

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, NOVEMBER 29, 2018**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, November 29, 2018, at the Corporate College, 3221 McKelvey Rd., Bridgeton, MO, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order/Roll Call

Mr. Rodney Gee, Chair, called the meeting to order at 7:13 p.m. The following members of the Board of Trustees were present: Mr. Rodney Gee, Chair; Dr. Kevin M. Martin, Vice Chair; Ms. Libby Fitzgerald, Trustee; Dr. Doris Graham, Trustee; Dr. Craig Larson, Trustee, and Ms. Joan McGivney, Trustee. Ms. Pam Ross, Trustee, was absent.

Also present were Dr. Jeff Pittman, Chancellor; Ms. Mary Nelson, General Counsel, and Ms. Jessica Grove, Associate for Board Relations.

2. Welcome to Guests

Mr. Gee welcomed guests attending the meeting.

3. Adoption of Agenda/Revisions to Agenda

Mr. Gee noted the addendum includes two items that will require a vote by the Board. On motion by Dr. Larson and seconded by Ms. Fitzgerald, the Board unanimously adopted the agenda.

4. Approval of the October 18, 2018 Regular Meeting Minutes

On motion by Ms. McGivney and seconded by Dr. Martin, the Board unanimously approved the October 18, 2018 Regular meeting minutes as written.

5. Approval of Resolution Re January 17, 2019 Executive Session of the Board of Trustees

On motion by Dr. Larson and seconded by Ms. Fitzgerald, the Board, by a roll-call vote, unanimously (with Ms. Ross being absent) approved the resolution scheduling an executive session on January 17, 2019, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

Dr. Larson asked if the reasons for holding executive session should be spelled out in this motion, and read the Statutes into the minutes. A condensed version of the executive session resolution will be incorporated into the motion in future meetings.

6. Recognition of Student, Staff and Trustee Accomplishments

Ms. Nez Savala, Communications Manager, read statements of congratulations for students, staff and trustees on their recent awards and accomplishments.

7. Citizens Desiring to Address the Board Regarding Agenda Items

None

8. Resolution of Appreciation for Rebecca Garrison

On behalf of the Board of Trustees, Mr. Rodney Gee, Chair, presented a resolution of appreciation to Rebecca Garrison.

9. Recommended Approval of Appointment of Nez Savala and Lisa Wilson to Witness the December 11, 2018 Election Lottery

On motion by Dr. Martin and seconded by Dr. Graham, the Board unanimously approved the appointment of Nez Savala and Lisa Wilson to serve as witnesses for the December 11, 2018 election lottery.

10. Approval of Travel to the ACCT National Legislative Summit

On motion by Dr. Martin and seconded by Ms. McGivney, the Board unanimously approved Board travel to the ACCT National Legislative Summit in February of 2019.

11. Recommended Approval of Revised Board Policy G.12.4 Certificates/Awards

On motion by Dr. Larson and seconded by Ms. Fitzgerald, the Board unanimously approved revisions to Board Policy G.12.4 Certificates/Awards, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

12. Recommended Approval to Authorize the Chancellor to approve new hires, contracts and bid awards for the period beginning November 30, 2018 and ending January 16, 2019 prior to ratification at the January 17, 2019 meeting.

Dr. Martin asked that the Board of Trustees be notified via email when the Chancellor approves new hires, contracts and bid awards during the defined time frame.

On motion by Dr. Martin and seconded by Dr. Larson, the Board unanimously approved authorization for the Chancellor to approve new hires, contracts and bid awards for the period beginning November 30, 2018 and ending January 16, 2019 prior to ratification at the January 17, 2019 meeting.

13. Recommended Approval of Non-Certificated Employees Retirement Plan Cost-of-Living Increase.

On motion by Dr. Martin and seconded by Ms. McGivney, the Board unanimously approved the retirement plan cost of living increase for non-certificated employees.

14. Ratification of Trustee Travel Expenses – 2017 & 2018

On motion by Dr. Graham and seconded by Dr. Martin, the Board unanimously ratified the travel expenses of the Board for 2017-2018.

15. Information Item

BeSTLCC

Mariah Opager from College Bound presented to the Board on BeSTLCC and answered questions from the Board. Mariah thanked Chancellor Pittman and the Leadership for their involvement, support and for welcoming the program to Campus.

Chancellor Pittman expressed his appreciation for Mariah Opager and Scott Baier.

YouthBridge – Presentation of Check

Jo-Ann Digman thanked YouthBridge for attending the meeting and supporting the BeSTLCC program. Barbara Carswell, Vice President and Michael Howard, CEO, from YouthBridge, presented a check to the St. Louis Community College Foundation.

Quarterly Financial Report

Mr. Paul Zinck presented the Quarterly Financial Report and answered questions from the Board.

Dr. Martin asked questions regarding the reduction in Pell Grant percentages and suggested a work session to discuss making course scheduling more effective.

15.1 Approval of Travel to the Community College Futures Assembly

On motion by Dr. Martin and seconded by Ms. Fitzgerald, the Board unanimously approved Board travel to the 2019 Community College Futures Assembly for the Legacy Awards in San Antonio in February of 2019.

15.2 Recommended approval of holding a public hearing to meet the requirements related to HB 1413 related to the Professional NEA employee group at 4pm on Thursday, January 17, 2019.

On motion by Ms. McGivney and seconded by Dr. Graham, the Board unanimously approved holding a public hearing at 4pm on January 17, 2019.

16. Approval of Consent Items

Consent items were approved by a single motion and vote unless otherwise noted below.

16.1 Consent Item Motion and Vote

On motion by Ms. Fitzgerald and seconded by Dr. Martin, the Board unanimously approved the Consent Agenda, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

16.2 ACADEMIC AFFAIRS

Approval of Program Recommendations and Revisions

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in **Exhibit B** attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

16.3 HUMAN RESOURCES

Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in **Exhibit C** attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

16.4 BID AWARDS

Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in **Exhibit D** attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

16.5 FINANCE

Budget

A. Financial Reports

The following financial reports as of September 30, 2018, were submitted for the Board's information: executive summary, general operating fund, student technology fee, college and student activities, public safety, pedestrian and traffic access, rental of facilities, student financial aid, restricted general fund, auxiliary enterprises fund, capital fund, agency fund, self-funded insurance fund, statement of net position and investment reports

B. Ratifications

The Board, by consent, unanimously ratified investments/daily repurchase agreements and budget adjustments made by the Treasurer of the District during the months of July – September 2018, for which bids had been received in accordance with Board Policy, all as more fully set forth in **Exhibit E** attached hereto and by this reference incorporated herein.

16.6 CONTRACTS AND/OR AGREEMENTS

Contracts and/or Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in **Exhibit F** attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board of the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

16.7 WORKFORCE SOLUTIONS

The Board, by consent, approved the following resolution regarding the ratification of direct pay agreements and the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in **Exhibit G** attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

17. COMMUNICATIONS

17.1 Chancellor’s Report

Dr. Pittman gave the following report:

District Committee Recommendations for New College Continuous Improvement Model

- St. Louis Community College’s (STLCC’s) accreditor, the Higher Learning Commission, requires all colleges to operate in a “culture of continuous improvement”.
- Additionally, in STLCC’s Strategic Plan, Goal 2 of Strategic Initiative 5 is to “Implement a continuous improvement model across the institution to ensure program and operational effectiveness.”
- Although a number of STLCC employees already practice continuous improvement in their work, the College doesn’t have a consistent process for recognizing and sharing these ideas.
 - In order to build upon this good work, and to make improvement processes repeatable and adaptable to other areas of the College, STLCC needs to adopt a Continuous Quality Improvement (CQI) model.
- A district-wide committee was formed in September 2018 to research CQI models and recommend one that will work effectively for all areas of the College.
 - After researching several models, the committee is making a recommendation that STLCC adopt **Lean for Higher Education as its CQI model.**
 - This recommendation will be presented to the Chancellor’s Leadership Team in January 2019.
 - In the meantime, preliminary work is beginning on an implementation plan.
 - A general overview of planned activities, along with ballpark estimates of activity dates, follows.

Fall 2018	Research and recommend a CQI model
Spring 2019	<ul style="list-style-type: none"> • Receive approval for the recommendation from the Chancellor’s Leadership Team • Develop training and internal communications plans, project processes, and recognition activities • Identify pilot project participants

Summer/Fall 2019	<ul style="list-style-type: none"> • Train pilot project participants • Conduct pilot projects in each Chancellor’s LT member’s area
Spring 2020	<ul style="list-style-type: none"> • CQI review of pilot projects • Update training and internal communications plans, project processes, and recognition activities • Develop College-Wide rollout and documentation plans
Summer/Fall 2020	<ul style="list-style-type: none"> • College-Wide rollout • Implement documentation plan • Develop sustainability plan
Spring 2021	Implement sustainability plan

Strategic Initiatives Campaign

On Wednesday, November 14 the STLCC Foundation Board approved the Strategic Initiatives Campaign for the College that will commence in the near future. At this time, it appears the College will focus on three themes for the campaign: Health Care, Information Technology and Financial Services.

Within these themes, the College will provide potential donors the opportunity to assist with programming, capital, scholarships and student support. Although the board approved a liberal schedule for us to meet our campaign goals, we anticipate that we will conclude with the campaign ahead of schedule. While the consultant utilized for the feasibility study had provided us with a range for a campaign goal, we will continue to verify the final goal with perspective donors and announce the amount in the future.

At this time, RFP’s have been sent out and consultants are responding with proposals to assist the College with the Campaign. Once selected, the College will work to develop case statements, establish advisory committees to assist with fund raising and begin the silent phase of the campaign.

Campus Forums

This week several members of the Leadership Team kicked off the campus forums for this semester at the MC campus. Topics for this round of forums include information about enrollment, retention and completion trends, selected factors that we believe contribute to the trends, offerings and projects that are in place to increase enrollment, retention and completion, and an open invitation for additional faculty and staff to assist with these efforts.

Forums are presented to faculty and staff at the 4 main campuses, Corporate College, the Harrison Center, and South County Center. Forums will wrap up on December 13th. At the January 17th Board of Trustees Meeting, Dr. Pittman will provide the information that is being shared at the Forums.

Update on Chancellor Leadership Academy Students 1st Project

During the last few months I have shared that the College is working on a project that stems from our efforts with the Alliance for Innovation and Transformation.

As a recap, the two major themes in the project are transforming our work culture to one of Students First and implementing the North Star mentor model, both of which will support the success of our students. There will be two models of support, one for perspective students and the other for students closing in on graduation.

At this time, we are estimating a 12 to 18 month project management schedule for this work. To assist in making this a grass root effort, I have engaged the Fall 2018 CLA to assist in collecting stakeholder data and laying the groundwork among faculty and staff.

I am pleased to report that the data collection is nearly complete, and the CLA teams will be presenting their preliminary findings on December 7 at our closing session. Final presentations will be made to LT in the not too distant future.

17.2 Board Chair's Report

Emerging Scholars Banquets were recently held on both the Forest Park and Florissant Valley campuses, honoring students who have overcome academic challenges to complete college-level course work. On behalf of the Board, congratulations to all of these hard-working students. And thank you to Dr. Martin for representing the Board during these banquets.

Dr. Larson, Dr. Graham and myself attended the Association of Community College Trustees in October. During the conference, former Chancellor Dr. Henry Shannon received the Association's CEO award. In addition, Rebecca Garrison received the Central Region award for Professional Board Staff.

Dr. Larson and Dr. Graham attended the MCCA Conference in Branson earlier this month. Many STLCC employees walked away with association awards. On behalf of the Board, congratulations to each and every one of you on a job well done!

17.3 Citizens Desiring to Address the Board Regarding Other Concerns

Rebecca Garrison addressed the Board and thanked St. Louis Community College for the continued support throughout her 34 year career at STLCC.

17.4 Board Member Comments

Dr. Martin expressed his appreciation for Becky Garrison. He recognized the STLCC Soccer Team for their accomplishments this season. He is excited about the BeSTLCC and North Star programs and their potential to expand, serve the students and help the region. Dr. Martin noted that Dr. Larson joined him at the Florissant Valley Emerging Scholars Banquet.

Dr. Graham thanked Becky and wished her well.

Dr. Larson said he will miss working with Becky.

Ms. Fitzgerald shared a personal story about Becky and thanked her.

Ms. McGivney thanked Becky for her service to the Board of Trustees and the College.

Mr. Gee recognized Becky's role as a leader and expressed appreciation for her hard work.

18. NEW BUSINESS

None

19. ADJOURNMENT

On motion made by Dr. Larson and seconded by Dr. Martin, the Board, voted unanimously to adjourn the meeting at 8:42 p.m.

Respectfully submitted,

Jessica Grove
Associate for Board Relations

MEMORANDUM

To: Board of Trustees

From: Jeff Pittman

Date: November 29, 2018

Subject: Board Agenda Modifications

Board of Trustees
Rodney Gee, Chair
Kevin M. Martin, Ed.D., Vice Chair
E. Libby Fitzgerald
Doris Graham, Ph.D.
Craig H. Larson, Ed.D.
Joan McGivney
Pam Ross

<u>Section/ Page No.</u>	<u>Agenda Item</u>
Section 1	Agenda Item 9: Remove: Laura Westhoff as Election Lottery Witness Add: Nez Savala
Section 1	Recommended approval of Trustee Travel to the 2019 Community College Futures Assembly for the Legacy Awards in San Antonio – February 2019
Section 1	Recommended approval of holding a public hearing to meet the requirements related to HB 1413 related to the Professional NEA employee group at 4pm on Thursday, January 17, 2019.

Consent Agenda Addendums

16.3	Recommended approval of a three percent (3%) salary increase for employees in the MNEA Professional Unit employed by the College as of July 1, 2018, retroactive to that date, as proposed in the tentatively agreed-to Joint Resolution to be considered by the Board at its January, 2019 meeting.
16.3/1	Appointments / Full-Time Administrative / Professional Staff: Holland, Lesley; FP; Supervisor, Business Services, P-8; \$51,500; effective: 12/03/2018
16.3/2	Appointments / Full-Time Administrative / Classified Staff: Westhoff, Laura, FV; Business Services Specialist, CU-6, \$39,075; effective 12/03/2018 Appointments / Full-Time Administrative / PT-Classified Staff: Clemens, Lynn, WW; Information & Enrollment Assistant, C-5, \$15.11/HR effective 12/02/2018
16.3/3	Revisions: Board of Trustees approval of Aileen Murphy, on 01/26/2015, page 2, extending assignment through 02/28/2019 Board of Trustees approval of Kelly Askey, on 11/30/2017, page 1, extending assignment through 02/28/2019

#5 Resolution Re: Executive Session of the Board of Trustees

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to R.S. Mo. Section 610.022 (as amended 2004), schedules the holding of closed meetings, record and vote on January 17, 2019 at 5:30 p.m., at the Corporate College, 3221 McKelvey Rd., Bridgeton, MO, for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021 [1]), and the lease, purchase or sale of real estate (Section 610.021 [2]); and
- 2) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021 [3]); and
- 3) to discuss pending and future discussion and negotiations with employee groups of St. Louis Community College and the work product related thereto (Section 610.021 [10]); and
- 4) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021 [8]); and
- 5) to hold confidential or privileged communications with the auditor, including all auditor work product (610.021 [17]), and
- 6) to discuss records which are protected from disclosure by law (610.021(14), and

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with R.S. Mo. Section 610.020 as amended 2004.

November 29, 2018
Board Agenda

#8 RESOLUTION OF APPRECIATION

Rebecca S. Garrison

WHEREAS, Rebecca S. Garrison has been employed by St. Louis Community College for 34 years, has served as the Associate for Board Relations since 1999 and served in that position through December 2018 with distinction; and

WHEREAS, during her employment as the Associate for Board Relations, Ms. Garrison was instrumental in the success of the Board of Trustees by managing annual Trustee elections, preparing a comprehensive Board Orientation Manual each year and assisting in training newly-elected Trustees, organizing all Trustee travel and accompanying Trustees to state and national conferences; and

WHEREAS, Ms. Garrison has gone above and beyond the scope of her employment consistently striving to find new and more efficient ways to improve Board operations and to better serve the College community; and

WHEREAS, Ms. Garrison received St. Louis Community College's Innovation of the Year Award for a presentation she developed and presented on excellence in customer service; and

WHEREAS, Ms. Garrison is a 20-year attendee of the Association of Community College Trustees (ACCT) Conference and served on the Professional Board Network Executive Committee as Member at Large from 2001-2002, Secretary and Vice President from 2002-2003 and President from 2003-2004; and

WHEREAS, Ms. Garrison has been recognized nationally for her exemplary service to the Board of Trustees by receiving the ACCT Professional Board Staff Member Award for the Central Region in 2011 and 2018; and

WHEREAS, Ms. Garrison shares her knowledge and assistance with anyone who needs it in a way that makes others feel supported and empowered;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees expresses its sincere and heartfelt appreciation to Rebecca S. Garrison for her dedicated service to the College, and wishes her every success in her retirement; and

BE IT FURTHER RESOLVED, that this expression of gratitude and appreciation be made a permanent part of the record of the Board of Trustees this twenty-ninth day of November, 2018.

Rodney K. Gee
Chair, Board of Trustees

Date

11 Recommended Approval of Revised Board Policy G.12.4 Certificates/Awards

At least two-thirds of all credit hours required for Certificates of Specialization and Proficiency must be completed through enrollment at St. Louis Community College.

FOR STUDENTS SEEKING AN ASSOCIATE'S DEGREE OR CERTIFICATE OF PROFICIENCY, 15 CREDIT HOURS MUST BE COMPLETED AT STLCC. FOR STUDENTS SEEKING A CERTIFICATE OF SPECIALIZATION, 9 CREDIT HOURS MUST BE COMPLETED AT STLCC.

#13. Recommended Approval of Non-Certificated Employees Retirement Plan Cost-of-Living Increase

It is recommended that the Board of Trustees authorize a 2.0 percent cost-of-living increase in the Non-Certificated Employees Retirement Plan benefit payments effective January 1, 2019 for all eligible participants who retired on, or before, January 1, 2016, or the beneficiaries of such participants.

Funding

Non-Certificated Employees Retirement Plan

The Board of Trustees approves and authorizes a 2.0 percent cost-of-living increase for eligible retirees in the Non-Certificated Employees Retirement Plan.

Approved: _____ Date: _____

Academic Affairs

◆The college recommends that the Board of Trustees approve the revision of the Network Engineering Certificate of Proficiency program submitted by the District Curriculum Committee.

Program: Network Engineering
Certificate of Proficiency

Effective: Spring 2019 pending BOT approval

Impact Statement

This is a correction to the program information that was submitted to the Board of Trustees in October 2018.

Current Program			Revised Program		
Courses		Credits	Courses		Credits
IS 130	Hardware and Software Support	3	IS 112	Software and Hardware Architecture	3
IT 102	Desktop Client Support	3	IS 130	Hardware and Software Support	3
IT 142	Windows Server Configuring Infrastructure	3	IS 229	Unix/Linux I	3
IT 101	Cisco Networking Academy I: Introduction to Networks	5	IS 237	Fundamentals of Information Assurance/Security	3
IT 201	Cisco Networking Academy II: Routing and Switching Essentials	5	IS 264	Unix/Linux II	3
IS 229	Unix/Linux I	3	IT 102	Desktop Client Support	3
IS 264	Unix/Linux II	3	IT 101	Cisco Networking Academy I: Introduction to Networks	5
IS 237	Fundamentals of Information Assurance/Security	3	IT 201	Cisco Networking Academy II: Routing and Switching Essentials	5
IT 210	Firewall and VPN Security	3	IT 210	Firewall and VPN Security	3
IT 211	Introduction to Virtualization and Cloud Computing	4			
Program total		35 credits	Program total		28 credits

HUMAN RESOURCES AGENDA SUMMARY

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APPOINTMENTS / FULL-TIME ADMINISTRATIVE/PROFESSIONAL STAFF

NAME	CURRENT/NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Johnson, Joyce	Current Employee	FP	Associate Vice Chancellor-Academic Affairs	A-24	\$141,100	Replacement	11/30/2018
Wilson, Lisa	Current Employee	CO	Talent Management Specialist	P-10	\$52,136	Replacement	12/03/2018
Strahan, Margaret	New Employee	FV	Admissions Advisor I	P-7	\$36,920	Replacement	12/03/2018
Lucas, Meghan	New Employee	FP	Project Associate II	P-8	\$43,000	Replacement	12/03/2018
Douglass, Monai	New Employee	FV	Career Specialist	P-9	\$46,000	Replacement	12/03/2018
Apelquist, Nicholas	Current Employee	CO	Student Affairs Information System Lead	P-13	\$73,970	Reclassification	11/29/2018
Logan, Deborah	Current Employee	FP	Coordinator, Admissions	P-9	\$54,000	Reorganization	08/01/2018
Lahaji, Thomas	Current Employee	FP	Project Associate II-Academic Advisor/Transfer Specialist	P-9	\$44,679	Replacement	01/02/2019
Littleton, Geoffrey	Current Employee	FP	Assessment Specialist	P-7	\$38,900	Replacement	12/03/2018
Morris, Christal	New Employee	CO	Accounts Payable Supervisor	P-10	\$62,500	Reorganization	01/02/2019
Jones, Rodney	New Employee	MC	Manager, Auxiliary Services	P-12	\$66,281	Replacement	11/30/2018
Miller, Amanda	New Employee	CO	Continuing Ed Program Planner	P-10	\$49,143	Replacement	11/30/2018
Venable, Heather	New Employee	CO	Continuing Ed Program Planner	P-10	\$49,143	Replacement	11/30/2018

APPOINTMENTS / FULL-TIME CLASSIFIED STAFF

NAME	CURRENT/NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Cummings, Stephanie	New Employee	CO	Administrative Clerk II	CU-4	\$32,066	Replacement	12/03/2018
Harris, Danae	New Employee	CO	DW-Financial Aid Processor	CU-6	\$37,080	Replacement	11/30/2018
Johnston, Harriet	Current Employee	FV	Enrollment Services Specialist II	CU-5	\$35,511	Grade change only	10/15/2018
Mason, John	Current Employee	FV	Enrollment Services Specialist II	CU-5	\$46,557	Title change only	10/15/2018
Brown, Helen	Current Employee	FV	Enrollment Services Specialist II	CU-5	\$42,674	Title change only	10/15/2018
Smith, LaVaughn	Current Employee	FV	Enrollment Services Specialist II	CU-5	\$46,557	Title change only	10/15/2018
Nash, Michael	New Employee	FV	Clerk II	CU-3	\$29,347	Replacement	12/03/2018
Wesson, Willie	New Employee	CO	Facility Support Assistant	CU-8	\$35,734	Replacement	01/02/2019
Robinson, Keith	Current Employee	CO	College Police Officer	CU-6	\$42,232	Location Change Only	11/12/2018
Nash, Michael	New Employee	FV	Clerk II	CU-3	\$29,347	Replacement	12/03/2018

PROBATIONARY TO NON-PROBATIONARY STATUS / FULL-TIME CLASSIFIED STAFF

NAME	LOC	TITLE	PAY RATE	COMMENTS	EFFECTIVE DATE
Flynn, Raymond	MC	Stationary Engineer	\$33.65/HR	Completion of Probation	10/30/2018
Griffin, Steven	MC	Housekeeper	\$13.39/HR	Completion of Probation	10/30/2018
King III, Roscoe	MC	Housekeeper	\$13,39/HR	Completion of Probation	10/30/2018
Maul, Sam	FV	Groundskeeper	\$18.54/HR	Completion of Probation	10/10/2018

REVISIONS TO PREVIOUSLY – APPROVED ITEMS

Board of Trustees approval of Mary Meyer on 06/21/2018,
page 2, revise salary to \$43,708.

INFORMATION ONLY

RESIGNATIONS / ADMINISTRATIVE / PROFESSIONAL STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
McIntosh, Ashley	CO	Talent Management Specialist	10/23/2018
Foster, Sarah	FP	Academic Advisor	11/09/2018
Davidson, Robin	CO	Continuing Ed Program Planner	11/30/2018

RESIGNATIONS / CLASSIFIED STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Rushing, Tiffini	CO	DW-Financial Aid Processor	10/31/2018
Lashly, Nathan	MC	Groundskeeper	10/08/2018
Vaughn, Bernetta	CO	Talent Management Representative	11/09/2018
Brown, Tequilla	FV	Financial Aid Counselor	10/12/2018
McReynolds, Victoria	FV	Educational Assistant I	10/23/2018
Wall, Matthew	FP	Media Technician II	11/09/2018
McGuirk, Emily	MC	Housekeeper	11/13/2018

RETIREMENTS / PROFESSIONAL STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Bevineau, Beverly	CO	Labor & Employee Relations Specialist	10/31/2018

RETIREMENTS / CLASSIFIED STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Yi, In	WW	Housekeeper	11/02/2018

2018 VOLUNTARY SEPARATION PENDING SIGNED AGREEMENTS AND RELEASES

NAME	LOCATION	TITLE	YEARS OF SERVICE	EFFECTIVE DATE
<u>Professional</u>				
Garrison, Rebecca	CO	Associate for Board Relations	18	12/31/2018
Johnson, Paulette	CO	District Manager Campus Based Aid	32	12/31/2018
Kovarik, Robert	CO	Application/System Analyst Prgm Spec	7	12/31/2018
Savarino, Paula	MC	Manager, Campus Auxiliary Services	20	12/31/2018
<u>Classified</u>				
Bast, Janet	MC	Laboratory Technician	21	12/31/2018
Kearney, Mary	FP	Secretary	20	12/31/2018
Lindner, Jane	CO	Instructional Resources Associate	39	12/31/2018
Reitz, Catherine	FP	Secretary	24	12/31/2018
Wilson, Patricia	FP	Educational Assistant II	19	12/31/2018
<u>Faculty</u>				
Hartmann, William	FP	Professor	33	12/31/2018

DEPARTMENT CHAIRS 2019 SPRING SEMESTER

FLORISSANT VALLEY

Communications
Engineering
English and Reading
Mathematics
Sciences
Social Sciences
Visual and Performing Arts

Paul Higdon
Tom McGovern
Carlos Blanco
Ann Marie Mosher
Donna Friedman
Mark Taylor
Julia Jenner

FOREST PARK

Visual and Performing Arts
Social Sciences and Humanities
English and Reading
Communications
Hospitality
Math
Science

Jamie Kreher
Andrea Nichols
Jeremy Dennis
Sandra Osburn
Ellen Piazza
Mike Lueke
Teresa Alvarez

Meramec

Biology
Mathematics
Physical and Engineering Science
English
Communications
Design, Visual and Performing Arts
Humanities
Social and Behavioral Sciences

Bob Harms
Julie Tucker
Tony Frost
Jeffrey Schneider
Susan Hunt-Bradford
Tim Linder
Robert Lee
Amanda White

Wildwood

STEMB
Liberal Arts

Syed Chowdhury
Wendy Verhoff

Districtwide

Libraries

Rebecca Helbling

Recommendation for Award/Purchasing – Additional Funds

- **Supports – Marketing and Communications**

Contract B0003507 with *SIMPSON SCARBOROUGH, PARADOWSKI*, and *AD SAVANTS*, for marketing services was originally approved by the Board of Trustees on May 19, 2016, for a period of three (3) full years, with an option to renew for one (1) year, which began May 20, 2016. The award balance has been depleted. We request approval to add additional funds estimated at **\$50,000.00** to the award amount.

Funding

Expenditures against this contract will be funded from current operating budgets.

Recommendation for Award/Purchasing - Renewal

- **Supports – Technology Purchases District-Wide**

Contract B0003311 with *DELL MARKETING, LP*, for the routine purchase of Microsoft computer software products was originally approved by the Board of Trustees on January 29, 2015, for a period of three (3) years, with an option to renew for two (2) additional years, which began February 1, 2015. We request approval exercise the second and final renewal option with an addition of funds estimated at **\$200,000.00**.

Recommendation for Award/Purchasing – Contract Renewal

- Supports: IT Infrastructure – District Wide

Board approval is requested for the use of U. S. General Services Administration (GSA) **Contract GS-35F-0016T** with **WINDSTREAM COMMUNICATIONS**, for the telephone primary rate interface (PRI) services, for a period of one (1) year, in an amount estimated at \$53,245.20.

Description

This contract provides telephone primary rate interface (PRI) services and the College is allowed to access GSA pricing through the federal government’s cooperative purchasing program for technology products and services.

<u>College Locations</u>	<u>Estimated Monthly Cost</u>
Cosand	893.57
Florissant Valley	852.00
Meramec	1,309.98
Wildwood	467.00
Forest Park	914.55
Total Estimated Monthly Cost:	\$ 4,437.10

Funding

Expenditures against this contract will be funded from current operating budgets.

Recommendation for Award/Purchasing – Contract

- Supports: Risk Management and Campus Police – District Wide

Board approval is requested for the award of a contract for drug testing services to **F & R SERVICES, LLC.**, in an amount estimated at **\$35,000.00**, for a period of one (1) year with options to renew for a second and third year, to begin December 1, 2018.

Description

This contract will be used by Risk Management and the Campus Police Departments for drug and alcohol testing services which include specimen collection, supplies, and reporting. The recommended bidder meets all specifications. This contract is being awarded to a minority-owned business enterprise.

Bid – B0003735

The evaluation of this bid, which opened October 1, 2018, is listed below.

<u>Bidders</u>	<u>Breath Alcohol Test (BAT)</u>	<u>NIDA - 9 Panel Urine</u>	<u>Split Specimen</u>	<u>Off - Hours Testing</u>	<u>Legal Representation</u>
F & R SERVICES, LLC.	\$27.00	\$35.00	\$35.00	\$75.00	\$ 250 p/h
Concentra Medical Centers	38.00	57.00	Inclusive	N/B	N/B

Funding

Expenditures against this contract will be funded from current operating budgets.

Recommendation for Award/Purchasing – Contract

- Supports: IT, Art and Media/Library Departments – District-Wide

Board approval is requested to allow the continued use of E and I Cooperative Services' Master Agreement Contract **CNR01341** with ***B & H PHOTO VIDEO PRO AUDIO, INC.***, for a period of one (1) year to begin, January 31, 2019, with funds added to the award in an amount estimated at ***\$120,000.00***.

Description

This contract will be used by the IT, Art and Media/Library Departments to purchase projectors, cameras, camcorders, professional video/audio equipment and supplies on an as needed basis. E & I Cooperative together with B & H Photo provides a WEB-based ordering system and technical support for the use their WEB-based on-line catalog. This contract was competitively bid on a cooperative basis.

Discount

The discount offered under the E and I Cooperative Services Master Agreement Contract with B & H Photo is their cost per item plus 8.5% on the majority of their catalog items.

Funding

Expenditures against this contract will be funded from current operating and external budgets.

Recommendation for Award/Purchasing – Contract

- Supports: Marketing and Communications

Board approval is requested for the award of a contract for Media Buying Services to **DICOM MARKETING SERVICES, INC.** and Search Engine Marketing Services to **BRIGHTEGE** in an amount estimated at **\$600,000.00**, with no guaranteed amount to any one vendor, for a period of one (1) full year, with an option to renew for two (2) subsequent years, to begin November 30, 2018.

Description

This contract will be used by the Marketing and Communications Department as a part of the overall strategic communications marketing plan, to place advertising in Metro area media to develop community support, create a brand identity, build awareness of the College’s mission and inform potential patrons of its programs and services, and recruit students. The contractor will assist the College in the development of a comprehensive usage plan and detailed project-specific usage plans and help integrate the use of media effectively into the College’s overall strategic initiatives.

Bid - B0003723

The evaluation of the bid, which opened on Thursday, October 5, 2018, is listed below:

<u>Bidders</u>	<u>Estimated Fees</u>	<u>Total Score</u>
DICOM MARKETING SERVICES, INC.	\$ 52,500.00	92
BRIGHTEGE	\$ 45,000.00	90
StealthCreative	72,000.00	81.17
Elasticity, LLC	90,840.00	75.12
Marketing Doctor	68,250.00	74.77
TMZ Marketing Services	105,000.00	72
KW2	77,000.00	71.27
CarnegieDartlet	60,000.00	71
Brighton	120,000.00	69.5
Paradowski	122,000.00	69.21
Red Comma Media	105,000.00	64
GateHouse Media/ThriveHive	105,000.00	64
The Ward Group	115,000.00	62.26
2060 Digital	Undetermined	37

Funding

Expenditures against this contract will be funded from current operating funds.

Advertisements

Newspaper advertisements were placed in the St. Louis Post-Dispatch and the St. Louis American.

Recommendation for Award/Purchasing – Contract

- Supports: Campus Police District-Wide

Board approval is requested to use the **State of Missouri Cooperative Contract CC180382002** to purchase five (5) Dodge Durango AWD Sport Utility Vehicles with *LOU FUSZ DODGE*, in an amount estimated at *\$127,240.00*.

Description

These vehicles will be used by the Campus Police Departments district-wide for patrolling. Some of these units will displace vehicles that are no longer suitable for patrol work but are otherwise still usable. Two of the units enhance the fleet used by Campus Police. The displaced units will be sold as surplus or cycled into the district-wide general use vehicle pool. The current police fleet will increase in size from eight units to thirteen. This contract was competitively bid on a cooperative basis by the State of Missouri.

Funding

This expenditure is being funded by capital funds.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for award of a change order for additional work to Contract F18 604 – Renovation of Communications North Building; St. Louis Community College at Meramec, in the amount of **\$32,980.80**

Description:

Contract F18 604 was approved by the Board of Trustees at its May 17, 2018 meeting. As part of the work, the Unit Ventilators in the Instructional Spaces were scheduled for replacement. When the existing HVAC units were removed, the new equipment had to be adapted to work with the existing plumbing, ductwork, and control wiring. The contractor submitted a change proposal for this work in the amount of \$19,820.40.

In addition, the dielectric unions to connect the units to the HVAC piping were corroded and several were leaking. The contractor submitted a change proposal to replace all the unions in the amount of \$13,160.40.

In order to complete the project by the Spring 2019 semester, the contractor was granted permission to proceed with the corrective work. The final amount was reviewed and approved by the project engineer, Bric Partnership, and the College’s Engineering and Design department.

<u>Contractor</u>	<u>Revised Contract Amount</u>	<u>Change Order Amount</u>	<u>New Total</u>
Wachter, Inc.	\$1,554,879.23	\$32,980.80	\$1,587,860.03

Funding:

This project will be funded from operating and capital budgets.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for award of a change order for Extending Overflow Drains to Grade, in the amount of \$30,706.03 to Contract F 18 406E – Center for Nursing and Science Building (Plumbing); St. Louis Community College at Forest Park.

Description:

Contract F 18 406E was approved by the Board of Trustees at its March 22, 2018 meeting. The original design had the overflow drains on the roof drain directly to the exterior of the building. The City of St. Louis is requiring that these drains empty at grade level. This change order will plumb all overflow drains to grade and conceal the piping in the existing wall structure.

At its May 17th, 2018 Board of Trustees meeting, the Board authorized the Chancellor to approve time sensitive change orders over \$15,000 for the Center for Nursing and Health Sciences construction, with subsequent ratification by the Board. In order to conceal the piping, this change order needed prompt approval. This final change order cost was reviewed and recommended by Tarlton, the College’s Construction manager on the project, and the College’s Engineering and Design department, and approved by the Chancellor, according to this policy.

<u>Contractor</u>	<u>Revised Contract Amount</u>	<u>Change Order Amount</u>	<u>New Total</u>
Franklin Mechanical	\$1,285,298.00	\$30,706.03	\$1,316,004.03

Funding:

This project will be funded from certificates of participation.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for award of a change order for Additional Electrical Panel and Outlets, in the amount of \$15,866 to Contract F 18 406G – Center for Nursing and Science Building (Electrical); St. Louis Community College at Forest Park.

Description:

Contract F 18 406G was approved by the Board of Trustees at its March 22, 2018 meeting. The existing power center in C Tower, which will be used to provide power to the new building, will not accept the new feeder cable, as it does not have the capability of adding the required circuit breaker in the panel. Additional outlets for four dental chairs and smoke seals required by the fire marshal are also to be added in this change order.

At its May 17th, 2018 Board of Trustees meeting, the Board authorized the Chancellor to approve time sensitive change orders over \$15,000 for the Center for Nursing and Health Sciences construction, with subsequent ratification by the Board. This change order needed prompt approval, in order to continue the installation of the electrical system. Two options were priced and adding a disconnect to adapt the cable to the panel was chosen as the least expensive alternative. This final change order cost was reviewed and recommended by Tarlton, the College’s Construction manager on the project, and the College’s Engineering and Design department, and approved by the Chancellor, according to this policy.

<u>Contractor</u>	<u>Revised Contract Amount</u>	<u>Change Order Amount</u>	<u>New Total</u>
Schaeffer Electric, Inc.	\$3,574,960.00	\$15,866.00	\$3,590,826.00

Funding:

This project will be funded from certificates of participation.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for **two consulting agreements for engineering services**, and **one architectural/ engineering agreement**, all under \$50,000.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$50,000.

Descriptions:

Bric Patnership, LLC

A19-0303 BRI #01 – Upgrade Boiler Gas Piping – Florissant Valley **\$6,900.00**

An insurance inspection noted the existing boilers shared a single flue. Code requires that these boilers have separate flues. Bric Partnership will design the modifications for this separation.

Farnsworth Group

A19-0308 FAR #01 – Construction Documents for Enrollment Services Renovation - Forest Park **\$12,500.00**

The existing Enrollment Services area in the Student Center is to be renovated to better meet the needs of the students. Farnsworth Group will perform limited programming services and provide A/E services to design renovations, including addition of walls and doors, casework and data and power upgrades, and provide construction documents.

Horner & Shifrin, Inc.

A19-0310 H&S #02 – Construction Documents for F & G Tower Cooling Unit Forest Park **\$6,000.00**

Some computer classes from the Met Center were moved to available classrooms in the F and G Tower at Forest Park. Because of the increased heat load, additional year-round cooling is required. Horner and Shifrin will prepare construction documents to bid the addition of this HVAC unit.

Funding:

These projects will be funded from operating and capital budgets.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for award of an Emergency Repair Contract - Replacement of Roofing System on Communications North Building; St. Louis Community College at Meramec, to **Bartch Roofing Company, Inc.**, in the amount of **\$323,342.00**

Description:

Emergency repair Contract S6 6786 to replace the Communications North Roof was approved by the Board of Trustees at its October 18, 2018 meeting, in the estimated amount of \$340,000. This project will perform a complete roof replacement and the College will seek reimbursement from the existing roofing manufacturer, as the roof is still under warranty.

The results of this bid, which opened October 25, 2018, are listed below:

<u>Contractors:</u>	<u>Base Bid</u>
Bartch Roofing Company, Inc.	\$323,342.00
Bade Roofing, Inc.	\$363,622.00
Kirberg Company	\$369,237.00

Funding:

This project will be funded from operating and capital budgets.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for award of an Emergency Repair Contract – Emergency Repair of Asphalt Drive due to Water Main Break; St. Louis Community College at Florissant Valley, to **Leritz Contracting, Inc.**, in the amount of **\$26,900.00**

Description:

Emergency Repair Contract S5 6785 will excavate the south roadway area where damaged by a water main break, and install new compacted base and asphalt paving. The work was bid as an emergency repair to re-open the roadway as soon as possible.

The results of this bid, which opened October 12, 2018, are listed below:

Contractors:

Base Bid

Leritz Contracting, Inc.	\$26,900.00
Ford Asphalt Company, Inc.	\$26,950.00
Infrastructure Management	\$38,450.00

Funding:

This project will be funded from operating and capital budgets.

Recommendation for Award/Physical Facilities:

Board approval is requested for award of a contract for the replacement of Flooring in the Child Development Center at the Florissant Valley campus to **STEPHENS FLOORING COMPANY** in the amount of **\$118,325.00**.

Description:

The existing flooring in the Child Development Center is worn and in need of replacement. In addition, many of the common areas are carpeted, which is not recommended for day care centers, given the issues with keeping the flooring clean and hygienic. This project will install all new vinyl plank flooring throughout the center, which is much easier to clean and maintain. Plans and specifications were created by the Engineering and Design department.

Bid – F 19 501, REPLACEMENT OF FLOORING IN CHILD DEVELOPMENT CENTER (FV)

The results of this bid, which opened October 30, 2018, are listed below:

<u>Contractors:</u>	<u>Base Bid</u>
STEPHENS FLOORING COMPANY	\$118,325.00

Note: The project was bid to have the flooring installed according to an abbreviated schedule in December and January. Plans and specifications were sent to seven contractors, and three expressed an interest in bidding the project. When only one bid was received, these interested bidders were contacted. They indicated the schedule and their staffing were the reasons that they did not bid. The single bid was in line with the project estimate prepared beforehand, and within budget.

Funding:

This project will be funded from capital budgets.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Request for Approval/Disposal of Surplus Property

Board approval is requested to dispose of surplus property by recycling per contract as listed on the following pages. This property has been declared excess and posted internally for redistribution.

PDF#	Description	Property Tag	Location	Condition	Purchased Date	Original Cost	Book Value
	Grasshopper True Zero Turn Mower model 928D2	014445	MC	Poor	6/2/2005	\$ 13,250.00	\$ 1,472.40
	John Deere Z-Trak Commercial Grade Mower	015616	MC	Poor	8/25/2009	\$ 9,946.00	\$ 3,867.42

BUSINESS AND FINANCE

Budget

1. Budget Status Summary Report General Operating Fund
2. Budget Status Reports-Student Technology Fee
3. Budget Status Reports-College and Student Activities
4. Budget Status Reports-Public Safety, Pedestrian and Traffic Access
5. Budget Status Reports-Rental of Facilities
6. Budget Status Report-Student Financial Aid Fund
7. Budget Status Report-Restricted General Fund
8. Budget Status Report-Auxiliary Enterprise Fund
9. Budget Status Report-Capital Fund
10. Budget Status Report-Agency Fund
11. Revenues/Expenditures Report-Self-Funded Insurance
- 12-13. Statement of Net Position
- 14-16. Investment Reports

Ratifications

17. Ratification of Investments/Daily Repurchase Agreements

St. Louis Community College
Budget Status Summary Report - General Operating Fund
For the Period July through September,

	Fiscal Year 2019				Fiscal year 2018	
	Budget	Actual to Date**	% of Revenue	% of Budget	Actual to Date**	% of 2018 Budget
Revenues						
Local Taxes	\$ 61,026,518	\$ 459,988	1.5%	0.8%	\$ 485,795	0.8%
State Aid	43,363,491	10,551,089	34.7%	24.3%	10,783,026	17.7%
Maintenance Fees	35,800,540	18,634,888	61.3%	52.1%	19,499,134	50.1%
Bad Debt	(750,000)	(393,199)	-1.3%	52.4%	(506,843)	67.6%
Other	6,737,400	1,159,490	3.8%	17.2%	1,121,339	21.7%
Total Revenue	146,177,949	30,412,257	100.0%	20.8%	31,382,451	21.0%
Expenditures						
Salaries and Wages	89,441,399	19,362,967	63.7%	21.6%	19,682,719	21.7%
Staff Benefits	24,605,166	5,211,266	17.1%	21.2%	5,709,578	21.3%
Operating	23,374,919	4,067,664	13.4%	17.4%	4,499,630	20.0%
Total Expenditures	137,421,484	28,641,897	94.2%	20.8%	29,891,927	21.4%
Transfers To (From)						
To Capital Fund	4,972,281	4,949,555	16.3%	99.5%	3,800,000	100.0%
To Leasehold Bonds	3,717,610	349,285	1.1%	9.4%	6,898,761	100.0%
To Scholarships	792,357	792,357	2.6%	100.0%	734,741	93.0%
From Designated	(600,783)	(569,783)	-1.9%	94.8%	(600,783)	100.0%
From Auxiliary Services	(125,000)	(125,000)	-0.4%	100.0%	(125,000)	100.0%
Total Transfers	8,756,465	5,396,414	17.7%	61.6%	10,707,719	7.6%
Total Expense and Transfers	146,177,949	34,038,311		23.3%	40,599,646	26.9%
Prior period Adjustment						
Net Increase / (Decrease)	\$ -	(3,626,054)	-11.9%		(9,217,195)	
Net Position as of July 1		(18,590,569)			(17,344,274)	
Net Position as of September 30		\$ (22,216,623)			\$ (26,561,469)	

**Does not include encumbrances.

St. Louis Community College
Budget Status Report - Technology Fee
For the Period July through September,

	Fiscal Year 2019				Fiscal year 2018	
		Actual	% of Total	% of	Actual	% of 2018
	Budget	To Date	Revenue	Budget	To Date	Budget
<u>Revenues</u>						
College Technology Fees	\$ 4,004,807	\$ 1,902,283	100.0%	47.5%	\$ 1,869,490	52.3%
Total Revenues	4,004,807	1,902,283	100.0%	47.5%	1,869,490	52.3%
<u>Expenditures</u>						
Salaries	953,970	155,469	8.2%	16.3%	161,968	17.9%
Benefits	286,535	48,738	2.6%	17.0%	53,714	18.8%
Operating	1,573,543	447,498	23.5%	28.4%	370,541	24.8%
Total Expenditures	2,814,048	651,705	34.3%	23.2%	586,223	21.8%
<u>Transfers To (From)</u>						
To College Operating	400,783	400,783	21.1%	100.0%	400,783	100.0%
To Capital Fund	789,976	789,976	41.5%	100.0%	790,069	100.0%
Total Transfers	1,190,759	1,190,759	62.6%	100.0%	1,190,852	100.0%
Total Expense and Transfers	4,004,807	1,842,464	96.9%	46.0%	1,777,075	45.9%
Net Increase / (Decrease)	\$ -	59,819	3.1%		92,415	
Net Position as of July 1		2,533,999			2,029,945	
Net Position as of September 30		\$ 2,593,818			\$ 2,122,359	

St. Louis Community College
Budget Status Report - College and Student Activities
For the Period July through September,

	Fiscal Year 2019				Fiscal year 2018	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2018 Budget
Revenues						
Student Activity Fees	\$ 1,098,636	\$ 521,911	100.0%	47.5%	\$ 563,135	52.5%
Total Revenues	1,098,636	521,911	100.0%	47.5%	563,135	52.5%
Expenditures						
Salaries	50,996	7,769	1.5%	15.2%	1,609	3.8%
Benefits	4,181	637	0.1%	15.2%	128	3.8%
Operating	394,143	41,649	8.0%	10.6%	24,689	6.3%
Total Expense	898,636	50,056	9.6%	12.6%	26,426	6.1%
Transfers To (From)						
To General Operating	200,000	200,000	38.3%	100.0%	200,000	100.0%
Student Activities Budget - Agency	449,316	63,390	12.1%	14.1%	22,400	5.1%
Total Transfers	200,000	263,390	38.3%	131.7%	222,400	34.9%
Total Expense and Transfers	1,098,636	313,446	60.1%	28.5%	248,826	23.2%
Net Increase / (Decrease)	\$ -	208,465	39.9%		314,309	
Net Position as of July 1		332,734			239,537	
Net Position as of September 30		\$ 541,199			\$ 553,846	

Student Activities Budget - Agency is the transfer amount from Current to Agency

St. Louis Community College
Budget Status Report - Public Safety, Pedestrian and Traffic Access
For the Period July through September,

	Fiscal Year 2019				Fiscal Year 2018	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2018 Budget
Revenues						
College Activity Fees	\$ 915,530	\$ 434,875	100.0%	47.5%	\$ 456,395	51.8%
Total Revenues	915,530	434,875	100.0%	47.5%	456,395	51.8%
Expenditures						
Supplies and Services	626,347	11,435	2.6%	1.8%	175,116	26.7%
Total Expenditures	626,347	11,435	2.6%	1.8%	175,116	26.7%
Transfers To (From)						
To Capital Fund	289,183	289,183	66.5%	100.0%	226,000	100.0%
Total Transfers	289,183	289,183	66.5%	100.0%	226,000	100.0%
Total Expense and Transfers	915,530	300,618	69.1%	32.8%	401,116	45.5%
Net Increase / (Decrease)	\$ -	134,257	30.9%		55,278	
Net Position as of July 1		2,355,487			2,080,006	
Net Position as of September 30		\$ 2,489,743			\$ 2,135,285	

**St. Louis Community College
Budget Status Report - Rental of Facilities
For the Period July through September,**

	Fiscal Year 2019				Fiscal Year 2018	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2018 Budget
<u>Revenues</u>						
Other Revenue	\$ 168,200	\$ 32,759	100.0%	19.5%	\$ 20,717	9.8%
Total Revenues	<u>168,200</u>	<u>32,759</u>	<u>100.0%</u>	<u>19.5%</u>	<u>20,717</u>	<u>9.8%</u>
<u>Expenditures</u>						
Salaries	70,246	1,743	5.3%	2.5%	2,469	3.2%
Benefits	9,329	143	0.4%	1.5%	197	1.7%
Operating	78,465	1,136	3.5%	1.4%	15,058	18.7%
Total Expenditures	<u>158,040</u>	<u>3,022</u>	<u>9.2%</u>	<u>1.9%</u>	<u>17,724</u>	<u>10.5%</u>
<u>Transfers To (From)</u>						
To Capital Fund	50,000	50,000	152.6%	100.0%	-	
Total Transfers	<u>50,000</u>	<u>50,000</u>	<u>152.6%</u>	<u>100.0%</u>	<u>-</u>	
Net Increase / (Decrease)	<u>\$ (39,840)</u>	<u>(20,263)</u>	<u>-61.9%</u>	<u>50.9%</u>	<u>2,993</u>	
Net Position as of July 1		<u>263,370</u>			<u>290,869</u>	
Net Position as of September 30		<u>\$ 243,107</u>			<u>\$ 293,862</u>	

St. Louis Community College
Budget Status Report - Student Financial Aid
For the Period July through September,

	Fiscal Year 2019				Fiscal Year 2018	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2018 Budget
Revenues / Resources						
Grants and Contracts	\$ 25,241,560	\$ 10,255,172	95%	40.6%	\$ 11,957,075	48.0%
Other Revenue	-	490,042	5%		484,362	
Total Revenues	25,241,560	10,745,214	100%	42.6%	12,441,437	50.0%
Expenditures						
Salaries	854,751	91,196	1%	10.7%	156,508	18.3%
Benefits	70,090	7,478	0%	10.7%	12,474	18.3%
StudentAid	25,186,476	12,261,093	114%	48.7%	13,961,757	56.2%
Total Expenditures	26,111,317	12,359,767	115%	47.3%	14,130,739	54.9%
Transfers To (From)						
From General Operating	(792,357)	(792,357)	-7%	100.0%	(734,741)	93.0%
From Auxiliary Services	(77,400)	(77,400)	-1%	100.0%	(77,400)	100.0%
Total Transfers	(869,757)	(869,757)	-8%	100.0%	(812,141)	93.6%
Net Increase / (Decrease)	\$ -	(744,795)	-7%		(877,161)	
Net Position as of July 1		1,632,043			1,701,101	
Net Position as of September 30		\$ 887,248			\$ 823,940	
Revenues / Resources						
Pell Grants	\$ 23,826,110	\$ 9,989,013	93.0%	41.9%	\$ 11,493,472	49.0%
Federal Work Study	899,739	106,235	1.0%	11.8%	114,253	12.7%
Opportunity Grant (SEOG)	515,711	159,924	1.5%	31.0%	391,950	76.0%
Other	-	490,042	4.6%		441,762	
Total Revenues	\$ 25,241,560	\$ 10,745,214	100.0%	42.6%	\$ 12,441,437	50.0%
Transfers						
Board of Trustees Scholarships	\$ (722,267)	\$ (722,267)		100.0%	\$ (722,267)	100.0%
Auxiliary Service Scholarships	(77,400)	(77,400)		100.0%	(77,400)	100.0%
College Match - FWS Employer Taxes	(70,090)	(70,090)		100.0%	(12,474)	18.3%
Total Transfers and Carry Forward	\$ (869,757)	\$ (869,757)	100.0%		\$ (812,141)	93.6%

**St. Louis Community College
Budget Status Report - Restricted Funds
For the Period July through September,**

	Fiscal Year 2019				Fiscal Year 2018	
	Budget	Actual To Date	% of Revenue	% of Budget	Actual To Date	% of 2018 Budget
<u>Revenues / Resources</u>						
Grants and Contracts	\$ 6,255,754	\$ 1,299,821	94.0%	20.8%	\$ 1,380,226	21.6%
Other Revenue	2,069,782	83,666	6.0%	4.0%	114,266	2.5%
Total Revenue / Resources	<u>8,325,536</u>	<u>1,383,487</u>	<u>100.0%</u>	<u>16.6%</u>	<u>1,494,492</u>	<u>13.7%</u>
<u>Expenditures</u>						
Salaries	4,132,803	833,757	60.3%	20.2%	869,240	19.3%
Benefits	818,952	161,221	11.7%	19.7%	194,030	20.5%
Supplies and Services	2,348,806	417,847	30.2%	17.8%	253,936	6.1%
Maintenance Repair and Capital	84,975	-			-	
Expense Credits		(29,417)	-2.1%			
Administrative and Indirect Cost Recovery	940,000	-			-	
Total Expenditures	<u>8,325,536</u>	<u>1,383,409</u>	<u>100.0%</u>	<u>16.6%</u>	<u>1,317,206</u>	<u>12.0%</u>
Net Increase / (Decrease)	<u>\$ -</u>	<u>78</u>			<u>177,286</u>	
Net Position as of July 1		<u>36,634</u>			<u>34,526</u>	
Net Position as of September 30		<u>\$ 36,712</u>			<u>\$ 211,813</u>	

* Revenues will lag expenditures due to grants being funded on a reimbursement basis.

St. Louis Community College
Budget Status Report - Auxiliary Enterprise Fund
For the Period July through September,

	Fiscal Year 2019				Fiscal Year 2018	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2018 Budget
Revenues						
College Activity Fees	\$ 366,212	\$ 173,941	5.1%	47.5%	\$ 186,949	52.3%
Auxiliary Services Revenues	6,878,088	3,212,660	94.9%	46.7%	3,398,807	42.0%
Total Revenues	7,244,300	3,386,601	100.0%	46.7%	3,585,756	42.4%
Expenditures						
Salaries	1,426,974	362,775	10.7%	25.4%	371,696	24.8%
Benefits	347,268	82,946	2.4%	23.9%	90,717	23.1%
Supplies and Services	5,172,658	2,802,914	82.8%	54.2%	2,516,269	40.1%
Total Expenditures	6,946,900	3,248,635	95.9%	46.8%	2,978,682	36.5%
Transfers						
To (From) General Operating	125,000	125,000	3.7%	100.0%	125,000	100.0%
To (From) Maintenance Repair and Capital	95,000	95,000	2.8%	100.0%	95,000	100.0%
To (From) Student Aid	77,400	77,400	2.3%	100.0%	77,400	100.0%
Total Transfers	297,400	297,400	5.1%	100.0%	297,400	100.0%
Total Expenditures & Transfers	7,244,300	3,546,035	101.0%	48.9%	3,276,082	38.7%
Net Increase / (Decrease)	\$ -	(159,435)	-4.7%		309,674	
Net Position as of July 1		3,523,083			4,202,158	
Net Position as of September 30		\$ 3,363,648			\$ 4,511,832	

St. Louis Community College
Budget Status Report - Capital Fund
For the Period July through September,

	Fiscal Year 2019			Fiscal Year 2018	
	Budget	Actual To Date	% of Budget To Date	Actual To Date	% of 2018 Budget
<u>Revenue</u>					
Interest Income		\$ 110,492		\$ 34	
Other		548,453		71,707	
Total Revenue		658,946		71,741	
<u>Expenditures</u>					
Operating	\$ 8,204,714	4,463,782	54.4%	982,913	20.0%
Leasehold Bonds	3,717,610	422,311	11.4%	118,212	1.7%
Total Expenditures	11,922,324	4,886,092	41.0%	1,101,125	9.3%
<u>Transfers</u>					
Transfer from Current Operating	(4,972,281)	(4,972,281)	100.0%	(3,800,000)	100.0%
Transfer from Technology	(789,976)	(789,976)	100.0%	(790,069)	100.0%
Transfer from Pedestrian & Traffic	(289,183)	(289,183)	100.0%	(226,000)	100.0%
Transfer from Auxiliary Services	(95,000)	(95,000)	100.0%	(95,000)	100.0%
Transfer from Rental of Facilities	(58,274)	(58,274)	100.0%	-	
Leasehold Bonds	(3,717,610)	(349,284)	9.4%	(6,898,761)	100.0%
Total Transfers and Carry Forward	(9,922,324)	(6,553,998)	66.1%	(11,809,830)	100.0%
Net Increase / (Decrease)	\$ 2,000,000	2,326,851	116.3%	10,780,445	
Net Position at July 1,		14,017,083		18,856,733	
Net Position at September 30		\$ 16,343,934		\$ 29,637,178	

**St. Louis Community College
Budget Status Report - Agency Fund
For the Period July through September,**

	Fiscal Year 2019			Fiscal Year 2018	
	Budget	Actual To Date	% Of Budget	Actual To Date	% of 2018 Budget
<u>Funds available</u>					
Other Income		\$ 9,969		\$ 1,697	
Total funds available	-	9,969		1,697	
<u>Expenditures</u>					
Expenditures	449,316	49,716	11.1%	25,167	5.8%
Total Expenditures	449,316	49,716	11.1%	25,167	5.8%
<u>Transfers</u>					
From College and Student Activity Fund	(449,316)	(63,390)	14.1%	(22,400)	5.1%
Total Transfers	(449,316)	(63,390)	14.1%	(22,400)	5.1%
Net Increase / (Decrease)	\$ -	23,643		(1,070)	
Net Position as of July 1		398,980		354,681	
Net Position as of September 30		\$ 422,623		\$ 353,611	

**St. Louis Community College
Revenues / Expenditures Report
Self-Funded Insurance
For the Period July through September,**

	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017
<u>Revenue</u>			
Contributions Employee	\$ 1,663,251	\$ 2,510,029	\$ 1,692,853
Contributions Employer	3,447,788	3,004,802	3,936,396
Rebates and Interest	192,601		
Total Revenue	<u>5,303,640</u>	<u>5,514,831</u>	<u>5,629,249</u>
<u>Expenditures</u>			
Medical	3,775,397	3,126,093	2,406,051
Pharmacy	365,593	747,695	991,187
TP Administration	85,501	19	263,652
Stop Loss Expense	236,795	353,405	-
Total Expenditures	<u>4,463,286</u>	<u>4,227,212</u>	<u>3,660,890</u>
Net Increase / (Decrease)	840,355	1,287,620	1,968,359
Net Position as of July 1	<u>2,201,016</u>	<u>552,192</u>	<u>(567,642)</u>
Net Position as of September 30	<u>\$ 3,041,370</u>	<u>\$ 1,839,812</u>	<u>\$ 1,400,717</u>

**St. Louis Community College
Statement of Net Position
For the Period Ended September 30, 2018**

Fiscal year 2019

Assets

	General Operating Fund	Technology Fee	College & Student Activities	Public Safety, Ped & Traffic Access	Rental of Facilities	Restricted Funds	Student Financial Aid	Auxiliary Enterprise Fund	Capital Fund	Agency	Self-Funded Insurance	Total
Cash	\$ 11,000,402	\$ 2,262,411	\$ 545,996	\$ 2,489,743	\$ 246,840	\$ (306,609)	\$ (11,631,460)	\$ 1,722,712	\$ 23,875,089	\$ 418,794	\$ 3,879,805	\$ 34,503,723
Funds on Deposit with Trustee									31,708,173			31,708,173
Investments	65,613,836										74,649	65,688,485
Accounts Receivable	(6,511,633)					1,888,594	314,138	107,844	16,007,299		916	11,807,159
Inventories								1,481,735				1,481,735
Prepaid Expenses	1,836,169	390,264						813	222,768	10,056		2,460,070
Construction in Progress												-
Net Pension Asset												-
Deferred Outflows of Resources	54,780,759											54,780,759
Capital Assets, net												-
Total Assets	126,719,533	2,652,675	545,996	2,489,743	246,840	1,581,985	(11,317,323)	3,313,105	71,813,328	428,850	3,955,370	202,430,103

Liabilities

Accounts Payable	1,940,882		4,798		3,733	256,855	(12,164,903)	(170,736)	235,591	6,227		(9,887,553)
Accrued Liabilities	4,620,457	58,857				219,074	(39,667)				914,000	5,772,721
Accrued Wages Payable	5,067,449							115,509				5,182,958
Deposits Held for Others								4,684				4,684
Deferred Revenue	176,217					1,069,344						1,245,560
Deferred Inflows of Resources	32,545,373											32,545,373
Bonds Payable									55,233,803			55,233,803
Accrued Pension Liabilities	104,585,778											104,585,778
Total Liabilities	148,936,156	58,857	4,798	-	3,733	1,545,273	(12,204,571)	(50,543)	55,469,394	6,227	914,000	194,683,324

Expenses

Revenues

Transfers Out (In)

Net position at July 1, 2018

Net position at September 30, 2018

Expenses	28,641,897	651,705	50,056	11,435	3,022	1,383,409	12,359,767	3,248,635	4,886,092	49,716	4,463,286	55,738,643
Revenues	30,412,257	1,902,283	521,911	434,875	32,759	1,383,487	10,745,214	3,386,601	658,946	9,969	5,303,640	54,781,566
Transfers Out (In)	5,396,414	1,190,759	263,390	289,183	50,000		(869,757)	297,400	(6,553,998)	(63,390)		-
Net position at July 1, 2018	(18,590,569)	2,533,999	332,734	2,355,487	263,370	36,634	1,632,043	3,523,083	14,017,083	398,979	2,201,016	8,703,858
Net position at September 30, 2018	\$ (22,216,623)	\$ 2,593,818	\$ 541,199	\$ 2,489,743	\$ 243,107	\$ 36,712	\$ 887,248	\$ 3,363,648	\$ 16,343,934	\$ 422,623	\$ 3,041,370	\$ 7,746,781

St. Louis Community College
Statement of Net Position
For the Period Ended September 30, 2017

Fiscal year 2018

	General Operating Fund	Technology Fee	College & Student Activities	Public Safety, Ped & Traffic Access	Rental of Facilities	Restricted Funds	Student Financial Aid	Auxiliary Enterprise Fund	Capital Fund	Agency	Self-Funded Insurance	Total
Assets												
Cash	\$ 4,632,052	\$ 2,178,973	\$ 557,469	\$ 2,136,972	\$ 297,195	\$ 67,300	\$ (11,567,305)	\$ 3,101,885	\$ 26,922,773	\$ 357,136	\$ 2,482,104	\$ 31,166,556
Funds on Deposit with Trustee												-
Investments	62,809,866										876,983	63,686,849
Accounts Receivable	(8,119,830)					908,701	341,810	108,914	20,578,792		640	13,819,027
Inventories								1,405,922				1,405,922
Prepaid Expenses	1,790,442	9,978						1,478	7,590			1,809,489
Construction in Progress												-
Net Pension Asset												-
Deferred Outflows of Resources	52,760,182											52,760,182
Capital Assets, net												-
Total Assets	113,872,712	2,188,951	557,469	2,136,972	297,195	976,002	(11,225,494)	4,618,200	47,509,155	357,136	3,359,727	164,648,025
Liabilities												
Accounts Payable	524,197		3,623	1,688	3,333	225,443	(12,086,885)	(29,223)	726,528	3,525	70,915	(10,556,857)
Accrued Liabilities	4,757,374	66,592				202,058	37,450	137,847			1,449,000	6,650,321
Deposits Held for Others	3,154,228											3,154,228
Deferred Revenue	140,000					336,689		(2,257)				474,432
Deferred Inflows of Resources	24,842,697											24,842,697
Bonds Payable									17,145,450			17,145,450
Accrued Pension Liabilities	107,015,684											107,015,684
Total Liabilities	140,434,180	66,592	3,623	1,688	3,333	764,189	(12,049,435)	106,367	17,871,977	3,525	1,519,915	148,725,954
Expenses	29,891,927	586,223	26,426	175,116	17,724	1,317,206	14,130,738	2,978,681	1,101,125	25,167	4,227,212	54,477,544
Revenues	31,382,451	1,869,490	563,135	456,395	20,717	1,494,492	12,441,437	3,585,756	71,741	1,697	5,514,831	57,402,141
Transfers	10,707,719	1,190,852	222,400	226,000			(812,141)	297,400	(11,809,830)	(22,400)		
Net position at July 1, 2018	(17,344,273)	2,029,945	239,537	2,080,006	290,869	34,526	1,701,101	4,202,158	18,856,733	354,681	552,192	12,997,474
Net position at September 30, 2018	\$ (26,561,468)	\$ 2,122,359	\$ 553,846	\$ 2,135,285	\$ 293,862	\$ 211,813	\$ 823,940	\$ 4,511,832	\$ 29,637,178	\$ 353,611	\$ 1,839,812	\$ 15,922,071

**St. Louis Community College
Investment Report
as of September 30, 2018**

Investment Type Investment Description	Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio
Certificates of Deposit									
Capital One - Glen Allen, VA	10/30/2015	10/22/2018	245,000	245,000	245,000	245,000	0	1.600%	0.257%
Sallie Mae Bank - Salt Lake City, UT	11/4/2015	11/5/2018	245,000	245,000	245,000	245,000	0	1.600%	0.257%
Firstbank Puerto Rico - Santurce, PR	11/18/2015	11/19/2018	245,000	245,000	245,000	245,000	0	1.500%	0.257%
MB Financial Bank - Chicago, IL	11/20/2015	11/20/2018	245,000	245,000	245,000	245,000	0	1.300%	0.257%
Synchrony Bank - Draper, UT	11/20/2015	11/20/2020	245,000	245,000	245,000	245,000	0	2.200%	0.257%
State Bank India - Chicago, IL	12/15/2015	12/16/2019	245,000	245,000	245,000	245,000	0	2.100%	0.257%
Independent Bk - Memphis, TN	1/22/2016	11/23/2018	245,000	245,000	245,000	245,000	0	1.300%	0.257%
JP Morgan Chase Bank - Columbus, OH	1/21/2016	1/21/2019	245,000	245,000	245,000	245,000	0	1.000%	0.257%
Lakeside Bank - Chicago, IL	1/29/2016	1/29/2020	245,000	245,000	245,000	245,000	0	1.500%	0.257%
Main Street Bank - Wheeling, WV	2/4/2016	2/4/2019	245,000	245,000	245,000	245,000	0	1.500%	0.257%
Tradition Capital Bank - Edina, MN	4/27/2016	10/26/2018	245,000	245,000	245,000	245,000	0	1.000%	0.257%
Community Bank Pasadena - Pasadena, CA	5/24/2016	11/23/2020	245,000	245,000	245,000	245,000	0	1.400%	0.257%
Bridgewater Bk - Bloom, MN	6/29/2016	10/29/2018	250,000	249,500	249,983	250,000	17	1.150%	0.262%
Centennial Bank - Conway, AR	8/11/2016	5/20/2020	245,000	244,559	244,806	245,000	194	1.300%	0.257%
Webster Bank - Ridgefield, CT	8/11/2016	4/15/2019	245,000	244,945	244,804	245,000	196	1.150%	0.257%
West Town Bank & Trust - Cicero, IL	9/23/2016	3/22/2019	245,000	245,000	245,000	245,000	0	1.100%	0.257%
Mediapolis Savings - Mediapolis, IA	1/26/2017	1/28/2019	245,000	245,000	245,000	245,000	0	1.350%	0.257%
Cape Cod Five Cents - Harwich Port, MA	1/31/2017	7/31/2019	245,000	245,000	245,000	245,000	0	1.600%	0.257%
Summit Community Bank - Moorefield, WV	2/8/2017	11/8/2018	245,000	245,000	245,000	245,000	0	1.200%	0.257%
Horicon State Bank - Horicon, WI	2/8/2017	2/8/2019	245,000	245,000	245,000	245,000	0	1.350%	0.257%
Capital Bank Little Rock - Little Rock, AR	2/17/2017	11/15/2019	245,000	245,000	245,000	245,000	0	1.500%	0.257%
First Century Tazewell, Tazewell, TN	2/10/2017	8/10/2020	245,000	245,000	245,000	245,000	0	1.750%	0.257%
Medallion Bank - Salt Lake City, UT	2/15/2017	2/15/2022	245,000	245,000	245,000	245,000	0	2.250%	0.257%
BMW Bank North America - Salt Lake City	3/13/2017	3/10/2020	245,000	245,000	245,000	245,000	0	1.650%	0.257%
Brookline Bank - Bookline, MA	3/8/2017	11/8/2018	245,000	245,000	245,000	245,000	0	1.250%	0.257%
Goldman Sachs Bank USA - New York, NY	4/26/2017	4/26/2022	245,000	245,000	245,000	245,000	0	2.400%	0.257%
Whitney Bank/MS - Jacksonville, FL	4/20/2017	4/22/2019	245,000	245,000	245,000	245,000	0	1.650%	0.257%
Bank of Hope - Los Angeles, CA	5/26/2017	11/26/2018	245,000	245,000	245,000	245,000	0	1.400%	0.257%
Capital One - McLean, VA	7/24/2017	7/19/2019	245,000	245,000	245,000	245,000	0	1.700%	0.257%
Barclays Bank - Wilmington, DE	7/12/2017	7/12/2019	245,000	245,000	245,000	245,000	0	1.600%	0.257%
Discover Bank - Greenwood, DE	7/6/2017	7/8/2019	245,000	245,000	245,000	245,000	0	1.600%	0.257%
Ally Bank - Midvale, UT	8/31/2017	9/3/2019	245,000	245,000	245,000	245,000	0	1.700%	0.257%
USNY Bank - Geneva, NY	8/28/2017	10/29/2018	245,000	245,000	245,000	245,000	0	1.500%	0.257%
TIAA FSB - Jacksonville, FL	9/18/2017	9/12/2019	245,000	245,000	245,000	245,000	0	1.700%	0.257%
Dallas Capital Bank - Dallas, TX	10/17/2017	10/17/2018	245,000	245,000	245,000	245,000	0	1.350%	0.257%
Merrick Bank - South Jordan, UT	10/11/2017	10/11/2019	245,000	245,000	245,000	245,000	0	1.650%	0.257%
Hanmi Bank - Los Angeles, CA	11/24/2017	11/21/2018	245,000	245,000	245,000	245,000	0	1.450%	0.257%
Cathay Bank - Los Angeles, CA	11/17/2017	5/17/2019	245,000	245,000	245,000	245,000	0	1.650%	0.257%
Steuben Trust - Hornell, NY	12/22/2017	3/22/2019	245,000	245,000	245,000	245,000	0	1.800%	0.257%
American Express BK - Salt Lake City, UT	12/5/2017	6/5/2019	245,000	245,000	245,000	245,000	0	1.750%	0.257%
Morgan Stanley Bank - Salt Lake City, UT	12/28/2017	12/30/2019	245,000	245,000	245,000	245,000	0	2.100%	0.257%
Wells Fargo Bank - Sioux Falls, SD	1/31/2018	3/1/2019	245,000	245,000	245,000	245,000	0	1.900%	0.257%
BYN Mellon - Pittsburgh, PA	1/9/2018	10/9/2018	250,000	250,000	250,000	250,000	0	1.600%	0.262%
BMO Harris Bank - Chicago, IL	2/28/2018	11/28/2018	245,000	245,000	245,000	245,000	0	1.800%	0.257%
Comenity Capital Bank - Salt Lake City, UT	2/28/2018	11/18/2019	245,000	245,000	245,000	245,000	0	2.100%	0.257%

**St. Louis Community College
Investment Report
as of September 30, 2018**

Investment Type	Investment Description	Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio	
	State Bank of India - Los Angeles, CA	3/21/2018	3/20/2020	245,000	245,000	245,000	245,000	0	2.500%	0.257%	
	Stifel Bank & Trust - St. Louis, MO	3/29/2018	3/30/2020	245,000	245,000	245,000	245,000	0	2.550%	0.257%	
	Morgan Stanley PVT Bank - Purchase, NY	4/26/2018	10/28/2019	245,000	245,000	245,000	245,000	0	2.300%	0.257%	
	Privatebank & Trust Co - Chicago, IL	5/22/2018	1/30/2020	245,000	242,167	242,762	245,000	2,238	1.800%	0.257%	
	Bank of China - New York, NY	6/13/2018	3/15/2019	245,000	245,000	245,000	245,000	0	2.000%	0.257%	
	Enerbank USA - Salt Lake City UT	8/27/2018	3/18/2019	200,000	200,000	200,000	200,000	0	2.100%	0.210%	
	Bank of America - Charlotte, NC	8/15/2018	8/17/2020	245,000	245,000	245,000	245,000	0	2.750%	0.257%	
	Investors Bank - Short Hills	9/5/2018	8/19/2019	240,000	240,000	240,000	240,000	0	2.400%	0.252%	
	Planters Bank	9/5/2018	7/29/2019	240,000	240,000	240,000	240,000	0	2.300%	0.252%	
Total Certificates of Deposit				13,185,000	13,181,170	13,182,355	13,185,000	2,645	1.696%	13.841%	
Commercial Paper											
	MUFG Gank LTD	5/22/2018	10/19/2018	2,000,000	1,980,333	1,997,640	1,997,640	0	2.417%	2.097%	
	Natixis NY Branch	8/10/2018	12/14/2018	1,040,000	1,031,482	1,034,998	1,034,998	0	2.392%	1.087%	
	Credit Agricole CIB NY	8/10/2018	11/27/2018	1,000,000	993,218	996,453	996,453	(0)	2.287%	1.046%	
	Credit Agricole CIB NY	8/17/2018	11/19/2018	2,000,000	1,988,473	1,993,991	1,993,991	0	2.251%	2.093%	
	JP Morgan Securities LLC	8/17/2018	11/19/2018	3,000,000	2,982,478	2,990,866	2,990,866	0	2.281%	3.140%	
				9,040,000	8,975,985	9,013,948	9,013,948	(0)	2.318%	9.463%	
U.S. Treasury Securities											
	U.S Treasury Note	07/31/18	07/31/19	800,000	787,531	789,611	788,813	(798)	0.875%	0.828%	
	U S Treasury Note	09/12/18	01/31/19	2,000,000	1,994,063	1,994,860	1,994,609	(250)	1.500%	2.094%	
Total U.S. Treasury Securities				2,800,000	2,781,594	2,784,470	2,783,422	(1,048)	1.323%	2.922%	
U.S Agency Securities											
	Fed Home Loan Mtg Corp	FHLMC	04/28/16	10/28/19	2,000,000	2,000,000	2,000,000	1,970,900	(29,100)	1.400%	2.069%
	Fed Home Loan Mtg Corp	FHLMC	05/27/16	05/28/20	1,000,000	1,000,000	1,000,000	987,200	(12,800)	1.250%	1.036%
	Federal Home Loan Mtg Step Up	FHLM	06/30/16	06/30/21	1,000,000	1,000,000	1,000,000	979,360	(20,640)	1.300%	1.028%
	Federal Home Loan Bank	FHLB	07/28/16	01/28/19	1,000,000	1,000,000	1,000,000	995,880	(4,120)	1.150%	1.045%
	Federal Home Loan Bank	FHLB	10/28/16	10/28/19	1,000,000	1,000,000	1,000,000	989,790	(10,210)	0.875%	1.039%
	Federal Home Loan Bank	FHLB	12/16/16	12/16/21	1,000,000	1,000,000	1,000,000	985,740	(14,260)	1.250%	1.035%
	Federal Home Loan Mortgage Corp	FHLM	01/30/17	07/30/19	2,000,000	2,000,000	2,000,000	1,980,720	(19,280)	1.500%	2.079%
	Federal Farm Credit Banks	FFCB	01/19/17	11/26/19	1,000,000	993,106	996,468	981,830	(14,638)	1.180%	1.031%
	Federal Nat'l Mortgage Assn	FNMA	01/30/17	11/15/18	250,000	250,103	249,964	249,655	(309)	1.200%	0.262%
	Fed Home Loan MTC Corp	FHLM	02/28/17	02/28/20	2,000,000	2,000,000	2,000,000	1,995,680	(4,320)	1.200%	2.095%
	Federal Farm Credit Bank	FFCB	03/09/17	10/11/18	375,000	373,905	374,981	374,876	(104)	1.150%	0.394%
	Fed Home Loan Mtg Corp	FHLMC	03/16/17	03/16/20	2,000,000	2,000,000	2,000,000	1,996,000	(4,000)	1.125%	2.095%
	Federal Nat'l Mortgage Assn	FNMA	04/26/17	11/27/18	500,000	503,091	500,306	499,495	(811)	1.625%	0.524%
	Federal Nat'l Mortgage Assn	FNMA	05/03/17	12/14/18	500,000	498,923	499,864	498,865	(999)	1.125%	0.524%
	Federal Home Loan Banks	FHLB	05/22/17	03/08/19	2,000,000	2,005,660	2,001,388	1,992,360	(9,028)	1.500%	2.092%
	Federal Nat'l Mortgage Assn.	FNMA	06/05/17	01/27/20	2,372,000	2,372,997	2,372,000	2,340,286	(31,714)	1.700%	2.457%
	Federal Home Loan Banks	FHLB	06/05/17	01/18/19	2,000,000	2,005,000	2,000,000	1,995,240	(4,760)	1.625%	2.095%
	Federal Home Loan Mtg Corp	FHLMC	09/12/17	11/07/18	375,000	373,680	374,885	374,479	(406)	1.050%	0.393%
	Federal Home Loan Bank	FHLB	09/27/17	09/27/22	1,000,000	1,000,000	1,000,000	971,590	(28,410)	1.625%	1.020%
	Federal Home Loan Bank Step Up	FHLB	09/28/17	09/28/20	1,000,000	1,000,000	1,000,000	982,600	(17,400)	1.500%	1.032%
	Federal Farm Credit Bank	FFCB	10/23/17	12/28/18	300,000	299,580	299,913	299,175	(738)	1.420%	0.314%
	Federal Home Loan Mtg	FHLM	10/27/17	10/27/22	2,000,000	2,000,000	2,000,000	1,950,820	(49,180)	1.750%	2.048%
	Federal Farm Credit Banks	FFCB	12/20/17	10/15/18	1,500,000	1,492,336	1,499,634	1,499,160	(474)	1.100%	1.574%
	Federal Home Loan Bank	FHLB	12/29/17	12/29/20	1,000,000	1,000,000	1,000,000	981,300	(18,700)	2.100%	1.030%
	Farmer Mac	FAMC	01/17/18	01/17/20	1,000,000	1,000,000	1,000,000	990,840	(9,160)	2.000%	1.040%

**St. Louis Community College
Investment Report
as of September 30, 2018**

Investment Type Investment Description		Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio
Federal Home Loan Bank	FHLB	01/30/18	10/30/19	2,000,000	2,000,000	2,000,000	1,992,580	(7,420)	1.500%	2.092%
Federal Farm Credit Bank	FFCB	02/05/18	01/07/19	325,000	322,137	324,167	323,694	(473)	1.000%	0.340%
Federal Nat'l Mortgage Assn	FNMA	02/27/18	02/26/19	500,000	495,615	498,218	497,500	(718)	1.250%	0.522%
Federal Home Loan Bank	FHLB	02/26/18	02/26/19	1,000,000	999,310	999,720	997,820	(1,900)	2.000%	1.047%
Federal Farm Credit Banks	FFCB	03/21/18	02/22/19	1,000,000	990,760	996,042	994,580	(1,462)	1.150%	1.044%
Federal Home Loan Bank Step Up	FHLB	03/26/18	03/26/21	1,000,000	1,000,000	1,000,000	994,930	(5,070)	2.000%	1.044%
Federal Nat'l Mortgage Step UP	FNMA	04/09/18	10/25/19	600,000	596,010	597,232	596,328	(904)	1.250%	0.626%
Federal Home Loan Bank Step Up	FHLB	04/20/18	10/20/20	500,000	500,000	500,000	498,580	(1,420)	2.000%	0.523%
Federal Home Loan Bank	FHLB	05/24/18	10/24/19	73,529	72,344	72,635	72,477	(158)	1.370%	0.076%
Federal Nat'l Mortgage Assn.	FNMA	05/02/18	12/27/18	500,000	496,750	498,805	498,515	(290)	1.200%	0.523%
Federal Nat'l Mortgage Assn.	FNMA	06/22/18	11/16/18	1,090,000	1,085,891	1,088,712	1,088,136	(576)	1.150%	1.142%
Federal Nat'l Mortgage Assn.	FNMA	07/11/18	12/14/18	1,000,000	995,885	998,032	997,730	(302)	1.125%	1.047%
Federal Nat'l Mortgage Assn	FNMA	09/10/18	07/11/19	343,000	338,881	339,165	338,932	(233)	1.075%	0.356%
Total U.S. Agencies				<u>40,103,529</u>	<u>40,061,962</u>	<u>40,082,130</u>	<u>39,755,643</u>	<u>(326,487)</u>	<u>1.430%</u>	<u>41.735%</u>
Total Investments before Cash Amount				<u>65,128,529</u>	<u>65,000,711</u>	<u>65,062,904</u>	<u>64,738,013</u>	<u>(324,891)</u>	<u>1.602%</u>	<u>67.961%</u>
Checking Balance		09/30/18	09/30/18	30,519,286	30,519,286	30,519,286	30,519,286	0	1.7600%	32.039%
Total Investments				<u>95,647,815</u>	<u>95,519,997</u>	<u>95,582,190</u>	<u>95,257,299</u>	<u>(324,891)</u>	<u>3.82%</u>	<u>100.000%</u>

Ratification of Investments

Executed During the Months of July - September 2018

Investments

Fund	Purchase Date	Type of Investment	Par Value	Cost of Investment	Maturity Date	Investment Yield
Federal Nat'l Mortgage Assn.	7/11/2018	Agency	1,000,000.00	996,729.19	12/14/2018	1.125%
US Treasury (Workers Comp)	7/31/2018	US Treasury	800,000.00	787,531.25	7/31/2019	0.875%
Federal Home Loan Bank (Self Ins)	8/27/2018	Agency	75,000.00	75,209.18	12/14/2018	1.750%
Enerbank USA	8/27/2018	CD	200,000.00	200,103.56	3/18/2019	2.100%
Bank of America	8/15/2018	CD	245,000.00	245,000.00	8/17/2020	2.750%
Natixis NY Branch	8/10/2018	Comm Paper	1,040,000.00	1,031,482.40	12/14/2018	2.392%
Credit Agricole CIB NY	8/10/2018	Comm Paper	1,000,000.00	993,217.78	11/27/2018	2.287%
Credit Agricole CIB NY	8/17/2018	Comm Paper	2,000,000.00	1,988,473.48	11/19/2018	2.251%
JP Morgan Securities LLC	8/17/2018	Comm Paper	3,000,000.00	2,982,477.94	11/19/2018	2.281%
Planters Bank	9/5/2018	CD	240,000.00	240,120.81	7/29/2019	2.300%
Investors Bank	9/5/2018	CD	240,000.00	240,773.26	8/19/2019	2.400%
Federal Nat'l Mortgage Assn.	9/10/2018	Agency	343,000.00	339,484.87	7/11/2019	1.075%
US Treasury	9/12/2018	US Treasury	2,000,000.00	1,997,567.93	1/31/2019	1.500%

* A **repurchase agreement** is the sale of a security (such as a Treasury bill or Treasury bond) to the college by the college's bank, UMB, with an agreement to buy it back at a later date at a price greater than the original sale price. The difference in the purchase and sale price represents our income on the investment. For example, at the end of each day, the balance of funds in our bank account is used to purchase U.S. Securities from UMB with an agreement that the bank will buy them back the following morning for the amount paid plus interest. Our interest for July was approximately .20% per annum.

Contracts and Agreements

Agreement between St. Louis Community College and NPower, Inc.

Board approval is requested for a memorandum of understanding between **St. Louis Community College** and **NPower, Inc.** The agreement will create a collaboration between NPower and the College to provide an alternative training pathway into technology careers through NPower's 15-week "Tech Fundamentals" program and subsequent 7-week paid internship program. The courses will be held at the William J. Harrison Education Center, and NPower will pay the College a fee equal to \$64 per participant for use of facilities, not to exceed \$10,000 per year. In addition, NPower will help guide participants and graduates to other College certifications and academic degrees, while the College will provide graduates with prior learning credit based on the particular credentials obtained.

Academic Affairs

Contracts and Agreements

Clinical Agreements

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

Participant	Program	Effective Date
Places for People, Inc.	Behavioral Health Support	10/01/18
Delmar Gardens Enterprises	Nursing	10/22/18
Florissant Valley Fire Protection District	Emergency Medical Services	10/22/18
Missouri Dental Association-Restorative II Curriculum License Agreement	Dental Assisting	01/01/19
Community Living	Behavioral Health Support	10/10/18

Memorandum of Understanding between St. Louis Community College and Bayless School District

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College (STLCC) and Bayless School District (BSD) to offer facilitated dual enrollment courses for high school juniors and seniors currently enrolled in the BSD.

Memorandum of Understanding between St. Louis Community College and Rockwood School District

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College (STLCC) and Rockwood School District (RSD) to offer an early college program through the STLCC-Wildwood campus for high school juniors and seniors.

Memorandum of Understanding between St. Louis Community College and Meramec R-III School District

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College (STLCC) and Meramec R-III School District to offer an early college program, dual credit, and dual enrollment opportunities for high school juniors and seniors.

Workforce Solutions Group

Ratification of Direct Pay Agreements

<u>Funding Source</u>	<u>Title of Program and/or Purpose</u>	<u>Campus</u>	<u>Date</u>	<u>Amount</u>
Eversana	Management Development Boot Camp training	Workforce Solutions Group	October 4, 2018 through June 30, 2019	\$3,600
	Manager: Don Robison			
Ranken-Jordan Home for Convalescent Crippled Children	Patient Care Technician training.	Workforce Solutions Group	September 1, 2018 through December 31, 2019	\$16,000
	Manager: Kevin Talbot			
SSM Health	Medical Assistant and Patient Care Technician training.	Workforce Solutions Group	November 1, 2018 through December 31, 2019	\$154,560
	Manager: Kevin Talbot			
St. Charles Community College	RS Logix training at the GM Wentzville plant.	Workforce Solutions Group	October 1, 2018 through October 12, 2018	\$10,500
	Manager: Becky Epps			

Contracts & Agreements

Agreement between St. Louis Community College and Christian Hospital Northeast-Northwest

It is recommended that the Board of Trustees approve an agreement between St. Louis Community College and Christian Hospital Northeast-Northwest to provide Patient Care Technician students the opportunity for on-site practical learning and clinical experiences effective November 1, 2018 for an initial period of one year.

Workforce Solutions Group

Contracts & Agreements – continued

Agreement between St. Louis Community College and Ranken-Jordan Home for Convalescent Crippled Children

It is recommended that the Board of Trustees approve an agreement between St. Louis Community College and Ranken-Jordan Home for Convalescent Crippled Children to provide Patient Care Technician on-site training effective September 10, 2018 for an initial period of one year.

Agreement between St. Louis Community College and St. Louis Integrated Health Network

It is recommended that the Board of Trustees approve an agreement between St. Louis Community College and St. Louis Integrated Health Network to utilize funds awarded by the Missouri Foundation for Health to scale and sustain the Community Health Worker (CHW) workforce during the time period of May 1, 2018 through April 30, 2020 for the agreement amount of \$40,000.

Agreement between St. Louis Community College and LDR Worldwide

It is recommended that the Board of Trustees approve an agreement between St. Louis Community College and LDR Worldwide to provide CDL Class B truck driving training at a cost of \$3,230 per participant.