

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ST. LOUIS COMMUNITY COLLEGE  
THURSDAY, JUNE 21, 2018**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, June 21, 2018, at the Wildwood Campus, 2645 Generations Drive, Wildwood, MO, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order/Roll Call

Dr. Doris Graham, Chair, called the meeting to order at 7 p.m. The following members of the Board of Trustees were present: Dr. Doris Graham, Chair; Mr. Rodney Gee, Vice Chair; Ms. Libby Fitzgerald, Trustee; Dr. Craig Larson, Trustee; Dr. Kevin M. Martin, Trustee; Ms. Joan McGivney, Trustee, and Ms. Pam Ross, Trustee.

Also present were Dr. Jeff Pittman, Chancellor, Ms. Sylvia Edgar, Staff Attorney, and Ms. Rebecca Garrison, Associate for Board Relations.

2. Welcome to Guests

Dr. Graham welcomed guests attending the meeting, including Honor students, the Study Abroad students and their Faculty Advisor Chris Stephens.

3. Citizens Desiring to Address the Board Regarding Agenda Items

None.

4. Adoption of Agenda/Revisions to Agenda

On motion by Dr. Larson and seconded by Ms. Ross, the Board unanimously adopted the agenda as revised.

5. Election of Officers

In accordance with Board Policy A.5, Election of Officers, elections were held for officers of the Board of Trustees of St. Louis Community College for the ensuing year.

Whereupon, nominations were called for the office of chair. Dr. Martin nominated Mr. Gee. Ms. Fitzgerald seconded the nomination. There being no other nominations, the Board voted unanimously for Mr. Gee to serve as Board Chair for a term of one year or until his successor shall be elected and qualified.

Whereupon, nominations were called for the office of vice chair. Ms. McGivney nominated Dr. Martin. Dr. Larson seconded the nomination. There being no other nominations, Dr. Martin was unanimously elected to serve as Board vice chair for a term of one year or until his successor shall be elected and qualified.

The Chancellor and each Board member applauded Dr. Graham's leadership as Board Chair. Dr. Graham thanked the Chancellor and the Board for their support.

Mr. Gee then presented an engraved plaque to Dr. Graham in appreciation of her service as Board Chair and thanked her for her leadership. It was determined that Dr. Graham would continue to preside over the meeting and Mr. Gee would preside over the meeting starting in July.

6. Approval of the May 17, 2018 Regular Meeting Minutes

On motion by Dr. Martin and seconded by Ms. Ross, the Board unanimously approved the May 17, 2018 regular meeting minutes.

7. Approval of Resolution Re July 19, 2018 Executive Session of the Board of Trustees

On motion by Dr. Larson, and seconded by Ms. Ross, the Board, by a roll-call vote, unanimously approved the resolution scheduling an executive session on July 19, 2018, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

8. Recognition of Student, Staff and Trustee Accomplishments

Ms. Nez Savala, Communications Manager, read statements of congratulations for students and staff on their recent awards and accomplishments.

9. Information Items

Chris Stephens, Faculty at Florissant Valley, and students from the Study Abroad Program reported to the Board on their recent trip to Italy.

Sophia Pierroutsakos, Faculty at Meramec, presented on the Honors Symposium and recognized students.

10. Approval of Fiscal Year 2019 Operating and Capital Budgets

The Board was requested to approve the Fiscal Year 2019 Operating and Capital Budgets. On motion by Dr. Larson and seconded by Mr. Gee, the Board voted unanimously to approve the following resolution:

RESOLVED, that the Board of Trustees hereby approves the Operating and Capital Budgets for the 2019 fiscal year, all as more fully set forth in Exhibit A, attached hereto and by this reference incorporated herein, and

FURTHER RESOLVED, that the sums set forth in said budgets are hereby deemed appropriated for the purposes therein set forth.

11. Nomination of Trustees to the Foundation Board

Ms. Fitzgerald nominated Ms. Ross to serve as an alternate member of the Board of Trustees on the Foundation Board. Dr. Larson seconded the nomination. There being no other nominations, the Board unanimously approved the appointment of Ms. Ross to the Foundation Board.

On motion by Ms. Fitzgerald and seconded by Mr. Gee, the Board unanimously approved the appointment of Doris Graham to serve as an alternate Trustee to the Foundation Board.

12. Approval of Revised Board Policies G.9.8 Repeated Courses and G.9.7 Maximum Course Load

After asking for clarification on the policy changes presented, on motion by Dr. Martin and seconded by Ms. Ross, the Board unanimously approved revised Board Policies G.9.8 Repeated Courses and G.9.7 Maximum Course Load all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

13. Approval of Various Salary and Working Conditions where Applicable for College Employees

After receiving clarification on the items below, the Board voted individually on the following three items:

The 2018 Joint Resolution Negotiations for Salaries only for the STLCC SEIU Local 1, a Memorandum of Understanding between STLCC and the NEA to end the 2017 impasse, and Article XXI of the 2017 Resolution for Classified Office and Technical Bargaining Unit, Wages.

On motion by Dr. Martin and seconded by Ms. Ross, the Board unanimously approved the agreement between STLCC and SEIU all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

On motion by Ms. Ross and seconded by Dr. Martin, the Board unanimously approved the Memorandum of Understanding between STLCC and the NEA to end the 2017 impasse, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

On motion by Mr. Gee and seconded by Dr. Martin, the Board unanimously approved Article XXI of the 2017 Resolution for Classified Office and Technical Bargaining Unit, Wages, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

14. Approval of Consent Items

Consent items were approved by a single motion and vote unless otherwise noted below.

14.1 Consent Item Motion and Vote

On motion by Dr. Larson and seconded by Dr. Martin, the Board unanimously approved the consent agenda items.

14.2 ACADEMIC AFFAIRS

Approval of Program Recommendations and Revisions

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in Exhibit B attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

### 14.3 HUMAN RESOURCES

#### Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Exhibit C attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

### 14.4 BID AWARDS

#### Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in Exhibit D attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

### 14.5 FINANCE

#### Budget

##### A. Financial Reports

Financial reports will appear on a quarterly basis, in February, May, August and November.

#### 14.6 CONTRACTS AND/OR AGREEMENTS

##### Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in Exhibit E attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

#### 14.7 ACCEPTANCE OF EXTERNAL FUNDS

##### Acceptance of External Funds

The Board, by consent, approved the following resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in Exhibit F, attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

## 15. COMMUNICATIONS

### 15.1 Chancellor's Report

Dr. Pittman thanked Mike Dreith for his service to the College and thanked Julie Fickas and Steven Collins for their interim roles.

#### **Accreditation**

Dr. Pittman announced that he is in receipt of the HLC's 10-year accreditation document and thanked the 100 faculty and staff who served on committees.

Dr. Pittman then spoke about workforce needs, saying that we are now in a position where there are more job openings than people who are looking for work, because people do not have the required skills. He said he had two meetings with BJC last week and they are experiencing a 20 percent shortage in nurses. He added that we should consider expanding nursing and other programs in the district as the workforce expands clinical space.

#### **Talent for Tomorrow**

Dr. Pittman talked about the Talent for Tomorrow initiative led by the Department of Higher Education.

#### **Horticulture Program**

Dr. Pittman said he had the opportunity to visit the Horticulture program at Meramec on June 6 and met with program faculty Jerry Pence and advisory committee members. He said he was impressed by the landscaping in the "outdoor" lab, and added that this is an important program that provides future workers to many employers in the area.

## **State of the St. Louis Workforce Report Award**

The 2017 State of the St. Louis Workforce Report, “Right in the Middle: Skills at the Center of the St. Louis Economy” received a national award.

The Council for Community & Economic Research, a nonprofit membership organization representing community and economic development research and analysis, presented the College and the Missouri Economic Research and Information Center with an award for Outstanding Achievement for collaborative research focused on middle skills.

Congratulations to Hart Nelson, associate vice chancellor, Workforce Solutions Group, and the entire Workforce Solutions team for receiving such a distinguished award.

## **Chancellor’s Leadership Academy**

Dr. Pittman concluded his report by advising that 34 individuals will participate in the Chancellor’s Leadership Academy. There will be two cohorts, one in the Fall and one in the Spring.

### 15.2 Board Chair’s Report

I want to congratulate Trustees Gee and Martin on their new leadership roles as Chair and Vice Chair.

The Board has been very active since our last meeting. Trustees Gee, Larson and I represented the Board at the MCCA Trustee Conference in Lake Ozark last month. It was a great conference highlighting governance, public school retirement, student affairs, and The Higher Learning Commission. The conference ended with legislative updates and planning.

Dr. Larson attended the Legal Seminar at Crowder College, focusing on creating a community of inclusion, free speech and prevailing wage, hot legal issues in higher education, cyber security and data privacy.

I also attended the Urban League’s Women in Leadership Gala.

Mr. Gee and I, along with Dr. Pittman and other college employees, attended the 10<sup>th</sup> Annual College Bound Cap and Gown Gala. College Bound is an award-winning St. Louis nonprofit that provides promising students from under-resourced



backgrounds with the academic enrichment, social support and life skills needed to succeed in college and beyond. It is amazing to see the level of dedication in these students and an honor to support them as they strive toward their goals.

On behalf of the Board, I would like to thank Mike Dreith, Wildwood Associate Provost, and Bob Thumith, Labor Relations, for their service to the College. Thank you for your service and dedication to making our mission, vision and values come true for our students.

### 15.3 Citizens Desiring to Address the Board Regarding Other Concerns

None.

### 15.4 Board Member Comments

Trustee Fitzgerald said she recently ran into a former student while shopping and was amazed at the impact the College had on his life. She said he was now an engineer and his four children have advanced degrees.

Trustee Fitzgerald also said students from the culinary program worked the Greek Festival at her church and gave accolades to the students.

Mr. Gee also had an encounter with one of the students from the Covenant house and said it was heart-warming to support these young individuals in the community, making a difference, one person at a time.

Dr. Martin thanked Mike Dreith, Julie Fickas, Steven Collins and Elizabeth Perkins for their work at the college and for accepting interim positions.

Dr. Graham said she had been in contact with former Trustee Derek Novel at the Clergy Coalition, where they get an entire family involved to help one child. She said Mr. Novel wanted to let the Board know that he has not stopped volunteering.

## 16. NEW BUSINESS

None.

17. ADJOURNMENT

There being no other or further business to come before the Board, the meeting was adjourned at 8:14 p.m.

Respectfully submitted,

Rebecca Garrison  
Associate for Board Relations

**Board of Trustees**

Doris Graham, Ph.D., Chair  
Rodney Gee, Vice Chair  
E. Libby Fitzgerald  
Craig H. Larson, Ed.D.  
Kevin M. Martin, Ed.D.  
Joan McGivney  
Pam Ross

**MEMORANDUM**

To: Board of Trustees  
From: Jeff Pittman  
Date: June 2018  
Subject: Board Agenda Modifications

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- 14.3/1** White, Dennis; CC; Dir-Strategic Plan Initiative & Continuous Quality Improvement, Revised from Grade A17 to Grade P14.
- 14.3/2** Offer of Carletta Kemp rescinded; FP; Math & IS Dept.-Secretary; 06/21/2018.
- 14.3** Subject to ratification by respective unit members, the Board of Trustees approves the implementation of resulting salary actions in accordance with the funding provided and approved for in the FY'19 Budget. The Board of Trustees will thereafter approve the full respective Joint Resolutions at its July 19, 2018 Board meeting.

**#7 Resolution Re July 19, 2018 Executive Session of the Board of Trustees**

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of a closed meeting, record and vote on July 19, 2018, at the South County Education and University Center, 4115 Meramec Bottom Road, St. Louis, MO in the first floor conference room for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and
- 6) to discuss records which are protected from disclosure by law (610.021(14), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

June 21, 2018  
Board Agenda



**#10 Recommended  
Approval of FY 19  
Budget**

**Approved by the  
Board of Trustees  
June 21, 2018**



STLCC  
VISION

St. Louis Community College is the first choice for academic excellence: leading the way in student success, innovation, and community transformation.





STLCC  
MISSION

St. Louis Community College expands minds and changes lives every day by offering high-quality educational experiences leading to degrees, certificates, employment, university transfer, and life-long learning.



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# St. Louis Community College

## Budget Summary-General Operating

**Year Ending June 30, 2019**

	Operating	Technology Fee	College and Student Activities
<b>Revenues</b>			
Local Taxes	\$ 61,026,518	\$ -	\$ -
State Appropriation	43,363,491	-	-
Maintenance Fees	35,800,540	-	-
Technology Fees	-	4,004,807	-
College Activity Fees	-	-	1,098,636
Continuing Education			
Tuition and Fees	1,625,000	-	-
Other Fees	106,100	-	-
Bad Debt	(750,000)	-	-
Lease Income	697,543	-	-
Other Revenue	4,308,757	-	-
<b>Total Revenues</b>	<b>146,177,949</b>	<b>4,004,807</b>	<b>1,098,636</b>
<b>Expenditures</b>			
Salaries	86,795,348	953,970	50,996
Benefits	24,605,166	286,535	4,181
Supplies and Services	19,481,118	1,573,543	394,143
Utilities	4,833,801	-	-
Student Activities Budget-Agency	-	-	449,316
Negotiations	2,646,051	-	-
Administrative Cost Allowance	(940,000)	-	-
<b>Total Expenditures</b>	<b>137,421,484</b>	<b>2,814,048</b>	<b>898,636</b>
<b>Transfers to (from) other Funds</b>			
To (From) Technology Fee	(400,783)	400,783	-
To (From) Auxiliaries	(125,000)	-	-
To (From) Managed Property	-	-	-
To (From) College Activities Fees	(200,000)	-	200,000
To (From) Maintenance and Capital	4,972,281	789,976	-
To (From) Student Aid	792,357	-	-
To (From) Leasehold bonds	3,717,610	-	-
<b>Total Transfers</b>	<b>8,756,465</b>	<b>1,190,759</b>	<b>200,000</b>
<b>Total Expenditures and Transfers</b>	<b>146,177,949</b>	<b>4,004,807</b>	<b>1,098,636</b>
<b>Increase (Decrease) in Net Assets</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

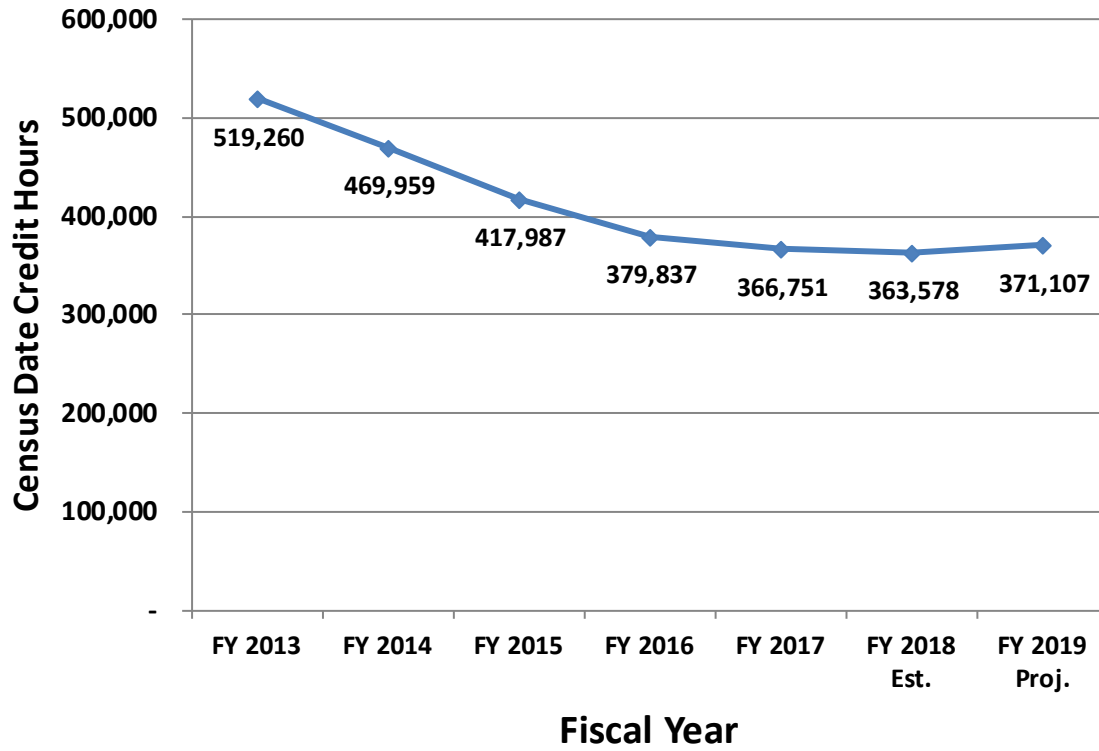
\*Fiscal 2018 has been modified to conform to the fiscal 2019 presentation.

# St. Louis Community College

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FY 2019	FY 2018*	Change
\$ 61,026,518	\$ 60,783,384	\$ 243,134
43,363,491	45,190,456	(1,826,965)
35,800,540	37,188,833	(1,388,293)
4,004,807	3,575,720	429,087
1,098,636	1,072,716	25,920
1,625,000	1,625,000	-
106,100	106,100	-
(750,000)	(750,000)	-
697,543	1,023,417	(325,874)
<u>4,308,757</u>	<u>4,136,340</u>	<u>172,417</u>
<u>151,281,392</u>	<u>153,951,966</u>	<u>(2,670,574)</u>
87,800,314	91,645,772	(3,845,458)
24,895,882	27,056,077	(2,160,195)
21,448,804	20,496,828	951,976
4,833,801	4,878,177	(44,376)
449,316	436,357	12,959
2,646,051	-	2,646,051
<u>(940,000)</u>	<u>(958,334)</u>	<u>18,334</u>
<u>141,134,168</u>	<u>143,554,877</u>	<u>(2,420,709)</u>
-	-	-
(125,000)	(125,000)	-
-	-	-
-	-	-
5,762,257	4,590,069	1,172,188
792,357	790,390	1,967
<u>3,717,610</u>	<u>6,898,761</u>	<u>(3,181,151)</u>
<u>10,147,224</u>	<u>12,154,220</u>	<u>(2,006,996)</u>
<u>151,281,392</u>	<u>155,709,097</u>	<u>(4,427,705)</u>
<u>\$ -</u>	<u>\$ (1,757,131)</u>	<u>\$ 1,757,131</u>

### Census Day Enrollments Credit Hours



# St. Louis Community College

## Operating Fund

**Year Ending June 30, 2019**

	FY 2019	FY 2018*	Change
<b>Revenues</b>			
Local Taxes	\$ 61,026,518	\$ 60,783,384	\$ 243,134
State Appropriation	43,363,491	45,190,456	(1,826,965)
Maintenance Fees	35,800,540	37,188,833	(1,388,293)
Continuing Education			
Tuition and Fees	1,625,000	1,625,000	-
Other Fees	106,100	106,100	-
Bad Debt	(750,000)	(750,000)	-
Lease Income	697,543	1,023,417	(325,874)
Other Revenue	4,308,757	4,136,340	172,417
<b>Total Revenues</b>	146,177,949	149,303,530	(3,125,581)
<b>Expenditures</b>			
Salaries	86,795,348	90,700,107	(3,904,759)
Benefits	24,605,166	26,766,836	(2,161,670)
Supplies and Services	19,481,118	18,610,425	870,693
Utilities	4,833,801	4,878,177	(44,376)
Negotiations	2,646,051		2,646,051
Administrative Cost Allowance	(940,000)	(958,334)	18,334
<b>Total Expenditures</b>	137,421,484	139,997,211	(2,575,727)
<b>Transfers to (from) other Funds</b>			
To (From) Technology Fee	(400,783)	(400,783)	-
To (From) Auxiliaries	(125,000)	(125,000)	-
To (From) College Activities Fees	(200,000)	(200,000)	-
To (From) Maintenance and Capital	4,972,281	3,800,000	1,172,281
To (From) Student Aid	792,357	790,390	1,967
To (From) Leasehold bonds	3,717,610	6,898,761	(3,181,151)
<b>Total Transfers</b>	8,756,465	10,763,368	(2,006,903)
<b>Total Expenditures and Transfers</b>	146,177,949	150,760,579	(4,582,630)
<b>Increase (Decrease) in Net Assets</b>	\$ -	\$ (1,457,049)	\$ 1,457,049

\*Fiscal 2018 has been modified to conform to the fiscal 2019 presentation.

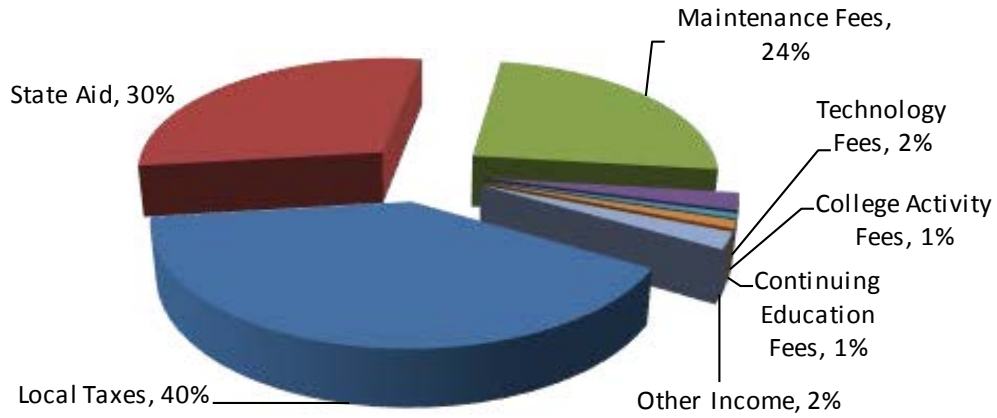
# St. Louis Community College

## Operating Fund

### Revenue Charts

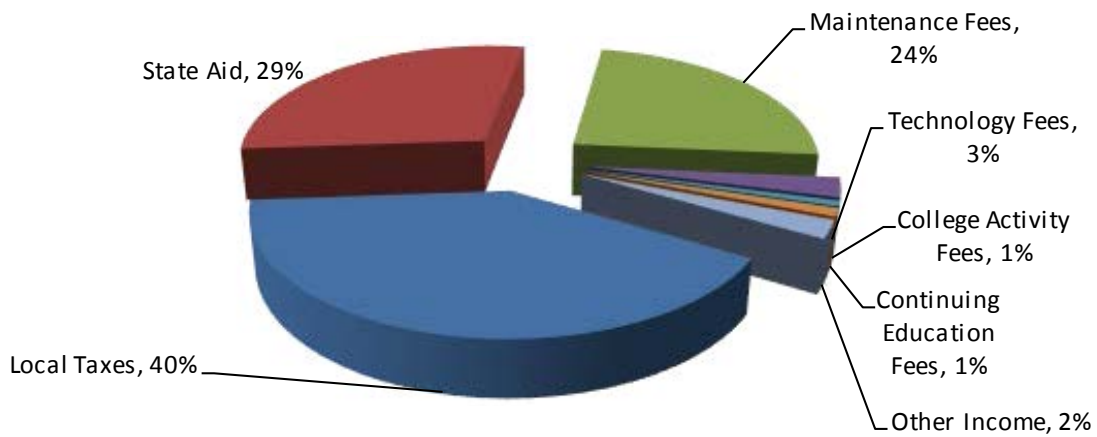
#### Budgeted Revenue FY 2018

General Operating Budget



#### Projected Revenue FY 2019

General Operating Budget

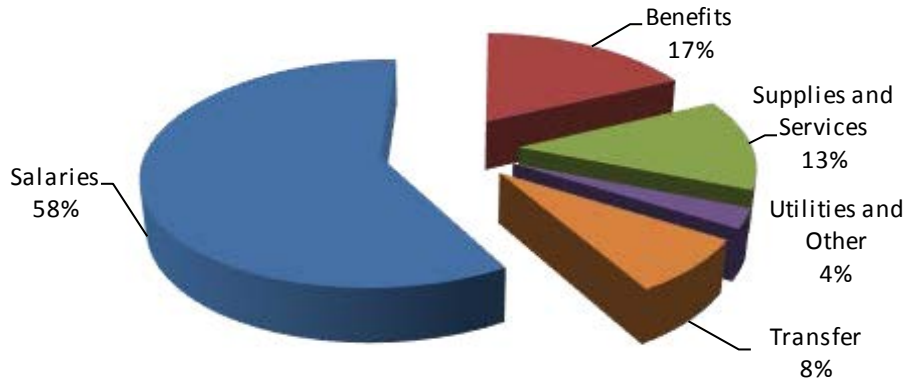


Operating Fund

Expenditures and Transfers Charts

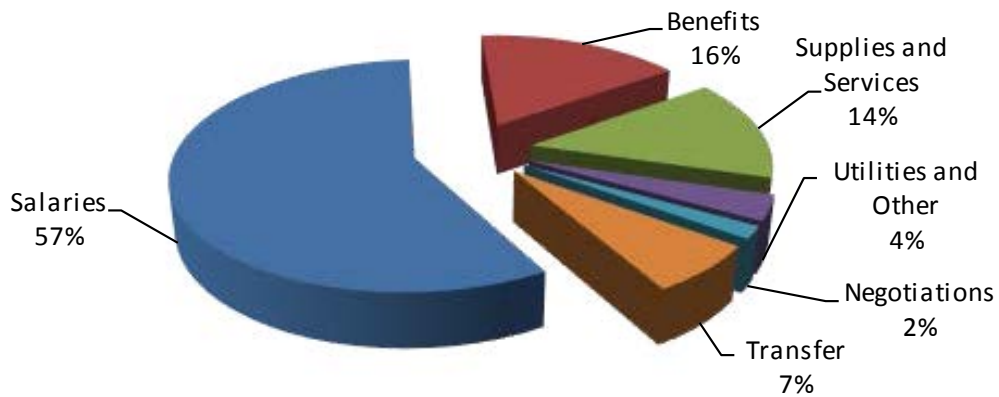
**Budgeted Expenditures and Transfers  
FY 2018**

General Operating Funds



**Projected Expenditures and Transfer  
FY 2019**

General Operating Funds



# St. Louis Community College

## Technology Fee

**Year Ending June 30, 2019**

	FY 2019	FY 2018	Change
<b>Revenues</b>			
Technology Fees	\$ 4,004,807	\$ 3,575,720	\$ 429,087
<b>Total Revenues</b>	4,004,807	3,575,720	429,087
<b>Expenditures</b>			
Salaries	953,970	903,259	50,711
Benefits	286,535	285,859	676
Supplies and Services	1,573,543	1,495,832	77,711
<b>Total Expenditures</b>	2,814,048	2,684,950	129,098
<b>Transfers to (from) other Funds</b>			
To College Operating	400,783	400,783	-
To (From) Maintenance and Capital	789,976	790,069	(93)
<b>Total Transfers</b>	1,190,759	1,190,852	(93)
<b>Total Expenditures and Transfers</b>	4,004,807	3,875,802	129,005
<b>Increase (Decrease) in Net Assets</b>	\$ -	\$ (300,082)	\$ 300,082
 <b>Breakdown of Expenditures and Transfers</b>			
Instructional lab support salaries and benefits	\$ 712,136	\$ 689,995	\$ 22,141
Instructional lab replacements and repair	899,976	875,069	24,907
Electronic library resources and MOBIUS	285,000	285,000	-
Instructional software	316,924	284,484	32,440
Online education salaries and benefits	375,328	364,839	10,489
Online education materials and supplies	688,737	664,666	24,071
Online education College operating transfer	400,783	400,783	-
Web redevelopment and maintenance salaries and benefits	153,041	134,284	18,757
Web redevelopment and maintenance materials and supplies	172,882	176,682	(3,800)
<b>Total Expenditures and Transfers</b>	\$ 4,004,807	\$ 3,875,802	\$ 129,005

# St. Louis Community College

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## College and Student Activities

Year Ending June 30, 2019

	<u>FY 2019</u>	<u>FY 2018</u>	<u>Change</u>
<b>Revenues</b>			
College Activities Fees	\$ 1,098,636	\$ 1,072,716	\$ 25,920
<b>Total Revenues</b>	<u>1,098,636</u>	<u>1,072,716</u>	<u>25,920</u>
<b>Expenditures</b>			
Salaries	50,996	42,406	8,590
Benefits	4,181	3,382	799
Supplies and Services	394,143	390,571	3,572
Student Activities Budget-Agency	449,316	436,357	12,959
<b>Total Expenditures</b>	<u>898,636</u>	<u>872,716</u>	<u>25,920</u>
<b>Transfers to (from) other Funds</b>			
To (From) Operating	<u>200,000</u>	<u>200,000</u>	<u>-</u>
<b>Total Transfers</b>	<u>200,000</u>	<u>200,000</u>	<u>-</u>
<b>Total Expenditures and Transfers</b>	<u>1,098,636</u>	<u>1,072,716</u>	<u>25,920</u>
<b>Increase (Decrease) in Net Assets</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



# St. Louis Community College

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## Public Safety, Pedestrian and Traffic Access

Year Ending June 30, 2019

	<u>FY 2019</u>	<u>FY 2018</u>	<u>Change</u>
<b>Revenues</b>			
College Activities Fees	<u>\$ 915,530</u>	<u>\$ 881,721</u>	<u>\$ 33,809</u>
<b>Total Revenues</b>	<u>915,530</u>	<u>881,721</u>	<u>33,809</u>
<b>Expenditures</b>			
Supplies and Services	<u>626,347</u>	<u>655,721</u>	<u>(29,374)</u>
<b>Total Expenditures</b>	<u>626,347</u>	<u>655,721</u>	<u>(29,374)</u>
<b>Transfers to (from) other Funds</b>			
To (From) Maintenance and Capital	<u>289,183</u>	<u>226,000</u>	<u>63,183</u>
<b>Total Transfers</b>	<u>289,183</u>	<u>226,000</u>	<u>63,183</u>
<b>Total Expenditures and Transfers</b>	<u>915,530</u>	<u>881,721</u>	<u>33,809</u>
<b>Increase (Decrease) in Net Assets</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# St. Louis Community College

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## Student Aid

### Year Ending June 30, 2019

	FY 2019	FY 2018	Change
<b>Revenues</b>			
Grants and Contracts	\$ 25,241,560	\$ 24,889,450	\$ 352,110
<b>Total Revenues</b>	<u>25,241,560</u>	<u>24,889,450</u>	<u>352,110</u>
<b>Expenditures</b>			
Salaries	\$ 854,751	\$ 854,751	\$ -
Benefits	70,090	68,123	1,967
Student Aid	25,116,930	24,764,820	352,110
Administrative Cost Allowance	69,546	69,546	-
<b>Total Expenditures</b>	<u>26,111,317</u>	<u>25,757,240</u>	<u>354,077</u>
<b>Transfers to (from) other Funds</b>			
To (From) Operating and Auxiliary Services	(869,757)	(867,790)	(1,967)
<b>Total Transfers</b>	<u>(869,757)</u>	<u>(867,790)</u>	<u>(1,967)</u>
<b>Total Expenditures and Transfers</b>	<u>25,241,560</u>	<u>24,889,450</u>	<u>352,110</u>
<b>Increase (Decrease) in Net Assets</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
 <b>Revenue Sources</b>			
Pell Grants	\$ 23,826,110	\$ 23,474,000	\$ 352,110
Federal Work Study (FWS)	899,739	899,739	-
Supplemental Education Opportunity Grant (SEOG)	515,711	515,711	-
<b>Total Revenues</b>	<u>\$ 25,241,560</u>	<u>\$ 24,889,450</u>	<u>\$ 352,110</u>
 <b>Transfers to (from) other Funds Sources</b>			
Board of Trustees Scholarships	\$ (722,267)	\$ (722,267)	\$ -
Auxiliary Services Scholarships	(77,400)	(77,400)	-
College Match - FWS Employer Taxes	(70,090)	(68,123)	(1,967)
<b>Total Transfers</b>	<u>\$ (869,757)</u>	<u>\$ (867,790)</u>	<u>\$ (1,967)</u>

# St. Louis Community College

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## Maintenance, Repair, Debt Service and Capital

Year Ending June 30, 2019

	<u>FY 2019</u>	<u>FY 2018</u>	<u>Change</u>
<b>Expenditures</b>			
Maintenance Repair and Capital	\$ 8,204,714	\$ 4,911,069	\$ 3,293,645
Leasehold Bonds - Principal and Interest	<u>3,717,610</u>	<u>6,898,761</u>	<u>(3,181,151)</u>
<b>Total Expenditures</b>	<u>11,922,324</u>	<u>11,809,830</u>	<u>112,494</u>
<b>Transfers to (from) other Funds</b>			
Operating Maintenance Repair and Capital	\$ (4,972,281)	\$ (3,800,000)	\$ (1,172,281)
Technology - Campus Based	(789,976)	(790,069)	93
Public Safety, Pedestrian and Traffic Access	(289,183)	(226,000)	(63,183)
Auxiliary Services Capital	(95,000)	(95,000)	-
Rental of Facilities Capital	(58,274)	-	(58,274)
Leasehold bonds	<u>(3,717,610)</u>	<u>(6,898,761)</u>	<u>3,181,151</u>
<b>Total Transfers</b>	<u>(9,922,324)</u>	<u>(11,809,830)</u>	<u>1,887,506</u>
<b>Total Expenditures and Transfers</b>	<u>2,000,000</u>	<u>-</u>	<u>2,000,000</u>
<b>Increase (Decrease) in Net Assets</b>	<u>\$ (2,000,000)</u>	<u>\$ -</u>	<u>\$ (2,000,000)</u>

# St. Louis Community College

## Maintenance, Repair, Debt Service and Capital (cont.)

### Breakdown of Operating Maintenance, Repair and Capital Expenditures

	FY 2019	FY 2018	Change
Data center move	\$ -	\$ 1,118,000	\$ (1,118,000)
Roof replacements	700,000	250,000	450,000
ESR and maintenance funding	250,000	-	250,000
Replace fire alarm system at McKelvey	200,000	-	200,000
Utility tunnel piping replacement at Meramec	200,000	-	200,000
Replace cooling towers at McKelvey	175,000	-	175,000
Miscellaneous utility repairs	150,000	-	150,000
District-wide elevator repairs	62,000	-	62,000
Surface mount vehicle lift	20,000	-	20,000
One four-wheel drive truck - snow plow and salt spreader	-	32,500	(32,500)
Forest Park renovate assessment center	-	25,100	(25,100)
Enrollment Management Scanner	5,000	-	5,000
Forest Park w treadmills	-	7,300	(7,300)
Forest Park microscopes	-	32,000	(32,000)
Forest Park routers and switches for information systems	88,629	-	88,629
Forest Park HVAC for F117 and G111	22,726	-	22,726
Forest Park Nursing Mannequin	7,584	-	7,584
Florissant Valley relocate academic support center	-	160,000	(160,000)
Florissant Valley 50 task chairs humanities 104/106	-	17,920	(17,920)
Florissant Valley CDLC flooring and wall repairs	221,950	-	221,950
Florissant Valley academic advising and assessment floorin	64,000	-	64,000
Florissant Valley Juno Quick Mannequin	14,495	-	14,495
Florissant Valley H106 technology drops and renovation	11,000	-	11,000
Florissant Valley Replace Photo Encargers and Lens Kits	9,714	-	9,714
Meramec theatre chauvet maverick MK2 spot/wash	-	41,678	(41,678)
Meramec renovate academic/advising/counseling center	-	35,000	(35,000)
Meramec AS201 Student Work Area	-	31,000	(31,000)
Meramec sound proof LH101A	-	32,000	(32,000)
Meramec renovate career and employment services dpt.	-	3,000	(3,000)
Meramec replace flooring and wiring in BA201	103,300	-	103,300
Meramec redesign of admission and enrollment service	62,840	-	62,840
Meramec update academic advising/counseling hallway	13,300	-	13,300
Server refresh	-	560,000	(560,000)
Classroom audio visual standardization and refresh	590,000	501,200	88,800

# St. Louis Community College

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## Maintenance, Repair, Debt Service and Capital (cont.)

### Breakdown of Operating Maintenance, Repair and Capital Expenditures

	FY 2019	FY 2018	Change
InfoSec EdgeSecurity	-	450,000	(450,000)
Employee desktop computer refresh	585,193	203,302	381,891
Network switch refresh	-	100,000	(100,000)
Cisco network chassis	-	100,000	(100,000)
Network edge hardware refresh	440,000	-	440,000
Endpoint Data Loss Prevention	137,000	-	137,000
Replace tape drives and tapes with new generation	115,000	-	115,000
Upgrade the data processing software (automic) to LINUX	100,000	-	100,000
Distirct wide Windows 10 migration	90,000	-	90,000
Business Computer Endpoint Protection Pilot	87,550	-	87,550
Cloud security 0365	75,000	-	75,000
Enterprise privilege password management	70,000	-	70,000
Backup replacement	70,000	-	70,000
Office 365 migration project	45,000	-	45,000
Replacement of ShoreTel Phones	44,000	-	44,000
Cybersecurity compliance engagement	40,000	-	40,000
Degree Audit and uAchieve Academic Planner Upgrande Pr	40,000	-	40,000
Mobile device management pilot	30,000	-	30,000
Domain controller replacements	16,000	-	16,000
Network time server replacement	16,000	-	16,000
Strategic initiatives	-	100,000	(100,000)
<b>Total Expenditures</b>	<b>\$ 4,972,281</b>	<b>\$ 3,800,000</b>	<b>\$ 1,172,281</b>

# St. Louis Community College

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## Rental of Facilities

Year Ending June 30, 2019

	<u>FY 2019</u>	<u>FY 2018*</u>	<u>Change</u>
<b>Revenues</b>			
Other Revenue	\$ 168,200	\$ 210,700	\$ (42,500)
<b>Total Revenues</b>	<u>168,200</u>	<u>210,700</u>	<u>(42,500)</u>
<b>Expenditures</b>			
Salaries	70,246	77,002	(6,756)
Benefits	9,329	11,508	(2,179)
Supplies and Services	78,465	80,484	(2,019)
<b>Total Expenditures</b>	<u>158,040</u>	<u>168,994</u>	<u>(10,954)</u>
<b>Transfers to (from) other Funds</b>			
To (From) Maintenance and Capital	58,274	-	58,274
<b>Total Transfers</b>	<u>58,274</u>	<u>-</u>	<u>58,274</u>
<b>Total Expenditures and Transfers</b>	<u>216,314</u>	<u>168,994</u>	<u>47,320</u>
<b>Increase (Decrease) in Net Assets</b>	<u>\$ (48,114)</u>	<u>\$ 41,706</u>	<u>\$ (89,820)</u>

\*Fiscal 2018 has been modified to conform to the fiscal 2019 presentation.

# St. Louis Community College

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## Restricted

### Year Ending June 30, 2019

	<u>FY 2019</u>	<u>FY 2018*</u>	<u>Change</u>
<b>Revenues</b>			
Grants and Contracts	\$ 6,255,754	\$ 8,003,379	\$ (1,747,625)
Other Revenue	<u>2,069,782</u>	<u>2,944,565</u>	<u>(874,783)</u>
<b>Total Revenues</b>	<u>8,325,536</u>	<u>10,947,944</u>	<u>(2,622,408)</u>
<b>Expenditures</b>			
Salaries	4,132,803	4,495,730	(362,927)
Benefits	818,952	947,560	(128,608)
Supplies and Services	2,348,806	4,186,972	(1,838,166)
Administrative and Indirect Cost Recovery	940,000	958,334	(18,334)
Maintenance Repair and Capital	<u>84,975</u>	<u>359,348</u>	<u>(274,373)</u>
<b>Total Expenditures</b>	<u>8,325,536</u>	<u>10,947,944</u>	<u>(2,622,408)</u>
<b>Increase (Decrease) in Net Assets</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

\*Fiscal 2018 has been modified to conform to the fiscal 2019 presentation.

# St. Louis Community College

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## Auxiliary Services

Year Ending June 30, 2019

	<u>FY 2019</u>	<u>FY 2018</u>	<u>Change</u>
<b>Revenues</b>			
College Activities Fees	\$ 366,212	\$ 357,572	\$ 8,640
Auxiliary Services Revenues	<u>6,878,088</u>	<u>8,097,953</u>	<u>(1,219,865)</u>
<b>Total Revenues</b>	<u>7,244,300</u>	<u>8,455,525</u>	<u>(1,211,225)</u>
<b>Expenditures</b>			
Salaries	1,426,974	1,496,531	(69,557)
Benefits	347,268	392,062	(44,794)
Supplies and Services	<u>5,172,658</u>	<u>6,269,532</u>	<u>(1,096,874)</u>
<b>Total Expenditures</b>	<u>6,946,900</u>	<u>8,158,125</u>	<u>(1,211,225)</u>
<b>Transfers to (from) other Funds</b>			
To (From) Operating	125,000	125,000	-
To (From) Maintenance Repair and Capital	95,000	95,000	-
To (From) Student Aid	<u>77,400</u>	<u>77,400</u>	<u>-</u>
<b>Total Transfers</b>	<u>297,400</u>	<u>297,400</u>	<u>-</u>
<b>Total Expenditures and Transfers</b>	<u>7,244,300</u>	<u>8,455,525</u>	<u>(1,211,225)</u>
<b>Increase (Decrease) in Net Assets</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



# St. Louis Community College

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## Budget Assumptions

### Year Ending June 30, 2019

#### Operating

##### Revenue

- Local taxes
  - \$243,134 increase based on trend
  - Tax rate is \$.2112 per \$100 valuation
- State appropriations
  - Changed to fiscal 2019 truly agreed to and finally passed (TAFP) funding
  - Includes reduction for MCCA equity agreement
- Maintenance fees
  - Per credit hour maintenance fees left at FY2018 amounts
    - \$93 in district
    - \$140 Missouri out of district
    - \$198 out of state
    - \$208 international
  - \$276,788 decrease due to change in number of students withdrawing from class at higher refund amount
  - \$586,776 decrease due to change in budgeted credit hours
  - \$524,728 decrease due to Midwest Student Exchange Program and other discounts
- \$325,874 decline in lease income
  - Lessees at McKelvey replaced by Cosand Center employees
- \$172,417 increase in other revenue
  - \$160,214 increase in budgeted child development center fees
  - \$12,203 contractual increase for cell tower revenue

##### Expenses and Transfers

- Salaries
  - \$908,229 wage increase
    - 3% increase for non-unit personnel
    - Other personnel equity adjustments
  - \$793,987 increase for requests
    - \$521,873 full time personnel
      - Professionals
        - Three academic advisors
        - One admission advisor
        - One enterprise technical programming manager
        - One security analyst
        - One supervisor College reading/studyskills
        - One business analyst
      - Office and Technical
        - Accounting Clerk II funded by a transfer from part time
        - Educational Assistant I
    - \$272,114 part time personnel, overtime and shift differential
  - \$3,746,258 decrease for full-time positions eliminated

## Budget Assumptions (cont.)

- Forty and a half faculty positions
  - Two professional positions
  - Twelve office and technical positions
  - Three physical plant positions
- \$808,213 decrease in non-full-time salary budgets
  - Taken after adjustment to three-year average for part-time professional and classified
    - Applied part-time continuing and temporary salary, overtime and shift differential budgets
    - Applied to full-time office and technical and physical plant overtime and shift differential budgets
- \$1,052,504 decrease to adjunct/overload
  - Adjust budget to estimated FY2018 usage
- Benefits
  - Composite benefit rates are changed due change health care insurance
  - Reduction to as a result of reduced personnel expenses
- Supplies and services
  - Requested increases
    - \$563,365 increase for software license renewal
    - \$394,575 increase for vice chancellors' initiatives
    - \$300,000 increase for capital campaign
    - \$120,000 increase to expand branding and advertising
    - \$117,045 increase to enrollment services for recruitment initiatives – includes \$2,000 of one time funding
    - \$80,000 increase for legal fees
    - \$45,000 increase for IT project management software – includes \$25,000 of one time funding
    - \$44,765 increase for MET Center rent
    - \$24,000 increase for process improvement and continuous quality improvement
    - \$18,813 increase for intern lab supplies
    - \$16,300 increase to FP grounds
    - \$14,000 increase for athletic officials
    - \$13,000 increase for MC theatre
    - \$12,000 increase for BRDG Park rent
    - \$11,116 increase to fully fund CDLC
    - \$9,765 increase to MC community relations budget
    - \$8,000 increase to rebrand mobile enrollment unit – one time funding
    - \$4,400 increase for FP theatre
    - \$3,500 increase for FV prison program
    - \$3,000 increase for diagnostic sonography materials

## Budget Assumptions (cont.)

- \$2,316 WW lab supplies
- \$14,648 decrease in professional development
- \$219,715 decrease for Cosand Center parking
- \$699,904 decrease to adjust to three year average
- Utilities
  - Decreased for sale of Cosand Center
- Negotiations
  - Reserved for ongoing union bargaining
- Administrative cost allowance decline due to reduced grant/contract activity
- Transfers
  - \$1,172,281 increase in for maintenance and capital
  - \$1,967 increase to student aid for FWS benefits
  - \$3,181,151 decrease in leasehold bonds from the FY2018 bond issuance and refinancing

## Technology Fee

### Revenue

- \$342,687 increase due to \$1 increase on technology fee
- \$86,400 increase due to increase in credit hours

### Expenses and Transfers

- Salaries
  - \$30,664 increase in for full time personnel
  - \$12,490 increase for change in personnel
  - \$4,680 increase for faculty development on online education
  - \$2,877 increase for part time and overtime
- Benefits
  - Composite benefit rates are reduced due change health care insurance
  - Increase for increased labor
- Supplies and service
  - \$25,000 increase for toner cartridges
  - \$32,440 increase in instructional software
  - \$24,071 increase for online education supplies and professional development
  - \$3,800 decrease in web design and maintenance expenses
- Transfers
  - \$93 decrease to maintenance and capital for student labs

## College and Student Activities

### Revenue

- \$25,920 increase for increased credit hours

## Budget Assumptions (cont.)

### Expenses

- Salaries
  - \$8,590 increase in temporary labor as a result of increased revenue
- Benefits
  - \$799 increase in benefits due to increase in labor and composite fringe benefit rate
- Supplies and service
  - \$3,572 increase as a result of increased revenue
- Student activities budget–agency
  - \$12,959 increase as a result of increased revenue

### Public Safety Pedestrian and Traffic Access

#### Revenue

- \$33,809 increase due to increased credit hours

#### Expenses

- Supplies and service
  - \$25,169 increase for rise in cost and quantity of U-PASSes
  - \$54,543 decreased for supplies and services shift to transfer to capital
- Transfers
  - \$63,183 increase to maintenance and capital
    - Increase for concrete and paving and pedestrian access

### Student Aid

#### Revenue

- \$352,110 increase in Pell Grants based on FY 2019 credit hours

#### Expenses

- \$1,967 increase in benefits due to adjustment in composite fringe benefit rate
- \$352,110 increase in for Pell Grants
  - Decrease in Pell Grants based on estimated FY 2017
  - Decrease in Supplemental Education Opportunity Grant based on award

#### Transfers

- \$1,967 increase for FWS benefits

### Maintenance, Repair and Capital

#### Expenses

- \$3,293,645 increase in maintenance, repair and capital
  - \$2,000,000 planned use of fund balance for campus facility improvement
  - \$1,172,281 increase for operating capital requests
  - \$63,183 Increase from public safety, pedestrian and traffic access for concrete and paving and pedestrian access
  - \$58,274 increase from rental of facilities
    - \$50,000 to refinish gym floors

# St. Louis Community College

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## Budget Assumptions (cont.)

- \$8,274 for Forest Park HVAC for F117 and G111 – partially funded from transfer from operating
- \$93 decrease from Technology Fee for instructional labs
- \$3,181,151 decrease in leasehold bonds from the FY2018 bond issuance and refinancing

### Transfers

- \$3,181,151 decrease in leasehold bonds from the FY2018 bond issuance and refinancing

### Rental of Facilities

#### Revenue

- \$42,500 decrease based on FY 2018 performance and expected FY 2019 rentals

#### Expenses

- Salaries
  - \$6,756 decrease due to decreased rental activities
- Benefits
  - \$2,179 decrease due to decreased rental activities and change in composite fringe benefit rate
- Supplies and service
  - \$2,019 decrease due to decreased rental activities
- Transfers
  - \$58,274 increase to maintenance and capital
    - \$50,000 to refinish gym floors
    - \$8,274 for Forest Park HVAC for F117 and G111 – partially funded from transfer from operating

### Restricted

#### Revenue, Expense and Transfers

- Decreased for completion of current awards and scarcity of new award availability

### Auxiliary Services

#### Revenue

- Increase college activities fees due to increased credit hours
- Decreased auxiliary services revenue due to reduced student use

#### Expenses

- Salaries
  - Decrease for elimination of position
- Benefits
  - Decrease due to decreased labor and composite fringe benefit rate
- Supplies and services
  - Decreased as result of declining cost of sales



STLCC  
**CORE  
VALUES**

### **Academic Excellence**

Expect high standards in all academic endeavors.

### **Learning**

Acknowledge and value the unique needs and potential of each learner.

### **Integrity**

Demonstrate personal and professional behaviors that are ethical and transparent.

### **Accountability**

Be responsible for actions that demonstrate a commitment to St. Louis Community College's vision, mission, core values, and strategic priorities.

### **Innovation**

Support risk-taking for creative solutions to realize our vision.

### **Dignity And Civility**

Foster a culture of equity and inclusion through thoughtful, candid and respectful interactions.

### **Intercultural Competence**

Cultivate understanding of and appreciation for different cultures.



# 12      **Recommended Approval of Revised Board Policies**  
**G.9.8 Repeated Courses and G.9.7 Maximum Course Load**

**G.9.8 Repeated Courses** <sup>(R9/96)</sup>

[AP G 7.8]

A student may repeat a course for credit with the following provisions:

- a. All enrollments will appear on the transcript except those for which a student receives a 100 percent refund.
- b. For transcript purposes, only the latest grade earned will be used in arriving at cumulative hours and cumulative grade point average. Such a notation will appear on the transcript.
- c. Before a third enrollment in the same course, a student must have authorization from ~~A COUNSELOR OR AN~~ advisor.

**G.9.7 Maximum Course Load** <sup>(R9/96)</sup>

Students wishing to enroll in more than 18 credit hours in a fall or spring semester or nine credit hours in the summer session must have ~~WRITTEN~~ permission from the ~~Counseling chairperson~~ Manager of Advising, or his/her designee.

**#13      Recommended Approval of Various Salary and Working Conditions**  
**Where Applicable for College Employees**

2018 Joint Resolution Negotiations – Salaries Only  
St. Louis Community College – SEIU Local 1

**Revisions to Resolutions**  
**Proposed by St. Louis Community College**

**ARTICLE 11**

Effective Fall 2018, the new salary rates shall be listed below:

Level	Part-time Adjunct Spring '18	Part-time Adjunct Fall '18 Including 3 percent
A	\$655.00	\$674.65
B	\$734.00	\$756.02
C	\$839.00	\$864.17
D	\$968.00	\$997.04
E	\$1,082.00	\$1,114.46

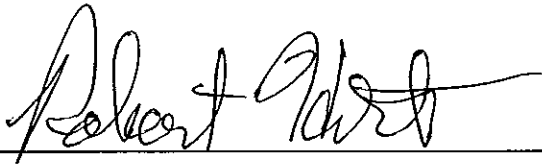


## MEMORANDUM OF UNDERSTANDING

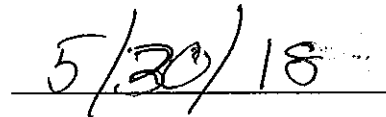
The following is a Memorandum of Understanding between the St. Louis Community College Board of Trustees and St. Louis Community College – NEA:

This Memorandum is created to end impasse over 2017 compensation improvement bargaining. The parties agree to the following to end impasse as established in impasse compensation mediation:

1. The College will address the budget process and timeline in order to provide increased communication with STLCC-NEA.
2. All parties shall make the commitment to be proactive in communication, collaboration, and fulfilling procedural satisfaction which will be achieved by working directly with each other.
3. The College and STLCC-NEA will utilize the Faculty Employee Relations Council (FERC) and other identified STLCC-NEA committees to engage with conversations that will address future concerns.
4. The College will build budgets, beginning with the 2018-2019 fiscal year, which will have a designated line item for recognition and negotiation allocation of potential compensation.
5. The College will share budget information to all associations and unions that represent all bargaining units concurrent with the initial presentation to all employees.



STLCC-NEA President



Date

St. Louis Community College Board of Trustees

Date

## Classified Office and Technical Bargaining Unit

### **2017 Resolution**

#### ARTICLE XXI. Wages

##### B. Salary Implementation Procedures for Fiscal Year 2017-2018

There will be no general wage increase (GWI) for Fiscal Year 2017-18. There will be no step movement for Fiscal Year 2017-2018.

## *Academic Affairs*

**◆The college recommends that the Board of Trustees approve the revision of the Accounting Associate in Applied Science program submitted by the District Curriculum Committee.**

Program: Accounting  
Associate in Applied Science

Effective: Spring 2019 pending BOT approval

**Impact Statement**

This program is being revised to comply with HLC accreditation standards.

Current Program			Revised Program		
Courses		Credits	Courses		Credits
ENG 100 OR	Career English	3	ENG 100 OR	Career English	3
ENG 101	College Composition I (MOTR ENGL 100)		ENG 101	College Composition I (MOTR ENGL 100)	
ENG 103 OR	Report Writing	3	ENG 103 OR	Report Writing	3
ENG 102	College Composition II (MOTR ENGL 200)		ENG 102	College Composition II (MOTR ENGL 200)	
ECO 151	Principles of Macroeconomics (MOTR ECON 101)	3	ECO 151	Principles of Macroeconomics (MOTR ECON 101)	3
ECO 152	Principles of Microeconomics (MOTR ECON 102)	3	ECO 152	Principles of Microeconomics (MOTR ECON 102)	3
MTH xxx	Mathematics (140 level or higher)	3	MTH xxx	Mathematics (140 level or higher)	3
BUS 103	Business Mathematics	3	BUS 103	Business Mathematics	3
XXX xxx	Missouri State Requirement	3	XXX xxx	Missouri State Requirement	3
XXX xxx	Physical Education Activity	2	XXX xxx	Physical Education Activity	2
ACC 100	Applied Accounting	3	ACC 100	Applied Accounting	3
ACC 110	Financial Accounting I	4	ACC 110	Financial Accounting I	4
ACC 114	Managerial Accounting	3	ACC 114	Managerial Accounting	3
ACC 208	Intermediate Accounting I	3	ACC 208	Intermediate Accounting I	3
ACC 213	Survey of Business Taxes	3	ACC 213	Survey of Business Taxes	3
BLW 101	Business Law I	3	BLW 101	Business Law I	3
BUS 104	Introduction to Business Administration	3	BUS 104	Introduction to Business Administration	3
ACC 120	Computer Accounting Applications for Business	3	ACC 120	Computer Accounting Applications for Business	3
ACC 122	Computer Accounting Applications - Spreadsheets	3	ACC 122	Computer Accounting Applications - Spreadsheets	3

ACC 124	Computer Accounting Applications - Databases	3		ACC 124	Computer Accounting Applications - Databases	3
Area of Concentration: Select one of the following:		6		Area of Concentration: Select one of the following:		6
Accounting Associate Option:				<i>Accounting Associate Option:</i>		
Accounting electives				ACC 203	Cost Accounting	
Tax Emphasis Option:				ACC 206	Auditing	
Approved tax electives				ACC 209	Intermediate Accounting II	
Business Electives: Select two of the following:		6		ACC 211	Current Topics in Accounting	
ACC xxx				ACC 212	Nonprofit Accounting	
IS 116 OR	Computer Literacy			ACC 215	Fraud and Forensic Accounting	
IS 151	Computer Applications in Business			ACC 291	Accounting Internship	
MGT xxx OR				ACC 293	Accounting Internship III	
MKT xxx				<i>Tax Emphasis Option:</i>		
FIN xxx				ACC 204	Income Tax Accounting	
BUS 201	Elementary Statistics			ACC 214	Business Taxes: Research and Planning	
				ACC 292	Accounting Internship II	
				Business Electives: Select two of the following:		6
				ACC xxx		
				IS 116 OR	Computer Literacy	
				IS 151	Computer Applications in Business	
				MGT xxx OR		
				MKT xxx		
				FIN xxx		
				BUS 201	Elementary Statistics	
<b>Program total</b>		<b>66 credits</b>		<b>Program total</b>		<b>66 credits</b>

**◆The college recommends that the Board of Trustees approve the revision of the Accounting Certificate of Proficiency program submitted by the District Curriculum Committee.**

Program: Accounting  
Certificate of Proficiency

Effective: Spring 2019 pending BOT approval

**Impact Statement**

This program is being revised to comply with HLC accreditation standards.

<b>Current Program</b>			<b>Revised Program</b>		
<b>Courses</b>		<b>Credits</b>	<b>Courses</b>		<b>Credits</b>
BUS 103	Business Mathematics	3	BUS 103	Business Mathematics	3
ACC 100	Applied Accounting	3	ACC 100	Applied Accounting	3
ACC 110	Financial Accounting I	4	ACC 110	Financial Accounting I	4
ACC 114	Managerial Accounting	3	ACC 114	Managerial Accounting	3
ACC 208	Intermediate Accounting I	3	ACC 208	Intermediate Accounting I	3
ACC 213	Survey of Business Taxes	3	ACC 213	Survey of Business Taxes	3
BLW 101	Business Law I	3	BLW 101	Business Law I	3
ACC 120	Computer Accounting Applications for Business	3	ACC 120	Computer Accounting Applications for Business	3
ACC 122	Computer Accounting Applications - Spreadsheets	3	ACC 122	Computer Accounting Applications - Spreadsheets	3
ACC 124	Computer Accounting Applications - Databases	3	ACC 124	Computer Accounting Applications - Databases	3
ACC xxx	Accounting Elective	3	ACC xxx	Accounting Elective	3
<i>Business Electives (Select one of the following):</i>		3	<i>Business Electives (Select one of the following):</i>		3
ACC xxx			ACC xxx		
IS 116 OR	Computer Literacy		IS 116 OR	Computer Literacy	
IS 151	Computer Applications in Business		IS 151	Computer Applications in Business	
BUS xxx			BUS xxx		
FIN xxx			FIN xxx		
<b>Program total</b>		<b>37 credits</b>	<b>Program total</b>		<b>37 credits</b>

## Advisory Committee Appointments

**◆The college recommends that the Board of Trustees approve the appointments and reappointments for the following program advisory committees. The appointments will be for a two-year term beginning July 1, 2018 through June 30, 2020.**

### Accounting

Mr. David Ganz Professor Emeritus	University of Missouri - St. Louis One University Boulevard St. Louis, MO 63121	(314) 516-6131
Mr. Mark Higgins Dean	St. Louis University 3674 Lindell Boulevard, DS 200 St. Louis, MO 63108	(314) 977-3833
Ms. Heather Jefferson Accountant	Ameren PO Box 790352 St. Louis, MO 63179	(314) 232-1585
Mr. Woody Johnson Chief Operating Officer	Citizens National Bank 7305 Manchester Road St. Louis, MO 63143	(314) 735-1850
Ms. Rachel Latal Assistant Vice President	Scottrade 700 Maryville Center Drive St. Louis, MO 63141	(800) 619-7283
Ms. Van Le Auditor	Defense Contract Audit Agency 325 James S. McDonnell Boulevard Hazelwood, MO 63042	(314) 233-0393
Mr. Paul Meiners Accountant	Paul J. Meiners, CPA,LLC 12239 Manchester Road St. Louis, MO 63131	(314) 858-9099
Dr. Stephen Moehrle Professor, Department Chair	University of Missouri - St. Louis One University Boulevard St. Louis, MO 63121	(314) 516-5000
Mr. James O'Hallaron President	Missouri Society of CPA's 540 Maryville Centre Drive, Suite 200 St. Louis, MO 63141	(314) 997-7966
Mrs. Kellie Sears Vice President	Allergan PLC 2525 Dupont Drive Irvine, CA 92612	(636) 778-2014
Mr. David Wright Vice President	American Direct Marketing 400 Chesterfield Center, Suite 500 Chesterfield, MO 63017	(636) 532-7703

## Automotive Technology

Mr. Daniel Borgers Technician	LRE Automotive 103 Seminole Street Edwardsville, IL 63025	(618) 656-4640
Mr. Kevin Budde Parts Manager	Mungenast Acura 13720 Manchester Road Manchester, MO 63011	(314) 822-2872
Mr. David Cissi Service Manager	Mercedes-Benz of St. Louis 1048 Hampton Avenue St. Louis, MO 63139	(314) 833-6040
Mr. Tom Fogerty General Manager	Mungenast St. Louis Acura 413 Van Buren Court Wentzville, MO 63385	(314) 330-1475
Mr. Paul Mertz Service Adviser	Enterprise 9315 Olive Boulevard St. Louis, MO 63132	(314) 274-4617
Mr. Michael Mudd Service & Parts Director	Insta-Credit Automart 4040 Jeffco Boulevard Arnold, MO 63010	(636) 282-5460
Mr. Rob Phillips Towing & Service Instructor	AAA Missouri-Mills Garage 12901 North Forty Drive St. Louis, MO 63141	(314) 291-5470
Mr. Steve Pokorny Owner - Operator	STS Car Care 6507 West Florissant Avenue Jennings, MO 63136	(314) 385-6700
Mr. Dave Raymond Lead Instructor	North Technical High School 1700 Derhake Road Florissant, MO 63033	(314) 989-7628
Mr. Ron Reiling Executive Director	AASP P.O. Box 609 St. Charles, MO 63302	(636) 949-5990
Mr. Don Russell Training & Recruitment Manager	Dobbs Tire & Auto 1983 Brennan Plaza High Ridge, MO 63049	(636) 677-2101
Mr. Mark Schenberg Owner - Operator	Car-Doc Automotive 11738 Administration Drive St. Louis, MO 63146	(314) 991-2277

Mr. Bret Spiller Sales Representative	Hunter Engineering Company 5 Sage Meadows Court O'Fallon, MO 63366	(636) 577-7653
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### **Biotechnology**

Dr. Derek Bartlem Managing Director	KWS Gateway Research Center 1005 North Warson Road, Suite 201 St. Louis, MO 63132	(314) 989-0392
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Dr. Bruce Hemming President/CEO	Microbe Inotech Labs 11754 Westline Industrial Drive St. Louis, MO 63146	(314) 645-2177
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Dr. Heidi Hope Sr. Principal Scientist	Confluence Life Sciences 4320 Forest Park Avenue St. Louis, MO 63108	(314) 566-7856
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Mrs. Terry Melsheimer Lab and Pharmacy Instructor	Special School District 12721 West Watson Road St. Louis, MO 63131	(314) 989-7837
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Dr. Nigel Taylor Assistant Director	Donald Danforth PS Center 975 North Warson St. Louis, MO 63132	(314) 587-1257
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Dr. Barry Tulk Team Lead, Sr. Scientist	Solae, LLC 4300 Duncan Avenue St. Louis, MO 63110	(314) 659-3001
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Ms. Bonnie Vaughn Senior Recruiter	Kelly Scientific Resources 55 West Port Plaza Drive, Suite 455 St. Louis, MO 63146	(314) 514-0179
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Ms. Cynthia Wooge Manager	Sigma Aldrich 3050 Spruce Street St. Louis, MO 63103	(314) 910-1992
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### **Center for Visual Technology/Digital Media**

Ms. Emily Beaven Front End Developer	Drive Social Media 323 Caroline Avenue Kirkwood, MO 63122	(314) 393-6556
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Mr. Nick Becker Developer	WWT Asynchrony Labs 5455 Columbia Avenue St. Louis, MO 63139	(314) 393-6556
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Ms. Kay Cochran Vice President/Creative Director	Rodgers Townsend 1000 Clark Avenue St. Louis, MO 63102	(314) 436-9960
Mr. Scott Ferguson President	Ferguson Photography 5200 Shaw St. Louis, MO 63110	(314) 610-2730
Mr. Jay Fram Owner/President	Jay Fram Photography 6943 Columbia Avenue St. Louis, MO 63130	(314) 853-6920
Mr. Adam Hosp Interactive Designer	Mastercard 2200 MasterCard Boulevard O'Fallon, MO 63368	(573) 270-2282
Mr. David Johnson President	Coolfire Media 415 North 10th Street St. Louis, MO 63101	(314) 421-2665
Mr. Kevin Kelly Company Founder	Anti-Agency 2600 Nebraska St. Louis, MO 63118	(314) 596-2684
Mrs. Kirsten O'Laughlin Senior Interactive Designer	Moosylvania 7303 Marietta Avenue St. Louis, MO 63143	(314) 644-7900
Mr. Christofer Patton Graphic Designer	Latigo Creative 8167 Briarhaven Trail, Apartment 304 St. Louis, MO 63123	(314) 583-9294
Mr. Doug Peters Creative Director	Maritz Motivation 1375 North Highway Drive Fenton, MO 63026	(314) 315-1029
Mr. Tom Shaughnessy Director, Systems Development	Group 360 Worldwide 1227 Washington Avenue St. Louis, MO 63103	(314) 249-8806
Mr. Brian Slawin President	Panamedia Group & Busy Event 1734 Clarkson Road, Suite A St. Louis, MO 63017	(888) 788-4896
Mr. Byron Sletten Partner/Owner	Mindactive 7803 Clayton Road, Suite A St. Louis, MO 63117	(314) 567-1117

## **Clinical Laboratory Technology**

Ms. Sanja Kelic Technician	American Red Cross 4050 Lindell Boulevard St. Louis, MO 63108	(314) 658-2136
Dr. Minh Kosfeld Assistant Professor	St. Louis University 3437 Caroline Street St. Louis, MO 63104	(314) 977-9817
Mrs. Terry Melsheimer Laboratory Technology Instructor	Special School District 12721 West Watson Sunset Hills, MO 63127	(314) 989-7459
Ms. Cari Orth Med. Tech/Microbiology Supervisor	St. Louis VA Medical Center 915 North Grand Boulevard St. Louis, MO 63106	(314) 289-6353
Mrs. Debra Smith Senior Clinical Laboratory Scientist	SSM St. Joseph's Hospital West 100 Medical Plaza Lake St. Louis, MO 63367	(636) 625-5326
Mrs. Carol Sykora Infection Prevention Consultant	BJC HealthCare 6427 Bishops Place St. Louis, MO 63109	(314) 752-7574
Mr. James Taylor Medical Laboratory Technician	Missouri Baptist Hospital 2329 Maybrook Lane Kirkwood, MO 63122	(314) 604-1433

## **Criminal Justice**

Ms. Tanisha Bull Prosecuting Attorney	St. Louis County 100 South Central Clayton, MO 63105	(314) 615-0384
Mr. David Glenn, Sr. Commander of Training and Special Projects	St. Louis Public Schools 801 North Eleventh Street St. Louis, MO 63101	(314) 443-5089
Mr. Christopher Graville Attorney, Judge, Prosecutor	Graville Law, LLC 130 South Bemiston, Suite 700 Clayton, MO 63105	(636) 359-4126
Mr. Ken Korpecki Probation Officer	St. Louis County 7900 Forsyth Avenue Clayton, MO 63105	(314) 615-4768
Mr. Sean McCarthy	City of St. Louis Police Academy 1200 Clark St. Louis, MO 63103	(314) 444-5630

Mr. Kevin Minor Police Officer	St. Louis County Police Academy 1266 Sutter Wellston, MO 63133	(314) 888-8600
Mr. Steven Perry Police Officer	St. Louis Metropolitan Police 4014 Union Boulevard St. Louis, Mo 63115	(314) 444-0001
Mr. Bradley Roy Police Sergeant	St. Louis Metropolitan Police Department 919 North Jefferson St. Louis, MO 63102	(314) 444-2500
Mr. Tim Swope Chief of Police	North County Co-operative 8027 Page St. Louis, MO 63130	(314) 428-7374

### **Deaf Communications**

Mr. Mark Edghill	748 Oak Run Lane St. Louis, MO 63021	(314) 256-6631
Ms. Amy Miller Interpreter Coordinator	DEAF, Inc. 25 East Frisco Avenue St. Louis, MO 63 119	(314) 488-1400
Ms. Gloriana Pack Sign Language Interpreter	Special School District of St. Louis County 5097 Washington St. Louis, MO 63108	(314) 973-8638
Mr. Joe Sapienza Retired interpreter	756 Juniper Glen Ballwin, MO 63021	(636) 227-2277
Ms. Beth Williams Retired	3101 La Vista Drive St. Ann, MO 63074	
Mr. Adam Zawadzki Deaf Ministry Coordinator	Catholic Archdiocese of St. Louis 1011 Alton Avenue Madison, IL 62060	(618) 219-2617

### **Dental Assisting**

Mrs. Elma Buie Program Director	Affinia Healthcare 1717 Biddle St. Louis, MO 63106	(314) 814-8582
Mr. Scott Graham Coordinator Oral Surgery	Mercy Medical Center 621 South Ballas Road, Tower A, #516 St. Louis, MO 63141	(314) 251-6725

Dr. Joseph Grimaud Dentist	Watson Pointe Dental 8537 Watson Road St. Louis, MO 63119	(314) 963-2000
Mrs. Mary Hummel Human Resource Manager	Dr. Waile and Associates 621 South New Ballas Road St. Louis, MO 63141	(314) 251-5775
Dr. Kristiane Naegler Dentist	Accent Dental Center 141 North Meramec Clayton, MO 63105	(314) 862-2006
Ms. Kayla Snider Dental Assistant	Mercy Medical 621 South Ballas Road St. Louis, MO 63141	(314) 251-6725
Ms. Selina Thorne Regional Back Office Manager	Pacific Dental Services 13541 Madison Avenue Kansas City, MO 64145	(816) 518-1443
Dr. Clifton Whitworth Dentist	Affinia Healthcare 1717 Biddle St. Louis, MO 63106	(314) 814-8582
Mrs. Deborah Woods Dental Assistant	4544 Athlone Avenue St. Louis, MO 63115	(314) 448-7806

### **Dental Hygiene**

Ms. Diann Bomkamp	612 Fairways Circle St. Louis, MO 63141	(314) 432-7719
Ms. Janette Dellinger, RDH, MSDH Midwest Academic Manager	Colgate Oral Pharmaceuticals, Incorporated One Colgate Way Canton, MA 02021	(913) 702-7410
Ms. Vanessa Draper, RDH Dental Hygienist	St. Louis County Department of Public Health 5204 Abington Road Florissant, MO 63033	(314) 258-1881
Dr. Courtney Garland Public Health Dentist/Adjunct Dental School Instructor	Comtrea, Federally Qualified Health Care 4 Hickory Ridge Road, #600 Hillsboro, MO 63050	(636) 481-6040
Mrs. Yvonne Graf Clinical Education Manger Great Plains	Hu-Friedy 3232 North Rockwell Street Chicago, IL 60618	(913) 339-8291

Ms. Patricia Inks, RDH, MS Associate Director Dentistry in the Community Integrated Community Services Partnerships	A. T. Still University Missouri School of Dentistry & Oral Health 1500 Park Avenue St. Louis, MO 63104	(314) 685-3563
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### **Diagnostic Medical Sonography**

Dr. Victor Davila-Roman Associate Professor of Medicine	Washington University School of Medicine 660 South Euclid Avenue St. Louis, MO 63110	(314) 362-4748
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Dr. Lisa de las Fuentes Assistant Professor of Medicine and Biostatistics	Washington University School of Medicine Cardiovascular Division, Campus Box 8086 660 South Euclid Avenue St. Louis, MO 63110	(314) 747-8163
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Mrs. Claire Donato, RDCS, FASE Lead Sonographer/Team Coordinator	Mercy Hospital St. Louis 625 S. New Ballas Road, Suite 6090 St. Louis, MO 63141	(314) 251-1037
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Dr. William Mehard Radiologist	St. Anthony's Medical Center and Palmaris Imaging, LLC 10010 Kennerly Road St. Louis, MO 63128	(636) 675-0322
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Ms. Mary Williams Lead Sonographer	St. Luke's Hospital 232 South Woods Mill Road Chesterfield, MO 63017	(314) 434-1500
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### **Diesel Technology**

Mr. Mark Brandt Body Shop Manager	Mid America Peterbilt #1 North Central Drive PO Box 520 O'Fallon, MO 63366	(636) 240-0470
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Mr. Rick Curry Training Development	Metro BSDA 3330 Spruce St. Louis, MO 63103	(314) 982-1400
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Mr. Benn Duvall Instructor	North County Technical High School 1700 Derhake Road Florissant, MO 63303	(314) 989-8278
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Mr. Dave Fitzwater Owner	L&C Truck Repair 10616 Liberty Avenue St. Louis, MO 63132	(314) 429-1055
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Mr. David Francis Owner	D&D Wreck Rebuilders 1804 South Tenth Street St. Louis, MO 63104	(314) 436-7484
Mr. Dustin Francis Technician	D&D Wreck Rebuilders 1804 South Tenth Street St. Louis, MO 63104	(314) 736-7484

**Early Care and Education**

Mr. Julius Anthony Senior Executive	St. Louis Black Authors of Children's Literature 3934 Hartford Street St. Louis, MO 63116	(682) 521-2236
Ms. Denise Carter Director of Early Childhood Education	Neighborhood Houses 2828 Carolene St. Louis, MO 63104	(314) 773-1107
Ms. Amber Donnelly Vice President ECE Grant Management	ARCHS 529 North Grand Boulevard, 6th Floor St. Louis, MO 63103	(314) 630-8409
Dr. Sara Huisman Director, Early Childhood	Fontbonne University 6800 Wydown Boulevard St. Louis, MO 63105	(314) 889-4531
Ms. Donna Hunt O'Brien Sr. Director of Training, Curriculum & Programs	Parents As Teachers National Center 2228 Ball Drive St. Louis, MO 63146	(314) 431-4300
Mrs. Jodi Jordan Director	Harris-Stowe State University 10 North Compton St. Louis, MO 63103	(314) 340-5055
Mrs. Beth Ann Lang T.E.A.C.H. Director	Childcare Aware 1000 Executive Parkway Drive, #103 St. Louis, MO 63141	(800) 200-9017
Mrs. JoAnn Lazier Manager	Mercy Hospital 601 South New Ballas Road St. Louis, MO 63141	(314) 251-6060
Ms. Jerri Michael Director, Strategic Initiatives	Maternal Child & Family Health Coalition 1300 Hampton Avenue, Suite #111 St. Louis, MO 63139	(314) 880-5706
Ms. Tara Morton Assistant Director	Monsanto Child Development Center 800 North Lindbergh St. Louis, MO 63167	(314) 694-4711

Ms. Stacy Singer Director	Bright Horizons Family Sanctuary 1243 Hanley Industrial Court Brentwood, MO 63144	(314) 558-2433
Ms. Lisa Thompson Early Care & Education teacher	South County Tech High 7385 Flora Avenue Maplewood, MO 63143	(314) 989-7423
Dr. Joy Voss Early Childhood	St. Louis University 3500 Lindell Boulevard St. Louis, MO 63103	(314) 977-1977
Mr. Stephen Zwolak Executive Director	University City Children's Center 6646 Vernon Avenue University City, MO 63130	(314) 726-0148

**Electronics Joint Committee Technology**

Mr. Chris Counts Operations Manager	BJC Health Care 4068 Amberleigh Parkway Imperial, MO 63052	(636) 284-0741
Mr. Joseph Geerling Director of Engineering	CBS Radio, St. Louis 1575 Harkee Drive Florissant, MO 63031	(314) 831-6395
Mr. Frank Mack Executive Officer	Sound Light Design P.O. Box 369 Florissant, MO 63032	(314) 355-1982
Mr. Mark Schrader Supervising Engineer	Ameren Missouri 12121 Dorsett Road Maryland Heights, MO 63043	(314) 344-9545
Mr. Russel Shoemaker Senior Engineer	Emerson 8100 West Florissant St. Louis, MO 63136	(314) 553-3413
Mr. Vincent Stollhans Assistant Manager	Missouri Sewer District 8520 Virginia Avenue St. Louis, MO 63111	(314) 638-5852
Mr. Daniel Williams Principal Engineer	biomerieux 595 Anglum Road Hazelwood, MO 63042	(314) 731-8751

### **Emergency Medical Technology**

Dr. Gregory Beirne Physician	Missouri Baptist Medical Center 16863 Babler View Drive Wildwood, MO 63011	(636) 405-0650
Ms. Dixie Blatt Paramedic Education Coordinator	Mercy Medical Center 615 South New Ballas St. Louis, MO 63141	(314) 251-6000
Mr. Mark Flauter Chief Medical Officer	Florissant Valley Fire Protection District 661 St. Ferdinand Street Florissant, MO 63031	(314) 837-4894
Ms. Shirley Gastler EMS Liaison	SSM St. Clare 1064 Bowles Fenton, MO 63026	(573) 228-4246
Mr. Brian Hokamp EMS Chief	Christian Hospital East 11133 Dunn Road St. Louis, MO 63136	(314) 653-5585
Dr. Neal Mangalat EMS Medical Director	Schumacher Clinical Partners 4643 Lindell Boulevard, #711 St. Louis, MO 63108	(816) 582-1387
Mr. Ken Riddle Faculty	St. Louis Public Schools 5101 McRee St. Louis, MO 63110	(314) 776-3300
Mr. Jeff Shelton Paramedic	Valle Ambulance 4130 Federer Street St. Louis, MO 63116	(636) 586-2132
Mr. Jeff Tobin Lieutenant	Clayton Fire Department 10 North Bemiston Clayton, MO 63105	(314) 290-8480
Mr. Donald Woolem Chief Medical Officer	Affton Fire Protections District 628 Aqua Ridge Drive St. Louis, MO 63129	(314) 892-6961

### **Fire Protection Technology**

Mr. Dennis Jenkerson Fire Chief	City of St. Louis 1421 North Jefferson St. Louis, MO 63106	(314) 807-4860
Mr. Terry Merrell Fire Chief	City of Maplewood 7601 Manchester St. Louis, MO 63143	(314) 394-2276



Mr. Steve Olshwanger Fire Chief	Maryland Heights Fire Department 2600 Schuetz Road Maryland Heights, MO 63043	(314) 298-4400
Mr. Kermit Spurlock Trainer	Command Solutions 7202 Picasso O'Fallon, MO 63368	(314) 803-7418
Mr. Marc Uises Assistant Chief	Frontenac Fire Department 10555 Clayton Road Frontenac, MO 63131	(314) 450-6460

### **Funeral Service Education**

Ms. Ozella Foster Owner	Foster's Services for Funerals LLC 3619 Finney Avenue St. Louis, MO 63113	(314) 652-3305
Mr. Dennis Giamalva Sales	Criswell Casket Company 2000 Exchange Drive St. Charles, MO 63303	(636) 949-2999
Mr. Dennis Goethe Vice President	Schrader Funeral Home 14960 Manchester Road Ballwin, MO 63011	(636) 227-5511
Mr. Aaron Grimes Funeral Director	Wade Funeral Home 4828 Natural Bridge Road St. Louis, MO 63115	(314) 385-3700
Mr. John Hutchens Sales	Hutchens Mortuary 675 Graham Road Florissant, MO 63031	(314) 831-3300
Mr. Trey Kriegshauser Owner	Kriegshauser Brothers Funeral Service 2556 South Brentwood Boulevard St. Louis, MO 63144	(314) 962-0601
Mr. Dale Kurrus Owner	Kurrus Funeral Home 1773 Frank Scott Parkway West Belleville, IL 62223	(618) 235-2100
Mr. Todd Mahn Owner	Mahn Funeral Home 900 North Main Street De Soto, MO 63020	(636) 586-2288
Mr. Donald Otto Executive Director	Missouri Funeral Directors Association 1757 Woodclift Drive, Suite 202 Jefferson City, MO 65109	(573) 635-1661

Mr. John Pautz President	Missouri Funeral Directors and Embalmers Association 833 Court Street Fulton, MO 65251	(573) 642-2211
Mr. Roger Richie President	John L. Ziegenhein and Sons Funeral Home 7027 Gravois Avenue St. Louis, MO 63116	(314) 352-2600

### **Graphic Communications**

Ms. Maureen Day Vice President of Creative Development	Betallic LLC 2326 Grissom Drive St. Louis, MO 63146	(314) 991-8800
Ms. Cherie Fister Professor	Maryville University Anheuser Busch Academic Center, 3204 St. Louis, MO 63141	(314) 529-9563
Mr. Jason Koebel Group Creative Director	Propaganda Inc. 3115 South Grand Boulevard, Suite 500 St. Louis, MO 63118	(314) 664-8516
Mr. Scott Linke Lead Designer	Rawlings Sporting Goods 1384 Briar Creek Drive St. Charles, MO 63304	(314) 740-2203
Mr. Phillip Marshall Corporate Design Manager, Marketing	Centene Corporation 7700 Forsythe Boulevard St. Louis, MO 63105	(314) 255-6696
Ms. Gretchen Schisla President	Enrich Creative 12 North Sarah Street St. Louis, MO 63108	(314) 553-9500
Ms. Caren Schlossberg-Wood Instructor of Graphic Design	Maryville University Art & Design 120 St. Louis, MO 63141	(314) 529-9310
Mr. Nathan Sprehe Principal & Creative Director	Almanac Design 719 North 17th Street, #120 St. Louis, MO 63103	(314) 875-9411
Mr. Michael Trost Owner	Razor Marketing 706 Redgate Drive Defiance, MO 63341	(636) 798-2812
Mr. Douglas Wolfe President	ProWolfe Partners 315 North Meramec, #24 St. Louis, MO 63105	(314) 941-6090

### **Health Information Technology**

Ms. Alice Boon VP Human Resource	Grace Hill Health Center 100 North Tucker, Suite 1100 St. Louis, MO 63101	(314) 304-5213
Mrs. Katie Krener Lead Coding, Health Information Management	St. Mary's Health Center 6420 Clayton Road St. Louis, MO 63117	(314) 768-8133
Ms. Lisa Kronsberg Coding Manager, Health Information Management Dept.	St. John's Mercy Medical Center 618 South New Ballas Road St. Louis, MO 63138	(314) 251-5632
Mrs. Dorothy Rodgers Supervisor, Health Information Management	Grace Hill NHC, Inc. 2220 Lemp Avenue St. Louis, MO 3107	(314) 814-8699

### **Horticulture**

Mr. Douglas Delong Owner	Delong Landscape Architecture 7620 West Bruno St. Louis, MO 63117	(314) 346-4856
Mr. Ben Grossman Director	Great Rivers Greenway 6178 Delmar Boulevard St. Louis, MO 63112	(314) 436-7009
Mr. Skip Kincaid Senior Consultant	Davey Tree 1609 Missouri Avenue St. Louis, MO 63104	(855) 623-4993
Mr. David Rowan Horticultural Foreman	Forest Park Forever 5595 Grand Drive St. Louis, MO 63112	(314) 367-7275
Mr. William Ruppert Sales Representative	National Nursery Products 1328 Forest Avenue Kirkwood, MO 63122	(314) 963-0253
Mr. William Spradley Owner	Trees, Forests, and Landscapes 540 Clark Avenue St. Louis, MO 63122	(314) 821-9918
Mr. Scott Woodbury Curator Whitemire Wildflower Garden	Shaw Nature Reserve P.O. Box 38 Gray Summit, MO 63039	(636) 451-3512

## Hospitality Studies

Mr. Price Barrett Vice President of Operations	Companion 2331 Schuetz Road Maryland Heights, MO 63146	(314) 352-4770
Mr. Bob Bonney Chief Executive Officer	Missouri Restaurant Association 1810 Craig Road, Suite 223 St. Louis, MO 63146	(314) 576-2777
Mr. Bob Colosimo Executive Chef	Eleven Eleven Mississippi 1111 Mississippi St. Louis, MO 63104	(314) 241-9999
Ms. Anne Conway Corporate Director of Training & Development	Lodging Hospitality Management 16625 Swingley Ridge Road Chesterfield, MO 63017	(636) 299-9806
Mrs. Carolyn Downs Owner	Cyrano's Restaurant 603 East Lockwood Webster Groves, MO 63119	(314) 963-3232
Mr. Christopher Fieser	Katkin Company 1216 Big Bend Crossing Drive St. Louis, MO 63082	(314) 309-6544
Mrs. Michelle Crowe Fieser	Katkin Company 1216 Big Bend Crossing Drive St. Louis, MO 63088	(314) 288-9000
Mrs. Ericka Frank Owner	The Cakery Bakery 1420 Tamm Avenue St. Louis, MO 63139	(314) 647-6000
Ms. Martha Ifland Manager Leisure Travel	Maritz Journeys 1395 N. Highway Drive Fenton, MO 63099	(636) 827-4323
Mr. Orville Middendorf Retired Owner	PFG Middendorf 3737 North Broadway St. Louis, MO 63147	(314) 241-4800
Mr. Kevin Nashan Executive Chef	Sydney Street Café 2000 Sydney Street St. Louis, MO 63104	(314) 771-5777
Mr. Dave Owens Executive Chef	Bissinger's Chocolates 3983 Gratiot Street St. Louis, MO 63110	(314) 534-2401

Mr. Brian Pelletier Owner	KaKao Chocolatier 2301 South Jefferson St. Louis, MO 63104	(314) 771-2310
Mr. Roy Reichold Executive Vice President	Lakenan Insurance 3636 South Geyer, Suite 110 St. Louis, MO 63127	(314) 721-1500
Ms. Sunny Schaefer Executive Director	Operation Food Search 1644 Lotsie Boulevard St. Louis, MO 63132	(314) 726-5355
Mr. Norman Sewing Restaurant Consultant	420 Algonquin Drive Ballwin, MO 63011	(636) 391-7078
Mrs. Kathy Stewart, CTC Travel Consultant	Tiger Travel 7967 Big Bend Boulevard St. Louis, MO 63119	(314) 968-4410
Ms. Stephanie Turner, CTC President	Brentwood Travel 1022 Executive Parkway St. Louis, MO 63141	(314) 439-5700
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Mr. Paul Witwer Director, Business Development	PFG Middendorf 3737 North Broadway St. Louis, MO 63179	(314) 313-2143

### **Human Services**

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Mr. Daniel Gladden Clinical Director	Behavioral Health Responses 12647 Olive Boulevard, Suite 200 Creve Coeur, MO 63141	(314) 628-6222
Mrs. Melanie Matthew Program Coordinator	Room at the Inn Homeless Shelter 3415 Bridgeland Drive Bridgeton, MO 63044	(314) 209-9198
Mrs. Dahley Mensah Healthcare Outreach Coordinator	Alzheimer's Association Greater Missouri Chapter 9370 Olive Boulevard St. Louis, MO 63132	(314) 933-6556
Mrs. Arlene Miller Therapist	Tapestry Counseling 10820 Sunset Office Drive, Suite 204 St. Louis, MO 63127	(314) 544-1095
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Ms. Christien Reams Director, Community Services	Lutheran Family and Children's Services of Missouri 8631 Delmar Boulevard St. Louis, MO 63124	(314) 754-2767
Ms. Sue Self VP Telephonic Services	Provident, Inc. 2650 Olive St. Louis, MO 63103	(314) 446-2831
Dr. Sabrina Tyuse BSSW Program Director	St. Louis University 3550 Lindell Boulevard St. Louis, MO 63103	(314) 977-2192
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Mr. Marlon Williams Crisis Counselor	Comprehensive Behavioral Health Center 3969 Potomac, Apartment 2E St. Louis, Mo 63116	(314) 489-9508

**Information Systems**

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Mr. Ryan Dowell Senior Software Engineer	World Wide Technology Asynchrony Labs 900 Spruce Street, Suite 700 St. Louis, MO 63102	(314) 678-2200

Ms. Susan Lang Principal Engineer	Maverick Technologies 553 Princeway Court Manchester, MO 63011	(636) 527-6307
Ms. Crystal Martin Software Manager	Slalom Software 7800 Forsyth, Suite 8510 Clayton, MO 63105	(313) 415-9184
Mr. Benjamin Rhew Full Stack Developer II	DataServ 1630 Des Peres Road, Suite 301 St. Louis, MO 63131	(314) 755-2846
Ms. Sally Steuterman Evaluation Associate	Launch Code 4811 Delmar Boulevard St. Louis, MO 63108	(314) 660-6648
Mr. Zachary Yadamec Systems Administrator, Web Delivery	Emerson Electric 83133 Bentwater Place St. Charles, MO 63301	(314) 556-7268
Mr. Martin Zaegel Senior Software Engineer	Enterprise Holdings, Inc. 2637 Chanute Drive St. Louis, MO 63125	(314) 724-7852

**Interior Design**

Ms. Stacy Burns	New Space 1960 Innerbelt Business Center Drive St. Louis, MO 63114	(314) 423-3200
Ms. Gail Doveikis Owner	G.M. Doveikis 15009 Manchester Road Ballwin, MO 63011	(636) 227-7788
Ms. Anne Gallagher Workplace Consultant	Steelcase 1325 North Warson St. Louis, MO 63132	(314) 422-5977
Ms. Leah Hofferkamp Designer	HOK Planning Group One Metropolitan Square, Suite 700 St. Louis, MO 63102	(314) 421-2000
Mr. Stephen Patton CEO	Frank Patton Interiors 13133 Manchester Road St. Louis, MO 63131	(314) 965-4240

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### **Life Science Lab Assistant**

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Mr. Rik Holmes Regional Sales Manager	Thermo Fisher Scientific 379 Beckley Place St. Charles, MO 63304	(314) 596-7994
Dr. Patrick McLaughlin Director of Molecular Biology	APSE, Inc. 1036 Westrun Drive Ballwin, MO 63021	(402) 613-1806
Mr. Ian Rappold Scientist II	Patheon Biologics 9327 Fredric Court St. Louis, MO 63144	(314) 239-8378
Dr. Abhay Singh Project Lead; Principal Scientist	Mogene Green Chemicals LLC 1005 North Warson Road, Suite 201 St. Louis, MO 63132	(314) 669-2592
Ms. Becky Staerk Scientist, Purification Development	Patheon 1246 Cork Elm Drive Kirkwood, MO 63122	(314) 229-1327

Ms. Deborah Vassar Technical Marketing Specialist/Digital Marketing Specialist	Sigma-Aldrich 6746 Dale Avenue St. Louis, MO 63139	(314) 712-0355
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**Manufacturing Technology**

Mr. Howard Appelman Tech Planning - AMR&D	Boeing PO Box 516 MC: S245-1003 St. Louis, MO 63166	(314) 234-1235
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Mr. Joel Borders Plant Manager	Challenge Manufacturing 35 Corporate Woods Bridgeton, MO 63044	(314) 486-9382
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Mr. Donald DuBois Instructional Designer	GKN Aerospace 142 JS McDonnell Boulevard Hazelwood, MO 63042	(314) 264-3457
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Mr. Mark Hinzpeter Network Systems Engineer	Labyrenth Technology 12208 Missouri Bottoms Hazelwood, MO 63042	(636) 357-4441
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Mr. Mark Holdinghausen Vice President of Operations	Standard Machine & Manufacturing 10014 Big Bend St. Louis, MO 63122	(314) 966-4500
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Mr. Todd Rio Vice President of Engineering, Project Management	Craftsman Industrial 3101 Elm Point Industrial St. Charles, MO 63301	(636) 940-8400
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Mr. Colin Shipley Lead Robotics Engineer	Bastian Robotics 2200 Forte Court Maryland Heights, MO 63043	(314) 432-2224
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Mr. Ted Stegeman President	Industrial Steel Fabricators 12208 Missouri Bottom Road Hazelwood, MO 63042	(314) 895-1447
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Mr. Glenn Traner Engineering Manager	Tech Manufacturing, LLC 45 Cooperative Way Wright City, MO 63390	(636) 745-9477
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Mr. Adam Williams Staff Engineer	Watlow 12001 Lackland Road St. Louis, MO 63146	(314) 625-4078
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Mr. Steve Williams Tooling Engineer	Apple Procurement and Ops Unit 01, 13F Kerry Plaza #1 4th Zhangan Road Shenzhen, China 518048	(314) 484-1281
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## **Network Engineering**

Mr. Daniel Jundt Senior Manager, Engineering	Charter Communications 5431 Hollow Oak Court St. Louis, MO 63129	(314) 894-4326
Mr. Heinz Kahan Systems Manager	Washington University School of Medicine 660 South Euclid St. Louis, MO 63110	(314) 362-2816
Mr. Mike Rebar Senior Manager, IT	Emdeon Business Services 1649 Garden Valley Court Glencoe, MO 63038	(314) 954-3331
Mr. Randall Sanders Program Manager, Member of Technical Staff	XO Communications 2020 Westport Center Drive Maryland Heights, MO 63146	(314) 797-2662
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## **Nursing**

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Mrs. Diane Hildwein Director of Nursing Clinical Education	St. Luke's Hospital 232 South Woods Mill Road St. Louis, MO 63017	(314) 205-6119

Dr. Alicia Hutchings, PhD. RN RN-to-BSN Program Director	University of Missouri St. Louis UMC of Nursing 1 University Boulevard St. Louis, MO 63121	(573) 619-3283
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Ms. Connie Youngblood, RN, BSN Practice Specialist & Clinical Coordinator	Barnes-Jewish Hospital Mailstop #90-29-902 5490 Children's Place, Suite 3202 St. Louis, MO 63110	(314) 454-8581
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**Occupational Therapy Assistant**

Ms. Tammy Bunger COTA	Great Circle 330 North Gore St. Louis, MO 63119	(314) 919-4700
Mr. Adam Busby COTA	Great Circle 330 North Gore St. Louis, MO 63119	(314) 919-4700
Mrs. Rhonda Efken Family Care Administrative Assistant	Muscular Dystrophy Association 109 Avalon Valley Lane Fenton, MO 63026	(314) 369-5785
Mrs. Mary Falcetti OTR	10056 Canterbury Farms Ct. St. Louis, MO 63128	(314) 849-0951
Ms. Jennifer Greco COTA	5648 Pernod St. Louis, MO 63139	(314) 352-9069
Ms. Cindy Haynes OTR	709 Nirk Avenue Kirkwood, MO 63122	(314) 821-0459
Mrs. Kristine Moranville COTA	10 Fountain Ct. Florissant, MO 63033	(314) 838-9257
Ms. Cheryl Strickland Regional Vice President OTR	Select Rehabilitation 11854 Melody Lane Bridgeton, MO 63044	(314) 395-9067
Ms. Rebecca Tivoli COTA	Achievement Unlimited 9510 Page Avenue St. Louis, MO 63132	(314) 258-7437

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**Physical Therapist Assistant**

Ms. Lisa Ahlers Physical Therapist Assistant	St. Anthony's Hospital 10010 Kennerly Road St. Louis, MO 63128	(314) 849-2366
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### **Radiologic Technology**

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Ms. Patricia Levitt Director of Diagnostic Imaging	SSM St. Mary's Hospital 6420 Clayton Road St. Louis, MO 63117	(314) 768-8273
Ms. Crystal Mrnjavac Imaging Manager	Christian Hospital 11133 Dunn Road St. Louis, MO 63136	(314) 653-4306
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Radiology Supervisor  
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### **Respiratory Care**

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Mr. Jeremy Parks  
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Ms. Katie Yancey  
Procurement Coordinator  
MTS  
2327 Time Centre  
St. Charles, MO 63303  
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## HUMAN RESOURCES AGENDA SUMMARY

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**APPOINTMENTS / FULL-TIME FACULTY**

<b>NAME</b>	<b>CURRENT/NEW EMPLOYEE</b>	<b>LOC</b>	<b>TITLE</b>	<b>RANG E</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATE</b>
Aiello, Janis	Current Employee	MC	Nursing Faculty-Professor	F 5	\$77,843	08/13/2018
Cooper, Jordan	New Employee	FV	Nursing Faculty-Instructor II	F 2	\$53,939	08/13/2018
Bennett, Devon	New Employee	FP	Nursing Faculty-Instructor II	F 2	\$53,939	08/13/2018
Weber, Andrea	New Employee	FP	Nursing Faculty-Associate Professor	F 4	\$73,412	08/13/2018
Eilerman, Ruth	Current Employee	MC	Criminal Justice & Prog Coord-Asst Prof	F 3	\$61,636	08/13/2018
Mueller, Jenna	Current Employee	WW	Behavioral Health Support-Instructor II	F 2	\$58,157	08/13/2018
Albers, Emily	Current Employee	FP	Assistant Professor-Temporary	F 3	\$30,818	08/13/2018
Pugel, Joseph	Current Employee	FP	Associate Professor-Temporary	F 4	\$35,860	07/01/2018
Boehm, Jason	Current Employee	FP	Assistant Professor	F 3	\$60,730	08/13/2018
Englert, Brandy	Current Employee	FP	Assistant Professor	F 3	\$60,730	08/13/2018

**APPOINTMENTS / FULL-TIME ADMINISTRATIVE/PROFESSIONAL STAFF**

<b>NAME</b>	<b>CURRENT/NEW EMPLOYEE</b>	<b>LOC</b>	<b>TITLE</b>	<b>RANG E</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATE</b>
White, Dennis	Current Employee	CC	Dir-Strategic Plan Initiative & Continuous Quality Improvement	A 17	\$88,000	07/01/2018
Fickas, Julie	Current Employee	FP	Interim Campus Provost-Forest Park	A 28	\$145,000	07/01/2018
Collins, Steven	Current Employee	WW	Interim Assoc Campus Provost-Wildwood	A 26	\$130,000	07/01/2018
Berry, Alicia	New Employee	FV	Child Care Specialist	P 7	\$36,920	06/25/2018
Buford, Kenya	New Employee	FV	CTE Retention Specialist	P 8	\$42,500	07/01/2018
Harris, Elemuelle	New Employee	FV	Admissions Advisor I	P 7	\$36,920	06/25/2018
Harris, Shantelle	Current Employee	WW	Lead Financial Aid Counselor	P 10	\$50,000	07/01/2018
Ressler, Julie	Current Employee	FP	Procurement Associate	P 8	\$45,000	07/02/2018
Young-Bates, Elizabeth	New Employee	CO	MGR-Marketing & Communications	P 13	\$68,000	06/22/2018
Bevineau, Beverly	Current Employee	CO	Labor & Employee Relations Spec	P 10	\$56,867	07/01/2018
Askey, Kelly	Current Employee	FV	Educational Assistant III-Temp	P 7	\$38,788	07/01/2018- 12/01/2018
Bolar, Jamie	Current Employee	FP	Interim Dir of SSS-Sr. Project I	P 10	\$49,134	07/01/2018

**APPOINTMENTS / FULL-TIME CLASSIFIED STAFF**

<b>NAME</b>	<b>CURRENT/NEW EMPLOYEE</b>	<b>LOC</b>	<b>TITLE</b>	<b>RANGE</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATE</b>
Butler, Aliyah	Current Employee	FP	Bookstore Assistant I	CU 4	\$31,437	06/25/2018
Nunley, Sara	New Employee	CO	Accounting Clerk II	CU 5	\$34,398	06/25/2018
Hadley, Kelly	Current Employee	MC	Administrative Secretary	CU 5	\$36,246	07/02/2018
Johnston, Harriet	Current Employee	FV	Enrollment Services Specialist II	CU 4	\$34,477	06/25/2018
Rolfe, Cheryl	Current Employee	MC	Secretary-Temporary	CU 4	\$31,437	07/01/2018- 6/30/2019
Womack, Jacqueline	Current Employee	CO	Administrative Assistant I	CU 7	\$50,103	06/22/2018
Meyer, Mary	Current Employee	WW	Student Service Specialist II	CU 7	\$38,638	06/22/2018
Carpenter, Traci	Current Employee	WW	Student Service Specialist II	CU 7	\$42,435	06/22/2018
Fillenwarth, Beth	Current Employee	WW	Student Service Specialist II	CU 7	\$39,007	06/22/2018
Giuliani, Laura	Current Employee	FP	Academic Records Specialist-Lead	CU 7	\$38,638	06/22/2018
Nienkemper, Michelle	Current Employee	FP	Academic Records Specialist	CU 6	\$36,517	06/22/2018
Leatherberry, Michelle	Current Employee	CO	Financial Aid Processing Specialist	CU 6	\$36,517	07/01/2018
Raspberry, Erica	Current Employee	FP	Business Services Specialist	CU 6	\$36,000	07/02/2018
Kemp, Carletta	Current Employee	FP	Math & IS Dept-Secretary	CU 4	\$31,437	07/01/2018
Groeller, Cheryl	Current Employee	MC	Financial Aid Counselor	CU 6	\$43,787	07/01/2018
Graham, Keshia	Current Employee	FV	Educational Assistant I	CU 5	\$34,398	06/25/2018
Murphy, Aileen	Current Employee	FV	Educational Assistant II-Temp	CU 6	\$36,000	07/01/2018- 12/01/2018
Reynolds, Kierra	Current Employee	CO	Administrative Secretary II	CU 6	\$36,000	06/22/2018

**ADDITIONAL COMPENSATION / FULL-TIME CLASSIFIED STAFF**

<b>NAME</b>	<b>CURRENT/NEW EMPLOYEE</b>	<b>LOC</b>	<b>TITLE</b>	<b>RANGE</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATE</b>
Allen, Heather	Current Employee	BRDG PK	Administrative Assistant I	CU 7	\$43,940	03/12/2018- 07/09/2018
Adams, Yolanda	Current Employee	WW	Administrative Secretary II	CU 6	\$38,160	02/27/2018- 06/15/2018
Bowers, Marla	Current Employee	FP	Business Services Specialist	CU 6	\$40,168	01/02/2018- 06/30/2018

**APPOINTMENTS / PART-TIME CLASSIFIED STAFF**

<b>NAME</b>	<b>CURRENT/NEW EMPLOYEE</b>	<b>LOC</b>	<b>TITLE</b>	<b>RANGE</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATE</b>
Schmidt, Jamie	Current Employee	WW	Part-Time Secretary	CU 4	\$13.16 HR	06/22/2018

**IT MARKET-BASED EQUITY ADJUSTMENTS**

<b>NAME</b>	<b>CURRENT/NEW EMPLOYEE</b>	<b>LOC</b>	<b>TITLE</b>	<b>RANGE</b>	<b>PAY RATE</b>	<b>EFFECTIVE DATE</b>
Piechoinski, Jeremiah	Current Employee	CO	Application Sys Analyst/Pgm Sr	P 11	\$61,267	07/01/2018
Chappuis, Patricia	Current Employee	CO	Data & Proc Automation Analyst	P 10	\$57,592	07/01/2018
Lanning, Pamela	Current Employee	CO	Oracle App Database Analyst	P 11	\$60,564	07/01/2018
Bewig, Phillip	Current Employee	CO	Application/Sys Analyst/Pgm Sr	P 11	\$67,162	07/01/2018
Awan, Suhail	Current Employee	CO	Application/Sys Analyst/Pgm Spec	P 12	\$67,620	07/01/2018
Kovarik, Robert	Current Employee	CO	Applications/Sys Analyst/Pgm Spec	P 12	\$68,576	07/01/2018
Kelley, Michael	Current Employee	CO	Applications/Sys Analyst/Pgm Lead	P 13	\$71,080	07/01/2018
Hudspeth, Michael	Current Employee	MC	Dir Tech. Support Services	A 19	\$99,991	07/01/2018
Gioia, Matthew	Current Employee	CO	Assoc Dir IT Sec & Compl	A 17	\$92,000	07/01/2018
Fanter, Jonathan	Current Employee	CC	Sr. Lead Network Engineering	P 14	\$75,150	07/01/2018
Atwood, Gregory	Current Employee	CC	Manager-Servers and Storage	P 14	\$82,390	07/01/2018
Petz, Michael	Current Employee	CC	Manager-Telecom & Engin	P 14	\$80,390	07/01/2018
Meyer, Dennis	Current Employee	MC	Network Systems Analyst	P 11	\$62,000	07/01/2018
Hehr, Steve	Current Employee	FV	Network Systems Analyst	P 11	\$62,000	07/01/2018
Hawaski, Khoulood	Current Employee	CC	Dir Enterprise Serv & Operations	A 19	\$108,000	07/01/2018
Hampton, Mea	Current Employee	FV	Sr Mgr Campus Tech Supp Serv	P 14	\$73,130	07/01/2018
Morris, Victoria	Current Employee	MC	Info Tech Support Proj Coor	P 11	\$61,500	07/01/2018
Hadziselimovic, Muhamed	Current Employee	MC	Sr. Mgr Campus Tech Support Ser	P 14	\$74,130	07/01/2018

**REVISIONS TO PREVIOUSLY – APPROVED ITEMS**

Board of Trustees approval of Paula Reed on 05/17/2018, page 1: Location revised to Corporate College.

Board of Trustees approval on 11/30/17, page 2: Revision of additional compensation for Roger Thomas ending 6/30/2018 to until reorganization is complete.

Board of Trustees approval on 04-26-18, page 3: Additional compensation for Kelly Askey ending effective 06/01/2018.

Board of Trustees approval of Matt Wall on 05/17/2018, page 4: Range revised to CU 8.

Board of Trustees approval of Duane McFall on 01/19/2017, page 3, Revision of salary to \$43,417.

**INFORMATION ONLY**

**IT APPOINTMENTS**

<b>NAME</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>PAY RATE</b>	<b>RANGE</b>	<b>EFFECTIVE DATE</b>
Sanders-Stuart, Nicole	CC	DW-End User Technology Specialist	\$44,320	CU 9	06/03/2018
Cook, Sidney	MC	DW-End User Technology Specialist	\$44,320	CU 9	06/04/2018

**RESIGNATIONS / ADMINISTRATIVE / PROFESSIONAL STAFF**

<b>NAME</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
Miller, Amy	FV	Supervisor-Deaf Services	04/27/2018
Shannon, Myesha	CO	Information & Enrollment Assistant	05/25/2018
Harris, Victoria	FV	Career & Employment Services Specialist	06/06/2018
McDonald, Lallie	FP	Educational Assistant I	06/29/2018
Martin, Claire	MC	Sr. Project Associate I	05/31/2018
Dreith, Michael	WW	Campus Associate Provost	06/29/2018
Thumith, Robert	CO	Director of Labor & Employee Relations	07/05/2018
Johnson, Larry	FP	Campus Provost	06/30/2018

## **Recommendation for Award/Purchasing – Insurance**

- **Supports: Facilities District Wide**

Board approval is requested for the renewal of property insurance offered by the Midwestern Higher Education Compact through the *MARSH INSURANCE COMPANIES*, in an amount estimated at ***\$157,485.00***, for a period of one (1) full year, to begin July 1, 2018.

### **Description**

This insurance plan provides all of the coverage the college had in the past with a policy limit of \$466,694,975. It also includes \$100,000,000 in earthquake insurance without restrictions because of the New Madrid Fault Zone. Additionally, the college will have \$100,000,000 of terrorism coverage which includes both certified events (international based) and non-certified (special-interest groups/protests).

### **Funding**

This expenditure will be funded from current operating budgets.

**Recommendation for Award/Purchasing-Contract**

- **Supports: Instructional Services and Libraries District-Wide**

Board approval is requested for the award of a contract for the routine purchase of subscriptions for library periodicals to *PRENAX*, in an amount estimated at **\$360,294.80**, for a period of five (5) years, with an option to renew for two additional one (1) year terms, to begin July 1, 2018.

**Description**

This contract will be used by the College’s Instructional Resources Department at Highland Park to order periodical subscriptions for all campus libraries. The recommended bidder offered the best overall response and met all bid specifications.

**Bid – B0003695**

The evaluation of this bid, which opened March 21, 2018 is listed below:

<b><u>Bidders</u></b>	<b><u>Estimated Annual Cost</u></b>
<i>PRENAX</i>	\$ 72,058.96
WT Cox	79,949.75
EBSCO	73,551.15

**Funding**

Expenditures against this contract will be funded from current operating budgets.

**Advertisement**

Newspaper advertisements were place in the St. Louis Post-Dispatch and the St. Louis American.



## **Recommendation for Award/Purchasing-Contract**

- **Supports – Information Technology District-Wide**

Board approval is requested for the award of a contract for the routine purchase of Apple microcomputer systems and components and related items to **APPLE, INC.**, in an amount estimated at **\$200,000.00**, for a period of one (1) full year to begin July 1, 2018.

### **Description**

This contract will provide the College the ability to purchase directly from Apple, Inc., and receive exclusive access to training not available through resellers. Apple, Inc. makes this program available to Colleges and Universities including the bookstores for resale. The College has been a participant in this program, with Board approval, since January 1, 1998. Apple, Inc. is the sole manufacturer and distributor of equipment through this educational program.

### **Funding**

Expenditures against this contract will be funded from operating, auxiliary, capital, and restricted budgets.

## **Recommendation for Award/Purchasing – Contract**

### **Supports: Supports Delivery of Internet Service**

Board approval is requested for use of the *MISSOURI EDUCATION AND RESEARCH NETWORK (MOREnet)* to acquire internet services, in an amount estimated at **\$65,000.00**, for a period of one (1) full year to begin July 1, 2018.

### **Description**

This service provides a secure broadband internet connection, staff training, and IP addressing for the college. MOREnet is the State of Missouri's research and education network of which the college has been a member since 1996. The University of Missouri System is the fiscal agent of the network; as fiscal agent all contracts and services are bid on behalf of the network.

### **Funding**

Expenditures for this service will be funded from current operating budgets.

**Recommendation for Award/Purchasing-Purchase**

- **Supports: Physical Facilities**

Board approval is requested for the purchase of ABB variable drives from ***MOTOR CONTROL SPECIALTIES, INC.***, in an amount estimated at ***\$30,198.00***.

**Description**

These variable drives will be installed at the Forest Park Campus to automate of HVAC equipment and provide energy savings for the college. This bid was restricted to the purchase of ABB drives. The recommended bidder meets the bid requirements; they are the distributor for ABB products for our region and provided the only bid response.

**Bid – B0003712**

The evaluation of this bid, which opened June 6, 2018 is listed below:

<b><u>Bidders</u></b>	<b><u>Total Cost</u></b>
<b><i>MOTOR CONTROL SPECIALTIES, INC.</i></b>	<b><i>\$ 30,198.00</i></b>

**Funding**

This expenditure is being funded by the District-Wide HVAC Capital Budget.

**Recommendation for Award/Purchasing-Purchase**

- **Supports: On-Line Education**

Board approval is requested for the purchase of auditing and reporting integration license from **BLACKBOARD**, in an amount estimated at **\$161,863.00** for a period of three years.

**Description**

This accessibility, auditing and reporting integration system will automatically check all course and organization shells in the Blackboard Learning Management System for accessibility issues according to the international Web Content Accessibility Guidelines (WCAG) 2.0 at Levels A and AA. Access to this tool will allow faculty to design course content that is both equitable enabling content to be usable by students with diverse abilities and flexible in consideration of the wide range of preferences of students in the way material is accessed. Blackboard submitted the only bid response.

**Bid – B0003712**

The evaluation of this bid, which opened June 6, 2018 is listed below:

<b><u>Bidders</u></b>	<b><u>Total Cost</u></b>
<b><u>BLACKBOARD, INC.</u></b>	<b><u>\$ 161,863.00</u></b>

**Funding**

This expenditure is being funded by the On-Line Education Budget.

**Recommendation for Approval/Physical Facilities:**

Board approval is requested for award of a contract for renovation of the Social Science building at the Florissant Valley campus to the following firm:

**Qualified Bidder**

**Contract Amount**

**ICS Construction Services, Ltd.**

**\$498,887.00**

**Description:**

The Board ratified the abatement of asbestos-containing materials in the Social Science building at its May 17, 2018 meeting. This project will provide full finish renovations in the building. New flooring, ceiling, lighting, casework, and painting will be provided throughout the building. The restrooms will be totally renovated, receiving new fixtures and finishes, and improving accessibility. An additional gender neutral restroom will be added.

**Bid – F 18 508, Finish Renovations in Social Science Building**

The results of this bid, which opened May 31, 2018, are listed below:

**Contractors:**

**Total**

<b>ICS Construction Services, Ltd.</b>	<b>\$498,887.00</b>
Kozeny-Wagner, Inc.	\$544,000.00
KAI Design & Build	\$614,000.00
Jackson Building Group, Inc.	\$618,000.00

**Funding:**

This project will be funded from operating and capital budgets.

**Advertisements:**

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

**Recommendation for Award/Maintenance/Physical Facilities:**

Board approval is requested for award of **SERVICE AGREEMENT M-331-DW, ELEVATOR MAINTENANCE SERVICE, ST. LOUIS COMMUNITY COLLEGE at ALL LOCATIONS** to **MINNESOTA ELEVATOR, INC.** , for \$6,594/month.

<b><u>Contractor</u></b>	<b><u>Base Bid</u></b>	<b><u>Total/Year</u></b>
<b>MINNESOTA ELEVATOR, INC.</b>	<b>\$ 6,594.00</b>	<b>\$ 79,128.00</b>
Kone, Inc.	7,400.00	88,800.00
Century Elevator	8,300.00	99,600.00
Advanced Elevator	11,858.00	142,296.00
ThyssenKrupp Elevator	13,487.01	161,844.12

**Description:**

This agreement provides Elevator Maintenance Services for all locations. The base bid is full-coverage maintenance and includes preventative maintenance.

All figures are based on a monthly/yearly cost for the year. The year agreement will expire June 30, 2019. It is renewable at the College's option for a second, third, four and fifth year (based on our fiscal year).

**Funding:**

This agreement will be funded from current operating budgets.

**Advertisements:**

Minority Contractors: No known minority company received plans and specifications. No minority company submitted a bid for this project.

**Recommendation for Award/Maintenance/Physical Facilities:**

Board approval is requested to exercise the third year renewal option and extend **Service Agreement M-296 – Housekeeping, St. Louis Community College at Corporate College** with **Centaur Building Services, Inc.**, at an annual cost of **\$103,903.56**.

**Description:**

This agreement will provide superior housekeeping services for the Corporate College thru June 30, 2019. The initial agreement received Board approval on November 19, 2015 with renewal options for up to five additional years.

Centaur Building Services, Inc. has requested no increase for FY 18.

**Funding:**

This agreement will be funded from current operating budgets.

**Recommendation for Approval/Physical Facilities:**

Board ratification is requested for one emergency repair contract in excess of \$50,000.

**Description:**

**Integrated Facility Services**

**S2 6717 – Replace Dunham Bush Compressor #1,** **\$65,030**  
**St. Louis Community College at Corporate College**

Compressor #1 at the Corporate College is no longer functioning and will be replaced, and the overall system recharged and checked. This compressor is necessary to meet the cooling load for the building this summer.

**Funding:**

This project was funded from operating and capital budgets.



**Recommendation for Ratification/Physical Facilities:**

Board ratification is requested for one emergency repair contract under \$50,000.

**Description:**

**Integrated Facility Services**

**S3 6729 – Repair A/C Units in Wildwood Computer Room** **\$13,143**

A defective blower was replaced in the Wildwood Computer Room Air Conditioning Unit to prevent heat buildup in the server room.

**Funding:**

This project was funded from operating and capital budgets.

**Recommendation for Award/Physical Facilities:**

Board approval is requested to award 18 Indefinite Quantity (Open-End) Consulting Agreements for Architectural, Engineering and Technical services. The consulting work will be divided between the various firms on an as-needed basis with actual amounts not specified nor guaranteed.

**Architects, Engineers, and Other Consulting Services:**

A committee evaluated 34 firms based upon professional qualifications, Minority Business Enterprise/Women’s Business Enterprise (MBE/WNBE) status, experience with open-end consulting agreements, types of services available, specialties experience, experience with renovation/repair projects, previous educational clients, and capabilities, manpower and resources and recommend the following firms (listed by type) to receive Open-End Agreements for Fiscal Year 2019, with an option to renew one to two years:

**Architects**

Christner, Inc.  
Grice-Trivers Joint Venture (MBE)  
Michael Roth & Associates (MBE)  
Oculus (WBE)

**Engineers**

Bric Partnership  
Horner and Shifrin  
IMEG  
Ross and Baruzzini

**Interiors Architects**

Arcturis

**Civil and Structural Engineers**

Civil Design, Inc. (WBE)  
David Mason and Associates (MBE)

**Architects and Engineers**

Etegra (MBE)  
Farnsworth Group  
KAI Design + Build (MBE)

**Environmental/Geotechnical**

NPN Environmental  
Professional Environmental (MBE)  
PSI  
SCI Engineering, Inc.

These firms will perform a variety of technical, architectural, engineering, and testing services pertaining to various capital projects for renovation, repair and maintenance of college facilities throughout the district. These agreements allow us to respond quickly to facilities consulting demands. The fees will be expended on an “as-needed” basis for outside consulting work in response to Physical Facilities’ projects and/or educational program demands. Charges for each individual project will be handled separately by setting Not to Exceed limits at the beginning of each job with the final billings to be on a “time charged” basis. The cost of the consulting fees will be included in the estimates for the individual capital projects.

**Funding:**

Fund sources are: operating, capital, auxiliary, public safety, pedestrian, traffic access, energy loans, rental and external funds depending on the location and type of the project.

**Recommendation for Ratification/Physical Facilities:**

Board ratification is requested for award of a change order for additional work to Contract F18 406B – Center for Nursing and Science Building (Earthwork/Utilities); St. Louis Community College at Forest Park.

**Description:**

Contract F18 406B was approved by the Board of Trustees at its March 22, 2018 meeting. The City of St. Louis is requiring that the direct buried steam and condensate piping necessary to continue service to other portions of the campus be contained in a manhole to allow access to the expansion joints. Design and installation of this manhole was not included in the original bid package.

At its May 17<sup>th</sup>, 2018 Board of Trustees meeting, The Board authorized the Chancellor to approve time sensitive change orders over \$15,000 for the Center for Nursing and Health Sciences Construction, with subsequent ratification by the Board. This final change order cost was reviewed and recommended by Tarlton, the College’s Construction Manager on the project, and the College’s Engineering and Design department, and approved by the Chancellor, according to this policy.

<b><u>Contractor</u></b>	<b><u>Original Contract Amount</u></b>	<b><u>Change Order Amount</u></b>	<b><u>New Total</u></b>
J.W. Bommarito Construction	\$985,000	\$16,215	\$1,001,215

**Funding:**

This project will be funded from certificates of participation.

**Recommendation for Award/Physical Facilities:**

Board approval is requested for award of **CENTER FOR NURSING AND HEALTH SCIENCES**, Alternate Bids, to the following firms:

**F 18 406, CENTER FOR NURSING AND HEALTH SCIENCES**

	<u>Qualified Bidder</u>	<u>Bid Amount</u>
BP 08A Glass and Glazing, Alt#1, Sunshades	<b>MISSOURI VALLEY GLASS</b>	<b>\$ 127,183</b>
BP 32A, Landscaping Alt#2 – Pavers	<b>FRISELLA NURSERY</b>	<b>\$ 94,387</b>

**Description:**

Several Bid Packages have been approved by the Board of Trustees for Construction of the Center for Nursing and Health Sciences. At the bid openings, various alternates were also competitively bid to be taken if funding was sufficient within the budget. After review of all the alternates and budget numbers, KAI, the design leaders of the building and Tarlton, the Construction Manager for the project are recommending acceptance of two alternates:

**Contract F18 406 BP 08A** was approved by the Board of Trustees at its March 22, 2018 meeting. Alternate #1 would add louvered aluminum sunshades at the 2<sup>nd</sup> and 3<sup>rd</sup> floors of the south building elevation. This change would increase energy efficiency and lower HVAC costs while enhancing the façade of the building.

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Alternate #2 Bid</u>	<u>New Total</u>
Missouri Valley Glass	\$1,761,374	\$127,183 *	\$1,888,557

\*Missouri Valley Glass provided the lowest Base Bid as well as the lowest Alternate #1 Bid. The addition of the alternate bid will be reduced by a credit of approximately \$150,000 for eliminating the glazing work in the 4<sup>th</sup> floor office area, resulting in a net decrease to the contract price.

**Contract F18 406 BP32A** was approved by the Board of Trustees at its April 26, 2018 meeting. Alternate #2 would change the exterior broom finish concrete at the building to decorative paving blocks. This change would greatly enhance the visual appearance of the main entrance to the building.

<u>Contractor</u>	<u>Original Contract Amount</u>	<u>Alternate #2 Bid</u>	<u>New Total</u>
Frisella Nursery	\$426,565	\$94,387*	\$520,952

\*Frisella provided the lowest Base Bid as well as the lowest Alternate #2 Bid. A credit of approximately \$30,448 will be received from the concrete contractor, for net add of \$63,939 to the project.

**Funding:**

This project will be funded from certificates of participation.

## Request for Approval/Disposal of Surplus Property

Board approval is requested to dispose of surplus property by recycling per contract as listed on the following pages. This property has been declared excess and posted internally for redistribution.

<b>PDF#</b>	<b>Description</b>	<b>Property Tag</b>	<b>Location</b>	<b>Condition</b>	<b>Purchased Date</b>	<b>Original Cost</b>	<b>Book Value</b>
	2007 Chevrolet Impala Patrol Car	V00141	MC	Poor	2/7/2007	\$17,971.00	\$0
	2001 Dodge Van	V00054	MC	Poor	6/19/2001	\$20,913.00	\$0
	2001 Dodge Van	V00055	MC	Poor	6/19/2001	\$20,913.00	\$0
	2000 Dodge Ram Truck 2500	V00052	MC	Poor	2/12/2000	\$24,676.33	\$0
	2006 Chevrolet Impala Patrol Car	V00140	MC	Poor	4/25/2006	\$18,050.00	\$0
	2001 Dodge Dakota Truck	V00088	MC	Poor	4/26/2001	\$11,541.00	\$0
	1995 Dodge Van	V00066	MC	Poor	1/1/1995	\$19,535.46	\$0
	2004 Chevy Impala Patrol Car	V00127	MC	Poor	4/12/2004	\$16,673.77	\$0
	2010 Chevrolet Impala	V00167	MC	Poor	5/20/2010	\$19,520.65	\$0
	2011 Chevrolet Impala Patrol Car	V00169	MC	Poor	7/1/2011	\$19,927.00	\$0

No Items this Month  
Financial Reports will appear on a  
Quarterly Basis,  
in November, February, May and  
August

*Academic Affairs*

**Contracts and Agreements**

**Clinical Agreements**

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

<b>Participant</b>	<b>Program</b>	<b>Effective Date</b>
Maryland Heights Fire Protection District	Emergency Medical Services	05/03/18
Lemay Fire Protection District	Emergency Medical Services	05/03/18

## ***Workforce Solutions Group***

### **Ratification of Direct Pay Agreements**

<b><u>Funding Source</u></b>	<b><u>Title of Program and/or Purpose</u></b>	<b><u>Campus</u></b>	<b><u>Date</u></b>	<b><u>Amount</u></b>
GKN Aerospace	Provide Desktop Applications Training services in Microsoft Excel 2013. <b>Manager: Don Robison</b>	Workforce Solutions Group	May 17, 2018 through December 31, 2018	\$3,975

### **Contracts and/or Agreements**

#### **Agreement between St. Louis Community College and Patheon, Part of Thermo Fisher Scientific**

It is recommended that the Board of Trustees approve an agreement between St. Louis Community College and Patheon, a part of Thermo Fisher Scientific, for 60 hours of professional Class B Commercial Driver License (CDL-B) training in the areas of vehicle inspection, basic maneuvers and road skills. This agreement amount is for \$5,700 for the time period of May 14, 2018 through May 1, 2019.



## *Institutional Development*

### Acceptance of External Funds

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Missouri Department of Elementary and Secondary Education	\$ 186,720.61	Grant to St. Louis Community College to provide a comprehensive Adult Education and Literacy (AEL) program for nine school districts: Affton, Bayless, Ferguson-Florissant, Kirkwood, Lindbergh, Mehlville, St. Louis City, Valley Park and Webster Groves. The College's AEL program administers classes in Adult Education, High School Equivalency (HSE) preparation and English as a Second Language (ESL). <i>The award first appeared on the BOT Agenda on 07/20/2017. This award represents a renewal for FY19.</i>	Restricted
		<b>Project Period: 07/01/2018-06/30/2019</b> <b>Project Director: Karl Steenberg</b>	
Missouri Department of Health and Senior Services	\$ 96,448.00 17,091.00 <u>\$ 113,539.00</u>	Contract amendment with St. Louis Community College to provide tuition coverage for a minimum of 20 individuals to participate in the DHSS approved non-credit Community Health Worker certificate program. Provisions of necessary materials for this program will link adult patients with high blood pressure to resources promoting self-management. <i>The award appeared on BOT Agenda 04/26/2018 as Amendment #2. Extension of performance period and additional funds represent Amendment #3.</i>	Restricted
		<b>Project Period: 06/30/2015-09/29/2018</b> <b>Project Director: Laurie Hawkins</b>	