

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, SEPTEMBER 29, 2016**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, September 29, 2016, at the Harrison Education Center, 3140 Cass Ave., St. Louis, MO, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order/Roll Call

Ms. Joan McGivney, Chair, called the meeting to order at 7:32 p.m. The following members of the Board of Trustees were present: Ms. Joan McGivney, Chair; Dr. Doris Graham, Vice Chair; Ms. Libby Fitzgerald, Trustee; Mr. Rodney Gee, Trustee, and Ms. Hattie Jackson, and Mr. Derek Novel, Trustee. Dr. Craig Larson, Trustee, was absent.

Also present were Dr. Jeff Pittman, Chancellor; Ms. Mary Nelson, General Counsel, and Ms. Rebecca Garrison, Associate for Board Relations.

2. Public Hearing for Setting the Tax Rate

On motion by Dr. Graham and seconded by Ms. Fitzgerald, Ms. McGivney recessed the regular meeting, and a Public Hearing was held in accordance with Section 67.110, *Revised Statutes of Missouri* (1998), which requires each political subdivision to hold a public hearing, after appropriate public notice prior to fixing its property tax rates for the fiscal year. Mr. Paul Zinck, Vice Chancellor for Finance and Administration, made a presentation on the tax rate. Following the presentation, Ms. McGivney asked if there were any citizens who wished to be heard concerning the proposed tax rate. No one having asked to be heard, Ms. McGivney asked for a motion to adjourn the hearing. On motion by Ms. Fitzgerald and seconded by Mr. Gee, the Board voted unanimously to adjourn the public hearing and the regular Board meeting was reconvened.

3. Approval of Resolution Setting the Tax Rate for 2016

On motion by Mr. Novel and seconded by Dr. Graham, the Board unanimously adopted a Resolution to set the tax rate for the district for the tax year 2016 at 21.85 cents per one hundred dollars assessed valuation, for the General Fund of the College in the form attached hereto and by this reference incorporated herein in Exhibit D.

4. Welcome to Guests

Ms. McGivney welcomed guests attending the meeting.

5. Citizens Desiring to Address the Board Regarding Agenda Items

None.

6. Adoption of Agenda/Revisions to Agenda

On motion by Mr. Gee and seconded by Dr. Graham, the Board unanimously adopted the agenda as revised.

7. Approval of the August 18, 2016 Board Meeting Minutes

On motion by Ms. Fitzgerald and seconded by Mr. Gee, the Board unanimously approved the August 18, 2016 meeting minutes as written.

8. Approval of Resolution Re October 20, 2016 Executive Session of the Board of Trustees

On motion by Ms. Fitzgerald, and seconded by Dr. Graham, the Board, by a roll-call vote, unanimously (with Dr. Larson being absent) approved the resolution scheduling an executive session on October 20, 2016, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

9. Recognition of Student, Staff and Trustee Accomplishments

Ms. Kedra Tolson, Executive Director of Marketing and Communications, read statements of congratulations for students, staff and trustees on their recent awards and accomplishments.

10. Approval of Trustee Travel to the Missouri Community College Association's Annual Convention

On motion by Ms. Fitzgerald and seconded by Mr. Novel, the Board unanimously approved Trustee travel to the Missouri Community College Association's Annual Convention.

11. Approval of Voting Delegate and Alternate for the Association of Community College Trustees (ACCT)

On motion by Ms. Fitzgerald and seconded by Mr. Gee, the Board voted unanimously to appoint Dr. Graham to serve as a voting delegate and Dr. Larson to serve as an alternate voting delegate at the upcoming ACCT Conference.

12. Information Items

Ms. JoAnn Digman provided the Board with an update on the Foundation and answered questions from the Board.

Mr. Paul Zinck reviewed the amended budget presented for approval on the addendum as a consent agenda item.

13. Certification of Union Election

On motion by Ms. Fitzgerald and seconded by Dr. Graham, the Board unanimously certified the election authorizing the Fraternal Order of Police (FOP) as the selected bargaining representative for all part-time and full-time campus police officers.

14. Approval of Consent Items

Consent items were approved by a single motion and vote unless otherwise noted below.

14.1 Consent Item Motion and Vote

On motion by Mr. Gee and seconded by Ms. Fitzgerald, the Board unanimously approved the consent agenda items.

14.2 HUMAN RESOURCES

Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit B attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

14.3 BID AWARDS

Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit C attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit C; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

14.5 FINANCE

Budget

The Board, by consent, approved the amended FY 2017 Budget all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

Financial Reports

Financial reports will appear on a quarterly basis, in February, May, August and November.

14.6 CONTRACTS AND/OR AGREEMENTS

Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit E attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

14.6 ACCEPTANCE OF EXTERNAL FUNDS

Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit F, attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

15. COMMUNICATIONS

15.1 Chancellor's Report

I am very pleased to present our new VCSA, Dr. Anthony Cruz. Dr. Cruz comes to us from Sinclair Community College, and has an incredible background in Student Affairs.

Please join me in welcoming Dr. Cruz and we look forward to his leadership in the years to come.

Dr. Graham and I will attend the St. Louis American Salute to Excellence this Saturday where student Vera Stidmon will be honored as the Dr. Donald M. Suggs Endowed Scholarship Fund Recipient.

Vera is a non-traditional college student, single mom with 6 children ages 2 – 17. Vera returned to school after being unemployed from the field of home health care where she had worked for 5 years.

Vera is studying Human Services and is interested in pursuing social work to make a better life for her and her children by showing them a better way to live. She is interested in doing work for fair housing to help decrease homelessness and provide affordable and safe homes or a shelter for those in need. She intends to pursue a Bachelor's degree upon completion of her Associate's degree.

Vera will receive a \$2,500 scholarship from the STLCC Foundation's Donald Suggs Endowed Scholarship Account and other Foundation sources on Saturday evening at the Gala Event.

College officials are making progress on the building trades degrees with two of the trades. On Friday, September 23, Steve Long, Jim Duane and I met with Timothy Green and other officials from the IBEW Union Electrical Industry and Training Facility.

As you may remember, the College is working to crosswalk up to 42 credit hours of training from the Trades and enroll apprentices in 18 credit hours of general education, thus allowing each apprentice to receive an associate degree at the time they receive their journeyman's card.

Dr. Joyce Johnson and the faculty from this area have been working diligently in developing the crosswalks, and a draft curriculum has been developed for the Electricians. It is planned that we will work to move the curriculum through the appropriate curriculum committee this fall and could potentially see enrollments as early as this spring.

On Monday, September 26, Steve Long, Jim Duane and Deborah Henry of STLCC met with the Construction Forum leadership, John Gaal from the Carpenters Local, and David Baker, Assistant Superintendent of the Special School District to discuss 1) continuing and completing work for an apprenticeship degree for the Carpenters and 2) partnering with more dual credit opportunities with Special School District of St. Louis.

A focus on creating pathways with new partners, and in new ways, is an initiative we will continue to build out here at STLCC!

On Wednesday, Ann Brand and I met with Kimberly Cella of the MO Public Transportation department and Rose Windmiller from Washington University (on the Transportation Board) to discuss marketing and promoting public transportation to our students in the future.

Kedra Tolson will lead a small team from STLCC to work with Kimberly who will define marketing approaches for students to become more aware of public transportation opportunities in the county. We will also work to position such information to prospective students.

On Tuesday, September 27, we had the second meeting of the Higher Education Review Task force and met with our consultants from NCHEMS (National Center for Higher Education Management Systems).

Much of the focus was on a presentation and discussion by NCHEMS about an environmental scan that included demographics, workforce, educational attainment and access to higher education. We also discussed the current program approval process by the MDHE.

The Task Force will identify a subcommittee to review and update the program approval process at MDHE. There will also be a mission review analysis by NCHEMS with preliminary recommendations regarding how institutions align and fill needs in the State, and any gaps and overlap that may exist with programming.

It is planned that NCHEMS will have its final report and recommendations to the Task Force by the December meeting, and I will update each of you as work progresses.

I am in the process of identifying advisory groups for both student and faculty to meet with on at least a semester basis.

The idea is to expand my connections with students and faculty to define ways that we can improve services to students and assist with their success at the College. I am already receiving names for students (3 per campus) and will reach out to faculty for volunteers in the very near future.

The Board has approved a 3 percent increase for all employees (excluding student workers under the federal work study program). Human Resources will be working with union groups in hopes to wrap up negotiations.

Thanks to Rob Hertel for the plate from the American Culinary Federation conference. Witnessing the recognition of our students is wonderful, and reminds us of why we are here!

15.2 Board Chair's Report

It was a busy month for our Foundation, and the Golf Tournament was very successful. Thanks to all who came out and "*Teed up*" for Tuition!

The Foundation also held its annual Wine and Cheese reception last night hosted by Mark Birk and Ameren Services. Dr. Graham, Hattie Jackson, Derek Novel, Rodney Gee and I attended the event.

On behalf of the Board, I would like to thank the Foundation staff for their hard work in planning these events and for everything they do to support our students.

Prior to tonight's meeting, the Board held a work session to discuss facilities planning and K-12 Partnerships. I want to thank all of the Board members for giving the extra time to discuss important details in moving the district forward.

The Board will be attending the Association of Community College Trustees conference next week where Dr. Graham is running to represent the Central Region on the Diversity Committee.

15.3 Citizens Desiring to Address the Board Regarding Other Concerns

None.

15.4 Board Member Comments

Dr. Graham said she enjoyed the wine and cheese reception and thanked Ms. Jackson for her help during the reception.

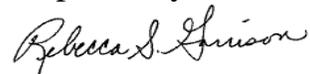
16. NEW BUSINESS

Ms. McGivney asked for volunteers for a Board subcommittee on developing a policy on criteria for college recognition and honorary degrees. Ms. Jackson and Mr. Gee volunteered to serve on the subcommittee with Ms. McGivney.

17. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:26 p.m.

Respectfully submitted,



Rebecca Garrison
Associate for Board Relations



Board of Trustees

Joan McGivney, Chair
Doris Graham, Ph.D., Vice Chair
E. Libby Fitzgerald
Rodney Gee
Hattie R. Jackson
Craig H. Larson, Ed.D.
Derek Novel

MEMORANDUM

TO: Board of Trustees
FROM: Jeff L. Pittman
DATE: August 18, 2016
SUBJECT: Board Agenda Modifications

Section Page No.

14.4 6 Recommendation for Approval of Amended FY 2017 Budget
(Attached)



Restated Budget

FY2017

Presented to the
Board of Trustees
September 29, 2016

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St. Louis Community College

Budget Summary-General Operating

Year Ending June 30, 2017

	Operating	Technology Fee	College and Student Activities
Revenues			
Local Taxes	\$ 60,248,800	\$ -	\$ -
State Appropriation	48,332,039	-	-
Maintenance Fees	37,235,245	-	-
Technology Fees	-	3,702,394	-
College Activity Fees	-	-	1,132,375
Continuing Education			
Tuition and Fees	1,625,000	-	-
Other Fees	125,000	-	-
Bad Debt	(750,000)	-	-
Other Revenue	3,101,100	-	-
Total Revenues	<u>149,917,184</u>	<u>3,702,394</u>	<u>1,132,375</u>
Expenditures			
Salaries	91,957,302	799,845	44,349
Benefits	27,077,955	239,125	3,572
Supplies and Services	17,089,290	1,736,839	401,590
Utilities	4,776,559	-	-
Institutional Contributions-Match	587,500	-	-
Student Activities Budget-Agency	-	-	482,864
Total Expenditures	<u>141,488,606</u>	<u>2,775,809</u>	<u>932,375</u>
Transfers to (from) other Funds			
To (From) ED/WSG Revenue	-	-	-
To (From) Technology Fee	(354,541)	354,541	-
To (From) Auxiliaries	(125,000)	-	-
To (From) Managed Property	163,234	-	-
To (From) College Activities Fees	(200,000)	-	200,000
To (From) Maintenance and Capital	3,800,000	872,126	-
To (From) Student Aid	791,076	-	-
To (From) Leasehold bonds	5,406,679	-	-
Total Transfers	<u>9,481,448</u>	<u>1,226,667</u>	<u>200,000</u>
Total Expenditures and Transfers	<u>150,970,054</u>	<u>4,002,476</u>	<u>1,132,375</u>
Increase (Decrease) in Net Assets	<u>\$ (1,052,870)</u>	<u>\$ (300,082)</u>	<u>\$ -</u>

St. Louis Community College

Restated FY 2017	Approved FY 2017	Restated Change
\$ 60,248,800	\$ 60,248,800	\$ -
48,332,039	48,332,039	-
37,235,245	31,668,176	5,567,069
3,702,394	3,134,587	567,807
1,132,375	961,491	170,884
		-
1,625,000	1,625,000	-
125,000	125,000	-
(750,000)	(750,000)	-
3,101,100	3,101,100	-
<u>154,751,953</u>	<u>148,446,193</u>	<u>6,305,760</u>
92,801,496	88,672,211	4,129,285
27,320,652	26,208,927	1,111,725
19,227,719	18,820,528	407,191
4,776,559	4,776,559	-
587,500	605,000	(17,500)
482,864	380,746	102,118
<u>145,196,790</u>	<u>139,463,971</u>	<u>5,732,819</u>
-	-	-
-	-	-
(125,000)	(125,000)	-
163,234	160,250	2,984
-	-	-
4,672,126	4,672,126	-
791,076	791,076	-
5,406,679	5,406,679	-
<u>10,908,115</u>	<u>10,905,131</u>	<u>2,984</u>
<u>156,104,905</u>	<u>150,369,102</u>	<u>5,735,803</u>
<u>\$ (1,352,952)</u>	<u>\$ (1,922,909)</u>	<u>\$ 569,957</u>

St. Louis Community College

Operating Fund

Year Ending June 30, 2017

	Restated FY 2017	Approved FY 2017	Restated Change
Revenues			
Local Taxes	\$ 60,248,800	\$ 60,248,800	\$ -
State Appropriation	48,332,039	48,332,039	-
Maintenance Fees	37,235,245	31,668,176	5,567,069
Continuing Education			-
Tuition and Fees	1,625,000	1,625,000	-
Other Fees	125,000	125,000	-
Bad Debt	(750,000)	(750,000)	-
Other Revenue	3,101,100	3,101,100	-
Total Revenues	<u>149,917,184</u>	<u>144,350,115</u>	<u>5,567,069</u>
Expenditures			
Salaries	91,957,302	87,856,779	4,100,523
Benefits	27,077,955	25,974,886	1,103,069
Supplies and Services	17,089,290	16,750,865	338,425
Utilities	4,776,559	4,776,559	-
Institutional Contributions-Match	587,500	605,000	(17,500)
Total Expenditures	<u>141,488,606</u>	<u>135,964,089</u>	<u>5,524,517</u>
Transfers to (from) other Funds			
To (From) ED/WSG Revenue	-	-	-
To (From) Technology Fee	(354,541)	(354,541)	-
To (From) Auxiliaries	(125,000)	(125,000)	-
To (From) Managed Property	163,234	160,250	2,984
To (From) College Activities Fees	(200,000)	(200,000)	-
To (From) Maintenance and Capital	3,800,000	3,800,000	-
To (From) Student Aid	791,076	791,076	-
To (From) Leasehold bonds	5,406,679	5,406,679	-
Total Transfers	<u>9,481,448</u>	<u>9,478,464</u>	<u>2,984</u>
Total Expenditures and Transfers	<u>150,970,054</u>	<u>145,442,553</u>	<u>5,527,501</u>
Increase (Decrease) in Net Assets	<u>\$ (1,052,870)</u>	<u>\$ (1,092,438)</u>	<u>\$ 42,552</u>

St. Louis Community College

Technology Fee

Year Ending June 30, 2017

	Restated FY 2017	Approved FY 2017	Restated Change
Revenues			
Technology Fees	\$ 3,702,394	\$ 3,134,587	\$ 567,807
Total Revenues	<u>3,702,394</u>	<u>3,134,587</u>	<u>567,807</u>
Expenditures			
Salaries	799,845	771,083	28,762
Benefits	239,125	230,469	8,656
Supplies and Services	1,736,839	1,736,839	-
Total Expenditures	<u>2,775,809</u>	<u>2,738,391</u>	<u>37,418</u>
Transfers to (from) other Funds			
To College Operating	354,541	354,541	-
To (From) Maintenance and Capital	872,126	872,126	-
Total Transfers	<u>1,226,667</u>	<u>1,226,667</u>	<u>-</u>
Total Expenditures and Transfers	<u>4,002,476</u>	<u>3,965,058</u>	<u>37,418</u>
Increase (Decrease) in Net Assets	<u>\$ (300,082)</u>	<u>\$ (830,471)</u>	<u>\$ 530,389</u>
Breakdown of Expenditures and Transfers			
Instructional lab support salaries and benefits	\$ 723,638	\$ 723,638	\$ -
Instructional lab replacements and repair	720,126	720,126	-
Electronic library resources and MOBIUS	285,000	285,000	-
Instructional software	418,002	418,002	-
Online education salaries and benefits	146,264	146,264	-
Online education materials and supplies	740,666	740,666	-
Online education College operating transfer	354,541	354,541	-
Online education capital transfer	200,000	200,000	-
Web redevelopment and maintenance salaries and benefits	131,650	131,650	-
Web redevelopment and maintenance materials and supplies	245,171	245,171	-
Total Expenditures and Transfers	<u>\$ 3,965,058</u>	<u>\$ 3,965,058</u>	<u>\$ -</u>

St. Louis Community College

College and Student Activities

Year Ending June 30, 2017

	Restated FY 2017	Approved FY 2017	Restated Change
Revenues			
College Activities Fees	\$ 1,132,375	\$ 961,491	\$ 170,884
Total Revenues	<u>1,132,375</u>	<u>961,491</u>	<u>170,884</u>
Expenditures			
Salaries	44,349	44,349	-
Benefits	3,572	3,572	-
Supplies and Services	401,590	332,824	68,766
Student Activities Budget-Agency	<u>482,864</u>	<u>380,746</u>	<u>102,118</u>
Total Expenditures	<u>932,375</u>	<u>761,491</u>	<u>170,884</u>
Transfers to (from) other Funds			
To (From) Operating	<u>200,000</u>	<u>200,000</u>	<u>-</u>
Total Transfers	<u>200,000</u>	<u>200,000</u>	<u>-</u>
Total Expenditures and Transfers	<u>1,132,375</u>	<u>961,491</u>	<u>170,884</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Public Safety, Pedestrian and Traffic Access

Year Ending June 30, 2017

	Restated FY 2017	Approved FY 2017	Restated Change
Revenues			
College Activities Fees	\$ 754,916	\$ 640,994	\$ 113,922
Total Revenues	<u>754,916</u>	<u>640,994</u>	<u>113,922</u>
Expenditures			
Supplies and Services	<u>566,187</u>	<u>452,265</u>	<u>113,922</u>
Total Expenditures	<u>566,187</u>	<u>452,265</u>	<u>113,922</u>
Transfers to (from) other Funds			
To (From) Maintenance and Capital	<u>188,729</u>	<u>188,729</u>	<u>-</u>
Total Transfers	<u>188,729</u>	<u>188,729</u>	<u>-</u>
Total Expenditures and Transfers	<u>754,916</u>	<u>640,994</u>	<u>113,922</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Student Aid

Year Ending June 30, 2017

	Restated FY 2017	Approved FY 2017	Restated Change
Revenues			
Grants and Contracts	\$28,317,161	\$28,317,161	\$ -
Total Revenues	<u>28,317,161</u>	<u>28,317,161</u>	<u>-</u>
Expenditures			
Salaries	854,751	854,751	-
Benefits	68,809	68,809	-
Student Aid	28,188,868	28,188,868	-
Administrative Cost Allowance	73,209	73,209	-
Total Expenditures	<u>29,185,637</u>	<u>29,185,637</u>	<u>-</u>
Transfers to (from) other Funds			
To (From) Operating and Auxiliary Services	(868,476)	(868,476)	-
Total Transfers	<u>(868,476)</u>	<u>(868,476)</u>	<u>-</u>
Total Expenditures and Transfers	<u>28,317,161</u>	<u>28,317,161</u>	<u>-</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Revenue Sources			
Pell Grants	\$26,853,000	\$26,853,000	\$ -
Federal Work Study (FWS)	899,739	899,739	-
Supplemental Education Opportunity Grant (SEOG)	564,422	564,422	-
Total Revenues	<u>\$28,317,161</u>	<u>\$28,317,161</u>	<u>\$ -</u>
Transfers to (from) other Funds Sources			
Board of Trustees Scholarships	\$ (722,267)	\$ (722,267)	\$ -
Auxiliary Services Scholarships	(77,400)	(77,400)	-
College Match - FWS Employer Taxes	(68,809)	(68,809)	-
Total Transfers	<u>\$ (868,476)</u>	<u>\$ (868,476)</u>	<u>\$ -</u>

St. Louis Community College

Maintenance, Repair, Debt Service and Capital

Year Ending June 30, 2017

	Restated FY 2017	Approved FY 2017	Restated Change
Revenues			
Expenditures			
Maintenance Repair and Capital	\$ 5,128,832	\$ 5,128,832	\$ -
Leasehold Bonds - Principal and Interest	5,406,679	5,406,679	-
Total Expenditures	<u>10,535,511</u>	<u>10,735,511</u>	<u>-</u>
Transfers to (from) other Funds			
Operating Maintenance Repair and Capital	\$ (3,800,000)	\$ (3,800,000)	\$ -
Technology - Campus Based	(872,126)	(872,126)	-
Public Safety, Pedestrian and Traffic Access	(188,729)	(188,729)	-
Auxiliary Services Capital	(95,000)	(95,000)	-
Rental of Facilities Capital	(35,000)	(35,000)	-
ED/WSG Capital	(137,977)	(137,977)	-
Leasehold bonds	(5,406,679)	(5,406,679)	-
Total Transfers	<u>(10,535,511)</u>	<u>(10,735,511)</u>	<u>-</u>
Total Expenditures and Transfers	<u>-</u>	<u>-</u>	<u>-</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Maintenance, Repair, Debt Service and Capital (cont.)

Breakdown of Operating Maintenance, Repair and Capital Expenditures

	Restated FY 2017	Approved FY 2017	Restated Change
Roof	\$ 635,000	\$ 635,000	\$ -
District-wide air handling unit replacements	250,116	250,116	-
Correct drainage and erosion at Florissant Valley	166,000	166,000	-
District-wide elevator upgrades	100,000	100,000	-
Concrete and Paving	100,000	100,000	-
Three four-wheel drive grounds trucks	90,000	90,000	-
Replace concrete steps Main Plaza Forest Park	85,000	85,000	-
Repair water leak Meramec	75,000	75,000	-
Repair main campus billboard Florissant Valley	30,000	30,000	-
Two riding lawn mowers	15,000	15,000	-
Paint exterior metal panels CWI	12,000	12,000	-
Facility emergencies	-	-	-
Forest Park bathrooms	-	-	-
Rooftop mechanical screens	15,000	15,000	-
AED replacements	27,530	27,530	-
Forest Park theater repair and updates	65,000	65,000	-
Forest Park physics and science lab equipment	63,500	63,500	-
Forest Park human patient simulator (EMS)	60,000	60,000	-
Forest Park digital radio graphics	-	-	-
Forest Park human patient simulator	-	-	-
Florissant Valley theatre lighting	63,101	63,101	-
Florissant Valley biology anatomy models, microscopes	38,260	38,260	-
Florissant Valley choral risers	5,717	5,717	-
Florissant Valley photography studio lighting and cameras	5,044	5,044	-
Florissant Valley relocate academic support center	-	-	-
Meramec theatre curtains	50,737	50,737	-
Meramec physical education mats	8,720	8,720	-
Meramec autoclave	-	-	-
Meramec kiln	-	-	-
Meramec flooring	-	-	-
Vocational Enhancement equipment match	-	-	-
Classroom audio visual standardization and refresh	585,000	585,000	-
Employee desktop computer refresh	337,275	337,275	-
VDI pilot	154,000	154,000	-
Network switch refresh	150,000	150,000	-
Server refresh	100,000	100,000	-
High speed data center ports	100,000	100,000	-
SIP trunks for ShoreTel phone system	90,000	90,000	-
Ellucian Intelligent Learning and Portal	88,000	88,000	-
Data loss prevention implementation	65,000	65,000	-
UPS and battery refresh	50,000	50,000	-
Wireless capacity increase	20,000	20,000	-
Strategic initiatives	100,000	100,000	-
IT	-	-	-
Additional maintenance, repair and capital	-	-	-
Total Expenditures	\$ 3,800,000	\$ 3,800,000	\$ -

St. Louis Community College

Rental of Facilities

Year Ending June 30, 2017

	Restated FY 2017	Approved FY 2017	Restated Change
Revenues			
Other Revenue	\$ 143,500	\$ 143,500	\$ -
Total Revenues	143,500	143,500	-
Expenditures			
Salaries	56,313	56,313	-
Benefits	5,679	5,679	-
Supplies and Services	81,508	81,508	-
Total Expenditures	143,500	143,500	-
Transfers to (from) other Funds			
To (From) Maintenance and Capital	35,000	35,000	-
Total Transfers	35,000	35,000	-
Total Expenditures and Transfers	178,500	178,500	-
Increase (Decrease) in Net Assets	\$ (35,000)	\$ (35,000)	\$ -

St. Louis Community College

Economic Development/Workforce Solutions Group

Year Ending June 30, 2017

	Operating			Restricted		
	Restated FY 2017	Approved FY 2017	Restated Change	Restated FY 2017	Approved FY 2017	Restated Change
Revenues						
Grants and Contracts	\$ -	\$ -	-	\$ 5,357,173	\$ 5,057,173	\$ 300,000
Other Revenue	100,000	100,000	-	2,497,500	2,497,500	-
Total Revenues	<u>100,000</u>	<u>100,000</u>	<u>-</u>	<u>7,854,673</u>	<u>7,554,673</u>	<u>300,000</u>
Expenditures						
Salaries	1,126,889	1,098,251	28,638	2,338,611	2,161,338	177,273
Benefits	255,714	249,591	6,123	628,696	544,151	84,545
Supplies and Services	169,095	169,095	-	3,735,670	3,732,249	3,421
Administrative and Indirect Cost Recovery	(1,151,696)	(1,116,935)	(34,761)	1,151,696	1,116,935	34,761
Institutional Contributions-Match	(430,000)	(430,000)	-	-	-	-
Total Expenditures	<u>(29,998)</u>	<u>(29,998)</u>	<u>-</u>	<u>7,854,673</u>	<u>7,554,673</u>	<u>300,000</u>
Transfers to (from) other Funds						
To (From) Maintenance Repair and Capital	137,977	137,977	-	-	-	-
Total Transfers	<u>137,977</u>	<u>137,977</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers	<u>107,979</u>	<u>107,979</u>	<u>-</u>	<u>7,854,673</u>	<u>7,554,673</u>	<u>300,000</u>
Increase (Decrease) in Net Assets	<u>\$ (7,979)</u>	<u>\$ (7,979)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Restricted

Year Ending June 30, 2017

	Restated FY 2017	Approved FY 2017	Restated Change
Revenues			
Grants and Contracts	\$ 3,477,201	\$ 3,477,201	\$ -
Total Revenues	<u>3,477,201</u>	<u>3,477,201</u>	<u>-</u>
Expenditures			
Salaries	1,658,663	1,658,663	-
Benefits	409,095	409,095	-
Supplies and Services	1,207,662	1,207,662	-
Maintenance Repair and Capital	201,781	201,781	-
Total Expenditures	<u>3,477,201</u>	<u>3,477,201</u>	<u>-</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Managed Property
Year Ending June 30, 2017

	Restated FY 2017	Approved FY 2017	Restated Change
Revenues			
Lease Income	\$ 1,098,430	\$ 1,098,430	\$ -
Total Revenues	<u>1,098,430</u>	<u>1,098,430</u>	<u>-</u>
Expenditures			
Salaries	81,061	78,700	2,361
Benefits	21,388	20,765	623
Supplies and Services	913,138	913,138	-
Utilities	<u>246,077</u>	<u>246,077</u>	<u>-</u>
Total Expenditures	<u>1,261,664</u>	<u>1,258,680</u>	<u>2,984</u>
Transfers to (from) other Funds			
To (From) College Operating	(163,234)	(160,250)	(2,984)
Total Transfers	<u>(163,234)</u>	<u>(160,250)</u>	<u>(2,984)</u>
Total Expenditures and Transfers	<u>1,098,430</u>	<u>1,098,430</u>	<u>-</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Auxiliary Services
Year Ending June 30, 2017

	Restated FY 2017	Approved FY 2017	Restated Change
Revenues			
College Activities Fees	\$ 377,458	\$ 320,497	\$ 56,961
Auxiliary Services Revenues	<u>8,521,731</u>	<u>8,521,731</u>	<u>-</u>
Total Revenues	<u>8,899,189</u>	<u>8,842,228</u>	<u>56,961</u>
Expenditures			
Salaries	1,492,776	1,446,415	46,361
Benefits	390,871	378,575	12,296
Supplies and Services	<u>6,718,142</u>	<u>6,719,838</u>	<u>(1,696)</u>
Total Expenditures	<u>8,601,789</u>	<u>8,544,828</u>	<u>56,961</u>
Transfers to (from) other Funds			
To (From) Operating	125,000	125,000	-
To (From) Maintenance Repair and Capital	95,000	95,000	-
To (From) Student Aid	<u>77,400</u>	<u>77,400</u>	<u>-</u>
Total Transfers	<u>297,400</u>	<u>297,400</u>	<u>-</u>
Total Expenditures and Transfers	<u>8,899,189</u>	<u>8,842,228</u>	<u>56,961</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Budget Assumptions

Year Ending June 30, 2017

Operating

Revenue

- Maintenance fees
 - Increase credit hours to fiscal 2016 level

Expenses

- Salaries
 - Increase for potential salary increase on all employees
 - Increase overload, adjunct and other non-full time budget lines
 - Reinstate one full time faculty position scheduled to terminate in January
 - Reinstate one full time administrative position
 - Reinstate two full time professional positions
 - Add one full time police officer and reinstate one full time security officer
 - Reinstate one full time non-unit office and technical position
 - Reinstate two full time unit office and technical positions
- Benefits
 - Increase due to potential salary increase, additional position and position restitutions
- Supplies and services
 - Reinstate select budgets
 - Move \$17,500 from institutional contributions – match to supplies and service
- Institutional Contributions-Match
 - Move \$17,500 from institutional contributions – match to supplies and service
- Transfers
 - Increase support of managed property for potential salary increase and benefits on increase

Technology Fee

Revenue

- Increase credit hours to fiscal 2016 level increasing revenue

Expenses

- Salaries
 - Increase for potential salary increase on all employees
 - Adjustment for employee turnover and reclassification
- Benefits
 - Net increase potential salary increase, employee turnover and reclassification
 - classroom and lecture capture/streaming video

Budget Assumptions – Restated Budget (cont.)

College and Student Activities

Revenue

- Increase credit hours to fiscal 2016 level increasing revenue

Expenses

- Supplies and service
 - Increase as a result of increased revenue
- Student activities budget – agency
 - Increase as result of increased revenue

Public Safety Pedestrian and Traffic Access

Revenue

- Increase credit hours to fiscal 2016 level increasing revenue

Expenses

- Supplies and service
 - Increase as a result of increased revenue
 - Increase number of U-PASSes required

Economic Development and Workforce Solutions Group

Operating

Expenses

- Salaries
 - Increase for potential salary increase on all employees
 - Increase for employee reclassifications
- Benefits
 - Increase due to potential salary increase and salary increases from reclassification
- Administrative and Indirect Cost Recovery
 - Increase due to increase in contracts in restricted

Restricted

Revenue

- Increase due to anticipated new/expanded grants and contracts

Expenses

- Salaries
 - Increase for potential salary increase on all employees
- Benefits
 - Increase due to potential salary increase
- Supplies and Services
 - Increase due to anticipated new/expanded grants and contracts
- Administrative and Indirect Cost Recovery
 - Increase due to increase in contracts in restricted

St. Louis Community College

Budget Assumptions – Restated Budget (cont.)

Managed Property

Expenses

- Salaries
 - Increase for potential salary increase on all employees
- Benefits
 - Increase due to potential salary increase
- Transfers
 - Increase support from College operating

Auxiliaries

Revenue

- Increased college activity fees due to increased credit hours

Expenses

- Salaries
 - Increase for potential salary increase on all employees and position reclassification
- Benefits
 - Increase due to potential salary increase and salary increase from reclassification
- Supplies and services
 - Decreased as result of declining cost of sales

#8 Resolution Re Executive Session of the Board of Trustees

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of closed meetings, record and vote on October 20, 2016 at 6 p.m., at the Cosand Center, 300 S. Broadway, St. Louis, MO, in the Executive Board Room, for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and
- 6) to discuss records which are protected from disclosure by law (610.021(14), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

September 29, 2016
Board Agenda

HUMAN RESOURCES AGENDA SUMMARY

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09/28/16

APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Cruz, Anthony	N	CC	Vice Chancellor, Student Affairs	A 28	\$158,000.00	Replacement	09/28/16
Burns, Kelli	C	CC	Interim Chief Information Officer	A 28	\$140,000.00	Temporary duties of vacant position	09/06/16 - until filled
Zabriskie, Mary	N	CC	Director, Student Conduct/ Title IX Coordinator	A17	\$78,444.00	Repurposed	10/03/16
DeWitte, Joshua	N	FP	Manager, Facilities	P 13	\$70,000.00	Replacement	10/10/16
Cusi, Ramon	N	CC	Construction Project Facilitator	P 10	\$63,000.00	Replacement	10/17/16
Rogers-Anderson, Telitha	C	FP	Manager, Disability and Support Services	P 12	\$60,000.00	Replacement	09/29/16

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CLASSIFICATION REVIEW / ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Davidson, Laura	C	W	Associate Dean of Student Development and Enrollment Management	A 20	\$93,714.00	Reclassification	10/03/16
Taylor, Franklyn	C	FP	Dean of Student Development and Enrollment Management	A 22	\$106,590.00	Finalization of temporary duties*	10/03/16
Fitzgerald, Kimberly	C	MC	Dean of Student Development and Enrollment Management	A 22	\$104,367.00	* Finalization of temporary duties initially due to elimination of President's role	10/03/16

09/28/16

ADDITIONAL COMPENSATION / ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOC	TITLE	RGE	FY17 BASE RATE	ADDITIONAL COMPENSATION RATE	COMMENTS	EFFECTIVE DATE
Works, Gregory	CC	Senior Research Associate	P 12	\$63,717.00	\$70,088.70	assuming partial duties of vacant position	09/06/16 - until filled
Chambers, Eric	CC	Senior Research Associate	P 12	\$62,476.00	\$68,723.60	assuming partial duties of vacant position	09/06/16 - until filled
Peterlin, Jennifer	CC	Research Associate	P 10	\$51,630.00	\$56,793.00	assuming partial duties of vacant position	09/06/16 - until filled

APPOINTMENTS / FULL-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Fleming, Janet	C	CO	Team Leader, Continuing Education Operations	CU 08	\$40,959.00	New Position	09/30/16
Wilson, Alex	C	CC	Career & Technical Education Assistant, temporary	CU 07	\$37,515.00	Grant Funded	09/30/16
Westhoff, Laura	C	CC	Administrative Secretary	CU 05	\$33,396.00	Replacement	10/03/16
Willimann, Brenda	N	MC	Secretary (Mathematics)	CU 04	\$30,521.00	Replacement	10/03/16
Hanebrink, Greg	C	FV	General Maintenance Mechanic	n/a	\$29.95 / hr	Completion of Probation	09/05/16

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09/28/16

APPOINTMENTS / PART-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Guyer, Stephen	C	MC	College Police Officer, part-time, continuing	OC 06	\$17.18 / hr	Replacement	09/30/16
Karpinski, Mark	C	MC	College Police Officer, part-time, continuing	OC 06	\$17.18 / hr	Replacement	09/30/16
Ledbetter, Terrance	C	MC	College Police Officer, part-time, continuing	OC 06	\$17.18 / hr	Replacement	09/30/16

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REVISIONS TO PREVIOUSLY- APPROVED ITEMS

Board of Trustees approval on 04/28/16, page 2:

Revise pay rate for Ellis Nicholson from \$17.85 to \$19.84.

Board of Trustees approval on 06/23/16, memo of agenda modifications:

Revise acting assignment ending date for Julie Massey from 08/19/16 to 12/31/16.

Board of Trustees approval on 08/17/16, page 3:

Revise additional compensation ending date for Mysha Clincy from 08/19/16 to 12/31/16.

Board of Trustees approval on 08/17/16, page 4:

Revise additional compensation ending date for Dennis Bannister from 09/30/16 to 10/17/16.

09/28/16

IIINFORMATION ONLY

RETIREMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Twombly, Michael	CC	Construction Inspector	27 years of service	09/30/16

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RETIREMENTS / FULL-TIME CLASSIFIED STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Holland, Heidrun	MC	Lead Housekeeper	37 years of service	08/31/16
Oglesby, Eric	FP	General Maintenance Helper	18 years of service	08/31/16
Gottlieb, Marianne	MC	Student Services Assistant I	8 years of service	09/30/16

09/28/16

RESIGNATIONS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Devine, Diane	CO	Project Associate II (Community Services)	08/31/16

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RESIGNATIONS / FULL-TIME CLASSIFIED STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Barnett, Monica	FV	Student Services Assistant II	8/19/16
Curll, Randy	FP	End User Technology Specialist	08/26/16
Jones, Josephine	CO	Accounting Clerk I	08/26/16

Recommendation for Award/Purchasing – Contract

Supports: Florissant Valley Industrial Maintenance Training Program

Board approval is requested to award a contract for the purchase of various mechanical fabrication learning systems, equipment and supplies under Board Policy H.8 for Restricted Purchases from **WILLIAMS CROW INC. DBA AIDEX CORPORATION**, for an estimated amount of \$200,000.00, for a period of one year, with option to renew for a second and third year, beginning October 1, 2016.

Description

This contract will be used to complete the updating of the industrial maintenance training lab to be used for the new industry certifications released by NIMS, the National Institute for Metalworking Skills. NIMS is highly regarded by the manufacturing industry. The College already has existing Amatrol powered equipment, namely Duty#4, but needs equipment in the other duty areas to be able to offer the full range of NIMS Certifications. This should help student placement since the students will be familiar with the compatible system in current use in industry. This bid was sent out under the competitive bid process to fourteen (14) potential like vendors, was advertised and on the Web, but no other vendors were able to give us a bid and we received three (3) “no bids”. Aidex Corporation is the manufacturer’s sole representative working with education and training institutions for our region.

Bid – B0003576

The evaluation of this bid, which was opened on Wednesday, September 7, 2016, is listed below:

<u>Bidder</u>	<u>Description of Product</u>	<u>Cost</u>
WILLIAMS CROW INC. AIDEX CORP.	Duty 1-Maintenance Operations- Mechanical Fabrication 1 Learning System	\$26,106.00
	Duty 2-Basic Mechanical Systems-Laser Shaft Alignment Learning System	19,665.00
	Duty 3-Basic Mechanical Systems-Hydraulic Maintenance Learning System	16,957.00
	Duty 4-We already have in the Lab	
	Duty 5-Electrical Systems-AC/DC Electrical Learning System	36,966.00
	Duty 6-Electronic Control Systems, Power & Control Electronics Learning System	35,991.00
	Duty 7-Process Control Systems- Not completed update yet, price TBD	
	Duty 8-Maintenance Welding-Welding Technology Learning System	15,802.00
	Estimated Shipping	<u>4,544.61</u>
	Total, not including Duty 7, Options and installation, if needed	\$156,031.61
US Tool Group	No Bid	
PPM	No Bid	
Klein Edu. Systems	No Bid	

Funding

All expenditures against this contract will be paid from Community Services Operating.

Advertisement

Advertisements were run in the St. Louis American and the St. Louis Post-Dispatch.

Recommendation for Award/Purchasing - Purchase

Supports: Forest Park – Auto Technology Services

Board approval is requested per Board Policy H.11 to allow the College to use the State of Missouri Cooperative Agreement (Contract C106325002) with **MOHAWK RESOURCES LTD.**, for the purchase of one (1) Wheel Alignment System for a total amount of \$28,837.08.

Description

This wheel alignment system will be used by the Auto Technology Services located at Forest Park for training students in current wheel alignment processes using up to date industry standard equipment. This should help student placement since the students will be familiar with the compatible system in current use in industry. This equipment replaces equipment that is over twenty years old and no longer meets the needs of the College for instructional purposes.

Bid – B0003589 (For tracking purposes only)

This contract was competitively bid by the State of Missouri and awarded on a cooperative basis.

<u>Item Description</u>	<u>Price</u>
WA485:Wheel Alignment System Including the following components:	\$14,862.47
HE421WM: Hawk-Eye Elite Cameras	\$12,224.57
20-2621-1: Medium Duty Truck Spacer Kit including four (4) each Spacers for medium duty trucks.	
20-2664-1:TD Target (Elite)Wheel Off Adjustment	\$ 388.29
20-2882-1: Cordless Remote	<u>\$ 1,206.12</u>
TOTAL PRICE	\$28,837.08

Funding

This purchase will be funded from Vocational Enhancement Grant Equipment Purchases for FY17.

Advertisement

The bid and award process, including all advertisements, were managed by the State of Missouri’s Office of Administration Purchasing Division.

Recommendation for Award/Purchasing - Purchase

Supports: Plant & Life Sciences at BRDG Park

Board approval is requested, per Board Policy H.5.1 “Restrictions for Purchases Exceeding \$5,000/Academic Selection” and/or H.9 “Time-Sensitive Purchases” *acquisitions that support technology and/or instruction*, to allow the College to purchase the QX200 Droplet Digital PCR System from **BIO-RAD LABORATORIES**, in the amount of **\$102,670.15**.

Description

The QX200 Droplet Digital PCR System will be used to train students in the Center for Plant & Life Sciences BRDG Park Biotechnology program. This highly specialized instrumentation, which provides absolute measurements of target DNA, is gaining exclusive and wide spread use. This new technology will require extensive training (several months) of faculty and staff prior to implementation. The instrument needs to be in place as soon as possible to be implemented into the existing Quantitative PCR technologies advanced topics course only offered in the spring semester (by January 2017). Bio-Rad Laboratories is the manufacturer and sole source distributor of this product. The Bio-Rad system was chosen for the proprietary droplet technology and cost per run. STLCC Biotechnology students should be trained on the equipment that is considered the standard for the local industry and as such training on this instrument will appeal to the hiring market and prove to be an advantage for the STLCC Biotechnology student in securing employment.

Bid B0003587 (Tracking only)

This system is available from only one source, therefore, precluding a competitive bid.

Item Description

	<u>Price</u>
One (1) QX200 ddPCR Sys, W/Laptop	\$ 92,185.00
One (1) PX1 CPR Plate Sealer	2,700.00
One (1) C1000 Touch Cycler w/96W DP RM	5,021.65
One (1) DG8 Cartridge GSKT, QX100/200 DG	667.50
One (1) QX200 DRPLT Generator Oil, 2X7	28.50
One (1) Pierceable Foil Heat Seal	42.50
One (1) Droplet Reader Oil 2x1000 ML/B	600.00
One (1) DG8 Cartridge Holder	265.00
One (1) QX200 Evagreen ddPCR SMX, 500RX	217.50
One (1) ddPCR SMX PRBS nod UTP 500RXN	212.50
One (1) Droplet Generat Oil, 10x7 ML/B	130.00
One (1) ddPCR Plate Kit, 10 HSP & 10 SLS	0.00
Freight Charge	<u>600.00</u>
Total	102,670.15

Funding

This expenditure will be funded from Perkins CTE Equipment funds.

Advertisement

Advertisements are not run on items only available from one source.

Recommendation for Award/Purchasing - Renewal

State of Missouri Prime Vendor Contract C211034001 with *WORLD WIDE TECHNOLOGY, INC.*, for the purchase of microcomputer systems, components and related items was originally approved by the Board of Trustees on July 28, 2011, for a period of two (2) years with three (3) optional renewals. We request approval to continue use of this contract through the end of the contract period with no additional funding, pending state approval of an extension.

Recommendation for Award/Purchasing - Contract

Supports: Foundation Management of Scholarships

Board approval is requested to purchase software licenses from *ACADEMICWORKS*, for managing scholarships, in an amount estimated at **\$44,800.00**, for a period of three (3) full years, to begin September 30, 2016.

Description

This software will be used to increase the number of scholarship applications received and streamline the award process. The AcademicWorks software package integrates with Banner and allows the college to manage fund utilization and compliance and ensure award recipients meet the qualifications specified by each donor. Applicant also have the ability to automatically renew for scholarship eligibility without re-applying each year. One vendor offered a lower cost solution which failed to meet the specified requirements. The recommended vendor meets all of the specified qualifications.

Bid – B0003543

The evaluation of this bid is listed below:

<u>Bidders</u>	License Fees			<u>TOTAL</u>
	<u>YR 16/17</u>	<u>YR 17/18</u>	<u>YR 18/19</u>	
ACADEMICWORKS	\$19,600.00	\$12,600.00	\$12,600.00	\$ 44,800.00
Survey Monkey	17,000.00	15,000.00	15,000.00	47,000.00
Award Spring*	10,800.00	5,800.00	5,800.00	22,400.00

*failed to meet specified requirements

Funding

This expenditure will be funded from the Technology Fee budget.

Recommendation for Award/Purchasing - Contract

Supports: Human Resources – Employees Benefits

Board approval is requested for the award of a contract for the College’s Employee Assistance Program to ***PERSONAL ASSISTANCE SERVICES***, in an amount estimated at ***\$24,072.00 annually***, for a period of five (5) full years, to begin November 1, 2016.

Description

The College’s Employee Assistance Program provides face-to-face, short-term counseling services to all full time employees of the college, as well as their qualified dependents at an off-site location. There are no limitations to the number of sessions bur referrals may be made in those cases where longer-term problem management is warranted and those related costs would either be absorbed by the employee’s health care provider or paid by private means. This award is being made to a woman-owned business enterprise.

<u>Bidders</u>	<u>Annual Fees</u>	<u>Number of Sessions Per Year</u>
PERSONAL ASSISTANCE SERVICES	<i>\$ 24,072.00</i>	<i>Unlimited</i>
E4Health	27,187.00	Unlimited
BJC EAP	28,320.00	Unlimited
MHN A Health Net Company	19,682.00	10
ACI	21,948.00	5

Funding

Expenditures against this contract will be funded from current operating budgets.

Recommendation for Award/Purchasing - Contract

Supports: Campus Bookstores - District-Wide

Board approval is requested for the award of a contract for the routine purchase of school supplies and testing, photographic, art, ceramic and drafting materials for resale to ***SERVICE WHOLESALE, INC., SLS ARTS, INC., ROARING SPRING PAPER PRODUCTS, H. K. HOLBEIN, INC., BRICK WALL INC. DBA KRUEGER POTTERY SUPPLY, BLICK ART MATERIALS LLC, SCHOOL SPECIALTY*** and ***SCANTRON CORPORATION*** in an amount estimated at ***\$350,000.00***, to be split among the eight (8) bidders, with no guaranteed amount to any one bidder, for a period of three (3) full years, with option to renew for another two (2) consecutive years, to begin November 27, 2016.

Description

This contract will be used by the four campus bookstores to stock their shelves for resale to students with the necessary school supplies, testing, photographic, art, ceramic and drafting supplies needed for their various class assignments. All responding bidders are recommended for inclusion in this award to allow for more variety and the best selection of quality and price available on the market at the time the supplies are purchased. One (1) known woman-owned business enterprise participated in this bid process.

Bid – B0003571

The evaluation of this bid, which opened September 14, 2016, is listed below:

<u>Bidders</u>	<u>Ranges of Discounts offered from List Price for School Supplies, etc. for Resale</u>
<i>SERVICE WHOLESALE, INC.</i>	<i>35% - 70%</i>
<i>SLS ARTS, INC.</i>	<i>40% - 55%</i>
<i>ROARING SPRING PAPER PRODUCTS</i>	<i>50%</i>
<i>H.K. HOLBEIN, INC.</i>	<i>20% - 35%</i>
<i>BRICK WALL INC. DBA KRUEGER POTTERY SUPPLY</i>	<i>10% - 33%</i>
<i>BLICK ART MATERIALS LLC.</i>	<i>15%</i>
<i>SCHOOL SPECIALTY</i>	<i>35%</i>
<i>SCANTRON CORPORATION</i>	<i>Catalog Discount Pricing</i>

Funding

Expenditures made against this contract will be funded from auxiliary enterprise budgets.

Advertisements

Newspaper advertisements were run in the St. Louis American and the St. Louis Post-Dispatch.

Recommendation for Award/Purchasing – Additional Funds

- Supports: Meramec Music Department

Contract B0003570 with *MANHATTAN CONCERT* for contract for a concert performance tour at Carnegie Hall in New York was originally approved by the Board on August 18, 2016 for approximately 25 student participants for an estimated amount of \$41,000.00. Since the enrollment for this concert tour has now increased from 25 to 60 participants, we are requesting approval for the additional \$59,000.00 (total amount due now is \$97,980.00), making total estimated award \$100,000.00 to cover these and any other participant that might wish to enroll. These travel expenditures are paid directly by the participants. ($\$1,633.00 \times 60 = \$97,980.00$)

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for an emergency repair contract with **Integrated Facility Services** to perform mechanical systems control work in the amount of **\$29,387.00**.

Description: In order to maintain thermal comfort in the kitchen of the Meramec Student Center, several control modules of the campus Building Automation System required repair or replacement. The Building Automation System is a proprietary system and the contract was issued on a sole source basis. The itemized charges were reviewed and approved by the College facilities department.

This project will be funded from capital budgets.

RESOLUTION

WHEREAS, the Community College District of St. Louis, St. Louis County, Missouri (hereinafter referred to as the “St. Louis Community College” or the “District”), at its regular meeting of the Board of Trustees (the “Board”) duly called and held on August 18, 2016 did adopt for the fiscal year ending June 30, 2017, a budget which calls for an expenditure of \$150,369,102; and

WHEREAS, it is necessary to partially fund said budget through General Fund tax revenues to be collected throughout the District; and

WHEREAS, the Board has the power under the Missouri Revised Statutes, as amended (“R.S.Mo.”) Section 178.870 to levy a tax of up to 10 cents per hundred dollars of assessed valuation on all taxable property within the District without voter approval; and

WHEREAS, based on an election duly called and held on February 3, 1970, the voters of the District authorized the District to levy a total of up to 15 cents per hundred dollars of assessed valuation of taxable property within the District; and

WHEREAS, based on an election duly called and held on August 5, 1980, the voters of the District authorized the District to levy a total of up to 20 cents per hundred dollars of assessed valuation of taxable property within the District, and

WHEREAS, based on an election duly called and held on November 5, 1984, the voters of the District authorized the District to levy a total of up to 30 cents per hundred dollars of assessed valuation of taxable property within the District, and which is the rate approved in the last previous school election; and

WHEREAS, because of the general reassessment of real property and due to the provisions of R.S.Mo. Section 137.073, as amended, the authorized rate of levy for the District was revised in 1985 to 22 cents, revised again in 1989 to 24 cents, and further revised in 2008 to 22 cents; and

WHEREAS, the District’s tax rate for the year 2016 has been calculated in accordance with R.S.Mo. Section 137.115, as amended; and

WHEREAS, pursuant to R.S.Mo. Sections 67.110 and 137.073, as amended, the 2016 ad valorem property tax rate to be fixed is as follows:

For the General Fund **21.85** cents

NOW, THEREFORE, BE IT RESOLVED by the Board of the St. Louis Community College as follows:

That pursuant to the provisions of Article X, Sections 11(a), 11(b), 11(c) and 11(e) of the Constitution of Missouri, as amended, and R.S.Mo. Sections 164.011, 164.041, 164.161, 164.291, 178.770, 178.870 and 178.880, as amended, further pursuant to the authority granted to the District and its Board by voters at elections duly called and held on February 3, 1970, August 5, 1980 and November 5, 1984, and further pursuant to the provisions of R.S.Mo. Sections 137.073 and 67.110 as amended, the Board hereby finds and determines and hereby establishes and orders that a tax for the benefit of the District for the year 2016 be levied and collected as follows.

For the General Fund of the said St. Louis Community College, an operating tax at the rate of **21.85** cents on each one hundred dollars of the properties hereinafter described in Section 2;

The tax hereinabove authorized to be levied and collected shall be levied and collected for 2016 at the rate hereinabove specified in Section 1, on each one hundred dollars of:

The assessed value of all real, personal and other property, within the corporate limits of the St. Louis Community College, including properties made taxable by law for state purposes, including, but not by way of limitation, all real and tangible personal property owned by railroads, street railways, boats, vessels, aircraft, bridge companies, electric light and power companies, electric transmission line companies, pipe line companies, express companies, air line companies, and other companies and public utilities whose property is assessed by the State Tax Commission.

Section 1. That the Assessor of the City of St. Louis, the Director of the Department of Revenue of the County of St. Louis, the Assessor of Jefferson County and the Assessor of Franklin County, and all other officers in said city and counties charged by law with the assessment of taxes, be and are hereby requested and directed to enter upon the assessment books of taxable property in said city and counties, before delivering the same to the collector or other officials charged with the duty of collecting taxes, the tax levied and to be collected pursuant to Section 1 and 2 hereof.

Section 2. That the Secretary and the Treasurer of this Board be and hereby are directed to forthwith furnish a copy of this resolution, duly certified according to law to the Comptroller, the City Register and Collector of Revenue, the Assessor and License Collector of the City of St. Louis, and the County Clerks, the Assessors and the Collectors of St. Louis County, Franklin County and Jefferson County on or before October 1, 2016.

Trustee **Doris Graham** moved to adopt the foregoing resolution, and the resolution as amended, being put to a roll call vote, the result was as follows:

Those voting YES:

Joan McGivney
Doris Graham
Libby Fitzgerald
Rodney Gee
Hattie Jackson
Derek Novel

Those ABSENT:

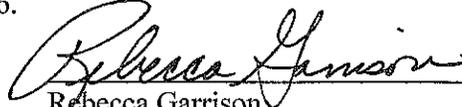
Craig Larson

Those voting NO:

The motion having received the approval of the Board, Chair of the Board declared the motion carried and the resolution duly adopted this 29th day of September 2016.

This is to certify that the foregoing is a true and correct copy of the proceedings held and the resolution adopted by the Board of Trustees of the St. Louis Community College, at its meeting duly called and held on September 29, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the District this 30th day of September 2016.



Rebecca Garrison
Secretary, Board Of Trustees
St. Louis Community College

Subscribed and sworn to before me this 30 day of September 2016.


Notary Public

My commission expires: 5-12-20

Jana K Kell
Notary Public - Notary Seal
State of Missouri
St. Louis City
Commission Number 16050478
My Commission Expires: May 12, 2020

Financial Reports will appear on a
Quarterly Basis,
in November, February, May and August

Academic Affairs

Contracts and Agreements

Clinical Agreements

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

Participant	Program	Effective Date
Myrtle Hilliard Davis Comprehensive Health Centers, Inc.	Dental Hygiene	05/25/16
Peter and Paul Community Services – Labre Center	Human Services	08/22/16
Mercy Hospital St. Louis	Clinical Laboratory Technician	08/11/16
Serenity Adult Day Center	Occupational Therapy Assistant	08/31/16
Austin Layne Mortuary	Funeral Services	06/22/16

Workforce Solutions Group

Ratification of Direct Pay Agreements

The purpose of these agreements is to provide services to employers in the St. Louis region.

<u>Funding Source</u>	<u>Title of Program and/or Purpose</u>	<u>Campus</u>	<u>Date</u>	<u>Amount</u>
Dohmen Life Science Services	Training Facilitation and Consultation Services	Workforce Solutions Group	July 13, 2016 through June 30, 2017	\$31,535.00
Manager: Don Robison				
Missouri Division of Workforce Development	Technical Training	Workforce Solutions Group	July 1, 2016 through June 30, 2017	\$56,150.00
Manager: Don Robison				
State Technical College	Technical Training	Workforce Solutions Group	July 1, 2016 through June 30, 2017	\$56,150.00
Manager: Don Robison				
Virbac Corporation	Professional Educational Services	Workforce Solutions Group	August 22, 2016 through December 31, 2016	\$30,480.00
Manager: Don Robison				

Contracts and/or Agreements

Agreement between St. Louis Community College and Schneider National Leasing, Inc.

It is recommended that the Board of Trustees ratify an agreement between St. Louis Community College and Schneider National Leasing, Inc. in the amount of \$1 annually. Schneider National Leasing, Inc. will provide the College with a 2011 Freightliner Cascadia for the purpose of training and educating individuals in the pursuit of obtaining their Commercial Driver's License. The agreement is effective for twenty-four (24) months expiring August 2018.

Institutional Development

Acceptance of External Funds

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Department of Elementary and Secondary Education	\$130,996.56 Basic Grant <u>\$ 6,250.00</u> Emp/Post Sec \$137,246.56	Grant to St. Louis Community College to operate a comprehensive Adult Education and Literacy (AEL) Program for the Affton, Bayless, Ferguson-Florissant, Kirkwood, Lindbergh, Mehlville, City of St. Louis, Valley Park, and Webster Groves school districts. The College's AEL program administers classes in Adult Education, High School Equivalency (HSE) preparation and English as a Second Language (ESL). Students seeking employment are referred to the local job center for career services. The additional \$6,250 is to employ a transitions case worker who aids students in transitioning to employment and/or post-secondary education and training. Project Period: 7/1/16-6/30/17 Project Director: Karl Steenberg	Restricted
Department of Elementary and Secondary Education	\$829,241.00	Grant to St. Louis Community College to participate in the Carl D. Perkins Career and Technical Education program. Funds will be used to support administrative costs, program improvement and expansion, salaries and professional growth and development related to career and vocational education on the Florissant Valley, Forest Park and Meramec Campuses. Project Period: 7/1/16-6/30/17 Project Director: Brett Richardson	Restricted
Missouri Department of Health and Senior Services	\$32,204.00	Contract amendment with St. Louis Community College to provide tuition coverage for a minimum of 20 individuals to attend the DHSS approved non-credit Community Health Worker certificate program. Provisions of necessary	Restricted

materials for this program will link adult patients with high blood pressure to community resources promoting self-management.

Project Period: 6/30/16-6/29/17

Project Director: Steve Long