

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ST. LOUIS COMMUNITY COLLEGE  
THURSDAY, MAY 17, 2018**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, May 17, 2018, at the Meramec Campus, 11333 Big Bend Road, Kirkwood, MO, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order/Roll Call

Dr. Doris Graham, Chair, called the meeting to order at 7:05 p.m. The following members of the Board of Trustees were present: Dr. Doris Graham, Chair; Mr. Rodney Gee, Vice Chair; Ms. Libby Fitzgerald, Trustee; Dr. Craig Larson, Trustee; Ms. Joan McGivney, Trustee; Dr. Kevin M. Martin, Trustee, and Ms. Pam Ross, Trustee.

Also present were Dr. Jeff Pittman, Chancellor; Ms. Mary Nelson, General Counsel; and Ms. Becky Garrison, Associate for Board Relations.

2. Welcome to Guests

Dr. Graham welcomed guests attending the meeting.

3. Citizens Desiring to Address the Board Regarding Agenda Items

Ms. Emily Neal, Faculty, addressed the Board regarding the reduction in force.

Mr. Rob Hertel, Faculty, addressed the Board regarding the retirement and reduction in force of faculty and read the names of faculty members on the reduction in force list.

Ms. Katy Smith, Faculty, addressed the Board regarding the reduction in force.

4. Adoption of Agenda/Revisions to Agenda

On motion by Dr. Larson and seconded by Dr. Martin, the Board unanimously adopted the agenda as revised.

5. Approval of the April 26, 2018 Meeting Minutes

On motion by Dr. Larson and seconded by Ms. McGivney, the Board unanimously approved the April 26, 2018 Regular meeting minutes after adding the following comments made by Ms. McGivney at the meeting:

Ms. McGivney told the Board of her concerns about a January article in the Chronical of Higher Education. The article featured the Southeast Missouri Region, and the dire need of the people to have access to health care. The article attributed this to a lack of students training in the health care fields. It's important that our state continues to support higher education, especially in the health care areas.

6. Approval of Resolution Re June 21, 2018 Executive Session of the Board of Trustees

On motion by Ms. Fitzgerald and seconded by Dr. Martin, the Board, by a roll-call vote, unanimously approved the resolution scheduling an executive session on June 21, 2018, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

7. Recognition of Student, Staff and Trustee Accomplishments

Ms. Nez Savala, Communications Manager, read statements of congratulations for students and staff on their recent awards and accomplishments.

Dr. Julie Fickas, Dr. Carol Lupardus, and Elizabeth Perkins, congratulated faculty receiving promotion in rank at their campuses.

8. Information Items

Mr. Paul Zinck presented both the quarterly budget report and the FY 2019 Operating and Capital Budget and answered questions from the Board.

9. Approval of New Board Policies J.1 Information Technology Policies, Standards, guidelines and Procedures; J.2 Information Security; J.3 Responsible Use of Information Technology; J.3.1 Prohibited Activities; J.3.2 Incidental Personal Use; J.3.3 Privacy and Monitoring, and J.4 Identity and Access Management

On motion by Dr. Larson and seconded by Dr. Martin, the Board unanimously approved revised Board Policies J.1 through J.4 all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

10. Approval of Revised Board Policies C.10.1 Controlled Use of Computer Systems and G.16.5 Computer Systems and Network Use

On motion by Dr. Martin and seconded by Mr. Gee, the Board unanimously approved revised Board Policies C.10.1 Controlled Use of Computer Systems and G.16.5 Computer Systems and Network Use all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

11. Lodging of Revised Board Policies G.9.8 Repeated Courses and G.9.7 Maximum Course Load

On motion by Dr. Larson and seconded by Ms. Ross, the Board unanimously lodged revised Board Policies G.9.8 Repeated Courses and G.9.7 Maximum Course Load all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

12. Approval of Consent Items

Consent items were approved by a single motion and vote unless otherwise noted below.

Ms. McGivney raised concerns regarding agenda item 12.4, page 8, a request to authorize the chancellor to approve change orders the Center for Nursing and Health Sciences contracts. Ms. Zinck advised the Board that these change orders would not take the project over the projected, Board approved budget, and will assist in keeping the project on time.

Ms. Fitzgerald asked if the two people whose promotions were contingent upon recall could be given the title earned in the promotion, so they can use it when looking for new positions. Dr. Pittman and Mr. Zinck explained that the process has to follow the Joint Resolution.

Dr. Martin asked if laid-off employees are eligible to apply for positions that may be open within the district. Dr. Martin was assured that the College is following Article XXVII of the Joint Resolution regarding the Reduction in Force.

Ms. Fitzgerald asked why the Voluntary Separation Program list and the Reduction in Force list and some IT appointments were provided as information only. Dr.

Pittman and Ms. Nelson explained that both the VSIP and RIF were previously approved by the Board. The reductions in force selections were delegated to the administration under a budget reduction resolution approved as part of the November 30, 2017 Board Agenda. The Board was then advised at that time that a list of affected parties would be provided for informational purposes.

Ms. Garrison advised the Board that at the February 22, 2018 Board meeting, the Board approved Chancellor appointment and subsequent Board ratification of all essential IT positions for a period of one year.

#### 12.1 Consent Item Motion and Vote

Following discussion, on motion by Dr. Larson and seconded by Mr. Gee, the Board approved the consent agenda items by a vote of 5 to 2, with Trustees Fitzgerald and Ross voting “no,” all as more fully set forth in Exhibit A, attached hereto and by this reference incorporated herein.

#### 12.2 ACADEMIC AFFAIRS

##### Approval of Program Recommendations and Revisions

No items.

#### 12.3 HUMAN RESOURCES

##### Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit B attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

#### 12.4 BID AWARDS

## Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit C attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit C; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

## 12.5 FINANCE

### Budget

#### A. Financial Reports

Financial reports will appear on a quarterly basis, in February, May, August and November.

## 12.6 CONTRACTS AND/OR AGREEMENTS

### Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit D attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

## 12.7 ACCEPTANCE OF EXTERNAL FUNDS

### Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit E, attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

## 13. COMMUNICATIONS

### 13.1 Chancellor's Report

Dr. Pittman gave the following report:

I would like to introduce Hart Nelson, our new Associate Vice Chancellor for Workforce Solutions. Mr. Nelson has hit the ground running and is already a very valuable member of our team.

## **Strategic Initiative 4, Aligning with Workforce Needs**

This week staff and I began meeting with area business and industry in the Health Care, Life Science and IT industries, as well as the STL Economic Development Partnership to begin several dialogues around how best the College can address the critical workforce shortages in these areas.

During the STL Partnership meeting, there was much discussion around assisting start-up companies in Life Sciences and to align with IT companies that are facing critical shortages of workers. The STL Partnership Team and I will be working with staff and to arrange a series of meetings about needs in Life Sciences and IT, and of course we will continue to work with health science industries in the very near future as we continue to build out and develop the new Center for Nursing and Health Sciences.

## **Developmental Education Reform**

Much work was accomplished in developmental education reform this past year, and much work remains. Key areas focused on include:

- The redesign of math developmental coursework, simultaneously with the new math pathways initiative.
- Beginning this Fall, students will have the opportunity to test into math foundations-level work, co-requisite remediation or college level work.
- The group is also using multiple measures for assessment, rather than just relying on Accuplacer.
- Now, many students will complete their math requirement within one semester, even if they require developmental education.
- The English and reading subgroups will finish their work over the next year and implement changes full scale in Fall 2019.
- There are also groups working on alternative delivery models, including the Adult Learning Academy, and professional development opportunities in new methods of pedagogy for faculty.

## **Academic Advising Redesign**

- Student Affairs has prepared academic advisors for their newly defined role and expectations
  - Hosted and conducted on-site professional development for all academic advisors on the following topics: proactive advising, case

management, integration of proactive strategies at STLCC, career advising and advising students on probation.

- Updated the job description of academic advisors to include expectations and responsibilities that are part of the redesign.
- Created standards and resources for academic advisors in order to equip them to incorporate career advising and assist students on academic probation.

## **Navigate**

- Launched the onboarding module of the platform to a select group of approximately 600 first-time-in-college students. Intended outcome with this module is to improve the student experience and convert more applicants to enrolled students.
- Configured the staff-facing side of the platform to be launched in Summer 2018 with academic advising. Initial functionality will allow for case management, kiosks at the centers, online appointment scheduling, advising summary notes, targeted communication campaigns and reporting.
- Working on configurations and data validation for the Academic Planning and Course Scheduling modules of the platform.

## **Private Feasibility Study**

- Dini Spheris completed the STLCC campaign feasibility study in March 2018 and presented the final report to the following:
  - STLCC Campaign Planning Committee (3/28)
  - STLCC Chancellor's Leadership Team (4/25)

STLCC Foundation Board (4/25)

- Dini Spheris completed 38 discovery interviews. Findings and observations from those interviews include:
  - STLCC has the opportunity to position itself as a positive change agent for the community.
  - STLCC should 'speak louder' about itself—tell our story before others do.
  - STLCC has the opportunity to position itself as a thought leader in the business community and around workforce issues.
  - Provide the community with a statement of need for a community college in the Greater St. Louis area and show the economic value of a quality education.



- Those interviewed were supportive of the new Center for Nursing and Health Sciences and other philanthropic opportunities as a whole.
- A focused campaign effort, featuring two flagship areas, that are poised to have a greater impact and benefit to the community, would offer the College an opportunity to fundraise for select, signature programs.
- Next Steps:
  - Align philanthropic expectations with internal execution and timeline, establish internal campaign goal.
  - Obtain official commitment to move forward with campaign and selected projects for philanthropic support.
  - Refine campaign plan and materials.
  - Cultivation of top prospects (underway).

### **Improvement on Mature Campuses**

- Comprehensive planning for the mature campuses was completed in 2016 and work will soon begin on two projects at Meramec and Florissant Valley. Funds have been set aside for campus and building improvements on each of the three mature campuses.
- The College established a District-Wide Steering Committee made up of leadership team members and chartered campus committees to recommend high-need projects at the individual campuses. These cross-functional teams have recommended the following projects that have been funded and approved:

### **Forest Park**

- Continued renovation carpet replacement in the Library
- Add enclosed study rooms in library mezzanine level
- Replacement of student center lobby furniture
- Replacement furniture in enrollment services areas
- Replacement of worn-out carpet at several locations
- Continuation of project to renovate and modernize restrooms on campus
- Classroom upgrades, including finishes and furniture

## **Meramec**

- The closing and complete renovation of the Communications North building at the center of campus. This project includes abatement and remediation of asbestos and other environmental concerns as well as complete finishes (carpet, walls, ceilings, casework, furniture, etc.) throughout the building. This building is now closed as the abatement has begun and will remain closed through the fall semester of 2018 while the project continues. This closing necessitated moving many offices and rescheduling classes for the Spring semester of this year which was achieved through tremendous coordination from campus leadership, faculty, and staff as well as the facilities, engineering, and I.T. departments. We expect to re-open this refurbished building for instruction in the Spring 2019 semester.

## **Florissant Valley**

- The closing and complete renovation of the Social Sciences building. This project includes abatement and remediation of asbestos and other environmental concerns as well as complete finishes (carpet, walls, ceilings, casework, furniture, etc.) throughout the building. The occupants of this building will be moved in the next few weeks to temporary locations and classes will not be scheduled in the building for the Summer and Fall semesters. Abatement will begin in June and the building will remain closed through the Fall while the project continues. We expect to re-open this refurbished building for instruction in the Spring 2019 semester.

## **Wildwood Campus**

- The campus committee recommended and were approved to renovate and convert a storage room in the student services area to be a private assessment room where students could take assessment and other tests without distraction from others in the area. This low-cost project will be completed over the summer.

## **Other Projects**

- We have scheduled Science Lab renovations at Meramec and at Florissant Valley and are working to schedule additional labs at Forest park – all funded from the 2015 Stater bonds designated toward science labs.

Dr. Graham will be receiving the Dr. Fredda G. Witherspoon Award for Community Service on May 19<sup>th</sup>. The award is being presented by the National Coalition of 100 Black Women-Metropolitan St. Louis Chapter. Congratulations, Dr. Graham!

### 13.2 Board Chair's Report

Dr. Graham gave the following report:

This is truly the best time of year to serve on the governing board at St. Louis Community College. It is a time when the culmination of all of the efforts of the district result in students receiving awards and college degrees.

I want to thank the Board for participating in the student awards banquets over the past month. I also want to thank those who work hard to plan these events for our students.

It was a pleasure to applaud our students at commencement, for their hard work and dedication to their education, and the faculty and staff who helped them achieve their goals. These students are now part of the history of St. Louis Community College and STLCC will forever be a part of them.

Finally, this is my last month to serve as your Board Chair. As another trustee steps forward to take the role, I want the Board to know that leadership of this Board has been a privilege. I say that because I have worked with fellow trustees who love this organization with their hearts and souls and want to do right by it. I want to thank the Board and Dr. Pittman so much for believing in me. It means a lot.

### 13.3 Citizens Desiring to Address the Board Regarding Other Concerns

Charlyn Shepard, NEA Uniserve Director, addressed the Board regarding the "Information Only" category on the Board Agenda. She then asked the Board to re-visit this process.

### 13.4 Board Member Comments

Dr. Martin said he attended the Dual Enrollment Breakfast and the Florissant Valley SGA Awards and said they were both great events. He said it was good to see the first cohort of dual enrollment students graduating and looks forward to that department growing.

Dr. Larson echoed Dr. Martin's comments, saying that it is wonderful to see the partnerships forming with the districts.

Dr. Graham welcomed Mr. Nelson. She said she is happy for the students who graduated with both a high school and an associate degree.

Dr. Graham then said she is looking forward to the Gateway to College Completion Ceremony on May 22<sup>nd</sup>.

14. NEW BUSINESS

None.

15. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Rebecca Garrison  
Associate for Board Relations

**Board of Trustees**

Doris Graham, Ph.D., Chair  
Rodney Gee, Vice Chair  
E. Libby Fitzgerald  
Craig H. Larson, Ed.D.  
Kevin M. Martin, Ed.D.  
Joan McGivney  
Pam Ross

**MEMORANDUM**

To: Board of Trustees  
From: Jeff Pittman  
Date: May 17, 2018  
Subject: Board Agenda Modifications

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Page No

**12.3/ 1 Appointments / Full-Time Administrative / Professional Staff:**

Talley, Benjamin; MC; Captain, Public Safety & ER Mgmt. Preparedness, P 11; \$62,000;  
Effective: 05/18/2018

Add: Award of Contract with Cigna for medical and pharmaceutical stop loss coverage  
(Attached).

**12.3/6 Information Only:  
Non-Renewal of Probationary Contract:**

Delete: Mueller, Jenna and Sweet, Dustin, from Reduction in Force; 05/17/18, page 6

Add: Mueller, Jenna and Sweet, Dustin, to Non-Renewal of Probationary Contract.

**12.4/13 Add: Recommendation for Approval/Physical Facilities**

Board approval is requested for award of a contract for abatement in the Social Science  
building at the Florissant Valley campus to Advanced Environmental Services, Inc.  
(Attached).

## Recommendations for Award/Purchasing-Contract

Supports: Self-Insurance Program - Medical/Pharmaceutical Stop Loss Coverage

Board approval is requested for the award of a contract with **CIGNA** for medical and pharmaceutical stop loss coverage, for an estimated amount of \$1,102,289, for a period of one (1) year, to begin June 1, 2018.

### Description

The College's current contract with CIGNA, covering specific claims exceeding \$175,000 incurred since June 1, 2017, will expire on May 31, 2018. The need at this point is for another "24/12" contract- covering any additional specific claims exceeding \$175,000 incurred through May 31, 2019.

The total cost of stop loss proposals received compared as follows:

PLAN STATUS		Current	Renewal at \$175,000	Renewal at \$200,000	
CONTRACT YEAR		6/1/17 to 5/31/18	6/1/18 to 5/31/19	6/1/18 to 5/31/19	6/1/18 to 5/31/19
CARRIER		Cigna	Cigna	Cigna	HCC Life
SPECIFIC STOP LOSS COVERAGE (ISL)	Enroll				
Contract Basis		24/12	Paid	Paid	24/12
Coverage: Medical and Rx	1266	Yes	Yes	Yes	Yes
Specific Deductible		\$175,000	\$175,000	\$200,000	\$200,000
Laser		None	None	None	TBD
Maximum Reimbursement		Unlimited	Unlimited	Unlimited	Unlimited
Run-in Limitation		N/A	N/A	N/A	N/A
Claim Reimbursement Percentage		100%	100%	100%	100%
Composite Rate PEPM (blended)		\$61.56	\$68.95	\$59.98	\$63.59
Cigna Interface Fee (\$0.95 PEPM)		\$0.00	\$0.00	\$0.00	\$0.95
Est Monthly Specific Premium		\$77,935	\$87,287	\$75,935	\$81,708
Est Annual Specific Premium+ Interface Fees		<b>\$935,220</b>	<b>\$1,047,446</b>	<b>\$911,216</b>	<b>\$980,492</b>
Percent Change (to current)		0.0%	12.0%	-2.6%	4.8%
AGGREGATE STOP LOSS COVERAGE					
Contract Basis		24/12	Paid	Paid	24/12
Coverage: Medical and Rx		Yes	Yes	Yes	Yes
Maximum Annual Reimbursement		unlimited	unlimited	unlimited	<b>\$1,000,000</b>
Aggregate Corridor		125%	125%	125%	125%
Expected Claims PEPM		\$892.03	\$1,020.32	\$1,032.74	\$1,037.20
Aggregate Factor PEPM		\$1,115.04	\$1,275.40	\$1,290.93	\$1,296.50
Estimated Attachment Point		\$16,939,688	\$19,375,877	\$19,611,809	\$19,696,428
Percent Change (to current)		N/A	14.4%	15.8%	16.3%
Minimum Attachment Point		\$17,622,025	\$19,375,942	\$19,611,736	\$19,820,892
Run-in Limitation		N/A	N/A	N/A	\$2,973,134
Composite Rate PEPM		\$3.44	\$3.61	\$3.65	\$3.82
Estimated Annual ASL		\$52,260	\$54,843	\$55,451	\$58,033
Percent Change (to current)		0.0%	4.9%	6.1%	11.0%
TOTAL STOP LOSS PREMIUM/INTERFACE FEES					
Est Annual Stop Loss Premium (Specific & Agg)		<b>\$987,480</b>	<b>\$1,102,289</b>	<b>\$966,667</b>	<b>\$1,038,525</b>
Additional "laser" Exposure		\$0	\$0	\$0	\$0
Total Premium + Addit. Laser Liability		<b>\$987,480</b>	<b>\$1,102,289</b>	<b>\$966,667</b>	<b>\$1,038,525</b>
% Change Prem. and Liab. (to current)		0.0%	11.6%	-2.1%	5.2%

The Cigna proposal includes a 45% renewal cap, and precluded “lasers” setting higher coverage attachment points based on claims experience.

The presentation above includes quotes for a lesser rate of coverage at \$200,000 stop loss. However, it is recommended that the College maintain the current \$175,000 individual stop loss coverage to reduce risk to the college’s self-insurance program.

The stop loss coverage has no effect on the level of employee medical and prescription coverage.

**Funding:**

The need for mature stop loss coverage was anticipated, and the increased cost was forecasted and is already reflected in the total medical coverage contributions that will be paid by the College and by employees beginning June 1, 2018. The Board of Trustees approved these increased costs and associated contribution rates in March 2018.

**Recommendation for Approval/Physical Facilities:**

Board approval is requested for award of a contract for abatement in the Social Science building at the Florissant Valley campus to **Advanced Environmental Services, Inc.** in the amount of \$131,625.00. This bid originally opened May 3, 2018; however, it was determined all bidders did not receive a complete bid package. A re-bid was scheduled for May 14, 2018. As a result of that re-bid, Board approval is requested for award of a contract for abatement of asbestos materials in the Social Science building at the Florissant Valley campus to the following firm:

<b><u>Qualified Bidder</u></b>	<b><u>Contract Amount</u></b>
<b>Advanced Environmental Services, Inc.</b>	<b>\$131,625.00</b>

**Description:**

The Social Sciences building at Florissant Valley has asbestos-containing materials in the flooring and the acoustical ceiling. The presence of these materials has prevented finish renovations and some maintenance activities in the past. This project will abate all these materials according to all applicable regulations. This work and the subsequent finish renovations (to be bid next month) needed will cause closure of the building during the summer and fall semesters. Plans and specs were prepared by Engineering & Design and SCI environmental engineers.

**Bid – F 18 507, Abatement of Asbestos Materials in Social Science Building**

The results of this re-bid, which opened May 14, 2018, are listed below:

<b><u>Contractors</u></b>	<b><u>Total</u></b>
<b>Advanced Environmental Services, Inc.</b>	<b>\$131,625.00</b>
Talbert ICS, Inc.	\$132,000.00
Spray Services, Inc.	\$157,800.00
Cardinal Environmental Operations	\$182,251.00

**Funding:**

This project will be funded from operating and capital budgets.

**Advertisements:**

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.



**#6 Resolution Re June 21, 2018 Executive Session of the Board of Trustees**

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of a closed meeting, record and vote on June 21, 2018 at 6 p.m. at the Wildwood Campus, 2645 Generations Drive, Wildwood, MO, in the First Floor Conference Room, for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and
- 6) to discuss records which are protected from disclosure by law (610.021(14), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

May 17, 2018  
Board Agenda

**#9 Recommended Approval of New Board Policies**  
**J.1 Information Technology Policies, Standards, Guidelines and Procedures; J.2 Information Security; J.3 Responsible Use of Information and Technology; J.3.1 Prohibited Activities; J.3.2 Incidental Personal Use; J.3.3 Privacy and Monitoring, and J.4 Identity and Access Management.**

**J.1 IT Policies, Standards, Guidelines, and Procedures** <sup>(5/18)</sup>

The authority for writing Information Technology (IT) policies, standards, guidelines, and procedures will reside with the Chief Information Officer, with input from IT Directors, Associate Directors and Managers, as necessary.

St. Louis Community College IT takes reasonable and prudent measures to comply with applicable federal, state and local laws with regards to securing information resources. It is imperative that IT policies, standards, guidelines, and procedures be followed to protect the College's information resources. Information Technology policies and procedures are enforceable in accordance with Board Policy and Administrative Procedures, and Joint and Bargaining Unit Resolutions with respect to student, faculty, and staff disciplinary procedures (BP C.2, E.2.3, F.11, F.12, G.17, and AP D.17). Users of College information resources found to be in violation of these policies will be subject to disciplinary action, up to and including dismissal from the College or termination of employment.

**J.2 Information Security** <sup>(5/18)</sup>

St. Louis Community College relies on data and information technology to fulfill its mission. The protection of these information resources is imperative to the College fulfilling its mission.

The College shall maintain an information security program that seeks to reasonably and appropriately protect the confidentiality, integrity, and availability of College information resources. The information security program shall implement safeguards to protect data and technology that take into consideration the laws and regulations that apply, as well as the value the College derives from this data with respect to the College's mission and strategic priorities.

Any system that stores, transmits, or processes College data shall be secured in a reasonable and appropriate manner consistent with policies, standards, guidelines, and procedures approved by IT and the STLCC Leadership Team.

### **J.3 Responsible Use of Information and Technology** <sup>(5/18)</sup>

Users must use information resources in accordance with:

1. Applicable local, state, and federal legislation.
2. STLCC's mission, values, and ethics.
3. IT Security measures, including the responsibilities to:
  - a. Protect access to systems and data by ensuring it is restricted based on the needs of job function.
  - b. Protect systems and data from unauthorized modification.
  - c. Prevent the unauthorized disclosure of data.
  - d. Protect system and data availability and accessibility for authorized users.

#### **J.3.1 Prohibited Activities** <sup>(5/18)</sup>

While not exhaustive, the following activities are prohibited:

1. Sharing an individual's digital identity (user ID and password, or other authenticator).
2. Disrupting the intended purpose of an information resource to others.
3. Violating copyright or patent protections, as well as licensing or other third-party agreements.
4. Gaining unauthorized access to systems or data, or invading the privacy of another individual or entity.
5. Using College information resources for personal gain, or promoting political campaigns or issues.

#### **J.3.2 Incidental Personal Use** <sup>(5/18)</sup>

Information resources are provided for the furtherance of the College mission. Brief, incidental use of STLCC telephones, computers, and other technology to attend to personal matters is permissible provided it does not interfere with an individual's work, departmental business, or educational use.

#### **J.3.3 Privacy and Monitoring** <sup>(5/18)</sup>

All College owned information resources are subject to review. Information resources are monitored for reasons that include, but are not limited to, security, performance, backup, and trouble-shooting. The College reserves the right to monitor any information resource, for any legitimate business reason.

## **J.4 Identity and Access Management** <sup>(5/18)</sup>

Designated users are granted rights to access specific STLCC information resources. To manage risk, the institution maintains processes to properly identify users of its systems. Three principles establish protection and trust:

1. **Identification:** Ensuring electronic credentials are granted to the proper individual.
2. **Authentication:** Verifying the validity of these credentials at the time of access.
3. **Authorization:** Ensuring the individual has been granted the authority to perform the requested actions.

St. Louis Community College is dedicated to preventing unauthorized access, maintaining accuracy and ensuring the appropriate use of the information the College collects in all formats: on paper, electronically, and verbally.

**#10 Recommended Approval of Revised Board Policies C.10.1  
Controlled Use of Computer Systems and G.16.5 Computer  
Systems and Network Use**

~~C.10.1 Controlled Use of Computer Systems~~<sup>(6/16)</sup>

~~[AP C 15, C 15.1 – C 15.4]~~

~~The College provides controlled access to computer systems, networks and other technology (Internet, for example) to employees. Computer technology users must comply with College policies, procedures, Information Technology Operating Guidelines and applicable laws.~~

~~G.16.5 Computer Systems and Network Use~~<sup>(10/95)</sup>

~~[AP G 13.5]~~

~~The College provides limited access to computer systems and networks such as Internet to registered students in good standing. Computer users must comply with College policies and guidelines and applicable laws.~~

## # 11 Recommended Lodging of Revised Board Policies **G.9.8 Repeated Courses** and **G.9.7 Maximum Course Load**

### **G.9.8 Repeated Courses** (R9/96)

[AP G 7.8]

A student may repeat a course for credit with the following provisions:

- a. All enrollments will appear on the transcript except those for which a student receives a 100 percent refund.
- b. For transcript purposes, only the latest grade earned will be used in arriving at cumulative hours and cumulative grade point average. Such a notation will appear on the transcript.
- c. Before a third enrollment in the same course, a student must have authorization from ~~A COUNSELOR OR AN~~ advisor.

### **G.9.7 Maximum Course Load** (R9/96)

Students wishing to enroll in more than 18 credit hours in a fall or spring semester or nine credit hours in the summer session must have written permission from the ~~Counseling chairperson~~ **Manager of Advising**, or his/her designee.

## HUMAN RESOURCES AGENDA SUMMARY

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**APPOINTMENTS / FULL-TIME ADMINISTRATIVE/PROFESSIONAL STAFF**

<b>NAME</b>	<b>CURRENT/NEW EMPLOYEE</b>	<b>LOC</b>	<b>TITLE</b>	<b>RANGE</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATE</b>
Heath, Derek	New Employee	CC	Information Technology Support Project Coordinator	P 11	\$61,500.00	05/21/2018
Edgar, Sylvia	New Employee	HEC	Staff Attorney	P 14	\$80,000.00	06/01/2018
White, Morgan	New Employee	MC	Continuing Ed Program Planner	P 10	\$49,143.00	05/18/2018
Douangkeomany, Dubonvanh	New Employee	FV	Project Associate II	P 8	\$43,954.00	05/18/2018
Davidson, Robin	New Employee	CO	Continuing Ed Program Planner	P 10	\$49,143.00	05/18/2018
Hooker, Fran	Current Employee	FV	Manager-Academic Support Services	P 11	\$56,600.00	06/04/2018

**APPOINTMENTS / FULL-TIME CLASSIFIED STAFF**

<b>NAME</b>	<b>CURRENT/NEW EMPLOYEE</b>	<b>LOC</b>	<b>TITLE</b>	<b>RANGE</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATE</b>
Reed, Paula	Current Employee	MC	Enrollment Processing Specialist and CRM Lead	CU 8	\$41,590.00	05/21/2018
Perkins, Felix	Current Employee	FP	Housekeeper	N/A	\$11.58/hr	05/21/2018
Hill, Tyrone	Current Employee	FP	Housekeeper	N/A	\$11.58/hr	05/21/2018
Renner, Michael	New Employee	MC	Educational Assistant II	CU 6	\$42,854.00	06/01/2018

**ADDITIONAL COMPENSATION / FULL-TIME CLASSIFIED STAFF**

<b>NAME</b>	<b>CURRENT/NEW EMPLOYEE</b>	<b>LOC</b>	<b>TITLE</b>	<b>RANGE</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATE</b>
Gilbert, Christine	Current Employee	FV	Secretary	CU 4	\$34,581.00	01/29/2018- 6/30/2018
Blalock, Wanda	Current Employee	FP	Administrative Clerk II	CU 4	\$34,581.00	03/01/2018- 07/01/2018



## FACULTY PROMOTIONS 2018-2019

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<b>Forest Park</b>	To Assistant Professor	Michelle LaPorte Melany Thien James Wendling	Biology Dental Hygiene Diagnostic Medical Sonography
	To Associate Professor	Tracy Barron Lindsay Fox	Reading Respiratory Care
	To Professor	Matthew Isaacson H. Michael Lueke Kim Polk	Fine and Performing Arts Mathematics Dental Hygiene
<b>Meramec</b>	To Assistant Professor	Sarah Henry Francine Sigmund Michaela Thornton* Bella Hafezi*	Mathematics English English Counseling
	To Associate Professor	Maryam Arabshahi Tom Peters Amber Schmisser	Soc & Behav Science Biology Communications
	To Professor	Shamin Ansari Robert Hahn Keith Oliver David Shields	English Communications Art Soc & Behav Science
<b>Florissant Valley</b>	To Assistant Professor	Diane Ascare	Mathematics, STEM
	To Associate Professor	Phyllis Davis Thomas Dieckmann Julia Jenner  Doug Runge	Information Systems, STEM English, Liberal Arts Graphic Communications, Liberal Arts Mathematics, STEM

\*Contingent upon recall.

**APPOINTMENTS / PART-TIME PROFESSIONAL STAFF**

<b>NAME</b>	<b>CURRENT/NEW EMPLOYEE</b>	<b>LOC</b>	<b>TITLE</b>	<b>RANGE</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATE</b>
Aitken, Robert	New Employee	CC	P/T Cont Report Analyst/Programmer	P 11	\$32.00/hr	05/21/2018

REVISIONS TO PREVIOUSLY – APPROVED ITEMS

Board of Trustees approval on 01-18-18, page 2: Additional compensation for Matt Wall ending 05/05/18

Board of Trustees approval on 04-26-18, page 2: Additional compensation for Michael Petz ending: ongoing

Board of Trustees approval on 02-22-18, page 1: Additional compensation for Stacy Boyle ending 04/30/18

Board of Trustees approval of Jerry Wilkerson on 04-26-18, page 2: Revised location of Meramec.

Board of Trustees approval on 04-26-18, page 4: Revised salary of Michael Dahl to \$47,854.00

Board of Trustees approval on 03-22-18, page 1: Revised salary of Jason Rivera to \$44,742.00

Board of Trustees approval on 04-26-18, page 3: Revised probationary ending date of Ryan Ploesser to 04-16-18

**INFORMATION ONLY**

**IT APPOINTMENTS**

<b>NAME</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>PAY RATE</b>	<b>RANGE</b>	<b>EFFECTIVE DATE</b>
Wall, Matthew	FP	FP Media Tech II	\$44,477.00	CU 9	05/06/2018
Waters, Margaret	CC	Application & System Analyst/Programmer-Spec	\$69,532.00	P 12	05/01/2018

**RESIGNATIONS / ADMINISTRATIVE / PROFESSIONAL STAFF**

<b>NAME</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
Pollard, Jean	FV	Manager-Emerson CT/for Workforce Innovation	04/27/2018
Nesler, Stephanie	WW	Coordinator-Dual Credit/Enrollment	05/14/2018
Nugent, Alexis	CC	Digital Marketing Content Strategist	04/30/2018
Summe, Shawn	FP	DW Director of Athletics	05/23/2018

**2018 VOLUNTARY SEPARATION PENDING SIGNED AGREEMENTS AND RELEASES**

<b>NAME</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>YEARS OF SERVICE</b>	<b>EFFECTIVE DATE</b>
<u>Professional</u>				
Bowers, Marla	FP	Business Services Specialist	10	July 31, 2018
Doss, Glenda	FP	Enrollment Coordinator	9	July 31, 2018
Edwards, Cheryl	FP	Academic Advisor	5	July 31, 2018
Fitzgerald, Janice	FV	Admissions Coordinator	24	July 31, 2018
Hayden, James	CC	NCERP Plan Coordinator	18	July 31, 2018
Sonderman, Amy	FV	Adv. Manufacturing	10	July 31, 2018
<u>Classified</u>				
Ash, Judith	MC	Secretary	14	July 31, 2018
Lambert, Ricky	MC	Engineering Tech	11	July 31, 2018
Marion, Marc	CC	Financial Aid Specialist	25	July 31, 2018
Timmermann, Sherri	CC	Contract Specialist	26	July 31, 2018
Waters, Dianna	FV	Secretary	10	July 31, 2018

**INFORMATION ONLY - VSIP, Contd.**

<b>NAME</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>YEARS OF SERVICE</b>	<b>EFFECTIVE DATE</b>
<u>Physical Plant</u>				
Benoist, Matthew	FV	Clerk	33	July 31, 2018
Cribbs, Maurice	FP	Housekeeping	6	July 31, 2018
<u>Faculty</u>				
Blalock, Kay Jeanene	MC	Professor	17	July 31, 2018
Cooper, Terry	MC	Professor	23	July 31, 2018
Cusumano, Donald	FP	Professor	49	July 31, 2018
Fackelman, Joseph	FP	Assistant Professor	6	July 31, 2018
Fish, Lynda	FP	Professor	18	July 31, 2018
Foster, Drew	FV	Assistant Professor	9	July 31, 2018
Hall, Sandra	FP	Associate Professor	9	July 31, 2018
Hughes, Ronald	FP	Associate Professor	24	July 31, 2018
Kruger, Mark	FP	Professor	10	July 31, 2018
Little, Timothy	MC	Assistant Professor	24	July 31, 2018
Lodhi, M. Afzal	FV	Professor	43	July 31, 2018
Malouf Ostlund, Karen	FP	Professor	25	July 31, 2018
Martino Taylor, Lisa	MC	Associate Professor	7	July 31, 2018
Mirikitani, Ronald	MC	Professor	47	July 31, 2018
Mueller, Craig	FP	Professor	14	July 31, 2018
Oney, Margaret	FV	Professor	18	July 31, 2018
Otto, Esther	FP	Campus Coordinator	15	July 31, 2018
Pemberton, Sharon	FP	Associate Professor	6	July 31, 2018
Schmidt, Damaris	MC	Professor	44	July 31, 2018
Serns, Susan	FV	Associate Professor	10	July 31, 2018
Sodon, James	FV	Professor	50	July 31, 2018
Talkad, Venugopal	FP	Assistant Professor	14	July 31, 2018
Tremont, Samuel	FV	Associate Professor	7	July 31, 2018
Trunk, Deborah	FP	Professor	31	July 31, 2018
Tucker, William	FP	Associate Professor	7	July 31, 2018
Wallner, Donna	FV	Professor	19	July 31, 2018
Weber, Mark	WW	Professor	22	July 31, 2018

**INFORMATION ONLY, CONTD. - REDUCTION IN FORCE**

<b>NAME</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
Mueller, Jenna	WW	Instructor II	May 14, 2018
Sweet, Dustin	WW	Assistant Professor	May 14, 2018
Das, Neil	FP	Assistant Professor	May 14, 2018
Duchinsky, Jason	MC	Assistant Professor	May 14, 2018
French, Brenda	FP	Professor	May 14, 2018
Gee, Melody	FP	Instructor II	May 14, 2018
Hafezi, Bella	FP	Instructor II	May 14, 2018
Lorenz, Michael	MC	Associate Professor	May 14, 2018
Martin, Rachel	FV	Assistant Professor	May 14, 2018
Meyer, Jason	FV	Assistant Professor	May 14, 2018
Myers, Nicole	FP	Assistant Professor	May 14, 2018
Parrinello Caron, Michelle	FP	Assistant Professor	May 14, 2018
Queener, Scott	FP	Professor	May 14, 2018
Sawah, Rihab	FV	Professor	May 14, 2018
Smith, Adrienne	FP	Assistant Professor	May 14, 2018
Smith, Katherine	MC	Professor	May 14, 2018
Swindle, Monica	WW	Assistant Professor	May 14, 2018
Thornton, Michaella	MC	Instructor II	May 14, 2018

## **Recommendation for Award/Purchasing – Contract Renewal**

- Supports: Recycling of District-Wide College Surplus

**Contract B0003622** with ***MRC RECYCLING***, for the recycling of district surplus was originally approved by the Board of Trustees on June 25, 2017, for a period of one (1) year with an option to renew for a second, third, fourth and fifth year, effective July 1, 2017. This is a percentage payback contract and the payback percentage is 55% less reasonable refurbishing fee, received from marketing/reselling of equipment. We are requesting approval to exercise the second year renewal option with no additional funding.

**Recommendation for Award/Purchasing-Purchase**

- Supports: Biological Science Department

Board approval is requested for the purchase of thirty (30) microscopes, from *OLYMPUS AMERICA INC.*, in an amount estimated at **\$31,519.80**.

**Description**

These microscopes will be used for classroom instruction to enhance the learning and understanding of biology. Students will observe various cell types and structures, mitosis and other plant and animal microbial specimens. The bidder offering the lowest price failed to meet specifications of the bid. The selected bidder meets all specifications.

Bid – B0003708

The evaluation of this bid, which opened April 24, 2018 is listed below:

<b>Bidders</b>	<b>Brand</b>	<b>Model</b>	<b>Total Cost</b>
<i>OLYMPUS AMERICA, INC</i>	<i>Olympus</i>	<i>CX23</i>	<i>\$ 31,519.80</i>
SPW Industrial	Olympus	CX23	61,350.00
*IMiller Precision Optical Instruments, Inc.	Accu-Scope	EXC-120-PL	25,800.00
*Failed to meet specifications			

**Funding**

This expenditure is being funded by the Microbiology and Biology Microscope Capital Budget.

### **Recommendation for Award/Purchasing – Contract**

- Supports – Information Technology District Wide

Board approval is requested for the purchase of software license maintenance and support from *ORACLE*, in an amount estimated at **\$365,712.91**, for a period of one (1) full year, to begin, July 1, 2018.

### **Description**

The Oracle database and business intelligence applications are an integral component of the Ellucian Resource Planning software system (Banner) used to run the College's Student, Financial Aid, Human Resources, and Finance systems, as well as other mission critical applications such as Hyperion and the Datamart.

### **Funding**

This expenditure will be funded from current operating budgets.



## **Recommendation for Award/Purchasing - Purchase**

- Supports – Information Technology District Wide

Board approval is requested for the purchase of the maintenance for network monitoring tools from *SOLARWINDS*, in the amount of **\$31,738.86** to begin **June 30, 2018**.

### **Description**

This maintenance purchase supports the Information Technology Department and will maintain the systems which provide software and network monitoring. This monitoring allows technology staff to track and determine network performance issues for repairs. SolarWinds is the sole developer and distributor of the software precluding a competitive bid.

### **Funding**

This expenditure will be funded from current operating funds.

## **Request for Ratification/Purchasing – Contract Renewal**

- Supports – Information Technology District-Wide

**Contract B0003652** with **GARTNER, INC.**, for a license agreement for Executive Programs and Core IT Research for Higher Education was originally approved by the Board of Trustees on July 20, 2017. This was a sole source award, precluding the competitive bid process. We are requesting ratification of the extension of this contract for a period of two years which began on May 1, 2018 with additional funding estimated at **\$235,416.67**.

**Request for Ratification/Purchasing**

- Supports – Online Education

Board ratification is requested for the renewal of the annual license agreement with **BLACKBOARD, INC.**, in an amount estimated at **\$269,426.67**, for a period of two (2) full years, which began May 1, 2017.

**Description**

The annual fee for this web-based instructional platform used district wide includes access to usage rights, maintenance and technical support; additionally Blackboard is integrated with Ellucian Banner, automating many functions for faculty and students. Blackboard was adopted by the college in 2002.

<b><u>Item Description</u></b>	<b>License Fees</b>		<b><u>TOTAL</u></b>
	<b><u>YR 17/18</u></b>	<b><u>YR 18/19</u></b>	
Data Integration ICM	4,500.00	4,500.00	9,000.00
Learn Expansion Package: Community Engagement, Mobile Solutions, Content Management & Course Delivery	127,037.40	133,389.27	<u>260,426.67</u> <b><u>\$ 269,426.67</u></b>

**Funding**

This expenditure is funded by the Online Education budget.

### **Recommendation for Award/Purchasing - Contract**

- Supports – Human Resources Department Administration of Employment Application Process

Board approval is requested for the renewal of software license, maintenance and support for an enterprise applicant tracking module from *PEOPLEADMIN*, in an amount estimated at **\$52,821.92**, for a period of one (1) full year to begin June 5, 2018.

### **Description**

This software license will be used by Human Resources to continue providing access to the paperless applicant tracking system, which has streamlined the College's hiring process and enhanced applicant communications. New features have been added to integrate the application with Ellucian Banner and provide a mobile friendly applicant portal. PeopleAdmin is the sole developer of this software module, precluding a competitive bid.

### **Funding**

This purchase was funded from current operating budgets.

**Recommendation for Approval/Physical Facilities:**

Board approval is requested to authorize the Chancellor to approve change orders to the Center for Nursing and Health Sciences contracts on an expedited basis, with the understanding that such change orders will be subject to Board approval or ratification, where required.

**Description:**

The construction of the Center for Nursing and Health Sciences is underway. Board Policy I.6 requires that all change orders in an amount over \$15,000 be approved by the Board of Trustees. It is anticipated that some time sensitive change orders may exceed this amount. Possible extras related to equipment support and wall blocking, fire-stopping, MEP coordination, sitework and utility coordination, and concrete work may be encountered. In those instances where the cost of the change order exceed \$15,000 and delay in the approval of these changes would adversely affect the project schedule, it is requested that the change orders be approved by the Chancellor and ratified at the next regularly scheduled Board meeting.

Any change order in excess of \$15,000 that is not time sensitive will be presented for approval by the Board of Trustees in accordance with Board policy. All change proposals will be evaluated by the College Engineering and Design department, KAI, the project's design team, and Tarlton, the project's construction manager to ensure that the approved charges are appropriate and necessary for completion of the project.

**Funding:**

Any approved change orders will be funded from leasehold revenue bonds.

**Recommendation for Ratification/Physical Facilities:**

Board ratification is requested for award of a contract for renovations to the Highland Park warehouse to the following firm:

**Qualified Bidder**

**Contract Amount**

**Wachter, Inc.**

**\$32,940.00**

**Description:**

At its January 18, 2018 regular meeting, the Board of Trustees approved a request to proceed with several campus renovation projects on an expedited basis, with the understanding that individual bid awards will be subject to Board approval or ratification. One of those projects is the renovation of the Highland Park building.

The Highland Park building (west side warehouse) will receive minor finish renovations to provide space for Engineering and Design staff. A wall will be constructed to define the department’s plan room and provide limited storage for the district. Existing offices will be used with little renovation work. New flooring and ceiling tile will be installed as needed. Engineering and Design staff will relocate existing furniture from the Cosand Center.

**Bid – F 18 101, Highland Park Building Renovation**

The results of this bid, which opened April 12, 2018, are listed below:

**Contractors:**

**Total**

<b>Wachter, Inc.</b>	<b>\$32,940.00</b>
Jackson Building Group, Inc.	\$38,550.00
Kozeny-Wagner, Inc.	\$43,230.00
Atlas Building Group	\$53,872.00

**Funding:**

This project will be funded from operating and capital budgets.

**Advertisements:**

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

**Recommendation for Ratification of Emergency Repair Contract/Physical Facilities:**

Board ratification is requested for one Emergency Repair Contract issued to Integrated Facility Services in the amount of \$65,030.00.

**Description:**

The Dunham Bush Compressor #1 at the Corporate College needed replacement, and Integrated Facility Services submitted a quote which included the replacement as well as an energy upgrade and refrigerant conversion to system #1. The quote and total contract amount was reviewed and approved by the Engineering and Design Department.

**Recommendation for Approval/Physical Facilities:**

Board approval is requested for award of a contract for renovation of the Communications North building at the Meramec campus to the following firm:

**Qualified Bidder**

**Contract Amount**

**Wachter, Inc.**

**\$1,365,984.00**

**Description:**

The Board ratified the abatement of asbestos-containing materials in the Communications North building at its April 26, 2018 meeting. This project will provide full finish renovations in the building, including new flooring, ceilings, painting and casework. The fan coil mechanical units in the instructional spaces will be replaced, as well as the supplemental air conditioning units throughout the building. The existing restrooms will be renovated, to provide better accessibility with all new finishes and fixtures.

**Bid – F 18 604, Renovation of Communications North Building**

The results of this bid, which opened April 24, 2018, are listed below:

**Contractors:**

**Total**

<b>Wachter, Inc.</b>	<b>\$1,365,984.00</b>
KAI Design & Build	\$1,379,000.00
ICS Construction	\$1,406,645.00
Kozeny-Wagner, Inc.	\$1,499,400.00
Jackson Building Group, Inc.	\$1,556,000.00

**Funding:**

This project will be funded from operating and capital budgets.

**Advertisements:**

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.



**Recommendation for Ratification of Emergency Repair Contract/Physical Facilities:**

Board ratification is requested for one Emergency Repair Contract issued to Schaeffer Electric Company, Inc. in the amount of \$24,325.00.

**Description:**

An existing feeder cable was found to be defective during diagnostics of the Florissant Valley campus electrical supply system. This project will replace both feeder cables to the Student Center building, eliminating the existing splices to prevent future issues. The replacement will occur during the campus's planned power outage in June.

**Recommendation for Approval/Physical Facilities:**

Board approval is requested for award of a contract for abatement in the Social Science building at the Florissant Valley campus to the lowest qualified bidder at an estimated cost of \$140,000, with ratification of the contractor at the June 21, 2018 Board meeting.

**Description:**

The Social Sciences building at Florissant Valley has asbestos-containing materials in the flooring and the acoustical ceiling. The presence of these materials has prevented finish renovations and some maintenance activities in the past. This project will abate all these materials according to all applicable regulations. This work and the subsequent finish renovations (to be bid next month) needed will cause closure of the building during the summer and fall semesters. Plans and specs were prepared by Engineering & Design and SCI environmental engineers.

**Bid – F 18 507, Abatement of Asbestos Materials in Social Science Building**

This bid originally opened May 3, 2018, but it was determined all bidders did not receive a complete bid package and a re-bid was scheduled for May 10, 2018.

**Funding:**

This project will be funded from operating and capital budgets.

**Advertisements:**

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

## **BUSINESS AND FINANCE**

### **Budget**

1. Budget Status Summary Report General Operating Fund
2. Budget Status Reports-Student Technology Fee
3. Budget Status Reports-College and Student Activities
4. Budget Status Reports-Public Safety, Pedestrian and Traffic Access
5. Budget Status Reports-Rental of Facilities
6. Budget Status Report-Student Financial Aid Fund
7. Corporate Center-Managed Property Operating Report
- 8-9. Budget Status Report-Workforce Solutions Group, Operating and Restricted
10. Budget Status Report-Restricted General Fund
11. Budget Status Report-Auxiliary Enterprise Fund
12. Budget Status Report-Capital Fund
13. Budget Status Report-Agency Fund
14. Revenues/Expenditures Report-Self-Funded Insurance
- 15-16. Statement of Net Position - Unadjusted
- 17-21. Investment Reports

### **Ratifications**

22. Ratification of Investments/Daily Repurchase Agreements

**St. Louis Community College**  
**Budget Status Summary Report - General Operating Fund**  
**For the Period July through March,**

	Fiscal Year 2018				Fiscal Year 2017
	Amended Budget	Year to Date Budget	Actual to Date**	% of YTD Budget	Amount
<b><u>Revenues</u></b>					
Local Taxes	\$ 60,783,384	\$ 53,692,716	\$ 54,259,626	101.1%	\$ 54,664,039
State Aid	45,190,456	34,896,554	32,192,491	92.3%	34,561,179
Maintenance Fees	38,919,933	36,727,200	34,271,341	93.3%	34,414,931
Bad Debt	(750,000)	(202,790)	(156,221)	77.0%	(202,790)
Other	3,829,743	2,525,658	2,806,508	111.1%	2,684,861
<b>Total Revenue</b>	<b><u>147,973,516</u></b>	<b><u>127,639,338</u></b>	<b><u>123,373,745</u></b>	<b>96.7%</b>	<b><u>126,122,220</u></b>
<b><u>Expenditures</u></b>					
Salaries and Wages	89,660,471	66,655,374	64,117,375	96.2%	64,220,893
Staff Benefits	26,519,766	21,076,545	18,496,358	87.8%	18,874,958
Operating	21,751,427	13,783,968	12,641,851	91.7%	13,068,149
<b>Total Expenditures</b>	<b><u>137,931,664</u></b>	<b><u>101,515,887</u></b>	<b><u>95,255,584</u></b>	<b>93.8%</b>	<b><u>96,164,000</u></b>
<b><u>Transfers To (From)</u></b>					
To Capital Fund	3,800,000	3,800,000	3,800,000	100.0%	3,800,000
To Leasehold Bonds	6,898,761	6,898,761	6,898,761	100.0%	3,045,130
To Scholarships	790,390	790,390	760,158	96.2%	759,149
To Agency Clubs	466,187	304,460	324,874	106.7%	274,754
To Managed Properties	238,247	238,247	238,247	100.0%	163,234
From Designated	(600,783)	(600,783)	(600,783)	100.0%	(554,541)
From Auxiliary Services	(125,000)	(125,000)	(125,000)	100.0%	(125,000)
<b>Total Transfers</b>	<b><u>11,467,802</u></b>	<b><u>11,306,075</u></b>	<b><u>11,296,257</u></b>	<b>99.9%</b>	<b><u>7,362,726</u></b>
<b>Total Expense and Transfers</b>	<b><u>149,399,466</u></b>	<b><u>112,821,962</u></b>	<b><u>106,551,841</u></b>	<b>94.4%</b>	<b><u>103,526,726</u></b>
<b>Net Increase / (Decrease)</b>	<b><u>\$ (1,425,950)</u></b>	<b><u>\$ 14,817,376</u></b>	<b>16,821,905</b>		<b>22,595,494</b>
<b>Net Position as of July 1</b>			<b><u>(15,440,814)</u></b>		<b><u>(24,773,812)</u></b>
<b>Net Position as of March 31</b>			<b><u>\$ 1,381,091</u></b>		<b><u>\$ (2,178,318)</u></b>

\*\*Does not include encumbrances.

**St. Louis Community College**  
**Budget Status Report - Technology Fee**  
**For the Period July through March,**

	Fiscal Year 2018				Fiscal Year 2017
	Budget	Year to Date Budget	Actual To Date	% of YTD Budget	Actual To Date
<b><u>Revenues</u></b>					
College Technology Fees	\$ 3,575,720	\$ 3,340,130	\$ 3,323,390	99.5%	\$ 3,329,780
<b>Total Revenues</b>	<b>3,575,720</b>	<b>3,340,130</b>	<b>3,323,390</b>	<b>99.5%</b>	<b>3,329,780</b>
<b><u>Expenditures</u></b>					
Salaries	903,259	634,081	525,418	82.9%	475,501
Benefits	285,859	202,603	169,423	83.6%	157,344
Operating	1,495,832	869,203	564,624	65.0%	926,023
<b>Total Expenditures</b>	<b>2,684,950</b>	<b>1,705,887</b>	<b>1,259,465</b>	<b>73.8%</b>	<b>1,558,868</b>
<b><u>Transfers To (From)</u></b>					
To College Operating	400,783	400,783	400,783	100.0%	354,541
To Capital Fund	790,069	790,069	790,069	100.0%	872,126
<b>Total Transfers</b>	<b>1,190,852</b>	<b>790,069</b>	<b>1,190,852</b>	<b>150.7%</b>	<b>1,226,667</b>
<b>Total Expense and Transfers</b>	<b>3,875,802</b>	<b>2,495,956</b>	<b>2,450,317</b>	<b>98.2%</b>	<b>2,785,535</b>
<b>Net Increase / (Decrease)</b>	<b>\$ (300,082)</b>	<b>\$ 844,174</b>	<b>873,073</b>		<b>544,245</b>
<b>Net Position as of July 1</b>			<b>2,029,945</b>		<b>2,184,948</b>
<b>Net Position as of March 31</b>			<b>\$ 2,903,018</b>		<b>\$ 2,729,193</b>

**St. Louis Community College**  
**Budget Status Report - College and Student Activities**  
**For the Period July through March,**

	Fiscal Year 2018				Fiscal Year 2017	
	Budget	Year to Date Budget	Actual To Date	% of YTD Budget	Actual To Date	
<b><u>Revenues</u></b>						
Student Activity Fees	\$ 1,072,716	\$ 1,003,424	\$ 997,023	99.4%	\$ 1,020,305	
Other	-	-	10,008		5,654	
<b>Total Revenues</b>	<b>1,072,716</b>	<b>1,003,424</b>	<b>1,007,031</b>	<b>100.4%</b>	<b>1,025,958</b>	
<b><u>Expenditures</u></b>						
Salaries	42,406	75,151	17,153	22.8%	75,347	
Benefits	3,382	6,138	1,367	22.3%	6,005	
Operating	390,571	203,927	224,387	110.0%	210,813	
Student Activities Budget - Agency	436,357	285,001	324,474	113.9%	274,754	
<b>Total Expense</b>	<b>872,716</b>	<b>570,217</b>	<b>567,381</b>	<b>99.5%</b>	<b>566,919</b>	
<b><u>Transfers To (From)</u></b>						
To General Operating	200,000	200,000	200,000	100.0%	200,000	
<b>Total Transfers</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>100.0%</b>	<b>200,000</b>	
<b>Total Expense and Transfers</b>	<b>1,072,716</b>	<b>770,217</b>	<b>767,381</b>	<b>99.6%</b>	<b>766,919</b>	
<b>Net Increase / (Decrease)</b>	<b>\$ -</b>	<b>\$ 233,207</b>	<b>239,650</b>		<b>259,039</b>	
<b>Net Position as of July 1</b>			<b>239,537</b>		<b>212,349</b>	
<b>Net Position as of March 31</b>			<b>\$ 479,187</b>		<b>\$ 471,389</b>	

Student Activities Budget - Agency is the transfer amount from Current to Agency

**St. Louis Community College**  
**Budget Status Report - Public Safety, Pedestrian and Traffic Access**  
**For the Period July through March,**

	Fiscal Year 2018			% of YTD Budget	Fiscal Year 2017
	Budget	Year to Date Budget	Actual To Date		Actual To Date
<b><u>Revenues</u></b>					
College Activity Fees	\$ 881,721	\$ 824,788	\$ 819,892	99.4%	\$ 680,278
<b>Total Revenues</b>	<b>881,721</b>	<b>824,788</b>	<b>819,892</b>	<b>99.4%</b>	<b>680,278</b>
<b><u>Expenditures</u></b>					
Supplies and Services	655,721	516,708	359,790	69.6%	434,022
<b>Total Expenditures</b>	<b>655,721</b>	<b>516,708</b>	<b>359,790</b>	<b>69.6%</b>	<b>434,022</b>
<b><u>Transfers To (From)</u></b>					
To Capital Fund	226,000	226,000	226,000	100.0%	188,729
<b>Total Transfers</b>	<b>226,000</b>	<b>226,000</b>	<b>226,000</b>	<b>100.0%</b>	<b>188,729</b>
<b>Total Expense and Transfers</b>	<b>881,721</b>	<b>742,708</b>	<b>585,790</b>	<b>78.9%</b>	<b>622,751</b>
<b>Net Increase / (Decrease)</b>	<b>\$ -</b>	<b>\$ 82,080</b>	<b>234,102</b>		<b>57,527</b>
<b>Net Position as of July 1</b>			<b>2,080,006</b>		<b>1,986,328</b>
<b>Net Position as of March 31</b>			<b>\$ 2,314,108</b>		<b>\$ 2,043,855</b>

**St. Louis Community College**  
**Budget Status Report - Rental of Facilities**  
**For the Period July through March,**

	Fiscal Year 2018				Fiscal Year 2017
	Budget	Year to Date Budget	Actual To Date	% of YTD Budget	Actual To Date
<b><u>Revenues</u></b>					
Other Revenue	\$ 130,700	\$ 106,561	\$ 77,616	72.8%	\$ 148,727
<b>Total Revenues</b>	<b>130,700</b>	<b>106,561</b>	<b>77,616</b>	<b>72.8%</b>	<b>148,727</b>
<b><u>Expenditures</u></b>					
Salaries	47,350	30,237	23,089	76.4%	21,414
Benefits	7,866	5,039	4,539	90.1%	3,543
Operating	75,484	53,367	54,601	102.3%	57,601
<b>Total Expenditures</b>	<b>130,700</b>	<b>88,643</b>	<b>82,229</b>	<b>92.8%</b>	<b>82,558</b>
<b><u>Transfers To (From)</u></b>					
To Capital Fund	-	-	-		35,000
<b>Total Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>35,000</b>
<b>Net Increase / (Decrease)</b>	<b>\$ -</b>	<b>\$ 17,918</b>	<b>(4,613)</b>		<b>31,169</b>
<b>Net Position as of July 1</b>			<b>290,869</b>		<b>359,203</b>
<b>Net Position as of March 31</b>			<b>\$ 286,256</b>		<b>\$ 390,372</b>



**St. Louis Community College**  
**Budget Status Report - Student Financial Aid**  
**For the Period July through March,**

	Fiscal Year 2018				Fiscal Year 2017
	Budget	Year to Date Budget	Actual To Date	% of YTD Budget	Actual To Date
<b><u>Revenues / Resources</u></b>					
Grants and Contracts	\$ 24,889,450	\$ 23,452,446	\$ 24,071,600	102.6%	\$ 24,464,070
Other Revenue	-	-	3,477,081		3,665,874
<b>Total Revenues</b>	<b><u>24,889,450</u></b>	<b><u>23,452,446</u></b>	<b><u>27,548,681</u></b>	<b>117.5%</b>	<b><u>28,129,944</u></b>
<b><u>Expenditures</u></b>					
Salaries	854,751	588,205	475,412	80.8%	462,756
Benefits	68,123	46,879	37,891	80.8%	36,882
StudentAid	24,834,366	23,551,448	28,213,751	119.8%	28,139,876
<b>Total Expenditures</b>	<b><u>25,757,240</u></b>	<b><u>24,186,532</u></b>	<b><u>28,727,054</u></b>	<b>118.8%</b>	<b><u>28,639,514</u></b>
<b><u>Transfers To (From)</u></b>					
From General Operating	(790,390)	(790,390)	(760,158)	96.2%	(759,149)
From Auxiliary Services	(77,400)	(77,400)	(77,400)	100.0%	(77,400)
<b>Total Transfers</b>	<b><u>(867,790)</u></b>	<b><u>(867,790)</u></b>	<b><u>(837,558)</u></b>	<b>96.5%</b>	<b><u>(836,549)</u></b>
<b>Net Increase / (Decrease)</b>	<b><u>\$ -</u></b>	<b><u>\$ 133,704</u></b>	<b><u>(340,815)</u></b>		<b><u>326,979</u></b>
<b>Net Position as of July 1</b>			<b><u>1,701,101</u></b>		<b><u>1,583,939</u></b>
<b>Net Position as of March 31</b>			<b><u>\$ 1,360,286</u></b>		<b><u>\$ 1,910,919</u></b>
<b><u>Revenues / Resources</u></b>					
Pell Grants	\$ 23,474,000	\$ 22,034,088	\$ 22,886,200	103.9%	\$ 23,223,325
Federal Work Study	899,739	463,319	458,409	98.9%	463,319
Supplemental Education Opportunity Grant (SEOG)	515,711	597,633	726,990	121.6%	777,426
Other	-	-	3,477,082		3,665,874
<b>Total Revenues</b>	<b><u>\$ 24,889,450</u></b>	<b><u>\$ 23,095,040</u></b>	<b><u>\$ 27,548,681</u></b>	<b>119.3%</b>	<b><u>\$ 28,129,944</u></b>
<b><u>Transfers</u></b>					
Board of Trustees Scholarships	\$ (722,267)	\$ (722,267)	\$ (760,158)	105.2%	\$ (722,267)
Auxiliary Service Scholarships	(77,400)	(77,400)	(77,400)	100.0%	(77,400)
College Match - FWS Employer Taxes	(68,123)	(68,123)	-	0.0%	(36,882)
<b>Total Transfers and Carry Forward</b>	<b><u>\$ (867,790)</u></b>	<b><u>\$ (867,790)</u></b>	<b><u>\$ (837,558)</u></b>	<b>96.5%</b>	<b><u>\$ (836,549)</u></b>

**St. Louis Community College  
Revenues / Expenditures Report  
Corporate College - Managed Property Operating Report  
For the Period July through March,**

	Fiscal Year 2018			% of YTD Budget	Fiscal Year 2017
	Budget	Year to Date Budget	Actual To Date		Actual To Date
<b><u>Revenues</u></b>					
Lease Income	\$ 1,023,417	\$ 773,044	\$ 718,187	92.9%	\$ 793,828
<b>Total Revenues</b>	<b>1,023,417</b>	<b>773,044</b>	<b>718,187</b>	<b>92.9%</b>	<b>793,828</b>
<b><u>Expenditures</u></b>					
Salaries	81,061	59,925	26,871	44.8%	59,070
Benefits	21,388	15,822	5,873	37.1%	15,794
Supplies and Services	913,138	783,783	331,049	42.2%	596,396
Utilities	246,077	182,224	208,713	114.5%	183,874
<b>Total Expenditures</b>	<b>1,261,664</b>	<b>1,041,754</b>	<b>572,506</b>	<b>55.0%</b>	<b>855,134</b>
<b><u>Transfers To (From)</u></b>					
To (From) General Operating	-	-	(238,247)		(163,234)
<b>Total Transfers</b>	<b>-</b>	<b>-</b>	<b>(238,247)</b>		<b>(163,234)</b>
<b>Total Expense and Transfers</b>	<b>1,261,664</b>	<b>1,041,754</b>	<b>334,259</b>	<b>32.1%</b>	<b>691,900</b>
<b>Net Increase / (Decrease)</b>	<b>\$ (238,247)</b>	<b>\$ (268,709)</b>	<b>383,928</b>		<b>101,928</b>
<b>Net Position as of July 1</b>			<b>9,531</b>		<b>-</b>
<b>Net Position as of March 31</b>			<b>\$ 393,459</b>		<b>\$ 101,928</b>

**St. Louis Community College**  
**Budget Status Report - Workforce Solutions Group - Operating**  
**For the Period July through March,**

	Fiscal Year 2018			% of YTD Budget	Fiscal Year 2017
	Budget	Year to Date Budget	Actual To Date		Actual To Date
<b><u>Revenues / Resources</u></b>					
Other Revenue	\$ 80,000	\$ 10,910	\$ 27,753	254.4%	\$ 10,812
<b>Total Revenues</b>	<b>80,000</b>	<b>10,910</b>	<b>27,753</b>	<b>254.4%</b>	<b>10,812</b>
<b><u>Expenditures</u></b>					
Salaries	976,227	748,988	718,552	95.9%	829,816
Benefits	228,340	173,061	166,167	96.0%	182,346
Supplies and services	215,500	211,190	156,708	74.2%	165,057
Administrative and Indirect Cost Recovery	(958,334)	(526,885)	(535,541)	101.6%	(552,950)
Institutional Contributions - Match	(392,340)	-	-		-
<b>Total Expenditures</b>	<b>69,393</b>	<b>606,354</b>	<b>505,886</b>	<b>83.4%</b>	<b>624,269</b>
<b><u>Transfers To (From)</u></b>					
To Maintenance Repair and Capital	-	-	-		137,977
<b>Total Expense and Transfers</b>	<b>69,393</b>	<b>606,354</b>	<b>505,886</b>	<b>83.4%</b>	<b>762,246</b>
<b>Net Increase / (Decrease)</b>	<b>\$ 10,607</b>	<b>\$ (595,444)</b>	<b>(478,133)</b>		<b>(751,434)</b>
<b>Net Position as of July 1</b>			<b>2,474,597</b>		<b>2,679,686</b>
<b>Net Position as of March 31</b>			<b>\$ 1,996,464</b>		<b>\$ 1,928,252</b>
<b>Division Allocation - Revenue</b>			<b>Operating</b>		
Community Service			\$ 13,193		
Corporate Services			14,560		
<b>Total Division Allocation</b>			<b>\$ 27,753</b>		
<b>Division Allocation - Expenditures</b>					
Community Service			\$ 293,005		
Corporate Services			212,881		
<b>Total Division Allocation</b>			<b>\$ 505,886</b>		

**St. Louis Community College**  
**Budget Status Report - Workforce Solutions Group - Restricted**  
**For the Period July through March,**

	Fiscal Year 2018				Fiscal Year 2017
	Budget	Year to Date Budget	Actual To Date	% of YTD Budget	Actual To Date
<b><u>Revenues / Resources</u></b>					
Grants and Contracts	\$ 9,996,172	\$ 6,539,478	\$ 3,056,560	46.7%	\$ 5,722,301
<b>Total Revenues</b>	<b><u>9,996,172</u></b>	<b><u>6,539,478</u></b>	<b><u>3,056,560</u></b>	<b>46.7%</b>	<b><u>5,722,301</u></b>
<b><u>Expenditures</u></b>					
Salaries	3,491,928	2,723,350	1,573,738	57.8%	2,251,840
Benefits	737,689	568,445	280,139	49.3%	432,211
Operating	4,811,289	2,696,449	1,202,683	44.6%	2,969,671
Administrative and Indirect Cost Recovery	955,266	-	-		-
<b>Total Expenditures</b>	<b><u>9,996,172</u></b>	<b><u>5,988,244</u></b>	<b><u>3,056,560</u></b>	<b>51.0%</b>	<b><u>5,653,722</u></b>
<b>Net Increase / (Decrease)</b>	<b><u>\$ -</u></b>	<b><u>\$ 551,234</u></b>	<b><u>-</u></b>		<b><u>68,580</u></b>
<b>Net Position as of July 1</b>			<b><u>-</u></b>		<b><u>-</u></b>
<b>#REF!</b>			<b><u>\$ -</u></b>		<b><u>\$ 68,580</u></b>

**Division Allocation - Revenue**

Community Service	\$ 1,422,192
Corporate Services	1,634,368
<b>Total Division Allocation</b>	<b><u>\$ 3,056,560</u></b>

**Division Allocation - Expenditures**

Community Service	\$ 1,422,193
Corporate Services	1,634,367
<b>Total Division Allocation</b>	<b><u>\$ 3,056,560</u></b>

**St. Louis Community College  
Budget Status Report - Restricted General Fund  
For the Period July through March,**

	Fiscal Year 2018				Fiscal Year 2017
	Budget	Year to Date Budget	Actual To Date	% of YTD Budget	Actual To Date
<b><u>Revenues / Resources</u></b>					
Grants and Contracts	\$ 4,563,622	\$ 2,924,895	\$ 2,136,842	73.1%	\$ 2,310,884
<b>Total Revenue / Resources</b>	<b><u>4,563,622</u></b>	<b><u>2,924,895</u></b>	<b><u>2,136,842</u></b>	<b>73.1%</b>	<b><u>2,310,884</u></b>
<b><u>Expenditures</u></b>					
Salaries	2,358,801	1,716,151	1,097,955	64.0%	1,302,741
Benefits	526,606	389,544	256,295	65.8%	304,426
Supplies and Services	1,318,867	1,046,556	679,473	64.9%	724,920
Maintenance Repair and Capital	359,348	359,348	117,150	32.6%	-
Institutional Match	-	-	-		-
<b>Total Expenditures</b>	<b><u>4,563,622</u></b>	<b><u>3,511,599</u></b>	<b><u>2,150,873</u></b>	<b>61.3%</b>	<b><u>2,332,087</u></b>
<b>Net Increase / (Decrease)</b>	<b><u>\$ -</u></b>	<b><u>\$ (586,704)</u></b>	<b><u>(14,031)</u></b>		<b><u>(21,203)</u></b>
<b>Net Position as of July 1</b>			<b><u>34,526</u></b>		<b><u>39,158</u></b>
<b>Net Position as of March 31</b>			<b><u>\$ 20,495</u></b>		<b><u>\$ 17,955</u></b>

\* Revenues will lag expenditures due to grants being funded on a reimbursement basis.

**St. Louis Community College**  
**Budget Status Report - Auxiliary Enterprise Fund**  
**For the Period July through March,**

	Fiscal Year 2018				Fiscal Year 2017
	Budget	Year to Date Budget	Actual To Date	% of YTD Budget	Actual To Date
<b><u>Revenues</u></b>					
College Activity Fees	\$ 377,458	\$ 334,348	\$ 332,342	99.4%	\$ 340,102
Auxiliary Services Revenues	8,521,731	7,519,340	6,576,477	87.5%	6,787,482
<b>Total Revenues</b>	<b>8,899,189</b>	<b>7,853,688</b>	<b>6,908,819</b>	<b>88.0%</b>	<b>7,127,584</b>
<b><u>Expenditures</u></b>					
Salaries	1,492,776	1,114,734	1,092,417	98.0%	1,094,008
Benefits	390,871	289,549	272,274	94.0%	278,058
Supplies and Services	6,718,142	5,943,064	5,802,370	97.6%	5,706,760
<b>Total Expenditures</b>	<b>8,601,789</b>	<b>7,347,347</b>	<b>7,167,061</b>	<b>97.5%</b>	<b>7,078,826</b>
<b><u>Transfers</u></b>					
To (From) General Operating	125,000	125,000	125,000	100.0%	125,000
To (From) Maintenance Repair and Capital	95,000	95,000	95,000	100.0%	95,000
To (From) Student Aid	77,400	77,400	77,400	100.0%	86,000
<b>Total Transfers</b>	<b>297,400</b>	<b>297,400</b>	<b>297,400</b>	<b>100.0%</b>	<b>306,000</b>
<b>Total Expenditures &amp; Transfers</b>	<b>8,899,189</b>	<b>7,644,747</b>	<b>7,464,461</b>	<b>97.6%</b>	<b>7,384,826</b>
<b>Net Increase / (Decrease)</b>	<b>\$ -</b>	<b>\$ 208,941</b>	<b>(555,642)</b>		<b>(257,242)</b>
<b>Net Position as of July 1</b>			<b>4,202,158</b>		<b>4,735,061</b>
<b>Net Position as of March 31</b>			<b>\$ 3,646,516</b>		<b>\$ 4,477,818</b>

**St. Louis Community College  
Budget Status Report - Capital Fund  
For the Period July through March,**

	Fiscal Year 2018				Fiscal Year 2017
	Budget	Year to Date Budget	Actual To Date	% of YTD Budget	Actual To Date
<b><u>Expenditures, Net of Revenue</u></b>					
Operating	\$ 4,911,069	\$ 3,667,982	\$ 4,295,406	117.1%	\$ 4,076,378
Leasehold Bonds	6,898,761	809,651	364,912	45.1%	809,651
<b>Total Expenditures</b>	<b><u>11,809,830</u></b>	<b><u>4,477,633</u></b>	<b><u>4,660,318</u></b>	<b>104.1%</b>	<b><u>4,886,029</u></b>
<b><u>Transfers and Carry Forward</u></b>					
Carry forward	(19,830,621)	-	-		
Transfer from Current Operating	(3,800,000)	(3,800,000)	(3,800,000)	100.0%	(3,800,000)
Transfer from Technology	(790,069)	(790,069)	(790,069)	100.0%	(872,126)
Transfer from Pedestrian & Traffic	(226,000)	(226,000)	(226,000)	100.0%	(188,729)
Transfer from Auxiliary Services	(95,000)	(95,000)	(95,000)	100.0%	(95,000)
Transfer from Rental of Facilities		-	-		(35,000)
Transfer from ED/WSG		-	-		(137,977)
Transfer from Current Operating	(6,898,761)	(6,898,761)	(6,898,761)	100.0%	(3,045,130)
<b>Total Transfers and Carry Forward</b>	<b><u>(31,640,451)</u></b>	<b><u>(11,809,830)</u></b>	<b><u>(11,809,830)</u></b>	<b>100.0%</b>	<b><u>(8,173,962)</u></b>
<b>Net Increase / (Decrease)</b>	<b><u>\$ (19,830,621)</u></b>	<b><u>\$ (7,332,197)</u></b>	<b><u>\$ (7,149,512)</u></b>		<b><u>\$ (3,287,933)</u></b>
<b>Above amounts do not include Bond Principal Payments</b>			<b><u>\$ 2,545,000</u></b>		<b><u>\$ 2,460,000</u></b>

St. Louis Community College  
 Budget Status Report - Agency Fund  
 For the Period July through March,

	Fiscal Year 2018			% of YTD Budget	Fiscal Year 2017
	Budget	Year to Date Budget	Actual To Date		Actual To Date
<b><u>Funds available</u></b>					
Other Income	\$ 10,602	\$ 6,432	\$ 38,446		\$ 43,816
<b>Total funds available</b>	<b>10,602</b>	<b>6,432</b>	<b>38,446</b>		<b>43,816</b>
<b><u>Expenditures</u></b>					
Expenditures	724,279	448,061	242,061	54.0%	339,709
<b>Total Expenditures</b>	<b>724,279</b>	<b>448,061</b>	<b>242,061</b>	<b>54.0%</b>	<b>339,709</b>
<b><u>Transfers</u></b>					
From Current Operating	466,187	304,460	324,874	106.7%	274,754
<b>Total Transfers</b>	<b>466,187</b>	<b>304,460</b>	<b>324,874</b>	<b>106.7%</b>	<b>274,754</b>
<b>Net Increase / (Decrease)</b>	<b>\$ (247,490)</b>	<b>\$ (137,169)</b>	<b>121,259</b>		<b>(21,139)</b>
<b>Net Position as of July 1</b>			<b>354,681</b>		<b>410,889</b>
<b>Net Position as of March 31</b>			<b>\$ 475,940</b>		<b>\$ 389,750</b>



**St. Louis Community College  
Revenues / Expenditures Report  
Self-Funded Insurance  
For the Period July through March,**

	<b>Fiscal Year 2018</b>	<b>Fiscal Year 2017</b>
<b><u>Revenue</u></b>		
Contributions Employee	\$ 4,817,425	\$ 4,171,118
Contributions Employer	8,409,253	9,757,864
Stop Loss Revenue	160,786	694,746
<b>Total Revenue</b>	<b>13,387,464</b>	<b>14,623,728</b>
<b><u>Expenditures</u></b>		
Medical	7,702,255	8,501,281
Pharmacy	3,122,244	2,982,032
TP Administration	974,330	701,328
Reform Expense	10,156	
<b>Total Expenditures</b>	<b>11,808,985</b>	<b>12,184,641</b>
<b>Net Increase / (Decrease)</b>	<b>1,578,479</b>	<b>2,439,087</b>
<b>Net Position as of July 1</b>	<b>552,192</b>	<b>(567,642)</b>
<b>Net Position as of March 31</b>	<b>\$ 2,130,671</b>	<b>\$ 1,871,445</b>

Statement of Net Position - Unadjusted

Statement of Net Position

Fiscal year 2018

	General Operating Fund	Technology Fee	College & Student Activities	Public Safety, Pedestrian & Traffic Access	Rental of Facilities	Corporate College	Workforce Solutions Group Operating	Restricted	Restricted General Fund	Student Financial Aid	Auxiliary Enterprise Fund	Capital Fund	Agency	Self-Funded Insurance	Total
<b>Assets</b>															
Cash	16,329,534	\$ 3,150,198	\$ 553,336	\$ 2,365,743	\$ 289,751	\$ (396,921)	\$ 2,261,254	\$ (850,610)	\$ 93,932	\$ (11,283,244)	\$ 2,113,715	\$ 20,053,425	\$ 497,745	\$ 2,084,879	\$ 37,262,736.00
Funds on Deposit with Trustee												43,824,615			43,824,616
Investments	77,261,571	-	-	-	-	-	-	-	-	-	-	-	-	1,492,586	78,754,157
Accounts Receivable	(6,613,003)	-	-	-	-	(15,951)	14,004	1,639,852	394,895	254,365	110,798	22,684,027	-	2,206	18,471,193
Inventories	-	-	-	-	-	-	-	-	-	-	1,405,922	-	-	-	1,405,922
Prepaid Expenses	3,034,722	30,765	-	-	-	26,103	-	-	-	-	10,923	273,270	-	-	3,375,782
Deferred Outflows of Resources	51,935,495	-	-	-	-	824,687	-	-	-	-	-	-	-	-	52,760,182
Capital Assets, net	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Assets</b>	<b>141,948,319</b>	<b>3,180,963</b>	<b>553,336</b>	<b>2,365,743</b>	<b>289,751</b>	<b>437,918</b>	<b>2,275,258</b>	<b>789,242</b>	<b>488,827</b>	<b>(11,028,879)</b>	<b>3,641,358</b>	<b>86,835,337</b>	<b>497,745</b>	<b>3,579,671</b>	<b>235,854,588</b>
<b>Liabilities</b>															
Accounts Payable	180,988	4,932	8,269	-	162	12,008	1,064	201,983	17,701	(12,389,165)	(165,159)	2,634	21,805	-	(12,102,778)
Accrued Liabilities	5,525,773	54,410	-	-	-	3,513	200,230	-	202,058	-	137,847	-	-	1,449,000	7,572,831
Accrued Wages Payable	3,127,324	-	-	-	-	-	-	-	-	-	-	-	-	-	3,127,324
Deposits Held for Others	3,063,415	-	-	-	3,333	-	-	-	-	-	1,500	-	-	-	3,068,248
Deferred Revenue	2,278,054	218,603	65,880	51,635	-	28,938	77,500	587,259	248,573	-	20,654	-	-	-	3,577,096
Deferred Inflows of Resources	24,842,697	-	-	-	-	-	-	-	-	-	-	-	-	-	24,842,697
Bonds Payable	-	-	-	-	-	-	-	-	-	-	-	60,826,459	-	-	60,826,459
Accrued Pension Liabilities	101,548,977	-	-	-	-	-	-	-	-	-	-	-	-	-	101,548,977
<b>Total Liabilities</b>	<b>140,567,228</b>	<b>277,945</b>	<b>74,149</b>	<b>51,635</b>	<b>3,495</b>	<b>44,459</b>	<b>278,794</b>	<b>789,242</b>	<b>468,332</b>	<b>(12,389,165)</b>	<b>(5,158)</b>	<b>60,829,093</b>	<b>21,805</b>	<b>1,449,000</b>	<b>192,460,854</b>
<b>Expenses</b>	95,255,584	1,259,465	567,381	359,790	82,229	572,506	505,886	3,056,560	2,150,873	28,727,054	7,167,061	5,285,329	242,061	11,808,985	157,040,764
<b>Revenues</b>	123,373,745	3,323,390	1,007,031	819,892	77,616	718,187	27,753	3,056,560	2,136,842	27,548,680	6,908,819	625,011	38,446	13,387,464	183,049,437
<b>Transfers</b>	11,296,257	1,190,852	200,000	226,000	-	(238,247)	-	-	-	(837,558)	297,400	(11,809,830)	(324,874)	-	-
<b>Net Position as of July 1</b>	(15,440,814)	2,029,945	239,537	2,080,006	290,869	9,531	2,474,597	-	34,526	1,701,101	4,202,158	18,856,732	354,681	552,192	17,385,061
<b>Net Position as of March 31</b>	<b>1,381,091</b>	<b>\$ 2,903,018</b>	<b>\$ 479,187</b>	<b>\$ 2,314,108</b>	<b>\$ 286,256</b>	<b>\$ 393,459</b>	<b>\$ 1,996,464</b>	<b>\$ -</b>	<b>\$ 20,495</b>	<b>\$ 1,360,286</b>	<b>\$ 3,646,516</b>	<b>\$ 26,006,244</b>	<b>\$ 475,940</b>	<b>\$ 2,130,671</b>	<b>\$ 43,393,735</b>

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**St. Louis Community College  
Statement of Net Position  
For the Period July through March,**

**Fiscal year 2017**

	General Operating Fund	Technology Fee	College & Student Activities	Public Safety, Pedestrian & Traffic Access	Rental of Facilities	Corporate College	Workforce Solutions Group Operating	Workforce Solutions Group Restricted	Restricted General Fund	Student Financial Aid	Auxiliary Enterprise Fund	Capital Fund	Agency	Self-Funded Insurance	Total
<b>Assets</b>															
Cash	\$ 21,314,898	\$ 2,820,087	\$ 516,187	\$ 2,071,917	\$ 390,756	\$ (688,753)	\$ 2,192,663	\$ (439,459)	\$ (123,435)	\$ (10,655,743)	\$ 2,912,864	\$ 17,390,517	\$ 398,728	\$ 1,303,440	\$ 39,404,667
Investments	71,428,670	-	-	-	-	-	-	-	-	-	-	-	-	1,677,130	73,105,800
Accounts Receivable	(8,092,747)	-	-	-	-	(10,313)	3,386	1,273,577	648,684	314,244	106,569	23,700,037	-	2,331	17,945,768
Inventories	-	-	-	-	-	-	-	-	-	-	1,613,309	-	-	-	1,613,309
Prepaid Expenses & deferred charges	1,639,327	-	-	-	-	4,887	-	-	-	-	813	103,825	-	-	1,748,852
Deferred Outflows of Resources	31,884,094	-	-	-	-	824,687	-	-	-	-	-	-	-	-	32,708,781
Capital Assets, net	-	-	-	-	-	-	-	-	698,290	-	-	-	-	-	698,290
<b>Total Assets</b>	<b>118,174,242</b>	<b>2,820,087</b>	<b>516,187</b>	<b>2,071,917</b>	<b>390,756</b>	<b>130,508</b>	<b>2,196,049</b>	<b>834,118</b>	<b>1,223,539</b>	<b>(10,341,499)</b>	<b>4,633,555</b>	<b>41,194,379</b>	<b>398,728</b>	<b>2,982,901</b>	<b>167,225,467</b>
<b>Liabilities</b>															
Accounts Payable	(194,319)	(90,129)	(1,212)	-	(2,949)	(3,284)	1	75,410	(75,749)	(12,252,418)	(14,747)	(21,653)	8,978	-	(12,572,071)
Accrued Liabilities	5,262,236	40,713	-	-	-	2,926	220,295	-	235,202	-	148,373	-	-	1,176,000	7,085,745
Accrued Wages Payable	3,227,946	-	-	-	-	-	-	-	-	-	-	-	-	-	3,227,946
Deposits Held for Others	3,245,365	-	-	-	3,333	-	-	-	-	-	(521)	-	-	-	3,248,177
Deferred Revenue	1,462,780	140,310	46,011	28,062	-	28,938	47,500	690,128	443,339	-	14,031	-	-	-	2,901,099
Deferred Inflows of Resources	24,628,926	-	-	-	-	-	-	-	-	-	-	-	-	-	24,628,926
Bonds Payable	-	-	-	-	-	-	-	-	602,792	-	-	18,195,919	-	-	18,798,711
Accrued Pension Liabilities	82,719,626	-	-	-	-	-	-	-	-	-	-	-	-	-	82,719,626
<b>Total Liabilities</b>	<b>120,352,560</b>	<b>90,894</b>	<b>44,799</b>	<b>28,062</b>	<b>384</b>	<b>28,580</b>	<b>267,796</b>	<b>765,538</b>	<b>1,205,584</b>	<b>(12,252,418)</b>	<b>147,136</b>	<b>18,174,266</b>	<b>8,978</b>	<b>1,176,000</b>	<b>130,038,159</b>
<b>Expenses</b>	96,164,000	1,558,868	566,919	434,022	82,558	855,134	624,269	5,653,721	2,332,086	28,639,514	7,078,826	4,984,480	339,709	12,249,185	161,563,291
<b>Revenues</b>	126,122,220	3,329,780	1,025,958	680,278	148,727	793,828	10,812	5,722,301	2,310,884	28,129,945	7,127,584	43,816	14,623,728	190,069,861	
<b>Transfers</b>	7,362,726	1,226,667	200,000	188,729	35,000	(163,234)	137,977	-	-	(836,549)	297,400	(8,173,962)	(274,754)	-	-
<b>Net Position as of July 1</b>	(24,773,812)	2,184,948	212,349	1,986,328	359,203	-	2,679,687	-	39,157	1,583,939	4,735,061	19,830,631	410,889	(567,642)	8,680,738
<b>Net Position as of March 31</b>	<b>\$ (2,178,318)</b>	<b>\$ 2,729,193</b>	<b>\$ 471,388</b>	<b>\$ 2,043,855</b>	<b>\$ 390,372</b>	<b>\$ 101,928</b>	<b>\$ 1,928,253</b>	<b>\$ 68,580</b>	<b>\$ 17,955</b>	<b>\$ 1,910,919</b>	<b>\$ 4,486,419</b>	<b>\$ 23,020,113</b>	<b>\$ 389,750</b>	<b>\$ 1,806,901</b>	<b>\$ 37,187,308</b>

**St. Louis Community College  
Investment Report  
as of March 31 , 2018**

Investment Type Investment Description	Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio
<b><u>Certificates of Deposit</u></b>									
American Expr Centurion - Salt Lake City, UT	9/16/2015	9/17/2018	245,000	245,000	245,000	245,000	0	1.600%	0.209%
Capital One - Glen Allen, VA	10/30/2015	10/22/2018	245,000	245,000	245,000	245,000	0	1.600%	0.209%
Sallie Mae Bank - Salt Lake City, UT	11/4/2015	11/5/2018	245,000	245,000	245,000	245,000	0	1.600%	0.209%
Firstbank Puerto Rico - Santurce, PR	11/18/2015	11/19/2018	245,000	245,000	245,000	245,000	0	1.500%	0.209%
MB Financial Bank - Chicago, IL	11/20/2015	11/20/2018	245,000	245,000	245,000	245,000	0	1.300%	0.209%
Synchrony Bank - Draper, UT	11/20/2015	11/20/2020	245,000	245,000	245,000	245,000	0	2.200%	0.209%
State Bank India - Chicago, IL	12/15/2015	12/16/2019	245,000	245,000	245,000	245,000	0	2.100%	0.209%
Independent Bk - Memphis, TN	1/22/2016	11/23/2018	245,000	245,000	245,000	245,000	0	1.300%	0.209%
JP Morgan Chase Bank - Columbus, OH	1/21/2016	1/21/2019	245,000	245,000	245,000	245,000	0	1.000%	0.209%
Lakeside Bank - Chicago, IL	1/29/2016	1/29/2020	245,000	245,000	245,000	245,000	0	1.500%	0.209%
Katahdin Trust - Patten ME	2/29/2016	8/29/2018	245,000	245,000	245,000	245,000	0	1.150%	0.209%
Main Street Bank - Wheeling, WV	2/4/2016	2/4/2019	245,000	245,000	245,000	245,000	0	1.500%	0.209%
Tradition Capital Bank - Edina, MN	4/27/2016	10/26/2018	245,000	245,000	245,000	245,000	0	1.000%	0.209%
Community Bank Pasadena - Pasadena, CA	5/24/2016	11/23/2020	245,000	245,000	245,000	245,000	0	1.400%	0.209%
Bridgewater Bk - Bloom, MN	6/29/2016	10/29/2018	250,000	249,500	249,875	250,000	125	1.150%	0.214%
Centennial Bank - Conway, AR	8/11/2016	5/20/2020	245,000	244,559	244,748	245,000	252	1.300%	0.209%
Webster Bank - Ridgefield, CT	8/11/2016	4/15/2019	245,000	244,945	244,621	245,000	379	1.150%	0.209%
West Town Bank & Trust - Cicero, IL	9/23/2016	3/22/2019	245,000	245,000	245,000	245,000	0	1.100%	0.209%
Bank Leumi USA - New York, NY	12/22/2016	6/22/2018	245,000	245,000	245,000	245,000	0	1.250%	0.209%
Investors Bank - Milburn, NJ	12/16/2016	12/17/2018	245,000	245,000	245,000	245,000	0	1.350%	0.209%
Flushing Bank - New Hyde Park	12/27/2016	6/12/2018	200,000	200,000	200,000	200,000	0	1.550%	0.171%
Mediapolis Savings - Mediapolis, IA	1/26/2017	1/28/2019	245,000	245,000	245,000	245,000	0	1.350%	0.209%
Cape Cod Five Cents - Harwich Port, MA	1/31/2017	7/31/2019	245,000	245,000	245,000	245,000	0	1.600%	0.209%
Summit Community Bank - Moorefield, WV	2/8/2017	11/8/2018	245,000	245,000	245,000	245,000	0	1.200%	0.209%
Horicon State Bank - Horicon, WI	2/8/2017	2/8/2019	245,000	245,000	245,000	245,000	0	1.350%	0.209%
Capital Bank Little Rock - Little Rock, AR	2/17/2017	11/15/2019	245,000	245,000	245,000	245,000	0	1.500%	0.209%

**St. Louis Community College  
Investment Report  
as of March 31 , 2018**

Investment Type Investment Description	Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio
First Century Tazewell, Tazewell, TN	2/10/2017	8/10/2020	245,000	245,000	245,000	245,000	0	1.750%	0.209%
Medallion Bank - Salt Lake City, UT	2/15/2017	2/15/2022	245,000	245,000	245,000	245,000	0	2.250%	0.209%
BMW Bank North America - Salt Lake City	3/13/2017	3/10/2020	245,000	245,000	245,000	245,000	0	1.650%	0.209%
Brookline Bank - Bookline, MA	3/8/2017	11/8/2018	245,000	245,000	245,000	245,000	0	1.250%	0.209%
Goldman Sachs Bank USA - New York, NY	4/26/2017	4/26/2022	245,000	245,000	245,000	245,000	0	2.400%	0.209%
Whitney Bank/MS - Jacksonville, FL	4/20/2017	4/22/2019	245,000	245,000	245,000	245,000	0	1.650%	0.209%
Bank of Hope - Los Angeles, CA	5/26/2017	11/26/2018	245,000	245,000	245,000	245,000	0	1.400%	0.209%
Capital One - McLean, VA	7/24/2017	7/19/2019	245,000	245,000	245,000	245,000	0	1.700%	0.209%
Barclays Bank - Wilmington, DE	7/12/2017	7/12/2019	245,000	245,000	245,000	245,000	0	1.600%	0.209%
Discover Bank - Greenwood, DE	7/6/2017	7/8/2019	245,000	245,000	245,000	245,000	0	1.600%	0.209%
Ally Bank - Midvale, UT	8/31/2017	9/3/2019	245,000	245,000	245,000	245,000	0	1.700%	0.209%
Safra National Bank - New York, NY	8/18/2017	9/18/2018	245,000	245,000	245,000	245,000	0	1.450%	0.209%
USNY Bank - Geneva, NY	8/28/2017	10/29/2018	245,000	245,000	245,000	245,000	0	1.500%	0.209%
Bank of India - New York, NY	8/23/2017	8/22/2018	245,000	245,000	245,000	245,000	0	1.300%	0.209%
Darien Rowayton Bank - Darien, CT	9/8/2017	9/7/2018	245,000	245,000	245,000	245,000	0	1.500%	0.209%
TIAA FSB - Jacksonville, FL	9/18/2017	9/12/2019	245,000	245,000	245,000	245,000	0	1.700%	0.209%
Bank of Baroda - New York, NY	9/21/2017	9/21/2018	245,000	245,000	245,000	245,000	0	1.350%	0.209%
Dallas Capital Bank - Dallas, TX	10/17/2017	10/17/2018	245,000	245,000	245,000	245,000	0	1.350%	0.209%
Merrick Bank - South Jordan, UT	10/11/2017	10/11/2019	245,000	245,000	245,000	245,000	0	1.650%	0.209%
Hanmi Bank - Los Angeles, CA	11/24/2017	11/21/2018	245,000	245,000	245,000	245,000	0	1.450%	0.209%
Cathay Bank - Los Angeles, CA	11/17/2017	5/17/2019	245,000	245,000	245,000	245,000	0	1.650%	0.209%
Steuben Trust - Hornell, NY	12/22/2017	3/22/2019	245,000	245,000	245,000	245,000	0	1.800%	0.209%
American Express BK - Salt Lake City, UT	12/5/2017	6/5/2019	245,000	245,000	245,000	245,000	0	1.750%	0.209%
Morgan Stanley Bank - Salt Lake City, UT	12/28/2017	12/30/2018	245,000	245,000	245,000	245,000	0	2.100%	0.209%
Wells Fargo Bank - Sioux Falls, SD	1/31/2018	3/1/2019	245,000	245,000	245,000	245,000	0	1.900%	0.209%
BYN Mellon - Pittsburgh, PA	1/9/2018	10/9/2018	250,000	250,000	250,000	250,000	0	1.600%	0.214%
BMO Harris Bank - Chicago, IL	2/28/2018	11/28/2018	245,000	245,000	245,000	245,000	0	1.800%	0.209%

**St. Louis Community College  
Investment Report  
as of March 31 , 2018**

Investment Type Investment Description	Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio	
Comenity Capital Bank - Salt Lake City, UT	2/28/2018	11/18/2019	245,000	245,000	245,000	245,000	0	2.100%	0.209%	
State Bank of India - Los Angeles, CA	3/21/2018	3/20/2020	245,000	245,000	245,000	245,000	0	2.500%	0.209%	
Stifel Bank & Trust - St. Louis, MO	3/29/2018	3/30/2020	245,000	245,000	245,000	245,000	0	2.550%	0.209%	
<b>Total Certificates of Deposit</b>			<b>13,685,000</b>	<b>13,684,004</b>	<b>13,684,244</b>	<b>13,685,000</b>	<b>756</b>	<b>1.581%</b>	<b>11.700%</b>	
<b><u>Commercial Paper</u></b>										
Abbey Nat'l Treasury Serv	2/16/2018	5/31/2018	2,000,000	1,989,369	1,993,867	1,993,867	0	1.876%	1.705%	
Toyota Motor Credit Corp	10/25/2017	4/23/2018	2,500,000	2,481,500	2,497,739	2,497,739	0	1.512%	2.135%	
JP Morgan Securities LLC	12/19/2017	6/18/2018	2,500,000	2,500,000	2,489,871	2,489,871	0	1.914%	2.129%	
Credit Agricole CIB NY	1/9/2018	7/9/2018	2,000,000	1,981,397	1,989,825	1,989,825	0	1.893%	1.701%	
Collateralized CP CO LLC	2/28/2018	7/27/2018	2,000,000	1,982,278	1,986,084	1,986,084	0	2.190%	1.698%	
Bank Tokoyo - Mit UFJ NY	3/1/2018	5/30/2018	1,000,000	995,000	996,722	996,722	0	2.038%	0.852%	
Credit Suisse - New York	3/28/2018	7/23/2018	230,000	228,441	228,494	228,494	0	2.129%	0.195%	
			<b>12,230,000</b>	<b>12,157,985</b>	<b>12,182,602</b>	<b>12,182,602</b>	<b>-</b>	<b>1.881%</b>	<b>10.415%</b>	
<b><u>U.S. Treasury Securities</u></b>										
U.S Treasury Note	07/31/17	07/31/18	800,000	801,063	800,357	798,755	(1,601)	1.375%	0.683%	
U S Treasury Note	02/26/18	08/31/18	1,000,000	994,414	995,432	995,341	(91)	0.750%	0.851%	
<b>Total U.S. Treasury Securities</b>			<b>1,800,000</b>	<b>1,795,477</b>	<b>1,795,789</b>	<b>1,794,097</b>	<b>(1,692)</b>	<b>1.029%</b>	<b>1.534%</b>	
<b><u>U.S Agency Securities</u></b>										
Federal Nat'l Mortgage Assn	FNMA	03/28/16	09/28/18	1,000,000	1,000,000	1,000,000	995,100	(4,900)	1.200%	0.851%
Federal Home Loan Bank	FHLB	04/22/16	06/08/18	500,000	524,351	501,697	500,795	(902)	0.920%	0.428%
Federal Farm Credit Bank	FFCB	04/18/16	05/02/18	1,000,000	1,003,631	999,968	999,050	(918)	0.950%	0.854%
Fed Home Loan Mtg Corp	FHLMC	04/28/16	10/28/19	2,000,000	2,000,000	2,000,000	1,968,020	(31,980)	1.400%	1.683%
Federal Home Loan Bank	FHLB	05/27/16	05/30/18	1,000,000	1,000,000	1,000,000	998,300	(1,700)	1.000%	0.853%
Fed Home Loan Mtg Corp	FHLMC	05/27/16	05/28/20	1,000,000	1,000,000	1,000,000	987,060	(12,940)	1.250%	0.844%
Federal Home Loan Mtg Step Up	FHLM	06/30/16	06/30/21	1,000,000	1,000,000	1,000,000	980,470	(19,530)	1.300%	0.838%
Federal Home Loan Bank	FHLB	07/28/16	01/28/19	1,000,000	1,000,000	1,000,000	991,920	(8,080)	1.150%	0.848%
Federal Farm Credit Bank	FFCB	08/15/16	07/05/18	250,000	249,625	249,948	249,150	(798)	0.780%	0.213%

**St. Louis Community College  
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Investment Type Investment Description		Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio
Federal Home Loan Mortgage	FHLM	09/30/16	09/28/18	1,000,000	1,000,000	1,000,000	996,090	(3,910)	1.020%	0.852%
Federal Home Loan Bank	FHLB	10/11/16	09/17/18	250,000	252,055	250,493	249,125	(1,368)	1.350%	0.213%
Federal Nat'l Mortgage Assn	FNMA	10/24/16	04/30/18	300,000	300,320	300,000	299,772	(228)	1.000%	0.256%
Federal Home Loan Bank	FHLB	10/28/16	10/28/19	1,000,000	1,000,000	1,000,000	989,680	(10,320)	0.875%	0.846%
Federal Home Loan Bank	FHLB	12/16/16	12/16/21	1,000,000	1,000,000	1,000,000	987,450	(12,550)	1.250%	0.844%
Federal Nat'l Mortgage Assn	FNMA	12/07/16	09/13/18	500,000	500,695	500,178	498,090	(2,088)	1.250%	0.426%
Federal Home Loan Bank	FHLB	12/28/16	04/25/18	400,000	400,788	400,000	399,768	(232)	1.125%	0.342%
Federal Home Loan Mortg Corp	FHLM	01/30/17	07/30/19	2,000,000	2,000,000	2,000,000	1,979,160	(20,840)	1.500%	1.692%
Federal Farm Credit Banks	FFCB	01/19/17	11/26/19	1,000,000	993,106	994,955	981,180	(13,775)	1.180%	0.839%
Federal Nat'l Mortgaage Assn	FNMA	01/30/17	11/15/18	250,000	250,103	249,817	248,445	(1,372)	1.200%	0.212%
Federal Home Loan Banks	FHLB	02/02/17	08/13/18	500,000	502,495	500,602	498,880	(1,722)	1.500%	0.427%
Fed Home Loan MTC Corp	FHLM	02/28/17	02/28/20	2,000,000	2,000,000	2,000,000	1,991,940	(8,060)	1.200%	1.703%
Federal Farm Credit Bank	FFCB	03/09/17	10/11/18	375,000	373,905	374,634	372,945	(1,689)	1.150%	0.319%
Fed Home Loan Mtg Corp	FHLMC	03/16/17	03/16/20	2,000,000	2,000,000	2,000,000	1,997,960	(2,040)	1.125%	1.708%
Federal Nat'l Mortgage Assn	FNMA	04/26/17	11/27/18	500,000	503,091	501,285	498,570	(2,715)	1.625%	0.426%
Federal Nat'l Mortgage Assn	FNMA	05/03/17	12/14/18	500,000	498,923	499,529	496,775	(2,754)	1.125%	0.425%
Federal Home Loan Banks	FHLB	05/22/17	03/08/19	2,000,000	2,005,660	2,002,970	1,986,700	(16,270)	1.500%	1.698%
Federal Nat'l Mortgage Assn.	FNMA	06/05/17	01/27/20	2,372,000	2,372,997	2,372,000	2,343,038	(28,962)	1.700%	2.003%
Federal Home Loan Banks	FHLB	06/05/17	01/18/19	2,000,000	2,005,000	2,000,000	1,989,840	(10,160)	1.625%	1.701%
Fed Nat'l Mtg Assn Global	FNMA	07/27/17	05/21/18	909,000	906,604	908,591	907,782	(809)	0.875%	0.776%
Federal Home Loan Mtg Corp	FHLMC	09/12/17	11/07/18	375,000	373,680	374,310	372,574	(1,737)	1.050%	0.319%
Federal Home Loan Bank	FHLB	09/27/17	09/27/22	1,000,000	1,000,000	1,000,000	977,670	(22,330)	1.625%	0.836%
Federal Home Loan Bank Step Up	FHLB	09/28/17	09/28/20	1,000,000	1,000,000	1,000,000	984,770	(15,230)	1.500%	0.842%
Federal Farm Credit Bank	FFCB	10/23/17	12/28/18	300,000	299,580	299,735	298,260	(1,475)	1.420%	0.255%
Federal Home Loan Mtg	FHLM	10/27/17	10/27/22	2,000,000	2,000,000	2,000,000	1,963,580	(36,420)	1.750%	1.679%
Fed Nat'l Mtg Assn	FNMA	12/04/17	05/21/18	200,000	199,539	199,862	199,732	(130)	1.000%	0.171%
Federal Farm Credit Banks	FFCB	12/20/17	10/15/18	1,500,000	1,492,336	1,494,947	1,491,450	(3,497)	1.100%	1.275%

**St. Louis Community College  
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Investment Type Investment Description		Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio
Federal Home Loan Bank	FHLB	12/29/17	12/29/20	1,000,000	1,000,000	1,000,000	988,740	(11,260)	2.100%	0.845%
Federal Nat'l Mortgage Assn	FNMA	12/21/17	09/25/18	1,000,000	996,905	998,030	995,720	(2,310)	1.250%	0.851%
Farmer Mac	FAMC	01/17/18	01/17/20	1,000,000	1,000,000	1,000,000	993,520	(6,480)	2.000%	0.849%
Federal Home Loan Bank	FHLB	01/30/18	10/30/19	2,000,000	2,000,000	2,000,000	1,991,120	(8,880)	1.500%	1.702%
Federal Farm Credit Bank	FFCB	02/05/18	01/07/19	325,000	322,137	322,616	322,000	(616)	1.000%	0.275%
Federal Nat'l Mortgage Assn	FNMA	02/27/18	02/26/19	500,000	495,615	496,026	495,720	(306)	1.250%	0.424%
Federal Home Loan Bank	FHLB	02/26/18	02/26/19	1,000,000	999,310	999,376	998,010	(1,366)	2.000%	0.853%
Federal Farm Credit Banks	FFCB	03/27/18	04/16/18	1,000,000	999,500	999,605	999,600	(5)	0.980%	0.855%
Federal Home Loan Mtg Corp	FHLMC	03/27/18	07/27/18	1,000,000	997,045	997,491	997,440	(51)	1.050%	0.853%
Federal Nat'l Mortgage Corp	FNMC	03/02/18	07/20/18	1,750,000	1,744,058	1,745,303	1,744,225	(1,078)	0.950%	1.491%
Federal Home Loan Mtg Corp	FHLMC	03/07/18	09/28/18	750,000	746,475	746,894	746,153	(741)	1.110%	0.638%
Federal Farm Credit Banks	FFCB	03/21/18	02/22/19	1,000,000	990,760	991,036	990,430	(606)	1.150%	0.847%
Federal Home Loan Bank Step Up	FHLB	03/26/18	03/26/21	1,000,000	1,000,000	1,000,000	996,290	(3,710)	2.000%	0.852%
Federal Farm Credit Bank	FFCB	03/28/18	05/18/18	500,000	499,368	499,406	499,370	(36)	0.930%	0.427%
<b>Total U.S. Agencies</b>				<u>49,806,000</u>	<u>49,799,654</u>	<u>49,771,306</u>	<u>49,429,428</u>	<u>(341,877)</u>	<u>1.339%</u>	<u>42.259%</u>
<b>Total Investments before Cash Amount</b>				<u>77,521,000</u>	<u>77,437,120</u>	<u>77,433,940</u>	<u>77,091,127</u>	<u>(342,813)</u>	<u>1.459%</u>	<u>65.908%</u>
<b>Checking Balance</b>		03/31/18	03/31/18	39,877,098	39,877,098	39,877,098	39,877,098	0	1.2750%	34.092%
<b>Total Investments</b>				<u>117,398,098</u>	<u>117,314,219</u>	<u>117,311,039</u>	<u>116,968,226</u>	<u>(342,813)</u>	<u>3.27%</u>	<u>100.000%</u>



## Ratification of Investments

Executed During the Months of January-March 2018

### Investments

Fund	Purchase Date	Type of Investment	Par Value	Cost of Investment	Maturity Date	Investment Yield
Wells Fargo Bank	1/31/2018	CD	245,000.00	245,000.00	3/1/2019	1.900%
BNY Mellon	1/9/2018	CD	250,000.00	250,000.00	10/9/2018	1.600%
Credit Agricole CIB NY	1/9/2018	Comm Paper	2,000,000.00	1,981,397.22	7/9/2018	1.893%
Farmer MAC	1/17/2018	Agency	1,000,000.00	1,000,000.00	1/17/2020	2.000%
Federal Home Loan Bank Step Up	1/30/2018	Agency	2,000,000.00	2,000,000.00	10/30/2019	1.500%
BMO Harris Bank	2/28/2018	CD	245,000.00	245,000.00	11/28/2018	1.800%
Comenity Capital Bank	2/28/2018	CD	245,000.00	245,154.90	11/18/2019	2.100%
Federal Farm Credit Bank	2/5/2018	Agency	325,000.00	322,389.53	1/7/2019	1.000%
Federal Nat'l Mortgage Assn.	2/27/2018	Agency	500,000.00	495,632.36	2/26/2019	1.250%
Federal Home Loan Bank	2/26/2018	Agency	1,000,000.00	999,310.00	2/26/2019	2.000%
US Treasury Note	2/26/2018	US Treasury	1,000,000.00	998,122.62	8/31/2018	0.750%
Abbey Nat'l Treasury Serv	2/16/2018	Comm Paper	2,000,000.00	1,989,368.89	5/31/2018	1.876%
Collateralized CP Co LLC	2/28/2018	Comm Paper	2,000,000.00	1,982,278.43	7/27/2018	2.190%
State Bank of India	3/21/2018	CD	245,000.00	245,000.00	3/20/2020	2.500%
Stifel Bank and Trust	3/29/2018	CD	245,000.00	245,000.00	3/30/2018	2.550%
Federal Farm Credit Bank	3/27/2018	Agency	1,000,000.00	1,003,882.78	4/16/2018	0.980%
Federal Home Loan Mtg Corp	3/27/2018	Agency	1,000,000.00	999,155.00	7/27/2018	1.050%
Federal Home Loan Mtg Corp	3/2/2018	Agency	1,750,000.00	1,745,997.39	7/20/2018	0.950%
Federal Home Loan Mtg Corp	3/7/2018	Agency	750,000.00	750,151.96	9/28/2018	1.110%
Federal Farm Credit Bank	3/21/2018	Agency	1,000,000.00	991,686.39	2/22/2019	1.150%
Federal Home Loan Bank Step Up	3/26/2018	Agency	1,000,000.00	1,000,000.00	3/26/2021	2.000%
Federal Farm Credit Bank	3/28/2018	Agency	500,000.00	501,047.17	5/18/2018	0.930%
Bank Tokoyo	3/1/2018	Comm Paper	1,000,000.00	995,000.00	5/30/2018	2.038%
Bank Tokoyo (Self Ins. Fund)	3/1/2018	Comm Paper	1,000,000.00	995,000.00	5/30/2018	2.038%
Credit Suisse	3/28/2018	Comm Paper	230,000.00	228,440.89	7/23/2018	2.129%
US Treasury Note (Self Ins. Fund)	3/1/2018	US Treasury	500,000.00	501,233.90	3/31/2018	0.750%

\* A **repurchase agreement** is the sale of a security (such as a Treasury bill or Treasury bond) to the college by the college's bank, UMB, with an agreement to buy it back at a later date at a price greater than the original sale price. The difference in the purchase and sale price represents our income on the investment. For example, at the end of each day, the balance of funds in our bank account is used to purchase U.S. Securities from UMB with an agreement that the bank will buy them back the following morning for the amount paid plus interest. Our interest for July was approximately .20% per annum.

*Academic Affairs*

**Contracts and Agreements**

**Clinical Agreements**

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

<b>Participant</b>	<b>Program</b>	<b>Effective Date</b>
ApexNetwork Physical Therapy	Physical Therapy Assistant	04/19/18

**Memorandum of Understanding between St. Louis Community College and Webster Groves School District**

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College (STLCC) and Webster Groves School District (WGSD) to offer a Dual Enrollment/Early College Partnership for high school juniors and seniors currently enrolled in the WGSD. This partnership enables students to take postsecondary classes at STLCC-Meramec toward an associate degree and simultaneously complete their high school diploma.

**Memorandum of Understanding between St. Louis Community College and St. Louis Job Corps Center**

The college recommends that the Board of Trustees approve a Memorandum of Understanding (MOU) between St. Louis Community College (STLCC) and St. Louis Job Corps Center (Job Corps). This MOU outlines a partnership between STLCC and Job Corps where participants in Job Corps will form a Scholar Corps and take coursework leading to a degree or certificate in a career field leading to employment. Additionally, students at STLCC will learn about the opportunities to have both housing and food security through Job Corps with a short-term training program at Job Corps and the ability to join the Scholar Corps and continuing their studies at STLCC. .

## **Workforce Solutions Group**

### **Ratification of Direct Pay Agreements**

<b><u>Funding Source</u></b>	<b><u>Title of Program and/or Purpose</u></b>	<b><u>Campus</u></b>	<b><u>Date</u></b>	<b><u>Amount</u></b>
Aesculap, Inc.	Develop and deliver Quality Systems Fundamentals workshops. <b>Manager: Eric Whitehead</b>	Workforce Solutions Group	April 13, 2018 through December 31, 2018	\$11,150
Dohmen Life Science Services	On-site consultation for the development of training curriculum for Dohmen's Management Development Training series. <b>Manager: Eric Whitehead</b>	Workforce Solutions Group	February 16, 2018 through June 30, 2018	\$1,875
Dohmen Life Science Services	On-site training facilitation of Dohmen Life Science Services Manager Development Boot Camp 2.0. <b>Manager: Eric Whitehead</b>	Workforce Solutions Group	April 24, 2018 through December 31, 2018	\$28,500
Thiel Tool & Engineering Company, Inc.	ISO 9001 consultation services <b>Manager: Eric Whitehead</b>	Workforce Solutions Group	April 19, 2018 through December 31, 2018	\$12,000

*Institutional Development*

**Acceptance of External Funds**

<b><u>AGENCY</u></b>	<b><u>AMOUNT</u></b>	<b><u>PURPOSE</u></b>	<b><u>FUND</u></b>
Missouri Department of Social Services, Family Support Division	\$ 151,145.50	A subcontractor agreement to St. Louis Community College for the SkillUP project supporting employment and training for adults participating in the Supplemental Nutrition Assistance Program (SNAP). The budget includes a 50/50 match for operational expenses with complete coverage of tuition expense. Missouri Community College Association (MCCA) serves as the lead agency.  <b>Project Period: 10/01/2017-09/30/2018</b> <b>Project Director: Dianne Lee</b>	Restricted