

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, APRIL 20, 2017**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, April 20, 2017, at the Florissant Valley Campus, St. Louis, MO, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order/Roll Call

Ms. Joan McGivney, Chair, called the meeting to order at 7:30 p.m. The following members of the Board of Trustees were present: Ms. Joan McGivney, Chair; Dr. Doris Graham, Vice Chair; Ms. Libby Fitzgerald, Trustee; Mr. Rodney Gee, Trustee; Dr. Craig Larson, Trustee; Dr. Kevin M. Martin, Trustee, and Ms. Pam Ross, Trustee.

Also present were Dr. Jeff Pittman, Chancellor; Ms. Kate Nash, Attorney with Tueth Keeney, and Ms. Rebecca Garrison, Associate for Board Relations.

2. Welcome to Guests

Ms. McGivney welcomed guests attending the meeting.

3. Certification of April 4, 2017 Election Results

The Board was presented with the official April 4, 2017 election results from Sub Districts 1 and 2.

Whereupon, on motion by Dr. Larson, and seconded by Dr. Graham, the Board unanimously approved the resolution certifying the election results, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

A. Oath of Office – Dr. Kevin M. Martin

Ms. McGivney administered the Oath of Office to Dr. Martin. Thereafter, Dr. Martin assumed his seat as a member of the Board of Trustees. A copy of the signed Oath of Office is attached hereto and by this reference incorporated herein.

B. Oath of Office – Ms. Pam Ross

Ms. McGivney administered the Oath of Office to Ms. Ross. Thereafter, Ms. Ross assumed her seat as a member of the Board of Trustees. A copy of the signed Oath of Office is attached hereto and by this reference incorporated herein.

4. Citizens Desiring to Address the Board Regarding Agenda Items

None.

5. Adoption of Agenda/Revisions to Agenda

On motion by Dr. Larson and seconded by Dr. Martin, the Board unanimously adopted the agenda as revised.

6. Approval of the March 23, 2017 and Regular Meeting Minutes

On motion by Dr. Graham and seconded by Dr. Larson the Board unanimously approved the March 23, 2017 Regular meeting minutes as written.

7. Approval of Resolution Re May 18, 2017 Executive Session of the Board of Trustees

On motion by Ms. Fitzgerald and seconded by Dr. Martin, the Board, by a roll-call vote, unanimously approved the resolution scheduling an executive session on May 18, 2017, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

8. Recognition of Student, Staff and Trustee Accomplishments

Ms. Kedra Tolson, Director of Public Information and Marketing, read statements of congratulations for students, staff and trustees on their recent awards and accomplishments.

Amber L. Howlett, Coordinator of Student Services at the Harrison Education Center, presented faculty and staff with League for Innovation Awards.

9. Information Items

Mr. Paul Zinck, Vice Chancellor of Finance and Administration, presented on the Early Retirement Incentive and answered questions from the Board.

Mr. Zinck then gave a presentation on Three-year Budgeting and answered questions from the Board.

10. Approval of Early Retirement Incentive

Following discussion, on motion by Dr. Graham and seconded by Dr. Martin, the Board unanimously approved the Early Retirement Incentive, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

11. Scheduling of New Trustee Orientation

Ms. McGivney said she is looking at Friday, June 16th to schedule the orientation with new Board members. She asked that Trustees work with the Board Secretary to schedule the meeting.

12. Approval of Honorary Degree Recipient

On motion by Dr. Larson, and seconded by Dr. Graham, the Board, on a roll-call vote of 5 to 1, with Mr. Gee being absent and Dr. Martin abstaining, voted to approve Ms. Maxine Clark as the Honorary Degree Recipient for 2017. Dr. Martin advised the Board that although he abstained from voting on this item, he was in full support of Ms. Clark.

13. Approval of Consent Items

Consent items were approved by a single motion and vote unless otherwise noted below.

13.1 Consent Item Motion and Vote

On motion by Dr. Larson and seconded by Ms. Fitzgerald, the Board unanimously approved the consent agenda items, after pulling a Bid award with Spencer Contracting on page 12 to be bid on individually.

13.2 ACADEMIC AFFAIRS

Approval of Program Recommendations and Revisions

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in Exhibit B attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

13.3 HUMAN RESOURCES

Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

13.4 BID AWARDS

Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit D attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

Approval of Bid Award Number F17-008 – Spencer Contracting

Mr. Zinck and Mr. Ken Kempf answered questions surrounding the bid with Spencer Contracting. Following discussion, the Board unanimously approved the Bid, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

13.5 FINANCE

Financial Reports

Financial Reports appear on a quarterly basis, in February, May, August and November.

13.6 CONTRACTS AND/OR AGREEMENTS – ACADEMIC AFFAIRS AND WORKFORCE SOLUTIONS GROUP

Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit E attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

13.7 ACCEPTANCE OF EXTERNAL FUNDS

Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit F, attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

14. COMMUNICATIONS

14.1 Chancellor's Report

Dr. Pittman welcomed new Trustees Martin and Ross to the Board of Trustees and gave the following report:

STLCC Week in the Capital

The College had a great time in the Capitol this week, including a visit by Trustees, students and staff on Wednesday. During this time, we had the opportunity to interact with several Legislators, who were pleased to see us and are very grateful for the mission and purpose of STLCC!

At noon on Wednesday, I testified to the House Higher Education Committee. Although the Committee was inquiring about several items, including cost-savings measures, I also took the opportunity to share several good things happening at the College, including the below:

- A high level view of the College;
- Our role in economic and workforce development (I presented the Boeing and BRDG park programs as examples);
- Results of our State of the St. Louis Workforce Report;

- Our desire to bring the National Skills Coalition agenda to Missouri;
- My top goal as Chair of MCCA for the coming year, which is to develop policy with the Missouri General Assembly around the 4 key initiatives of the NSC.

Program Viability Study

STLCC is reviewing the viability of our programs in concert with a state-wide review of existing academic programs being undertaken by the Missouri Department of Higher Education (MDHE). The purpose of the review is to ensure programs meet the MDHE criteria in terms of productivity, statewide needs, and access among other things. MDHE completed a similar review in 2010. This process was announced by MDHE in February and some initial steps have been completed.

This spring the review focuses on the reconciliation of institutional data and MDHE data and with an institutional response to programs flagged by MDHE as not meeting the criteria. The result of this work will be the final report, planned for December 2017, which will include the institutional actions for all public colleges in Missouri. STLCC will likely have more than 20 programs flagged as not meeting the MDHE criteria that we will have to respond to. STLCC will need to justify retaining any program that does not meet the MDHE criteria.

May Activities

The month of May will be a busy one for the College! Below are upcoming activities:

- Wednesday, May 3 at 7:30 – Forest Park Campus. Meeting with Health Care CEO's to assess program need for new Allied Health Building
- Tuesday, May 9 at 1:00 p.m. – Corporate College. Update on Strategic Plan Implementation Steps
- Wednesday, May 17 at 5:00 p.m. – Forest Park Campus. Meeting with stakeholders to assess program need for new Allied Health Building
- Saturday, May 20 at 5:00 p.m. – Commencement at Chafitz Arena
- May 24 – 26 – MCCA Trustees/Admin Retreat at Camden on the Lake

14.2 Board Chair Report

On behalf of the Board, I would like to welcome trustees Kevin Martin and Pam Ross and thank trustees Hattie Jackson and Derek Novel for their service to the College.

On April 19th, Trustee Fitzgerald, Dr. Pittman, Kedra Tolson, Donna Brandy, students Shaneil Gowe, Terriaun Johnson, Nichele Bates, and I attended Community College Week at our State Capitol, participating in a day of advocacy.

We met with Senators Gina Walsh and Andrew Koenig; Representatives Alan Green, Gina Mitten (who introduced us on the House floor), and Dean Plocher. Throughout the course of the day, we spoke to Representatives Tommie Pierson, Bruce Franks, Bob Burns, Cloria Brown, Deb Lavender, Sue Meredith, Sarah Unsicker, Gretchen Bangert, Kathryn Swan, and met the staff of Ron Richard, President Pro-temp of the Senate.

During our visit, we heard Dr. Pittman testify before the House Higher Education Committee. Following Dr. Pittman's testimony, he and Ms. Tolson met with Secretary of State Jay Ashcroft. Thanks to everyone for advocating on behalf of the College.

If you have not already RSVP'd, please remember the Student Awards Banquets are drawing near. Dates are as follows:

May 5 – Florissant Valley Student Awards Banquet – 7 p.m. at the Marriott Airport

May 6 - Forest Park Student Awards Banquet – Marriott St. Louis Grand Hotel

May 12 – Meramec Student Awards Banquet – 6:30 p.m. Clayton Plaza Hotel

May 19 – Wildwood Student Awards Banquet – 6 p.m. Holiday Inn St. Louis West

14.3 Citizens Desiring to Address the Board Regarding Other Concerns

Former student Alicia Buckner, her son Dorein McCurtis and Marsha Luster-Smith addressed the Board regarding Ms. Buckner's inability to complete her nursing degree at the college.

Mr. Steve Taylor, a mathematics instructor at Wildwood, addressed the Board regarding Adjunct pay.

14.4 Board Member Comments

Dr. Martin said that he had spent 20 hours over the past week touring campuses and meeting with faculty and staff. He said he has read his policy manual and wants the public to hold the Board/College accountable for what they say.

Dr. Graham welcomed the new trustees and said she was presented with an award from the Alpha Zeta Sorority for her time as director of the Central Region.

Ms. Fitzgerald welcomed the new trustees.

15. NEW BUSINESS

Ms. McGivney asked for two trustees to examine the procedures for the Board of Trustee Scholarship. Dr. Martin and Ms. Fitzgerald volunteered to look at the procedures and get back with the Board next month.

16. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 9:48 p.m.

Respectfully submitted,

Rebecca Garrison
Associate for Board Relations



Board of Trustees

Joan McGivney, Chair
Doris Graham, Ph.D., Vice Chair
E. Libby Fitzgerald
Rodney Gee
Hattie R. Jackson
Craig H. Larson, Ed.D.
Derek Novel

MEMORANDUM

To: Board of Trustees
FROM: Jeff Pittman
DATE: April 20, 2017
SUBJECT: Board Agenda Modifications

Section/ Agenda Item
Page No.

1/3 Corrected Election Totals for St. Louis County:
Derek R. Novel 4,774
Marsha J. Bonds 5,470
Kevin M. Martin 7,909
Candace Gardner 6,461
Miranda Avant-Elliott 4,198
Veronica Avery-Moody 3,288
O. Daniel L. Gray 2,456

13.3/1 Appointments / Full-time Classified Staff:
Paula Reed; CC; Enrollment Processing Specialist Lead; CU 07; \$38,638.00; repurposed; effective 05/15/17.

Appointments/Professional Staff
Anishika Spann; CC; Procurement Card Administrator/Contract Coordinator; P10; \$49,143; replacement; effective 4/24/17.

Additional Compensation / Full-time Administrative / Professional Staff:
Paul Zinck; CC; Vice Chancellor for Finance and Administration AD28 ; \$ 2,500; partial duties of vacant position; effective 04/21/17 – 06/30/17.

13.4 Bid Awards - Board approval is requested for the award of a contract to perform telephone surveys of regional employers to **SINGO SOLUTION, INC.**, for an amount estimated at **\$35,850.00** annually, for a period of one (1) year, with two (2) optional, one (1) year renewals, beginning April 24, 2017. (Attached)

Recommendation for Award/Purchasing – Contract

Supports: Workforce Solutions Group State of the St. Louis Workforce Event

Board approval is requested for the award of a contract to perform telephone surveys of regional employers to **SINGO SOLUTION, INC.**, for an amount estimated at **\$35,850.00** annually, for a period of one (1) year, with two (2) optional, one (1) year renewals, beginning April 24, 2017,

Description

These telephone surveys will be conducted with regional employers doing business in industries that represent a composite of the St. Louis regional economy. The survey will attempt to gauge employer’s plans for hiring in the next year, the difficulties they are experiencing in finding a skilled workforce and the skill gaps they are finding in their applicants for job openings. The results of the surveys will be incorporated into the college’s annual “State of the St. Louis Workforce” report which will be disseminated at the annual State of the Workforce event hosted by the college. The recommended vendor meets all requirements of the bid.

Bid – B0003635

The evaluation of this bid, which opened Monday, April 10, 2017, is listed below:

| <u>Bidders</u> | <u>Fee for 1050 Surveys</u> |
|--------------------------------|------------------------------------|
| <i>SINGO SOLUTION, INC.</i> | <i>\$35,850.00</i> |
| Priority Metrics Group | \$36,500.00 |
| California Marketing Group | \$39,800.00 |
| Avant Marketing | \$44,450.00 |
| Issues & Answers Network, Inc. | \$45,127.00 |

Funding

Expenditures against this contract will be funded from current operating budgets.

#7 Resolution Re May 18, 2017 Executive Session of the Board of Trustees

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of a closed meeting, record and vote on May 18, 2017 at 6 p.m. at the Meramec Campus, 11333 Big Bend Rd., Kirkwood, Missouri, in room SC 125, for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

April 20, 2017
Board Agenda

#3 Certification of Election Results – April 4, 2017

It is recommended that the Board of Trustees approve the following Resolution:

A. Subdistrict #1

WHEREAS, the Board of Trustees of St. Louis Community College of St. Louis, St. Louis County, Missouri has received from the Board of Election Commissioners of the St. Louis County, Missouri, certification of the results of the election of Trustee from Subdistrict #1, said election having been held on Tuesday, April 4, 2017; and

WHEREAS, the Board, on the basis of said certification, has jointly tabulated the results which are as follows: WHEREAS, it appears from the official certification and from the tabulation of results that Kevin M. Martin has received the greatest number of votes from Subdistrict #1;

| <u>Candidates, Subdistrict #1</u> | <u>Vote Total</u> |
|-----------------------------------|-------------------|
| Marcus D. Adams | 4,908 |
| Derek R. Novel | 4,772 |
| Marsha J. Bonds | 5,468 |
| Theo Brown Sr. | 4,070 |
| Kevin M. Martin | 7,904 |
| Candace Gardner | 6,457 |
| Miranda Avant-Elliott | 4,196 |
| Veronica Avery-Moody | 3,284 |
| O. Daniel Gray | 2,456 |

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby declare and certify that Kevin M. Martin has been duly elected from Subdistrict #1; said term of office is for three years and until his successor shall be elected and qualified.

B. Subdistrict #2

WHEREAS, it appears from the official certification and from the tabulation of results that Pamela Ross has received the greatest number of votes from Subdistrict #2;

WHEREAS, the Board, on the basis of said certification, has jointly tabulated the results which are as follows: WHEREAS, it appears from the official certification and from the tabulation of results that Pamela Ross has received the greatest number of votes from Subdistrict #2;

| <u>Candidates, Subdistrict #2</u> | <u>Vote Total</u> |
|-----------------------------------|-------------------|
| Pamela Ross | 14,359 |
| Ciera L. Simril | 6,599 |
| Patrick J. Burke | 6,842 |

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby declare and certify that Pamela Ross has been duly elected from Subdistrict #2; said term of office is for six years and until her successor shall be elected and qualified.

3 Oath of Office:

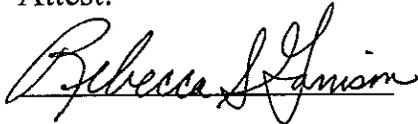
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE

I do solemnly swear that I will support and defend the Constitutions of the United States and of the State of Missouri; and that I will faithfully conduct myself in the Office of Trustee of St. Louis Community College.



Pamela Ross

Attest:



3 Oath of Office:

BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE

I do solemnly swear that I will support and defend the Constitutions of the United States and of the State of Missouri; and that I will faithfully conduct myself in the Office of Trustee of St. Louis Community College.

A handwritten signature in black ink, appearing to read 'Kevin M. Martin', written over a horizontal line.

Kevin M. Martin, Ed.D.

Attest:

A handwritten signature in black ink, appearing to read 'Rebecca S. Gorman', written over a horizontal line.

#12 Recommendation for Board Approval – 2017 STLCC Honorary Degree Recipient

In accordance with Board Policy B.28 – Granting of Honorary Degrees and Trustee Service Awards, it is recommended that the Board of Trustees approve granting an honorary degree to the following individual at the May 20, 2017 commencement ceremony:

- Maxine Clark, Founder of Build-A-Bear Workshop and CEO of the Clark-Fox Family Foundation

Ms. Clark meets the suggested selection guidelines contained in the Board Policy and she was recommended by members of the Chancellor's Faculty Advisory Council whose charge includes providing recommendations for an honorary degree recipient(s) each year.

Academic Affairs

◆The college recommends that the Board of Trustees approve the deactivation of the Telecommunications Engineering Technology: Basic Electronics Certificate of Specialization program submitted by the District Curriculum Committee

Program: Telecommunications Engineering Technology: Basic Electronics
Certificate of Specialization

Effective: Spring 2018 pending CBHE approval

Impact Statement

This program is being deactivated for lack of enrollment.

◆The college recommends that the Board of Trustees approve the deactivation of the Landscape Design Certificate of Proficiency program submitted by the District Curriculum Committee

Program: Landscape Design
Certificate of Proficiency

Effective: Spring 2018 pending CBHE approval

Impact Statement

This program is being deactivated for lack of enrollment.

HUMAN RESOURCES AGENDA SUMMARY

| | |
|---|---|
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| ADDITIONAL COMPENSATION / ADMINISTRATIVE / PROFESSIONAL STAFF | 4 |
| APPOINTMENTS / FULL-TIME CLASSIFIED STAFF | 1 |
| REVISIONS TO PREVIOUSLY APPROVED ITEMS | 3 |
| INFORMATION ONLY: | |
| RESIGNATIONS / FULL-TIME FACULTY | 1 |
| RESIGNATIONS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF | 1 |
| RETIREMENTS / FULL-TIME CLASSIFIED STAFF | 1 |

04/20/17

APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

| NAME | CURRENT OR NEW EMPLOYEE | LOC | TITLE | RANGE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|-----------------|-------------------------|-----|--|-------|--------------|-------------|----------------|
| Adkins, Alfred | N | CC | Interim Director of Public Safety/ Emergency Management | A 15 | \$100,000.00 | Replacement | 03/31/17 |
| Holder, Tyson | N | FV | Manager, Academic Support Services | P 11 | \$56,650.00 | Replacement | 05/22/17 |
| Lucas, John | C | FV | Academic Advisor | P 08 | \$40,619.00 | Replacement | 04/24/17 |
| Jeffers, Ashley | N | MC | Admissions Advisor I | P 07 | \$36,920.00 | Repurposed | 04/21/17 |
| Saitz, Jennifer | C | FV | Child Care Specialist, temporary | P 07 | \$36,920.00 | Replacement | 05/01/17 |

ADDITIONAL COMPENSATION / ADMINISTRATIVE / PROFESSIONAL STAFF

| NAME | LOC | TITLE | RGE | BASE RATE | ADDITIONAL COMPENSATION RATE | COMMENTS | EFFECTIVE DATE |
|------------------|-----|-----------------------------|------|-------------|------------------------------|--------------------------------------|-------------------------|
| Johnson, Diana | MC | CTE Retention Specialist | P 08 | \$43,519.00 | \$47,870.90 | Additional duties of vacant position | 03/01/17 -- 06/30/17 |
| Turner, Valerie | MC | Project Associate II | P 08 | \$43,954.00 | \$48,349.40 | Additional duties of vacant position | 03/01/17 -- 06/30/17 |
| Jackson, Carolyn | FP | Senior Project Associate II | P 11 | \$62,619.00 | \$68,880.90 | Additional duties of vacant position | 03/26/17 -- 09/20/17 |
| Bolar, Jamie | FP | Project Associate I | P 07 | \$41,200.00 | \$45,320.00 | Additional duties of vacant position | 03/20/17 -- 09/20/17 |

APPOINTMENTS /FULL-TIME CLASSIFIED STAFF

| NAME | CURRENT OR NEW EMPLOYEE | LOC | TITLE | RANGE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|----------------|-------------------------|-----|------------------------|-------|-------------|-------------|----------------|
| Hayes, Michele | N | CC | Accounts Payable Clerk | U5 | \$34,398.00 | Replacement | 04/21/17 |

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REVISIONS TO PREVIOUSLY- APPROVED ITEMS

Memo of March agenda modifications on 3/23/17:

Revise assignment effective date for Keith Hacke from 04/17/17 to 04/24/17.

Revise acting assignment ending date for Julie Massey from 04/30/17 to 05/30/17.

Revise additional compensation ending date for Mysha Clincy from 04/30/17 to 05/30/17.

INFORMATION ONLY

RESIGNATIONS / FULL-TIME FACULTY

| NAME | LOCATION | TITLE | EFFECTIVE DATE |
|--------------|----------|-------------------------------|----------------|
| Clark, Sarah | MC | Assistant Professor (Nursing) | 05/31/17 |

RESIGNATIONS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

| NAME | LOCATION | TITLE | EFFECTIVE DATE |
|-----------------------|----------|---|----------------|
| Luechtefeld, Michelle | CC | Director, Marketing | 03/20/17 |
| Reinhardt, Sherita | MC | Career & Employment Services Specialist | 03/24/17 |

RETIREMENTS / FULL-TIME CLASSIFIED STAFF

| NAME | LOCATION | TITLE | COMMENTS | EFFECTIVE DATE |
|----------------|----------|------------------------|--------------------|----------------|
| Moses, Richard | FP | College Police Officer | 9 years of service | 02/28/17 |

04/20/17

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Recommendation for Award/Purchasing – Contract Renewal

Supports: District-Wide Assessment Departments

Contract B0003545 with *THE COLLEGE BOARD*, for the routine purchase of assessment materials, was originally approved by the Board of Trustees on June 23, 2016, for a period of one (1) full year, with option to renew for a second and third year, effective July 1, 2016, with an annual award amount estimated at \$90,000.00. The current contract balance is \$27,760.00. We are requesting approval to exercise the second year renewal option with additional funding estimated at \$50,000.00.

Recommendation for Award/Purchasing – Contract Renewal

Supports: District-Wide Assessment Departments

Contract B0003400 with *ACT, INC.*, for the routine purchase of CAAP Placement Test Materials, was originally approved by the Board of Trustees on May 28, 2015, for an annual amount estimated at \$75,000.00 for a period of one (1) full year, with option to renew for a second and third year, effective July 1, 2015. The Board approved the second year renewal option on April 28, 2016 and the current contract balance is \$10,074.2. We are, therefore, requesting approval to exercise the third year renewal option with an additional award amount of \$30,000.00

Recommendation for Award/Purchasing – Contract Renewal

Supports: Maintenance Staff – District Wide

Contract B0003539 with *PPG/PORTER PAINTS*, for the routine purchase of paint and related supplies, was originally approved by the Board of Trustees on June 23, 2016, for an annual amount estimated at \$30,000.00 for a period of one (1) full year, with option to renew for a second and third year, effective July 1, 2016. As the current contract balance is \$27,000.00, we are, therefore, requesting approval to exercise the second year renewal option with no additional funding at this time.

Recommendation for Award/Purchasing – Purchase

Supports: EMS and Paramedic Departments at the Forest Park/Harrison Center.

Board approval is requested for the purchase of one (1) Neonatal Newborn Tory simulator and accessories from *GAUMARD SCIENTIFIC CO., INC.* in the amount of **\$27,715.00**.

Description

This Neonatal Newborn Tory simulator will be purchased for the Forest Park and Harrison locations for classroom instruction in neonatal emergency care and resuscitation. This simulator will provide EMT and Paramedic students with life-like clinical simulation of reactions to treatment and interventions in scenario practice and testing. This bid was issued on a competitive basis to twelve potential vendors plus the WEB and four responses were received, two of which were “no bids”.

Bid – B0003623

The evaluation of this bid, which opened February 21, 2017, is listed below:

| <u>Bidders</u> | <u>One (1) Neonatal Simulator</u> |
|-------------------------------------|--|
| <i>GAUMARD SCIENTIFIC CO., INC.</i> | \$27,715.00 |
| Laerdal Medical Corporation | 30,422.30 |
| Armstrong Medical | no bid |
| National Center for Simulation | no bid |

Funding

This expenditure will be funded from Perkins funds.

Recommendation for Award/Purchasing - Contract

Supports: Counseling Departments – District Wide

Board approval is requested for the award of a contract for the routine purchase of assessment testing materials under Board Policy “H.5.1 Restrictions for Purchases, exceeding \$5,000.00/Academic Selection” to **CPP, INC. (CONSULTING PSYCHOLOGISTS PRESS, INC.)** in an amount estimated at **\$25,000.00** for a period of one (1) full year, to begin July 1, 2017.

Description

This contract will be used by various counseling departments at all College locations using the SkillsOne site to administer the Strong Profile and Myers-Briggs Type Indicator (MBTI) testing materials for student career assessment. These testing materials are administered only through this company and were, therefore, not competitively bid.

Bid – B0003629

The evaluation of this bid, which opened March 24, 2017, is listed below:

| <u>Item</u> | <u>Qty.</u> | <u>Pricing/Discounts</u> |
|---|--------------------|---------------------------------|
| SkillsOne Site Fee | 3 | \$100.00 each |
| MBTI Interpretive Report Administration Materials | | Volume Discount/Order |
| Strong Profile Administration | | Volume Discount/Order |

Funding

Expenditures against this contract will be funded from current operating budgets.

Recommendation for Award/Purchasing – Contract

Supports: Art Departments – Campus Wide

Board approval is requested for the award of a contract for the routine purchase of pottery supplies to **BRICK WALL INC. DBA KRUEGER POTTERY** and **CRANE YARD CLAY**, in an amount estimated at **\$50,000.00**, for a period of three full (3) years, to begin July 1, 2017.

Description

This contract will be used by the art departments at all College locations for the purchase of clays, glazes, stains, cones, and miscellaneous items used in the ceramic studios. This contract is being awarded to both responding bidders so that the departments using this contract will have a broader base to procure the items that are needed for their special projects

Bid – B0003624

The evaluation of this bid, which opened March 17, 2017, is listed below:

| <u>Bidders</u> | <u>Total Amount for 78 Items Including Escalation/3 years</u> | |
|---|--|-----------------|
| BRICK WALL INC. DBA KRUEGER POTTERY SUPPLY | \$5,477.12 / | 72 items |
| CRANE YARD CLAY | 6,000.84 / | 78 items |
| Laguana Clay | No Bid | |

Funding

Expenditures against this contract will be funded from current operating budgets.

Recommendation for Award/Purchasing – Renewal

Supports: Marketing and Communication Printing District-wide

Contract B0003485 with *GARLICH, INDOX, MODERN LITHO* and *WORLD PRESS* for external supplemental printing services was originally approved by the Board of Trustees on March 24, 2016, for an annual amount estimated at \$450,000.00, for a period of one (1) full year with four (4) optional one (1) year renewals, which began April 1, 2016. We request ratification of the first year renewal of this contract with no additional funding required at this time.

Recommendation for Award/Purchasing – Contract

Supports: Information Technology District Wide

Board approval is requested for the purchase of software license maintenance and support from *ORACLE*, in an amount estimated at **\$355,061.08**, for a period of one (1) full year, to begin, July 1, 2017.

Description

The Oracle database and business intelligence applications are an integral component of the Ellucian Resource Planning software system (Banner) used to run the College's Student, Financial Aid, Human Resources, and Finance systems, as well as other mission critical applications such as Hyperion and the Datamart.

Funding

This expenditure will be funded from current operating budgets.

Recommendation for Award/Purchasing - Renewal

Supports: Assessment Departments District-wide

Board approval is requested for the renewal of Usablenet Assistive with *USABLENET, INC.* to provide a hosted product which creates an accessible view of the college's website for users with impaired physical or sensory abilities. The services provided through this product will allow the college to comply with the American with Disabilities Act (ADA) and Web Content Accessibility Guidelines (WCAG) for accessibility standards. The fee to renew this agreement for a year is **\$30,171.52** for the contract period April 30, 2017 through April 29, 2018.

Recommendation for Award/Purchasing

Supports: District-wide Student Affairs

Board approval is requested to purchase a license agreement for the use of Student Success Collaborative - Navigate from *THE EDUCATION ADVISORY BOARD*, in an amount estimated at \$169,000.00 annually with a one-time implementation fee of **\$89,000.00**, to begin April 21, 2017, for a period of five (5) years.

Description

Navigate is a student-facing platform that offers personalized, scalable guidance via mobile devices and the web. The platform streamlines the onboarding process and creates personalized pathways for students based on their unique needs and goals. The Education Advisory Board is the developer and sole source for this product, precluding a competitive bid.

Funding

Expenditures made from this agreement will be funded from capital budgets.

Advertisement

Newspaper advertisements were placed in the St. Louis Post-Dispatch and the St. Louis American.

Recommendation for Award/Purchasing – Additional Funds

Supports: Marketing and Communications Website Redesign Project-District Wide

Contract B0003489: Board approval is requested to increase STLCC’s implementation contract with Omni Update from \$115,000 (awarded in March 2016) to \$143,000. Omni Update is the company behind STLCC’s new content management system (CMS) OU Campus. The requested increase of \$28,000 will cover out-of-scope professional services including:

HTML and JavaScript development for pages that will feed the new Explore Programs tool

HTML coding for a new faculty and staff directory that’s an inherent “add-on” module within the CMS

These funds, will allow us to move forward with an enhanced faculty and staff directory that will include bios, images and more. Additionally, the “Explore Programs Tool” would allow prospective students to search all educational opportunities (credit and non-credit) by keyword, category, location and more.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of two contracts to repair defective asphalt district wide to the following firms:

| <u>Qualified Bidder</u> | <u>Contract Amount</u> | <u>Campus</u> |
|--------------------------------|-------------------------------|-----------------------------------|
| Spencer Contracting Company | \$27,955.00 | FP, HEC, M, SC, W and Corp Col |
| Ford Asphalt | \$51,100.00 | FV |
| Grand Total: | <u>\$79,055.00</u> | |

Description:

Asphalt walkways, streets and parking lots were identified as areas to be roto-milled (removal of damaged top layer), overlaid, have cracks filled, and potholes patched. The scope of work was developed following recent site visits and receiving input from the campuses.

Contractors were allowed to bid individual locations, combined for all locations or both. Award on an individual basis is in the best interest of the College.

Bid F 17 008. Repairs to Asphalt, St. Louis Community College at Florissant Valley, Forest Park, Meramec, Wildwood, Corporate College, Harrison Education Center, and South County

The results of this bid, which opened March 28, 2017, are listed below.

| <u>Contractors:</u> | <u>Florissant Valley</u> | <u>Forest Park & HEC</u> | <u>Meramec & South Cty.</u> | <u>Wildwood</u> | <u>Corporate College</u> | <u>Total Contract Amount</u> |
|--|---------------------------------|-------------------------------------|--|------------------------|---------------------------------|-------------------------------------|
| Spencer Contracting Co. | \$56,800.00 | \$ 5,900.00 | \$14,155.00 | \$3,800.00 | \$ 4,100.00 | \$ 27,955 |
| Ford Asphalt | \$51,100.00 | \$10,400.00 | \$21,400.00 | \$7,700.00 | \$ 8,500.00 | \$ 51,100 |
| Asphalt Paving & Concrete Pavement Solutions LLC | \$61,384.00 | \$ 7,600.00 | \$22,600.00 | \$5,900.00 | \$ 7,700.00 | |
| Gateway Design & Construction Services | \$68,227.20 | \$ 9,106.23 | \$19,116.67 | \$6,776.37 | \$ 7,582.86 | |
| Byrne & Jones | \$68,325.00 | \$ 7,475.00 | \$27,090.00 | \$7,485.00 | \$ 8,275.00 | |
| Asphaltic Maintenance | \$59,815.00 | \$12,155.00 | \$21,875.00 | \$10,120.00 | \$11,620.00 | |
| Leritz Contracting/Busy Bee Paving | \$97,963.00 | \$12,888.00 | \$33,985.00 | \$12,571.00 | \$14,910.00 | |

Funding:

This project will be funded from capital budgets.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of four concrete maintenance contracts at various locations on the Florissant Valley, Forest Park, and Meramec campuses and the Corporate College to the following firms:

| <u>Qualified Bidder</u> | <u>Contract Amount</u> | <u>Campus</u> |
|--------------------------------|-------------------------------|----------------------|
| Raineri Construction, LLC | \$ 66,422.00 | Forest Park |
| Raineri Construction, LLC | \$ 27,688.00 | Corporate College |
| Spencer Contracting Company | \$ 22,989.00 | Florissant Valley |
| Spencer Contracting Company | \$ 17,650.00 | Meramec |
| Grand Total: | <u>\$134,749.00</u> | |

Description:

These contracts will cover general concrete repairs and replacement at the four locations. Included are plaza, sidewalks, stairs and drainage inlet repairs, correction of uneven sidewalks, curb replacement, and sealing all new concrete work. The scope of work was developed following recent site visits and receiving input from the campuses.

Contractors were allowed to bid individual locations, combined for all locations or both. Award on an individual basis is in the best interest of the College.

Bid – F 17 009, Concrete Repairs at St. Louis Community College at Florissant Valley, Forest Park, Meramec and Corporate College

The results of this bid, which opened March 28, 2017, are listed below.

| <u>Contractors:</u> | <u>Florissant Valley</u> | <u>Forest Park</u> | <u>Meramec</u> | <u>Corporate College</u> |
|--------------------------------|---------------------------------|---------------------------|-----------------------|---------------------------------|
| Raineri Construction, LLC | \$34,213.00 | \$66,422.00 | \$18,825.00 | \$27,688.00 |
| Spencer Contracting Company | \$22,989.00 | No Bid | \$17,650.00 | \$41,200.00 |
| R.V. Wagner, Inc. | \$57,000.00 | \$158,000.00 | \$20,000.00 | \$29,450.00 |
| C. Rallo Contracting Co., Inc. | \$69,300.00 | \$97,200.00 | \$52,500.00 | \$44,000.00 |

Funding:

This project will be funded from capital budgets.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00

Recommendation for Ratification/Physical Facilities:

Board ratification is requested of three consulting agreements for environmental services and two consulting agreements for civil engineering services, all under \$50,000.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$50,000.

Descriptions:

SCI Engineering, Inc.

A17-0296 SCI #5 – Asbestos Abatement Oversight and Air Monitoring Services in Rooms SW 121 and CS 106 – Meramec **\$1,300.00**

Consultant will perform daily oversight activities during and following the abatement of the asbestos-containing materials. SCI will also conduct perimeter air monitoring while asbestos abatement activities are being performed. Following abatement activities, SCI will perform a visual clearance followed by aggressive air clearance sampling activities in the containment, when applicable.

A17-0296 SCI #6 – Installation of Dimensional Lumber on ACM Ceiling Surface in Classrooms – Meramec and Florissant Valley **\$1,719.60**

Consultant will create technical specification to install wood or plastic wood framing on ceilings that contain asbestos-containing sprayed on acoustical materials. SCI Engineering will include all State and Federal regulations to the work described. The technical specifications will be distributed to licensed asbestos contractors to bid on performing the work. The installation of framing is needed in order to mount new projector mounts, data cable and wiring to new locations in classrooms at Meramec and Florissant Valley campuses.

NPN Environmental

A17-0293 NPN #8 – Asbestos Consulting Services in the Science South Building - Meramec **\$1,500.00**

Consultant conducted suspect asbestos-containing material sampling of specific materials as directed by St. Louis Community College at the

Meramec Campus, Science South, Rooms SS107, SS108, and SS208 and provided letter report documentation.

TOTAL CONSULTING AGREEMENTS (Environmental): **\$4,519.60**

Webb Engineering Services, Inc.

A17-0297 WES #2 – Consulting Services for Design Documents for Storm Inlets – Florissant Valley **\$21,250.00**

Consultant will provide civil engineering design services regarding storm inlet, piping and headwall failures at the Florissant Valley campus. WES will also prepare construction documents needed to obtain permits from all governing agencies regarding the complete removal and replacement of the storm sewer and associated structures located within the study area of Parking Lots 15 and 16.

TAO & Associates

A17-0298 TAO #2 – Retaining Wall Design – Florissant Valley **\$7,750.00**

Consultant will provide professional civil engineering services for design of a new decorative reinforced concrete retaining wall to replace the deteriorating modular block wall located along the Fire Department Access driveway near the Engineering Building. TAO's services will include a topographic survey, engineering design drawings and specifications to remove and replace the existing wall.

TOTAL CONSULTING AGREEMENTS (Civil Engineering): **\$29,000.00**

Total Ratifications: **\$33,519.60**

Funding:

These projects were funded from operating and capital budgets.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of two contracts to replace roofs on four buildings, to the following firms:

| <u>Qualified Bidder</u> | <u>Contract Amount</u> | <u>Campus</u> |
|---------------------------------------|-------------------------------|----------------------|
| Geissler Roofing Company, Inc. | \$ 374,989.00 | M |
| Complete Roofing | 156,000.00 | FP |
| Grand Total | <u>\$ 530,989.00</u> | |

Description:

District wide, roofs needing to be replaced have been prioritized by Physical Facilities and the campuses. The Boiler House and Science West Buildings at Meramec are scheduled to have their roofs replaced this year. The roofs on the Instructional Resources and Theatre buildings at the Forest Park campus will receive new roof coatings this year.

The Boiler House and Science West buildings have original roof membranes over a concrete deck. This project will remove all the previous roofing materials as required by code, and install new insulation, waterproofing, flashing, and roofing membrane. The roofs on the Instructional Resources and Theatre buildings will have a solvent-free one-component moisture curing silicone rubber roof coating applied to the existing metal panel roof system.

Alternate #1 will provide a more solid walking surface at the Science West building and a new roof hatch at the Boiler House, both at Meramec.

Plans and specifications were prepared by RMT Roofing and Waterproofing Consultants and the Physical Facilities/Engineering and Design Department.

Bid – F 17 001, Roof Replacements, St. Louis Community College at Meramec and Forest Park

The results of this bid, which opened March 30, 2017, are listed below:

Meramec

| <u>Qualified Bidder</u> | <u>Base Bid</u> | <u>Alternate #1</u> | <u>Total</u> |
|---------------------------------------|------------------------|----------------------------|---------------------|
| Geissler Roofing Company, Inc. | \$374,989.00 | Included | \$374,989.00 |
| Bi-State Roof Systems, Inc. | \$483,796.00 | Included | \$483,796.00 |
| RSS Roofing | \$486,600.00 | \$1,300.00 | \$487,900.00 |
| Bartch Roofing | \$533,673.00 | \$7,519.00 | \$541,192.00 |
| Shay Roofing, Inc. | \$626,405.00 | \$3,314.00 | \$629,719.00 |
| Complete Roofing Company, Inc. | No Bid | | |
| *Anderson & Sons Contracting, LLC | \$277,000.00 | Included | \$277,000.00 |

*Anderson & Sons Contracting, LLC withdrew its bid for the Meramec campus as they indicated an error in preparing the bid.

Forest Park

Qualified Bidder

Base Bid

| | |
|---------------------------------------|---------------------|
| Complete Roofing Company, Inc. | \$156,000.00 |
| RSS Roofing | \$199,300.00 |
| Shay Roofing, Inc. | \$203,677.00 |
| Bi-State Roof Systems, Inc. | No Bid |
| Bartch Roofing | No Bid |
| Geissler Roofing Company, Inc. | No Bid |
| **Anderson & Sons Contracting, LLC | \$ 94,000.00 |

**The roof consultant recommended the rejection of Anderson & Sons Contracting, LLC's low bid because the firm did not meet the experience qualifications required by the specifications.

Funding:

This project will be funded from capital budgets.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of a contract for new exterior building signs at the Corporate College to Excel Signs in the amount of \$22,979.00.

Description:

This project will install two signs on the Corporate College building, to promote brand awareness and better identify the building. Both will feature the College logo and the text “St. Louis Community College Corporate College.” The sign on the north side of the building, visible from Interstate 70, will be illuminated.

Plans and specifications were created by Engineering and Design, Workforce Solutions Group, and the Marketing and Communications department.

Bid – F 17 201, New Exterior Building Signs, St. Louis Community College at Corporate College

The results of this bid, which opened April 6, 2017, are listed below:

| <u>Qualified Bidder</u> | <u>Base Bid</u> |
|--------------------------------|------------------------|
| Excel Signs | \$22,979.00 |
| ASI Signs | \$28,127.16 |

Funding:

This project will be funded from Workforce Solutions funds.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of a contract for restroom renovations at the Forest Park campus to Atlas Building in the amount of \$673,900.00.

Description:

The majority of the restrooms at the Forest Park campus are original construction and few have received extensive renovations. This project will do complete finish renovations in ten (10) public restrooms, including all new fixtures, lighting, flooring and wall surfacing. The fixtures and materials will conserve water and provide restrooms that will be easier to maintain. The alternate installs a poured epoxy floor in lieu of ceramic tile.

The restrooms to be renovated are: one (1) on the “O” level near E Tower; five (5) in C Tower; two (2) in the Library; and two (2) in the Theatre.

Bid – F 17 402, Restroom Renovations, St. Louis Community College at Forest Park

The results of this bid, which opened April 4, 2017, are listed below:

| <u>Qualified Bidder</u> | <u>Base Bid</u> | <u>Alternate #1</u> | <u>Total</u> |
|---------------------------------|------------------------|----------------------------|---------------------|
| Atlas Building | \$658,100.00 | \$15,800.00 | \$673,900.00 |
| John Kalicak Construction, Inc. | \$705,026.00 | \$31,000.00 | \$736,026.00 |
| Caldwell Contracting | \$797,742.00 | \$74,700.00 | \$872,442.00 |

Funding:

This project will be funded from capital budgets.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Request for Approval/Disposal of Surplus Property

Board approval is requested to dispose of surplus property by recycling per contract as listed on the following pages. This property has been declared excess and posted internally for redistribution.

| PDF# | Description | Property Tag | Location | Condition | Purchased Date | Original Cost | Book Value |
|-------------|---|---------------------|-----------------|------------------|-----------------------|----------------------|-------------------|
| 10786 | Epson Powerlite Projector | 012705 | Corp Coll | Poor | 8/30/2001 | \$ 7,225.26 | \$ - |
| 42017 | 2010 Chevrolet Impala - White colored with college plate #5129 VIN 2G1WD5EM4A1227150 | V00167 | FV | Poor | 5/20/2010 | \$ 19,520.65 | \$ - |
| 42017 | 2011 Chevrolet Impala - White colored with college plate #5130 VIN 2G1WD5EM3B1281802 | V00169 | FV | Poor | 7/7/2011 | \$ 19,927.00 | \$ 1,107.31 |

No Items this Month
Financial Reports will appear on a
Quarterly Basis,
in November, February, May and
August

Agreement Between St. Louis Community College and Economic Modeling Specialist, Inc. (EMSI)

Board ratification is requested for the renewal of a contractual relationship between **St. Louis Community College and Economic Modeling Specialists, Inc. (EMSI)** for the provision of the Analyst data tool. Analyst allows access to industry, occupation, job posting and education data and provides zip code level data for the counties within the St. Louis Metropolitan Service Area. The fee to renew this subscription is **\$14,300.00** for the contract period **April 1, 2017 through March 31, 2018**.

Academic Affairs

Contracts and Agreements

Clinical Agreements

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

| Participant | Program | Effective Date |
|----------------------|------------------------------|-----------------------|
| Accent Dental Center | Dental Assisting | 02/09/17 |
| Smile Station Dental | Dental Assisting | 03/27/17 |
| Quincy Medical Group | Physical Therapist Assistant | 04/03/17 |

Articulation Agreement – LaunchCode

It is recommended that the Board of Trustees approve an articulation agreement between St. Louis Community College and LaunchCode. This agreement will provide a well-defined pathway for students from the nonprofit company LaunchCode to the Associate in Applied Science in Software Developer degree at St. Louis Community College.

Memorandum of Understanding between St. Louis Community College and the International Brotherhood of Electrical Workers, Local 1

It is recommended that the Board of Trustees ratify a Memorandum of Understanding (MOU) between St. Louis Community College (STLCC) and the International Brotherhood of Electrical Workers, Local 1. This MOU recognizes apprenticeship training as post-secondary education that prepares the current and future workforce in high-demand occupations. Individuals who are accepted into the Joint Apprenticeship Training Committee program may enroll at the college and earn college credit for their work. With the addition of fifteen (15) credit hours of general education coursework, the apprentice may earn an Associate in Applied Science in Skilled Trades Industrial Occupations Technology. STLCC will provide oversight of the program consistent with state and federal guidelines and accreditation standards.

Memorandum of Understanding between St. Louis Community College and the St. Louis - Kansas City Carpenters Regional Council

It is recommended that the Board of Trustees ratify a Memorandum of Understanding (MOU) between St. Louis Community College (STLCC) and the St. Louis - Kansas City Carpenters Regional Council. This MOU recognizes apprenticeship training as post-secondary education that prepares the current and future workforce in high-demand occupations. Individuals who are accepted into the Joint Apprenticeship Training Committee program may enroll at the college and earn college credit for their work. With the addition of fifteen (15) credit hours of general education coursework, the apprentice may earn an Associate in Applied Science in Skilled Trades Industrial Occupations Technology. STLCC will provide oversight of the program consistent with state and federal guidelines and accreditation standards.

Workforce Solutions Group

Ratification of Direct Pay Agreements

| <u>Funding Source</u> | <u>Title of Program and/or Purpose</u> | <u>Campus</u> | <u>Date</u> | <u>Amount</u> |
|--|--|---------------------------|--|----------------------|
| Washington University School of Medicine | Professional Education Services for Medical Assistant program. | Workforce Solutions Group | January 30, 2017 through July 31, 2017 | \$66,500 |
| | Manager: Steve Long | | | |
| CABKA North America | Lean Consulting and Training Services | Workforce Solutions Group | March 15, 2017 through July 1, 2017 | \$22,500 |
| | Manager: Don Robinson | | | |

Contracts and/or Agreements

Memorandum of Understanding between St. Louis Community College and the Building and Construction Trades Council of St. Louis

It is recommended that the Board of Trustees ratify a Memorandum of Understanding entered into on or about the 15th day of March, 2017 between St. Louis Community College Workforce Solutions Group and Building and Construction Trades Council St. Louis for the support of the Building Union Diversity (BUD) program Class B – CDL Truck Driver Training.

Institutional Development

Acceptance of External Funds

| <u>AGENCY</u> | <u>AMOUNT</u> | <u>PURPOSE</u> | <u>FUND</u> |
|---|----------------------|---|--------------------|
| Missouri Department of Economic Development Division of Workforce Development | \$ 180,000.00 | Subrecipient agreement to St. Louis Community College for the Apprenticeship USA Expansion Grant. Grant funding will be used for Pre-apprenticeship and Apprenticeship opportunities for qualifying participants seeking careers in Health or Advanced Manufacturing industries. Targeted participants are underserved and underrepresented in Registered Apprenticeships including minorities, women and individuals with disabilities. Veterans qualify in accordance with Priority of Service TEGL 10-09. Scope of work includes development of Pre-apprenticeship template for statewide use, assessment and employment plan for all participants and to monitor business worksites. Project Period: 01/01/2017-04/30/2018 Project Director: Steve Long | Restricted |
| National Science Foundation | \$ 25,775.00 | Five year subcontract for St. Louis Community College to participate in the Missouri Louis Stokes Alliances for Minority Participation (MoLSAMP) grant. The grant supports a coalition of Missouri colleges in providing recruitment, retention and degree completion of minority students in STEM disciplines. Harris-Stowe State University is the lead institution. Project Period: 10/01/2016-09/30/2017 Project Director: Richard Norris | Restricted |

| | | | |
|-------------------------|--------------|---|------------|
| Productive Living Board | \$ 50,000.00 | Grant to St. Louis Community College for the One-time Capacity Building Grant to support students with disabilities through the office of STLCC Access Services. Funding will be used to purchase specialized electronic tools and devices including hardware (laptops), peripheral (accessible keyboards, etc.) and tailored academic software. Funds will also provide faculty with professional development via software that will enhance their ability to assist students in putting these specialized electronic tools to work. | Restricted |
|-------------------------|--------------|---|------------|

Project Period: 03/01/2017-02/28/2018
Project Director: Ann Marie Schreiber

| | | | |
|---|---------------|--|------------|
| St. Louis County Division of Human Services | \$ 329,000.00 | Contract with St. Louis Community College to operate a Workforce Innovation and Opportunity Act (WIOA) Employment and Training Program that provides career, intensive, and training services for WIOA Missouri Next Generation Career Center (NGCC) Adult and Dislocated Workers in the St. Louis area. <i>This award represents additional funding (original award placed on January 2017 Board Agenda).</i> | Restricted |
|---|---------------|--|------------|

Project Period: 07/01/2016-06/30/2017
Project Director: Lesley Abram