.344%         |        |
|                                 | First Source Bank - South Bend, IN           | 11/18/2015    | 5/18/2017     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.750%            | 0.344%         |        |
|                                 | Wex Bank - Midvale, UT                       | 11/20/2015    | 11/20/2017    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.050%            | 0.344%         |        |
|                                 | Wells Fargo Bank - Sioux Falls, SD           | 11/18/2015    | 11/20/2017    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.250%            | 0.344%         |        |
|                                 | Sallie Mae Bank - Salt Lake City, UT         | 11/4/2015     | 11/5/2018     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.600%            | 0.344%         |        |
|                                 | Bank of Buffalo - Buffalo, KY                | 11/23/2015    | 11/24/2017    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.050%            | 0.344%         |        |
|                                 | Key Bank - Cleveland, OH                     | 11/25/2015    | 11/27/2017    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.200%            | 0.344%         |        |
|                                 | Firstbank Puerto Rico - Santurce, PR         | 11/18/2015    | 11/19/2018    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.500%            | 0.344%         |        |
|                                 | MB Financial Bank - Chicago, IL              | 11/20/2015    | 11/20/2018    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.300%            | 0.344%         |        |
|                                 | Illinois National Bank - Springfield, IL     | 11/27/2015    | 11/27/2018    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 1.500%            | 0.344%         |        |
|                                 | Synchrony Bank - Draper, UT                  | 11/20/2015    | 11/20/2020    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 2.200%            | 0.344%         |        |
|                                 | Berkshire Bk - Pittsfield, MA                | 12/11/2015    | 9/9/2016      | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.600%            | 0.344%         |        |
|                                 | Pulaski Bank - St. Louis, MO                 | 12/23/2015    | 9/23/2016     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.700%            | 0.344%         |        |
|                                 | Green Bank - Houston, TX                     | 12/30/2015    | 9/30/2016     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.800%            | 0.344%         |        |
|                                 | Bank of America - Charlotte, NC              | 12/9/2015     | 12/9/2016     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.700%            | 0.344%         |        |
|                                 | Mercantile Commercebank - Coral Gables, FL   | 12/23/2015    | 3/23/2017     | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 0.850%            | 0.344%         |        |
|                                 | Platinum Bank - Brandon, FL                  | 12/14/2015    | 5/16/2017     | 245,000           | 244,660           | 244,527           | 245,000           | 473                | 0.800%            | 0.344%         |        |
|                                 | Mountain Commerce Bank - Erwin, TN           | 12/14/2015    | 5/22/2017     | 245,000           | 244,634           | 244,527           | 245,000           | 473                | 0.800%            | 0.344%         |        |
|                                 | First Business Bank - Madison, WI            | 12/14/2015    | 6/19/2017     | 245,000           | 246,202           | 245,000           | 245,000           | 0                  | 1.000%            | 0.344%         |        |
|                                 | State Bank India - Chicago, IL               | 12/15/2015    | 12/16/2019    | 245,000           | 245,000           | 245,000           | 245,000           | 0                  | 2.100%            | 0.344%         |        |
|                                 | <b>Total Certificates of Deposit</b>         |               |               | <b>20,932,000</b> | <b>20,932,498</b> | <b>20,931,054</b> | <b>20,932,000</b> | <b>946</b>         | <b>0.849%</b>     | <b>29.375%</b> |        |
| <b>U.S. Treasury Securities</b> |  |               |               |                   |                   |                   |                   |                    |                   |                |        |
|                                 | U.S Treasury Notes                           | 07/31/15      | 07/31/16      | 800,000           | 809,156           | 805,314           | 804,000           | (1,314)            | 1.500%            | 1.128%         |        |
|                                 | <b>Total U.S. Treasury Securities</b>        |               |               | <b>800,000</b>    | <b>809,156</b>    | <b>805,314</b>    | <b>804,000</b>    | <b>(1,314)</b>     | <b>0.058%</b>     | <b>1.128%</b>  |        |
| <b>U.S Agency Securities</b>    |  |               |               |                   |                   |                   |                   |                    |                   |                |        |
|                                 | Federal Home Loan Bank                       | FHLB          | 02/25/13      | 08/25/16          | 2,000,000         | 2,000,000         | 2,000,000         | 1,995,940          | (4,060)           | 0.540%         | 2.801% |
|                                 | Federal Home Loan Bank                       | FHLB          | 02/27/13      | 02/27/18          | 1,000,000         | 1,000,000         | 1,000,000         | 993,780            | (6,220)           | 1.000%         | 1.395% |

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| Investment Type<br>Investment Description             |       | Purchase<br>Date | Maturity<br>Date | Par<br>Value      | Principal<br>Cost | Book<br>Value     | Market<br>Value   | Market<br>Gain/(Loss) | Yield<br>to Maturity | % of<br>Portfolio |
|---|-------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|----------------------|-------------------|
| Federal Farm Credit Bank                              | FFCB  | 01/28/15         | 11/07/16         | 1,000,000         | 999,875           | 999,356           | 996,950           | (2,406)               | 0.540%               | 1.399%            |
| Federal Farm Credit Bank                              | FFCB  | 02/06/15         | 09/06/16         | 1,000,000         | 1,000,000         | 1,000,000         | 995,840           | (4,160)               | 0.420%               | 1.398%            |
| Federal Home Loan Bank                                | FHLB  | 02/09/15         | 08/09/16         | 1,000,000         | 1,000,000         | 1,000,000         | 997,870           | (2,130)               | 0.450%               | 1.400%            |
| Federal Farm Credit Bank                              | FFCB  | 06/25/15         | 05/09/16         | 500,000           | 501,087           | 500,444           | 499,400           | (1,044)               | 0.650%               | 0.701%            |
| Federal Home Loan Bank                                | FHLB  | 06/25/15         | 06/24/16         | 500,000           | 499,750           | 499,879           | 499,485           | (394)                 | 0.375%               | 0.701%            |
| Federal Home Loan Bank                                | FHLB  | 06/29/15         | 12/29/17         | 2,000,000         | 2,000,000         | 2,000,000         | 1,991,520         | (8,480)               | 1.000%               | 2.795%            |
| Federal Home Loan Bank                                | FHLB  | 08/19/15         | 06/16/17         | 500,000           | 501,661           | 499,884           | 498,540           | (1,344)               | 0.850%               | 0.700%            |
| Fed Nat'l Mtg Assn Step Up                            | FNMA  | 09/30/15         | 09/28/18         | 2,000,000         | 2,000,000         | 2,000,000         | 1,986,640         | (13,360)              | 0.500%               | 2.788%            |
| Fed Nat'l Mtg Assn Step Up                            | FNMA  | 10/28/15         | 10/28/20         | 1,000,000         | 1,000,000         | 1,000,000         | 987,120           | (12,880)              | 1.125%               | 1.385%            |
| Federal Farm Credit Bank                              | FFCB  | 11/25/15         | 04/25/17         | 2,000,000         | 2,000,000         | 2,000,000         | 1,994,300         | (5,700)               | 0.750%               | 2.799%            |
| Federal Farm Credit Bank                              | FFCB  | 11/16/15         | 09/11/17         | 1,000,000         | 1,001,688         | 999,907           | 996,660           | (3,247)               | 0.990%               | 1.399%            |
| Federal National Mortgage Corp                        | FNMC  | 11/19/15         | 09/28/17         | 850,000           | 850,992           | 849,801           | 849,108           | (693)                 | 1.000%               | 1.192%            |
| Federal Home Loan Mgmt Corp                           | FHLM  | 11/19/15         | 04/30/18         | 250,000           | 249,385           | 249,285           | 248,103           | (1,183)               | 1.020%               | 0.348%            |
| Federal Nat'l Mortgage Step UP                        | FNML  | 11/23/15         | 11/23/18         | 1,000,000         | 1,000,000         | 1,000,000         | 995,490           | (4,510)               | 0.750%               | 1.397%            |
| Federal Home Loan Mtg Corp                            | FHLM  | 11/30/15         | 11/26/18         | 1,000,000         | 1,000,000         | 1,000,000         | 995,870           | (4,130)               | 0.625%               | 1.398%            |
| Federal Home Mortgage Corp                            | FHMC  | 11/30/15         | 11/27/18         | 1,000,000         | 1,000,000         | 1,000,000         | 990,690           | (9,310)               | 1.350%               | 1.390%            |
| Federal Home Loan Bank                                | FHLB  | 12/15/15         | 12/15/16         | 1,000,000         | 1,000,000         | 1,000,000         | 998,190           | (1,810)               | 0.750%               | 1.401%            |
| Federal Farm Credit Bank                              | FFCB  | 12/16/15         | 05/30/17         | 340,000           | 339,178           | 339,092           | 338,294           | (798)                 | 0.750%               | 0.475%            |
| Federal Farm Credit Bank                              | FFCB  | 12/01/15         | 06/01/17         | 1,000,000         | 1,000,000         | 1,000,000         | 996,760           | (3,240)               | 0.840%               | 1.399%            |
| Federal Farm Credit Bank                              | FFCB  | 12/01/15         | 06/01/18         | 1,000,000         | 1,000,000         | 1,000,000         | 994,540           | (5,460)               | 1.180%               | 1.396%            |
| Fed Home Loan Mtg Corp                                | FHLMC | 12/24/15         | 12/24/18         | 1,000,000         | 1,000,000         | 1,000,000         | 998,100           | (1,900)               | 0.850%               | 1.401%            |
| Fed Home Loan Mtg Corp                                | FHLMC | 12/30/15         | 12/30/20         | 1,000,000         | 1,000,000         | 1,000,000         | 999,030           | (970)                 | 1.000%               | 1.402%            |
| <b>Total U.S. Agencies</b>                            |       |                  |                  | <b>24,940,000</b> | <b>24,943,615</b> | <b>24,937,648</b> | <b>24,838,219</b> | <b>(99,429)</b>       | <b>0.792%</b>        | <b>34.857%</b>    |
| <b>Total Investments before Repurchase Agreements</b> |       |                  |                  | <b>46,672,000</b> | <b>46,685,270</b> | <b>46,674,015</b> | <b>46,574,219</b> | <b>(99,797)</b>       | <b>0.830%</b>        | <b>65.361%</b>    |
| <b>Repurchase Agreements</b>                          |       | 12/31/15         | 01/01/16         | 24,683,000        | 24,683,000        | 24,683,000        | 24,683,000        |                       | 0.450%               | 34.639%           |
| <b>Total Investments</b>                              |       |                  |                  | <b>71,355,000</b> | <b>71,368,270</b> | <b>71,357,015</b> | <b>71,257,219</b> | <b>(99,797)</b>       | <b>1.72%</b>         | <b>100.000%</b>   |

## Ratification of Investments

Executed During the Month of October - December 2015

### Daily Repurchase Agreements \*

|                          |                        |
|--------------------------|------------------------|
| Purchased Through:       | UMB Bank               |
| Purchase Date:           | Daily throughout month |
| Maturity Date:           | Overnight              |
| Average Amount Invested: | \$21,535,338.71        |
| Interest Earned:         | \$13,046.48            |
| Average Rate Earned:     | 0.24%                  |
| Range of Rates Earned:   | 0.2% - .45%            |

### Other Investments

| Fund                               | Purchase Date | Type of Investment | Par Value    | Cost of Investment | Maturity Date | Investment Yield |
|------------------------------------|---------------|--------------------|--------------|--------------------|---------------|------------------|
| Capital One Bank USA               | 10/30/2015    | CD                 | 245,000.00   | 245,096.66         | 10/22/2018    | 1.600%           |
| First Nat'l Bank Paragould         | 10/28/2015    | CD                 | 245,000.00   | 245,000.00         | 4/28/2017     | 0.750%           |
| Aimbank                            | 10/28/2015    | CD                 | 245,000.00   | 245,000.00         | 4/28/2017     | 0.700%           |
| BMO Harris Bank                    | 10/7/2015     | CD                 | 245,000.00   | 245,000.00         | 4/7/2017      | 0.900%           |
| Comenity Capital Bank              | 10/13/2015    | CD                 | 245,000.00   | 245,000.00         | 10/13/2017    | 1.100%           |
| Fed Nat'l Mtg Assn Step Up         | 10/28/2015    | Agency             | 1,000,000.00 | 1,000,000.00       | 10/28/2016    | 1.125%           |
| Beal Bank                          | 11/4/2015     | CD                 | 248,000.00   | 248,000.00         | 8/3/2016      | 0.500%           |
| USAmeribank                        | 11/20/2015    | CD                 | 245,000.00   | 245,000.00         | 12/20/2016    | 0.650%           |
| Peoples Bank                       | 11/9/2015     | CD                 | 245,000.00   | 245,000.00         | 5/9/2017      | 0.700%           |
| First Source Bank                  | 11/18/2015    | CD                 | 245,000.00   | 245,000.00         | 5/18/2017     | 0.750%           |
| Wex Bank                           | 11/20/2015    | CD                 | 245,000.00   | 245,000.00         | 11/20/2017    | 1.050%           |
| Wells Fargo Bank                   | 11/18/2015    | CD                 | 245,000.00   | 245,000.00         | 11/20/2017    | 1.250%           |
| Bank of Buffalo                    | 11/23/2015    | CD                 | 245,000.00   | 245,000.00         | 11/24/2017    | 1.050%           |
| Key Bank                           | 11/25/2015    | CD                 | 245,000.00   | 245,000.00         | 11/27/2017    | 1.200%           |
| Sallie Mae Bank                    | 11/4/2015     | CD                 | 245,000.00   | 245,000.00         | 11/5/2018     | 1.600%           |
| Firstbank Puerto Rico              | 11/18/2015    | CD                 | 245,000.00   | 245,000.00         | 11/19/2018    | 1.500%           |
| MB Financial Bank                  | 11/20/2015    | CD                 | 245,000.00   | 245,000.00         | 11/20/2018    | 1.300%           |
| Illinois National Bank             | 11/27/2015    | CD                 | 245,000.00   | 245,000.00         | 11/27/2018    | 1.500%           |
| Synchrony Bank                     | 11/20/2015    | CD                 | 245,000.00   | 245,000.00         | 11/20/2020    | 2.200%           |
| Federal Farm Credit Bank           | 11/25/2015    | Agency             | 2,000,000.00 | 2,000,000.00       | 4/25/2017     | 0.750%           |
| Federal Farm Credit Bank           | 11/16/2015    | Agency             | 1,000,000.00 | 1,001,687.50       | 9/11/2017     | 0.990%           |
| Federal Nat'l Mortg Corp           | 11/19/2015    | Agency             | 850,000.00   | 850,991.67         | 9/28/2017     | 1.000%           |
| Federal Hom Loan Mgt Corp          | 11/19/2015    | Agency             | 250,000.00   | 249,384.58         | 4/30/2018     | 1.020%           |
| Federal Nat'l Mortg Corp (Step Up) | 11/23/2015    | Agency             | 1,000,000.00 | 1,000,000.00       | 11/23/2018    | 0.750%           |
| Federal Hom Loan Mgt (Step Up)     | 11/30/2015    | Agency             | 1,000,000.00 | 1,000,000.00       | 11/26/2018    | 0.625%           |
| Federal Home Mortg Corp            | 11/30/2015    | Agency             | 1,000,000.00 | 1,000,000.00       | 11/27/2018    | 1.350%           |
| Berkshire Bk                       | 12/11/2015    | CD                 | 245,000.00   | 245,000.00         | 9/9/2016      | 0.600%           |
| Pulaski Bank                       | 12/23/2015    | CD                 | 245,000.00   | 245,000.00         | 9/23/2016     | 0.700%           |
| Green Bank                         | 12/30/2015    | CD                 | 245,000.00   | 245,000.00         | 9/30/2016     | 0.800%           |
| Bank of America                    | 12/9/2015     | CD                 | 245,000.00   | 245,000.00         | 12/9/2016     | 0.700%           |
| Mercantile Commercebank            | 12/23/2015    | CD                 | 245,000.00   | 245,000.00         | 3/23/2017     | 0.850%           |
| Platinum Bank                      | 12/14/2015    | CD                 | 245,000.00   | 244,660.36         | 5/16/2017     | 0.800%           |
| Mountain Commerce Bank             | 12/14/2015    | CD                 | 245,000.00   | 244,633.51         | 5/22/2017     | 0.800%           |
| First Business Bank                | 12/14/2015    | CD                 | 245,000.00   | 246,201.51         | 6/19/2017     | 1.000%           |
| State Bank India                   | 12/15/2015    | CD                 | 245,000.00   | 245,000.00         | 12/16/2019    | 2.100%           |
| Federal Home Loan Bank             | 12/15/2015    | Agency             | 1,000,000.00 | 1,000,000.00       | 12/15/2016    | 0.750%           |
| Federal Farm Credit Bank           | 12/16/2015    | Agency             | 340,000.00   | 339,178.33         | 5/30/2017     | 0.750%           |
| Federal Farm Credit Bank           | 12/1/2015     | Agency             | 1,000,000.00 | 1,000,000.00       | 6/1/2017      | 0.840%           |
| Federal Farm Credit Bank           | 12/1/2015     | Agency             | 1,000,000.00 | 1,000,000.00       | 6/1/2018      | 1.180%           |
| Fed Home Loan Mgt Corp (step-up)   | 12/24/2015    | Agency             | 1,000,000.00 | 1,000,000.00       | 12/24/2018    | 0.850%           |
| Fed Home Loan Mgt Corp (step-up)   | 12/30/2015    | Agency             | 1,000,000.00 | 1,000,000.00       | 12/30/2020    | 1.000%           |

\* A repurchase agreement is the sale of a security (such as a Treasury bill or Treasury bond) to the college by the college's bank, UMB, with an agreement to buy it back at a later date at a price greater than the original sale price. The difference in the purchase and sale price represents our income on the investment. For example, at the end of each day, the balance of funds in our bank account is used to purchase U.S. Securities from UMB with an agreement that the bank will buy them back the following morning for the amount paid plus interest. Our interest for July was approximately .20% per annum.

**Ratification of Payments for Services Rendered for July1, 2015 - December 31, 2015.**

This list includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters.

| <b>Name of Person/Organization</b>        | <b>Amount</b> |
|---|---------------|
| A Imming Enterprises LLC                  | 140.00        |
| Aboussie-Ashley, Eleanor M                | 120.00        |
| Adams, Craig                              | 285.00        |
| Akin, William Mark                        | 150.00        |
| Albert, John D                            | 140.00        |
| Alexander, Bob                            | 60.00         |
| Alexander, Cleo                           | 60.00         |
| Animal Protective Association of Missouri | 150.00        |
| Arms, Jared Anthony                       | 500.00        |
| Arnason, Johann                           | 270.00        |
| Azmeh, Kinan                              | 500.00        |
| Beck, Clayton J                           | 300.00        |
| Beerhorst, Richard                        | 400.00        |
| Bitzer, Joe                               | 75.00         |
| Booker, Kevin                             | 250.00        |
| Borgmeyer, David M                        | 150.00        |
| Bostwick, Susan M                         | 200.00        |
| Bowen, Rick                               | 280.00        |
| Brasher, Mike                             | 140.00        |
| Brooks, William B                         | 215.00        |
| Bubb, Thomas L                            | 100.00        |
| Butler, Shane                             | 160.00        |
| Cathey, Larry R                           | 240.00        |
| CHALK4PEACE, Inc.                         | 300.00        |
| CHAMP Assistance Dogs Inc                 | 400.00        |
| Champlain, Malik                          | 250.00        |
| Cohrs, Carol                              | 54.00         |
| Cohrs, Richard                            | 54.00         |
| Colton, Sharon                            | 541.24        |
| Coval, Angela                             | 160.00        |
| Coyle, Christopher                        | 215.00        |
| Cross, Tanya                              | 500.00        |
| Davis, Leo Q                              | 475.00        |
| DeGreeff, Vince                           | 280.00        |
| Dewald, Jessica M                         | 500.00        |
| Diltz, Darlisa J                          | 75.00         |
| Disability Scholar Publishing LLC         | 300.00        |
| Distinctive Business Solutions            | 500.00        |
| Divanbeigi, Komrun E                      | 425.00        |
| Dobrich, Devon A                          | 140.00        |
| Donohue, Courtney                         | 140.00        |
| Dunn, Jamie                               | 140.00        |
| Dyess, Carolyn Dixon                      | 75.00         |
| Edghill, Mark R                           | 100.00        |
| Fadzir, Mohd Suhaimi B                    | 75.00         |
| Falker, Frederick G                       | 560.00        |

**Ratification of Payments for Services Rendered for July1, 2015 - December 31, 2015.**

This list includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters.

| <b>Name of Person/Organization</b> | <b>Amount</b> |
|------------------------------------|---------------|
| Fiala, Neil S                      | 420.00        |
| Forest ReLeaf                      | 400.00        |
| French, David K                    | 262.50        |
| Frese, Ethel M                     | 862.40        |
| Fun Photo Events                   | 900.00        |
| Gantner, Paul Michael              | 54.00         |
| Gault, Douglas W                   | 125.00        |
| Geringer, Matthew                  | 220.00        |
| Gerstein, Larry A                  | 198.00        |
| Gitana Productions                 | 2,800.00      |
| Graser, Frank F                    | 500.00        |
| Grebe, James                       | 312.00        |
| Gustin, Chris                      | 4,500.00      |
| Hacker, David                      | 180.00        |
| Haferkamp, Deborah                 | 450.00        |
| Hairston, Carmen D                 | 500.00        |
| Hamilton, Jerome                   | 995.00        |
| Hantak, Neil                       | 220.00        |
| Hartenberger, Aurelia Winifred     | 300.00        |
| Hatcher, Demetrius                 | 225.00        |
| Healthlarious LLC                  | 500.00        |
| Heil, Erin Samantha                | 400.00        |
| Helfrich, Doug                     | 160.00        |
| Helton, Tyler                      | 500.00        |
| Henry, Patricia                    | 500.00        |
| Hicks, Larry G                     | 600.00        |
| Higgs, Mercedes                    | 568.01        |
| Hight, Jacob Ryan                  | 160.00        |
| Ho, Keana                          | 237.15        |
| Hoeckelman, Alan G                 | 165.00        |
| Hohenstein, John                   | 560.00        |
| Hommel, Daniel L                   | 125.00        |
| Hubbard, Brandon                   | 280.00        |
| Huber, Don F                       | 270.00        |
| Huber, Gary                        | 110.00        |
| Humane Society Of Missouri         | 250.00        |
| Humphrey, Kevin A                  | 140.00        |
| Huston, Mark R                     | 600.00        |
| Intentions By Design LLC           | 998.00        |
| International Institute            | 500.00        |
| Jackson, Donald R                  | 280.00        |
| Jackson, Odell                     | 100.00        |
| Jacoby, Paul E                     | 540.00        |
| Jasin, Brittany A                  | 75.00         |
| Jenifer Boul                       | 490.00        |
| Jenkins, Shanae E                  | 500.00        |

**Ratification of Payments for Services Rendered for July1, 2015 - December 31, 2015.**

This list includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters.

| <b>Name of Person/Organization</b>              | <b>Amount</b> |
|---|---------------|
| Johnson, Robert E                               | 300.00        |
| Jones, Sherill Ann                              | 2,000.00      |
| Kaag, Donald L                                  | 110.00        |
| Kadane, Doug                                    | 215.00        |
| Karius, Paige M                                 | 20.00         |
| Kee, Keith L                                    | 140.00        |
| King, Courtney                                  | 500.00        |
| Kirtley, Susan                                  | 600.00        |
| Kivnik, Sharon E                                | 1,790.00      |
| Klamm, Tiffany                                  | 500.00        |
| Klump, Kristina                                 | 180.00        |
| Kramer Entertainment Agency Inc                 | 5,100.00      |
| LaChance, Don                                   | 70.00         |
| Langerak, Theresa M                             | 400.00        |
| LaRocca, Angela                                 | 75.00         |
| LaRue, Blake M                                  | 150.00        |
| Liberty in North Korea                          | 100.00        |
| Lifevision Inc dba Physical Therapy Innovations | 125.00        |
| Linder, Doveed                                  | 75.00         |
| Lindo, Carlos                                   | 300.00        |
| Lutker, Tom                                     | 220.00        |
| Mahmutovic, Elvis                               | 320.00        |
| Malchionno, Angela                              | 112.00        |
| Mallory, Michael                                | 250.00        |
| Mamelian, Mark M                                | 200.00        |
| Maness, Adam C                                  | 200.00        |
| Marketing Ideas                                 | 150.00        |
| Marshall, Darnell                               | 500.00        |
| Marxkors, Emily S                               | 400.00        |
| Matelli, Tony                                   | 3,300.00      |
| McBurrows, Reba                                 | 140.00        |
| McGinnis, Kevin                                 | 160.00        |
| Melsheimer, Mary T                              | 500.00        |
| Meyerhoff, Michael J                            | 160.00        |
| Mihov, Roumen                                   | 380.00        |
| Miller, Richard L                               | 1,800.00      |
| Mills, Greg                                     | 450.00        |
| Missouri Alliance for Animal Legislation        | 50.00         |
| Missouri Mycological Society                    | 300.00        |
| Missouri Native Plant Society                   | 125.00        |
| Mo Baptist Medical CTR (T460)                   | 325.00        |
| Mueller, Lindsey                                | 500.00        |
| Mujcic, Aljo                                    | 110.00        |
| Myrick, Bradford J                              | 200.00        |
| Naffziger, Chris                                | 100.00        |
| Newsome, Elisha                                 | 75.00         |

**Ratification of Payments for Services Rendered for July1, 2015 - December 31, 2015.**

This list includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters.

| <b>Name of Person/Organization</b>                         | <b>Amount</b> |
|--|---------------|
| Nicholson, Konata  | 250.00        |
| Nickoli, Rebecca   | 800.00        |
| Nishi, Wendy H   | 75.00         |
| Nohava, John   | 215.00        |
| Norrod, Ramon  | 1,150.00      |
| North American Butterfly Association-NABA-St Louis Chapter | 100.00        |
| O'Day, Ken   | 130.00        |
| O'Dell, Chris  | 280.00        |
| Operation SPOT Inc   | 50.00         |
| Oppenborn, Michelle  | 270.00        |
| Oster, David Eugene  | 140.00        |
| Otten, Giada   | 150.00        |
| Pandzic, Milan   | 270.00        |
| Patrylo, Jeffrey   | 270.00        |
| Patterson, Dina G  | 125.00        |
| Patton, David E  | 75.00         |
| Patton, Jennifer Rose                                      | 250.00        |
| Pauly, Glenn M   | 105.00        |
| Perlmutter, Monica A                                       | 100.00        |
| Perschbacher, Emily A                                      | 737.50        |
| Posenau, Lauren  | 500.00        |
| Prah, Harry F  | 40.00         |
| Price, Amber C   | 200.00        |
| Radick, Linda S  | 750.00        |
| Ranney, Bryan T  | 500.00        |
| Remacle, Matt  | 140.00        |
| Rhino Hyde Productions LLC                                 | 198.00        |
| Rilling-Bronder, Deborah Ann                               | 120.00        |
| Robards, Gerrie Rachel                                     | 500.00        |
| Robbins, Kathryn   | 90.00         |
| Robinson, Katherine Anne                                   | 750.00        |
| Rodman, Matthew  | 315.00        |
| Romano, Daniel R   | 450.00        |
| Rutherford, Dave   | 75.00         |
| Rutherford, Mark   | 105.00        |
| S A G E S  | 500.00        |
| Sago, Natalie  | 280.00        |
| Sampson, Maurine E   | 240.00        |
| Sanderson, Joyce   | 390.00        |
| Schnettler, Brenda L                                       | 500.00        |
| Schomaker, Thomas H  | 180.00        |
| Schuetz, Beverly   | 50.00         |
| Seitz, Ken   | 330.00        |
| Sextro, Rita Anne  | 583.70        |
| Shafer, Shannon Lee  | 420.00        |
| Shoup, Cathy   | 140.00        |

**Ratification of Payments for Services Rendered for July1, 2015 - December 31, 2015.**

This list includes athletic officials, consultants, lecturers, orchestras, entertainers, and staff development presenters.

| <b>Name of Person/Organization</b> | <b>Amount</b> |
|------------------------------------|---------------|
| Skaggs, Josh                       | 180.00        |
| Skowra, Leszek                     | 220.00        |
| Smith, Annelise M                  | 360.00        |
| Smith, Jason W                     | 140.00        |
| Smith, Mark                        | 179.60        |
| St Louis Audubon Society           | 350.00        |
| St Louis Herpetological Society    | 150.00        |
| Stein, Matthew J                   | 160.00        |
| Stonecipher, Brad                  | 420.00        |
| Studio 6 Express Salon             | 960.00        |
| Sullivan, Tom                      | 280.00        |
| Swift, Tabari                      | 140.00        |
| Tiner, Leonard G                   | 390.00        |
| Tobias, Montorrius Dajuan          | 250.00        |
| Underwood, Dan                     | 130.00        |
| Valle, Stephen                     | 495.00        |
| Vaughn, Myko S                     | 500.00        |
| Vega, Bonnie                       | 50.00         |
| Vranic, Milos                      | 110.00        |
| Walker, Wasim                      | 500.00        |
| Wallace, Mark F                    | 140.00        |
| Walsh, Bryan                       | 1,000.00      |
| Webb-Bradley, Traice               | 250.00        |
| Weisbrod, Gerald A                 | 50.00         |
| Whalen-Bartley, Jennifer A         | 250.00        |
| Whalen, Ken                        | 265.00        |
| Wilson, Holly A                    | 250.00        |
| Winkelmann, G Michael              | 1,080.00      |
| Winschel, Ruby                     | 1,300.00      |
| Woodruff, Todd R                   | 200.00        |
| Yager, Patricia E                  | 40.00         |
| Young, Sarah                       | 500.00        |

**TOTAL**

**84,132.10**

**Contracts and Agreements for the African-American Male Initiative (AAMI) Spring 2016 Semester Series Speakers and Community Partnership**

It is recommended that the Board of Trustees approve contracts with **Dr. Joy DeGruy, Jane Elliot and Dick Gregory**, who will discuss various topics such as racism, slavery, Title IX, and the value of supporting African-American males and females in higher education. Board approval is also requested for a partnership with the **Matthews-Dickey Boys and Girls Club of St. Louis**. The speakers and the partnerships will be paid from PBI Competitive Grant funds.

***Spring 2016 Semester AAMI Speaker Series:***

*Dr. Joy DeGruy*

Dr. Joy DeGruy holds a Bachelor of Science degree in Communications, a master's degree in Social Work (MSW), a master's degree in Clinical Psychology, and a Ph.D. in Social Work Research. Dr. DeGruy is a nationally and internationally renowned researcher, educator, author and presenter. She is an assistant professor at Portland State University and the president of JDP, Inc. Dr. DeGruy has over twenty-five years of practical experience as a professional in the field of social work. She conducts workshops and trainings in the areas of mental health, social justice and culture-specific social service model development. It is recommended that the Board of Trustees approve an agreement in the below amount for a full two-day summit provided to the African-American Male Initiative.

**Honorarium: \$9,000 (plus travel, ground transportation, and lodging expenses)**

*Jane Elliott*

Jane Elliott has appeared on "The Oprah Winfrey Show" at least five times. She has personally led diversity-training sessions for General Electric, Exxon, AT&T, IBM, and other major corporations, plus federal agencies such as the Department of Education and the U.S. Navy. She has lectured at more than 350 colleges and universities, and has been the subject of television documentaries. Jane Elliott is mostly known for a role-playing exercise, based on eye color, that she devised in the late Sixties for her third-grade class to help encounter and conquer racial prejudice.

**Honorarium: \$15,000 (plus travel, ground transportation, and lodging expenses)**

*Dick Gregory*

Dick Gregory is a comedian and activist who became well known for his biting brand of comedy that attacked racial prejudice. Born and raised in St. Louis and a graduate of Sumner High School, Mr. Gregory abandoned comedy in the early 1970s to focus on his political interests, which widened from race relations to include such issues as violence, world hunger, capital punishment, drug abuse and poor health care.

**Honorarium: \$12,500 (plus travel, ground transportation, and lodging expenses)**

**Contracts and Agreements for the African-American Male Initiative (AAMI) Spring 2016 Semester Series Speakers and Community Partnership (cont.)**

*Matthews-Dickey Boys and Girls Club of St. Louis Partnership*

It is recommended that the Board of Trustees approve an agreement in an amount of **\$50,000** for a proposed venture connecting the African-American Male Initiative at STLCC with the mentoring/education and enrichment program of **Matthews-Dickey Boys and Girls Club of St. Louis**.

*Academic Affairs*

**Contracts and Agreements**

**Clinical Agreements**

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

| <b>Participant</b>    | <b>Program</b>                 | <b>Effective Date</b> |
|-----------------------|--------------------------------|-----------------------|
| Parkview State School | Occupational Therapy Assistant | 12/28/15              |
| Best Abilities, LLC   | Occupational Therapy Assistant | 01/13/16              |
| Athletico, Ltd.       | Physical Therapist Assistant   | 09/16/15              |

## *Workforce Solutions Group*

### **Ratification of Direct Pay Agreements**

The purpose of these agreements is to provide services to employers in the St. Louis region.

| <b><u>Funding Source</u></b>                     | <b><u>Title of Program and/or Purpose</u></b>   | <b><u>Campus</u></b>            | <b><u>Date</u></b>                                | <b><u>Amount</u></b> |
|--|---|---------------------------------|---|----------------------|
| East Central<br>Community College                | Lean Services<br><br><b>Manager: Don Robison</b>  | Workforce<br>Solutions<br>Group | December 21, 2015<br>through<br>December 30, 2016 | \$13,955             |
| Washington<br>University – School<br>of Medicine | Instruction – Training Facilitation<br>Medical Assistant Exam<br><br><b>Manager: Stephen Long</b> | Workforce<br>Solutions<br>Group | January 11, 2016<br>through<br>June 30, 2016      | \$59,550             |

### **Contracts and/or Agreements**

#### **Agreement between St. Louis Community College and The Quality Group (TQG)**

It is recommended the Board of Trustees ratify an agreement between St. Louis Community College and The Quality Group (TQG) for an amount of \$6,000. TQG will provide services in blended online and classroom training in Lean Six Sigma Green Belt certification for Presence From Innovation. These services will be funded directly by the Missouri Department of Workforce Development (DWD). The agreement is effective January 4, 2016 through June 30, 2016.

#### **Agreement between St. Louis Community College and DL Consulting LLC**

It is recommended the Board of Trustees ratify a professional services agreement between St. Louis Community College and DL Consulting LLC from January, 2016 through June 30, 2016, in an accumulative amount not to exceed \$6,000. Services provided will include 35 hours of customized training pertaining to Project Management Institute's body of knowledge and methodology that will allow participants, to study and test for the Project Management Professional certification. These services may be funded by the Missouri Division of Workforce Development training grant programs or paid by the employer client.

#### **Agreement between St. Louis Community College and Division of Workforce Development (DWD)**

It is recommended the Board of Trustees ratify an agreement between St. Louis Community College and Division of Workforce Development (DWD) to provide additional funding and extension to their original agreement reported in April, 2014 board meeting. The funding will continue to provide Customer Service training program for young adults aging out of Missouri's foster care system. The training will assist participants to gain

necessary technical and interpersonal skills for employment in customer service roles. The additional funds shall not exceed the full agreement amount of \$643,680 during the term March 1, 2014 through an extension of December 31, 2016.

**Agreement between St. Louis Community College and BJC HealthCare**

It is recommended that the Board of Trustees ratify an agreement between St. Louis Community College and BJC HealthCare (BJC) to provide training in Medical Billing and Coding for current and prospective degree seeking BJC employees. This agreement shall not exceed the cost of \$211,627 for 52 instructional credit hours. The delivery of the agreement is effective December 1, 2015 and shall conclude by June 30, 2018.

**Consortium Agreement between St. Louis Community College and East Central College**

It is recommended that the Board of Trustees approve a 3<sup>rd</sup> addendum to Consortium Memorandum of Understanding between St. Louis Community College and East Central College. This agreement is part of the MoManufacturing WINS grant. East Central College is one of the nine grant recipients within the state of Missouri receiving federal funding to provide career training in modern manufacturing areas. The additional award will not exceed \$1,249,874 for the grant period. Funding for this agreement is from the U.S. Department of Labor TAACCCT grant awarded to St. Louis Community College and reported to the Board on November 15, 2012. The original agreement was previously reported and approved in January, 2013 board agenda.

**Agreement between St. Louis Community College and Missouri Highways and Transportation Commission**

It is recommended that the Board of Trustees ratify an agreement between St. Louis Community College and Missouri Highways and Transportation Commission to provide additional training in Commercial Driver License (CDL) to assist and prepare MoDOT employees to acquire their Class B CDL license. The additional agreement will not exceed \$15,960 effective October 16, 2015 with a new extension date through March 31, 2016. The original agreement was reported in November, 2015 board meeting.

**Agreement between St. Louis Community College and St. Louis University (SLU)**

It is recommended that the Board of Trustees ratify an agreement between St. Louis Community College and St. Louis University whereby SLU will assist and provide instruction for students engaged in the Environmental Job Training program. The agreement shall not exceed the amount of \$114,785 during the term beginning October 1, 2015 through June 30, 2017. Funds will be allocated from the U.S. Environmental Protection Agency Grant Award reported to the board in October, 2015.

## *Institutional Development*

### Acceptance of External Funds

|   |               |   |            |
|---|---------------|---|------------|
| St. Louis County<br>Department of Human<br>Services       | \$ 329,000.00 | Contract with St. Louis Community College to operate a Workforce Innovation and Opportunity Act (WIOA) Employment and Training program for the Next Generation Career Center (NGCC) Adult and Dislocated Worker. This program will provide career, intensive and training services to jobseekers and employers in the St. Louis Metropolitan area. Services for job seekers include, career counseling, assessment, skill based training, career development seminars and job development and placement service. Employer services consist of On the Job Training to assist employers in finding candidates to fill their positions. <i>This award represents additional funds (original award approved at January 2016 board meeting).</i> | Restricted |
|   |               | <b>Project Period: 7/1/15-6/30/16</b><br><b>Project Director: Lesley Abram</b>  |            |
| St. Louis Agency on<br>Training and Employment<br>(SLATE) | \$ 321,404.29 | Contract with St. Louis Community College for the Missouri Work Assistance (MWA) program to provide employment assistance to Temporary Assistance to Needy Families (TANF) recipients for the City of St. Louis. Services include job referral, volunteer and work experience placement, and ultimately, job placement.   | Restricted |
|   |               | <b>Project Period: 10/1/15- 9/30/16</b><br><b>Project Director: Lesley Abram</b>  |            |
| St. Louis Agency on<br>Training and Employment            | \$ 267,620.85 | Contract with St. Louis Community College to provide Workforce Investment Act (WIA) services that will assist staff with the Adult and Dislocated Worker On the Job Training (OJT) program, including, but not limited to, all activities related to Business Services Programs and Youth Staffing.   | Restricted |
|   |               | <b>Project Period: 7/1/15- 6/30/16</b><br><b>Project Director: Lesley Abram</b>   |            |

Division of Workforce Development (DWD),  
**Deutsche Precision, LLC (Company)**

|                            |
|----------------------------|
| \$ 28,750 (DWD)            |
| <u>\$ 25,000 (Company)</u> |
| \$ 53,750 (Total)          |

Grant to St. Louis Community College for the Deutsche Precision, LLC Customized Training Program designed with the following components: Machine Technology; Manufacturing Support Training; Supervisors & Management Training; Team Skills Training; Lean Manufacturing Standards Training; TS16949:2009 Training; Product Knowledge Training; and Safety Training.

**Project Period: 11/9/15-6/15/16**  
**Project Director: Don Robison**

Division of Workforce Development (DWD),  
**Hydromat, Inc (Company)**

|                            |
|----------------------------|
| \$ 40,250 (DWD)            |
| <u>\$ 35,000 (Company)</u> |
| \$ 75,250 (Total)          |

Grant to St. Louis Community College for the Hydromat, Inc. Customized Training Program designed with the following components: Machine Training; Manufacturing Support Training; Design Support Training; Project Management Training; Applications Training; Customer Service Skills; Supervisors & Management Training; Team Skills Training; Lean Manufacturing Training; TS16949:2009 Training; Safety Compliance; Compliance & Process Improvement Training; and ISO9001:2008 Training.

**Project Period: 11/9/15-6/15/16**  
**Project Director: Don Robison**

Division of Workforce Development (DWD),  
**Spectrum Brands (Company)**

|                            |
|----------------------------|
| \$ 28,750 (DWD)            |
| <u>\$ 25,000 (Company)</u> |
| \$ 53,750 (Total)          |

Grant to St. Louis Community College for the Spectrum Brands Customized Training Program designed with the following components: Talent Review Training; LEAN Training; Performance Management Training; and GFSI Training.

**Project Period: 11/16/15-6/15/16**  
**Project Director: Don Robison**

## Employee Benefits Contract Recommendations

### Overview

Our current contract for third-party administration of Flexible Spending Accounts will expire after May 31, 2016.

Our current contracts for PPO dental and vision care insurance do not expire until after May 31, 2017, but respective 24-month rate guarantees will expire after May 31, 2016.

The College solicited proposals to replace existing contracts for the current design of these benefit plans, as well as for a “buy-up” option on PPO dental coverage. After review and analysis by A. J. Gallagher, the College benefits consultant, and our employee benefits advisory committee, the College recommends the following new contracts:

### Contract for Administration of Flexible Spending Accounts

Board approval is requested for the award of a contract for administration of the current Flexible Spending Accounts program to **ASIFlex** for a period of three (3) full years to begin June 1, 2016.

In February of 2013, the Board approved award of a contract to ADP for administration of our Flexible Spending Accounts program for a three-year period ending May 31, 2016.

In October of 2015, the College sought competitive bids duplicating current administrative services for:

- *Healthcare* spending accounts with a maximum of \$2,550 and a minimum of \$100
- *Dependent Care* spending accounts with a maximum of \$5,000 and a minimum of \$100

Proposals were received from 7 vendors. Our insurance consultant analyzed the proposals, and the College’s employee benefits advisory committee evaluated the results in terms of relative cost and customer service, particularly with respect to auto-adjudication capability, dedicated account representation and customer references.

Costs compared as follow:

|                                | ADP<br>June 1, 2016 | ASIFlex<br>June 1, 2016 | BeneFlexHR<br>June 1, 2016 | Discovery<br>Benefits<br>June 1, 2016 | P&A Group<br>June 1, 2016 | Tri-Star<br>June 1, 2016 | Wageworks<br>June 1, 2016 |
|--------------------------------|---------------------|-------------------------|----------------------------|---------------------------------------|---------------------------|--------------------------|---------------------------|
| Set-Up Fee                     | n/a                 | \$250                   | \$500 (Waived)             | Included                              | Waived                    | Waived                   | Waived                    |
| Claims Processing Fees PPMP    | \$3.25              | \$2.95                  | \$3.75                     | \$4.50                                | \$3.10                    | \$3.50                   | \$3.50                    |
| Debit Card Fee PPPM            | Included            | replacements<br>\$5.00  | Included                   | Included                              | Included                  | Included                 | Included                  |
| Monthly Minimum Fee            | none                | \$50                    | \$65                       | \$50                                  | none                      | none                     | \$250                     |
| Renewal Fees                   | Included            | Waived                  | \$300                      | Included                              | none                      | Waived                   | none                      |
| <b>First Year Annual Cost</b>  | <b>\$ 49,491</b>    | <b>\$ 45,173</b>        | <b>\$ 57,105</b>           | <b>\$ 68,526</b>                      | <b>\$ 47,207</b>          | <b>\$ 53,298</b>         | <b>\$ 53,298</b>          |
| \$ Change                      |                     | \$ (4,318)              | \$ 7,614                   | \$ 19,035                             | \$ (2,284)                | \$ 3,807                 | \$ 3,807                  |
| % Change                       |                     | -8.7%                   | 15.4%                      | 38.5%                                 | -4.6%                     | 7.7%                     | 7.7%                      |
| Rate Guarantee                 | 2 years             | 3 years                 | 3 years                    | 5 years                               | 3 years                   | 3 years                  | 4 years                   |
| <b>Second Year Annual Cost</b> | <b>\$ 49,491</b>    | <b>\$ 44,923</b>        | <b>\$ 57,405</b>           | <b>\$ 68,526</b>                      | <b>\$ 47,207</b>          | <b>\$ 53,298</b>         | <b>\$ 53,298</b>          |
| \$ Change                      |                     | \$ (4,568)              | \$ 7,914                   | \$ 19,035                             | \$ (2,284)                | \$ 3,807                 | \$ 3,807                  |
| % Change                       |                     | -9.2%                   | 16.0%                      | 38.5%                                 | -4.6%                     | 7.7%                     | 7.7%                      |

In addition to their commitment to assigning a dedicated account manager, and competitive auto-adjudication capability, ASIFlex accepts automatic submission from UHC of medical claims not fully covered by insurance.

Based on these customer service capabilities, relative costs, and a 3 year rate guarantee, it is recommended that this contract be awarded to ASIFlex.

**Contract for PPO Dental Insurance**

**Board approval is requested for the award of a contract for dental PPO coverage to Cigna for a period of three (3) full years to begin June 1, 2016.**

The College solicited competitive proposals for:

1. duplicating our current dental PPO plan design as closely as possible, and
2. a “buy-up” option to include coverage for dental implants as a Class III restorative service (80% coinsurance), and a higher overall calendar year claim maximum of \$2,000.

Proposals were received from 5 vendors. Total costs compared as follow:

|  | <b>Cigna Current</b> | <b>Cigna Renewal + Buy-up</b> | <b>Aetna + Buy-up</b> | <b>Delta Dental Buy-up Only</b> | <b>Lincoln Financial + Buy-up</b> | <b>United Healthcare + Buy-up</b> |
|--|----------------------|-------------------------------|-----------------------|---------------------------------|-----------------------------------|-----------------------------------|
| renewal + buy-up option assuming <b>20%</b> migration and cost-sharing policy  |                      |                               |                       |                                 |                                   |                                   |
| total annual cost  | \$ 907,194.00        | \$ 907,194.00                 | \$ 899,493.84         | \$ 1,091,890.80                 | \$ 1,065,542.04                   | \$ 966,846.60                     |
| \$ change  |                      | \$ -                          | \$ (7,700.16)         | \$ 184,696.80                   | \$ 158,348.04                     | \$ 59,652.60                      |
| % change   |                      | 0.0%                          | -0.8%                 | 20.4%                           | 17.5%                             | 6.6%                              |
| renewal + buy-up option assuming <b>40%</b> migration and cost-sharing policy  |                      |                               |                       |                                 |                                   |                                   |
| total annual cost  | \$ 907,194.00        | \$ 926,589.24                 | \$ 904,209.24         | \$ 1,091,890.80                 | \$ 1,089,120.24                   | \$ 982,431.96                     |
| \$ change  |                      | \$ 19,395.24                  | \$ (2,984.76)         | \$ 184,696.80                   | \$ 181,926.24                     | \$ 75,237.96                      |
| % change   |                      | 2.1%                          | -0.3%                 | 20.4%                           | 20.1%                             | 8.3%                              |
| renewal + buy-up option assuming <b>60%</b> migration and cost-sharing policy  |                      |                               |                       |                                 |                                   |                                   |
| total annual cost  | \$ 907,194.00        | \$ 944,978.88                 | \$ 907,817.04         | \$ 1,091,890.80                 | \$ 1,111,529.52                   | \$ 996,906.48                     |
| \$ change  |                      | \$ 37,784.88                  | \$ 623.04             | \$ 184,696.80                   | \$ 204,335.52                     | \$ 89,712.48                      |
| % change   |                      | 4.2%                          | 0.1%                  | 20.4%                           | 22.5%                             | 9.9%                              |
| renewal + buy-up option assuming <b>80%</b> migration and cost-sharing policy  |                      |                               |                       |                                 |                                   |                                   |
| total annual cost  | \$ 907,194.00        | \$ 962,016.96                 | \$ 910,249.56         | \$ 1,091,890.80                 | \$ 1,132,328.16                   | \$ 1,009,998.00                   |
| \$ change  |                      | \$ 54,822.96                  | \$ 3,055.56           | \$ 184,696.80                   | \$ 225,134.16                     | \$ 102,804.00                     |
| % change   |                      | 6.0%                          | 0.3%                  | 20.4%                           | 24.8%                             | 11.3%                             |
| renewal + buy-up option assuming <b>100%</b> migration and cost-sharing policy |                      |                               |                       |                                 |                                   |                                   |
| total annual cost  | \$ 907,194.00        | \$ 980,290.80                 | \$ 913,834.80         | \$ 1,091,890.80                 | \$ 1,154,590.20                   | \$ 1,024,381.80                   |
| \$ change  |                      | \$ 73,096.80                  | \$ 6,640.80           | \$ 184,696.80                   | \$ 247,396.20                     | \$ 117,187.80                     |
| % change   |                      | 8.1%                          | 0.7%                  | 20.4%                           | 27.3%                             | 12.9%                             |
| rate guarantee:  |                      | 2 years                       | 2 years               | 1 year                          | 2 years                           | 2 years                           |

Monthly contributions resulting from the Cigna proposal would compare as follows:

|               | Current Cigna<br>06/01/14 |              |            | Cigna Renewal<br>06/01/16 |              |            | Cigna Buy-up Option<br>06/01/16 |              |            |
|---------------|---------------------------|--------------|------------|---------------------------|--------------|------------|---------------------------------|--------------|------------|
|               | Employee Cost             | College Cost | Total Cost | Employee Cost             | College Cost | Total Cost | Employee Cost                   | College Cost | Total Cost |
| Employee only | \$ 3.57                   | \$ 32.12     | \$ 35.69   | \$ 3.50                   | \$ 31.47     | \$ 34.97   | \$ 3.86                         | \$ 34.70     | 38.56      |
| Family        | \$ 33.41                  | \$ 61.96     | \$ 95.37   | \$ 32.74                  | \$ 60.71     | \$ 93.45   | \$ 36.11                        | \$ 66.95     | 103.06     |

In addition to cost, the employee advisory committee reviewed the impact of changes in the provider network and concluded that remaining with Cigna would represent the minimum amount of disruption. It is recommended that a contract including the buy-up option be awarded to Cigna.

**Contract for Vision Care Insurance**

**Board approval is requested for the award of a contract for current vision care coverage to Delta Vision for a period of three (3) full years to begin June 1, 2016.**

The College solicited competitive proposals duplicating our current vision care plan design as closely as possible, and received proposals from 5 vendors.

Total costs compared as follow:

|                      | VBA<br>Current | VBA<br>Renewal | Cigna      | Delta Vision | United<br>Healthcare |
|----------------------|----------------|----------------|------------|--------------|----------------------|
| Total Annual Premium | \$ 84,290      | \$ 107,915     | \$ 166,811 | \$ 78,383    | \$ 125,352           |
| \$ Change            |                | \$ 23,625      | \$ 82,521  | \$ (5,907)   | \$ 41,062            |
| % Change             |                | 28.0%          | 97.9%      | -7.0%        | 48.7%                |
| Rate Guarantee       |                | 2 years        | 2 years    | 2 year       | 3 years              |

Monthly contributions resulting from the Delta Vision proposal would compare as follows:

|               | Current VBA<br>06/01/14 |              |            | VBA Renewal<br>06/01/16 |              |            | Delta Vision<br>06/01/16 |              |            |
|---------------|-------------------------|--------------|------------|-------------------------|--------------|------------|--------------------------|--------------|------------|
|               | Employee Cost           | College Cost | Total Cost | Employee Cost           | College Cost | Total Cost | Employee Cost            | College Cost | Total Cost |
| Employee only | \$ 0.36                 | \$ 3.24      | \$ 3.60    | \$ 0.46                 | \$ 4.14      | \$ 4.60    | \$ 0.34                  | \$ 3.02      | \$ 3.35    |
| Family        | \$ 2.97                 | \$ 5.85      | \$ 8.82    | \$ 3.81                 | \$ 7.49      | \$ 11.30   | \$ 2.76                  | \$ 5.44      | \$ 8.20    |

In addition to cost, the employee advisory committee noted that Delta Vision provided references from current clients in education, and concluded that they would not represent a significant change in the current provider network. It is recommended that the contract be awarded to Delta Vision.