

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, JUNE 15, 2017**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, June 15, 2017, at the Wildwood Campus, 2645 Generations Drive, Wildwood, MO, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order/Roll Call

Ms. Joan McGivney, Chair, called the meeting to order at 7:45 p.m. The following members of the Board of Trustees were present: Ms. Joan McGivney, Chair; Dr. Doris Graham, Vice Chair (via telephone); Ms. Libby Fitzgerald, Trustee; Mr. Rodney Gee, Trustee; Dr. Craig Larson, Trustee; and Dr. Kevin M. Martin, Trustee. Trustee Pam Ross was absent. It was noted that Dr. Graham was attending by phone and would be unable to participate in voting.

Also present were Dr. Jeff Pittman, Chancellor, Ms. Mary Nelson, General Counsel, and Ms. Yvonne Bloom, Administrative Associate to the Chancellor.

2. Welcome to Guests

Ms. McGivney welcomed guests attending the meeting.

3. Citizens Desiring to Address the Board Regarding Agenda Items

None.

4. Adoption of Agenda/Revisions to Agenda

On motion by Dr. Martin and seconded by Ms. Fitzgerald, the Board unanimously adopted the agenda as revised including correcting the date of agenda Item #6 to May 18, 2017.

5. Election of Officers

In accordance with Board Policy A.5, Election of Officers, elections were held for officers of the Board of Trustees of St. Louis Community College for the ensuing year.

Whereupon, nominations were called for the office of vice chair. Ms. Fitzgerald nominated Rodney Gee. Dr. Martin seconded the nomination. There being no other nominations, the Board voted unanimously for Mr. Gee to serve as vice chair for a term of one year or until his successor shall be elected and qualified.

Whereupon, nominations were called for the office of Board chair. Dr. Larson nominated Doris Graham. Rodney Gee seconded the nomination. There being no other nominations, Dr. Graham was unanimously elected to serve as Board chair for a term of one year or until her successor shall be elected and qualified.

Ms. McGivney announced that the newly elected officers would immediately assume their offices. Mr. Gee then presented an engraved plaque to Ms. McGivney in appreciation of her service as board chair and thanked her for her leadership.

Mr. Gee chaired the remainder of the meeting as Dr. Graham attended the meeting via telephone.

6. Approval of the May 18, 2017 Regular Meeting Minutes

On motion by Dr. Martin and seconded by Ms. Fitzgerald, the Board unanimously approved the May 18, 2017 regular meeting minutes as corrected.

7. Approval of Resolution Re July 20, 2017 Executive Session of the Board of Trustees

On motion by Dr. Martin, and seconded by Dr. Larson, the Board, by a roll-call vote, unanimously (with Ms. Ross being absent) approved the resolution scheduling an executive session on July 20, 2017, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

8. Recognition of Student, Staff and Trustee Accomplishments

Ms. Kedra Tolson, Executive Director of Marketing & Communications, read statements of congratulations for students, staff and trustees on their recent awards and accomplishments.

9. Information Items

Albert Adkins, Interim Districtwide Director of Public Safety & Emergency Management, presented a Public Safety Report to the Board.

10. Approval of Fiscal Year 2018 Operating and Capital Budgets

The Board was requested to approve the Fiscal Year 2018 Operating and Capital Budgets. On motion by Ms. McGivney and seconded by Dr. Larson, the Board voted unanimously to approve the following resolution:

RESOLVED, that the Board of Trustees hereby approves the Operating and Capital Budgets for the 2018 fiscal year, all as more fully set forth in Exhibit A, attached hereto and by this reference incorporated herein, and

FURTHER RESOLVED, that the sums set forth in said budgets are hereby deemed appropriated for the purposes therein set forth.

11. Approval of Reimbursement Resolution

Following discussion, on motion by Dr. Larson and seconded by Dr. Martin, the Board unanimously approved a resolution determining the intent of the Community College District to reimburse itself for certain capital expenditures all as more fully set forth in Exhibit A, attached hereto and by this reference incorporated herein.

12. Nomination of Trustees to the Foundation Board

Ms. McGivney nominated Craig Larson to serve as a member of the Board of Trustees on the Foundation Board. Dr. Martin seconded the nomination. There being no other nominations, the Board unanimously approved the appointment of Dr. Larson to the Foundation Board.

On motion by Ms. Fitzgerald and seconded by Dr. Martin, the Board unanimously approved the appointment of Rodney Gee to serve as an alternate Trustee to the Foundation Board.

13. Approval of Consent Items

Consent items were approved by a single motion and vote unless otherwise noted below.

13.1 Consent Item Motion and Vote

On motion by Dr. Martin and seconded by Ms. Fitzgerald, the Board unanimously approved the consent agenda items.

13.2 ACADEMIC AFFAIRS

Approval of Program Recommendations and Revisions

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in Exhibit B attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

13.3 HUMAN RESOURCES

Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

13.4 BID AWARDS

Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit D attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

13.5 FINANCE

Budget

A. Financial Reports

Financial reports will appear on a quarterly basis, in February, May, August and November.

13.6 CONTRACTS AND/OR AGREEMENTS

Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit E attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

13.7 ACCEPTANCE OF EXTERNAL FUNDS

Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit F, attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

14. COMMUNICATIONS

14.1 Chancellor's Report

Dr. Pittman shared that he has established a Facility Planning Steering Committee to further plan and execute facility improvements. Membership of the committee includes Dr. Pittman, Paul Zinck, Andrew Langrehr, Mary Nelson, Kedra Tolson and Keith Hacke.

The high level deliverables for the committee will include the following:

- Revisit the Hastings Chivetta study and determine appropriate follow up
- Establish a budget each fiscal year over the next several years
- Identify and develop plans to address environmental concerns
- Serve as the Steering Committee to assist the Campus Facility Improvement Committees to identify and develop plans to address structural and aesthetic issues at campuses
- Set committee charge, scope, goals and objectives for Campus Facility Improvement Committees

Each campus will have a Campus Facility Improvement Committee. Committee leadership will consist of the following individuals:

- Florissant Valley: Elizabeth Perkins and Deb Carter, Co-Chairs
- Forest Park: Larry Johnson and Franklyn Taylor, Co-Chairs
- Meramec: Carol Lupardus and Kim Fitzgerald, Co-Chairs

- Wild Wood: Mike Dreith and Laura Davidson, Co-Chairs

The Facility Planning Steering Committee will meet by the end of this Fiscal Year and develop Campus Committee charge, scope, goals and objectives for their efforts, and establish a budget.

Campus Committees will begin work at the beginning of FY 2018 and continue as standing committees over time. Membership will be established by the Co-Chairs and rotate annually as needed.

Business-Higher Education Forum

On Wednesday, June 28 Dr. Pittman will co present with Dr. Mark Wrighton from Washington University, Dr. Tom George from UMSL and Shelly Lavender, President of Boeing Military Aircraft at the Business-Higher Education forum in Washington, D.C. The topic of the presentation is developing a diverse regional aerospace talent ecosystem.

This work is the result of a five year grant from the National Science Foundation, and has resulted from the engagement of multiple academic and business stakeholders to build an innovative guided pathway in St. Louis, particularly for underrepresented and disadvantaged groups, from the St. Louis Community College System into the Joint Engineering degree program at UMSL and Washington University.

The program leads to careers at Boeing Defense Space and Security.

Business Leaders for Education Learning Session

On Friday, July 7 Dr. Pittman has been asked to co-present with Tim Wentworth of Express Scripts for the St. Louis Regional Chamber's Business Leaders for Education Learning Session – Community Colleges.

Participants will include business leaders of the St. Louis MSA and invited educational leaders. The meeting outcomes will include the below:

- a. Clarify the role community colleges play in our region, specifically as it relates to providing affordable pathways to skill development that meets the needs of employers.
- b. Explore ways that the community college system improves our ability to enhance the diversity of the student population and make our region more economically inclusive.
- c. Highlight clear challenges and opportunities to strengthening the community college system and the value it provides the region.

- d. Identify potential “low hanging fruit” issues that would allow for greater business – community college collaboration in solving critical problems.
- e. Commit to further engaging in this topic and working with educators to implement solutions.

Regional Business Council Invitation

On Wednesday, May 31 Kathy Osborn, President and CEO of the Regional Business Council invited Dr. Pittman to participate in a “Table of Experts” conversation with the *St. Louis Business Journal* to bring attention to the gaps in talent in the sectors of healthcare, technology, trades and manufacturing.

Given that he had just participated in April on another topic as a Table of Experts panelist with the Business Journal in April, Dr. Pittman asked Ms. Osborn if Steve Long could participate so readers could see more than one individual representing the College in this publication. Ms. Osborn agreed to this idea and Steve Long will be presenting in the not too distant future.

This is great timing as the article will be published in the same relative timeline that we release the 2017 State of the St. Louis Workforce Report.

Summer Semester Enrollment Update

Dr. Pittman provided an update on Summer 2017 enrollment. We are currently down 1% in credit hours.

Student Affairs Update

Enrollment Services

Admissions Application Processing: In an effort to improve our application communications and processes, Banner workflows have been created to automate communications to applicants which notify them of their applications status (incomplete application, suspended records, and exceptions) and provides them with the next steps. They also notifies campus staff when certain types of applications are completed (such as for International students). Lastly, the Banner workflows allow our Enrollment Operations staff to more efficiently identify application issues, and resolve them in a timely manner. The process of manually placing holds and checklists on applications manually reviewed is now automated. These improvements are in the testing phase and should be fully implemented by July 1.

Student Conduct

Mary Zabriskie conducted an all-day Behavior Intervention Team (BIT) training at Corporate College on June 13. Twenty-six staff and faculty members attended the BIT training. The training included learning best practices, working on case studies, and discussing ways to improve the BIT process at STLCC.

In addition, Mary is doing a great job in transforming our Title IX/Student Conduct efforts. She is building out new processes, better communications and implementing much needed training across the District for these two areas.

Recruitment and Community Outreach

On Sunday, June 11, the Florissant Valley Campus Team visited six churches in North County as part of our STLCC Super Sunday. They spoke to community members about the wonderful educational opportunities offered by STLCC.

Professional Development

On June 21, we will have a Student Affairs retreat at the Wildwood Campus. We will be working on professional development activities as well as developing several objectives for the College strategic plan.

Navigate

On June 28, we will be having the Navigate on-site kickoff. During this all day event, College staff and faculty will be meeting with EAB consultants to share important information about our current onboarding, registration, and advising processes.

14.2 Board Chair's Report

In Dr. Graham's absence, Trustee Gee asked Ms. McGivney to give the Board Chair report. Ms. McGivney thanked the College and her fellow trustees for giving her the opportunity to serve as Board Chair for the past year. Ms. McGivney looks forward to continuing her service on the Board.

14.3 Citizens Desiring to Address the Board Regarding Other Concerns

None.

14.4 Board Member Comments

Mr. Gee congratulated Marketing & Communications for the excellent graduation video they developed.

Dr. Larson stressed the importance of renovating and maintaining our aging facilities. He thanked Dr. Pittman for his commitment to this effort.

Dr. Graham thanked the Board for electing her as Board Chair for the coming year.

15. NEW BUSINESS

None.

16. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Yvonne Bloom
Administrative Associate to the Chancellor

Board of Trustees

Joan McGivney, Chair
Doris Graham, Ph.D., Vice Chair
E. Libby Fitzgerald
Rodney Gee
Craig H. Larson, Ed.D.
Kevin M. Martin, Ed.D.
Pam Ross

MEMORANDUM

To: Board of Trustees
FROM: Jeff Pittman
DATE: June 15, 2017
SUBJECT: Board Agenda Modifications

Section/ Agenda Item
Page
No.

- 13.3/1 Appointments / Full-time Faculty:
Barbara Cook; FV; Instructor II, Nursing; II E; \$56,376.00; replacement;
effective 08/15/17.
- 13.3/2 Revisions to Previously Approved Items:
Board of Trustees Approval on 3/23/17, page 2
Revise additional compensation ending date for Vicki Kettenacker from
6/30/17 to 7/31/17.
- Memo of Agenda Modifications on March 23, 2017
Revise additional compensation ending date for Yolanda Adams to 7/31/17.
- 13.4/21 Delete: Recommendation for Change Order Approval/Physical Facilities
Caldwell Contracting Company
- 13.4 Bid Awards – Banking and Related Services (Attached)

Recommendation for Award/Purchasing

- **Supports – Cashiering and Finance Functions**

Board approval is requested for the award of contracts for Banking and Related Services for a period of five (5) years to begin July 1, 2017 to the following institutions listed below:

Banking Institution **Section/Services**

| | |
|------------------------|---|
| UMB Bank, N.A. | Section 1 – Main Depository and Associated Services |
| U. S. Bank | Section 2 – Merchant Services |
| UMB Bank, N.A. | Section 3 – Investment Services |
| Bank of America | Section 4 – Procurement Card Services |

Description

These contracts will provide the College with depository and associated services, processing services for credit and debit card transactions, investment services for surplus funds, and procurement card services for travel expenses and small department purchases under the bid limit. Bidders were allowed to submit proposals for each section/service. The recommended bidders achieved the best overall scores for the criteria, which included earnings potential, cost of service, and quality of service, experience, financial rating, and references.

Bid – B0003613

The evaluation of this bid, which was opened on May 30, 2017, is listed on the following page.

Funding

All expenditures against this contract will be paid from current operating and auxiliary enterprise budgets.

Advertisements

Advertisements were placed in the St. Louis American, the St. Louis Post-Dispatch.

Recommendation for Award/Purchasing (cont.)

Section 1 - Main Depository and Associated Services

| <u>Bidders</u> | <u>Estimated Annual Fees</u> | <u>Estimated Annual Interest</u> |
|-----------------------|-------------------------------------|---|
| UMB BANK, NA | \$ 31,768.58 | \$ 370,500.00 |
| Bank of America | 41,319.08 | 292,500.00 |
| Commerce Bank | 49,920.74 | 195,000.00 |

Section 2 - Merchant Services

| <u>Bidders</u> | <u>Estimated Annual Fees</u> |
|-----------------------|-------------------------------------|
| UMB BANK, NA | \$ 23,562.89 |
| Bank of America | 28,186.16 |
| Commerce Bank | 32,366.35 |

Section 3 - Investment Services

| <u>Bidders</u> | <u>Estimated Annual Fees</u> |
|------------------------------|-------------------------------------|
| UMB BANK, NA | \$ 15,000.00 |
| Regions Investment Solutions | 25,000.00 |
| Commerce Bank | 110,000.00 |
| PNC Bank | disqualified |

Section 4 - Procurement Card Services

| <u>Bidders</u> | <u>Estimated Revenue Share</u> |
|----------------------------|---------------------------------------|
| BANK OF AMERICA, NA | \$ 75,600.00 |
| UMB Bank, NA | 54,000.00 |

#7 Resolution Re July 20, 2017 Executive Session of the Board of Trustees

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of a closed meeting, record and vote on July 20, 2017, at the South County Education and University Center, 4115 Meramec Bottom Road, St. Louis, MO in the first floor conference room for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and
- 6) to discuss records which are protected from disclosure by law (610.021(14), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

June 15, 2017
Board Agenda

**A RESOLUTION DETERMINING THE INTENT OF THE
COMMUNITY COLLEGE DISTRICT OF ST. LOUIS, ST. LOUIS
COUNTY, MISSOURI TO REIMBURSE ITSELF FOR CERTAIN
CAPITAL EXPENDITURES.**

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE COMMUNITY
COLLEGE DISTRICT OF ST. LOUIS, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

RESOLVED, that The Community College District of St. Louis, St. Louis County, Missouri (the “District”) has made certain capital expenditures prior to the date of this Resolution and expects to make additional capital expenditures after the date of this Resolution for the benefit of the District in connection with acquiring, constructing, improving, repairing, remodeling, renovating, furnishing and equipping of buildings and facilities within the District, including construction of the new Allied Health Center on the District’s Forest Park Campus (the “Project”), and the District intends to reimburse itself for such expenditures, to the extent permitted by law, with the proceeds of tax-exempt obligations to be issued by, or on behalf of, the District (the “Obligations”).

FURTHER RESOLVED, that the maximum principal amount of Obligations expected to be issued for the Project is \$40,000,000.

PASSED by the Board of Trustees of The Community College District of St. Louis, St. Louis County, Missouri this 15th day of June, 2017.

(SEAL)

ATTEST:

Chair of the Board of Trustees

Secretary of the Board of Trustees

Academic Affairs

◆The college recommends that the Board of Trustees approve the revision of the Diesel Technology Associate in Applied Science program submitted by the District Curriculum Committee.

Program: Diesel Technology
Associate in Applied Science

Effective: Spring 2018 pending BOT approval

Impact Statement

This program is being revised to meet the industry standards of National Automotive Technician’s Education Foundation (NATEF) and to comply with Higher Learning Commission (HLC) accreditation standards.

| Current Program | | | Revised Program | | |
|------------------------|--|----------------|------------------------|--|----------------|
| Courses | | Credits | Courses | | Credits |
| ENG 101 | College Composition I | 3 | ENG 101 | College Composition I | 3 |
| MTH 108 | Elementary Applied Mathematics | 3 | MTH 108 | Elementary Applied Mathematics | 3 |
| SOC 101 | Introduction to Sociology | 3 | BUS 104 | Introduction to Business Administration | 3 |
| BUS 104 | Introduction to Business Administration | 3 | COM 101 | Oral Communication I | 3 |
| COM 101 | Oral Communication I | 3 | PSI 101 | Physical Science | 3 |
| PSI 101 | Physical Science | 3 | XXX xxx | Missouri State Requirement | 3 |
| XXX xxx | Missouri State Requirement | 3 | DIE 100 | Introduction to Diesel Technology | 3 |
| XXX xxx | Physical Education Activity | 2 | DIE 101 | Diesel Engine Operation and Repair | 3 |
| DIE 101 | Diesel Engine Operation and Repair | 3 | DIE 102 | Medium/Heavy Truck Suspension and Steering | 3 |
| DIE 102 | Medium/Heavy Truck Suspension and Steering | 3 | DIE 103 | Medium/Heavy Truck Electricity | 3 |
| DIE 103 | Medium/Heavy Truck Electricity | 3 | DIE 105 | Diesel Fuel Systems | 3 |
| DIE 104 | Introduction to Diesel Technology | 3 | DIE 106 | Medium/Heavy Truck Brakes | 3 |
| DIE 105 | Diesel Fuel Systems | 3 | DIE 107 | Medium/Heavy Truck Electronics | 3 |
| DIE 106 | Medium/Heavy Truck Brakes | 3 | DIE 201 | Preventative Maintenance Inspection | 3 |
| DIE 107 | Medium/Heavy Truck Electronics | 3 | DIE 206 | Medium/Heavy Truck Drivetrains | 3 |

| | | | | | | | |
|----------------------|---|---|-------------------|----------------------|---|---|-------------------|
| DIE 106 | Medium/Heavy Truck Brakes | 3 | | DIE 202 | Co-op Work Experience I – Diesel Technology | 3 | |
| DIE 107 | Medium/Heavy Truck Electronics | 3 | | DIE 203 | Truck Heating, Ventilation and Air Conditioning | 3 | |
| DIE 201 | Preventative Maintenance Inspection | 3 | | DIE 204 | Service and Parts Management | 3 | |
| DIE 202 | Co-op Work Experience I – Diesel Technology | 3 | | DIE 205 | Co-op Work Experience II – Diesel Technology | 3 | |
| DIE 203 | Truck Heating, Ventilation and Air Conditioning | 3 | | DIE 206 | Medium/Heavy Truck Drivetrains | 3 | |
| DIE 204 | Service and Parts Management | 3 | | ME 101 | Welding Technology | 3 | |
| DIE 205 | Co-op Work Experience II – Diesel Technology | 3 | | | | | |
| DIE 206 | Medium/Heavy Truck Drivetrains | 3 | | | | | |
| ME 101 | Welding Technology | 3 | | | | | |
| Program total | | | 45 credits | Program total | | | 42 credits |

◆The college recommends that the Board of Trustees approve the revision of the Diesel Technology Certificate of Specialization program submitted by the District Curriculum Committee.

Program: Diesel Technology
Certificate of Specialization

Effective: Spring 2018 pending BOT approval

Impact Statement

This program is being revised to meet the industry standards of NATEF and to comply with HLC accreditation standards.

| Current Program | | | Revised Program | | |
|------------------------|--|----------------|------------------------|--|----------------|
| Courses | | Credits | Courses | | Credits |
| ENG 101 <i>OR</i> | College Composition | 3 | DIE 100 | Introduction to Diesel Technology | 3 |
| MTH 108 <i>OR</i> | Elementary Applied Mathematics | 3 | DIE 102 | Medium/Heavy Truck Suspension and Steering | 3 |
| BUS 104 | Introduction to Business Administration | 3 | DIE 103 | Medium/Heavy Truck Electricity | 3 |
| DIE 101 | Diesel Engine Operation and Repair | 3 | DIE 106 | Medium/Heavy Truck Brakes | 3 |
| DIE 102 | Medium/Heavy Truck Suspension and Steering | 3 | DIE 107 | Medium/Heavy Truck Electronics | 3 |
| DIE 103 | Medium/Heavy Truck Electricity | 3 | DIE 201 | Preventative Maintenance Inspection | 3 |
| DIE 104 | Introduction to Diesel Technology | 3 | | | |

| | | | | | |
|----------------------|--------------------------------|-------------------|--|----------------------|-------------------|
| DIE 206 | Medium/Heavy Truck Drivetrains | 3 | | | |
| Program total | | 18 credits | | Program total | 18 credits |

◆The college recommends that the Board of Trustees approve the revision of the Fire Protection Technology Associate in Applied Science program submitted by the District Curriculum Committee.

Program: Fire Protection Technology
Associate in Applied Science

Effective: Spring 2018 pending BOT approval

Impact Statement

This program is being revised to adopt the National Fire Academy’s FESHE (Fire and Emergency Services Higher Education) curriculum which standardizes fire programs in Missouri community colleges.

| Current Program | | | Revised Program | | |
|------------------------|---|----------------|------------------------|---|----------------|
| Courses | | Credits | Courses | | Credits |
| ENG 101 | College Composition | 3 | ENG 101 | College Composition | 3 |
| ENG 103 | Report Writing | 3 | ENG 103 | Report Writing | 3 |
| COM 101 | Oral Communication I | 3 | COM 101 | Oral Communication I | 3 |
| MTH 124 | Technical Mathematics I | 3 | MTH 124 | Technical Mathematics I | 3 |
| CHM 114 | Industrial Chemistry | 3 | XXX xxx | Missouri State Requirement | 3 |
| XXX xxx | Missouri State Requirement | 3 | SOC 101 | Introduction to Sociology | 3 |
| SOC 101 | Introduction to Sociology | 3 | XXX xxx | Physical Education Activity | 2 |
| XXX xxx | Physical Education Activity | 2 | FIR 113 | Fire Prevention | 3 |
| FIR 111 | Fire Fighter I | 4 | FIR 114 | Fire Protection Systems | 3 |
| FIR 112 | Fire Fighter II | 4 | FIR 115 | Principles of Emergency Services | 3 |
| FIR 100 | Fire Department Apparatus | 2 | FIR 116 | Fire Investigation I | 3 |
| FIR 102 | Fire Characteristics | 3 | FIR 117 | Occupational Safety and Health for Emergency Services | 3 |
| FIR 103 | Fire Service Management and Administration | 3 | FIR 213 | Building Construction for Fire Prevention | 3 |
| FIR 105 | Inspection and Fire Prevention | 3 | FIR 214 | Fire Behavior and Combustion | 3 |
| FIR 106 | Teaching Techniques for Fire Department Personnel | 3 | FIR 215 | Principles of Fire and Emergency Services Safety and Survival | 3 |

| | | | | | | | |
|----------------------|---|---|----------------------|----------------------|--|---|-------------------|
| FIR 110 | Basic Fire Protection and Alarm Systems | 3 | | FIR 216 | Principles of Fire and Emergency Services Administration | 3 | |
| FIR 202 | Fire Investigation | 3 | | FIR 217 | Fire Investigation II | 3 | |
| FIR 204 | Fire Fighting Tactics and Strategy | 3 | | FIR 218 | Fire Protection Hydraulics and Water Supply | 3 | |
| FIR 205 | Fire Science Hydraulics | 3 | | FIR 219 | Hazardous Materials Chemistry | 3 | |
| FIR 207 | Codes and Ordinances | 3 | | FIR 221 | Legal Aspects of Emergency Services | | |
| FIR 208 | Hazardous Materials | 3 | | FIR 220 | Strategy and Tactics | 3 | |
| FIR 210 | Architectural Structural Representation – Materials | 3 | | | | | |
| IS 103 <i>OR</i> | Information Systems for Business | 3 | | | | | |
| IS 151 | Computer Applications in Business | 4 | | | | | |
| Program total | | | 69-70 credits | Program total | | | 62 credits |

◆The college recommends that the Board of Trustees approve the revision of the Fire Protection Technology Certificate of Proficiency program submitted by the District Curriculum Committee.

Program: Fire Protection Technology
Certificate of Proficiency

Effective: Spring 2018 pending BOT approval

Impact Statement

This program is being revised to adopt the National Fire Academy’s FESHE (Fire and Emergency Services Higher Education) curriculum which standardizes fire programs in Missouri community colleges.

| Current Program | | | Revised Program | | | | |
|------------------------|----------------------------------|----|------------------------|---|----|--|-------------------|
| Courses Credits | | | Courses Credits | | | | |
| FIR xxx | Approved Fire Protection Courses | 18 | MTH 124 | Technical Mathematics I | 3 | | |
| MTH 124 | Technical Mathematics I | 3 | FIR 113 | Fire Prevention | 3 | | |
| PSI 101 <i>OR</i> | Physical Science | 3 | FIR 115 | Principles of Emergency Services | 3 | | |
| CHM 114 | Industrial Chemistry | 3 | FIR 214 | Fire Behavior and Combustion | 3 | | |
| XXX xxx | Approved Electives from AAS | 9 | FIR 215 | Principles of Fire and Emergency Services Safety and Survival | 3 | | |
| | | | FIR xxx | FIR electives | 15 | | |
| Program total | | | 30 credits | Program total | | | 30 credits |

◆The college recommends that the Board of Trustees approve the revision of the Skilled Trades Industrial Occupations Technology Associate of Applied Science program submitted by the District Curriculum Committee.

Program: Skilled Trades Industrial Occupations Technology
Associate of Applied Science

Effective: Spring 2018 pending BOT approval

Impact Statement

This program is being revised to comply with HLC accreditation standards.

| Current Program | | | Revised Program | | |
|--|----------------------------------|----------------------|--|--------------------------------|-------------------|
| Courses | | Credits | Courses | | Credits |
| ENG 101 | College Composition I | 3 | ENG 101 | College Composition I | 3 |
| COM 101 | Oral Communication I | 3 | COM 101 | Oral Communication I | 3 |
| MTH 124 | Technical Mathematics | 3 | MTH 108 | Elementary Applied Mathematics | 3 |
| XXX xxx | Science Elective | 3-5 | XXX xxx | Missouri State Requirement | 3 |
| XXX xxx | Missouri State Requirement | 3 | XXX xxx | Social Science Elective | 3 |
| XXX xxx | Social Science Elective | 3 | Select one of the following focus areas: | | 45 |
| XXX xxx | Physical Education Activity | 2 | <i>Apprenticeship Program Agreement</i> | | |
| GE 101 <i>OR</i> | Technical Computer Applications | 3 | <i>Technical Electives</i> | | |
| IS 103 <i>OR</i> | Information Systems for Business | 3 | | | |
| IS 116 | Computer Literacy | 3 | | | |
| Select one of the following focus areas: | | 41-42 | | | |
| <i>Apprenticeship Program Agreement</i> | | | | | |
| <i>Technical Electives</i> | | | | | |
| Program total | | 64-67 credits | Program total | | 60 credits |

◆The college recommends that the Board of Trustees approve the revision of the Computer Aided Design (CAD) Certificate of Specialization program submitted by the District Curriculum Committee.

Program: Computer Aided Design
Certificate of Specialization

Effective: Spring 2018 pending BOT approval

Impact Statement

This program is being revised to comply with HLC accreditation standards.

| Current Program | | | Revised Program | | |
|--|--|----------------|--|--------------------------------------|----------------|
| Courses | | Credits | Courses | | Credits |
| EGR 100 | Engineering Drawing | 3 | EGR 100 | Engineering Drawing | 3 |
| GE 101 <i>OR</i> | Technical Computer Applications | 3 | GE 101 OR | Technical Computer Applications | 3 |
| GE 121 <i>OR</i> | Principles of Engineering | 3 | GE 121 OR | Principles of Engineering | |
| ESC 100 | Engineering Computer Applications and Design | 3 | ESC 100 | 3 | |
| Select at least one course in each of the following areas for a total of at least 9 credit hours | | 9 | Select at least one course in each of the following areas for a total of at least 9 credit hours | | 9 |
| <i>2-D CAD</i> | | | <i>2-D CAD</i> | | |
| <i>3-D CAD</i> | | | <i>3-D CAD</i> | | |
| <i>CAD Applications</i> | | | <i>CAD Applications</i> | | |
| Select courses from Engineering and Technology department (BE, CE, EE, EGR, ESC, GE, ME, QC) | | 3 | Select courses from Engineering and Technology department (BE, CE, EE, EGR, ESC, GE, ME, QC) | | 3 |
| | | | | | |
| <i>2-D CAD</i> | | | <i>2-D CAD</i> | | |
| EGR 104 | Electronic Drafting | 2 | EGR 104 | Electronic Drafting | 2 |
| EGR 133 | Introduction to AutoCAD I | 2 | EGR 133 | Introduction to AutoCAD I | 2 |
| EGR 141 | Introduction to AutoCAD II | 2 | EGR 141 | Introduction to AutoCAD II | 2 |
| EGR 145 | Computer Solids Modeling | 2 | EGR 258 | CAD Portfolio Preparation and Review | 1 |
| | | | | | |
| <i>3-D CAD</i> | | | <i>3-D CAD</i> | | |
| EGR 147 | Introduction to Engineering Design | 3 | EGR 147 | Introduction to Engineering Design | 3 |
| EGR 145 | Computer Solids Modeling | 2 | EGR 145 | Computer Solids Modeling | 2 |

| | | | | | | |
|-------------------------|---|-------------------|-------------------------|----------------------|---|-------------------|
| EGR 139 | 3-D AutoCAD with Autoshade | 2 | | ME 230 | Introduction to 3-D Solid Modeling for Design | 4 |
| ME 230 | Introduction to 3-D Solid Modeling for Design | 4 | | EGR 148 | Solid Modeling with Unigraphics | 2 |
| EGR 148 | Solid Modeling with Unigraphics | 2 | | EGR 256 | Solid Modeling with CATIA | 2 |
| EGR 256 | Solid Modeling with CATIA | 2 | | | | |
| | | | | | | |
| <i>CAD Applications</i> | | | <i>CAD Applications</i> | | | |
| ME 230 | Introduction to 3-D Solid Modeling for Design | 4 | | ME 230 | Introduction to 3-D Solid Modeling for Design | 4 |
| EGR 255 | Advanced Computer Aided Drafting | 3 | | GE 122 | Engineering Design and Development | 3 |
| GE 122 | Engineering Design and Development | 3 | | | | |
| Program total | | 18 credits | | Program total | | 18 credits |

◆The college recommends that the Board of Trustees approve the revision of the Deaf Communication Studies: American Sign Language Certificate of Specialization program submitted by the District Curriculum Committee.

Program: Deaf Communication Studies: American Sign Language Certificate of Specialization

Effective: Spring 2018 pending BOT approval

Impact Statement

This program is being revised to comply with HLC accreditation standards. There were no changes to the required courses for this program.

| | | |
|--|--|----------------|
| Currently Approved Program | | |
| Deaf Communication Studies: American Sign Language Certificate of Specialization | | |
| Courses | | Credits |
| DCS 104 | American Sign Language I | 5 |
| DCS 105 | American Sign Language II | 5 |
| DCS 107 | Fingerspelling | 3 |
| DCS 120 | Fingerspelling Lab | 1 |
| DCS 111 | Theory of American Sign Language | 3 |
| DCS 119 | Theory of American Sign Language Lab | 1 |
| DCS 115 | Introduction to Deaf Communication Studies | 3 |
| DCS 116 | American Sign Language Semantics | 3 |
| Program total credits | | 24 |

◆The college recommends that the Board of Trustees approve the deactivation of the Information Reporting Technology: Judicial Associate of Applied Science program submitted by the District Curriculum Committee.

Program: Information Reporting Technology: Judicial Associate of Applied Science

Effective: Spring 2018 pending Coordinating Board for Higher Education (CBHE) approval

Impact Statement

This program is being deactivated for lack of enrollment.

◆The college recommends that the Board of Trustees approve the deactivation of the Information Reporting Technology: Judicial Certificate of Proficiency program submitted by the District Curriculum Committee.

Program: Information Reporting Technology: Judicial Certificate of Proficiency

Effective: Spring 2018 pending CBHE approval

Impact Statement

This program is being deactivated for lack of enrollment.

HUMAN RESOURCES AGENDA SUMMARY

| | |
|--|----|
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| APPOINTMENTS / FULL-TIME CLASSIFIED STAFF | 3 |
| APPOINTMENTS / PART-TIME CLASSIFIED STAFF | 1 |
| PROBATIONARY TO NON-PROBATIONARY STATUS / FULL-TIME CLASSIFIED STAFF | 2 |
| REVISIONS TO PREVIOUSLY APPROVED ITEMS | 4 |
| INFORMATION ONLY: | |
| RESIGNATIONS / ADMINISTRATIVE / PROFESSIONAL STAFF | 3 |
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06/15/17

APPOINTMENTS / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

| NAME | CURRENT OR NEW EMPLOYEE | LOC | TITLE | RANGE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|-----------------------|-------------------------------|-----|--|-------|--------------|-------------|-------------------|
| Fickas, Julie | C | FP | Division Dean for Academic Affairs | A 22 | \$107,000.00 | Replacement | 07/01/17 |
| Harper-LeBlanc, Debra | N | FP | Division Dean for Academic Affairs | A 22 | \$107,000.00 | Replacement | 07/24/17 |
| Hubble, William | N | FP | Division Dean for Academic Affairs, Allied Health | A 22 | \$107,000.00 | Replacement | 07/10/17 |
| Mallory, Patrick | C | MC | Division Dean for Academic Affairs | A 22 | \$107,000.00 | Replacement | 07/01/17 |
| Mead, Amanda | C | MC | Division Dean for Academic Affairs | A 22 | \$107,000.00 | Replacement | 07/01/17 |
| Nesser-Chu, Janice | C | FV | Division Dean for Academic Affairs | A 22 | \$107,000.00 | Replacement | 07/01/17 |
| Walsh, Janet | C | MC | Division Dean for Academic Affairs | A 22 | \$107,000.00 | Replacement | 07/01/17 |
| White, Stephen | C | FV | Division Dean for Academic Affairs | A 22 | \$107,000.00 | Replacement | 07/01/17 |
| Standen, Gilbert | N | CC | Oracle & Database Systems Administrator | P 13 | \$77,600.00 | Replacement | 06/19/17 |
| Ware, Keith James | C | FP | Coordinator, Student Orientation & Transition | P 09 | \$48,503.27 | Replacement | 10/01/17 |
| Zangana, Asma | C | MC | Supervisor, Mathematics Tutoring | P 08 | \$40,619.00 | Replacement | 07/03/17 |
| Smith, Andrew | N | MC | Project Associate II, temporary | P 08 | \$40,619.00 | TRIO | 06/19/17 |
| Linear, Felicia | N | FV | Admissions Advisor I | P 07 | \$38,920.00 | Repurposed | 06/19/17 |

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APPOINTMENTS / FULL-TIME CLASSIFIED STAFF

| NAME | CURRENT OR NEW EMPLOYEE | LOC | TITLE | RANGE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|-------------------|-------------------------------|-----|--|-------|-------------|-------------|-------------------|
| Purl, Jon | N | FV | Media Specialist | CU 07 | \$38,638.00 | Replacement | 06/26/17 |
| Schaben, Katie | C | MC | Financial Aid Counselor | CU 06 | \$36,865.00 | Replacement | 07/01/17 |
| Mensinger, Elaina | C | FV | Educational Assistant I, Early Care and Education | CU 05 | \$34,398.00 | Replacement | 06/19/17 |

APPOINTMENTS / PART-TIME CLASSIFIED STAFF

| NAME | CURRENT OR NEW EMPLOYEE | LOC | TITLE | RANGE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|-----------------|-------------------------|-----|--|-------|--------------|-------------|----------------|
| Siech, Kathleen | N | WW | Educational Assistant II, part-time, continuing, Science/ Social Science/ PE | OC 06 | \$15.62 / hr | Replacement | 07/21/17 |

PROBATIONARY TO NON-PROBATIONARY STATUS / FULL-TIME CLASSIFIED STAFF

| NAME | LOC | TITLE | PAY RATE | COMMENTS | EFFECTIVE DATE |
|---------------|-----|-------------|--------------|-----------------------------------|----------------|
| Watson, Terry | MC | Housekeeper | \$16.66 / hr | Completion of probationary period | 05/20/17 |
| Abram, Terran | MC | Housekeeper | \$16.66 / hr | Completion of probationary period | 05/20/17 |

REVISIONS TO PREVIOUSLY- APPROVED ITEMS

Board of Trustees Approval on 03/23/16, page 3

Revise assignment ending date for Kara Boyd from 05/15/17 to 05/14/18.

Board of Trustees Approval on 05/19/16, page 4

Revise assignment ending date for Amy Freshwater from 05/15/17 to 05/14/18.

Revise assignment ending date for Kelly Askey from 06/30/17 to 06/30/18.

Revise assignment ending date for Aileen Murphy from 06/30/17 to 06/30/18.

06/15/17

INFORMATION ONLY

RESIGNATIONS / ADMINISTRATIVE/ PROFESSIONAL STAFF

| NAME | LOCATION | TITLE | EFFECTIVE DATE |
|------------------|----------|-----------------------------|----------------|
| Phillips, Rodney | CC | Project Manager | 05/17/17 |
| Harris, Tracy | CO | Truck Driving Trainer | 05/31/17 |
| Hughes, Marilyn | CO | Project Associate II, Slate | 06/02/17 |

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RESIGNATIONS / CLASSIFIED STAFF

| NAME | LOCATION | TITLE | EFFECTIVE DATE |
|--------------------|----------|---|----------------|
| Roam, Sarah | FV | Educational Assistant I, Early Care and Education | 06/29/17 |
| Williams, Darnyell | MC | Housekeeper | 04/23/17 |

Recommendation for Award/Purchasing

Supports: Music Departments District-Wide and Florissant Valley Radio Station

Board of Trustee approval is requested for the continuation of the music license agreement contracts to ***BROADCAST MUSIC, INC. (BMI), AMERICAN SOCIETY OF COMPOSERS, AUTHORS AND PUBLISHERS (ASCAP)*** and ***SOCIETY FOR EUROPEAN STAGE AUTHORS AND COMPOSERS (SESAC)***, in an amount not to exceed **\$65,000.00**, for a period of five (5) full years, beginning July 1, 20017.

Description

These three (3) license agreement contracts provide for an orderly method of paying for the College’s royalty obligations for the use of licensed musical materials. BMI, ASCAP and SESAC are not-for-profit organizations that collect and distribute license fees due on copyrighted musical compositions and non-dramatic performances. These agreements allow the performance of choral works and recorded music on the College’s radio station, as well as at assemblies, public performances and recreational activities without infringing on the copyright of the author/composer. The College will pay an annual fee based upon a formula using the *Consumer Price Index (CPI)* and the College’s FTE (*Full Time Equivalency*) enrollment each year.

B0003643/44/45

| <u>Organization</u> | <u>Current Year Fee Formula</u> | | | <u>Five Year Cost Estimate Including Estimated Increase in CPI & FTE</u> |
|----------------------------|--|-------------------|--------------------------------|---|
| | <u>CPI</u> | <u>per</u> | <u>FTE Annual Total</u> | |
| BMI | .359 | x | 11,157 \$4,005.24 | \$25,000.00 |
| ASCAP | .35 | x | 11,157 3,904.83 | 25,000.00 |
| SESAC | .133 | x | 11,157 1,483.88 | 15,000.00 |

Funding

These expenditures will be funded from current operating budgets.

Advertisements

Advertisements are not run on items available from only one source.

Recommendation for Award/Purchasing – Contract Renewal

Supports: Supports: Athletics-District Wide & Departments Requiring Group
Bus Transportation

Contract B0003542 with *VANDALIA BUS LINES, INC.* and *CAVALLO BUS LINES, LLC*, for charter bus services, was originally approved by the Board of Trustees on August 18, 2016, for a period of one (1) full year, with option to renew for a second and third year, effective September 1, 2016, with an annual award amount estimated at \$120,000.00. The current contract balance is \$26,134.00. We are requesting approval to exercise the second year renewal option with additional second year funding estimated at \$120,000.00.

Recommendation for Award/Purchasing – Contract Renewal

Supports: Physical Facilities Departments District Wide

Contract B0003356 with *BWI COMPANY, ADVANCED TURF SOLUTIONS* and *SITEONE LANDSCAPE SUPPLY LLC (formerly John Deere Landscapes)*, for the routine purchase of turf maintenance supplies, was originally approved by the Board of Trustees on August 20, 2015, for an annual amount estimated at \$80,000.00 for a period of one (1) full year, with option to renew for a second, third and fourth year, effective September 1, 2015. The Board approved the second year renewal option on March 24, 2016 and the current contract balance is \$47,351.27. Therefore, we are requesting approval to exercise the third year renewal option with no additional award amount at this time.

Recommendation for Award/Purchasing – Contract Renewal

Supports: Florissant Valley Industrial Maintenance Training Program

Contract B0003576 with ***WILLIAMS CROW INC. DBA AIDEX CORPORATION***, for the routine purchase of various mechanical fabrication learning systems, equipment and supplies, was originally approved by the Board of Trustees on September 26, 2016, for an annual amount estimated at \$200,000.00 for a period of one (1) full year, with option to renew for a second and third year, effective October 1, 2016. As the current contract balance is \$48,442.00, we are, therefore, requesting approval to exercise the second year renewal option with an additional award amount of \$100,000.00.

Recommendation for Award/Purchasing – Purchase

Supports: Physics Classroom Instruction at the Florissant Campus.

Board approval is requested for the purchase of various physics laboratory sensors and software (comprising of 28 different components) from *PASCO SCIENTIFIC* in the amount of **\$31,923.90**.

Description

These physics laboratory components have to interface with the current Florissant Valley interactive learning laboratory equipment and will provide students with an educational environment that would develop their abilities to investigate, explore and problem-solve. The skills developed in an exploration-based physics class were demonstrated to have become useful to students in their other classes and in their careers. The data acquisition sensors and software developed by Pasco Scientific are compatible with all Pasco equipment and are essential to the exploration approach to learning physics. This bid was issued on a competitive basis to ten (10) potential vendors plus the WEB and five (5) bid responses were received, four of which were “no bids”.

Bid – B0003632

The evaluation of this bid, which opened May 9, 2017, is listed below:

| <u>Bidders</u> | <u>Total Cost</u> |
|------------------------------------|-------------------------------------|
| | <u>28 Physics Components</u> |
| <i>PASCO SCIENTIFIC</i> | \$31,923.90 |
| Carolina Biological Supply Company | no bid |
| Arbor Scientific | no bid |
| VWR Scientific | no bid |
| Fisher Scientific | no bid |

Funding

This expenditure will be funded from FV2017, Biology & Physics Equipment capital budget.

Recommendation for Award/Purchasing – Contract

Supports: Recycling of District-Wide College Surplus

Board approval is requested for the award of a contract to **MRC RECYCLING** for recycling of district surplus. The contract includes a payback percentage on valued computer related items. The term of this contract will be for a period of one (1) year, beginning July 1, 2017, with option to renew for a second, third and fourth year.

Description

This contract features a payback percentage to the College on any resold computer related items or equipment by the contractor. The contractor will remove all surplus property from the main campuses relieving the campuses of the manpower for transporting and eliminating the cost of movers hauling the surplus to the centralized warehouse. The contractor will provide certificates transferring ownership and release the college from any liability. These certificates will be provided for all surplus items including electronic items and other hazardous types and will include model and serial numbers. A database of all of these items will be provided. The College required a recycling contractor with a Level 4 Certification as that level meets all of the requirements set forth by the Missouri Department of Natural Resources. The bids were evaluated by points assigned as follows: Level 4 = 20, Percent Offered = 50, Services = 20, References = 10 for a possible total of 100 points. The recommended bidder meets all of the specifications of the College.

Bid – B0003622

The evaluation of this bid, which opened Friday, May 12, 2017, is listed below:

| <u>Bidders</u> | <u>Level 4 20 Pts.</u> | <u>Percent Offered/50Pts.</u> | <u>Services Offered/20 Pts.</u> | <u>Ref. /10 Pts.</u> | <u>Total Points/100 Pts.</u> |
|----------------------|----------------------------|-----------------------------------|-------------------------------------|----------------------|----------------------------------|
| MRC RECYCLING | Yes/20 | 55%/50 | 20 | 10 | 100 |
| Spectrum Ecycle | Yes/20 | 55%/50 | 20 | 8 | 98 |
| Imaan International | Yes/20 | 50%/45 | 20 | 10 | 95 |
| Pro Computer | No/10 | 55%/50 | 20 | 10 | 90 |
| EPC, Inc. | Yes/20 | 25%/23 | 20 | 10 | 73 |

Funding

No College expenditures involved. This is a money generating/percentage payback contract for the College.

Ratification of Award/Purchasing – Purchase

Supports: IT Infrastructure– District-Wide

Ratification is requested for the continued usage of the perpetual* licensing for Specops Deploy and Specops Inventory Software three (3) year maintenance agreement from **WORLD WIDE TECHNOLOGY, INC.**, in the amount of **\$32,522.64**.

**A perpetual license conveys the right to use the purchased version of the software forever. A maintenance agreement is required to receive support, upgrades and future releases.*

Description

Specops Deploy is a complete desktop management system which is currently used by IT Infrastructure to deploy operating systems and applications remotely district-wide. Specops Inventory is a compliance management product, which notifies of compliance issues in real-time. Each of these products saves the College man-hours, because End User Technicians are not required to “hand touch” each customer’s system. IT had researched the market and found that the solution offered by Specops, which they solely developed, license, and maintain, is the only product capable of meeting the College’s needs and is consistent with the College’s current implementation and deployment.

Ratification is being requested because the purchase order for this 3 year maintenance agreement was issued on May 26, 2017 as the renewal date for this agreement was May 27, 2017.

B0003638

Three quotes were obtained on a “rush basis” on May 23/24, 2016 and results are listed below:

| <u>Bidders</u> | <u>Specops Deploy & Inventory 6,500 Current 3 Year Maintenance</u> | <u>Specops Deploy & Inventory 200 Additional Licenses Cost</u> | <u>Total Cost</u> |
|---------------------------------------|--|--|--------------------|
| WORLD WIDE TECHNOLOGY INC. | \$29,996.64 | \$2,526.00 | \$32,522.64 |
| Specops | 30,184.16 | 2,641.00 | 32,825.16 |
| Dell, Inc. | 30,360.88 | 2,555.79 | 32,916.67 |

Funding

This purchase will be made from FY 2017 IT Infrastructure Capital Funds.

Recommendation for Award/Purchasing – Contract Renewal

Supports: Local Intercampus Mail Services

Contract B0003288 with *PATTERSON TOWING*, for local intercampus mail services, was originally approved by the Board of Trustees on June 26, 2014 with an option to renew for three (3), one (1) year periods. The first and second additional year options were subsequently approved by the Board and, therefore, we request approval to exercise the third and final one year renewal option with additional funding estimated at \$55,990.00.

Ratification of Award/Purchasing - Contract Renewal

Supports – Human Resources Department Administration of Employment Application Process

Board ratification is requested for the renewal of software license, maintenance and support for an enterprise applicant tracking module from *PEOPLEADMIN*, in an amount estimated at **\$46,131.41**, for a period of one (1) full year which began June 5, 2017.

Description

This software license will be used by Human Resources to continue providing access to the paperless applicant tracking system, which has streamlined the College's hiring process and enhanced applicant communications. New features have been added to integrate the application with Ellucian Banner and provide a mobile friendly applicant portal. PeopleAdmin is the sole developer of this software module, precluding a competitive bid.

Funding

This purchase was funded from current operating budgets.

Recommendation for Award/Purchasing – Contract Renewal

Supports: Human Resources

Contract B0003245 with *ARTHUR J. GALLAGHER & CO.*, for health and welfare benefits consulting services was originally approved by the Board of Trustees on May 15, 2014, for an annual amount estimated at \$60,000.00, for a period of three (3) full years with an option to renew for two (2) sequential years, which began July 1, 2014. We request approval to exercise the two (2) year renewal option for this contract with additional funding estimated at \$60,000.00 annually.

Recommendation for Award/Purchasing – Renewal

Supports: Human Resources

Contract B0003268 with *LOCKTON COMPANIES, LLC*, for property, casualty, fiduciary, and liability insurance brokerage services was originally approved by the Board of Trustees on May 15, 2014, for an amount estimated at \$76,500.00, for a period of three (3) full years with an option to renew for two (2) sequential years, which began July 1, 2014. We request approval to exercise the two (2) year renewal option for this contract with additional funding estimated at \$52,000.00.

Recommendation for Award/Purchasing - Contract

Supports: Supports Delivery of Internet Service

Board approval is requested for use of the ***MISSOURI EDUCATION AND RESEARCH NETWORK (MOREnet)*** to acquire internet services, in an amount estimated at ***\$62,831.00***, for a period of one (1) full year beginning July 1, 2017.

Description

This service provides a secure broadband internet connection, staff training, and IP addressing for the college. MOREnet is the State of Missouri's research and education network of which the college has been a member since 1996. The University of Missouri System is the fiscal agent of the network; as fiscal agent all contracts and services are bid on behalf of the network.

Funding

Expenditures for this service will be funded from current operating budgets.

Recommendation for Award/Purchasing - Contract

Supports – Information Technology District-Wide

Board approval is requested for the award of a contract for the routine purchase of Apple microcomputer systems and components and related items to **APPLE, INC.**, in an amount estimated at **\$300,000.00**, for a period of one (1) full year to begin July 1, 2017.

Description

This contract will provide the College the ability to purchase directly from Apple, Inc., and receive exclusive educational discounts not available through resellers. It will also be used by the College's bookstores for resale to students, faculty and staff at attractive retail prices. Apple, Inc. makes this program available to Colleges and Universities. The College has been a participant in this program, with Board approval, since January 1, 1998. Apple, Inc. is the sole manufacturer and distributor of equipment through this educational program.

Funding

Expenditures against this contract will be funded from operating, auxiliary, capital, and restricted budgets

Recommendation for Award/Purchasing - Renewal

Supports: Dislocated Worker Services

Contract B0003417 with *FAMILY WORKFORCE CENTERS OF AMERICA*, to provide career, development, employment and training services for the Welcome Skills and Job Teams was originally approved by the Board of Trustees on June 18, 2015 with an option to renew for two (2), one (1) year periods. We request approval to exercise the final renewal option with additional funding estimated at \$950,000.00.

Recommendation for Award/Purchasing – Contract Addendum

Supports: Information Technology District-Wide

Board approval is requested for award of addendum Two - Exhibits H to existing contract Intergovernmental Agreement Master Agreement between the St. Louis Community College and The REJIS Commission in the amount of \$162,288.00 annually.

Description

This addendum is to provide 12 additional computer cabinets at REJIS computing center in order to move the entire primary data center out of Cosand Center. This will address long standing power and cooling issues and is required as part of the sale of the Cosand Center. Expenditure for this addendum will start September 2017 and is billed monthly. The addendum is coterminous to May 19, 2019 with the existing agreement. Lead time to sign the addendum is needed for REJIS to procure and stage equipment and power.

The existing contract Intergovernmental Agreement Master Agreement between the St. Louis Community College and the REJIS Commission for a computer cabinet for ShoreTel phone systems and Internet connectivity was previously approved by the board.

Funding

This expenditure will be funded from operating budget.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for one consulting agreement and one architectural services agreement; all under \$50,000.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$50,000.

Descriptions:

Hoener Associates, Inc.

A17-0288 HOE #2 – Building Design Analysis for Highland Park Location **\$ 7,437.00**

Consultant will conduct and provide a review and analysis of the existing unused portion of the Highland Park building for new department offices, including providing conceptual design layout of new work station office cubicles, new fixed partition offices and conference room, new staff restrooms and support spaces, and new ADA accessibility access ramp and entry. Also included is a review of the existing HVAC system, existing electrical and low voltage systems, and existing fire sprinkler and fire alarm systems. Preliminary interior remodeling and renovation construction costs for the new occupancy layout will be prepared.

KWA Architects

A17-0292 KWA #2 – Review of Student Center Ceiling **\$ 5,800.00**
St. Louis Community College - Meramec

Consultant will provide architectural services for the assessment and documentation of the condition of the ceiling issues in the Meramec Student Center. A structural assessment of the ceiling issues of the structure will also be provided, as well as recommendations for repairs.

Total Ratifications: **\$13,237.00**

Funding:

These projects were funded from operating and capital budgets.

Recommendation for Award/Maintenance/Physical Facilities:

Board approval is requested to exercise the second year renewal option and extend **Service Agreement M-298 – Security Guard Service, St. Louis Community College at Corporate College with Twin City Security, Inc.**, at an annual cost of **\$70,551.00**.

Description:

This agreement will provide 81 hours of weekly armed, building security services for Corporate College thru June 30, 2018. The initial agreement received Board approval on February 25, 2016 with renewal options for up to five additional years. Twin City Security, Inc. has requested an increase of 6.4 % for FY 18. Twin City's cost did not increase with last year's renewal.

Funding:

This agreement will be funded from current operating budgets.

Recommendation for Award/Maintenance/Physical Facilities:

Board approval is requested to exercise the second year renewal option and extend **Service Agreement M-296 – Housekeeping, St. Louis Community College at Corporate College** with **Centaur Building Services, Inc.**, at an annual cost of **\$111,463.56**.

Description:

This agreement will provide superior housekeeping services for the Corporate College thru June 30, 2018. The initial agreement received Board approval on November 19, 2015 with renewal options for up to five additional years. Centaur Building Services, Inc. has requested no increase for FY 18.

Funding:

This agreement will be funded from current operating budgets.

Recommendation for Award/Maintenance/Physical Facilities:

Board approval is requested for award of **HOUSEKEEPING SERVICE AGREEMENTS M-317-COSAND CENTER, ST LOUIS COMMUNITY COLLEGE** to **CENTAUR BUILDING SERVICES, INC.**, for **\$5,753.91 per Month.**

| <u>Contractor</u> | <u>Bid Price/Month</u> | <u>Price Points</u> | <u>Qualification Points Avg.</u> | <u>Total Bid /Points</u> |
|---------------------------------------|-------------------------------|----------------------------|---|---------------------------------|
| CENTAUR BUILDING SERVICES, INC | \$ 5,753.91 | 49.4 | 44.5 | 93.9 PTS |
| Hudson Services DBA HBS, Inc. | \$ 5,688.00 | 50 | 41.5 | 91.5 |
| ABBCO Service Corporation | \$ 6,059.00 | 46.9 | 41 | 87.9 |
| City Wide Maintenance | \$ 6,328.00 | 44.9 | 40.5 | 85.4 |
| C.E. Berry Janitorial Service | \$ 7,989.00 | 35.6 | 35 | 70.6 |

Based partly on the committees' evaluation, Centaur Building Services, Inc. is recommended for approval at the Cosand Center. The agreement terms are specified on a month to month basis. A cost per square foot will be deducted from the monthly total as areas are vacated.

Description:

This agreement will provide superior housekeeping services for the Cosand Center.

Funding:

These agreements will be funded from current operating budgets.

Minority Contractors: Nine known minority companies received plans and specifications. One minority company submitted a bid for this project.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for one emergency repair contract under \$50,000.

Description:

Talbert ICS

S6 6620 – Abatement in Communications North and Communications South - Meramec **\$6,650.00**

Campus facilities reported several areas of loose acoustical coating in the hallways and classrooms of Communications North and South at the Meramec campus. Because some of this coating material has tested positive as an asbestos-containing material, the buildings were proactively closed. The contractor was scheduled to be on campus the next day and they performed cleanup and encapsulation services on a time and materials basis. The buildings were reopened after an environmental consultant provided the necessary air monitoring clearance results.

Funding:

This project was funded from operating and capital budgets.

Recommendation for Change Order Approval/Physical Facilities:

Board approval is requested for one change order for an emergency repair under \$50,000.

Description:

Caldwell Contracting Company

S6 6603 – Student Center Roof Repair – Meramec **\$18,291.00**

At its May 18, 2017 monthly meeting, the Board of Trustees ratified an Emergency Repair contract for necessary work to be done by Caldwell Contracting Company on the roof of the Student Center at the Meramec campus. The repair will consist of removing acoustical ceiling tiles and grid in order to replace bent plates, and repairing the failing gypsum board decking.

Soon after beginning the repair, the contractor discovered more significant hidden damage to the ceiling structure. The structural engineer hired by the College reviewed the new conditions and designed a more extensive repair. The contractor provided a change proposal for the additional work, which is being reviewed by the structural engineer before issuance.

Change Order: **\$35,165.00**

Final Cost: **\$53,456.00**



Budget

FY 2018

**Approved by the
Board of Trustees
June 15, 2017**

A banner featuring a blue ribbon on the left with the text 'STLCC VISION' in white. The background is a photograph of a smiling young woman with her hair in a bun, wearing a denim jacket and white earbuds.

STLCC
VISION

St. Louis Community College is the first choice for academic excellence: leading the way in student success, innovation, and community transformation.

A small version of the St. Louis Community College logo.



St. Louis Community College expands minds and changes lives every day by offering high-quality educational experiences leading to degrees, certificates, employment, university transfer, and life-long learning.



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St. Louis Community College

Budget Summary-General Operating

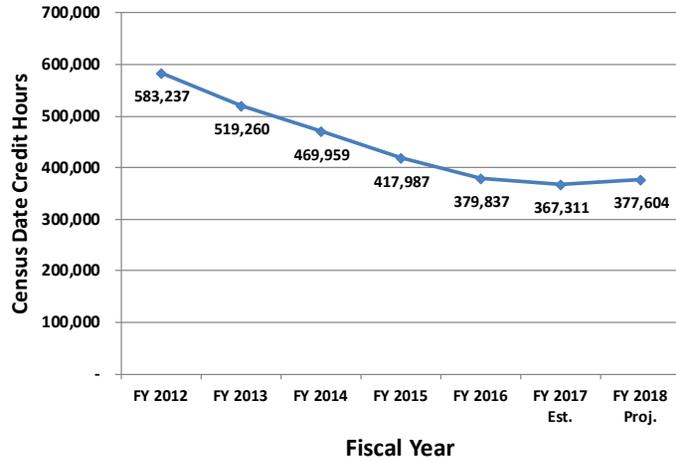
Year Ending June 30, 2018

| | Operating | Technology Fee | College and Student Activities |
|--|-----------------------|---------------------|--------------------------------|
| Revenues | | | |
| Local Taxes | \$ 60,783,384 | \$ - | \$ - |
| State Appropriation | 45,190,456 | - | - |
| Maintenance Fees | 37,188,833 | - | - |
| Technology Fees | - | 3,575,720 | - |
| College Activity Fees | - | - | 1,072,716 |
| Continuing Education | | | |
| Tuition and Fees | 1,625,000 | - | - |
| Other Fees | 106,100 | - | - |
| Bad Debt | (750,000) | - | - |
| Other Revenue | 3,829,743 | - | - |
| Total Revenues | <u>147,973,516</u> | <u>3,575,720</u> | <u>1,072,716</u> |
| Expenditures | | | |
| Salaries | 89,660,471 | 903,259 | 42,406 |
| Benefits | 26,519,766 | 285,859 | 3,382 |
| Supplies and Services | 17,023,374 | 1,495,832 | 390,571 |
| Utilities | 4,632,100 | - | - |
| Institutional Contributions-Match | 562,140 | - | - |
| Student Activities Budget-Agency | - | - | 436,357 |
| Total Expenditures | <u>138,397,851</u> | <u>2,684,950</u> | <u>872,716</u> |
| Transfers to (from) other Funds | | | |
| To (From) Technology Fee | (400,783) | 400,783 | - |
| To (From) Auxiliaries | (125,000) | - | - |
| To (From) Managed Property | 238,247 | - | - |
| To (From) College Activities Fees | (200,000) | - | 200,000 |
| To (From) Maintenance and Capital | 3,800,000 | 790,069 | - |
| To (From) Student Aid | 790,390 | - | - |
| To (From) Leasehold bonds | 6,898,761 | - | - |
| Total Transfers | <u>11,001,615</u> | <u>1,190,852</u> | <u>200,000</u> |
| Total Expenditures and Transfers | <u>149,399,466</u> | <u>3,875,802</u> | <u>1,072,716</u> |
| Increase (Decrease) in Net Assets | <u>\$ (1,425,950)</u> | <u>\$ (300,082)</u> | <u>\$ -</u> |

St. Louis Community College

| | FY 2018 | FY 2017 | Change |
|--|-----------------------|-----------------------|---------------------|
| Revenues | | | |
| Local Taxes | \$ 60,783,384 | \$ 60,248,800 | \$ 534,584 |
| State Appropriation | 45,190,456 | 48,332,039 | (3,141,583) |
| Maintenance Fees | 37,188,833 | 37,235,245 | (46,412) |
| Technology Fees | 3,575,720 | 3,702,394 | (126,674) |
| College Activity Fees | 1,072,716 | 1,132,375 | (59,659) |
| Continuing Education | | | |
| Tuition and Fees | 1,625,000 | 1,625,000 | - |
| Other Fees | 106,100 | 125,000 | (18,900) |
| Bad Debt | (750,000) | (750,000) | - |
| Other Revenue | 3,829,743 | 3,101,100 | 728,643 |
| Total Revenues | <u>152,621,952</u> | <u>154,751,953</u> | <u>(2,130,001)</u> |
| Expenditures | | | |
| Salaries | 90,606,136 | 92,801,496 | (2,195,360) |
| Benefits | 26,809,007 | 27,320,652 | (511,645) |
| Supplies and Services | 18,909,777 | 19,244,396 | (334,619) |
| Utilities | 4,632,100 | 4,776,559 | (144,459) |
| Institutional Contributions-Match | 562,140 | 587,500 | (25,360) |
| Student Activities Budget-Agency | 436,357 | 466,187 | (29,830) |
| Total Expenditures | <u>141,955,517</u> | <u>145,196,790</u> | <u>(3,241,273)</u> |
| Transfers to (from) other Funds | | | |
| To (From) Technology Fee | - | - | - |
| To (From) Auxiliaries | (125,000) | (125,000) | - |
| To (From) Managed Property | 238,247 | 163,234 | 75,013 |
| To (From) College Activities Fees | - | - | - |
| To (From) Maintenance and Capital | 4,590,069 | 4,672,126 | (82,057) |
| To (From) Student Aid | 790,390 | 791,076 | (686) |
| To (From) Leasehold bonds | 6,898,761 | 5,406,679 | 1,492,082 |
| Total Transfers | <u>12,392,467</u> | <u>10,908,115</u> | <u>1,484,352</u> |
| Total Expenditures and Transfers | <u>154,347,984</u> | <u>156,104,905</u> | <u>(1,756,921)</u> |
| Increase (Decrease) in Net Assets | <u>\$ (1,726,032)</u> | <u>\$ (1,352,952)</u> | <u>\$ (373,080)</u> |

**Census Day Enrollments
Credit Hours**



Operating Fund

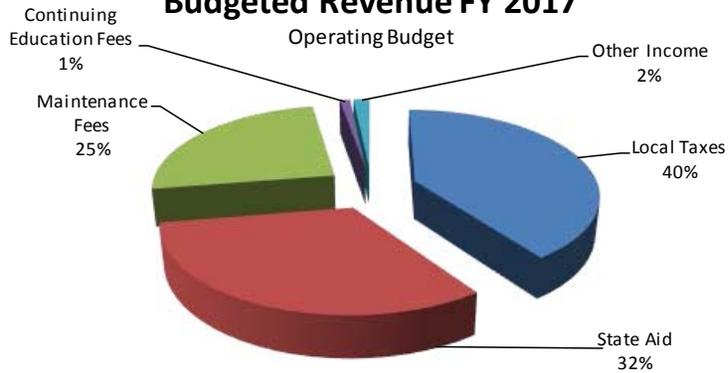
Year Ending June 30, 2018

| | FY 2018 | FY 2017 | Change |
|--|-----------------------|-----------------------|---------------------|
| Revenues | | | |
| Local Taxes | \$ 60,783,384 | \$ 60,248,800 | \$ 534,584 |
| State Appropriation | 45,190,456 | 48,332,039 | (3,141,583) |
| Maintenance Fees | 37,188,833 | 37,235,245 | (46,412) |
| Continuing Education | | | |
| Tuition and Fees | 1,625,000 | 1,625,000 | - |
| Other Fees | 106,100 | 125,000 | (18,900) |
| Bad Debt | (750,000) | (750,000) | - |
| Other Revenue | 3,829,743 | 3,101,100 | 728,643 |
| Total Revenues | <u>147,973,516</u> | <u>149,917,184</u> | <u>(1,943,668)</u> |
| Expenditures | | | |
| Salaries | 89,660,471 | 91,957,302 | (2,296,831) |
| Benefits | 26,519,766 | 27,077,955 | (558,189) |
| Supplies and Services | 17,023,374 | 17,089,290 | (65,916) |
| Utilities | 4,632,100 | 4,776,559 | (144,459) |
| Institutional Contributions-Match | 562,140 | 587,500 | (25,360) |
| Total Expenditures | <u>138,397,851</u> | <u>141,488,606</u> | <u>(3,090,755)</u> |
| Transfers to (from) other Funds | | | |
| To (From) ED/WSG Revenue | - | - | - |
| To (From) Technology Fee | (400,783) | (354,541) | (46,242) |
| To (From) Auxiliaries | (125,000) | (125,000) | - |
| To (From) Managed Property | 238,247 | 163,234 | 75,013 |
| To (From) College Activities Fees | (200,000) | (200,000) | - |
| To (From) Maintenance and Capital | 3,800,000 | 3,800,000 | - |
| To (From) Student Aid | 790,390 | 791,076 | (686) |
| To (From) Leasehold bonds | 6,898,761 | 5,406,679 | 1,492,082 |
| Total Transfers | <u>11,001,615</u> | <u>9,481,448</u> | <u>1,520,167</u> |
| Total Expenditures and Transfers | <u>149,399,466</u> | <u>150,970,054</u> | <u>(1,570,588)</u> |
| Increase (Decrease) in Net Assets | <u>\$ (1,425,950)</u> | <u>\$ (1,052,870)</u> | <u>\$ (373,080)</u> |

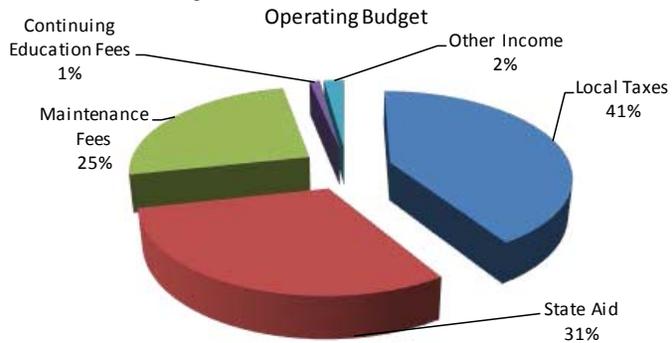
Operating Fund

Revenue Charts

Budgeted Revenue FY 2017



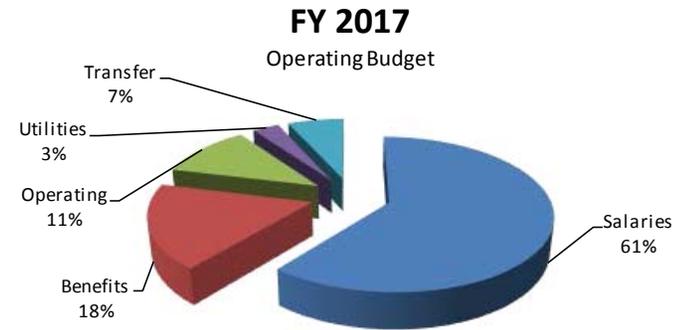
Projected Revenue FY 2018



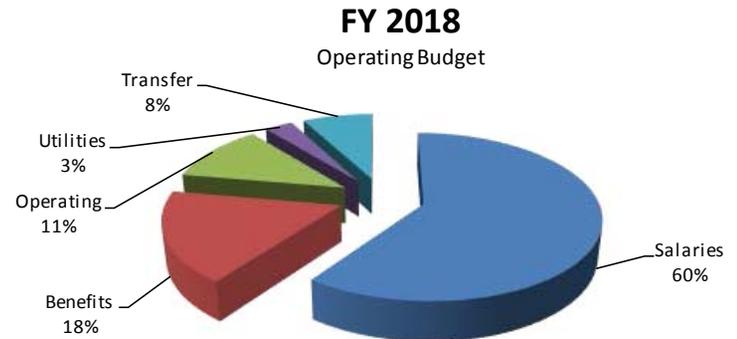
Operating Fund

Expenditures and Transfers Charts

Budgeted Expenditures and Transfers



Projected Expenditures and Transfers



St. Louis Community College

Technology Fee

Year Ending June 30, 2018

| | FY 2018 | FY 2017 | Change |
|--|---------------------|---------------------|---------------------|
| Revenues | | | |
| Technology Fees | \$ 3,575,720 | \$ 3,702,394 | \$ (126,674) |
| Total Revenues | <u>3,575,720</u> | <u>3,702,394</u> | <u>(126,674)</u> |
| Expenditures | | | |
| Salaries | 903,259 | 799,845 | 103,414 |
| Benefits | 285,859 | 239,125 | 46,734 |
| Supplies and Services | 1,495,832 | 1,736,839 | (241,007) |
| Total Expenditures | <u>2,684,950</u> | <u>2,775,809</u> | <u>(90,859)</u> |
| Transfers to (from) other Funds | | | |
| To College Operating | 400,783 | 354,541 | 46,242 |
| To (From) Maintenance and Capital | 790,069 | 872,126 | (82,057) |
| Total Transfers | <u>1,190,852</u> | <u>1,226,667</u> | <u>(35,815)</u> |
| Total Expenditures and Transfers | <u>3,875,802</u> | <u>4,002,476</u> | <u>(126,674)</u> |
| Increase (Decrease) in Net Assets | <u>\$ (300,082)</u> | <u>\$ (300,082)</u> | <u>\$ -</u> |
| Breakdown of Expenditures and Transfers | | | |
| Instructional lab support salaries and benefits | \$ 689,995 | \$ 743,904 | \$ (53,909) |
| Instructional lab replacements and repair | 875,069 | 720,126 | 154,943 |
| Electronic library resources and MOBIUS | 285,000 | 285,000 | - |
| Instructional software | 284,484 | 418,002 | (133,518) |
| Online education salaries and benefits | 364,839 | 159,466 | 205,373 |
| Online education materials and supplies | 664,666 | 740,666 | (76,000) |
| Online education College operating transfer | 400,783 | 354,541 | 46,242 |
| Online education capital transfer | - | 200,000 | (200,000) |
| Web redevelopment and maintenance salaries and benefits | 134,284 | 135,600 | (1,316) |
| Web redevelopment and maintenance materials and supplies | 176,682 | 245,171 | (68,489) |
| Total Expenditures and Transfers | <u>\$ 3,875,802</u> | <u>\$ 4,002,476</u> | <u>\$ (126,674)</u> |

St. Louis Community College

College and Student Activities

Year Ending June 30, 2018

| | FY 2018 | FY 2017 | Change |
|--|------------------|------------------|-----------------|
| Revenues | | | |
| College Activities Fees | \$ 1,072,716 | \$ 1,132,375 | \$ (59,659) |
| Total Revenues | <u>1,072,716</u> | <u>1,132,375</u> | <u>(59,659)</u> |
| Expenditures | | | |
| Salaries | 42,406 | 44,349 | (1,943) |
| Benefits | 3,382 | 3,572 | (190) |
| Supplies and Services | 390,571 | 418,267 | (27,696) |
| Student Activities Budget-Agency | 436,357 | 466,187 | (29,830) |
| Total Expenditures | <u>872,716</u> | <u>932,375</u> | <u>(59,659)</u> |
| Transfers to (from) other Funds | | | |
| To (From) Operating | 200,000 | 200,000 | - |
| Total Transfers | <u>200,000</u> | <u>200,000</u> | <u>-</u> |
| Total Expenditures and Transfers | <u>1,072,716</u> | <u>1,132,375</u> | <u>(59,659)</u> |
| Increase (Decrease) in Net Assets | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

St. Louis Community College

Public Safety, Pedestrian and Traffic Access

Year Ending June 30, 2018

| | FY 2018 | FY 2017 | Change |
|--|----------------|----------------|----------------|
| Revenues | | | |
| College Activities Fees | \$ 881,721 | \$ 754,916 | \$ 126,805 |
| Total Revenues | <u>881,721</u> | <u>754,916</u> | <u>126,805</u> |
| Expenditures | | | |
| Supplies and Services | 655,721 | 566,187 | 89,534 |
| Total Expenditures | <u>655,721</u> | <u>566,187</u> | <u>89,534</u> |
| Transfers to (from) other Funds | | | |
| To (From) Maintenance and Capital | 226,000 | 188,729 | 37,271 |
| Total Transfers | <u>226,000</u> | <u>188,729</u> | <u>37,271</u> |
| Total Expenditures and Transfers | <u>881,721</u> | <u>754,916</u> | <u>126,805</u> |
| Increase (Decrease) in Net Assets | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

St. Louis Community College

Student Aid

Year Ending June 30, 2018

| | FY 2018 | FY 2017 | Change |
|---|----------------------|----------------------|-----------------------|
| Revenues | | | |
| Grants and Contracts | \$ 24,889,450 | \$ 28,317,161 | \$ (3,427,711) |
| Total Revenues | <u>24,889,450</u> | <u>28,317,161</u> | <u>(3,427,711)</u> |
| Expenditures | | | |
| Salaries | \$ 854,751 | \$ 854,751 | \$ - |
| Benefits | 68,123 | 68,809 | (686) |
| Student Aid | 24,764,820 | 28,188,868 | (3,424,048) |
| Administrative Cost Allowance | 69,546 | 73,209 | (3,663) |
| Total Expenditures | <u>25,757,240</u> | <u>29,185,637</u> | <u>(3,428,397)</u> |
| Transfers to (from) other Funds | | | |
| To (From) Operating and Auxiliary Services | (867,790) | (868,476) | 686 |
| Total Transfers | <u>(867,790)</u> | <u>(868,476)</u> | <u>686</u> |
| Total Expenditures and Transfers | <u>24,889,450</u> | <u>28,317,161</u> | <u>(3,427,711)</u> |
| Increase (Decrease) in Net Assets | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Revenue Sources | | | |
| Pell Grants | \$ 23,474,000 | \$ 26,853,000 | \$ (3,379,000) |
| Federal Work Study (FWS) | 899,739 | 899,739 | - |
| Supplemental Education Opportunity Grant (SEOG) | 515,711 | 564,422 | (48,711) |
| Total Revenues | <u>\$ 24,889,450</u> | <u>\$ 28,317,161</u> | <u>\$ (3,427,711)</u> |
| Transfers to (from) other Funds Sources | | | |
| Board of Trustees Scholarships | \$ (722,267) | \$ (722,267) | \$ - |
| Auxiliary Services Scholarships | (77,400) | (77,400) | - |
| College Match - FWS Employer Taxes | (68,123) | (68,809) | 686 |
| Total Transfers | <u>\$ (867,790)</u> | <u>\$ (868,476)</u> | <u>\$ 686</u> |

St. Louis Community College

Maintenance, Repair, Debt Service and Capital

Year Ending June 30, 2018

| | FY 2018 | FY 2017 | Change |
|--|---------------------|---------------------|--------------------|
| Expenditures | | | |
| Maintenance Repair and Capital | \$ 4,911,069 | \$ 5,128,832 | \$ (217,763) |
| Leasehold Bonds - Principal and Interest | 6,898,761 | 5,406,679 | 1,492,082 |
| Total Expenditures | <u>11,809,830</u> | <u>10,535,511</u> | <u>1,274,319</u> |
| Transfers to (from) other Funds | | | |
| Operating Maintenance Repair and Capital | \$ (3,800,000) | \$ (3,800,000) | \$ - |
| Technology - Campus Based | (790,069) | (872,126) | 82,057 |
| Public Safety, Pedestrian and Traffic Access | (226,000) | (188,729) | (37,271) |
| Auxiliary Services Capital | (95,000) | (95,000) | - |
| Rental of Facilities Capital | - | (35,000) | 35,000 |
| ED/WSG Capital | - | (137,977) | 137,977 |
| Leasehold bonds | (6,898,761) | (5,406,679) | (1,492,082) |
| Total Transfers | <u>(11,809,830)</u> | <u>(10,535,511)</u> | <u>(1,274,319)</u> |
| Total Expenditures and Transfers | <u>-</u> | <u>-</u> | <u>-</u> |
| Increase (Decrease) in Net Assets | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

St. Louis Community College

Maintenance, Repair, Debt Service and Capital (cont.)

Breakdown of Operating Maintenance, Repair and Capital Expenditures

| | FY 2018 | FY 2017 | Change |
|---|--------------|---------|--------------|
| Data Center Move | \$ 1,118,000 | \$ - | \$ 1,118,000 |
| Roof | 250,000 | 635,000 | (385,000) |
| District-wide air handling unit replacements | - | 250,116 | (250,116) |
| Correct drainage and erosion at Florissant Valley | - | 166,000 | (166,000) |
| District-wide elevator upgrades | - | 100,000 | (100,000) |
| Concrete and Paving | - | 100,000 | (100,000) |
| One four-wheel drive truck - snow plow and salt spreader | 32,500 | - | 32,500 |
| Three four-wheel drive grounds trucks | - | 90,000 | (90,000) |
| Replace concrete steps Main Plaza Forest Park | - | 85,000 | (85,000) |
| Repair water leak Meramec | - | 75,000 | (75,000) |
| Repair main campus billboard Florissant Valley | - | 30,000 | (30,000) |
| Two riding lawn mowers | - | 15,000 | (15,000) |
| Paint exterior metal panels CWI | - | 12,000 | (12,000) |
| Roof top mechanical screens | - | 15,000 | (15,000) |
| AED replacements | - | 27,530 | (27,530) |
| Forest Park renovate assessment center | 25,100 | - | 25,100 |
| Forest Park w treadmills | 7,300 | - | 7,300 |
| Forest Park microscopes | 32,000 | - | 32,000 |
| Forest Park theater repair and updates | - | 65,000 | (65,000) |
| Forest Park physics and science lab equipment | - | 63,500 | (63,500) |
| Forest Park human patient simulator (EMS) | - | 60,000 | (60,000) |
| Florissant Valley relocate academic support center | 160,000 | - | 160,000 |
| Florissant Valley 50 task chairs humanities 104/106 | 17,920 | - | 17,920 |
| Florissant Valley theatre lighting | - | 63,101 | (63,101) |
| Florissant Valley biology anatomy models, microscopes | - | 38,260 | (38,260) |
| Florissant Valley choral risers | - | 5,717 | (5,717) |
| Florissant Valley photography studio lighting and cameras | - | 5,044 | (5,044) |
| Meramec theatre chauvet maverick MK2 spot/wash | 41,678 | - | 41,678 |
| Meramec renovate academic/advising/counseling center | 35,000 | - | 35,000 |
| Meramec AS201 Student Work Area | 31,000 | - | 31,000 |
| Meramec sound proof LH101A | 32,000 | - | 32,000 |
| Meramec renovate career and employment services dpt. | 3,000 | - | 3,000 |
| Meramec theatre curtains | - | 50,737 | (50,737) |
| Meramec physical education mats | - | 8,720 | (8,720) |

St. Louis Community College

Maintenance, Repair, Debt Service and Capital (cont.)

Breakdown of Operating Maintenance, Repair and Capital Expenditures

| | FY 2018 | FY 2017 | Change |
|--|---------------------|---------------------|-------------|
| Server refresh | 560,000 | 100,000 | 460,000 |
| Classroom audio visual standardization and refresh | 501,200 | 585,000 | (83,800) |
| InfoSec EdgeSecurity | 450,000 | - | 450,000 |
| Employee desktop computer refresh | 203,302 | 337,275 | (133,973) |
| Network switch refresh | 100,000 | 150,000 | (50,000) |
| Cisco network chassis | 100,000 | - | 100,000 |
| VDI pilot | - | 154,000 | (154,000) |
| High speed data center ports | - | 100,000 | (100,000) |
| SIP trunks for ShoreTel phone system | - | 90,000 | (90,000) |
| Ellucian Intelligent Learning and Portal | - | 88,000 | (88,000) |
| Data loss prevention implementation | - | 65,000 | (65,000) |
| UPS and battery refresh | - | 50,000 | (50,000) |
| Wireless capacity increase | - | 20,000 | (20,000) |
| Strategic initiatives | 100,000 | 100,000 | - |
| Total Expenditures | \$ 3,800,000 | \$ 3,800,000 | \$ - |

St. Louis Community College

Rental of Facilities

Year Ending June 30, 2018

| | FY 2018 | FY 2017 | Change |
|--|----------------|--------------------|------------------|
| Revenues | | | |
| Other Revenue | \$ 130,700 | \$ 143,500 | \$ (12,800) |
| Total Revenues | 130,700 | 143,500 | (12,800) |
| Expenditures | | | |
| Salaries | 47,350 | 56,313 | (8,963) |
| Benefits | 7,866 | 5,679 | 2,187 |
| Supplies and Services | 75,484 | 81,508 | (6,024) |
| Total Expenditures | 130,700 | 143,500 | (12,800) |
| Transfers to (from) other Funds | | | |
| To (From) Maintenance and Capital | - | 35,000 | (35,000) |
| Total Transfers | - | 35,000 | (35,000) |
| Total Expenditures and Transfers | 130,700 | 178,500 | (47,800) |
| Increase (Decrease) in Net Assets | \$ - | \$ (35,000) | \$ 35,000 |

St. Louis Community College

Economic Development/Workforce Solutions Group

Year Ending June 30, 2018

| | Operating | | | Restricted | | |
|---|------------------|-------------------|------------------|------------------|------------------|--------------------|
| | FY 2018 | FY 2017 | Change | FY 2018 | FY 2017 | Change |
| Revenues | | | | | | |
| Grants and Contracts | \$ - | \$ - | \$ - | \$ 3,439,757 | \$ 5,357,173 | \$ (1,917,416) |
| Other Revenue | 80,000 | 100,000 | (20,000) | 2,944,565 | 2,497,500 | 447,065 |
| Total Revenues | <u>80,000</u> | <u>100,000</u> | <u>(20,000)</u> | <u>6,384,322</u> | <u>7,854,673</u> | <u>(1,470,351)</u> |
| Expenditures | | | | | | |
| Salaries | 976,227 | 1,126,889 | (150,662) | 2,136,929 | 2,338,611 | (201,682) |
| Benefits | 228,340 | 255,714 | (27,374) | 420,954 | 628,696 | (207,742) |
| Supplies and Services | 215,500 | 169,095 | 46,405 | 2,868,105 | 3,735,670 | (867,565) |
| Administrative and Indirect Cost Recovery | (958,334) | (1,151,696) | 193,362 | 958,334 | 1,151,696 | (193,362) |
| Institutional Contributions-Match | (392,340) | (430,000) | 37,660 | - | - | - |
| Total Expenditures | <u>69,393</u> | <u>(29,998)</u> | <u>99,391</u> | <u>6,384,322</u> | <u>7,854,673</u> | <u>(1,470,351)</u> |
| Transfers to (from) other Funds | | | | | | |
| To (From) Maintenance Repair and Capital | - | 137,977 | (137,977) | - | - | - |
| Total Transfers | <u>-</u> | <u>137,977</u> | <u>(137,977)</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Expenditures and Transfers | <u>69,393</u> | <u>107,979</u> | <u>(38,586)</u> | <u>6,384,322</u> | <u>7,854,673</u> | <u>(1,470,351)</u> |
| Increase (Decrease) in Net Assets | <u>\$ 10,607</u> | <u>\$ (7,979)</u> | <u>\$ 18,586</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

St. Louis Community College

Restricted

Year Ending June 30, 2018

| | FY 2018 | FY 2017 | Change |
|--|------------------|------------------|------------------|
| Revenues | | | |
| Grants and Contracts | \$ 4,563,622 | \$ 3,477,201 | \$ 1,086,421 |
| Total Revenues | <u>4,563,622</u> | <u>3,477,201</u> | <u>1,086,421</u> |
| Expenditures | | | |
| Salaries | 2,358,801 | 1,658,663 | 700,138 |
| Benefits | 526,606 | 409,095 | 117,511 |
| Supplies and Services | 1,318,867 | 1,207,662 | 111,205 |
| Maintenance Repair and Capital | 359,348 | 201,781 | 157,567 |
| Total Expenditures | <u>4,563,622</u> | <u>3,477,201</u> | <u>1,086,421</u> |
| Increase (Decrease) in Net Assets | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

St. Louis Community College

Managed Property
Year Ending June 30, 2018

| | FY 2018 | FY 2017 | Change |
|--|------------------|------------------|-----------------|
| Revenues | | | |
| Lease Income | \$ 1,023,417 | \$ 1,098,430 | \$ (75,013) |
| Total Revenues | <u>1,023,417</u> | <u>1,098,430</u> | <u>(75,013)</u> |
| Expenditures | | | |
| Salaries | 81,061 | 81,061 | - |
| Benefits | 21,388 | 21,388 | - |
| Supplies and Services | 913,138 | 913,138 | - |
| Utilities | 246,077 | 246,077 | - |
| Total Expenditures | <u>1,261,664</u> | <u>1,261,664</u> | <u>-</u> |
| Transfers to (from) other Funds | | | |
| To (From) College Operating | (238,247) | (163,234) | (75,013) |
| Total Transfers | <u>(238,247)</u> | <u>(163,234)</u> | <u>(75,013)</u> |
| Total Expenditures and Transfers | <u>1,023,417</u> | <u>1,098,430</u> | <u>(75,013)</u> |
| Increase (Decrease) in Net Assets | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

St. Louis Community College

Auxiliary Services
Year Ending June 30, 2018

| | FY 2018 | FY 2017 | Change |
|--|------------------|------------------|------------------|
| Revenues | | | |
| College Activities Fees | \$ 357,572 | \$ 377,458 | \$ (19,886) |
| Auxiliary Services Revenues | 8,097,953 | 8,521,731 | (423,778) |
| Total Revenues | <u>8,455,525</u> | <u>8,899,189</u> | <u>(443,664)</u> |
| Expenditures | | | |
| Salaries | 1,496,531 | 1,492,776 | 3,755 |
| Benefits | 392,062 | 390,871 | 1,191 |
| Supplies and Services | 6,269,532 | 6,718,142 | (448,610) |
| Total Expenditures | <u>8,158,125</u> | <u>8,601,789</u> | <u>(443,664)</u> |
| Transfers to (from) other Funds | | | |
| To (From) Operating | 125,000 | 125,000 | - |
| To (From) Maintenance Repair and Capital | 95,000 | 95,000 | - |
| To (From) Student Aid | 77,400 | 77,400 | - |
| Total Transfers | <u>297,400</u> | <u>297,400</u> | <u>-</u> |
| Total Expenditures and Transfers | <u>8,455,525</u> | <u>8,899,189</u> | <u>(443,664)</u> |
| Increase (Decrease) in Net Assets | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

St. Louis Community College

Budget Assumptions

Year Ending June 30, 2018

Operating

Revenue

- Local taxes
 - \$534,584 increase based on preliminary FY 2018 state auditor tax documents
 - Tax rate is \$.2185 per \$100 valuation
 - State appropriations
 - Reduced 6.5% for legislative action
 - Includes reduction for MCCA equity agreement
 - Maintenance fees
 - \$1,130,007 increase due to increased Maintenance fees
 - In-district rate increased from \$90 by \$3 to \$93
 - Missouri out-of-district rate increased from \$136 by \$4 to \$140
 - Out-of-state rate increased from \$192 by \$6 to \$198
 - International rate increased from \$202 by \$6 to \$208
 - \$423,225 decrease due to change in number of students withdrawing from class at higher refund amount
 - \$352,632 decrease due to change in credit hours
 - \$350,035 decrease due to implementation of Midwest Student Exchange Program discounts
 - \$50,527 decrease due to increased use of other discounts such as senior discount and Returning Heroes discount
 - \$18,900 decline in other fees
 - No longer collecting EMT class fees
 - \$728,643 increase in other revenue
 - \$827,062 increase for interest income based on interest from new banking contract and improved rates
 - \$85,815 increase in child development center revenue based on FY 2018 enrollment and fee increase
 - \$3,403 increase based on performance in auto tech, dental clinic and HRM revenue
 - \$142,537 decrease for lost cell tower revenue
 - \$32,400 decrease in transcript revenue based on FY 2017 performance
 - \$10,700 decrease in E-payment rebates based on FY 2017 performance
 - \$2,000 decrease in private contribution based on FY 2017 performance
- Expenses and Transfers
- Salaries
 - \$354,092 increase to three-year average for part-time professional and classified, FY 2016 adjunct and overload
 - \$1,531,510 decrease for full-time positions to remain unfilled in FY 2018
 - One administrative position
 - Five faculty positions

St. Louis Community College

Budget Assumptions (cont.)

- Ten professional positions
- Nine office and technical positions
- Four physical plant positions
- \$1,032,176 five percent decrease in non-full-time salary budgets
 - Taken after adjustment to three-year average for part-time professional and classified, FY2016 adjunct and overload
 - Applied part-time continuing and temporary salary, overtime and shift differential budgets
 - Applied to full-time office and technical and physical plant overtime and shift differential budgets
 - Applied to adjunct and overload budgets
- \$87,237 decrease from requests
 - \$12,000 increase in part-time, one-time salary budgets for Elevate implementation
 - \$7,039 increase in part-time salary budget from transfer from Foundation supplies and service
 - \$4,000 increase in part-time salary budget for Florissant Valley provost office
 - \$75,513 decrease in salary budget for eliminated administrative position
 - \$34,763 decrease in salary budget for a full-time professional position eliminated to provide supplies and services budget
- Benefits
 - Composite benefit rates are unchanged due to favorable health care insurance negotiations
 - \$189,929 increase due to increase in salary budgets to three-year average for part-time professional and classified, FY 2016 adjunct and overload
 - \$502,891 decrease due to full-time positions remaining unfilled in FY 2018
 - \$165,271 decrease due to five percent decrease in non-full-time salary budgets
 - \$47,343 decrease due to shifts in salary budget fringe benefit types
 - \$32,613 decrease due to FY 2018 budget requests
- Supplies and services
 - \$352,756 increase for increased banking fees
 - \$68,900 increase for BRDG Park rent
 - \$61,903 increase for software license renewal
 - \$59,413 increase to fund the move of assessment testing units from Technology Fee to Operating Budget
 - \$34,763 increase from professional position cancelled to provide supplies and service budget for Enrollment Service printing
 - \$30,000 increase for FY 2018 only for development of financial aid forms
 - \$14,438 increase for Elevate license

St. Louis Community College

Budget Assumptions (cont.)

- \$7,000 increase for FY 2018 only for Wildwood clinical models and to equip new chemistry lab
- \$900 increase for Wildwood Mathematics
- \$677,452 decrease to three-year average
- \$10,937 decrease in professional development
 - \$5,937 decrease based on requests
 - \$5,000 decrease in Article XXXII for frozen faculty positions
- \$7,600 decrease for transfer to Foundation part-time salaries and benefits
- Utilities
 - Decreased to reflect estimated FY 2017 expenditures
- Institutional Contributions-Match
 - Decreased for reduction in State Appropriation
- Transfers
 - \$1,492,082 increase in leasehold bonds increased for anticipated bond issuance
 - \$75,013 increase for managed property due to reduction in lease revenue
 - \$46,242 decrease in Technology Fee transfer to support online education operating expenses based on FY 2018 online education Technology Fee spend plan
 - \$686 increase in benefits due to adjustment in benefit budget rate

Technology Fee

Revenue

- \$126,674 decrease due to reduced credit hours

Expenses and Transfers

- Salaries
 - \$156,000 increase in overload for Online Education curriculum development and review
 - \$6,525 in office and technical overtime for full-time help desk employees
 - \$58,111 decrease in part-time employees to staff computer labs
 - \$1,000 decrease in professional salaries in web design and maintenance
- Benefits
 - \$49,376 increase due to increased overload
 - \$2,306 increase due to increased office and technical overtime
 - \$4,631 decrease due to decrease in part-time employees to staff computer labs
 - \$317 decrease due to decrease in professional salaries in web development/maintenance
- Supplies and service
 - \$76,000 decrease in online education expenses
 - \$74,105 decrease in instructional software
 - \$22,413 decrease for instructional lab replacements and repair
 - \$68,489 decrease in web design and maintenance expenses

St. Louis Community College

Budget Assumptions (cont.)

- Transfers
 - \$117,943 increase to maintenance and capital transfer to satisfy needs in student labs
 - \$46,242 increase in college operating transfer to support online education operating expenses based on FY 2018 online education Technology Fee spend plan
 - \$200,000 decrease to maintenance and capital for online education

College and Student Activities

Revenue

- \$59,659 decrease due to reduced credit hours

Expenses

- Salaries
 - \$1,943 decrease in temporary labor as a result of reduced revenue
- Benefits
 - \$190 decrease in benefits due to reduction in labor
- Supplies and service
 - \$27,696 decrease as a result of reduced revenue
- Student activities budget – agency
 - \$29,830 decrease as a result of reduced revenue

Public Safety Pedestrian and Traffic Access

Revenue

- \$166,577 increase due to \$.50 fee increase effective fall 2017
- \$39,772 decrease due to reduced credit hours

Expenses

- Supplies and service
 - \$166,577 increase for rise in cost of U-PASSes and to purchase U-PASS holders
 - \$77,043 decreased for other supplies and services
- Transfers
 - \$37,271 increase to maintenance and capital
 - \$36,000 increase for an additional police car – total of two for FY 2018
 - \$1,271 increase for concrete and paving

Student Aid

Revenue

- \$3,379,000 decrease in Pell Grants based on estimated FY 2017
- \$48,711 decrease in Supplemental Education Opportunity Grant based on award

Expenses and Transfers

- \$686 decrease in benefits due to adjustment in benefit budget rate
- \$3,424,048 decrease in student aid
 - Decrease in Pell Grants based on estimated FY 2017

St. Louis Community College

Budget Assumptions (cont.)

- Decrease in Supplemental Education Opportunity Grant based on award
- \$3,663 decrease in administrative cost allowance
 - Decrease in Federal Work Study administrative cost allowance
 - Decrease in Supplemental Education Opportunity Grant administrative cost allowance
- \$686 increase in transfer for Federal Work Study benefit match

Maintenance, Repair and Capital

Expenses

- \$217,763 decrease in maintenance, repair and capital
 - \$37,271 increase for public safety, pedestrian and traffic access
 - \$36,000 increase for an additional police car – total of two for FY 2018
 - \$1,271 increase for concrete and paving
 - \$137,977 decrease for ED/WSG
 - One-time funding in FY 2017
 - \$20,000 external signage for McKelvey building
 - \$63,432 upgrade testing center and computer labs
 - \$15,800 upgrade servers and backup system
 - \$3,000 add video conference camera system to Room 201
 - \$15,370 upgrade computers used for graphic design and multimedia development
 - \$20,375 upgrade video production equipment
 - \$82,057 decrease for technology – campus based
 - \$117,943 increase for computer lab refresh
 - \$200,000 decreased for online education equipment
 - \$35,000 decrease in rental of facilities
 - One-time funding for repair or replacement of Florissant Valley soccer field retaining wall in FY 2017
 - \$1,492,082 increase for leasehold bond new issuance
- ##### Transfers
- \$1,274,319 decrease to support the expenses listed above

Rental of Facilities

Revenue

- \$12,800 decrease based on FY 2017 performance

Expenses

- Salaries
 - \$8,963 decrease due to decreased rental activities
- Benefits
 - \$2,187 increase due to change in employee type mix
- Supplies and service
 - \$6,024 decrease due to decreased rental activities

St. Louis Community College

Budget Assumptions (cont.)

- Transfers
 - \$35,000 decrease due to one-time funding for repair or replacement of Florissant Valley soccer field retaining wall in FY 2017

Economic Development and Workforce Solutions Group

Operating

Revenue

- \$20,000 decrease in rental of facilities based on two-year analysis

Expenses

- Salaries
 - Decrease due to completed grant work and reduction in rental of facilities work
- Benefits
 - Employee mix includes a larger proportion of full-time labor
 - Decrease from decreased salary budget
- Supplies and services
 - Increase due to anticipated grant and contract needs
- Administrative and Indirect Cost Recovery
 - Increase due to decreased activity on grants with administrative and indirect cost recovery
- Institutional Contributions - Match
 - Decreased for reduction in State Appropriation
- Transfers
 - \$137,977 decrease for one-time funding in FY 2017
 - \$20,000 external signage for McKelvey building
 - \$63,432 upgrade testing center and computer labs
 - \$15,800 upgrade servers and backup system
 - \$3,000 add video conference camera system to Room 201
 - \$15,370 upgrade computers used for graphic design and multimedia development
 - \$20,375 upgrade video production equipment

Restricted

Revenue

- \$1,470,351 net reduction
 - Completion of MoManufacturingWINS grant
 - Completion of Mississippi River Consortium Grant
 - Decrease due to State budget reduction for Customized Training
 - Increase to Direct Pay Contracts and New Job Retention Program

Expenses

- Salaries
 - Decrease for completed grants

St. Louis Community College

Budget Assumptions (cont.)

- Benefits
 - Decrease due to reduced salaries
- Supplies and services
 - Decrease from completed grants
- Administrative and Indirect Cost Recovery
 - Decrease due to increased activity on grants with administrative and indirect cost recovery

Restricted

Revenue

- \$1,086,421 increase
 - \$1,286,635 increase for probability weighted new grants
 - \$200,214 decrease for decrease in activity or completion of current grants

Expenses

- Salaries
 - Net increase due to changes in on-going grants and probability weighted new grants
- Benefits
 - Net increase due to changes in on-going grants and probability weighted new grants
- Supplies and services
 - Net increase due to changes in on-going grants and probability weighted new grants

Managed Property

Revenue

- \$75,013 decline
- Current lease agreements
 - Higher Education Consortium of Greater Metropolitan St. Louis and St. Louis County Commission for Educational Media
 - Franciscan Sisters of Mary
 - The Boeing Company
 - Life Skills
- Terminated lease agreements
 - Easter Seals
 - TWA Pilots Directed Account Plan
 - Direct Impact Business Education Center

Transfers

- \$75,013 increase in support from college operating to offset revenue decline

St. Louis Community College

Budget Assumptions (cont.)

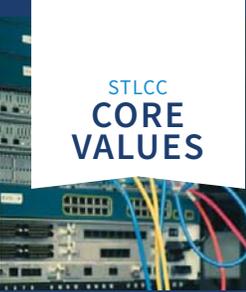
Auxiliary Services

Revenue

- Decreased college activities fees due to declining credit hours
- Decreased auxiliary services revenue due to fewer students using bookstores

Expenses

- Salaries
 - Increase for employee turnover
- Benefits
 - Increase for employee turnover
 - Decrease due to decreased part-time labor
- Supplies and services
 - Decreased as result of declining cost of sales



STLCC
**CORE
VALUES**



Academic Excellence

Expect high standards in all academic endeavors.

Learning

Acknowledge and value the unique needs and potential of each learner.

Integrity

Demonstrate personal and professional behaviors that are ethical and transparent.

Accountability

Be responsible for actions that demonstrate a commitment to St. Louis Community College's vision, mission, core values, and strategic priorities.

Innovation

Support risk-taking for creative solutions to realize our vision.

Dignity And Civility

Foster a culture of equity and inclusion through thoughtful, candid and respectful interactions.

Intercultural Competence

Cultivate understanding of and appreciation for different cultures.



Contracts and/or Agreements

Agreement between St. Louis Community College and Ann M. Brand

It is recommended that the Board of Trustees approve an independent contractor agreement between **St. Louis Community College** and **Ann M. Brand** for lobbying services on behalf of the College. Under the terms of this agreement, the contractor will 1) work with legislators and state officials to secure funding and support; 2) assist the Chancellor, leadership team and Board of Trustees with contacts and communications with public officials; 3) coordinate advocacy requests at state and federal level and work with MCCA, AACC, etc., to gain support and work with groups and committees (RCGA, Metro, Mo. Chamber, etc.) on issues dealing with funding, scholarships and workforce training; and 4) assist in transition if/when the College decides to hire full-time College staff or another lobbyist. This agreement will commence **July 1, 2017** and will continue through **June 30, 2018**. Full compensation to the contractor for the services rendered during this period shall total **\$24,750.00**.

Academic Affairs

Contracts and Agreements

Clinical Agreements

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

| Participant | Program | Effective Date |
|--------------------|--|-----------------------|
| Des Peres Hospital | Diagnostic Medical Sonography, Radiologic Technology, Clinical Laboratory Tech, Surgical Tech, Phlebotomy, Occupational Therapy Assistant, Physical Therapist Assistant and Emergency Medical Technician | 06/01/17 to 05/31/20 |

Articulation Agreement – Southern Illinois University Carbondale

It is recommended that the Board of Trustees approve an articulation agreement between St. Louis Community College and Southern Illinois University. This agreement will allow students who complete the Associate in Applied Science degree in Automotive Technology at St. Louis Community College to transfer seamlessly to Southern Illinois University Bachelor of Science degree in Automotive Technology.

Articulation Agreement – Webster University

It is recommended that the Board of Trustees approve an articulation agreement between St. Louis Community College and Webster University. This agreement will allow students who complete the Associate in Applied Science degree in Software Developer at St. Louis Community College to transfer seamlessly to Webster University Bachelor of Science degree in Computer Science.

Articulation Agreement – Webster University

It is recommended that the Board of Trustees approve an articulation agreement between St. Louis Community College and Webster University. This agreement will allow students who complete the Associate in Applied Science degree in Network Engineering at St. Louis Community College to transfer seamlessly to Webster University Bachelor of Science degree in Computer Science.

Articulation Agreement – Webster University

It is recommended that the Board of Trustees approve an articulation agreement between St. Louis Community College and Webster University. This agreement will allow students who complete the Associate in Applied Science degree in Cybersecurity at St. Louis Community College to transfer seamlessly to Webster University Bachelor of Science degree in Computer Science.

Memorandum of Understanding between St. Louis Community College and the AGC-Eastern Missouri Laborers' Joint Training Trust Fund-Construction Craft Laborers' Apprenticeship Program

It is recommended that the Board of Trustees ratify a Memorandum of Understanding (MOU) between St. Louis Community College (STLCC) and the AGC-Eastern Missouri Laborers' Joint Training Trust Fund-Construction Craft Laborers' Apprenticeship Program. This MOU recognizes apprenticeship training as post-secondary education that prepares the current and future workforce in high-demand occupations. Individuals who are accepted into the Joint Apprenticeship Training Committee program may enroll at the college and earn college credit for their work. With the addition of fifteen (15) credit hours of general education coursework, the apprentice may earn an Associate in Applied Science in Skilled Trades Industrial Occupations Technology. STLCC will provide oversight of the program consistent with state and federal guidelines and accreditation standards.

Workforce Solutions Group

Ratification of Direct Pay Agreements

| <u>Funding Source</u> | <u>Title of Program and/or Purpose</u> | <u>Campus</u> | <u>Date</u> | <u>Amount</u> |
|--|---|---------------------------|---|----------------------|
| St. Louis Public Schools | Professional Education Services for aviation maintenance instruction at Gateway STEM High School. | Workforce Solutions Group | September 6, 2016 through November 30, 2016 | \$4,680 |
| | Manager: Don Robinson | | | |
| St. Louis Public Schools | Professional Education Services for aviation maintenance instruction at Gateway STEM High School for Fall 2016. | Workforce Solutions Group | October 1, 2016 through December 23, 2016 | \$9,100 |
| | Manager: Don Robinson | | | |
| St. Louis Public Schools | Professional Education Services for aviation maintenance instruction at Gateway STEM High School for Spring 2017. | Workforce Solutions Group | January 4, 2017 through March 17, 2017 | \$29,700 |
| | Manager: Don Robinson | | | |
| United States Probation Office and Pretrial Services | Professional Education Services for general education training for adult basic education and high school equivalency instruction. | Workforce Solutions Group | March 1, 2017 through February 28, 2018. | \$24,776.52 |
| | Manager: Steve Long | | | |

Workforce Solutions Group

Ratification of Contracts and/or Agreements

Addendum to Memorandum of Agreement between St. Louis Community College and Dohmen Life Science Services.

It is recommended that the Board of Trustees ratify an addendum to the Memorandum of Agreement between St. Louis Community College and Dohmen Life Science Services for curriculum development and training delivery services. The original contract was approved by the Board of Trustees on May 18, 2017. This addendum to that contract will be for an additional amount of \$2,000, making the total contract amount not to exceed \$18,000. All other aspects of the original agreement shall remain in effect as noted in the original agreement.

Professional Services Agreement – Opus Works by the Quality Group

July 2016 – December 2017 - It is requested that the Board of Trustees ratify a professional services agreement with Opus Works by the Quality Group from July 2016 through December 2017 in an amount not to exceed \$60,000. The Quality Group will provide access to online training modules for Continuing Ed Lean Six Sigma training and the capstone project for completion at St. Louis Community College – Corporate College. These services will be paid for through funding provided by the STLCC Continuing Education student fees.

Professional Services Agreement – FocusPath

July 2016 – December 2017 - It is requested that the Board of Trustees ratify a professional services agreement with Ramesh Kumar of FocusPath from July 2016 – December 2017, in an amount not to exceed \$38,000. FocusPath will provide in class instruction and books for Continuing Ed Project Management training and access to online test questions for student test preparation at St. Louis Community College – Corporate College. These services will be paid for through funding provided by the STLCC Continuing Education student fees.

Professional Services Agreement – Are We There Yet (LLC)

July 2016 – December 2017 -- It is requested that the Board of Trustees ratify a professional services agreement with Dea Hoover of Are We There Yet (LLC) from June 2017 through August 2017, in an amount not to exceed \$85,500. Are We There Yet (LLC) will provide Professional Tour Guide Dea Hoover, motor coach transportation, all listed attractions, speakers, experiences, inclusive lunch, and all gratuities to driver and guide for

Workforce Solutions Group

Continuing Ed tours and trips. These services will be paid for through funding provided by the STLCC Continuing Education student fees.

Professional Services Agreement – MK Education

July 2016 – December 2017 It is requested that the Board of Trustees ratify a professional services agreement with Mayur Shah of MRxl Corporation and Kushan LLC from July 2016 – December 2017 in an amount not to exceed \$117,000. MK Education will provide curriculum and updates, instructor/student access to the MK Education LMS system, video lectures, and instructor manuals, course materials excluding textbooks, lab supplies, student recruitment, externship management and quality assurance for instruction of Pharmacy Technician Flipped Training program and Central Sterile Processing Flipped Training Program at STLCC Forest Park campus. These services will be paid for through funding provided by the STLCC Continuing Education student fees.

Professional Services Agreement – SharkFitness (LLC)

July 2016 – December 2017 - It is requested that the Board of Trustees ratify a professional services agreement with Keath Hausher of SharkFitness from July 2016 – December 2017 in an amount not to exceed \$115,000. SharkFitness will provide instruction, equipment and curriculum for Continuing Ed boot camp fitness classes at the Meramec campus. These services will be paid for through funding provided by the STLCC Continuing Education student fees.

Institutional Development

Acceptance of External Funds

| <u>AGENCY</u> | <u>AMOUNT</u> | <u>PURPOSE</u> | <u>FUND</u> |
|------------------------------|----------------------|---|--------------------|
| U.S. Department of Labor | \$ 39,069.00 | Adjustment in grant to St. Louis Community College under the Trade Adjustment Assistance Community College and Career Training (TAACCCT) program for participation as a subrecipient in the Missouri STEM Workforce Innovation Networks (MoSTEMWINs) consortium to accelerate entry into career programs through a STEM Readiness Portal with the dual goals of career and college readiness. Metropolitan Community College is the lead institution. <i>This award represents additional funds (original award placed on April 2015 Board Agenda).</i> Project Period: 10/01/2014-09/30/2018 Project Director: Steve Long | Restricted |
| U.S. Department of Education | \$ 304,429.00 | Grant to St. Louis Community College at Forest Park for an Upward Bound Program. The grant will serve 74 high school students from three St. Louis City public schools (Cleveland NJROTC, Roosevelt and Soldan) in their persistence through high school, achievement of graduation, and transition to postsecondary education through graduation. This award amount represents funding for the first of the five-year grant. Project Period: 09/01/2017 – 08/31/2018 Project Director: Carolyn Jackson | Restricted |