

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, MARCH 24, 2016**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, March 24, 2016, at the Forest Park Campus, 5600 Oakland Ave., St. Louis, MO, pursuant to notice and in accordance with R.S. MO 610.020 as amended.

1. Call to Order/Roll Call

Ms. Hattie Jackson, Chair, called the meeting to order at 7:05 p.m. The following members of the Board of Trustees were present: Ms. Hattie Jackson, Chair; Ms. Joan McGivney, Vice-Chair (via SKYPE); Dr. Doris Graham, Trustee; Ms. Libby Fitzgerald, Trustee, and Mr. Derek Novel, Trustee. Dr. Craig Larson, Trustee, was absent.

Also present were Dr. Jeff Pittman, Chancellor; Ms. Mary Nelson, General Counsel, and Ms. Rebecca Garrison, Associate for Board Relations.

2. Welcome to Guests

Ms. Jackson welcomed guests attending the meeting.

3. Citizens Desiring to Address the Board Regarding Agenda Items

None.

4. Adoption of Agenda/Revisions to Agenda

On motion by Dr. Graham and seconded by Ms. Fitzgerald, the Board unanimously adopted the agenda as revised.

5. Approval of the February 25, 2016 Board Meeting Minutes

On motion by Ms. McGivney and seconded by Ms. Fitzgerald, the Board unanimously approved the February 25, 2016, meeting minutes as written.

6. Approval of Resolution Re April 28, 2016 Executive Session of the Board of Trustees

On motion by Ms. Fitzgerald, and seconded by Mr. Novel, the Board unanimously approved, with Dr. Larson being absent, by a roll-call vote, the resolution scheduling an executive session on April 28, 2016, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

7. Recognition of Student, Staff and Trustee Accomplishments

Ms. Julie Lay, Director of Communications, read statements of congratulations for students, staff and trustees on their recent awards and accomplishments.

8. Information Items

Phi Theta Kappa Students from Forest Park, Florissant Valley, Meramec and Wildwood campuses shared their Honors in Action and College Projects with the Board.

Kedra Tolson, Interim Director of Marketing and Communications, shared proposed revisions to the College logo, and shared the web and advertising plan with the Board.

8.5 Recommended Approval of Revised College Logo

On motion by Ms. Fitzgerald and seconded by Dr. Graham, the Board unanimously approved revisions to the College logo.

9. Approval of Trustee Travel to the Spring MCCA Meeting and Fall ACCT Leadership Congress

On motion by Ms. Fitzgerald and seconded by Mr. Novel, the Board unanimously approved trustee travel to the Spring MCCA Meeting and the Fall ACCT Leadership Congress.

10. Approval of Consent Items

Consent items are approved by a single motion and vote unless otherwise noted below.

10.1 Consent Item Motion and Vote

Mr. Novel moved approval of the consent agenda items. Dr. Graham seconded the motion. Following discussion, the consent agenda items were unanimously approved.

10.2 ACADEMIC AFFAIRS

Approval of Program Recommendations and Revisions

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in Exhibit B attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

10.3 HUMAN RESOURCES

Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

10.4 BID AWARDS

Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit D attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

10.5 FINANCE

No items. Financial Reports will appear on a quarterly basis, in November, February, May and August.

10.6 FEES and FINES

The Board approved waiver of lodging and approval of revised Board Policy H.20.8, all as more fully set forth in Exhibit E attached to these minutes and by this reference incorporated herein.

10.7-10.8 CONTRACTS AND/OR AGREEMENTS – WORKFORCE SOLUTIONS GROUP

Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit F attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

10.9 ACCEPTANCE OF EXTERNAL FUNDS

Acceptance of External Funds

No Items.

10.10 INSURANCE

Approval of Award/Renewal of Employee Insurance

No Items.

11. COMMUNICATIONS

11.1 Chancellor's Report

On Monday, March 21, Senator McCaskill visited St. Louis to discuss college and university affordability. The meeting was held at Metro High School and representatives from STLCC, SLU, Washington University, UMSL, Webster and St. Louis Public Schools were present.

Much dialogue occurred regarding steps colleges could take to deal with the increases in College and University costs over the past decade. I had a very good opportunity to share how affordable STLCC was, and how we could be a solution to a significant reduction in student debt providing students complete their first two years at the College (most discussion was on 4 year degree attainment). I also discussed the significance of partnering with the public high schools to a) align curricula for the purpose of reducing developmental education offerings and b) cost savings to families with a strong dual credit alignment at area high schools.

The College has very good partnerships with each of the institutions who were represented at the table, which became evident as the meeting proceeded.

Facilities Study: Recently, representatives of the College completed a facilities study with the Hastings-Chiveta Architectural firm for its three older buildings at Flo Valley, Forest Park and Meramec.

The study included several faculty and staff from each of the campuses, and each team identified both common and specific needs for all three campuses.

The projected cost for renovation is approximately \$83 MM at this time. Within the next two months, staff will present information to the Trustees regarding renovations to each campus and a funding plan for the future.

Strategic Plan Update: Work continues with the Strategic Planning Council and our consultant, Hicks-Carter-Hicks. At this time, staff have received over 1200 responses to the survey that was developed to obtain input regarding future direction from both internal and external stakeholders.

In addition, we have now scheduled over 20 focus group sessions with internal and external groups between Monday, March 28 and Wednesday, April 6 on our 4 campuses and corporate college.

Outcomes of the survey and focus groups will be compiled and made available upon completion of the focus group sessions.

The 2016 State of the St. Louis Workforce Report: On Wednesday, August 10, St. Louis Community College will present its 8th annual State of the St. Louis Workforce Report in a public event co-sponsored with the St. Louis Business Journal. It will be held at the Forest Park Theatre as it has been for the past few years. The event will begin at 7:30 a.m.

The focus of the report for 2016 will be three key industry sectors that drive the St. Louis regional economy: **manufacturing, healthcare and transportation.**

As part of the report the college will commission a phone survey of 750 employers representing those three sectors. The results of that survey, along with other data, information and case studies, will be incorporated into the report which will be available to the public through a four page insert in the Business Journal as well a variety of venues.

As we did last year, we will also sponsor an executive luncheon that day with regional leaders to continue a strategic discussion about the college and its role in preparing the workforce for these key industries as well as other issues of importance to the college and the region.

Meeting with McDonald's Franchise Owners: On Monday, March 14 Rebecca Emerson, Lurna Godwin and I met with several McDonald's Franchise owners to discuss a partnership with all locally owned franchises in the St. Louis Region.

During our time, I discussed my past involvement with the development of a national agreement with Hamburger U. In that model, Ivy Tech crosswalked training that shift managers and supervisors received at Hamburger U and established an alignment for online program completion in Business Administration and General Studies (21 hours).

We then discussed possibilities for employees of franchise owners here in St. Louis for a similar partnership.

The feedback that we received from the meeting is that owners are very interested in partnering with us in the future and working with us to align workers with St. Louis Community College programs either online or at one of our campuses. They are very willing to let us market to potential students directly and have tuition funds available for each employee (Archways to Success).

We will be meeting with a team of local franchise owners in the near future to lay out a recruitment and admissions plan for McDonald's employees of the St. Louis Region in the very near future.

Meeting with Science Museum CEO: On Monday, March 21, I had the opportunity to meet with Bert Vescolani, the President and CEO of the St. Louis Science Center.

During the meeting, we brainstormed about several opportunities regarding how STLCC and the Science Center can partner in the years to come. Ideas ranged from faculty involvement with exhibits and special attractions to student internship opportunities.

Bert and I will be assembling teams in the not too distant future to explore opportunities that will better align our respective organizations.

Active Shooter Drill: On Thursday, March 16, Mark Potratz and the Department of Public Safety conducted an active shooter drill at the Harrison Center.

This drill was unique and significant as in this scenario, students were presented with mock guns to allow police officers the opportunity to experience what to expect in the event individuals were allowed to carry weapons on campus.

The drill was videoed and is being edited at this time, and we will summarize outcomes in a document for review by any interested parties. Many of my colleagues at MCCA are very interested in seeing the video, and we are making plans to share the video individually with Legislators as a point of concern regarding the pending legislation about carry and conceal being allowed on our campuses across MO.

Many thanks to Mark and his team for the drill, and to Kevin White for all of his work in videoing and editing the final product.

Compensation Study Report: The College is nearing completion on the first phase of the Compensation Study Report for the Administrative, Professional and Classified employee groups. The Faculty group will be next in line for the study.

The study was conducted by AAIM Employer's Association, with the main objective of the study to develop an appropriate salary structure for the College. Variables considered followed best industry practices and included current market rates, and the relative value of the job to the organization.

During the April Trustee meeting, HR will present an executive summary of the study, and provide us with an update of the Faculty group study.

11.2 Board Chair's Report

The 98th Annual Urban League Dinner, *Roadmap to Equality*, was held on March 14th. Dr. Graham, Dr. Pittman and I were in attendance. The Ferguson unrest was at the forefront of the event. Urban League President Michael McMillan updated guests on initiatives and presented Ferguson as a catalyst for community renewal.

The highlight of the evening was when former Florissant Valley student Kameryn Thames and Forest Park Student Taron Booker were honored as graduates of the *Save Our Sons Program*. The *Save Our Sons* program was founded on the streets of Ferguson and more than 200 African-American men have been placed with jobs through the program since it began only one year ago.

I am asking Board members to mark their calendars for the upcoming student awards banquets. Forest Park's Banquet is on April 23rd, followed by Florissant Valley on May 6, Meramec on May 13th, and Wildwood on May 20th. Please let Becky know of your attendance, so we can be sure to have Board members present at each banquet.

On behalf of the Board, I wish to congratulate all of our students for their hard work and dedication to their education.

11.3 Citizens Desiring to Address the Board Regarding Other Concerns

None.

11.4 Board Member Comments

Dr. Graham said she was excited about the meeting and it was enlightening to hear from the students. She said this year's Urban League Dinner resulted in the biggest fund raising event in the history of the Urban League.

Dr. Graham then talked about the passing of her friend Ida Goodwin Woolfolk, and advised all present to take time to rest.

Dr. Graham advised that her picture appeared in *Trustee Quarterly* magazine.

Finally, Dr. Graham referenced an e-mail from her niece, advising her of what a great experience she had at St. Louis Community College at Forest Park.

Ms. McGivney thanked everyone who worked to set up SKYPE so she could attend the meeting.

Mr. Novel thanked the Board for appointing him to the interim trustee position. He said he is proud to be affiliated with the College and is glad that we are spreading the message about the "best kept secret" in St. Louis.

Ms. Jackson said that Mr. Novel is the crème de le crème of Board members and she appreciates his honesty and integrity.

Ms. Fitzgerald and Ms. Jackson complemented Dr. Pittman on his report.

12. NEW BUSINESS

None.

13. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:32p.m.

Respectfully submitted,

Rebecca Garrison
Associate for Board Relations

MEMORANDUM

Board of Trustees

Hattie R. Jackson, *Chair*
Joan McGivney, *Vice Chair*
E. Libby Fitzgerald
Doris Graham, Ph.D.
Craig H. Larson, Ed.D.
Derek R. Novel

To: Board of Trustees
FROM: Jeff Pittman
DATE: March 24, 2016
SUBJECT: Board Agenda Modifications

Section Page No.

10.4 1 **Add: Recommendation for Award/Purchasing – Contract with Omni Update**

Supports: Marketing and Communications Website Redesign Project – District Wide

Board approval is requested for the award of the contract to implement and license the content management system OU Campus to Omni Update in the amount of up to \$115,000 for implementation, training, first year license and module add-ons. An on-going annual fee of up to \$40,000 per year for license and support will also be awarded to Omni Update.

Supporting information:

OU Campus will be used to build, publish and maintain the redesigned version of stlcc.edu. Prior to releasing bid B0003489 on February 23, 2016, STLCC evaluated nine content management systems that varied from licensed to open source products and covered the spectrum of .php, .net and HTML / Java development. This evaluation was conducted by iFactory, a current STLCC partner on the website redesign project. As stated in the final Statement of Work, iFactory was contracted as a CMS consultant to assist STLCC in seeking a new product to replace Serena Collage. iFactory producers, solutions architects and strategists guided STLCC Marketing and Communication and IT employees through a CMS selection process that included evaluated nine products.

Bid:

OU Campus provided the only response to Bid B0003489

Funding

The current Web Management Fund (122008) will cover implementation and annual on-going costs.

#6 Resolution Re April 28, 2016 Executive Session of the Board of Trustees

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of a closed meeting, record and vote on April 28, 2016 at 6 p.m. at the Florissant Valley Campus, 3400 Pershall Rd., Ferguson, Missouri, in the Student Center Private Dining Room, for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

March 24, 2016
Board Agenda

Academic Affairs

◆The college recommends that the Board of Trustees approve the revision of the Dietetic Technology Associate in Applied Science program submitted by the District Curriculum Committee.

Program: Dietetic Technology
Associate in Applied Science

Effective: Fall 2016 pending BOT approval

Impact Statement

This field is ever changing in content and delivery due to employer needs, accreditation competencies, and program evaluation results. Course consolidation and curriculum sequencing are the focus of this revision. The recent accreditation visit confirmed that the program hours need reduction and the piloted changes are approved by the accreditation agency, Accreditation Council for Education in Nutrition and Dietetics (ACEND).

Program revisions include the reduction of credit hours through the removal of several classes (DIT 103, DIT 201, DIT 204, DIT 206, DIT 207) in which the competencies overlapped into existing DIT courses or are addressed in the added general education course (SOC 103). The credit hours for completion is reduced from 70 hours to 64 hours.

The changes will result in a cost savings with the reduction of instructor and food lab costs. Students will be able to finish the program in a timely manner, thereby improving their ability to sit for the Dietetic Technician, Register exam sooner.

Current Program			Revised Program		
Courses		Credits	Courses		Credits
ENG:101	College Composition I	3	ENG:101	College Composition I	3
COM:101	Oral Communication I	3	COM:101	Oral Communication I	3
MTH:xxx	Mathematics Elective (MTH:108 or higher)	3	MTH:xxx	Mathematics Elective (MTH:108 or higher)	3
BIO/CHM:xxx	Biology/Chemistry Elective	4-5	BIO/CHM:xxx	Biology/Chemistry Elective	4-5
PSY:200	General Psychology	3	PSY:200	General Psychology	3
XXX:xxx	Missouri State Requirement	3	XXX:xxx	Missouri State Requirement	3
PE:xxx	Physical Education Activity	2	SOC:103	Human Behavior at Work and in Business	3
Area of Concentration			PE:xxx	Physical Education Activity	2
DIT:108	Food: Preparation and Science Lecture	3	Area of Concentration		
DIT:109	Food: Preparation and Science Lab	2	DIT:108	Food: Preparation and Science Lecture	3
DIT:103	Food Management	3	DIT:109	Food: Preparation and Science Lab	2

DIT:104	Clinical Nutrition	3		DIT:115	Principles of Nutrition	3	
DIT:214	Nutrition Through the Life Cycle	3		DIT:104	Clinical Nutrition	3	
DIT:106	Food Management Practicum	3		DIT:214	Nutrition Through the Life Cycle	3	
DIT:107	Clinical Nutrition Practicum	3		DIT:106	Food Management Practicum	3	
DIT:115	Principles of Nutrition	3		DIT:107	Clinical Nutrition Practicum	3	
DIT:201	Food Systems Management	3		DIT:202	Medical Nutrition Therapy	3	
DIT:202	Medical Nutrition Therapy	3		DIT:210	Community Nutrition	3	
DIT:204	Seminar: Strategies for Professional Practice	2		DIT:209	Community Nutrition Practicum	4	
DIT:206	Seminar: Dietetic Practitioner Issues	2		DIT:225	The Cultural Feast: An Introduction to Food and Society	3	
DIT:207	Quantity Foods	3		XXX:xxx	Program Electives (Electives approved by the program director)	7	
DIT:209	Community Nutrition Practicum	4					
DIT:210	Community Nutrition	3					
DIT:225	The Cultural Feast: An Introduction to Food and Society	3					
XXX:xxx	Program Elective (Program director has list of approved courses)	3					
Program total			70-71 credits	Program total			64-66 credits

◆The college recommends that the Board of Trustees approve the revision of the Database Developer Certificate of Proficiency program submitted by the District Curriculum Committee.

Program: Database Developer
Certificate of Proficiency

Effective: January 2017 pending MDHE approval

Impact Statement

The Database Developer Certificate of Proficiency is designed to prepare the student to work as a Database analyst, Database developer or Database administrator professional.

An Oracle Developer Certificate of Proficiency Program review was undertaken and in conjunction with the Program Review for Software Developer AAS Degree Program a Tech Scan was conducted. The findings indicated that increasingly the vast majority of software development is intended for data driven and web-based applications. Both front-end (Application-side) and back-end (Server-side) database development skills are needed to prepare for employment in the Database Developer/Database Analyst field. The Database Developer Certification of Proficiency aligns with industry exam certifications for occupation titles either in the Oracle or the Microsoft specialty. Oracle certifications would include Oracle Application Developer and Oracle Database Administrator. Microsoft certifications would include Exam 70-483 Programming in C#, Exam 70-461 Querying Microsoft SQL Server, Exam 70-464 Developing Microsoft SQL Server Databases. This certification is designed to concentrate on the design, development and administration knowledge and skills to prepare students to meet the high demand positions in the Database environment.

Bureau of Labor Statistics (BLS) employment for *database developers* is projected to grow 31 percent from 2010 to 2020, faster than the average for all occupations. [March 2012]

Employers review applicants based on a combination of their Academic Degree, Industry Certifications, Portfolio, and Employment History. In order to produce students who possess both strong Portfolios as well as Industry Certifications, graduates of this degree program will be required to take a sequence of three semesters of classes. The most advanced classes required both for Industry-level Portfolios as well as for Industry Certification completion depend on intermediate-level classes that students will take in Semester 2. In turn, the Semester 3 classes can only be taken by students who have completed Semester 2 classes. While it is desirable to be able to complete a Certificate of Proficiency in 2 semesters, in this case three semesters will be required in order to produce students with the needed Industry Certifications as well as the needed skills that employers demand.

Current Program			Revised Program		
Courses		Credits	Courses		Credits
<i>Core Courses</i>			<i>Core Courses</i>		
IS:225	Database Management	3	IS:253	C# Programming I	4
IS:257	Advanced Database Design	3	OR		
IS:246	Visual Basic Programming	3	IS:187	Java Programming I	4
OR			IS:225	Database Management	4
IS:227	C Programming	3	IS:229	Unix/Linux I	3
OR			IS:240	SQL and Database Development	3

IS:251	Java Programming	3		IS:241	Systems Analysis and Design	3	
Oracle Focus				IS:253	C# Programming II	4	
IS:133	Introduction to SQL	3		OR			
IS:270	Oracle PL/SQL	3		IS:287	Java Programming II	4	
IS:272	Oracle Database Administration	3		OR			
IS:271	Oracle User Interface Design	3		IS:256	C++ Programming	3	
IS:273	Oracle Design and Implementation	3		IS:257	Advanced Database Design	3	
IS:262	Advanced Software Development	3		IS:268	SQL Server Programming	3	
IS:259	Introduction to JavaScript	3		OR			
IS:255	Advanced Visual Basic Programming	3		IS:276	Oracle Programming	3	
IS:256	C++ Programming	3		Electives (select 6-8 credit hours)			
IS:250	Scripting for the Internet with Perl	2		IS:237	Fundamentals of Information Assurance/Security	3	
				IS:272	Oracle Database Administration	3	
				IS:273	Oracle Design and Implementation	3	
				IS:275	Advanced C++ Programming	3	
				IS:277	Oracle Applications Programming	3	
				IS:278	Oracle Database Security and Administration	3	
				IS:279	Oracle Tuning and Performance	3	
				IS:283	C# Programming III	4	
				IS:288	Java Programming III	4	
				IS:290	C# Frameworks: .NET Web App Framework	3	
Program total			30 credits	Program total			32-35 credits

HUMAN RESOURCES AGENDA SUMMARY

APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF	8
ADDITIONAL COMPENSATION / ADMINISTRATIVE / PROFESSIONAL STAFF	3
APPOINTMENTS / FULL-TIME CLASSIFIED STAFF	7
REVISIONS TO PREVIOUSLY APPROVED ITEMS	4
INFORMATION ONLY:	
RETIREMENTS / FULL-TIME FACULTY	2
RETIREMENTS / FULL-TIME ADMINISTRATIVE/ PROFESSIONAL STAFF	1
RETIREMENTS / FULL-TIME CLASSIFIED STAFF	2
RESIGNATIONS / FULL-TIME FACULTY	1
RESIGNATIONS / FULL-TIME ADMINISTRATIVE/ PROFESSIONAL STAFF	1
RESIGNATIONS / FULL-TIME CLASSIFIED STAFF	1

03/24/16

APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Guthrie, Robert	C	CC	Application & Systems Analyst/ Programmer, Lead	P 13	\$69,800.00	Replacement	03/28/16
Kelley, Michael	C	CC	Application & Systems Analyst/ Programmer, Specialist	P 12	\$67,000.00	Replacement	03/28/16
Piechoinski, Jeremiah	C	CC	Application & Systems Analyst/ Programmer, Intermediate	P 10	\$51,500.00	Replacement	03/28/16
Wilson, Lisa	C	CC	Executive Associate, Foundation	P 10	\$49,143.00	Replacement	03/25/16
Bair, Amanda	N	CC	Coordinator, School and Community Partnerships	P 09	\$44,679.00	Replacement	04/15/16
Sahaida, John	N	CO	Project Associate II	P 08	\$40,619.00	Replacement	03/25/16
Peters, Marie	C	CO	Continuing Education Specialist	P 08	\$42,675.00	Repurposed	03/25/16
Bratcher, Alexandria	C	FV	Academic Advisor	P 08	\$50,126.00	Replacement	04/18/16

-1-

ADDITIONAL COMPENSATION / ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOC	TITLE	RGE	FY16 BASE RATE	ADDITIONAL COMPENSATION RATE	COMMENTS	EFFECTIVE DATE
Mead-Roach, Amanda	FP	Interim Vice President, Academic Affairs	A 23	\$92,700.00	\$110,000.00	assuming partial duties of vacant position	04/01/16 until filled
Taylor, Franklyn	FP	Vice President, Student Affairs	A 22	\$96,900.00	\$106,590.00	assuming partial duties of vacant position	04/01/16 until filled
Peck, Donna	CC	Application/ System Analyst/ Programmer, Senior	P 11	\$58,828.00	\$64,710.80	assuming partial duties of vacant position	01/22/16 until filled

APPOINTMENTS / FULL-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Gall, Sarah	C	MC	Media Associate	CU 5	\$33,396.00	Replacement	03/25/16
Lobaido, Patricia	C	FV	Distribution/ Mail Clerk	CU 4	\$34,004.00	Replacement	03/28/16
Taylor, Jamaal	N	MC	Housekeeper	n/a	\$13.12 / hr	Replacement	03/28/16
Heffner, Jennifer	N	MC	Housekeeper	n/a	\$13.12 / hr	Replacement	03/28/16
Becton, Joseph	N	MC	Housekeeper	n/a	\$13.12 / hr	Replacement	03/28/16
Ransom, Alaine	N	WW	Housekeeper	n/a	\$13.12 / hr	Replacement	03/28/16
McCullough, Lamarril	N	WW	Housekeeper	n/a	\$13.12 / hr	Replacement	03/28/16

REVISIONS TO PREVIOUSLY- APPROVED ITEMS

03/23/16

Board of Trustees Approval on 02/25/16, page 1

Revise effective date for Greg Hanebrink from 03/14/16 to 03/07/16.

Board of Trustees Approval on 12/10/15, page 1

Revise temporary assignment ending date for Kara Boyd from 05/18/16 to 05/15/17.

Board of Trustees Approval on 08/20/15, page 1

Revise temporary assignment ending date for Maria Richardson from 05/18/16 to 05/15/17.

Board of Trustees Approval on 04/23/15, page 1

Revise temporary assignment ending date for Bernard Gilbers from 06/30/16 to 06/30/17.

INFORMATION ONLY

RETIREMENTS / FULL-TIME FACULTY

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Anderhub, Beth	FP	Professor (Ultrasound)	33 years of service	06/30/16
Willis, Dahna	FP	Associate Professor (Early Care and Educations)	5 years of service	05/31/16

RETIREMENTS / FULL-TIME ADMINISTRATIVE/ PROFESSIONAL STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Overhauser, William	FV	Academic Advisor	9 years of service	05/31/16

RETIREMENTS / FULL-TIME CLASSIFIED STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
McKenna, Daniel	MC	General Maintenance Mechanic	22 years of service	03/31/16
Jones, Sabrina	FP	Financial Aid Counselor	16 years of service	02/15/16

03/24/16

INFORMATION ONLY

RESIGNATIONS / FULL-TIME FACULTY

NAME	LOCATION	TITLE	EFFECTIVE DATE
Copp, Julie	FV	Associate Professor (Communications)	05/31/16

RESIGNATIONS / FULL-TIME ADMINISTRATIVE/ PROFESSIONAL STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Brunatti, Carl	CC	Oracle & Database Systems Administrator	02/26/16

5-

RESIGNATIONS / FULL-TIME CLASSIFIED STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
McKelly, Daniel	MC	Housekeeper	01/25/16

Recommendation for Award/Purchasing – Renewal

- Supports: Horticulture Department at the Meramec campus

Contract B0003414 with *HUMMERT INTERNATIONAL* for the purchase of horticultural supplies, was originally approved by the Board of Trustees on August 20, 2015, for an annual amount estimated at \$20,000.00 for a period of one (1) full year with option to renew for a second and third year. We request approval to exercise the second year renewal option with additional funding estimated at *\$20,000.00*.

Recommendation for Award/Purchasing – Renewal

- Supports: Art Departments District Wide

Contract B0003230 with ***KRUEGER POTTERY SUPPLY*** for the purchase of pottery clays and other related supplies, was originally approved by the Board of Trustees on April 24, 2014, for a period of two (2) full years for an estimated award amount of \$50,000.00 with option to renew for a third year. We request approval to exercise the third year renewal option with additional funding estimated at \$25,000.00.

Recommendation for Award/Purchasing – Renewal

- Supports: Physical Facilities Departments District Wide

Contract B0003356 with ***BWI COMPANY, ADVANCED TURF SOLUTIONS, INC.*** and ***JOHN DEERE LANDSCAPES***, for the routine purchase of turf management supplies, was originally approved by the Board of Trustees on August 20, 2015, for a period of one (1) full year with option to renew for a second, third and fourth year, beginning September 1, 2015, for an annual estimated amount of \$80,000.000. We request approval to exercise the second year renewal option with no additional funding required at this time.

Recommendation for Award/Purchasing - Contract

- Supports: Science & Allied Health Departments – District Wide

Board approval is requested for the award of a contract for the routine purchase of allied health and science supply items, chemical, reagents, diagnostics and small equipment to **THOMAS SCIENTIFIC, FISHER SCIENTIFIC, VWR INTERNATIONAL LLC d/b/a SARGENT WELCH & d/b/a WARDS SCIENCE, CAROLINA BIOLOGICAL SUPPLY CO. and LABORATORY SUPPLY COMPANY d/b/a LABSCO**, in an amount estimated at **\$700,000.00**, to be split between five (5) bidders, with no guaranteed amount to any one bidder, for a period of three (3) full years, to begin on July 2, 2016.

Description

This contract will be used by the Science and Allied Health Departments at all campus locations for the routine purchase of laboratory supply items, to include, but not limited to, reusable and disposable glassware, chemicals, reagents, culture media, diagnostic tests and small equipment items. All five (5) responding bidders are recommended to allow the College access to the widest selection of products at the best possible prices.

Bid – B0003502

The evaluation of this bid, which opened February 16, 2016, is listed below:

<u>Bidders</u>	<u>Discount Range</u>	<u>Annual, Current Catalog, Daily Pricing</u>
<i>THOMAS SCIENTIFIC</i>	<i>5% TO 50%</i>	<i>Daily Price & WEB</i>
<i>FISHER SCIENTIFIC</i>	<i>1% TO 65%</i>	<i>Daily Price & WEB</i>
<i>VWR INTERNATIONAL LLC dba SARGENT-WELCH & dba WARD’S SCIENCE</i>	<i>15% to 33%</i>	<i>Current Catalog & WEB</i>
<i>LABORATORY SUPPLY COMPANY d/b/a LABSCO</i>	<i>10% to 30%</i>	<i>Annual Price Book</i>
<i>CAROLINA BIOLOGICAL SUPPLY CO.</i>	<i>5%</i>	<i>Current Catalog & WEB</i>

Funding

Expenditures against this contract will be funded from current operating budgets.

Advertisement

Newspaper advertisements were run in the St. Louis American and the St. Louis Post-Dispatch.

Recommendation for Award/Purchasing - Contract

- Supports: Intercollegiate Team Sports and Physical Education Departments - District Wide

Board approval is requested for the award of a contract for the routine purchase of athletic equipment and supplies to *FISCHERS PROLINE SPORTS* and *BSN SPORTS*, in an amount estimated at **\$300,000.00**, to be split between two (2) bidders, with no guaranteed amount to any one bidder, for a period of three (3) full years, to begin July 1, 2016.

Description

This contract will be used by the Physical Education Departments at all campus locations and the intercollegiate team sports programs to purchase a wide variety of athletic equipment and supplies, apparel, and footwear for instructional programs and team competition. Because prices are subject to change by the manufacturer and the contractors are primarily retail distributors, actual pricing comparison will be made at the time of purchase over the life of the contract to obtain the best combination of delivery, price and quality. The recommended bidders are able to provide most of the items requested and meet all the requirements of the bid.

Bid – B0003504

The evaluation of this bid, which opened on February 17, 2016, is listed below:

Bidder	Items Offered/ Total of 70 Items	Discount Range
<i>FISCHERS PRO LINE SPORTS</i>	<i>51 ITEMS</i>	<i>35 to 45%</i>
<i>BSN SPORTS</i>	<i>31 ITEMS</i>	<i>10 to 35%</i>
S & S Worldwide	7 Items	16%
Riddell	1 Item	10%
MFAC, LLC	2 Items	10%

Funding

Expenditures against this contract will be funded from current operating budgets.

Advertisements

Newspaper advertisements were run in the St. Louis American and the St. Louis Post-Dispatch

Recommendation for Award/Purchasing – Contract

- Supports: Bookstores – District Wide

Board approval is requested for the award of a contract for the routine purchase of plastic bags to ***POLY-PAK INDUSTRIES, REGAL DIVISION*** in an amount estimated at ***\$10,000.00*** per year, for a period of one (1) full year, with option to renew for a second and third year, beginning May 7, 2016.

Description

This contract will be used by all of the all Colleges’ bookstores for merchandise bagging. The recommended bidder offered the best price for an approximate number of 50,000, two color job (navy blue and silver/gray), two sided, plastic bags, size 16.5’ x 17’x 5’ gusset with reinforced patch die cut handle, per year, and meets all the requirements of the bid. Four minority-owned and one woman-owned enterprises participated in this bid process.

Bid – B0003499.

The evaluation of this bid, which opened February 25, 2016, is listed below:

<u>Bidders</u>	<u>50,000, 2 Sided, 2 Color Job Bags</u>
<i>POLY-PAK INDUSTRIES, REGAL DIVISION</i>	<i>\$ 5,950.00</i>
Klas Products Powered By Boundless	7,353.00
Checker Bag Company	9,759.50
Franklin Graphics	11,500.00
Artcraft Ad Specialties	12,000.00
M. Nelson & Associates	14,000.00
IGWT Partners dba Cole Enterprise LLC	14,500.00
AMC Promotional Products	22,200.00

Funding

Expenditures made against this contract will be funded from current operating budgets.

Recommendation for Award/Purchasing - Marker

- Supports: Information Technology – Business Intelligence district-wide

Board approval is requested for the award of a contract for implementation of IBM Cognos to *eCAPITAL* and for training to *ELLUCIAN*, in an amount estimated at **\$74,230.00**, to begin April 1, 2016.

Description

This contract will be used for the installation of IBM Cognos Business Intelligence software and training. The IBM Cognos software replaces the Hyperion Business Intelligence software currently in use, but no longer supported by the developer. This software allows the college to create reports from the enterprise system, Ellucian Banner.

Bid – B003493

The evaluation of this bid, which opened January 4, 2016, is listed below:

Bidders	Installation		Training	
	Fee	Points	Fee	Points
eCAPITAL ADVISORS	\$ 31,230.00	51.42	\$102,500.00	30.2
ELLUCIAN	21,850.00	12.5	43,000.00	49.6
EKS&H	7,600.00	44.5	76,520.00	41.8
CDW-G	12,400.00	31.5	138,000.00	21.8
Yash Technologies -Turing	12,700.00	24.92	48,000.00	25.2
Creative Computing	23,100.00	32.83	39,000.00	31.2
IBM	33,000.00	29.58	88,440.00	22
Perficient	38,870.00	40.33	130,490.00	27
Smart ERP Solutions	48,000.00	6.5	127,200.00	13.8
Techwave Consulting, Inc.	75,600.00	19.58	75,600.00	11.6
Kinetic Consulting	84,000.00	6.75	48,000.00	21.4
Saxon Global, Inc.	TBD	7.5	33,200.00	27.8

Funding

Expenditures against this contract will be funded from capital budgets.

Advertisements

Advertisements were placed in the St. Louis Post Dispatch and the St. Louis American Newspapers.

Recommendation for Award/Purchasing

- Supports: Marketing and Communication Printing district-wide

Board approval is requested for the award of a contract for external supplemental printing services to **GARLICH, INDOX, MODERN LITHO** and **WORLD PRESS**, in an amount estimated at **\$450,000.00**, with no guaranteed amount to any one vendor, for a period of one (1) full year with four (4) optional one (1) year renewals, to begin April 1, 2016.

Description

This contract will be used primarily by the college's Marketing and Communications Department to produce print jobs when the college's Print Shop Departments lack the required equipment to produce the work in-house. The college will broker the jobs based on vendor capabilities. Bids were evaluated on production costs (65 pts), production capabilities (25 pts) and client references (10 pts).

Bid – B003485

The evaluation of this bid, which opened February 10, 2016, is listed below:

Bidders	Production			Total Points
	Costs	Capabilities	References	
GARLICH	\$ 125,696.14	25	10	91.55
INDOX	123,926.48	15	10	82.03
MODERN LITHO	62,505.00 P	22	10	75.47
WORLD PRESS	143,081.00	15	10	74.39
RBO Print Logistics	140,298.74	10	10	70.37
Columbine	108,730.00	5	0	70
Cross Rhodes	78.69 P	0	10	26.26

P - partial bid

Funding

Expenditures against this contract will be funded from current operating budgets.

Advertisements

Advertisements were placed in the St. Louis Post Dispatch and the St. Louis American Newspapers.

Recommendation for Award/Purchasing

- Supports: Delinquent Account Collections district-wide

Board approval is requested for the award of a contract for collection services to **CONSERVE** and **HS FINANCIAL** for first and second placements and **VIRTUOSO SOURCING GROUP** for tertiary placements, for an estimated fee amount not to exceed \$150,000.00, with no guaranteed amount to any one bidder, for a period of one (1) year and four (4) months, with an option to renew for four (4), one (1) year periods, to begin July 1, 2016.

Description

This contract will be used by the Controller's Department to primarily collect delinquent receivables for student maintenance fees, checks returned for insufficient funds and other miscellaneous receivables. Bid responses were evaluated on collection experience, history and commission fees. The recommended bidders offered the best overall experience and commission fees. One (1) minority-owned business enterprise is being awarded in this bid process.

Bid – B0003472

The evaluation of this bid, which opened January 15, 2016, is listed below:

Bidders	Placement Fees			Total Points	
	1st	2nd	Tertiary	1st/2nd	Tertiary
CONSERVE	15%	20%	nb	83.8	nb
HS FINANCIAL GROUP	14.50%	21%	18%	81.7	86.44
VIRTUOSO	17%	19%	25%	82.2	86
Penn Credit	14.50%	14.50%	23.50%	79.4	66.04
CBSA	14%	15%	30%	78.4	57.67
Sunrise Credit Services	15%	22.50%	30%	77.8	66.67
S & S Recovery	15%	20%	25%	76.8	69
I C System	13%	19%	27%	76.1	61.63
ICR	14.50%	14.50%	20%	75.4	68
Delta Outsource Group	15-17%	20-22%	24-27%	74.0	67.01
CCB Credit Services	15%	20%	35%	72.8	55.86
Todd, Bremer & Lawson	20%	20%	23%	72.4	72.78
General Revenue	19%	19%	21%	72.2	74.1
Midwest Recovery Systems	15%	18%	24%	70.8	62.33
National Credit Management	20%	20%	nb	66.4	nb
Credit Control	19%	24%	nb	61.2	nb
Bass & Associates	19.9-19.7%	24.9-24.7%	29.9-26.85%	61.0	56.85
Williams & Fudge	20%	23%	25%	52.3	68

Funding

Expenditures against this contract will be funded from current operating budgets.

Advertisements

Advertisements were placed in the St. Louis Post-Dispatch and the St. Louis American.

Recommendation for Award/Purchasing

- Supports: Advanced Manufacturing Department at the Florissant Valley Campus

Board approval is requested for the purchase eight (8) lathes with factory installed digital read outs and taper turning attachments from *MUNICIPAL TOOL AND MACHINERY CO., INC.* in the amount of **\$97,200.00** and the trade-in of eight (8) lathes for the amount of **\$2,000.00**.

Description

These lathes will replace eight (8) older lathes in the Florissant Valley Campus Advanced Manufacturing Department. This upgrade will bring the main machinery of the Advanced Manufacturing Lab to modern advanced manufacturing lab equipment standards and will allow the college to meet current OSHA standards governing machine guarding. The recommended bidder has met all the specifications of the bid.

Bid – B0003523

The evaluation of this bid, which opened March 10, 2016, is listed below:

Bidders for Purchase

MUNICIPAL TOOL AND MACHINERY CO, INC.
Zimmerman – McDonald Machinery, Inc.
Blue Ridge Machinery and Tools, Inc.

Eight (8) Lathes

\$97,200.00
102,259.00
167,260.00

Bidders for Sale or Trade-In

MUNICIPAL TOOL AND MACHINERY CO, INC.
Blue Ridge Machinery and Tools, Inc.

Eight (8) Used Lathes Machines

\$2,000.00
8,000.00

Funding

This expenditure will be funded from the Regional Technical Education Center budget.

Advertisements

Newspaper advertisements were placed in the St. Louis Post-Dispatch and the St. Louis American.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of a contract to renovate the Science Labs, to **Kozeny Wagner, Inc.**, in an amount of **\$1,335,100.00**

<u>Qualified Bidder</u>	<u>Forest Park</u>	<u>Florissant Valley</u>	<u>Meramec</u>	<u>Alternate #4</u>	<u>Total</u>
Kozeny Wagner, Inc.	\$ 334,000	\$ 581,800	\$ 426,800	<\$7,500>\$	1,335,100 *
Volk Construction Company	311,900	593,700	436,300	0	1,341,900
ICS Construction Services, Ltd.	357,449	683,681	453,148	0	1,494,278
Brady Construction, Inc.	328,955	0	0	0	328,955

* Kozeny Wagner, Inc., provided a voluntary Alternate #4 – If all 3 projects are awarded to us please Deduct Seven Thousand Five Hundred Dollars and no cents (-\$7500.00).

Description:

Forest Park, Florissant Valley and Meramec campus leadership teams used prioritized lists to select nineteen labs for renovation utilizing State Board of Public Building Bond funding. Thirteen of those labs will be renovated in the summer of 2016, receiving new finishes – ceiling, lighting, flooring, painting, casework (cabinetry), built-in equipment including fume hoods, necessary technology, plumbing, electrical, and mechanical upgrades. To ensure funding within the available budget, the Physics Learning Lab (SM 252) at Florissant Valley, Fume Hood in Forest Park’s Room D 411, and the Anatomy & Physiology Lab (SW 104) at Meramec were bid as alternates. The remaining labs will be renovated in the summer of 2017.

Contractors were evaluated on bid price per campus and overall MBE/WBE participation, experience in lab renovations and other interior construction, and available resources to meet the project’s schedule. The recommendation represents the contractor with the best bid, given these factors.

Plans and specifications were prepared by KWAME Building Group, Michael Roth and Associates, Architects and Planners, Inc., and the Physical Facilities/Engineering and Design Department.

Bid – F 16 002, Science Lab Renovations, St. Louis Community College at Florissant Valley, Forest Park and Meramec

The results of this bid, which opened March 8, 2016, are listed below:

Forest Park

<u>Contractors:</u>	<u>Total Points</u>	<u>Base Bid</u>	<u>Alternate #2</u>	<u>Forest Park Total</u>
Kozeny Wagner, Inc.	161	\$ 298,500.00	\$ 35,500.00	\$ 334,000.00
Volk Construction Company	150	274,500.00	37,400.00	311,900.00
Brady Construction, Inc.	142	283,980.00	44,975.00	328,955.00
ICS Construction Services, Ltd.	130	304,455.00	52,994.00	357,449.00

Withdrawn Bids

Jackson Building Group, Inc.		198,000.00	55,000.00	253,000.00
------------------------------	--	------------	-----------	------------

Florissant Valley

<u>Contractors:</u>	<u>Total Points</u>	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Florissant Valley Total</u>
Kozeny Wagner, Inc.	165	\$ 529,900.00	\$ 51,900.00	\$ 581,800.00
Volk Construction Company	149	496,000.00	97,700.00	593,700.00
ICS Construction Services, Ltd.	129	537,860.00	145,821.00	683,681.00

Meramec

<u>Contractors:</u>	<u>Total Points</u>	<u>Base Bid</u>	<u>Alternate #3</u>	<u>Meramec Total</u>
Kozeny Wagner, Inc.	165	\$ 339,900.00	\$ 86,900.00	\$ 426,800.00
Volk Construction Company	149	302,900.00	133,400.00	436,300.00
ICS Construction Services, Ltd.	134	329,474.00	123,674.00	453,148.00

Withdrawn Bids

Jackson Building Group, Inc.		242,000.00	87,000.00	329,000.00
------------------------------	--	------------	-----------	------------

Jackson Building Group, Inc., asked to withdraw their bid because they mistakenly omitted the plumbing contractor from their bid.

Funding:

This project will be funded from State Board of Public Building Bond funding.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of two contracts to replace roofs on four buildings, to the following firms:

<u>Qualified Bidder</u>	<u>Contract Amount</u>	<u>Campus</u>
Geissler Roofing Company, Inc.	\$ 461,964.00	FP/M
Bade Roofing, Inc.	<u>172,844.00</u>	FV
Grand Total	<u>\$ 634,808.00</u>	

Description:

District wide, roofs needing to be replaced have been prioritized by Physical Facilities and the campuses. Forest Park’s Hospitality Restaurant Management (HRM) Building, Florissant Valley’s Humanities Building and the Humanities East and Social Science Buildings at Meramec are scheduled to have their roofs replaced this year.

The Humanities and Humanities East buildings have a replacement membrane over the top of a built up roof, while the Social Science and HRM buildings have original roof membranes over a metal deck. This project will remove all the previous roofing materials as required by code, and install new insulation, waterproofing, flashing, and roofing membrane.

Plans and specifications were prepared by RMT Roofing and Waterproofing Consultants and the Physical Facilities/Engineering and Design Department.

Bid – F 16 003, Roof Replacements, St. Louis Community College at Florissant Valley, Forest Park and Meramec

The results of this bid, which opened March 10, 2016, are listed below:

<u>Qualified Bidder</u>	<u>Forest Park HRM</u>	<u>Florissant Valley Humanities</u>	<u>Meramec Humanities East</u>	<u>Meramec Social Science</u>
Geissler Roofing Company, Inc.	\$ 192,685.00	177,673.00	\$ 163,921.00	\$ 105,358.00
Bade Roofing, Inc.	192,875.00	\$ 172,844.00	183,446.00	107,305.00
Bi-State Roofing Systems, Inc.	196,599.00	236,860.00	187,298.00	113,707.00
Jim Taylor, Inc.	221,584.00	235,803.00	197,512.00	128,428.00
Shay Roofing, Inc.	202,249.00	256,293.00	238,478.00	112,375.00
Lakeside Roofing Company, Inc.	229,995.00	243,889.00	214,610.00	139,547.00

Funding:

This project will be funded from capital budgets.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Recommendation for Award/Maintenance/Physical Facilities:

Board approval is requested for award of an armed security service agreement to **Twin City Security, Inc.**, in an amount of **\$17,860.50**.

Description:

This fourteen week agreement will provide 81 hours of weekly armed, building security services for Corporate College through June 30, 2016. The College will have a renewal option for a second, third, fourth, and fifth fiscal year.

Bid – Service Agreement M-298-Corporate College, St. Louis Community College at Corporate College

The results of this bid, which opened February 25, 2016, are listed below:

<u>Contractor</u>	<u>Hourly Rate</u>	<u>Weekly Cost</u>	<u>Agreement Amount</u>
Twin City Security, Inc.	\$ 15.75	\$ 1,275.75	\$ 17,860.50
HBS Co. dba Hudson Services	17.47	1,415.07	19,810.98
A-1 Private Investigations, LLC	18.10	1,466.10	20,525.40
Praetorian Guard Services	19.50	1,579.50	22,113.00
G4S Security Solutions (USA), Inc.	20.97	1,698.57	23,779.98
B &W Police Security Systems, Inc.	24.00	1,944.00	27,216.00

Funding:

This project will be funded from current operating budget.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Minority Contractors: Four known minority companies received plans and specifications. Two known minority companies submitted bids for this project.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested of **four consulting agreement for environmental services**, all under \$50,000.00.

College Board Policy I.8 requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$50,000.

Descriptions:

Professional Services Industries, Inc.

PSI #14, Indoor Air Quality Testing in Science West and Communications North, Meramec

\$ 1,710.30

Staff reported possible indoor air quality issues in Science West and Communications North. The environmental consultant performed air quality testing and recommended remediation and cleaning of the wall surfaces. The work was performed according to the consultant's directions.

Professional Services Industries, Inc., Total

1,710.30

NPN Environmental

NPN #19, Testing of Wire Insulation for Light Bar Replacement in Theater, Florissant Valley

425.00

Consultant tested suspect asbestos-containing materials related to electrical wiring in the Theater. No asbestos was found in the samples therefore no further action was needed.

NPN #20, Work Plan for Isolation of Humanities Classrooms, Florissant Valley

2,200.00

The consultant sampled Humanities' existing roofing materials for asbestos. The underside of the concrete roof deck is coated with asbestos containing material. While it is not anticipated the removal of the existing roof will cause delamination of the material, these areas are being isolated as a precautionary move. The consultant will develop a work plan for the construction of temporary partitions and cover the floor of the involved areas. Should any loosening or delamination of any asbestos containing material occur, the consultant will provide oversight and air sampling for any needed abatement or cleanup as required by St. Louis County and the State of Missouri.

NPN #21, Testing of Roofing Materials, Florissant Valley and Meramec

1,095.00

Consultant tested roofing materials that will be removed under districtwide roof replacement contract(s). No asbestos was found in the samples therefore no special precautions are needed for the roofing work this summer

NPN Environmental Total

3,720.00

Total Ratifications

\$ 5,430.30

Funding:

These projects were funded from operating and capital budgets.

Request for Approval/Disposal of Surplus Property

Board approval is requested to dispose of surplus property by recycling per contract as listed on the following pages. This property has been declared excess and posted internally for redistribution.

PDF#	Description	Property Tag	Location	Condition	Purchased Date	Original Cost	Book Value
160226	T7082 Air Conditioning & Heat Trainer	013897	FV	Poor	7/31/2003	\$ 9,500.00	\$ 1,477.45
160226	T7083 Environmental Application	013898	FV	Poor	7/31/2003	\$ 7,200.00	\$ 1,120.00

No Items this Month
Financial Reports will appear on a
Quarterly Basis,
in November, February, May and
August

**RECOMMENDED WAIVER OF LODGING AND APPROVAL OF
REVISED BOARD POLICY H.20.8 TECHNOLOGY FEE**

H.20.8 Technology Fee ^(R 2/44 3/16)

Each student will be assessed a fee of ~~\$7~~ **\$10** per credit hour for the support of technology **EFFECTIVE FALL 2016**. This fee shall support hardware, software, staff and maintenance costs.

Rationale:

REVISED BOARD POLICY BP H.20.8 TECHNOLOGY FEE

Change to H.20.8 Technology Fee is effective for the fall 2016 term. The increase is from \$7 to \$10 per credit hour. The increase is required to develop a robust online education and expanded technology enabled classroom experience for St. Louis Community College students. Increased expenses covered by this fee will include labor, curricula development, assessment, software license and maintenance agreements, computer hardware and technical support expenses for online, hybrid and face-to-face courses.

Agreement between St. Louis Community College and Economic Modeling Specialist, Inc. (EMSI)

Board approval is requested for the renewal of a contractual relationship between **St. Louis Community College and Economic Modeling Specialists, Inc. (EMSI)** for the provision of the Strategic Advantage data tool. Strategic Advantage allows access to Economic Forecaster, Economic Impact, Career Pathways, Educational Analyst data tools and provides zip code level data for the counties within the St. Louis Metropolitan Service Area. The fee to renew this subscription is **\$14,300.00** for the contract period **April 1, 2016 through March 31, 2017**.

Ratification of Agreement between the Center for Community College Student Engagement (CCCSE) and St. Louis Community College

Board ratification is requested for an agreement between **the Center for Community College Student Engagement and St. Louis Community College** for participating in the Community College Survey of Student Engagement (CCSSE) for the collection of information about institutional practices and student behaviors. CCSSE is administered and managed by the Center for Community College Student Engagement/University of Texas at Austin. The data is collected and analyzed by the Center, and institutions receive data and survey reports. The information gathered will aid in developing and enhancing student experiences at St. Louis Community College that assist with completion and persistence. The term for services is one year, which began January 1, 2016; the cost is **\$10,145.00**.

Ratification of Agreement between Vector Communications Corporation (VCC) and St. Louis Community College

Board ratification is requested for an agreement between **Vector Communications Corporation and St. Louis Community College** for providing media relations, training and community outreach consulting services. The term for services is one year, which began March 1, 2016 at an hourly cost of \$120.00/hour for consulting services and \$65.00/ hour for project coordinating services; the total cost is estimated at **\$62,500.00**.

Academic Affairs

Contracts and Agreements

Clinical Agreements

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

Participant	Program	Effective Date
Chatham University	Nursing	01/14/16
VA Medical Center, St. Louis	Nursing	07/01/15 to 07/01/25
Ferguson Farmers' Market	Dietetic Technology	02/16/16
Urban League of Metropolitan St. Louis, Inc.	Human Services	02/02/16

Workforce Solutions Group

Ratification of Direct Pay Agreements

The purpose of these agreements is to provide services to employers in the St. Louis region.

<u>Funding Source</u>	<u>Title of Program and/or Purpose</u>	<u>Campus</u>	<u>Date</u>	<u>Amount</u>
Jennings School District	Instructional Facilitation – Nursing Assistant	Workforce Solutions Group	March 1, 2016 through June 30, 2016	\$19,275
	Manager: Stephen Long			
ABB, Inc.	Assessment Service	Workforce Solutions Group	March 1, 2016 through August 31, 2016	\$24,525 <i>(Previously reported \$6,675 – December, 2015. YTD Total \$31,200)</i>
	Manager: Don Robison			