

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ST. LOUIS COMMUNITY COLLEGE  
THURSDAY, OCTOBER 20, 2016**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, October 20, 2016, at the Cosand Center, 300 S. Broadway, St. Louis, MO, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order/Roll Call

Ms. Joan McGivney, Chair, called the meeting to order at 7:02 p.m. The following members of the Board of Trustees were present: Ms. Joan McGivney, Chair; Dr. Doris Graham, Vice Chair; Mr. Rodney Gee, Trustee; Dr. Craig Larson, Trustee, and Mr. Derek Novel, Trustee. Trustees Ms. Libby Fitzgerald and Ms. Hattie Jackson were absent.

Also present were Dr. Jeff Pittman, Chancellor; Ms. Mary Nelson, General Counsel, and Ms. Rebecca Garrison, Associate for Board Relations.

2. Welcome to Guests

Ms. McGivney welcomed guests attending the meeting.

3. Citizens Desiring to Address the Board Regarding Agenda Items

None.

4. Adoption of Agenda/Revisions to Agenda

On motion by Dr. Larson and seconded by Mr. Gee, the Board unanimously adopted the agenda as revised.

5. Approval of the September 29, 2016 Regular Meeting Minutes

On motion by Mr. Gee and seconded by Dr. Graham, the Board unanimously approved the September 29, 2016 Regular meeting minutes as written.

6. Approval of the September 29, 2016 Work Session Minutes

On motion by Mr. Novel and seconded by Mr. Gee, the Board unanimously approved the September 29, 2016 Work Session minutes as written.

7. Approval of Resolution Re November 17, 2016 Executive Session of the Board of Trustees

On motion by Dr. Larson and seconded by Mr. Gee, the Board, by a roll-call vote, with Trustees Jackson and Fitzgerald being absent, unanimously approved the resolution scheduling an executive session on November 17, 2016, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

8. Recognition of Student, Staff and Trustee Accomplishments

Ms. Julie Lay, Director of Communications, read statements of congratulations for students, staff and trustees on their recent awards and accomplishments.

9. Information Items

Ms. Diane Lee presented on the MoWins Portal and the Adult Learning Academy and answered questions from the Board.

10. Approval of Consent Items

Consent items were approved by a single motion and vote unless otherwise noted below.

10.1 Consent Item Motion and Vote

On motion by Dr. Larson and seconded by Mr. Gee, the Board unanimously approved the consent agenda items.

10.2 ACADEMIC AFFAIRS

Approval of Program Recommendations and Revisions

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby approves the program

recommendations all as more fully set forth in Exhibit B attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

### 10.3 HUMAN RESOURCES

#### Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

### 10.4 BID AWARDS

#### Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit D attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

## 10.5 FINANCE

### Budget

#### A. Financial Reports

Financial reports will appear on a quarterly basis, in February, May, August and November.

## 10.6 CONTRACTS AND/OR AGREEMENTS

### Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit F attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

## 10.7 ACCEPTANCE OF EXTERNAL FUNDS

### Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit G, attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

## 11. COMMUNICATIONS

### 11.1 Chancellor's Report

#### **All College Day**

On Tuesday, October 18 the College hosted the 2016 version of “All College Day.” The event was well attended by faculty and staff. We had two terrific keynote speakers (Tim Wentworth and Captain Ron Johnson), and over 40 breakout sessions between the morning and afternoon activities.

Several faculty and staff approached me during the day to tell me how much they appreciated the keynote speakers and how inspiring it was to them.

Trustees McGivney, Novel and Larson attended the event, and we were all pleased to have them in attendance.

Next year's event will be at the Meramec campus!

#### **Facilities Planning for 2016-2017**

As follow up to our work session at the last Trustee meeting, we are in the process of assembling teams to approach needed planning for all of the initiatives around our facilities in the not too distant future.

Teams that are underway include the following:

- Facilities Strategic Planning Steering Group (will provide oversight of all planning teams, current facility utilization, and the sale of Cosand and related move for staff)
- Allied Health Building Planning Committee (will provide guidance in the development of planning for a new allied health center at Forest Park)
- Four additional Planning Committees for each campus (1. Forest Park & Harrison Center, 2. Flo Valley, 3. Meramec and South County, and 4. Wildwood). Each team will work on facility needs and development going forward, and will coordinate efforts with the comprehensive program review that will soon be taking place.

Teams will convene in the very near future and we will keep Trustees updated as we proceed.

### **Boeing 777X Composite Center of Excellence Grand Opening**

On Thursday, October 13 Jo-Ann Digman and I participated at the Boeing 777X Composite Center of Excellence Grand Opening. Components being manufactured in St. Louis include the rudder, the leading wing assembly, and the winglet for the 777X.

During the initial presentation by Boeing officials, the STLCC pre-employment training program (in composites) was a part of the power point used within the presentation.

Boeing official are very pleased with our program and mentioned that they plan to expand efforts with us in the future.

### **MOLSAMP NSF Grant Award**

On Wednesday, October 12, Richard Norris and I participated in a press conference regarding the receipt of a \$5 million grant for the Louis Stokes Alliances for Minority Participation Program. The program occurred at Harris Stowe University and Governor Jay Nixon presided.

Eight Missouri colleges and universities will participate in the alliance, with a goal of doubling the number of underrepresented minority science, technology, engineering and math (STEM) graduates in Missouri by 2021.

For St. Louis Community College, grant funds will be utilized to provide students of the bio tech program paid internship experiences at area bio tech companies.

## **Kedra Tolson Award**

On Sunday, October 9, several College employees attended a dinner where Kedra Tolson was presented the community service award from the North County Churches Uniting for Racial Harmony and Justice. We are all very proud of Kedra's accomplishment!

## **NPower Reception at World Wide Technology**

On Tuesday, October 11, Dr. Larry Johnson and I attended a reception for NPower at the headquarters of World Wide Technology.

NPower is an organization that provides free network training for individuals who are economically disadvantaged. They are now in several states and are opening a training facility here in St. Louis at Harris Stowe University. In many ways, the organization operates in the same fashion as Launch Code, which is partnering with STLCC at this time.

I have met with the CEO of NPower (Bertina Ceccarelli) as well as the Director of the St. Louis effort (Trina Jones) to discuss how the program could align with our IT network programs at the Forest Park Campus, and how we could create pathways that could lead to a certificate or degree. We will continue to work with them going forward.

### **11.2 Board Chair's Report**

Board Chair McGivney gave the following report:

Last night the Emerging Scholars Banquet was celebrated at Forest Park, honoring students who have overcome academic challenges to complete college-level course work. Trustee Jackson was in attendance and sent the following message: "The celebration banquet for student success at Forest Park on October 19 was excellent, along with its faculty member lecture; he was great! It was a wonderful celebration of excellence recognizing student success at Forest Park."

These events mean a lot to the Board, because we enjoy celebrating the many outstanding students, and the faculty and staff who have helped make the school year such a resounding success. On behalf of the Board, congratulations to all of these hard-working students. The next Emerging Scholars Banquet will be held on Wednesday, November 16<sup>th</sup> at the Meramec Campus.

The Annual Leadership Congress of the Association of Community College Trustees took place October 5<sup>th</sup> through 8<sup>th</sup>. As you heard in our informational presentation, Ms. Lee and Mr. Cosgrove presented on the MO Wins Portal and Adult Learning Academy. Dr. Larson and Dr. Graham also attended the pre-conference Symposium. Mr. Gee, Ms. Fitzgerald and I attended the three-day congress sessions. In a few moments, I will ask each trustee who attended the conference to give a brief overview of sessions attended during the conference.

### 11.3 Citizens Desiring to Address the Board Regarding Other Concerns

Mr. Michael Yates, representative of the Operating Engineers and Physical Facilities, distributed a copy of the 2016 Joint Resolution Negotiations/Wage Reopener to the Board. Mr. Yates said he was concerned about the starting wage for new, probationary housekeeping employees, citing disparity between new employees hired after October 23, 2016 and current employees.

Mr. David Pruitt mirrored Mr. Yates' comments, stating that \$10 per hour is not a livable wage.

### 11.4 Board Member Comments

Dr. Graham, Dr. Larson, Mr. Gee and Ms. McGivney reported on sessions they attended at the ACCT conference.

Mr. Novel reported that he was in attendance at All College Day and attended a grant-writing session. He said he attended the October 2<sup>nd</sup> College Fair at UMSL and STLCC was well represented.

## 12. NEW BUSINESS

Ms. McGivney reported on a draft honorary degree policy that will be submitted to the subcommittee for review. She hopes to have the policy on the November agenda for discussion and lodging, with approval in December.



13. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:24 p.m.

Respectfully submitted,

Rebecca Garrison  
Associate for Board Relations

## **#7 Resolution Re Executive Session of the Board of Trustees**

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of closed meetings, record and vote on November 17, 2016 at 6:00 p.m., at the Cosand Center, 300 S. Broadway, St. Louis, MO, in the Executive Board Room, for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and
- 6) to discuss records which are protected from disclosure by law (610.021(14), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

October 20, 2016  
Board Agenda

## *Academic Affairs*

**◆The college recommends that the Board of Trustees approve the deactivation of the Computer Aided Publishing Certificate of Specialization submitted by the District Curriculum Committee.**

**Program:      Computer Aided Publishing  
                  Certificate of Specialization**

**Effective:     Spring 2017 pending CBHE approval**

### **Impact Statement**

This program was removed from the college catalog in 2011 and has not had enrollment since then. The District Curriculum Committee found no evidence of an official deactivation and therefore voted to administratively deactivate this program for these reasons at this time.

## HUMAN RESOURCES AGENDA SUMMARY

APPOINTMENTS / FULL-TIME FACULTY	1
APPOINTMENTS / FULL-TIME ADMINISTRATIVE/ PROFESSIONAL STAFF	2
APPOINTMENTS / PART-TIME ADMINISTRATIVE / PROFESSIONAL STAFF	1
APPOINTMENTS / FULL-TIME CLASSIFIED STAFF	4
APPOINTMENTS / PART-TIME CLASSIFIED STAFF	1
INFORMATION ONLY:	
RESIGNATION / ADMINISTRATIVE / PROFESSIONAL STAFF	1
RETIREMENTS / CLASSIFIED STAFF	3
RESIGNATIONS / CLASSIFIED STAFF	2

10/20/16

## APPOINTMENTS / FULL-TIME FACULTY

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Hunter, Christina	N	MC	Instructor II (Counseling)	II-A	\$52,368.00	Replacement	10/24/16 – 05/15/17

## APPOINTMENTS / FULL-TIME ADMINISTRATIVE/ PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Head, Jennifer	N	FP	Academic Advisor	P 08	\$40,619.00	Replacement	10/24/16
Butler, Neidra	C	CC	Interim Lead Financial Aid Counselor	P 10	\$56,650.00	Temporary duties of vacant position	09/01/16 – 12/31/16

## APPOINTMENTS / PART-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Iborg, Deborah	C	FV	Athletic Trainer, part-time, continuing	PC 08	\$19.66 / hr	Temporary to Continuing	09/26/16

11

10/20/16

APPOINTMENTS / FULL-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Dailey, Francis	N	FV	End User Technology Specialist	CU 09	\$43,029.00	Replacement	10/24/16
Sanders-Stuart, Nicole	N	FV	End User Technology Specialist	CU 09	\$43,029.00	Replacement	10/24/16
Marren, Bruce	N	FP	Media Specialist	CU07	\$37,513.00	Replacement	11/04/16
Gayfield, Christine	C	MC	Secretary (Facilities)	CU 04	\$30,52100	Replacement	10/20/16

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APPOINTMENTS / PART-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Kuhlmann, Kaitlin	C	MC	Student Admissions Registration Assistant II, part-time, continuing	OC 04	\$13.16 / hr	Replacement	10/24/16

10/20/16

**IIINFORMATION ONLY**

## RESIGNATIONS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Roman, Mary	CC	Student Information System Lead	10/10/16

## RETIREMENTS / FULL-TIME CLASSIFIED STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Hill, Leslie	FV	Secretary (Mathematics)	11 years of service	01/06/17
Myers, Jan	FV	Secretary (Facilities)	21 years of service	11/30/16
Plambeck, Mary	FV	Groundskeeper	34 years of service	10/31/16

## RESIGNATIONS / FULL-TIME CLASSIFIED STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Esmerovic, Alma	MC	Housekeeper	09/18/16
Mosley, Coyita	FP	Secretary (English)	10/14/16

**Recommendation for Award/Purchasing - Purchase**

Supports: Forest Park Hotel/Motel Restaurant Management (HRM) Department

Board approval is requested for the purchase of two (2) commercial dishwashers and removal of old equipment and installation of new from **FORD HOTEL SUPPLY CO.**, for an amount of **\$28,420.66.**

**Description**

These commercial kitchen appliances will be used by the Forest Park Hotel/Motel Restaurant Management (HRM) Department daily for student production in the culinary lab classes and are replacing old equipment that no longer functions, as needed, for classwork. The recommended bidder has met all the requirements of the bid. One woman-owned business enterprise participated in this bid process.

**Bid – B0003585**

The evaluation of this bid, which opened Friday, September 16, 2016, is listed below:

<b><u>Bidders</u></b>	<b><u>Two (2) Dishwashers</u></b>	<b><u>Installation</u></b>	<b><u>Total Price</u></b>
<b><i>FORD HOTEL SUPPLY CO.</i></b>	<b><i>\$25,580.66</i></b>	<b><i>\$2,840.00</i></b>	<b><i>\$28,420.66</i></b>
Edward Don & Co.	26,317.04	3,085.00	29,402.04
Great Lakes Hotel Supply Company	24,068.00	5,500.00	29,568.00
Chef's Depot	21,318.94	44,000.00	65,318.94

**Funding**

This expenditure will be funded from FY 17: Vocational Enhancement Grant.



**Recommendation for Award/Purchasing-Contract**

Supports: District-Wide Maintenance Departments

Board approval is requested for the award of a contract for the routine purchase of janitorial polyliners to **INDUSTRIAL SOAP COMPANY** in an amount estimated at **\$200,000.00**, for a period of three (3) years, to begin November 1, 2016.

**Description**

This contract will be used by the Physical Facilities Departments district-wide to provide janitorial polyliners for offices, restrooms, industrial shops and yard waste. The recommended vendor offered the overall best pricing. Two (2) known woman-owned business enterprises participated in this bid process.

**Bid – B0003577**

The evaluation of this bid which opened Thursday, September 15, 2016, is listed below:

<b><u>Bidders</u></b>	<b><u>Pricing w/Escalation: 5 specified Liner Size Cases/3 years</u></b>	<b><u>Estimated Total Cost/400 cases</u></b>
<b><i>INDUSTRIAL SOAP COMPANY</i></b>	<b><i>\$452.633</i></b>	<b><i>\$181,053.33</i></b>
Interboro Packaging	464.440	185,776.00
All Type Vacuum & Janitorial Supply	481.959	192,783.67
New System	487.618	195,047.27
HP Products	496.363	198,545.00
All American Poly	570.499	228,199.47
Royal Papers	590.667	236,266.62
Veritiv Operating Company	601.537	240,614.93

**Funding**

All expenditures against this contract will be funded from current operating budgets.

**Advertisements**

Newspaper advertisements were run in the St. Louis American and the St. Louis Post-Dispatch.

**Recommendation for Award/Purchasing – Contract Extension**

Supports: Nursing, Allied Health, etc. District-Wide

**Contract B0002705** with *AMERICAN DATABANK* for background check, drug testing and immunization tracking services, was originally approved by the Board of Trustees on September 21, 2010, for a period of five (5) years, and was extended for a period of one (1) additional year, with the expiration date of October 14, 2016. We request approval to extend this contract for another three (3) months, making the expiration date January 31, 2017, to facilitate the Nursing Students who will be undergoing Orientation in October for the spring semester.

**Recommendation for Award/Purchasing-Contract**

Supports: Building and Grounds Departments District-Wide

Board approval is requested for the award of a contract for the purchase of inclement weather surface treatment chemicals to *CARGILL, INC.* and *INTERCHEM, INC.*, in an amount estimated at **\$72,000.00**, with no guaranteed amount to any one vendor, for a period of three (3) full years, to begin October 21, 2016

**Description**

This contract will be used by the Buildings and Grounds Departments at all College locations to purchase bulk road salt and calcium chloride pellets to treat sidewalks, roads and parking facilities during inclement weather to prevent ice and snow accumulation. This bid is being awarded on an “item by item” basis. The recommended bidders meet all requirements of the bid.

**Bid – B0003592**

The evaluation of this bid, which opened on September 29, 2016, is listed below:

<b><u>Bidders</u></b>	<b><u>3 Year w/Escalation Bulk Road Salt</u></b>	<b><u>3 year w/Escalation Calcium Chloride</u></b>
<i>CARGILL INC.</i>	<b><i>\$43,091.11</i></b>	no bid
<i>INTERCHEM, INC.</i>	no bid	<b><i>\$28,490.72</i></b>
Morton Salt	45,293.54	no bid
Compass Minerals America	48,236.80	no bid
Gunther Salt Company	86,030.86	41,074.03

**Funding**

Expenditures against this contract will be funded from current operating budgets.

**Recommendation for Award/Purchasing - Purchase**

Supports: Meramec Theatre Department

Board approval is requested for the purchase of theatre stage curtains, including removal of old and installation of new, from *ASSOCIATED THEATRICAL CONTRACTORS*, for an amount of **\$37,536.00**.

**Description**

These theatre stage curtains are an update for the theatre curtains currently in place on stage of the theatre located on the Meramec campus which have been in place for over twenty (20) years. At the mandatory on-site inspection meeting, five potential bidders attended, two responded with a valid bid response, one only for the removal of the old drapes and the other two bidders, when contacted, either the scope of work was “over their head” or they had “too much” business and could not meet our timeline. The recommended bidder has met all the requirements of the bid.

**Bid – B0003583**

The evaluation of this bid, which opened Thursday, September 22, 2016, is listed below:

<b><u>Bidders</u></b>	<b><u>Total Cost</u></b>
<i>ASSOCIATED THEATRICAL CONTRACTORS</i>	<b>\$37,536.00</b>
Golterman & Sabo	59,626.00
Production Support Services Inc.	no bid*

\*Bid only for removal of drapes for free

**Funding**

This expenditure will be funded from current capital budgets.

**Recommendation for Ratification/Physical Facilities:**

Board ratification is requested of **six consulting agreements for environmental services**, all under \$50,000.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$50,000.

**Descriptions:**

**John A. Jurgiel & Associates, Inc.**

**A17-0290 JAJ #1 – Consulting Services for Indoor Air Quality Survey in Humanities East Building (Meramec)** **\$1,646.60**

Staff reported indoor air quality concerns related to roof leaks in the Humanities East office complex at Meramec. The environmental consultant performed air quality testing and found no IAQ issues. Campus Facilities performed cleanup services after the roof was repaired.

**A17-0290 JAJ #2 – Consulting Services for Indoor Air Quality Survey for Mold in Applied Science (Meramec)** **\$1,535.00**

Staff reported indoor air quality concerns in the Applied Science Office complex at Meramec. The environmental consultant performed air quality testing and recommended cleaning of the wall surfaces. The work was performed according to the consultant’s directions.

**John A. Jurgiel & Associates, Inc. Total:** **\$3,181.60**

**NPN Environmental**

**A17-0293 NPN #1 – Asbestos Abatement Consulting Services in Communications North Room CN-117 (Meramec)** **\$7,660.00**

There was visible mold growth on asbestos-containing ceiling coating material, due to a plumbing leak that was repaired in Communications North at Meramec. The office occupants were relocated and the environmental consultant recommended remediation and painting. This final work plan is much less involved than full abatement and the final cost of the consulting agreement is estimated at \$1,000, rather than the \$7,660 not-to-exceed amount. The work is being performed by a licensed abatement firm.

**A17-0293 NPN #2 – Asbestos Consulting Services at STLCC – Meramec** **\$3,500.00**  
Asbestos containing insulation will be removed from mechanical plumbing lines

related to mechanical unit replacement in the Library building at Meramec. The consultant will provide oversight and air sampling for the project as required by St. Louis County and the State of Missouri.

**A17-0293 NPN #3 – Asbestos Services in Humanities East 2<sup>nd</sup> Floor Break Room – Meramec** **\$ 386.00**

The environmental consultant tested ceiling tile mastic for possible asbestos in the break room at Meramec. No asbestos was found in the material, and no abatement was required.

**NPN Environmental Total:** **\$11,546.00**

**SCI Engineering, Inc.**

**A17-0296 SCI #1 – Water Sampling at Corporate College Retention Ponds** **\$ 1,940.00**

The Consultant will analyze the water in the retention ponds at Corporate College to determine whether oil run-off from the parking areas is entering the ponds, which would require additional action and possible filtration. Upon completion, the results of the testing will be summarized and relayed to Engineering and Design.

**Total Ratifications:** **\$16,667.60**

**Funding:**

These projects were funded from operating and capital budgets.

**Request for Approval/Disposal of Surplus Property**

Board approval is requested to sell vehicles that have expended useful life.  
These vehicles have been reviewed by Facilities & Security and determined to be surplus at this time.

<b>PDF#</b>	<b>Description</b>	<b>Property Tag</b>	<b>Location</b>	<b>Condition</b>	<b>Purchased Date</b>	<b>Original Cost</b>	<b>Book Value</b>
CC100516	1997 Dodge Ram Wagon	V00098	MC	Poor	1/1/1997	\$ 21,422.00	\$ -
CC100516	2009 Chevrolet Impala	V00158	MC	Poor	1/6/2009	\$ 19,167.00	\$ -
CC100516	2008 Chevrolet Impala	V00147	MC	Poor	4/9/2008	\$ 18,382.00	\$ -
CC100516	2009 Chevrolet Impala	V00159	MC	Poor	1/6/2009	\$ 19,167.00	\$ -

No Items this Month  
Financial Reports will appear on a  
Quarterly Basis,  
in November, February, May and  
August



## **Contracts and Agreements**

### **Ratification of Agreement between Education Alliance, LLC BEHIND THE SCENES and St. Louis Community College**

Board ratification is requested for an agreement between Education Alliance, LLC BEHIND THE SCENES and St. Louis Community College, to take part in the short-form documentary series which will be distributed to Public Television stations in all 50 states. BEHIND THE SCENES will provide the production of one (1) broadcast quality, 5-6 minute educational documentary profile with expansive and detailed information documenting the issues and educational message that is applicable to our target audience. The fee for participating in this project is \$23,500 for underwriting and scheduling and one day, one location shoot fee of \$3,500 for a total of \$27,000.00, to begin October 4, 2016.

Behind the scenes will digitize the 5-6 minute documentary into a digital file for streaming on the college website. In addition, they will provide the production of one high end one-minute educational commercial segment used for network distribution, broadcast fifty times primetime via MSNBC, CNBN, CNN or an equivalent network in the city of our choice.

*Academic Affairs*

**Contracts and Agreements**

**Clinical Agreements**

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

<b>Participant</b>	<b>Program</b>	<b>Effective Date</b>
Schildknecht Funeral Home	Funeral Services	09/22/16
St. Alexius Hospital (renewal)	Clinical Lab Tech Phlebotomy Occupational Therapy Assistant Physical Therapist Assistant	10/01/16 To 09/30/17
Webster University	Nursing	09/26/16

## *Workforce Solutions Group*

### **Ratification of Direct Pay Agreements**

The purpose of these agreements is to provide services to employers in the St. Louis region.

<b><u>Funding Source</u></b>	<b><u>Title of Program and/or Purpose</u></b>	<b><u>Campus</u></b>	<b><u>Date</u></b>	<b><u>Amount</u></b>
Rawlings Sporting Goods Co., Inc.	Training Facilitation and Consultation Services	Workforce Solutions Group	September 15, 2016 through June 30, 2017	\$50,025.00

**Manager: Don Robison**

### **Contracts and/or Agreements**

#### **Professional Services Agreement – Damon Lercel**

It is requested that the Board of Trustees ratify a professional services agreement with Damon Lercel (DBA PAL and Associates LLC) from September 2016 through June 2017, in an amount not to exceed \$13,000.00. Mr. Lercel will provide development and implementation of FAA Aircraft Technician classes, including training materials, at Gateway Institute of Technology in St Louis, MO. These services will be paid for through funding provided by the St Louis Public Schools.

*Institutional Development*

**Acceptance of External Funds**

<b><u>AGENCY</u></b>	<b><u>AMOUNT</u></b>	<b><u>PURPOSE</u></b>	<b><u>FUND</u></b>
U.S. Department of Education	\$ 238,035.00	<p>Grant to St. Louis Community College for the Florissant Valley campus to participate in the Student Support Services (SSS) Program. The purpose of the SSS Program is to provide academic and other support services to low-income, first-generation students, and/or students with disabilities to increase student retention and graduation rates, facilitate their transfer from two-year to four-year colleges, and foster an institutional climate supportive of their success. The Florissant Valley campus will provide student support services to 160 eligible students. Program services include academic tutoring; intrusive academic advising and counseling; financial literacy; transfer assistance; career exploration; cultural/academic enrichment; and mentoring.</p> <p><b>Project Period: 9/01/16-8/31/17</b> <b>Project Director: Rosita Lewis</b></p>	Restricted

U.S. Department of Education	\$ 219,575.00	<p>Grant to St. Louis Community College for the Forest Park campus to participate in the Student Support Services (SSS) Program. The purpose of the SSS Program is to provide academic and other support services to low-income, first-generation students, and/or students with disabilities to increase student retention and graduation rates, facilitate their transfer from two-year to four-year colleges, and foster an institutional climate supportive of their success. The Forest Park campus will provide student support services to 140 eligible students. Program services include academic tutoring; intrusive academic advising and counseling; financial literacy; transfer assistance; career exploration; cultural/academic enrichment; and mentoring.</p> <p><b>Project Period: 9/01/16-8/31/17</b>  <b>Project Director: Kim Walker</b></p>	Restricted
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U.S. Department of Education	\$ 219,334.00	<p>Grant to St. Louis Community College for the Meramec campus to participate in the Student Support Services (SSS) Program. The purpose of the SSS Program is to provide academic and other support services to low-income, first-generation students, and/or students with disabilities to increase student retention and graduation rates, facilitate their transfer from two-year to four-year colleges, and foster an institutional climate supportive of their success. The Meramec campus will provide student support services to 160 eligible students. Program services include academic tutoring; intrusive academic advising and counseling; financial literacy; transfer assistance; career exploration; cultural/academic enrichment; and mentoring.</p> <p><b>Project Period: 9/01/16-8/31/17</b>  <b>Project Director: Sanela Mesic</b></p>	Restricted
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U.S. Department of Education	\$ 300,000.00	Grant to St. Louis Community College to participate in the Child Care Access Means Parents to School (CCAMPIS) Program. The CCAMPIS program supports the participation of low-income parents in postsecondary education through the provision of campus-based child care services. The grant at STLCC will provide subsidized child care services for Pell-eligible students who enroll in the CCAMPIS project, increased parent support services, and professional development opportunities for staff at the Florissant Valley Child Development Center and other outsourced child care vendors. This award represents Year 4 funding of a four-year grant.	Restricted
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**Project Period: 10/1/16-9/30/17**  
**Project Director: Selena E. Washington**

U.S. Department of Health and Human Services Health Resources and Services Administration	\$ 70,904.00	Grant to St. Louis Community College to help increase and diversify the workforce needed to treat children, adolescents, and transitional-age youth at risk for substance use disorder in the St. Louis metropolitan area. The project titled “Substance Use Disorder Workforce Education and Training Program” is designed to expand the capacity and focus of the College’s existing Addictions Study Certificate of Specialization Program.	Restricted
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**Project Period: 9/30/16-9/29/17**  
**Project Director: Angela Roffle**

## *Foundation*

### **Acceptance of External Items**

The College recommends that the Board of Trustees accept the non-cash donation listed below on behalf of the St. Louis Community College Foundation for the benefit of St. Louis Community College.

Kirkwood Rotary Club is donating to the Meramec Campus a new bike rack. The rack is being donated and installed in connection with the Kirkwood Rotary's annual community project at the fair market value of \$779.00. The bike rack will be used by students. There are no conditions or restrictions to the donation or installation cost associated.

The college recommends that the Board of Trustees ratify the accepted non-cash donations listed below on behalf of the St. Louis Community College Foundation for the benefit of St. Louis Community College.

Tom and Mary Wagner have donated to the Workforce Solutions Group – SLPS Aviation Maintenance Program Aircraft Maintenance tools for STLCC/SLPS (St. Louis Public School) Aviation Maintenance Program - Gateway STEM High School. The donated tools were accepted in April, 2016 in good condition at the donor estimate value of \$674. The aircraft tools will be used by students in the Aviation Maintenance Program. There are no conditions or restrictions to the donation or installation cost.

SSM DePaul Health Center have donated to Forest Park Radiologic Technology a mobile imaging unit to be utilized and supervised for student instruction in the Radiologic Technology lab. The donated OEC Medical Systems Mobile unit was accepted in February, 2016 in good operational condition at the donor estimate value of \$5,000. The mobile unit will be used by faculty and students in the Radiologic Technology Program. There are no conditions or restrictions to the donation or installation cost.