

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, OCTOBER 19, 2017**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, October 19, 2017, at the Cosand Center, 300 S. Broadway, St. Louis, MO, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order/Roll Call

Mr. Rodney Gee, Vice Chair, called the meeting to order at 7 p.m. The following members of the Board of Trustees were present: Mr. Rodney Gee, Vice Chair; Ms. Libby Fitzgerald, Trustee; Dr. Craig Larson, Trustee, Dr. Kevin Martin, Trustee; Ms. Joan McGivney, Trustee, and Ms. Pam Ross, Trustee. Dr. Doris Graham, Chair, was absent.

Also present were Dr. Jeff Pittman, Chancellor; Ms. Mary Nelson, General Counsel, and Ms. Rebecca Garrison, Associate for Board Relations.

2. Welcome to Guests

Mr. Gee welcomed guests attending the meeting.

3. Citizens Desiring to Address the Board Regarding Agenda Items

None.

4. Adoption of Agenda/Revisions to Agenda

On motion by Ms. McGivney and seconded by Ms. Fitzgerald, the Board unanimously adopted the agenda, after a change was made to Section 9.2, Academic Affairs, page 6. The following 3-credit hour courses were added to the Associate of Arts in Teaching program: EDU 210, Teaching Profession with Field Experience; EDU 211, Foundations of Education in a Diverse Society; EDU 218, Educational Technology, and EDU 227, Educational Psychology.

5. Approval of the September 28, 2017 Regular Meeting Minutes

On motion by Dr. Martin and seconded by Ms. Ross, the Board unanimously approved the September 28, 2017 Regular meeting minutes as written.

6. Approval of Resolution Re November 30, 2017 Executive Session of the Board of Trustees

On motion by Dr. Larson and seconded by Dr. Martin, the Board, by a roll-call vote, with Dr. Graham being absent, unanimously approved the resolution scheduling an executive session on November 30, 2017, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

7. Recognition of Student, Staff and Trustee Accomplishments

Ms. Kedra Tolson, Executive Director of Marketing and Communications, read statements of congratulations for students, staff and trustees on their recent awards and accomplishments.

8. Information Items

Dr. Andrew Langrehr, Vice Chancellor, and Mr. Jeff Papier, Instructional Librarian, addressed the Board regarding the Faculty Evaluation System.

Dr. Mike Dreith, Wildwood Campus Provost, gave a presentation on the Wildwood Campus.

9. Approval of Consent Items

Consent items were approved by a single motion and vote unless otherwise noted below.

9.1 Consent Item Motion and Vote

Dr. Martin made a motion to pull Bid award B003661, page 4, of section 9.4, due to a conflict of interest. He advised the Board that he wished to abstain from voting, as he owns stock in that company. Ms. Ross seconded the motion, and the Board approved his motion.

Ms. McGivney moved to pull the Paramedic Technology Certificate from Section 9.2, so she could ask questions before voting. Dr. Larson seconded the motion and the Board approved her motion.

On motion by Dr. Martin and seconded by Ms. Fitzgerald, the Board unanimously approved Dr. Martin's abstention and Ms. McGivney's request to pull the Paramedic Technology certificate and approved the remaining consent agenda items.

9.2 ACADEMIC AFFAIRS

Approval of Program Recommendations and Revisions

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in Exhibit B attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

Ms. McGivney asked questions regarding the Paramedic Technology Certificate. Following explanation, upon motion duly made and seconded, the Board approved the program.

9.3 HUMAN RESOURCES

Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

9.4 BID AWARDS

Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit D attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

On motion by Dr. Larson and seconded by Ms. Fitzgerald, the Board unanimously approved agenda item 9.4, page 4, Bid Award B003661 with Dr. Martin abstaining from the vote.

9.5 FINANCE

Budget

A. Financial Reports

Financial reports will appear on a quarterly basis, in February, May, August and November.

9.6 CONTRACTS AND/OR AGREEMENTS

Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit E attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

9.7 ACCEPTANCE OF EXTERNAL FUNDS

Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit F, attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

10. COMMUNICATIONS

10.1 Chancellor's Report

Dr. Pittman gave the following report:

Amazon Proposal

It is with great excitement I share with you that as of today, the Amazon proposal has been submitted for St. Louis. As some of you know, I was both surprised and incredibly grateful to be selected as the lead for the workforce development piece of the proposal, as this speaks to the tremendous respect of STLCC and how we serve as a great pipeline of future workers in our area.

Many thanks to Steve Long and his team for pulling together a great deal of information in a very short period of time, and many thanks to all of our higher education partners for moving so quickly to assist us in collecting information for our part of the request for proposal. Collectively, the higher education institutions in this area have an incredible impact and I was amazed at the number of students enrolled and the number of graduates that come through our institutions each year.

Update on Senate Bill 997

One of our goals at MCCA this year is the completion of the 42-hour transfer block. Yesterday, I had the opportunity to attend a Department of Higher Education meeting where an update was presented for this work (SB 997).

Although there are details that remain, it appears the groups working on this project are making very good progress. Many thanks to our faculty on the Core Curriculum Advisory Committee and our CAO's who serve on the State-wide Council of Chief Academic Officers who have been involved with this effort.

During the meeting, the course transfer matrix in its current form was illustrated, and several examples of mock students transferring with different scenarios between a variety of two-year and four-year colleges in Missouri were presented. In each case, students were receiving all credits they completed within the 42 hour block that will ultimately be finalized within the course transfer matrix that is near completion.

There are a couple of other items that need to be completed, such as the appeals process in the event a transfer student is denied credit at a receiving institution, but in general the team appears on track and on schedule for approval in January 2018. For the College, we will need to begin work soon to update our course schedule numbers accordingly for Fall 2018.

It is also important to remember that this is not the end of the process, but in many ways just the beginning, as we will more than likely need to tweak alignments from time to time, and also work on clear transfer pathways at the programmatic level where they may not exist today.

STLCC Professional Development Day

On Tuesday, the Meramec campus hosted the College's 2017 Professional Development Day. The event was well attended (over 1,000 participated) and the day's events included a fantastic keynote speaker and several break-out sessions created for faculty and staff development.

Many thanks to Kim Mueller from Human Resources, the Meramec team and all others who participated in planning and implementing a fantastic Professional Development day!

Math Pathways Symposium

Currently, there is a state-wide effort to math pathways for our programs that better align the type of math course with the academic program. Rather than requiring college algebra for all programs, some programs will require math courses such as statistics or quantitative reasoning that will better align with the discipline.

On Friday, October 13, the Wildwood campus hosted the October Math Pathways Symposium. The Symposium was very well attended from a large number of colleges and K – 12 districts. The theme of the day was aligning our college math pathways with high school math pathways.

Many thanks to Kim Granger, math faculty at Wildwood, for putting this special day together!

PTK Induction at Meramec

Yesterday evening it was my pleasure to attend the PTK Induction ceremony at the Meramec campus. This is a wonderful event and it's always a pleasure to see our scholars be recognized, so I appreciated the invitation to attend.

A special thanks to Trustee Fitzgerald for a tremendous keynote address to the inductees.

Business Response Team (BRT) Update

The BRT continues its work and is near the completion of the development of its Business Case and Recommendations for the Trustees for the November meeting.

Many thanks to all of the Work Team participants who assisted with this effort. The Trustees will see the initial draft of the recommendations at the end of this month.

10.2 Board Chair's Report by Vice-Chair Rodney Gee

October has been and will continue to be a busy month for our Board. Trustee Fitzgerald gave an excellent keynote address to the inductees at the Phi Theta Kappa Induction at Meramec. The Board is proud of all of the student inductees for their commitment and excellence in education.

Trustees Doris Graham, Kevin Martin and I attended the NAACP Banquet, where the college received a partnership award, and Trustees Craig Larson and Joan McGivney joined college faculty and staff for Professional Development Day.

Trustee Ross will meet with the Chancellor and Michael McMillian on October 24th to discuss a possible vendor for Child Care at our Forest Park Campus.

Trustee Martin will be honored at a luncheon October 31st as one of North County Incorporated and Regional Development Corporation's "Thirty Leaders in their Thirties." On behalf of the Board, I want to extend congratulations to Dr. Martin.

Dr. Graham received an award from the Association of Community College Trustees, which we will present to her at the November meeting.

I am proud to be included in a group of leaders who actively participate in both college and community activities.

10.3 Citizens Desiring to Address the Board Regarding Other Concerns

Sandra Brady, Associate Professor at Meramec; Kimberle Ann Young, Forest Park Alum, Sophia Pierroutsakos, Faculty, and Student Xavier Phillips, spoke regarding the reduction in force.

Brett Williams, Adjunct Faculty, and Steve Thomas, Adjunct Faculty, spoke about Adjunct Faculty negotiations.

Anna Habib, Student and SSAC Chair provided the Chancellor and Board with an outline of proposals from the Reduction in Force Coalition.

- Mike Marino, Student, reviewed Proposal #1, Student Activism of the College's wellbeing.
- Katherine Johnson, Student, reviewed Proposal #2, Establishing a Student Advisory committee to Marketing and Enrollment strategies.
- Proposal #3, Sustainability-oriented policy changes that can save the College a significant amount of money was not reviewed, as student Luke Barber had left the meeting.
- Isaiah Wilson, Student, reviewed proposals numbered 4 and 5, Funding Sources, Community Partnerships, and Event-based Fundraising.

Emme Platt, Student, advised that she had been approached by an administrator regarding her comments at the September Board meeting. She then added that faculty should not be cut.

Ms. Charlyn Shepherd, NEA Uniserve Director, addressed the Board regarding GASB 68 net pension liability.

10.4 Board Member Comments

Mr. Gee, Dr. Larson and Dr. Pittman said they appreciated the student comments and hopes they will reach out to speak with Dr. Pittman.

Dr. Martin said that that while at the Association of Community College Trustees conference, he learned that STLCC is leading what should be done with GASB68. He said we are on track and other colleges are worried.

Dr. Martin further stated that the public Board meetings are business meetings. If the public wants to speak further (more than the 2 minute deadline in Board Policy), they should reach out to Becky Garrison and put their comments in writing.

Ms. Fitzgerald said she appreciates the students appearing before the Board.

Ms. Fitzgerald shared that she had participated in a Latino Awards program where Sandra Knight of the Forest Park campus was honored along with former staff and

students. She said her waiter was a graduate and one of our former students and is now the Chair of the Counseling department at SIUE.

Trustee Ross thanked Dr. Pittman for setting up the meeting to discuss Child Care returning to Forest Park. She said she ran for office on the platform of bringing the child care center back to campus. She added that the St. Louis Zoo director is willing to subsidize the child care center.

11. NEW BUSINESS

None

12. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Rebecca Garrison
Associate for Board Relations

Board of Trustees

Doris Graham, Ph.D., Chair
Rodney Gee, Vice Chair
E. Libby Fitzgerald
Craig H. Larson, Ed.D.
Kevin M. Martin, Ed.D.
Joan McGivney
Pam Ross

MEMORANDUM

TO: Board of Trustees

FROM: Jeff Pittman

DATE: October 19, 2017

SUBJECT: Board Agenda Modifications

Section/Page

Item Description

9.3/2

Appointments/Full-time Classified Staff

Kurtis Leible; FV; Bookstore Assistant I; CU 04: \$31,437.00; replacement; effective 10/20/17.

Corey Taylor; FP; Houskeeper; \$11.58/hr; replacement; effective 11/6/17.

9.4/8

Bid Awards

Revise start date for Enterprise Rent A Car Award from 10/20/18 to 10/20/17.

#6 Resolution Re Executive Session of the Board of Trustees

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of closed meetings, record and vote on November 30, 2017 at 6:00 p.m., at the Cosand Center, 300 S. Broadway, St. Louis, MO, in the Executive Board Room, for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and
- 6) to discuss records which are protected from disclosure by law (610.021(14), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

October 19, 2017
Board Agenda

Academic Affairs

◆The college recommends that the Board of Trustees approve Paramedic Technology Certificate of Proficiency submitted by the District Curriculum Committee.

Program: Paramedic Technology
Certificate of Proficiency

Effective: Fall 2018 pending CBHE approval

Impact Statement

This program has been developed to give students an alternate pathway for graduating with a Certificate of Proficiency prior to completing the Paramedic Technology Associate of Applied Science degree.

Paramedic Technology CP		
Courses		Credits
PAR 233	EMS Foundations	1
PAR 234	EMS Pharmacology	3
PAR 235	Paramedic Skills I	2
PAR 221	Paramedic Clinical I	3
PAR 236	EMS Pathophysiology	2
PAR 237	Pulmonology	2
PAR 238	Cardiology	4
PAR 239	Trauma	3
PAR 240	EMS Operations	2
PAR 222	Paramedic Clinical II	3
PAR 242	Medical Care	4
PAR 244	Special Patients	2
PAR 245	Paramedic Skills 2	2
PAR 241	EMS Seminar	3
PAR 243	Field Internship	4
Program total credits		40

◆The college recommends that the Board of Trustees approve the revision of the Building Inspection and Code Enforcement Technology Certificate of Proficiency program submitted by the District Curriculum Committee.

Program: Building Inspection and Code Enforcement Technology
Certificate of Proficiency

Effective: Spring 2018 pending BOT approval

Impact Statement

This program is being revised to comply with Higher Learning Commission (HLC) accreditation standards and to allow current students to graduate under the new curriculum.

Current Program			Revised Program		
Courses		Credits	Courses		Credits
XXX xxx	Building Inspection, Fire Protection, or Mechanical Engineering Electives from AAS Degree	23	CE 108	Construction Methods	3
XXX xxx	Approved electives from AAS Degree	9	CE 116	Construction Blueprint Reading	3
			CE 131	Construction Estimating	3
			BIC 102	Housing Inspections and Programs	3
			BIC 103	Building Codes and Ordinances	3
			BIC 104	Housing Inspection Problems	3
			BIC 201	Electrical Inspection	2
			BIC 203	Plan Review I (Non-Structural)	3
			BIC 204	Plan Review II (Structural)	3
			MTH 124 or higher	Technical Mathematics	3
Program total		32 credits	Program total		29 credits

◆The college recommends that the Board of Trustees approve the revision of the Paramedic Technology Associate of Applied Science program submitted by the District Curriculum Committee.

Program: Paramedic Technology
Associate of Applied Science

Effective: Fall 2018 pending BOT approval

Impact Statement

This program is being revised to meet the latest requirements of the accrediting agencies, the Commission on Accreditation of Allied Health Education Programs (CAAHEP) and the Committee on Accreditation of Educational Programs for Emergency Medical Services Professions (CoAEMSP)

Current Program			Revised Program		
Courses		Credits	Courses		Credits
ENG 101 <i>OR</i>	College Composition I	3	ENG 101 <i>OR</i>	College Composition I	3
ENG 100	Career English		ENG 100	Career English	
ENG 102 <i>OR</i>	College Composition II	3	ENG 102 <i>OR</i>	College Composition II	3
ENG 103	Report Writing		ENG 103	Report Writing	
XXX xxx	Missouri State Requirement	3	XXX xxx	Missouri State Requirement	3
XXX xxx	Social Science Requirement	3	SOC 100 <i>OR</i>	The Sociology of Human Relations	3
BIO 207	Anatomy and Physiology I	4	PSY 200	General Psychology	
BIO 208	Anatomy and Physiology II	4	BIO 203	General Microbiology I	4
BIO 203	General Microbiology I	4	BIO 207	Anatomy and Physiology I	4
CHM 101 <i>OR</i>	Fundamentals of Chemistry I	5	BIO 208	Anatomy and Physiology II	4
CHM 105	General Chemistry I		CHM 101 <i>OR</i>	Fundamentals of Chemistry I	5
PE xxx	Physical Education Activity	2	CHM 105	General Chemistry I	
PAR 201	Principles of Paramedic Technology I	8	PE xxx	Physical Education Activity	2
PAR 202	Principles of Paramedic Technology II	8	PAR 233	EMS Foundations	1
PAR 226	Principles of Paramedic Technology III	3	PAR 234	EMS Pharmacology	3
PAR 227	Principles of Paramedic Technology IV	4	PAR 235	Paramedic Skills I	2
PAR 203	Pharmacology for Paramedics	3	PAR 236	EMS Pathophysiology	2
PAR 211	Paramedic Laboratory I	1	PAR 237	Pulmonology	2
PAR 212	Paramedic Laboratory II	1	PAR 238	Cardiology	4
PAR 221	Paramedic Clinical I	1	PAR 239	Trauma	3
PAR 222	Paramedic Clinical II	2	PAR 240	EMS Operations	2
PAR 228	Paramedic Clinical III	1	PAR 222	Paramedic Clinical II	3
PAR 223	Paramedic Internship I	1	PAR 242	Medical Care	4
PAR 224	Paramedic Internship II	1	PAR 245	Paramedic Skills II	2
PAR 225	Paramedic Internship III	4	PAR 241	EMS Seminar	3
			PAR 243	Field Internship	4
			PAR 244	Special Patients	2
Program total		69 credits	Program total		71 credits

◆The college recommends that the Board of Trustees approve the revision of the Child and Family Development Associate of Applied Science program submitted by the District Curriculum Committee.

Program: Child and Family Development (formerly known as Early Care and Education)
Associate of Applied Science

Effective: Fall 2018 pending CBHE approval

Impact Statement

This program is being revised to meet accreditation standards set forth by the National Association for the Education of Young Children (NAEYC) and the Higher Learning Commission (HLC).

Current Program			Revised Program		
Courses		Credits	Courses		Credits
ENG 101	College Composition I	3	ENG 101	College Composition I	3
MTH 108 or higher	Elementary Applied Mathematics	3	MTH 108	Elementary Applied Mathematics	3
XXX xxx	Missouri State Requirement	3	COM 101	Oral Communication I	3
XXX xxx	Social Science Elective	3	XXX xxx	Missouri State Requirement	3
XXX xxx	Science Elective	3	XXX xxx	Social Science Elective	3
XXX xxx	Humanities or Communications Elective	3	PSI 101	Physical Science	3
XXX xxx	Physical Education Activity	2	CFD 101	Foundations of Child and Family Development	3
ECE 101	Introduction to Early Care and Education	3	CFD 102	Child Growth and Development	3
ECE 102	Creative Experiences in Early Care and Education	3	CFD 103	Physical Development: Health, Safety and Well-Being	3
ECE 103	Language and Literacy in Early Care and Education	3	CFD 104	Creative Development: Art Experiences for Young Children	3
ECE 104	Principles of Early Care and Education	3	CFD 105	Professional Development Seminar	1
ECE 105	Child Development Laboratory	3	CFD 106	Cognitive Development: Language and Literacy	3
ECE 124	Child Nutrition, Health and Safety	3	CFD 107	Family/Community Support and Engagement	3
ECE 125	Child Growth and Development I	3	CFD 108	Principles of Curriculum Design: Infants, Toddlers and Two Year Olds	3
ECE 127	Family and Teacher Interactions	3	CFD 109	Supervised Student Teaching Practicum: Infants, Toddlers and Two Year Olds	3
ECE 200	Guiding Young Children	3	CFD 201	Social/Emotional Development: Guiding Young Children	3
ECE 201	Math and Science in Early Care and Education	3	CFD 202	Cognitive Development: Math, Science and Engineering for Young Children	3

ECE 202	Movement and Music in Early Care and Education	3		CFD 203	Professional Development Seminar II	1
ECE 203	Early Care and Education Practicum I	3		CFD 204	Principles of Curriculum Design: Preschool	3
ECE 205	Child and Society	3		CFD 205	Supervised Student Teaching Practicum: Preschool	3
ECE 206	Early Care and Education Practicum II	3		CFD 206	Children with Special Abilities and Needs	3
<i>Select one of the following electives:</i>		3		CFD 207	Supporting Cultural Awareness and Diversity	3
ECE 107	Early Care and Special Education			CFD 208	Professional Development Seminar III	1
ECE 108	Infant, Toddler and Two-Year-Old Children					
ECE 204	Management of Early Care and Education Settings					
ECE 207	Activities for Special Individuals					
ECE 208	Before and After School Care					
Program total		65 credits		Program total		63 credits

Academic Affairs

◆The college recommends that the Board of Trustees approve the revision of the Associate of Arts in Teaching program submitted by the District Curriculum Committee.

Program: Teaching
Associate of Arts in Teaching

Effective: Spring 2018 pending BOT approval

Impact Statement

This program is being revised to comply with the new statewide teacher education requirements.

Current Program			Revised Program		
Courses		Credits	Courses		Credits
ENG 101	College Composition I	3	ENG 101	College Composition I	3
ENG 102	College Composition II	3	ENG 102	College Composition II	3
MTH xxx	Mathematics Requirement	4	MTH 160	College Algebra	4
COM 101 OR	Oral Communication I	3	COM 101 OR	Oral Communication I	3
COM 107	Public Speaking		COM 107	Public Speaking	
XXX xxx	Social & Behavioral Sciences	9	PSC 101	Introduction to American Politics	3
XXX xxx	Humanities and Fine Arts	9	HST 101 OR	United States History to 1865	3
XXX xxx	Life and Physical Sciences	7-8	HST 102	United States History from 1865 to the Present	
IDS xxx	Interdisciplinary Studies	3	PSY 200	General Psychology	3
GEN 200	Capstone	1	PSY 203 OR	Child Psychology	3
PE xxx	Physical Education Activity	2	PSY 205 OR	Human Growth and Development	
EDU 210	Teaching Profession with Field Experience	3	PSY 214	Adolescent Psychology	
EDU 211	Foundations of Education in a Diverse Society	3	XXX xxx	Humanities and Fine Arts	9
EDU 218	Educational Technology	3	XXX xxx	Life and Physical Sciences	7-8
EDU 227	Educational Psychology	3	IDS xxx	Interdisciplinary Studies	3
<i>Electives</i>	<i>Choose from the following:</i>	7-8	GEN 200	Capstone	1
EDU 120	Art for Children		PE xxx	Physical Education Activity	2
EDU 219	Education of Exceptional Learners		<i>Electives</i>	<i>Choose one of the following:</i>	3
EDU 226	Children's Literature		EDU 219	Education of Exceptional Learners	

PSC 101	Introduction to American Politics			EDU 228	Multicultural Education	
ECO 140	Introduction to Economics					
MTH 165	Structures of Mathematical Systems I					
MTH 166	Structures of Mathematical Systems II					
Program total		63-65 credits		Program total		62-63 credits

HUMAN RESOURCES AGENDA SUMMARY

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APPOINTMENTS / FULL-TIME ADMINISTRATIVE/ PROFESSIONAL STAFF

10/19/17/17

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Peters, Marie	C	CO	Manager, Continuing Education Programs, District Wide	P 14	\$70,047.00	Replacement	10/20/17
Winston, Natasha	N	FP	Academic Advisor	P 08	\$40,619.00	Replacement	10/23/17
Ndiaye, Mame	N	FP	Admission Advisor I	P 07	\$36,920.00	Replacement	10/23/17
Mann, Anna-Marie	C	FV	Program Specialist, Child Development Center	P 08	\$40,619.00	Replacement	10/23/27

APPOINTMENTS / PART-TIME ADMINISTRATIVE/ PROFESSIONAL STAFF

-1-

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Sterett, Kevin	C	FV	Supervisor, Physical Education/ Facilities Support, part-time, continuing	PC 08	\$18.72/ hr	Replacement	10/23/17

ADDITIONAL COMPENSATION / ADMINISTRATIVE/ PROFESSIONAL STAFF

NAME	LOC	TITLE	RGE	FY18 BASE RATE	ADDITIONAL COMPENSATION RATE	COMMENTS	EFFECTIVE DATE
Stephenson, Eddie	FV	Assessment Specialist	P 07	\$43,884.00	\$48,272.40	assuming partial duties of vacant position	08/01/17 - 01/31/18

CLASSIFICATION REVIEW / FULL-TIME ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Vaughn, Jill	C	CC	Manager, Curriculum Systems and Processes	P 12	\$70,000.00	Reclassification	10/20/17
Boyle, Stacy	C	CC	Senior Applications Solutions Analyst	P 13	\$67,474.00	Reclassification	10/20/17

APPOINTMENTS / FULL-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Veverka, Wolf	N	FP	Supervisor, Facilities	CN 09	\$47,168.00	Replacement	11/06/17
Vaughn, Bernetta	C	CC	Talent Management Representative	CN 06	\$38,850.00	Replacement	10/30//17
Bramlett, Cathy	C	MC	Student Activities Assistant II	CU 05	\$36,000.00	Replacement	10/23/17
Jenkins, Debra	C	FV	Secretary, temporary (Mathematics)	CU 04	\$31,437.00	Replacement	10/23/17
Jones, Ruben	N	FP	Housekeeper	n/a	\$11.58 / hr	Replacement	11/06/17

APPOINTMENTS / PART-TIME CLASSIFIED STAFF

NAME	CURRENT OR NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Smith, Sydney	N	FV	Administrative Clerk (Child Development Center)	OC 03	\$11.79/ hr	Replacement	10/20/17

REVISIONS TO PREVIOUSLY- APPROVED ITEMS

Board of Trustees approval on 09/28/17:

Revise assignment effective date for Mark Swadener from 10/02/17 to 10/03/17.

Memo of Agenda Modification on 09/28/17:

Revise assignment effective date for Ryan Ploesser from 10/09/17 to 10/16/17.

INFORMATION ONLY

RETIREMENTS / CLASSIFIED STAFF

NAME	LOCATION	TITLE	COMMENTS	EFFECTIVE DATE
Lee, William	FP	Housekeeper	14 years of service	09/29/17

RESIGNATIONS / CLASSIFIED STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Ray, Litoria	FP	Financial Aid Counselor	10/03/17

10/19/17/17

-3-

Recommendation for Award/Purchasing – Contract

- Supports Science and Allied Health Departments – District Wide

Board approval is requested for the award of a contract for the routine purchase of instructional biological materials from **VWR INTERNATIONAL dba SARGENT-WELCH/WARD’S SCIENCE, FREY SCIENTIFIC, INC., FISHER SCIENTIFIC, LLC, NEBRASKA SCIENTIFIC, CAROLINA BIOLOGICAL SUPPLY CO.** and **BIO CORPORATION**, for an amount estimated at **\$350,000.00**, with no guaranteed amount to any one bidder, for a period of three (3) full years with an option to renew for a fourth year, to begin November 27, 2017.

Description

This contract will be primarily used by the Science and Allied Health Departments at all College locations for the routine purchase of a wide variety of living and preserved specimens, anatomical models, charts, prepared slides and other miscellaneous teaching aids. All responding bidders are being recommended to allow the College to take advantage of the wide range of products selection at the best price, ensure availability of stock as needed, and take advantage of any sales/promotions offered throughout the contract period.

Bid - B0003657

The evaluation of this bid which opened September 21, 2017, is listed below:

<u>Bidders</u>	<u>Discounts % Offered</u>
VWR INTERNATIONAL dba SARGENT-WELCH/WARD’S SCIENCE	33% Annual Price Book
FREY SCIENTIFIC, INC.	28% Annual Price Book
FISHER SCIENTIFIC, LLC	5%-50% Daily Shelf Price
NEBRASKA SCIENTIFIC	5%-10% Annual Price Book
CAROLINA BIOLOGICAL SUPPLY CO.	5% Web Site
BIO CORPORATION	5% Quarterly Price Book

Funding

Expenditures against this contract will be funded from current operating budgets.

Advertisement

Advertisements were run in the St. Louis American and the St. Louis Post-Dispatch.

Recommendation for Award/Purchasing – Contract

- Supports: Bookstores – District Wide

Board approval is requested for the award of a contract for the routine purchase of casual collegiate clothing and novelty items to ***WINNING STREAK, TRINITY MARKETING/TKM ENTERPRISES LLC, BOWERS & ASSOCIATES, CASUAL TEES, SPIRIT PRODUCTS LTD., MV SPORT/THE GAME*** and ***BSN SPORTS***, in an amount estimated at ***\$300,000.00***, with no guaranteed amount to any one bidder, for a period of three (3) full years, to begin October 20, 2017.

Description

This contract will be used by the College's campus bookstores to purchase t-shirts, sweatshirts, polo shirts, jackets, caps, book bags, backpacks, tote bags, portfolios and other related novelty items for resale. All responding bidders are recommended for award to provide the widest possible selection of products to bookstore patrons

Bid – B0003646

This bid was opened on September 20, 2017 and all responding bidders are being recommended for award. The combined offering will provide a wide selection of catalog merchandise at various wholesale price points. Price, fashion appeal and product quality will be determined at the time orders are placed.

Funding

Expenditures against this contract will be funded from auxiliary enterprise budgets.

Advertisements

Newspaper advertisements were run in the St. Louis American and the St. Louis Post-Dispatch.

Recommendation for Award/Purchasing – Purchase

- Supports: Clinical Lab Program – Forest Park Campus.

Board approval is requested for the purchase of one (1) ProfiClave PC10 Table Top Media Preparator system including installation from *NEU-TEC GROUP INC.* in the amount of ***\$29,410.00.***

Description

This system will be used by the Forest Park Clinical Lab Program to prepare media for student use in microbiology classes. This equipment is replacing the 15 year old New Brunswick AgarMatic that has broken, the part needed is hard to find and costly (with no guarantee to even work). Making our own media will save time and money by allowing us to make media on demand in quantities needed and not waiting for shipments or back orders that have occurred.

The recommended bidder meets all of the specifications of the bid.

Bid – B0003663

The evaluation of this bid, which opened September 27, 2017, is listed below:

<u>Bidders</u>	<u>Total Cost</u>
<i>NEU-TEC GROUP INC.</i>	<i>\$29,410.00</i>
Fisher Scientific	30,005.10
VWR Scientific	33,911.00
Agathos Labs	34,256.070

Funding

This expenditure will be funded thru the Perkins CTE Equipment Grant.

Recommendation for Award/Purchasing – Contract

- Supports: IT Infrastructure – Cosand Center

Board approval is requested for the award of a contract to **HEWLETT PACKARD ENTERPRISE (HPE)**, for Data Center Relocation Services, in an amount estimated at **\$39,875**, for an estimated period of six (6) months, beginning September 29, 2017.

Description

This contract will provide relocation services for removal, transportation, and reinstallation of data center equipment from the Cosand Center data center to the REJIS collocation data center. Hewlett Packard Enterprise was selected over the lowest bidder, Konica Minolta Business Solutions, which failed to demonstrate the expertise required, provided no references, excluded Certification in their pricing quote, and did not take management responsibility for actual transportation services.

Bid – B0003661

The evaluation of this bid, which opened September 15, 2017, is listed below:

<u>Bidders</u>	<u>Total Price</u>
Konica Minolta Business Solutions, USA, Inc.	\$20,076.00
HEWLETT PACKARD ENTERPRISE	\$39,875.00
National Computer Warehouse Services, LLC	\$90,988.00

Funding

Expenditures against this contract will be funded from FY-2018 capital funds.

Recommendation for Award/Purchasing – Renewal

- Supports: Student Accounts

Contract B0003472 with *CONSERVE* and *HS FINANCIAL* for first and second placements and *VIRTUOSO SOURCING GROUP* for tertiary placements was originally approved by the Board of Trustees on March 24, 2016, for an annual amount estimated at \$150,000.00, for a period of one (1) full year and four months with four (4) optional one (1) year renewals, which began July 1, 2016. We request approval of the first year renewal of this contract with additional funding estimated at \$150,000.00.

Recommendation for Award/Purchasing – Renewal

- Supports: District-wide Information Technology Purchases

Cooperative Contract Q043003 with *DELL MARKETING* for district-wide purchases of Dell microcomputer equipment, printers and file servers was originally approved by the Board of Trustees on January 19, 2017, for an amount estimated at \$1,500,000.00, for a period of one (1) full year which began January 20, 2017. We request approval to continue use of this contract for one (1) additional year (pending renewal with the cooperative in December) with an increase to the award amount estimated at **\$2,000,000.00** for purchases necessary to data center relocation.

Recommendation for Award/Purchasing - Renewal

Contract B0003415 with *DICOM MARKETING SERVICES, INC.*, for media buying services was originally approved by the Board of Trustees on November 19, 2015, for a period of one (1) year with two (2) optional renewals. We request approval to exercise the final renewal option with an addition of funds estimated at **\$1,000,000.00**.

Recommendation for Award/Purchasing

- Supports: College Travel for Professional Development

Board approval is requested to use the State of Missouri cooperative contract #C110265001 for vehicle rental services from **ENTERPRISE RENT A CAR**, in an amount estimated at **\$40,000.00**, for a period of one (1) year, to begin October 20, 2018. The contract was awarded by the State of Missouri Office of Administration, Division of Purchasing and Materials Management.

Description

This contract is currently used by the agencies and political subdivisions of the State of Missouri for the rental of vehicles for state agency business travel in lieu of using personal or institutionally owned vehicles. The contract will provide the College an opportunity to offer a cost saving alternative to reimbursing college faculty and staff for the use of their personal vehicles for in-state and out-of-state travel for College business. An analytical software tool (*Trip Optimizer*) is available to users on the College's web site to assist in determining which trips qualify for this program. The rates apply nationally. This company is not a known minority-owned or woman-owned business enterprises.

Bids

The State of Missouri Office of Administration is custodian of all records related to the bids issued for this contract and award.

Funding

Services against this contract will be funded from current operating budgets.

Advertisements

State of Missouri Office of Administration, Division of Purchasing and Materials Management was responsible for the management of all activities related to this bid, including placement of all advertisements.

Recommendation for Award/Purchasing

- Supports: Supports Delivery of Microsoft Products and Applications

Board ratification is requested for the sole source award of a one-year Microsoft support services contract to *MICROSOFT CORPORATION*, in an amount estimated at *\$65,840.00*, for a period of one (1) year, to begin November 17, 2017.

Description

This contract will be used by Information Technology staff college-wide and will provide up to 120 hours for workshops and support assistance and up to 40 hours for problem resolution assistance. This service supports the delivery of mission-critical services such as access to the web, e-mail, and computing security. Additionally, this contract will provide proactive technical information to assist in the design, development, and deployment of Microsoft technologies.

Funding

This expenditure will be funded from current operating budgets.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested of one consulting agreement for environmental services under \$50,000.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$50,000.

Description:

SCI Engineering, Inc.

A17-0296 SCI #8 – Project Design and Air Monitoring for Tile and Mastic Abatement in I.R. Building – Florissant Valley **\$14,400.00**

Consultant will prepare environmental abatement specifications and scope of work that will be used to solicit bid(s) from contractors. The results of environmental surveys will be used to develop a comprehensive set of documents and site drawings (if necessary) that provide the existing site conditions and project specific requirements. Consultant will also attend a pre-bid meeting and will participate in various project discussions.

During the air monitoring phase Consultant will perform daily oversight activities during and following the abatement of the asbestos-containing materials. SCI will also conduct perimeter air monitoring while asbestos abatement activities are being performed. Following abatement activities, SCI will perform a visual clearance followed by aggressive air clearance sampling activities in the containment, when applicable.

TOTAL CONSULTING AGREEMENTS: \$14,400.00

Total Ratifications: \$ 14,400.00

Funding:

This project was funded from operating and capital budgets.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of a contract for the replacement of the retaining wall at the Training Center at the Florissant Valley campus to **Raineri Construction, LLC** in the amount of **\$170,489.00**.

Description:

The existing modular block retaining wall near the Florissant Valley Training Center has deteriorated and needs replacement. This project will remove the deteriorated wall and replace it with a decorative patterned concrete retaining wall. The work will include new sidewalk and guardrails at the top of the wall. Plans and specifications were created by the Engineering and Design department and William Tao and Associates.

Bid – F 18 501, REPLACE RETAINING WALL AT TRAINING CENTER

The results of this bid, which opened October 5, 2017, are listed below:

<u>Contractors:</u>	<u>Base Bid</u>
Raineri Construction, LLC	\$170,489.00
L. Keeley Construction	\$172,711.85
C. Rallo Contracting Company, Inc.	\$194,750.00
R.V. Wagner, Inc.	\$208,367.00

Funding:

This project will be funded from capital budgets.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

No Items this Month
Financial Reports will appear on a
Quarterly Basis,
in November, February, May and
August

Agreement between St. Louis Community College and Oxford Global Resources, LLC.

Board approval is requested for a contractual relationship between **St. Louis Community College and Oxford Global Resources, LLC**, to provide Banner Oracle database administration services. These services are required to bridge service gaps due to VSIP and position vacancies in Information Technology Departments. The fees for these services are estimated at **\$60,000.00 for professional services plus \$12,000.00 for travel expenses** for the contract period **October 23, 2017 through March 31, 2018**.

Agreement between St. Louis Community College and Oracle

Board approval is requested for a contractual relationship between **St. Louis Community College and Oracle**, to provide Banner Oracle database administration services. These services are required to bridge service gaps due to VSIP and position vacancies in Information Technology Departments. The fees for these services are estimated at **\$60,000.00 for professional services plus \$12,000.00 for travel expenses** for the contract period **October 23, 2017 through March 31, 2018**.

Academic Affairs

Contracts and Agreements

Clinical Agreements

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

Participant	Program	Effective Date
Lafayette Industries	Occupational Therapy Assistant	07/25/17
Professional Rehabilitation	Physical Therapist Assistant	08/29/17
The Lead School	Human Services	09/12/17
Non-Public Special Education After School Program	Human Services	09/14/17

Workforce Solutions Group

Ratification of Direct Pay Agreements

<u>Funding Source</u>	<u>Title of Program and/or Purpose</u>	<u>Campus</u>	<u>Date</u>	<u>Amount</u>
GKN Aerospace	Critical Thinking training development and facilitation services. Manager: Don Robison	Workforce Solutions Group	September 6, 2017 through June 30, 2018	\$8,950
Hussmann Corporation	Training facilitation services for a Customized Cell Operator Training program. Manager: Don Robison	Workforce Solutions Group	August 31, 2017 through June 30, 2018.	\$8,900
Nova Marketing Services	Twenty hours of Lean training services. Manager: Don Robison	Workforce Solutions Group	August 29, 2017 through December 31, 2017	\$2,875
St. Charles Community College	Training facilitation services for a Controls Training Instruction program at General Motors, Wentzville. Manager: Don Robison	Workforce Solutions Group	September 1, 2017 through October 31, 2017	\$5,032
Virbac Corporation	Instructional design and training facilitation services. Manager: Don Robison	Workforce Solutions Group	September 5, 2017 through June 30, 2018	\$25,300

Workforce Solutions Group

Contracts and/or Agreements

Agreement between St. Louis Community College and St. Luke's Medical Group

It is recommended that the Board of Trustees ratify a clinical experience agreement effective September 1, 2017 between St. Louis Community College and St. Luke's Medical Group for the purpose of development and training of students enrolled in the Medical Assistant Program.

Institutional Development

Acceptance of External Funds

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Missouri Department of Elementary and Secondary Education	\$ 20,000.00	Grant to St. Louis Community College for the Early Childhood Child Care Development Fund for minor capital improvements and professional development for staff of the Florissant Valley Child Development Laboratory Center. Project Period: 07/01/2017-06/30/2018 Project Director: Renee Mayse	Restricted
U.S. Department of Education	\$ 269,147.00	Grant to St. Louis Community College for CCAMPIS (Child Care Access Means Parents In School) to provide subsidized child care services for 125-175 children, ages 6 weeks to 12 years, of low-income, Pell-eligible students enrolled at any STLCC campus. Funding also allows for the increase in parent support services and professional development for child care staff at both the STLCC Florissant Valley Child Development Laboratory Center and its extensive network of partnering community-based child care centers. The award represents the first year of a four-year award. Project Period: 10/01/2017-09/30/2018 Project Director: Janice Nesser-Chu	Restricted

U.S. Environmental Protection Agency	\$ 200,000.00	Grant to St. Louis Community College for the STLCC Environmental Workforce and Job Training Program. Funding for the program will cover costs associated with College personnel to manage and deliver instruction for OSHA Hazardous Waste Operations and Emergency Response (HAZWOPER) training to unemployed and underemployed low-income residents. During the course of the 3-year funding, 72 participants will complete more than 200 hours of instruction resulting in two OSHA certifications and be licensed by the states of Missouri and Illinois for lead and asbestos abatement work. This program is provided in collaboration with Saint Louis University.	Restricted
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Project Period: 10/01/2017-09/30/2020
Project Director: Rene Dulle