

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, May 16, 2019**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, May 16, 2019, at the Corporate College, 3221 McKelvey Rd., Bridgeton, MO, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order/Roll Call

Mr. Rodney Gee, Chair, called the meeting to order at 5:12 p.m. The following members of the Board of Trustees were present: Mr. Rodney Gee, Chair; Dr. Kevin M. Martin, Vice Chair; Ms. Libby Fitzgerald, Trustee; Ms. Anne Marshall, Trustee; Ms. Pam Ross, Trustee, and Dr. Craig Larson, Trustee (arrived at 5:13 p.m.). Dr. Doris Graham, Trustee, was absent.

Also present were Dr. Jeff Pittman, Chancellor; Ms. Mary Nelson, General Counsel; and Ms. Jessica Grove, Associate for Board Relations.

2. Welcome to Guests

Mr. Gee welcomed guests attending the meeting.

3. Citizens Desiring to Address the Board Regarding Agenda Items

None.

4. Adoption of Agenda/Revisions to Agenda

On motion by Dr. Martin and seconded by Ms. Ross, the Board unanimously adopted the agenda.

5. Recommended Approval of the April 25, 2019 Regular Board Meeting Minutes

On motion by Dr. Martin and seconded by Ms. Fitzgerald, the Board unanimously approved the April 25, 2019 regular meeting minutes.

6. Recognition of Student, Staff and Trustee Accomplishments

Ms. Nez Savala, Communications Manager, read statements of congratulations for students and staff on their recent awards and accomplishments.

The Campus Presidents announced and recognized the faculty promotions at each campus.

7. Information Items

Mr. Paul Zinck presented the Quarterly Finance Report and answered questions from the Board.

Mr. Paul Zinck and Ms. Shari Keffer presented the draft FY20 Operating and Capital Budget and answered questions from the Board.

8. Recommended Approval of Resolution Re June 20, 2019 Executive Session of the Board of Trustees

On motion by Dr. Martin and seconded by Ms. Ross, the Board, by a roll-call vote, unanimously (with Trustee Graham being absent) approved the resolution in Agenda Item #8, to schedule an executive session of the Board on June 20, 2019, for the reasons and pursuant to the provisions of Section 610.022 of the Revisions Statutes of Missouri stated in the resolution, all as more fully set forth in **Exhibit A** attached hereto and by this reference incorporated herein.

9. Recommended Approval of Revised Board Policy G.12.2 General Degree Requirements

On motion by Dr. Martin and seconded by Ms. Ross, the Board unanimously approved the revisions to Board Policy G.12.2 General Degree Requirements, all as more fully set forth in **Exhibit A** attached hereto and by this reference incorporated herein.

10. Approval of Consent Items

Consent items were approved by a single motion and vote unless otherwise noted below.

10.1 Consent Item Motion and Vote

On motion by Dr. Larson and seconded by Ms. Ross, the Board approved the consent agenda items all as more fully set forth in Exhibit A, attached hereto and by this reference incorporated herein.

10.2 HUMAN RESOURCES

Human Resource Recommendations

The Board, by consent, approved the following resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in **Exhibit B** attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chancellor of the District or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

10.3 BID AWARDS

Acceptance of Bids/Ratification of Contracts

The Board, by consent, approved the following resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in **Exhibit C** attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit C; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

10.4 FINANCE

A. Budget

The following financial reports as of March 31, 2019, were submitted for the Board's information: executive summary, general operating fund, student technology fee, college and student activities, public safety, pedestrian and traffic access, rental of facilities, student financial aid, restricted funds, auxiliary enterprise fund, capital fund, agency fund, self-funded insurance, statement of net position and investment reports all as more fully set forth in **Exhibit D** attached hereto and by this reference incorporated herein.

B. Ratifications

The Board, by consent, unanimously ratified investments executed during the months of January - March, 2019, all as more fully set forth in Exhibit D attached hereto and by this reference incorporated herein.

10.5 WORKFORCE SOLUTIONS

The Board, by consent, approved the following resolution regarding the ratification of direct pay agreements and the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in **Exhibit E** attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

11. COMMUNICATIONS

11.1 Chancellor's Report

Legislative Update

Passed and enacted

HB77 was our priority legislation that fixed the issue with our Adjunct faculty which was passed last session. The bill was signed by Governor Parson in mid-April.

Passed and awaiting Governor's signature

HB3-Department of Higher Education

- 1) Level funding for Community Colleges and STLCC
- 2) Includes the restrictive language for tuition rates for undocumented students
- 3) Mo-Excels funding at \$18.9 million—\$2,012,359 to STLCC
- 4) Fast Track funding was settled in Conference Cmte for \$10 million from Lottery Funds (Important to note: statutory language is still pending in a number of bills)

Bills we support which are passed

SB 68-Modifies provisions relating to Workforce Development

This bill includes Mo One Start, Mo Works and Fast Track. It also includes the incentives for a \$1 Billion expansion for GM in St. Charles. This bill passed the House last Thursday and will be a priority in Senate this week. There seems to be mounting opposition to this bill by the Senate Conservative Caucus. This is Governor Parson's #1 priority now that the budget was passed last week.

SB184-Relating to job training

This bill renames the Missouri Works Program to Missouri One Start. This is where Missouri One Start Community College New Jobs and Retained Jobs Training Fund is administered. The bill has passed the Senate and is on the House Informal Calendar of Senate Bills for Third Reading. If no amendments are attached in the House, the bill will go to the Governor.

HB225-Creates the Fast Track Workforce Incentive Grant

This is similar language which is in SB68. The bill is pending in the Senate and again the Senate Conservative Caucus has voiced their opposition to Fast Track.

Potential amendment

We have amendments out which would retroactively repay Community Colleges the money which was expended from the Adjunct faculty bill passed last session. We will see where this goes. We have run into some opposition from some folks on retroactively overturning the unintended consequences of past legislation.

Bills we oppose which are still pending

HB573 & SB259-Title IX

There has been a *lot* of news coverage regarding the changes to Title IX. Thankfully with all the opposition and bad press regarding the registered lobbyist who had a major conflict with Title IX it looks like this bill is dead. Thank you to all who helped spread the truth about Title IX! Dead

HB258-Guns on Campus

It really is guns everywhere (College campuses, daycares, churches, sports facilities, etc.). The bill isn't moving however the bill has and will continue to be amended to other bills in the

House. It appears to **not** have support in the Senate. I would be highly surprised if it goes anywhere in this last week of session. All but Dead

Best in the Midwest and Talent for Tomorrow Outcomes

I was pleased to serve the State of MO on two important initiatives, Best in the Midwest and Talent for Tomorrow

The news this week covered the drama and excitement of the legislative session.

Yesterday, the Senate passed SB 68, which in addition to incentives for General Motors, contained all of Governor Parson's economic and workforce development priorities for all of Missouri—priorities that you helped develop through Best in Midwest and Talent for Tomorrow:

- **Missouri Fast Track:** Fills workforce gaps through financial aid for adult learners pursuing education and training in high demand industries
- **Missouri One Start:** Improves Missouri's workforce programs that help businesses recruit, onboard, and train job applicants during major expansions
- **Missouri Works - Deal Closing Fund:** Gives Missouri a negotiating tool to close deals with companies by granting tax credits earlier in a business expansion

It's been almost a year and a half since we started Best in Midwest and Talent for Tomorrow. These initiatives led to the most significant discussions that we've had as a state about economic and workforce development.

- Fundamentally transformed our state's approach to both economic and workforce development.
- Reorganized four state agencies.
- Built a suite of workforce development programs that will rival any state in the country.
- Created an economic development tool that will help us close deals and win jobs for Missourians.

- Established a scholarship fund that will get folks off the sidelines and into high-demand jobs
- Secured a major investment from one of our top employers.
- We owe a tremendous amount of gratitude to so many—Governor Parson, Senator Schatz, Senator Hough, Speaker Haahr, Senators Cierpiot, Crawford, Romine, and Wallingford, and Representatives Coleman, Fitzwater, Grier, and Swan.

College Bound Cap and Gown Ball

This Saturday several of us will be attending the 2019 Cap and Gown Ball! As many of you know, I am co-chairing this effort with Maxine Clark.

Needless to say, I was thrilled to be asked to serve, as many students of the Forest Park campus have benefitted greatly from the mentoring and support program that College Bound staff have brought to their BeSTLCC program!

Results from students from St. Louis Public Schools illustrate that the goals that were established that focused on persistence, academic standing and number of credits earned:

Outcomes reflected:

- Overall Fall to Fall persistence for the campus was 55%
- Overall persistence Fall to Fall for SLPS was 43%
- Fall to Fall persistence for BeSTLCC students was 81%

The College has found the mentoring program to be so successful that we are expanding this concept to the Flo Valley Campus this fall with the North Star Mentoring program.

Strategic Plan Update

The end of year report is complete. I wish to thank all of the faculty and staff who participated in implementing the dozens of initiatives this past year!

Shared Governance Model

Over the past two years, the College has been working on the development of a new shared governance model that has focused on three fundamental principles: Transparency, visibility and efficiency.

Dr. Andrew Langrehr will provide an overview of the development process and discuss next steps. Dr. Langrehr answered questions from the Board.

Much of the recent literature about shared governance discusses the need to move away from structures that are typically bureaucratic and/or political in nature, and move toward a structure that assist with institutional innovation.

Dr. Pittman thanked everyone involved in the process.

11.2 Board Chair's Report

It was a pleasure to applaud our students at commencement, for their hard work and dedication to their education, and the faculty and staff who helped them achieve their goals. Congratulations to our students!

I want to thank the Board for participating in the student awards banquets and nursing pinning ceremonies over the past month. I also want to thank those who work hard to plan these events for our students.

This weekend, Trustees Ross, Graham, Martin, Marshall and I, along with Dr. Pittman will attend the Annual College Bound Cap and Gown Ball. College Bound is an award-winning St. Louis nonprofit that provides promising students from under-resourced backgrounds with the academic enrichment, social support and life skills needed to succeed in college and beyond. We look forward to attending this event.

Next week Trustees Larson, Graham, Marshall and I will be attending the MCCA Trustee & Executive Leadership conference at the Lake of the Ozarks. Conference speakers and sessions will explore student success, fiscal responsibility, educational trends, effective trusteeship, and the complexity of the policy landscape faced by our institutions. We are grateful for this opportunity to learn and put this knowledge to use serving the College.

11.3 Citizens Desiring to Address the Board Regarding Other Concerns

Lily Polley, student, addressed the board regarding shared governance and the College's decision making process.

Emily Neal, STLCC NEA President, addressed the board regarding morale and offered suggestions to improve morale.

Kathy Ratino, Adjunct Faculty, addressed the board regarding the morale of adjunct faculty.

Dennis McDonald, Adjunct Faculty, addressed the board regarding the pay for adjunct faculty.

11.4 Board Member Comments

Ms. Marshall suggested the board should consider holding smaller, informal meetings with faculty and staff.

Dr. Martin supported Ms. Marshall's suggestion. Dr. Martin also clarified the difference between a 10% raise and additional compensation for temporarily taking on additional duties.

Ms. Ross thanked Chair Gee and the board for holding a work session on child care.

Mr. Gee emphasized that everyone at St. Louis Community College matters and one group is not more important than the other.

12. NEW BUSINESS

None

13. ADJOURNMENT

On motion made by Mr. Gee and seconded by Dr. Martin, the Board, voted unanimously to adjourn the meeting at 6:52 p.m.

Respectfully submitted,

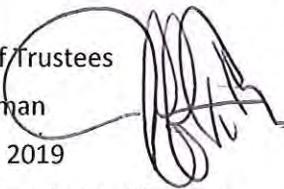
Jessica Grove
Associate for Board Relations



Board of Trustees

Rodney Gee, Chair
Kevin M. Martin, Ed.D., Vice Chair
E. Libby Fitzgerald
Doris Graham, Ph.D.
Craig H. Larson, Ed.D.
Anne Marshall
Pam Ross

MEMORANDUM

To: Board of Trustees
From: Jeff Pittman 
Date: May 16, 2019
Subject: Board Agenda Modifications

Section Agenda Item

Consent Agenda Addendums

- 10.2/1 **Appointments / Full-Time Administrative / Professional Staff:**
Sims, Adrienne, FP, Associate Registrar, P11, \$56,100, effective: 06/24/2019, New Position.
- Appointments / Full-Time Classified Staff:**
Russell, Shameka, FP, Access Office Secretary, CU-4, \$32,066, effective: 06/03/2019, Replacement.
- Probationary to Non-Probationary Status/Full-time Classified Staff:**
Clayton, Kory Michael, MC, Stationary Engineer (HVAC), \$33.65, Completion of Probationary Period, effective: 04/16/2019.
- Additional Compensation / Professional Staff:**
Johnson, Diana, MC, Coordinator, DC/EP, Current salary: \$51,500, \$56,100*, additional duties, effective date: 05/06/2019-08/05/2019
Goree, Cerra, FP, Coordinator, DC/EP, Current salary: \$50,000, \$55,000*, additional duties, effective date: 05/06/2019-08/01/2019
*Represents a 10% increase in salary.
- 10.3/1 **Recommendation for Award/Purchasing – Contract**
Board approval is requested for the award of a contract for I-9 compliance services to Equifax, Inc. **(Attached)**
- 10.3/2 **Recommendation for Award/Purchasing – Contract Amendment**
Board approval is requested to amend the one year contract for Oracle. **(Attached)**
- 10.3/3 **Recommendation for Award/Purchasing – Contract**
Board approval is request for the award of a contract to **SUMNERONE, INC. (Attached)**

Recommendation for Awards/Purchasing – Contract

Board approval is requested for an agreement between **St. Louis Community College and Equifax, Inc.** for providing I-9 compliance services. This service supports on-line completion of mandatory documents required to comply with regulations of the federal E-verify program which ensures work authorization status of eligible employees. The term for services is two years, which begins July 1, 2019 at an annual cost estimated at \$9,560.00, with an implementation fee of \$3,250.00.

Recommendation for Award/Purchasing – Contract Amendment

- Supports – Information Technology District Wide

Board approval is requested to amend the one year contract for Oracle which was approved on April 25, 2019 in an amount estimated at **\$380,342.00**, for a period of one (1) full year, to begin, July 1, 2019. Since that time the administration has continued to work on negotiation of this agreement and in doing so, found an option for a four year contract at favorable pricing that would accelerate the College's migration of the Oracle database from 13 year old servers.

Description

This agreement will allow the College to modify the prior approved one-year agreement with **ORACLE** to a four (4) year agreement with **ORACLE** in an amount estimated at **\$396,333.00 per year** with an optional four (4) year renewal with no escalation in annual costs. In addition, there is a one-time **\$30,000.00** readiness/installation fee. The total for the initial four year agreement is estimated at **\$1,615,332.00**. While the first year cost for this agreement would be \$45,991.00 more than previously approved, the long term costs of this agreement would present savings estimated at \$303,891.00 over eight (8) years. Additionally, migration of the Oracle database from 13 year-old hardware to a cloud environment will save in ongoing replacement hardware costs and also greatly reduce risk of the critical database operating on the old equipment.

This agreement directly with Oracle uses the cooperative purchasing agreement in place with the Midwest Higher Education Compact (MHEC).

Funding

This expenditure will be funded from current operating budgets.

Recommendation for Award/Purchasing – Contract

Board approval is requested for the award of a contract to **SUMNERONE, INC.** for the following services:

- (A) Print Shop Managed Services
- (B) Supplemental Marketing Printing Services
- (C) Inter-Campus Mail Consolidation Services
- (D) Leasing of Multi-Function Devices, Production Equipment, and Providing Related Maintenance and Repair Services

This contract will begin on July 1, 2019 for a period of five (5) years for an amount estimated at \$634,000.00 annually.

Description

This contract will allow the college to consolidate print and courier services under one contract which are currently provided by college employees and several separate contracts. The college currently has four print shops which will be consolidated to one print shop located on the Meramec Campus. Management of inter-campus mail delivery is also included in these services. And this contract includes a lease agreement for 166 copiers district-wide which is a 10% reduction to the current fleet. Papercut which is a pay for print and follow me print software/hardware package is included with the copier fleet. To further optimize performance, SumnerOne will reconfigure placement of copiers based on usage which may result in an additional reduction to the number of copiers required to service the college. For a seamless transition, SumnerOne is exploring a partnership with the college’s current inter-campus courier provider which is a Minority Business Enterprise. As a result of consolidating services included in this contract, the college will realize an approximate annual savings of \$296,115.00. The recommended bidder meets all requirements of the request for proposal.

Request for Proposal – B0003746

The evaluation of this RFP, which opened April 1, 2019, is listed below:

<u>Bidders</u>	<u>5 Year Fees</u>	<u>Total Score</u>
<i>SUMNERONE, INC.</i>	<i>\$ 3,168,886.00</i>	<i>97.10</i>
Konica Minolta	3,111,769.00	95.00
Ricoh	4,704,533.00	33.07
GFI/IST	4,031,218.00	38.60
Patterson Towing	7,955,540.00	0.39

Funding

Expenditures against this contract will be funded from current operating budgets.

Advertisements

Newspaper advertisements were placed in the St. Louis American and the St. Louis Post-Dispatch.



DRAFT
Budget

FY 2020

**Presented to the
Board of Trustees
May 16, 2019**



STLCC
VISION

St. Louis Community College is the first choice for academic excellence: leading the way in student success, innovation, and community transformation.





STLCC
MISSION

St. Louis Community College expands minds and changes lives every day by offering high-quality educational experiences leading to degrees, certificates, employment, university transfer, and life-long learning.



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St. Louis Community College

Budget Summary-General Operating

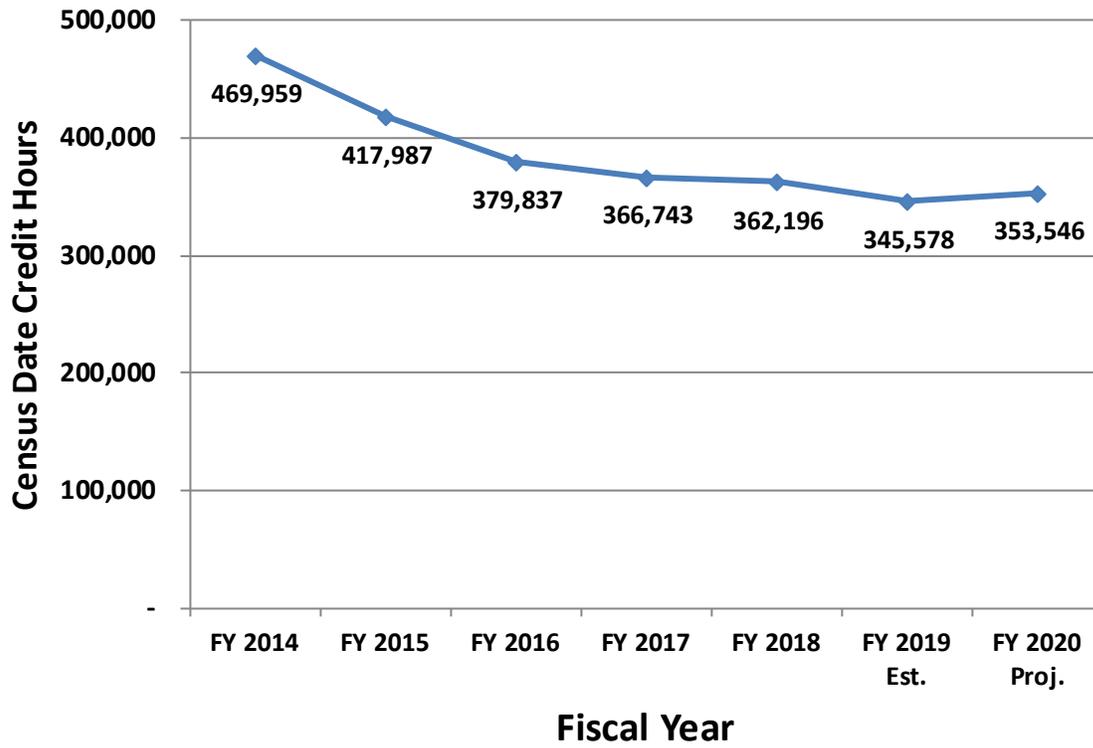
Year Ending June 30, 2020

	Operating	Technology Fee	College and Student Activities
Revenues			
Local Taxes	\$ 63,231,023	\$ -	\$ -
State Appropriation	42,027,873	-	-
Maintenance Fees	34,973,830	-	-
Technology Fees	-	3,828,099	-
College Activity Fees	-	-	1,044,027
Continuing Education			
Tuition and Fees	1,625,000	-	-
Bad Debt	(750,000)	-	-
Lease Income	717,843	-	-
Other Revenue	4,560,804	-	-
Total Revenues	146,386,373	3,828,099	1,044,027
Expenditures			
Salaries	86,393,203	949,202	41,496
Benefits	25,191,645	297,852	3,652
Supplies and Services	19,668,381	1,780,185	376,865
Utilities	4,924,669	-	-
Student Activities Budget-Agency	-	-	422,014
Negotiations	323,193	-	-
Administrative Cost Allowance	(979,525)	-	-
Total Expenditures	135,521,566	3,027,239	844,027
Transfers to (from) other Funds			
To (From) Technology Fee	(400,783)	400,783	-
To (From) Auxiliaries	(125,000)	-	-
To (From) College Activities Fees	(200,000)	-	200,000
To (From) Maintenance and Capital	7,127,441	843,232	-
To (From) Student Aid	819,155	-	-
To (From) Leasehold bonds	3,643,994	-	-
Total Transfers	10,864,807	1,244,015	200,000
Total Expenditures and Transfers	146,386,373	4,271,254	1,044,027
Increase (Decrease) in Net Assets	\$ -	\$ (443,155)	\$ -

St. Louis Community College

FY 2020	FY 2019	Change
\$ 63,231,023	\$ 61,026,518	\$ 2,204,505
42,027,873	43,363,491	(1,335,618)
34,973,830	35,800,540	(826,710)
3,828,099	4,004,807	(176,708)
1,044,027	1,098,636	(54,609)
1,625,000	1,625,000	-
(750,000)	(750,000)	-
717,843	697,543	20,300
4,560,804	4,414,857	145,947
<u>151,258,499</u>	<u>151,281,392</u>	<u>(22,893)</u>
87,383,901	89,872,975	(2,489,074)
25,493,149	25,502,500	(9,351)
21,825,431	21,415,576	409,855
4,924,669	4,833,801	90,868
422,014	449,316	(27,302)
323,193	-	323,193
(979,525)	(940,000)	(39,525)
<u>139,392,832</u>	<u>141,134,168</u>	<u>(1,741,336)</u>
-	-	-
(125,000)	(125,000)	-
-	-	-
7,970,673	5,762,257	2,208,416
819,155	792,357	26,798
3,643,994	3,717,610	(73,616)
<u>12,308,822</u>	<u>10,147,224</u>	<u>2,161,598</u>
<u>151,701,654</u>	<u>151,281,392</u>	<u>420,262</u>
<u>\$ (443,155)</u>	<u>\$ -</u>	<u>\$ (443,155)</u>

Census Day Enrollments Credit Hours



St. Louis Community College

Operating Fund

Year Ending June 30, 2020

	FY 2020	FY 2019	Change
Revenues			
Local Taxes	\$ 63,231,023	\$ 61,026,518	\$ 2,204,505
State Appropriation	42,027,873	43,363,491	(1,335,618)
Maintenance Fees	34,973,830	35,800,540	(826,710)
Continuing Education			
Tuition and Fees	1,625,000	1,625,000	-
Bad Debt	(750,000)	(750,000)	-
Lease Income	717,843	697,543	20,300
Other Revenue	4,560,804	4,414,857	145,947
Total Revenues	146,386,373	146,177,949	208,424
Expenditures			
Salaries	86,393,203	88,868,009	(2,474,806)
Benefits	25,191,645	25,211,784	(20,139)
Supplies and Services	19,668,381	19,447,890	220,491
Utilities	4,924,669	4,833,801	90,868
Negotiations	323,193	-	323,193
Administrative Cost Allowance	(979,525)	(940,000)	(39,525)
Total Expenditures	135,521,566	137,421,484	(1,899,918)
Transfers to (from) other Funds			
To (From) Technology Fee	(400,783)	(400,783)	-
To (From) Auxiliaries	(125,000)	(125,000)	-
To (From) College Activities Fees	(200,000)	(200,000)	-
To (From) Maintenance and Capital	7,127,441	4,972,281	2,155,160
To (From) Student Aid	819,155	792,357	26,798
To (From) Leasehold bonds	3,643,994	3,717,610	(73,616)
Total Transfers	10,864,807	8,756,465	2,108,342
Total Expenditures and Transfers	146,386,373	146,177,949	208,424
Increase (Decrease) in Net Assets	\$ -	\$ -	\$ -

*Fiscal 2019 has been modified to conform to the fiscal 2020 presentation.

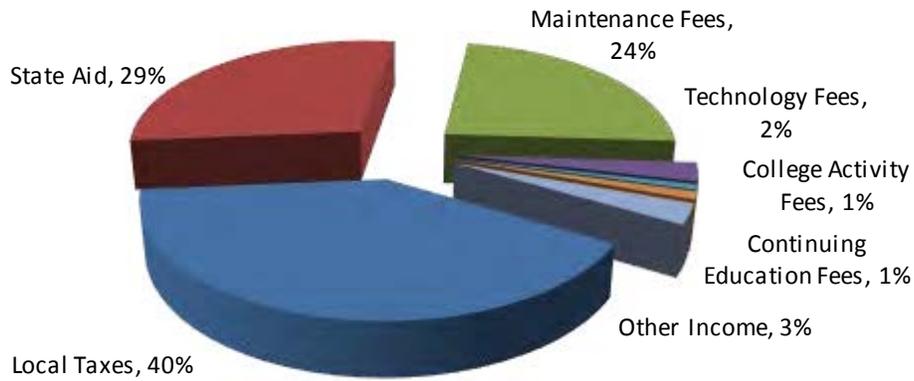
St. Louis Community College

Operating Fund

Revenue Charts

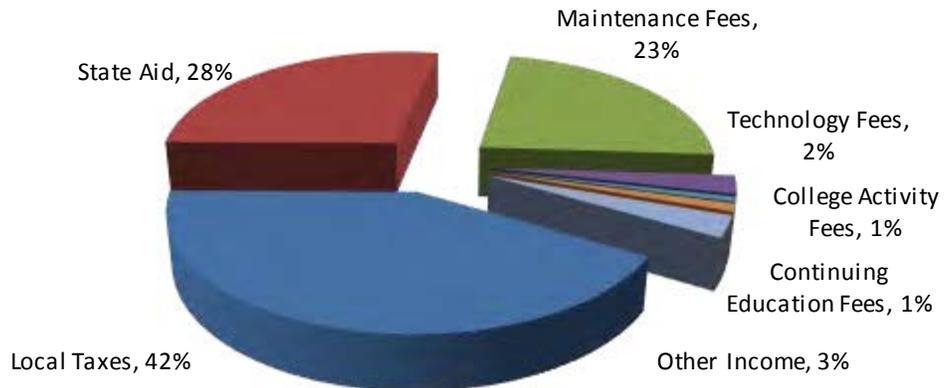
Budgeted Revenue FY 2019

General Operating Budget



Projected Revenue FY 2020

General Operating Budget

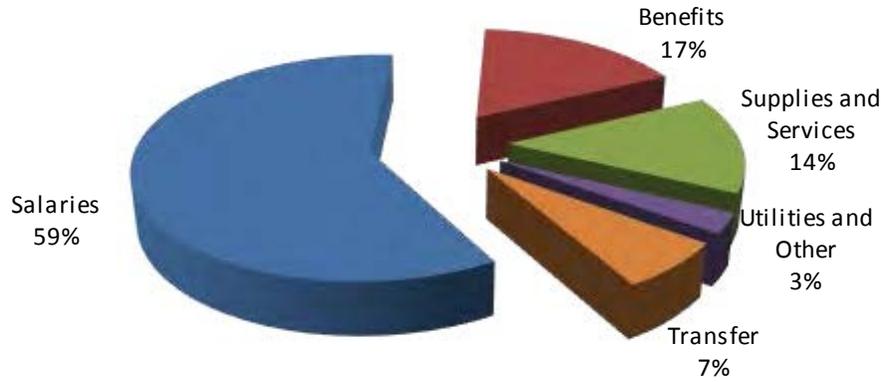


Operating Fund

Expenditures and Transfers Charts

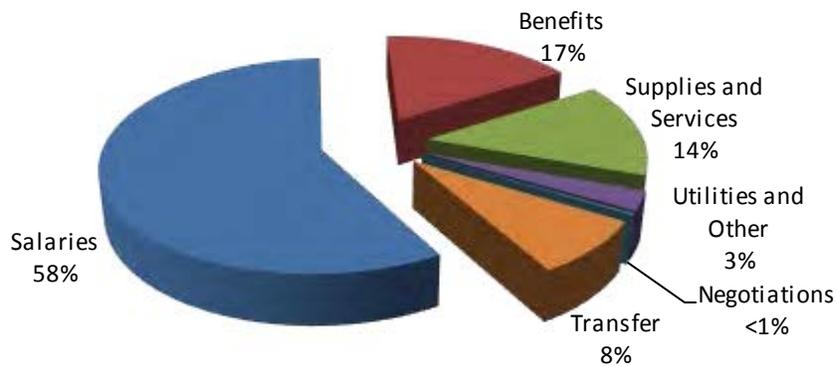
**Budgeted Expenditures and Transfers
FY 2019**

General Operating Funds



**Projected Expenditures and Transfer
FY 2020**

General Operating Funds



St. Louis Community College

Technology Fee

Year Ending June 30, 2020

	FY 2020	FY 2019	Change
Revenues			
Technology Fees	\$ 3,828,099	\$ 4,004,807	\$ (176,708)
Total Revenues	3,828,099	4,004,807	(176,708)
Expenditures			
Salaries	949,202	953,970	(4,768)
Benefits	297,852	286,535	11,317
Supplies and Services	1,780,185	1,573,543	206,642
Total Expenditures	3,027,239	2,814,048	213,191
Transfers to (from) other Funds			
To College Operating	400,783	400,783	-
To (From) Maintenance and Capital	843,232	789,976	53,256
Total Transfers	1,244,015	1,190,759	53,256
Total Expenditures and Transfers	4,271,254	4,004,807	266,447
Increase (Decrease) in Net Assets	\$ (443,155)	\$ -	\$ (443,155)
Breakdown of Expenditures and Transfers			
Instructional lab support salaries and benefits	\$ 727,620	\$ 712,136	\$ 15,484
Instructional lab replacements and repair	943,232	899,976	43,256
Electronic library resources and MOBIUS	285,000	285,000	-
Instructional software	385,730	316,924	68,806
Online education salaries and benefits	365,452	375,328	(9,876)
Online education materials and supplies	853,395	688,737	164,658
Online education college operating transfer	400,783	400,783	-
Web redevelopment and maintenance salaries and benefits	153,982	153,041	941
Web redevelopment and maintenance materials and supplies	156,060	172,882	(16,822)
Total Expenditures and Transfers	\$ 4,271,254	\$ 4,004,807	\$ 266,447

St. Louis Community College

College and Student Activities

Year Ending June 30, 2020

	<u>FY 2020</u>	<u>FY 2019</u>	<u>Change</u>
Revenues			
College Activity Fees	\$ 1,044,027	\$ 1,098,636	\$ (54,609)
Total Revenues	<u>1,044,027</u>	<u>1,098,636</u>	<u>(54,609)</u>
Expenditures			
Salaries	41,496	50,996	(9,500)
Benefits	3,652	4,181	(529)
Supplies and Services	376,865	394,143	(17,278)
Student Activities Budget-Agency	422,014	449,316	(27,302)
Total Expenditures	<u>844,027</u>	<u>898,636</u>	<u>(54,609)</u>
Transfers to (from) other Funds			
To (From) Operating	200,000	200,000	-
Total Transfers	<u>200,000</u>	<u>200,000</u>	<u>-</u>
Total Expenditures and Transfers	<u>1,044,027</u>	<u>1,098,636</u>	<u>(54,609)</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Public Safety, Pedestrian and Traffic Access

Year Ending June 30, 2020

	<u>FY 2020</u>	<u>FY 2019</u>	<u>Change</u>
Revenues			
College Activity Fees	<u>\$ 870,023</u>	<u>\$ 915,530</u>	<u>\$ (45,507)</u>
Total Revenues	<u>870,023</u>	<u>915,530</u>	<u>(45,507)</u>
Expenditures			
Supplies and Services	<u>546,218</u>	<u>626,347</u>	<u>(80,129)</u>
Total Expenditures	<u>546,218</u>	<u>626,347</u>	<u>(80,129)</u>
Transfers to (from) other Funds			
To (From) Maintenance and Capital	<u>323,805</u>	<u>289,183</u>	<u>34,622</u>
Total Transfers	<u>323,805</u>	<u>289,183</u>	<u>34,622</u>
Total Expenditures and Transfers	<u>870,023</u>	<u>915,530</u>	<u>(45,507)</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Student Aid

Year Ending June 30, 2020

	FY 2020	FY 2019	Change
Revenues			
Grants and Contracts	\$ 24,980,940	\$ 25,241,560	\$ (260,620)
Total Revenues	24,980,940	25,241,560	(260,620)
Expenditures			
Salaries	854,751	854,751	-
Benefits	75,219	70,090	5,129
Student Aid	24,871,927	25,116,930	(245,003)
Administrative Cost Allowance	75,598	69,546	6,052
Total Expenditures	25,877,495	26,111,317	(233,822)
Transfers to (from) other Funds			
To (From) Operating and Auxiliary Services	(896,555)	(869,757)	(26,798)
Total Transfers	(896,555)	(869,757)	(26,798)
Total Expenditures and Transfers	24,980,940	25,241,560	(260,620)
Increase (Decrease) in Net Assets	\$ -	\$ -	\$ -
 Revenue Sources			
Pell Grants	\$ 23,469,000	\$ 23,826,110	\$ (357,110)
Federal Work Study (FWS)	899,739	899,739	-
Supplemental Education Opportunity Grant (SEOG)	612,201	515,711	96,490
Total Revenues	\$ 24,980,940	\$ 25,241,560	\$ (260,620)
 Transfers to (from) other Funds Sources			
Board of Trustees Scholarships	\$ (743,936)	\$ (722,267)	\$ (21,669)
Auxiliary Services Scholarships	(77,400)	(77,400)	-
College Match - FWS Employer Taxes	(75,219)	(70,090)	(5,129)
Total Transfers	\$ (896,555)	\$ (869,757)	\$ (26,798)

St. Louis Community College

Maintenance, Repair, Debt Service and Capital

Year Ending June 30, 2020

	<u>FY 2020</u>	<u>FY 2019</u>	<u>Change</u>
Expenditures			
Maintenance Repair and Capital	\$ 8,489,478	\$ 8,204,714	\$ 284,764
Leasehold Bonds - Principal and Interest	<u>3,643,994</u>	<u>3,717,610</u>	<u>(73,616)</u>
Total Expenditures	<u>12,133,472</u>	<u>11,922,324</u>	<u>211,148</u>
Transfers to (from) other Funds			
Operating Maintenance Repair and Capital	(7,127,441)	(4,972,281)	(2,155,160)
Technology - Campus Based	(843,232)	(789,976)	(53,256)
Public Safety, Pedestrian and Traffic Access	(323,805)	(289,183)	(34,622)
Auxiliary Services Capital	(95,000)	(95,000)	-
Rental of Facilities Capital	(100,000)	(58,274)	(41,726)
Leasehold bonds	<u>(3,643,994)</u>	<u>(3,717,610)</u>	<u>73,616</u>
Total Transfers	<u>(12,133,472)</u>	<u>(9,922,324)</u>	<u>(2,211,148)</u>
Total Expenditures and Transfers	<u>-</u>	<u>2,000,000</u>	<u>(2,000,000)</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ (2,000,000)</u>	<u>\$ 2,000,000</u>

St. Louis Community College

Maintenance, Repair, Debt Service and Capital (cont.)

Breakdown of Operating Maintenance, Repair and Capital Expenditures

	FY 2020	FY 2019	Change
Campus facility improvements	\$ 2,000,000	\$ -	\$ 2,000,000
Roof replacements	710,000	700,000	10,000
Miscellaneous utility repairs	185,000	150,000	35,000
Replace cooling towers at McKelvey	175,000	175,000	-
Replace front sidewalk at McKelvey	175,000	-	175,000
District-wide exterior painting	75,000	-	75,000
Environment and safety funding	52,537	-	52,537
ESR and maintenance funding	-	250,000	(250,000)
Replace fire alarm system at McKelvey	-	200,000	(200,000)
Utility tunnel piping replacement at Meramec	-	200,000	(200,000)
District-wide elevator repairs	-	62,000	(62,000)
Surface mount vehicle lift	-	20,000	(20,000)
District-wide classroom furniture replacement	176,049	-	176,049
Enrollment Management Scanner	-	5,000	(5,000)
Forest Park water fountain replacements	43,000	-	43,000
Forest Park routers and switches for information systems	-	88,629	(88,629)
Forest Park HVAC for F117 and G111	-	22,726	(22,726)
Forest Park nursing mannequin	-	7,584	(7,584)
Florissant Valley renovate advising & career services in SC	96,445	-	96,445
Florissant Valley biology autoclave	74,000	-	74,000
Florissant Valley renovate admissions and admin bldg lobb	53,200	-	53,200
Florissant Valley CDLC drainage project	48,000	-	48,000
Florissant Valley radio station hardware upgrades	24,359	-	24,359
Florissant Valley CDLC flooring and wall repairs	-	221,950	(221,950)
Florissant Valley academic advising and assessment floorin	-	64,000	(64,000)
Florissant Valley Juno Quick Mannequin	-	14,495	(14,495)
Florissant Valley H106 technology drops and renovation	-	11,000	(11,000)
Florissant Valley replace photo enlargers and lens kits	-	9,714	(9,714)
Meramec baseball and softball field improvements	178,000	-	178,000
Meramec BA207 renovation & furniture for Early College	50,003	-	50,003
Meramec SC204, SC220, & hallway furniture & flooring	30,952	-	30,952
Meramec theatre wireless ClearCom replacement	15,874	-	15,874
Meramec replace flooring and wiring in BA201	-	103,300	(103,300)
Meramec redesign of admission and enrollment service	-	62,840	(62,840)
Meramec update academic advising/counseling hallway	-	13,300	(13,300)

St. Louis Community College

Maintenance, Repair, Debt Service and Capital (cont.)

Breakdown of Operating Maintenance, Repair and Capital Expenditures

	FY 2020	FY 2019	Change
South County exterior signage	14,000	-	14,000
Network hardware replenishment	800,000	-	800,000
Classroom audio visual standardization and refresh	618,588	590,000	28,588
Employee desktop computer refresh	604,534	585,193	19,341
Real time integration hub project	215,000	-	215,000
Ellucian Workflow implementation	133,900	-	133,900
ShoreTel phone replenishment	125,000	44,000	81,000
Enrollment software and Banner integration project	120,000	-	120,000
Payment Card Industry (PCI) compliance remediation	90,000	-	90,000
Increase wireless capacity	60,000	-	60,000
Ellucian Portal customization	60,000	-	60,000
Faculty Load and Compensation (FLAC) implementation	52,000	-	52,000
Cybersecurity assessment engagement	40,000	-	40,000
Lecture capture pilot	16,000	-	16,000
McKelvey auditorium IT updates	16,000	-	16,000
Network Edge hardware refresh	-	440,000	(440,000)
Endpoint Data Loss Prevention	-	137,000	(137,000)
Replace tape drives and tapes with new generation	-	115,000	(115,000)
Upgrade the data processing software (Automic) to LINUX	-	100,000	(100,000)
Distirct-wide Windows 10 migration	-	90,000	(90,000)
Business computer endpoint protection pilot	-	87,550	(87,550)
Cloud security 0365	-	75,000	(75,000)
Enterprise privilege password management	-	70,000	(70,000)
Backup replacement	-	70,000	(70,000)
Office 365 migration project	-	45,000	(45,000)
Cybersecurity compliance engagement (PCI)	-	40,000	(40,000)
Degree Audit and uAchieve Academic Planner upgrade	-	40,000	(40,000)
Mobile device management pilot	-	30,000	(30,000)
Domain controller replacements	-	16,000	(16,000)
Network time server replacement	-	16,000	(16,000)
Total Expenditures	\$ 7,127,441	\$ 4,972,281	\$ 2,155,160

St. Louis Community College

Rental of Facilities Year Ending June 30, 2020

	<u>FY 2020</u>	<u>FY 2019</u>	<u>Change</u>
Revenues			
Other Revenue	\$ 167,475	\$ 168,200	\$ (725)
Total Revenues	<u>167,475</u>	<u>168,200</u>	<u>(725)</u>
Expenditures			
Salaries	85,049	70,246	14,803
Benefits	23,421	9,329	14,092
Supplies and Services	<u>59,005</u>	<u>78,465</u>	<u>(19,460)</u>
Total Expenditures	<u>167,475</u>	<u>158,040</u>	<u>9,435</u>
Transfers to (from) other Funds			
To (From) Maintenance and Capital	<u>100,000</u>	<u>58,274</u>	<u>41,726</u>
Total Transfers	<u>100,000</u>	<u>58,274</u>	<u>41,726</u>
Total Expenditures and Transfers	<u>267,475</u>	<u>216,314</u>	<u>51,161</u>
Increase (Decrease) in Net Assets	<u>\$ (100,000)</u>	<u>\$ (48,114)</u>	<u>\$ (51,886)</u>

St. Louis Community College

Restricted

Year Ending June 30, 2020

	<u>FY 2020</u>	<u>FY 2019</u>	<u>Change</u>
Revenues			
Grants and Contracts	\$ 3,696,402	\$ 6,255,754	\$ (2,559,352)
Other Revenue	<u>5,645,198</u>	<u>2,069,782</u>	<u>3,575,416</u>
Total Revenues	<u>9,341,600</u>	<u>8,325,536</u>	<u>1,016,064</u>
Expenditures			
Salaries	3,848,773	4,132,803	(284,030)
Benefits	879,814	818,952	60,862
Supplies and Services	3,136,863	2,348,806	788,057
Administrative and Indirect Cost Recovery	1,075,058	940,000	135,058
Maintenance Repair and Capital	<u>401,092</u>	<u>84,975</u>	<u>316,117</u>
Total Expenditures	<u>9,341,600</u>	<u>8,325,536</u>	<u>1,016,064</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Auxiliary Services

Year Ending June 30, 2019

	<u>FY 2020</u>	<u>FY 2019</u>	<u>Change</u>
Revenues			
College Activity Fees	\$ 348,009	\$ 366,212	\$ (18,203)
Auxiliary Services Revenues	<u>6,680,265</u>	<u>6,878,088</u>	<u>(197,823)</u>
Total Revenues	<u>7,028,274</u>	<u>7,244,300</u>	<u>(216,026)</u>
Expenditures			
Salaries	1,288,462	1,426,974	(138,512)
Benefits	335,817	347,268	(11,451)
Supplies and Services	<u>5,106,595</u>	<u>5,172,658</u>	<u>(66,063)</u>
Total Expenditures	<u>6,730,874</u>	<u>6,946,900</u>	<u>(216,026)</u>
Transfers to (from) other Funds			
To (From) Operating	125,000	125,000	-
To (From) Maintenance Repair and Capital	95,000	95,000	-
To (From) Student Aid	<u>77,400</u>	<u>77,400</u>	<u>-</u>
Total Transfers	<u>297,400</u>	<u>297,400</u>	<u>-</u>
Total Expenditures and Transfers	<u>7,028,274</u>	<u>7,244,300</u>	<u>(216,026)</u>
Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

St. Louis Community College

Budget Assumptions

Year Ending June 30, 2020

Operating

Revenue

- Local taxes
 - \$2,204,505 increase based on preliminary FY 2020 state auditor tax documents
 - Tax rate is \$.1909 per \$100 valuation
- State appropriations
 - \$679,358 decrease to bring FY 2020 budget to FY 2019 final state appropriation amount
 - Core funding from the state is level, but \$676,557 reduction for MCCA equity agreement
 - \$20,297 increase due to difference in 3% reserve
- Maintenance fees
 - \$1,028,225 increase due to increased maintenance fees
 - In-district rate increased from \$93 by \$3 to \$96
 - Missouri out-of-district rate increased from \$140 by \$4 to \$144
 - Out-of-state rate increased from \$198 by \$6 to \$204
 - International rate increased from \$208 by \$6 to \$214
 - \$1,705,646 decrease due to reduction in budgeted credit hours
 - \$90,725 decrease due to increased usage of the Midwest Student Exchange Program and other discounts
 - \$58,564 decrease due to change in number of students withdrawing from class at higher refund amount
- Lease income
 - \$45,700 decrease for loss of tenant at McKelvey
 - \$66,000 increase for other lease contracts
- Other revenue
 - \$214,328 increase for interest income based on improved rates
 - \$44,065 contractual increase for cell tower revenue
 - \$17,364 increase in budgeted child development center fees based on fee increase
 - \$103,100 decrease since dual credit is now included in the maintenance fee budget
 - \$26,710 decrease in administrative cost allowance for federal student aid programs based on historical performance

Expenses and Transfers

- Salaries
 - \$1,417,679 wage increase
 - 2% increase for personnel
 - Amounts reserved for faculty promotions
 - Other personnel equity adjustments
 - \$611,910 increase for requests
 - \$384,016 increase for full-time personnel
 - Faculty
 - One nursing program coordinator
 - One nursing lab coordinator

St. Louis Community College

Budget Assumptions (cont.)

- Professionals
 - One donor relations coordinator
 - One compliance officer
 - One Alternative Delivery Model supervisor
 - One senior program planner
 - One project associate
 - \$18,694 increase for conversion of existing positions into new positions
 - One office & technical position converted into a professional position
 - One professional position converted into an office & technical position
 - One office & technical position converted from 36 week to 52 week
 - \$209,200 increase for part-time personnel, overtime and shift differential
- \$18,931 increase to adjunct/overload
 - Adjust budget based on calendar year 2018 usage
 - Increase for expanded nursing programs
- \$1,220,178 decrease for full-time positions eliminated
 - Fifteen and a half faculty positions
 - One office and technical position
 - One physical plant position
- \$514,746 decrease in non-full-time salary budgets
 - Adjusted based on three-year average
 - Applied to part-time continuing and temporary salary, overtime and shift differential budgets
 - Applied to full-time office and technical and physical plant overtime and shift differential budgets
- \$2,788,402 decrease from other salary budget adjustments
 - Decrease in early retirement incentive budget
 - Reprogramming of salary budgets from vacant positions
 - Department reorganizations
- Benefits
 - \$681,036 increase due to changes in composite benefit rates
 - \$701,175 decrease as a result of reduced personnel expenses
- Supplies and services
 - \$894,362 budget requests
 - \$221,106 increase for capital campaign (one-time funding)
 - \$78,486 increase for software license renewal
 - \$70,400 increase to hire contract staff to support IT projects (one-time funding)
 - \$65,900 increase for legal fees
 - \$58,000 increase for IT infrastructure maintenance
 - \$55,000 increase for WW nursing (includes \$25,000 one-time funding)
 - \$48,000 increase for expanded internet bandwidth
 - \$37,200 increase for recruitment software
 - \$34,000 increase for FP nursing expansion (includes \$25,000 one-time funding)

St. Louis Community College

Budget Assumptions (cont.)

- \$28,045 increase for admissions initiatives
- \$25,000 increase for IT security maintenance
- \$19,767 increase for BRDG Park rent
- \$18,000 increase for Community College Survey of Student Engagement – one time funding
- \$15,000 increase for human resources compliance software
- \$13,908 increase for MET Center rent
- \$12,225 increase for continuing education catalog postage
- \$12,000 increase to hire indirect rate contractor (one-time funding)
- \$11,000 increase for FV nursing expansion
- \$10,000 increase for athletic travel
- \$8,675 increase for institutional development
- \$7,500 increase to engineering for AutoCad licenses
- \$7,160 increase to support Wildwood BBQ Bash (one-time funding)
- \$7,000 increase for compliance software
- \$5,000 increase for risk management (one-time funding)
- \$5,000 increase for police software
- \$5,000 increase to create FP physics budget
- \$5,000 increase to FV business office for increased banking fees
- \$4,900 increase for access control at CWI (one-time funding)
- \$3,600 increase to WW science department (includes \$1,500 one-time funding)
- \$1,500 increase to create alternative delivery model (ADM) operating budget
- \$990 increase to continuing education for background checks
- \$109,366 increase funded by administrative cost allowance and requested budget transfers
- \$459,006 decrease to adjust to three-year average
- \$256,106 decrease for FY 2019 one-time funding
- \$68,125 decrease in professional development
- Utilities
 - \$90,868 increase to reflect estimated FY 2019 expenditures
- Negotiations
 - \$323,193 reserved for ongoing union bargaining
- Transfers
 - \$2,155,160 increase in maintenance and capital
 - \$26,798 increase to student aid
 - \$21,669 increase in Board of Trustees scholarships
 - \$5,129 increase in FWS benefits due to adjustment in composite benefit rate
 - \$73,616 decrease in leasehold bonds based on expected FY 2020 expenditures

Budget Assumptions (cont.)

Technology Fee

Revenue

- \$176,708 decrease due to reduction in budgeted credit hours

Expenses and Transfers

- Salaries
 - \$3,827 increase in salaries for full-time personnel
 - \$2,085 increase for part-time and overtime
 - \$10,680 decrease for faculty development on online education
- Benefits
 - \$13,349 increase due to changes in composite benefit rates
 - \$2,032 decrease as a result of reduced personnel expenses
- Supplies and service
 - \$175,458 increase in online education expenses including an increase for possible learning management system conversion
 - \$58,006 increase in instructional software
 - \$16,822 decrease in web design and maintenance expenses
 - \$10,000 decrease for classroom technology maintenance
- Transfers
 - \$73,150 increase to maintenance and capital for culinary software implementation
 - \$6,500 increase to maintenance and capital for AB dining room renovation
 - \$26,394 decrease to maintenance and capital for classroom/lab technology replenishment

College and Student Activities

Revenue

- \$54,609 decrease due to reduction in budgeted credit hours

Expenses

- Salaries
 - \$9,500 decrease in temporary labor as a result of decreased revenue
- Benefits
 - \$250 increase due to changes in composite benefit rates
 - \$779 decrease as a result of reduced personnel expenses
- Supplies and service
 - \$17,278 decrease as a result of decreased revenue
- Student activities budget – agency
 - \$27,302 decrease as a result of decreased revenue

Budget Assumptions (cont.)

Public Safety Pedestrian and Traffic Access

Revenue

- \$45,507 decrease due to reduction in budgeted credit hours

Expenses and Transfers

- Supplies and service
 - \$27,304 decrease in quantity of U-PASSes
 - \$52,825 decrease for supplies and services shift to transfer to capital
- Transfers
 - \$34,622 increase to maintenance and capital
 - \$49,000 increase for video surveillance updates and an additional police car – total of three to be replaced for FY 2020
 - \$14,378 decrease for concrete and paving

Student Aid

Revenue

- \$96,490 increase in Supplemental Education Opportunity Grant (SEOG) based on award allocation
- \$357,110 decrease in Pell Grants based on FY 2020 credit hours

Expenses and Transfers

- Benefits
 - \$5,129 increase due to changes in composite benefit rates
- Student Aid
 - \$21,669 increase in Board of Trustees scholarships due to maintenance fee rate increase
 - \$90,438 increase in SEOG based on award allocation
 - \$357,110 decrease in Pell Grants based on FY 2020 credit hours
- Administrative Cost Allowance
 - \$6,052 increase in SEOG administrative cost allowance
- Transfers
 - \$21,669 increase from operating for Board of Trustees scholarships
 - \$5,129 increase from operating for FWS benefits

Maintenance, Repair and Capital

Expenses and Transfers

- \$284,764 increase in maintenance, repair and capital
 - \$155,160 increase for operating capital requests
 - \$53,256 increase for technology upgrades
 - \$41,726 increase for rental of facility
 - \$100,000 increase for FP pool repair
 - \$58,274 decrease for one-time FY 2019 funding

St. Louis Community College

Budget Assumptions (cont.)

- \$34,622 increase for public safety, pedestrian and traffic access
 - \$49,000 increase for video surveillance updates and an additional police car – total of three to be replaced for FY 2020
 - \$14,378 decrease for concrete and paving
- \$73,616 decrease in leasehold bonds based on expected FY 2020 expenditures
- \$2,211,148 increase in transfers to support the expenses listed above
 - \$2,000,000 increase from operating above the \$155,160 increase in capital requests since campus facility improvement was a planned use of fund balance in FY 2019

Rental of Facilities

Revenue

- \$725 decrease based on FY 2019 performance and expected FY 2020 rentals

Expenses and Transfers

- Salaries
 - \$51,070 increase for a district-wide rental of facilities coordinator
 - \$36,267 decrease of part-time labor and overtime expenses
- \$14,092 increase in benefits due to changes in composite benefit rates and employee type mix
- \$19,460 decrease in supplies and service for shift to salaries and benefits
- \$41,726 increase in transfers to maintenance and capital
 - \$100,000 planned use of fund balance for FP pool repair
 - \$58,274 decrease for one-time FY 2019 funding

Restricted

Revenue, Expenses and Transfers

- Adjusted for grants and programs expected in FY 2020

Auxiliary Services

Revenue

- \$18,203 decrease in college activity fees due to reduction in budgeted credit hours
- \$197,823 decrease in auxiliary services revenue due to reduced student use

Expenses

- Salaries
 - \$33,530 wage increase including 2% increase for full-time personnel, changes from employee turnover and other personnel equity adjustments
 - \$86,688 decrease in part-time labor
 - \$85,354 decrease for two full-time office and technical positions eliminated
- Benefits
 - \$15,893 increase due to changes in composite benefit rates
 - \$27,344 decrease as a result of reduced personnel expenses
- \$66,063 decrease in supplies and services as a result of declining sales



STLCC
**CORE
VALUES**

Academic Excellence

Expect high standards in all academic endeavors.

Learning

Acknowledge and value the unique needs and potential of each learner.

Integrity

Demonstrate personal and professional behaviors that are ethical and transparent.

Accountability

Be responsible for actions that demonstrate a commitment to St. Louis Community College's vision, mission, core values, and strategic priorities.

Innovation

Support risk-taking for creative solutions to realize our vision.

Dignity And Civility

Foster a culture of equity and inclusion through thoughtful, candid and respectful interactions.

Intercultural Competence

Cultivate understanding of and appreciation for different cultures.



#8. Resolution Re: Executive Session of the Board of Trustees

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to Section 610.021, RSMo, hold a closed meeting, record and vote on June 20, 2019 at 4:00pm, at the Corporate College, 3221 McKelvey Rd, St. Louis, MO, 63044 for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021(1), RSMo); and
- 2) to discuss the lease, purchase or sale of real estate (Section 610.021(2), RSMo); and
- 3) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021(3), RSMo); and
- 4) to discuss preparation, including discussions or work product, on behalf of St. Louis Community College or its representatives for negotiations with employee groups (Section 610.021(9), RSMo); and
- 5) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021(13), RSMo); and
- 6) to discuss records which are protected from disclosure by law (Section 610.021(14), RSMo).

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with Section 610.020, RSMo.

May 16, 2019

Board Agenda

#9. Recommended Approval of Revised Board Policy G.12.2 General Degree Requirements

G.12.2 General Degree Requirements (R 3/18 5/19)

e. For the Associate in Applied Science degrees, satisfactory completion of ~~a minimum of 15 credit hours of~~ general education courses **EQUAL TO A MINIMUM OF TWENTY-FIVE PERCENT OF THE TOTAL CREDIT HOURS FOR THE PROGRAM**, distributed as follows:

1. College Composition I or Career English, 3 credit hours required;
2. ~~U.S. and Missouri Constitutions~~ **CIVICS AS DEFINED BY THE COORDINATING BOARD FOR HIGHER EDUCATION AND INCLUDED IN STATE-WIDE GUARANTEED TRANSFER LISTS**, 3 credit hours required;
3. Natural Science **AS DEFINED BY THE COORDINATING BOARD FOR HIGHER EDUCATION AND INCLUDED IN STATE-WIDE GUARANTEED TRANSFER LISTS** ~~and~~ **OR** Mathematics, 3 credit hours required;
4. **ELECTIVE** credit hours selected from **STATE-WIDE GUARANTEED TRANSFER LISTS TO REACH A MINIMUM OF TWENTY-FIVE PERCENT OF THE TOTAL CREDIT HOURS FOR THE PROGRAM.** ~~one or more of the following categories to equal twenty-five percent or more of the total credit hours for the program: Humanities, Communication, Natural Science, mathematics, and/or social science (for example, a program with 60 credit hours must have at least 15 total credit hours of general education).~~

HUMAN RESOURCES AGENDA SUMMARY

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APPOINTMENTS / FULL-TIME ADMINISTRATIVE/PROFESSIONAL STAFF

NAME	CURRENT/NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Cazadd, Scott	Current	CO	Bursar	PN-10	\$55,000	Replacement	07/01/2019
Garner, Wendi	New	CO	Project Assoc II-Career Pathway Coach	P-8	\$40,619	Replacement	05/28/2019
Roam, Sarah	New	FV	Child Care Specialist	P-7	\$36,920	Replacement	08/01/2019

APPOINTMENTS / PART-TIME CONTINUING STAFF

NAME	CURRENT/NEW EMPLOYEE	LOC	TITLE	RANGE	PAY RATE	COMMENTS	EFFECTIVE DATE
Kalch, Catherine	Current	WW	Part-Time Secretary	OC-04	\$13.16 HR	Replacement	05/17/2019

REQUESTS FOR UNPAID LEAVE OF ABSENCE / FACULTY

NAME	LOC	TITLE	COMMENTS	EFFECTIVE DATE
Cole, Angelic	FP	Associate Professor	Medical Leave	Extended through 05/17/2019

REQUESTS FOR UNPAID LEAVE OF ABSENCE / PROFESSIONAL STAFF

NAME	LOC	TITLE	COMMENTS	EFFECTIVE DATE
Wottrich, Ellen	WW	Coordinator, Dual Credit/Enrollment-WW	Medical Leave	On or about 06/10/2019-08/05/2019

FACULTY PROMOTIONS 2019-2020

Forest Park	To Associate Professor	Mark Applegate Brandon Englert Edward Kasule	Health & Wellness Mathematics Social Services
	To Professor	Layla Goushey	English
Meramec	To Assistant Professor	Lynne Nisbet	Math
	To Associate Professor	Lacee Kaufmann Amy Monson	Nursing Accounting
	To Professor	Cynthia Ballentine Aaron Champene Christie Cohoon Christiaan Eayrs Trevin Jones Debra Knickerbocker Erin LeClerc Emily Neal Eric Nielsen Christopher Smejkal Julie Tucker Kelly Wavering Lisa Wilkinson	OTA Philosophy PTA Communications English Nursing Interior Design Political Science Economics Communications Math English ESL
Florissant Valley	To Assistant Professor	John Hake	Mathematics, STEM B
	To Associate Professor	Scott Gevaert	Biology, STEM B
Wildwood	To Associate Professor	Kimberley Vaughn Wendy Verhoff	Liberal Arts Liberal Arts

INFORMATION ONLY:

RESIGNATIONS / FACULTY

NAME	LOCATION	TITLE	EFFECTIVE DATE
Marty-Farmer, Cora	MC	Assistant Professor	05/20/2019

RESIGNATIONS / PROFESSIONAL STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Sang, Lanqin	CO	HRIS Business Analyst	04/26/2019
Downs, Julie	FV	Manager, Dual Credit/Enrollment Partnerships	05/03/2019
Morris, Christal	CO	Accounts Payable Supervisor	04/26/2019
Niles, Christine	MC	Academic Advisor	04/05/2019

RESIGNATIONS / CLASSIFIED STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Polander, Marcelle	FP	Administrative Secretary II	06/28/2019
McKinney, Kimyada	FV	Secretary	06/14/2019
Dahl, Michael	FV	End User Technology Specialist	05/10/2019
Hinton, Tracy	FV	Secretary	04/25/2019
McFerrin, Erica	CO	Payroll Specialist	05/03/2019

RESIGNATIONS / PT CONTINUING STAFF

NAME	LOCATION	TITLE	EFFECTIVE DATE
Ruhl, Barbara	MC	Student Services Asst I	03/25/2019

REVISIONS TO PREVIOUSLY – APPROVED ITEMS

Board of Trustee 04/25/2019 approval of Christopher Stephen's retirement from 03/04/2019 to 05/20/2019 (page 3)

Clarissa Swope to FP not FV (pg. 1 Memo for Modification 04/25/2019)

2019 VOLUNTARY SEPARATION PENDING SIGNED AGREEMENTS AND RELEASES

NAME	LOCATION	TITLE	YEARS OF SERVICE	EFFECTIVE DATE
<u>Professional</u>				
Noland, Ann	CO	Bursar	38	JULY 31, 2019
Walker-Thoth, Daphne	CO	Grants Research & Dev Coordinator	6	JULY 31, 2019
Brandon-Straub, Rachel	FP	Educational Asst III	36	JULY 31, 2019
Logan, Deborah	FP	Coordinator, Admissions	35	JULY 31, 2019
Lewis, Rosita	FV	Sr. Project Associate I	14	JULY 31, 2019
Nixon, Gwendolyn	FV	Manager, Campus Life	32	JULY 31, 2019
Roy, Mary	FV	Child Care Specialist	16	JULY 31, 2019
Eberle-Mayse, Ray	MC	Manager, Assessment	33	JULY 31, 2019
Fitzgerald, Kimberly	MC	Campus VP for Student Affairs	31	JULY 31, 2019
Nissenbaum, Linda	MC	Manager, Disability Support Services	31	JULY 31, 2019
Vipond, Julie	MC	Lead IT Project Coordinator	33	JULY 31, 2019
Brouk, Judy	W	Executive Assistant	24	JULY 31, 2019
Hart, Christina	W	Campus Auxiliary Manager	16	JULY 31, 2019
<u>Classified</u>				
Donna Blackmon	CO	Admin Asst, Chancellor's Office	19	JULY 31, 2019
Whiteside, Diane	CO	Pell Grant Specialist	40	JULY 31, 2019
Weaver, Karla	FP	Architectural Technician	19	JULY 31, 2019
Delaney, Brenda	FP	Secretary	10	JULY 31, 2019
Rogers, Thomas	FP	Copy Technician	43	JULY 31, 2019
Yavlinsky, Yakov	FP	End User Technology Specialist	22	JULY 31, 2019
Baumgartner, Deborah	FV	Secretary	21	JULY 31, 2019
Hoogland, Carol	FV	Admin Secretary II	20	JULY 31, 2019
McSwain, Mary	MC	Student Adm Reg Asst III	12	JULY 31, 2019
Patterson, Annie	MC	Copy Technician	43	JULY 31, 2019
Skrivan, Rose	MC	End User Technology Specialist	16	JULY 31, 2019
<u>Administrative</u>				
Norris, Richard	FV	Director of Life Sciences	19	JULY 31, 2019
<u>Physical Plant</u>				
Gordon, Craig	MC	General Maintenance Mechanic	10	JULY 31, 2019
Seger, Thomas	W	Stationary Engineer	29	JULY 31, 2019
Robinson, Kammool	FV	Housekeeper	17	JULY 31, 2019

Faculty

Casey, Zita	FP	Assistant Professor	7	JULY 31, 2019
Gerardot, Diane	FP	Professor	25	JULY 31, 2019
Graham, Nita	FP	Associate Professor	26	JULY 31, 2019
Irons, Sandra	FP	Instructor II	13	JULY 31, 2019
Kahan, Brenda	FP	Professor	34	JULY 31, 2019
Martin, Susan	FP	Professor	35	JULY 31, 2019
Person, Sharon	FP	Professor	27	JULY 31, 2019
Ring, Phyllis	FP	Professor	13	JULY 31, 2019
Swallow, Cheryl	FP	Professor	20	JULY 31, 2019
Campbell, Cindy	FV	Professor	29	JULY 31, 2019
Coelho, Ana	FV	Professor	21	JULY 31, 2019
Freeman, Terrence	FV	Professor	37	JULY 31, 2019
Gale-Betzler, Lisa	FV	Assistant Professor	24	JULY 31, 2019
Nickrent, Ellen	FV	Assistant Professor	20	JULY 31, 2019
Unger, Richard	FV	Professor	21	JULY 31, 2019
Adams, Rhonda	MC	Assistant Professor	18	JULY 31, 2019
Dufer, Dennis	MC	Associate Professor	40	JULY 31, 2019
Heisler, Virginia	MC	Associate Professor	9	JULY 31, 2019
Hughes, John	MC	Professor	25	JULY 31, 2019
Keller, Patty	MC	Professor	26	JULY 31, 2019
Wessely, Anne	MC	Interim Director, Online Learning	30	JULY 31, 2019

Recommendation for Award/Purchasing - Contract

Board approval is requested for use of four (4) State of Missouri Cooperative Contracts for hazardous waste disposal and recycling services, for a combined amount estimated at \$100,000.00, for a period of ten (10) months, to begin May 17, 2019. The contracts were awarded to the following bidders by the State of Missouri Office of Administration, Division of Purchasing and Material Management:

State of Missouri Contractor Vendors

CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.
HERITAGE ENVIRONMENTAL SERVICES, INC.
STERICYCLE ENVIRONMENTAL SOLUTIONS
VEOLIA ES TECHNICAL SOLUTIONS, LLC

Contract Number

CS181001001
CS181001002
CS181001003
CS181001005

Description

These contracts will be used by the college for the routine disposal of hazardous waste, to include, but not limited to, paints, solvents, pesticides, reactives, PCBs, motor oil, capacitors and transformers. The contracts will also provide analytical services on any questionable or unknown materials, so that subsequent disposal can be properly managed. The Risk Management and Physical Facilities Departments at all college locations will cooperatively manage the college's use of all services.

Funding

Expenditures against this contract will be funded from current operating budgets.

Diversity

No known minority-owned or woman-owned business enterprise participated in this bid process.

Request for Ratification/Purchasing – Contract Renewal

- Supports – Boeing Pre-employment Training Program

Contract B0003691 with *PRECISION PROTOTYPING & MANUFACTURING, INC.*, for the routine purchase of aviation sheet metal components was originally approved by the Board of Trustees on April 27, 2018, for an amount estimated at \$175,000.00, for a period of one (1) full year, with an option to renew for a second and third year, which began May 1, 2018. We are requesting ratification of the first renewal option with additional funding of \$100,000.00.

Diversity

No known minority-owned or woman-owned business enterprise participated in this bid process.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for award of an Emergency Repair Contract – S6 6830, Emergency Abatement of Science South Pipe Insulation and Cleanup; St. Louis Community College at Meramec, to **Advanced Environmental**, in an amount not to exceed **\$18,000.00**

Description:

During routine maintenance activities, deteriorated insulation containing asbestos was discovered in the crawlspace of the Science South building at Meramec. The College's Environmental Health and Safety Specialist recommended abatement of all insulation and cleanup of the entire area. The contractor was authorized to perform the contract on a time and materials not to exceed basis, to expedite the project and allow the maintenance work to be completed. The College Engineering and Design department, in conjunction with the third party consultant will verify the final charges.

Scope of Work was developed and provided by the College's Environmental Health and Safety department and Physical Facilities/ Engineering and Design.

Funding:

This project will be funded from capital budgets.

Diversity:

No minority contractors were identified to do this type of work.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for **one consulting agreement for engineering services and one agreement for environmental services**, both under \$50,000.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$50,000.

Descriptions:

IMEG

A19-0311 IMG #02 – Soccer Field Drainage Investigation **\$7,750.00**

Florissant Valley

Improper drainage along the east side of the soccer field is causing erosion to the hillside. The consultant will provide civil engineering services to correct the drainage by connecting the existing drainage system directly to a nearby storm sewer inlet.

PSI

A19-0317 PSI #03 – Air Monitoring for Crawl Space Abatement **\$2,250.00**

Meramec

Asbestos Abatement and Cleanup of the Science South Crawlspace was performed under Contract S6 6830. PSI will provide project oversight, air monitoring, and final clearances for the project.

Funding:

The projects will be funded from operating and capital budgets.

Diversity:

No minority contractors were identified to do this type of work.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for award of a contract – Ceiling Renovations; St. Louis Community College at Forest Park, to **AME Construction, LLC**, in the amount of **\$124,026.00**

Description:

Contract F19 405 to renovate offices for A & B Tower relocations was approved by the Board of Trustees at its April 25, 2019 meeting, in the estimated amount of \$120,000. Office occupants presently located in the A and B Tower sections of the East Wing need to be relocated to other areas of the campus before abatement and demolition of that section of the building can begin. The renovations have been designed to be performed over the summer to minimize the impact on staff and students, and to have the spaces ready for the start of Fall classes in their new locations. The renovation will include limited construction, doors, walls, etc. as well as finish renovations – new ceiling, lighting, and wall finishes. New flooring shall be installed under a separate contract.

These renovations were designed by Oculus, a WBE architectural firm on the College’s open end list of consultants.

Bid – F 19 405, CEILING RENOVATIONS

The results of this bid, which opened April 23, 2019, are listed below:

<u>Contractors:</u>	<u>Base Bid</u>
AME Construction, LLC	\$124,026.00
Wachter, Inc.	\$147,000.00
Atlas Building Group	\$147,350.00
A Bright Development, LLC	\$150,986.97
Jackson Building Group	\$157,000.00
ICS Construction Services	\$169,720.00
John Kalicak Construction, Inc.	\$195,726.00

Funding:

This project will be funded from certificates of participation.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Diversity:

Five known minority contractors received plans and specifications. One known minority companies submitted a bid for this project. A woman owned firm, awaiting certification received and submitted a bid on the project.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for award of a contract – Communications North Feeder Cable Repair; St. Louis Community College at Meramec, to **Schaeffer Electric**, in the amount of **\$17,920.00**

Description:

Contract F19 603 to Replace the #7 Feeder Cable at Meramec was approved by the Board of Trustees at its April 25, 2019 meeting, in the estimated amount of \$50,000. The conduit in the utility tunnel holding the electrical feeder cable to Communications North has deteriorated due to water infiltration. While the cable itself appears to be sound, the conduit and cable will be replaced to ensure continued electrical service to the building. The work will be performed during the planned maintenance electrical outage at the end of May.

The repair was designed by the College’s Physical Facilities/ Engineering and Design Department.

Bid – F 19 603, COMMUNICATIONS NORTH FEEDER CABLE REPAIR

The results of this bid, which opened April 23, 2019, are listed below:

<u>Contractors:</u>	<u>Base Bid</u>
Schaeffer Electric	\$17,920.00
Schneider Electric of St. Louis	\$48,750.00

Funding:

This project will be funded from operating and capital budgets.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Diversity:

No known minority contractors received plans and specifications or submitted a bid for this project.

Recommendation for Approval/Physical Facilities:

Prior Board approval is requested to proceed with a renovation and two repair projects on an expedited basis, with the understanding that individual bid awards will be subject to Board ratification.

Description:

The projects include Renovations in the Enrollment Services Area at the Forest Park campus, and Annual Paving and Concrete Repairs Districtwide. Prior Board approval is requested to complete these projects before the start of the Fall semester. All Board Policies related to bidding these construction projects will be followed, but prior Board approval is requested for each contract, with subsequent ratification at the next regularly scheduled Board meeting. Because it is expected that the total amount expended for these renovation projects will exceed \$25,000, pursuant to Board Policy H.9 we are providing a complete summary of the expenditures and an explanation of the procurement for the Board's review and approval.

F19 406 –Renovation of Enrollment Services at Forest Park – Estimated Cost \$100,000

The existing Enrollment Services area in the Student Center at Forest Park will be reconfigured to better serve the needs of students. The computers in the space will be relocated to the perimeter, and the central area will be reconfigured to allow more personal assistance to the students. Offices will be created and re-configured to provide additional privacy for students and staff. The renovation will include limited construction and finish renovations.

These renovations were designed by Farnsworth Group, an architectural/ engineering firm on the College's open end list of consultants.

F19 001 – Asphalt Paving Repairs – Estimated Cost \$200,000

Parking lots and other paved areas at all locations in the district will be evaluated and restored using a variety of repair options, including pull-out patch, roto-milling, and overlay. Special emphasis will be given to extensive sealcoating and restriping, which will extend the life of the existing paving and improve the overall appearance of the lots.

This repair contract will be designed by the College's Physical Facilities/ Engineering and Design Department.

F19 002 – Concrete Repairs – Estimated Cost \$100,000

Concrete sidewalks, plazas and stairs at all locations in the district will be evaluated and repaired with new concrete. At Meramec, the replacement of the parking lot islands will continue, stairs will be replaced at Florissant Valley’s Emerson Center, and the front walk at the Corporate College will be repaired or replaced. Special emphasis will be given to eliminating trip hazards throughout the district.

This repair contract will be designed by the College’s Physical Facilities/ Engineering and Design Department.

Funding:

The projects will be funded from operating and capital budgets.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00.

Recommendation for Ratification/Physical Facilities:

Board ratification is requested for award of a change order for additional work to Contract F 18 406D – Center for Nursing and Science Building (Mechanical); St. Louis Community College at Forest Park.

Description:

Contract F 18 406D was approved by the Board of Trustees at its March 22, 2018 meeting. The original design had only medical air supplied to the Respiratory Care Area and no oxygen. The Program Director has indicated that medical air is sufficient for most of their equipment, but real oxygen must be supplied to the lab’s ventilators during instruction on the use of that equipment. Oxygen tanks will be used to provide the gas. This change order will install the piping to deliver the oxygen from the storage tanks to the headwall areas in the lab. It will be performed on a time and materials not to exceed basis to control the cost.

At its May 17th, 2018 Board of Trustees meeting, the Board authorized the Chancellor to approve time sensitive change orders over \$15,000 for the Center for Nursing and Health Sciences construction, with subsequent ratification by the Board. In order to install the piping before the subcontractor completed the remainder of its work, this change order needed prompt approval. This final change order cost was reviewed and the final charges will be verified by Tarlton, the College’s Construction manager on the project, and the College’s Engineering and Design department, and approved by the Chancellor, according to this policy.

<u>Contractor</u>	<u>Revised Contract Amount</u>	<u>Change Order Amount</u>	<u>New Total</u>
Weigmann Associates	\$4,035,240	\$16,855	\$4,052,095

Funding:

This project will be funded from certificates of participation.

Recommendation for Award/Physical Facilities:

Prior Board approval is requested for award of a **CENTER FOR NURSING AND HEALTH SCIENCES** contract for Exterior Signage Façade, with the understanding that the individual bid award will be subject to Board ratification.

Description:

Prior Board approval is requested to complete this work before the start of the Fall semester. All Board Policies related to bidding this construction project will be followed, but prior Board approval is requested for the contract, with subsequent ratification at the next regularly scheduled Board meeting. Because it is expected that the total amount expended for this work will exceed \$25,000, pursuant to Board Policy H.9 we are providing a complete summary of the expenditures and an explanation of the procurement for the Board's review and approval.

F 18 406, CENTER FOR NURSING AND HEALTH SCIENCES Exterior Signage Façade – Estimated cost \$250,000

The proposed external video display board was not approved by the City of St. Louis. The design team has designed a replacement façade using lighted steel tubes and the College logo, which has been accepted by the regulatory agencies. The replacement design is estimated to be within the credit received from the sub-contractors involved in the video screen installation, so the overall project budget will not be affected.

Plans and Specifications are being prepared by the KAI Design Build Team. The package will be bid by the College's Construction Manager, Tarlton Corporation. The bid results/ recommendations will be compared to existing project estimates to ensure that the acceptance of future bid packages will remain within the project budget.

Contractors are evaluated on bid price as well as overall capabilities, MBE/WBE participation, experience in construction of specialty lab space, experience with LEED (Leadership in Energy and Environmental Design) projects, available resources to meet the project's schedule, and approach to safety, quality, and cost control. The award will represent the contractor with the best bid, given these factors.

The Project:

This project includes the construction of a complete new educational facility consisting of a four story, 98,000 sq. ft. building and site improvements, to house district Health Sciences programs. The facility includes spaces for classrooms, computer labs, and program space for the Nursing, Surgical Technology, Respiratory Care, Diagnostic Medical Sonography, EMS, Paramedic, Clinical Laboratory Technology, Radiology, and Dental Hygiene and Dental assisting programs. Science laboratories, simulation spaces, and the dental clinic are included in these programs. Faculty and administrative offices, conference rooms, student services/academic support areas, and future build out space are also included.

The project will also include the necessary site development work such as roadways, sidewalks, underground utilities and utility relocation, site lighting, environmental planting areas, and landscaping. After the building is constructed, the A & B Tower sections of the East Wing will be demolished, the building capped, and an entrance to the campus from Oakland will be constructed.

Related Work:

Movable furniture and certain technical equipment are not included within the construction contracts and are budgeted separately. The Architectural/Engineering fees for KAI Design Build and the Construction Management fees and general conditions for Tarlton were previously approved by the Board of Trustees.

Funding:

This project will be funded from leasehold revenue bonds.

Advertisements:

The College places newspaper advertisements, in compliance with Board policy, on those bids estimated to exceed \$15,000.00. Plans are made available through the CrossRhodes plan room and Tarlton's website.

BUSINESS AND FINANCE

Budget

1. Budget Status Summary Report General Operating Fund
2. Budget Status Reports-Student Technology Fee
3. Budget Status Reports-College and Student Activities
4. Budget Status Reports-Public Safety, Pedestrian and Traffic Access
5. Budget Status Reports-Rental of Facilities
6. Budget Status Report-Student Financial Aid Fund
7. Budget Status Report-Restricted General Fund
8. Budget Status Report-Auxiliary Enterprise Fund
9. Budget Status Report-Capital Fund
10. Budget Status Report-Agency Fund
11. Revenues/Expenditures Report-Self-Funded Insurance
- 12-13. Statement of Net Position
- 14-18. Investment Reports

Ratifications

19. Ratification of Investments/Daily Repurchase Agreements

St. Louis Community College
Budget Status Summary Report - General Operating Fund
For the Period July through March

	Fiscal Year 2019				Fiscal year 2018	
	Restated Budget	Actual to Date**	% of Revenue	% of Budget	Actual to Date**	% of 2018 Budget
Revenues						
Local Taxes	\$ 61,026,518	\$ 57,222,985	45.5%	93.8%	\$ 54,259,626	89.3%
State Aid	43,363,491	32,357,807	25.7%	74.6%	32,192,491	71.2%
Maintenance Fees	37,425,540	32,777,726	26.0%	87.6%	34,271,341	88.1%
Bad Debt	(750,000)	(488,760)	-0.4%	65.2%	(156,221)	20.8%
Other	5,112,400	4,024,237	3.2%	78.7%	3,537,888	68.6%
Total Revenue	146,177,949	125,893,996	100.0%	86.1%	124,105,124	83.1%
Expenditures						
Salaries and Wages	88,868,009	63,221,808	50.2%	71.1%	64,833,845	71.5%
Staff Benefits	25,211,784	17,540,227	13.9%	69.6%	18,663,096	69.7%
Operating	23,341,691	13,795,244	11.0%	59.1%	13,127,016	58.3%
Total Expenditures	137,421,484	94,557,279	75.1%	68.8%	96,623,957	69.0%
Transfers To (From)						
To Capital Fund	4,972,281	4,972,281	3.9%	100.0%	3,800,000	100.0%
To Leasehold Bonds	3,717,610	3,307,923	2.6%	89.0%	6,898,761	100.0%
To Scholarships	792,357	756,209	0.6%	95.4%	760,158	96.2%
From Designated	(600,783)	(600,783)	-0.5%	100.0%	(600,783)	100.0%
From Auxiliary Services	(125,000)	(125,000)	-0.1%	100.0%	(125,000)	100.0%
Total Transfers	8,756,465	8,310,630	6.6%	94.9%	10,733,136	7.7%
Total Expenses and Transfers	146,177,949	102,867,909		70.4%	107,357,093	71.2%
Net Increase (Decrease)	\$ -	23,026,087	18.3%		16,748,031	
Net Position as of July 1		(18,574,371)			(12,957,743)	
Net Position as of March 31		\$ 4,451,715			\$ 3,790,288	

**Does not include encumbrances.

St. Louis Community College
Budget Status Report - Technology Fee
For the Period July through March

	Fiscal Year 2019				Fiscal year 2018	
	Restated Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2018 Budget
<u>Revenues</u>						
College Technology Fees	\$ 4,004,807	\$ 3,450,491	100.0%	86.2%	\$ 3,358,390	93.9%
Total Revenues	<u>4,004,807</u>	<u>3,450,491</u>	<u>100.0%</u>	<u>86.2%</u>	<u>3,358,390</u>	<u>93.9%</u>
<u>Expenditures</u>						
Salaries	953,970	498,486	14.4%	52.3%	525,418	58.2%
Benefits	286,535	152,118	4.4%	53.1%	169,423	59.3%
Operating	1,573,543	938,809	27.2%	59.7%	599,624	40.1%
Total Expenditures	<u>2,814,048</u>	<u>1,589,413</u>	<u>46.1%</u>	<u>56.5%</u>	<u>1,294,465</u>	<u>48.2%</u>
<u>Transfers To (From)</u>						
To College Operating	400,783	400,783	11.6%	100.0%	400,783	100.0%
To Capital Fund	789,976	789,976	22.9%	100.0%	790,069	100.0%
Total Transfers	<u>1,190,759</u>	<u>1,190,759</u>	<u>34.5%</u>	<u>100.0%</u>	<u>1,190,852</u>	<u>100.0%</u>
Total Expenses and Transfers	<u>4,004,807</u>	<u>2,780,172</u>	<u>80.6%</u>	<u>69.4%</u>	<u>2,485,317</u>	<u>64.1%</u>
Net Increase (Decrease)	<u>\$ -</u>	<u>670,319</u>	<u>19.4%</u>		<u>873,073</u>	
Net Position as of July 1		<u>2,533,999</u>			<u>2,029,945</u>	
Net Position as of March 31		<u>\$ 3,204,318</u>			<u>\$ 2,903,018</u>	

St. Louis Community College
Budget Status Report - College and Student Activities
For the Period July through March

	Fiscal Year 2019				Fiscal year 2018	
	Restated Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2018 Budget
Revenues						
Student Activity Fees	\$ 1,098,636	\$ 946,793	100.0%	86.2%	\$ 1,007,031	93.9%
Total Revenues	1,098,636	946,793	100.0%	86.2%	1,007,031	93.9%
Expenditures						
Salaries	50,996	26,878	2.8%	52.7%	17,153	40.4%
Benefits	4,181	2,204	0.2%	52.7%	1,367	40.4%
Operating	394,143	221,647	23.4%	56.2%	224,388	57.5%
Total Expense	449,320	250,729	26.5%	55.8%	242,908	55.7%
Transfers To (From)						
To General Operating	200,000	200,000	21.1%	100.0%	200,000	100.0%
To Student Activities - Agency	449,316	341,625	36.1%	76.0%	324,474	74.4%
Total Transfers	649,316	541,625	21.1%	83.4%	524,474	82.4%
Total Expenses and Transfers	1,098,636	792,354	83.7%	72.1%	767,381	71.5%
Net Increase (Decrease)	\$ -	154,439			239,650	
Net Position July 1		332,734			239,537	
Net Position as of March 31		\$ 487,173			\$ 479,187	

St. Louis Community College
Budget Status Report - Public Safety, Pedestrian and Traffic Access
For the Period July through March

	Fiscal Year 2019				Fiscal Year 2018	
	Restated Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2018 Budget
Revenues						
College Activity Fees	\$ 915,530	\$ 789,129	100.0%	86.2%	\$ 827,872	93.9%
Total Revenues	915,530	789,129	100.0%	86.2%	827,872	93.9%
Expenditures						
Supplies and Services	626,347	459,261	58.2%	73.3%	367,770	56.1%
Total Expenditures	626,347	459,261	58.2%	73.3%	367,770	56.1%
Transfers To (From)						
To Capital Fund	289,183	289,183	36.6%	100.0%	226,000	100.0%
Total Transfers	289,183	289,183	36.6%	100.0%	226,000	100.0%
Total Expenses and Transfers	915,530	748,444	94.8%	81.7%	593,770	67.3%
Net Increase (Decrease)	\$ -	40,685	5.2%		234,102	
Net Position as of July 1		2,355,487			2,080,006	
Net Position as of March 31		\$ 2,396,172			\$ 2,314,109	

St. Louis Community College
Budget Status Report - Rental of Facilities
For the Period July through March

	Fiscal Year 2019				Fiscal Year 2018	
	Restated Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2018 Budget
<u>Revenues</u>						
Other Revenue	\$ 168,200	\$ 150,197	100.0%	89.3%	\$ 92,176	43.7%
Total Revenues	168,200	150,197	100.0%	89.3%	92,176	43.7%
<u>Expenditures</u>						
Salaries	70,246	32,316	21.5%	46.0%	52,043	67.6%
Benefits	9,329	5,057	3.4%	54.2%	9,841	85.5%
Operating	78,465	1,178	0.8%	1.5%	55,727	69.2%
Total Expenditures	158,040	38,551	25.7%	24.4%	117,611	69.6%
<u>Transfers To (From)</u>						
To Capital Fund	58,274	58,274	38.8%	100.0%	-	
Total Transfers	58,274	58,274	38.8%	100.0%	-	
Net Increase (Decrease)	\$ (48,114)	53,372	35.5%	-110.9%	(25,435)	
Net Position as of July 1		247,173			291,926	
Net Position as of March 31		\$ 300,544			\$ 266,491	

St. Louis Community College
Budget Status Report - Student Financial Aid
For the Period July through March

	Fiscal Year 2019				Fiscal Year 2018	
	Restated Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2018 Budget
Revenues / Resources						
Grants and Contracts	\$ 25,241,560	\$ 26,110,504	100%	103.4%	\$ 27,533,918	110.6%
Other Revenue	-	26,233	0%		14,762	
Total Revenues	25,241,560	26,136,737	100%	103.5%	27,548,680	110.7%
Expenditures						
Salaries	854,751	413,910	2%	48.4%	475,412	55.6%
Benefits	70,090	33,942	0%	48.4%	37,891	55.6%
StudentAid	25,186,476	26,517,831	101%	105.3%	28,213,752	113.6%
Total Expenditures	26,111,317	26,965,683	103%	103.3%	28,727,055	111.5%
Transfers To (From)						
From General Operating	(792,357)	(756,209)		95.4%	(760,158)	96.2%
From Auxiliary Services	(77,400)	(77,400)		100.0%	(77,400)	100.0%
Total Transfers	(869,757)	(833,609)		95.8%	(837,558)	96.5%
Net Increase (Decrease)	\$ -	4,662			(340,817)	
Net Position as of July 1		1,632,043			1,701,101	
Net Position as of March 31		\$ 1,636,705			\$ 1,360,284	
Revenues / Resources						
Pell Grants	\$ 23,826,110	\$ 21,531,706	82.4%	90.4%	\$ 22,886,200	97.5%
Federal Work Study	899,739	428,950	1.6%	47.7%	458,409	50.9%
Opportunity Grant (SEOG)	515,711	774,606	3.0%	150.2%	726,990	141.0%
Other	-	3,401,475	13.0%		3,477,081	
Total Revenues	\$ 25,241,560	\$ 26,136,737	100.0%	103.5%	\$ 27,548,680	110.7%
Transfers						
Board of Trustees Scholarships	\$ (722,267)	\$ (722,267)		100.0%	\$ (722,267)	100.0%
Auxiliary Service Scholarships	(77,400)	(77,400)		100.0%	(77,400)	100.0%
College Match - FWS Employer Taxes	(70,090)	(33,942)		48.4%	(37,891)	55.6%
Total Transfers and Carry Forward	\$ (869,757)	\$ (833,609)		95.8%	\$ (837,558)	96.5%

**St. Louis Community College
Budget Status Report - Restricted Funds
For the Period July through March**

	Fiscal Year 2019				Fiscal Year 2018	
	Restated Budget	Actual To Date	% of Revenue	% of Budget	Actual To Date	% of 2018 Budget
<u>Revenues / Resources</u>						
Grants and Contracts	\$ 6,255,754	\$ 5,994,312	99.7%	95.8%	\$ 4,902,088	76.8%
Other Revenue	2,069,782	20,501	0.3%	1.0%	291,314	6.4%
Total Revenue / Resources	8,325,536	6,014,813	100.0%	72.2%	5,193,402	47.4%
<u>Expenditures</u>						
Salaries	4,132,803	2,966,524	49.3%	71.8%	2,671,693	59.4%
Benefits	818,952	618,051	10.3%	75.5%	536,434	56.6%
Supplies and Services	2,348,806	1,956,917	32.5%	83.3%	1,417,362	33.9%
Maintenance Repair and Capital	84,975	108,242		127.4%	149,365	41.6%
Expense Credits		(154,433)	-2.6%		(182,351)	
Administrative and Indirect Cost Recovery	940,000	522,604			432,579	45.1%
Total Expenditures	8,325,536	6,017,905	100.1%	72.3%	5,025,083	45.9%
Net Increase (Decrease)	\$ -	(3,093)			168,319	
Net Position as of July 1		36,634			34,526	
Net Position as of March 31		\$ 33,541			\$ 202,846	

* Revenues will lag expenditures due to grants being funded on a reimbursement basis.

St. Louis Community College
Budget Status Report - Auxiliary Enterprise Fund
For the Period July through March

	Fiscal Year 2019				Fiscal Year 2018	
	Restated Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2018 Budget
Revenues						
College Activity Fees	\$ 366,212	\$ 315,542	4.8%	86.2%	\$ 335,619	93.9%
Auxiliary Services Revenues	6,878,088	6,315,468	95.2%	91.8%	6,576,477	81.2%
Total Revenues	7,244,300	6,631,010	100.0%	91.5%	6,912,096	81.7%
Expenditures						
Salaries	1,426,974	1,107,906	16.7%	77.6%	1,092,417	73.0%
Benefits	347,268	264,131	4.0%	76.1%	272,274	69.4%
Supplies and Services	5,172,658	5,614,021	84.7%	108.5%	5,805,648	92.6%
Total Expenditures	6,946,900	6,986,058	105.4%	100.6%	7,170,339	87.9%
Transfers						
To General Operating	125,000	125,000	1.9%	100.0%	125,000	100.0%
To Maintenance Repair and Capital	95,000	95,000	1.4%	100.0%	95,000	100.0%
To Student Aid	77,400	77,400	1.2%	100.0%	77,400	100.0%
Total Transfers	297,400	297,400	2.6%	100.0%	297,400	100.0%
Total Expenses and Transfers	7,244,300	7,283,458	108.0%	100.5%	7,467,739	88.3%
Net Increase (Decrease)	\$ -	(652,447)	-9.8%		(555,643)	
Net Position as of July 1		3,523,083			4,202,158	
Net Position as of March 31		\$ 2,870,636			\$ 3,646,515	

**St. Louis Community College
Budget Status Report - Capital Fund
For the Period July through March**

	Fiscal Year 2019			Fiscal Year 2018	
	Restated Budget	Actual To Date	% of Budget To Date	Actual To Date	% of 2018 Budget
<u>Revenue</u>					
Interest Income		\$ 337,643		\$ 131,987	
Other		645,322		435,166	
Total Revenue		982,965		567,153	
<u>Expenditures</u>					
Operating	\$ 8,204,714	7,171,706.98	87.4%	4,730,572	96.3%
Leasehold Bonds	3,717,610	1,672,530	45.0%	257,304	3.7%
Total Expenditures	11,922,324	8,844,237	74.2%	4,987,875	42.2%
<u>Transfers</u>					
From Current Operating	(4,972,281)	(4,972,281)	100.0%	(3,800,000)	100.0%
From Technology	(789,976)	(789,976)	100.0%	(790,069)	100.0%
From Pedestrian & Traffic	(289,183)	(289,183)	100.0%	(226,000)	100.0%
From Auxiliary Services	(95,000)	(95,000)	100.0%	(95,000)	100.0%
From Rental of Facilities	(58,274)	(58,274)	100.0%	-	
From Current Operating-Leasehold Bonds	(3,717,610)	(3,307,923)	89.0%	(6,898,761)	100.0%
Total Transfers and Carry Forward	(9,922,324)	(9,512,637)	95.9%	(11,809,830)	100.0%
Net Increase (Decrease)	\$ (2,000,000)	1,651,365		7,389,107	
Net Position at July 1,		14,017,083		18,856,733	
Net Position at March 31		\$ 15,668,448		\$ 26,245,840	

St. Louis Community College
 Budget Status Report - Agency Fund
 For the Period July through March

	Fiscal Year 2019			Fiscal Year 2018	
	Restated Budget	Actual To Date	% Of Budget	Actual To Date	% of 2018 Budget
<u>Funds available</u>					
Other Income		\$ 40,607		\$ 38,446	
Total funds available	-	40,607		38,446	
<u>Expenditures</u>					
Expenditures	449,316	227,983	50.7%	241,661	55.4%
Total Expenditures	449,316	227,983	50.7%	241,661	55.4%
<u>Transfers</u>					
From College and Student Activity Fund	(449,316)	(341,625)	76.0%	(324,474)	74.4%
Total Transfers	(449,316)	(341,625)	76.0%	(324,474)	74.4%
Net Increase (Decrease)	-	154,249		121,259	
Net Position as of July 1		398,980		354,681	
Net Position as of March 31		\$ 553,230		\$ 475,940	

**St. Louis Community College
Revenues / Expenditures Report
Self-Funded Insurance
For the Period July through March**

	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2017
<u>Revenue</u>			
Contributions Employee	\$ 4,127,903	\$ 4,817,426	\$ 4,171,118
Contributions Employer	8,614,267	8,386,764	9,757,864
Rebates and Interest	637,420	183,275	694,746
Total Revenue	13,379,591	13,387,464	14,623,728
<u>Expenditures</u>			
Medical	7,771,175	7,702,255	8,501,281
Pharmacy	3,061,004	3,122,244	2,982,032
TP Administration and Taxes	257,137	159,116	268,758
Stop Loss Expense	712,140	825,370	497,114
Total Expenditures	11,801,456	11,808,985	12,249,186
Net Increase (Decrease)	1,578,135	1,578,480	2,374,542
Net Position as of July 1	2,201,016	552,192	(567,642)
Net Position as of March 31	\$ 3,779,151	\$ 2,130,672	\$ 1,806,900

**St. Louis Community College
Statement of Net Position**

March 31, 2019

Fiscal Year 2019

	General Operating Fund	Technology Fee	College & Student Activities	Public Safety, Ped & Traffic Access	Rental of Facilities	Restricted Funds	Student Financial Aid	Auxiliary Enterprise Fund	Capital Fund	Agency	Self-Funded Insurance	Total
Assets												
Cash	\$ 21,147,076	\$ 3,207,813	\$ 554,427	\$ 2,447,526	\$ 292,533	\$ (487,558)	\$ (11,099,831)	\$ 1,230,498	\$ 19,339,495	\$ 543,338	\$ 4,692,585	\$ 41,867,900
Funds on Deposit with Trustee									21,339,637			21,339,637
Investments	84,846,806										(351)	84,846,455
Accounts Receivable	(6,092,937)				11,345	2,170,522	397,868		15,633,062		916	12,227,880
Inventories								1,481,735				1,481,735
Prepaid Expenses	1,284,435	280,684						10,902	352,503	10,056		1,938,580
Net Pension Asset												-
Deferred Outflows of Resources	54,810,708											54,810,708
Construction in Progress- CN&HS									12,688,671			-
Capital Assets, net												-
Total Assets	155,996,088	3,488,497	554,427	2,447,526	303,878	1,682,964	(10,701,962)	2,830,238	69,353,368	553,393	4,693,151	218,512,896
Liabilities												
Accounts Payable	256,879		67,254	51,354	3,333	116,033	(12,350,094)	(182,573)	532,085	163		(11,505,566)
Accrued Liabilities	4,602,394	284,180				219,074	11,427				914,000	6,031,074
Accrued Wages Payable	7,248,938							115,509				7,364,447
Deposits Held for Others								26,666				26,666
Deferred Revenue	2,305,011	-	-	-		1,314,316					-	3,619,327
Deferred Inflows of Resources	32,545,373											32,545,373
Bonds Payable									53,152,835			53,152,835
Accrued Pension Liabilities	104,585,778											104,585,778
Total Liabilities	151,544,372	284,180	67,254	51,354	3,333	1,649,423	(12,338,667)	(40,397)	53,684,920	163	914,000	195,819,935
Expenses	94,557,279	1,589,413	250,729	459,261	38,551	6,017,905	26,965,683	6,986,058	8,844,237	227,983	11,801,456	157,738,555
Revenues	125,893,996	3,450,491	946,793	789,129	150,197	6,014,813	26,136,737	6,631,010	982,965	40,607	13,379,591	184,416,329
Transfers Out (In)	8,310,630	1,190,759	541,625	289,183	58,274	-	(833,609)	297,400	(9,512,637)	(341,625)	-	-
Net position at July 1	(18,574,371)	2,533,999	332,734	2,355,487	247,173	36,634	1,632,043	3,523,083	14,017,083	398,980	2,201,016	8,703,859
Net position at March 31	\$ 4,451,716	\$ 3,204,318	\$ 487,173	\$ 2,396,172	\$ 300,544	\$ 33,541	\$ 1,636,705	\$ 2,870,636	\$ 15,668,448	\$ 553,230	\$ 3,779,151	\$ 35,381,633

St. Louis Community College
Statement of Net Position
March 31, 2018

		Fiscal Year 2018											
		General Operating Fund	Technology Fee	College & Student Activities	Public Safety, Ped & Traffic Access	Rental of Facilities	Restricted Funds	Student Financial Aid	Auxiliary Enterprise Fund	Capital Fund	Agency	Self-Funded Insurance	Total
Assets													
	Cash	\$ 18,220,921	\$ 3,150,198	\$ 553,335	\$ 2,365,744	\$ 262,694	\$ (756,678)	\$ (11,283,245)	\$ 2,113,714	\$ 20,053,426	\$ 497,746	\$ 2,584,547	\$ 37,762,401
	Funds on Deposit with Trustee									43,824,615			43,824,615
	Investments	77,261,571										992,919	78,254,490
	Accounts Receivable	(6,625,395)				10,445	2,034,748	254,365	110,798	16,394,027		2,206	12,181,194
	Inventories								1,405,922				1,405,922
	Prepaid Expenses	2,400,408	30,765						10,923	27,405			2,469,501
	Construction in Progress												-
	Net Pension Asset												-
	Deferred Outflows of Resources	52,760,182											52,760,182
	Capital Assets, net												-
	Total Assets	144,017,687	3,180,962	553,335	2,365,744	273,139	1,278,069	(11,028,880)	3,641,357	80,299,473	497,746	3,579,672	228,658,306
Liabilities													
	Accounts Payable	194,565		74,149	51,635	6,648	219,685	(12,215,960)	(165,159)	76,999	21,806	-	(11,735,632)
	Accrued Liabilities	4,062,512	277,945				202,058	(173,202)	137,847			1,449,000	5,956,160
	Deposits Held for Others	7,883,511											7,883,511
	Deferred Revenue	2,355,554	-	-	-		835,832		22,154				3,213,540
	Deferred Inflows of Resources	24,842,697											24,842,697
	Bonds Payable									53,976,634			53,976,634
	Accrued Pension Liabilities	100,888,560											100,888,560
	Total Liabilities	140,227,399	277,945	74,149	51,635	6,648	1,257,574	(12,389,162)	(5,157)	54,053,633	21,806	1,449,000	185,025,471
Expenses		96,623,957	1,294,465	242,908	367,770	117,611	5,207,434	28,727,055	7,170,339	4,987,875	241,661	11,808,985	156,790,059
Revenues		124,105,124	3,358,390	1,007,031	827,872	92,176	5,193,402	27,548,680	6,912,096	567,153	38,446	13,387,464	183,037,835
Transfers Out (In)		10,733,136	1,190,852	524,474	226,000	-	-	(837,558)	297,400	(11,809,830)	(324,474)	-	-
Net position at July 1		(12,957,743)	2,029,945	239,537	2,080,006	291,926	34,526	1,701,101	4,202,158	18,856,733	354,681	552,192	17,385,061
Net position at March 31		\$ 3,790,288	\$ 2,903,018	\$ 479,187	\$ 2,314,109	\$ 266,491	\$ 20,495	\$ 1,360,283	\$ 3,646,515	\$ 26,245,840	\$ 475,940	\$ 2,130,672	\$ 43,632,837

**St. Louis Community College
Investment Report
as of March 31, 2019**

Investment Type Investment Description	Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio
<u>Certificates of Deposit</u>									
Synchrony Bank - Draper, UT	11/20/2015	11/20/2020	245,000	245,000	245,000	245,000	0	2.200%	0.199%
State Bank India - Chicago, IL	12/15/2015	12/16/2019	245,000	245,000	245,000	245,000	0	2.100%	0.199%
Lakeside Bank - Chicago, IL	1/29/2016	1/29/2020	245,000	245,000	245,000	245,000	0	1.500%	0.199%
Centennial Bank - Conway, AR	8/11/2016	5/20/2020	245,000	244,559	244,865	245,000	135	1.300%	0.199%
Webster Bank - Ridgefield, CT	8/11/2016	4/15/2019	245,000	244,945	244,986	245,000	14	1.150%	0.199%
Cape Cod Five Cents - Harwich Port, MA	1/31/2017	7/31/2019	245,000	245,000	245,000	245,000	0	1.600%	0.199%
Capital Bank Little Rock - Little Rock, AR	2/17/2017	11/15/2019	245,000	245,000	245,000	245,000	0	1.500%	0.199%
First Century Tazewell, Tazewell, TN	2/10/2017	8/10/2020	245,000	245,000	245,000	245,000	0	1.750%	0.199%
Medallion Bank - Salt Lake City, UT	2/15/2017	2/15/2022	245,000	245,000	245,000	245,000	0	2.250%	0.199%
BMW Bank North America - Salt Lake City	3/13/2017	3/10/2020	245,000	245,000	245,000	245,000	0	1.650%	0.199%
Goldman Sachs Bank USA - New York, NY	4/26/2017	4/26/2022	245,000	245,000	245,000	245,000	0	2.400%	0.199%
Whitney Bank/MS - Jacksonville, FL	4/20/2017	4/22/2019	245,000	245,000	245,000	245,000	0	1.650%	0.199%
Capital One - McLean, VA	7/24/2017	7/19/2019	245,000	245,000	245,000	245,000	0	1.700%	0.199%
Barclays Bank - Wilmington, DE	7/12/2017	7/12/2019	245,000	245,000	245,000	245,000	0	1.600%	0.199%
Discover Bank - Greenwood, DE	7/6/2017	7/8/2019	245,000	245,000	245,000	245,000	0	1.600%	0.199%
Ally Bank - Midvale, UT	8/31/2017	9/3/2019	245,000	245,000	245,000	245,000	0	1.700%	0.199%
TIAA FSB - Jacksonville, FL	9/18/2017	9/12/2019	245,000	245,000	245,000	245,000	0	1.700%	0.199%
Merrick Bank - South Jordan, UT	10/11/2017	10/11/2019	245,000	245,000	245,000	245,000	0	1.650%	0.199%
Cathay Bank - Los Angeles, CA	11/17/2017	5/17/2019	245,000	245,000	245,000	245,000	0	1.650%	0.199%
American Express BK - Salt Lake City, UT	12/5/2017	6/5/2019	245,000	245,000	245,000	245,000	0	1.750%	0.199%
Morgan Stanley Bank - Salt Lake City, UT	12/28/2017	12/30/2019	245,000	245,000	245,000	245,000	0	2.100%	0.199%
Comenity Capital Bank - Salt Lake City, UT	2/28/2018	11/18/2019	245,000	245,000	245,000	245,000	0	2.100%	0.199%
State Bank of India - Los Angeles, CA	3/21/2018	3/20/2020	245,000	245,000	245,000	245,000	0	2.500%	0.199%
Stifel Bank & Trust - St. Louis, MO	3/29/2018	3/30/2020	245,000	245,000	245,000	245,000	0	2.550%	0.199%
Morgan Stanley PVT Bank - Purchase, NY	4/26/2018	10/28/2019	245,000	245,000	245,000	245,000	0	2.300%	0.199%

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Investment Type Investment Description	Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio
Privatebank & Trust Co - Chicago, IL	5/22/2018	1/30/2020	245,000	242,167	243,593	245,000	1,407	1.800%	0.199%
Bank of America - Charlotte, NC	8/15/2018	8/17/2020	245,000	245,000	245,000	245,000	0	2.750%	0.199%
Investors Bank - Short Hills	9/5/2018	8/19/2019	240,000	240,000	240,000	240,000	0	2.400%	0.195%
Planters Bank	9/5/2018	7/29/2019	240,000	240,000	240,000	240,000	0	2.300%	0.195%
HSBC - McLean, VA	10/17/2018	10/17/2023	245,000	245,000	245,000	245,000	0	3.000%	0.199%
First Nat'l Bank of America	12/14/2018	12/14/2020	245,000	245,000	245,000	245,000	0	2.950%	0.199%
Citibank - Sious Falls SD	12/19/2018	6/19/2020	245,000	245,000	245,000	245,000	0	2.900%	0.199%
Firstbank Puerto Rico	12/28/2018	9/28/2020	245,000	245,000	245,000	245,000	0	2.950%	0.199%
JP Morgan Chase Bank	1/22/2019	1/18/2022	245,000	245,000	245,000	245,000	0	3.000%	0.199%
Sallie Mae Bank/Salt Lke	1/17/2019	4/19/2021	249,000	249,000	249,000	249,000	0	2.800%	0.202%
Somerset Trust Co. - Abington, PA	2/19/2019	4/29/2020	250,000	247,361	247,606	250,000	2,394	1.600%	0.203%
Keesler Federal Cr Union - Biloxi, MS	2/28/2019	2/26/2021	245,000	245,000	245,000	245,000	0	2.950%	0.199%
Oriental Bank - San Juan, PR	3/18/2019	3/18/2021	245,000	245,000	245,000	245,000	0	2.650%	0.199%
Capital One Bank USA - McLean, VA	3/25/2019	11/23/2021	247,000	243,195	243,222	247,000	3,778	2.000%	0.201%
Total Certificates of Deposit			9,556,000	9,546,226	9,548,271	9,556,000	7,729	2.103%	7.768%

Commercial Paper

JP Morgan Securities LLC	11/20/2018	5/17/2019	1,000,000	985,960	996,372	996,372	0	2.920%	0.810%
MUFG Bank LTD/NY	12/13/2018	6/11/2019	2,000,000	1,971,900	1,988,916	1,988,916	0	2.890%	1.617%
JP Morgan Securities LLC	1/15/2019	5/1/2019	1,984,515	1,984,515	1,995,617	1,995,617	0	2.687%	1.622%
Collat CP Flex Co LLC	1/10/2019	7/10/2019	1,971,241	1,971,241	1,984,111	1,984,111	0	2.942%	1.613%
Natixis NY Branch	1/10/2019	7/8/2019	1,972,156	1,972,156	1,984,756	1,984,756	0	2.840%	1.613%
Exxon Mobil Corp	3/6/2019	6/4/2019	1,000,000	993,750	995,556	995,556	0	2.558%	0.809%
Toyota Motor Credit Corp	3/15/2019	9/11/2019	2,000,000	1,974,200	1,976,637	1,986,318	9,681	2.657%	1.615%
			11,927,912	11,853,722	11,921,964	11,931,645	9,681	2.792%	9.699%

U.S. Treasury Securities

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Investment Description										
U.S Treasury Note		07/31/18	07/31/19	800,000	787,531	795,798	795,783	(15)	0.875%	0.647%
U S Treasury Note		10/29/18	05/31/19	2,000,000	1,983,359	1,995,305	1,995,456	151	1.125%	1.622%
US Treasury Note		11/30/18	07/15/19	2,000,000	1,977,188	1,989,367	1,990,112	745	2.601%	1.618%
US Treasury Note		12/31/18	06/30/19	3,000,000	2,986,992	2,993,512	2,993,459	(53)	1.625%	2.433%
US Treasury Note		01/16/19	12/31/19	1,000,000	993,594	994,969	995,886	917	1.875%	0.810%
US Treasury Note		01/31/19	09/30/19	2,000,000	1,984,844	1,988,623	1,989,439	816	1.375%	1.617%
US Treasury Note		03/07/19	02/15/20	2,000,000	2,019,766	2,018,337	2,020,228	1,891	3.625%	1.642%
US Treasury Note		03/27/19	04/15/20	2,000,000	1,981,328	1,981,569	1,981,710	141	1.500%	1.611%
Total U.S. Treasury Securities				14,800,000	14,714,602	14,757,481	14,762,074	4,593	1.889%	12.000%
<u>U.S Agency Securities</u>										
Fed Home Loan Mtg Corp	FHLMC	04/28/16	10/28/19	2,000,000	2,000,000	2,000,000	1,985,860	(14,140)	1.400%	1.614%
Fed Home Loan Mtg Corp	FHLMC	05/27/16	05/28/20	1,000,000	1,000,000	1,000,000	996,490	(3,510)	1.250%	0.810%
Federal Home Loan Mtg Step Up	FHLM	06/30/16	06/30/21	1,000,000	1,000,000	1,000,000	993,430	(6,570)	1.300%	0.808%
Federal Home Loan Bank	FHLB	10/28/16	10/28/19	1,000,000	1,000,000	1,000,000	998,710	(1,290)	0.875%	0.812%
Federal Home Loan Bank	FHLB	12/16/16	12/16/21	1,000,000	1,000,000	1,000,000	995,780	(4,220)	1.250%	0.809%
Federal Home Loan Mortg Corp	FHLM	01/30/17	07/30/19	2,000,000	2,000,000	2,000,000	1,993,180	(6,820)	1.500%	1.620%
Federal Farm Credit Banks	FFCB	01/19/17	11/26/19	1,000,000	993,106	997,993	991,150	(6,843)	1.180%	0.806%
Federal Nat'l Mortgage Assn.	FNMA	06/05/17	01/27/20	2,372,000	2,372,997	2,372,000	2,356,108	(15,892)	1.700%	1.915%
Federal Home Loan Bank	FHLB	09/27/17	09/27/22	1,000,000	1,000,000	1,000,000	990,620	(9,380)	1.625%	0.805%
Federal Home Loan Bank Step Up	FHLB	09/28/17	09/28/20	1,000,000	1,000,000	1,000,000	993,540	(6,460)	1.500%	0.808%
Federal Home Loan Mtg	FHLM	10/27/17	10/27/22	2,000,000	2,000,000	2,000,000	1,991,760	(8,240)	1.750%	1.619%
Federal Home Loan Bank	FHLB	12/29/17	12/29/20	1,000,000	1,000,000	1,000,000	993,790	(6,210)	2.100%	0.808%
Farmer Mac	FAMC	01/17/18	01/17/20	1,000,000	1,000,000	1,000,000	996,150	(3,850)	2.000%	0.810%
Federal Home Loan Bank	FHLB	01/30/18	10/30/19	2,000,000	2,000,000	2,000,000	1,999,080	(920)	1.500%	1.625%
Federal Nat'l Mortgage Step UP	FNMA	04/09/18	10/25/19	600,000	596,010	598,521	599,490	969	1.250%	0.487%
Federal Home Loan Bank Step Up	FHLB	04/20/18	10/20/20	500,000	500,000	500,000	499,930	(70)	2.000%	0.406%
Federal Home Loan Bank	FHLB	05/24/18	10/24/19	73,529	72,344	73,052	73,044	(8)	1.370%	0.059%

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Investment Type Investment Description		Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio
Federal Nat'l Mortgage Assn	FNMA	09/10/18	07/11/19	343,000	338,881	341,622	341,611	(11)	1.075%	0.278%
Federal Home Loan Mortgage	FHLM	10/15/18	05/24/19	500,000	498,575	499,057	499,060	3	1.250%	0.406%
Federal Nat'l Mortgage Assn	FNMA	11/21/18	04/29/19	1,250,000	1,242,900	1,248,736	1,248,850	114	1.300%	1.015%
Federal Farm Credit Bank	FFCB	11/05/18	11/05/19	1,000,000	1,000,000	1,000,000	1,001,050	1,050	2.700%	0.814%
Federal Nat'l Mortgage Assn	FNMA	11/27/18	08/23/19	1,000,000	989,743	994,499	995,900	1,401	1.300%	0.810%
Federal Nat'l Mortgage Assn	FNMA	11/29/18	10/28/19	760,000	750,470	753,976	754,657	681	1.350%	0.613%
Federal Home Loan Bank	FHLB	12/12/18	07/26/19	1,500,000	1,486,350	1,492,964	1,493,745	781	1.200%	1.214%
Federal Farm Credit Bank	FFCB	12/14/18	09/18/19	500,000	496,816	498,052	498,430	378	1.900%	0.405%
Federal Home Loan Banks	FHLB	01/09/19	07/12/19	1,510,000	1,498,403	1,503,581	1,503,779	198	1.030%	1.222%
Federal Farm Credit Banks	FFCB	01/09/19	10/28/19	1,000,000	990,070	992,866	992,220	(646)	1.360%	0.807%
Federal Home Loan Bank	FHLB	01/24/19	07/14/20	350,000	342,535	343,462	344,596	1,134	1.230%	0.280%
Federal Home Loan Bank	FHLB	01/25/19	10/29/21	750,000	753,070	752,336	752,288	(48)	3.150%	0.612%
Federal Home Loan Mortgage Corp	FHLMC	01/30/19	01/30/23	1,000,000	1,000,000	1,000,000	999,940	(60)	2.750%	0.813%
Federal Home Loan Banks	FHLB	01/31/19	10/29/20	1,000,000	999,650	999,683	999,580	(103)	2.680%	0.813%
Federal Nat'l Mortgage Assn	FNMA	01/31/19	08/02/19	2,000,000	1,987,120	1,991,371	1,991,040	(331)	1.260%	1.619%
Federal Farm Credit Banks	FFCB	02/01/19	10/11/19	1,500,000	1,495,365	1,496,470	1,498,185	1,715	2.125%	1.218%
Federal Nat'l Mortgage Assn	FNMA	02/04/19	08/12/19	288,000	296,254	293,763	293,584	(179)	8.100%	0.239%
Federal Farm Credit Banks	FFCB	02/08/19	05/08/20	475,000	469,014	469,709	469,808	99	1.550%	0.382%
Federal Home Loan Bank	FHLB	02/08/19	02/08/21	2,000,000	2,000,000	2,000,000	1,999,440	(560)	2.700%	1.625%
Federal Home Loan Mtg Corp	FHLMC	02/11/19	09/09/19	1,900,000	1,888,809	1,891,484	1,890,671	(813)	1.500%	1.537%
Federal Farm Credit Banks	FFCB	02/21/19	03/20/20	1,850,000	1,829,018	1,831,149	1,831,741	591	1.450%	1.489%
Federal Nat'l Mortgage Assn	FNMA	02/25/19	08/28/19	600,000	595,568	596,436	596,412	(24)	1.000%	0.485%
Federal Home Loan Bank	FHLB	02/26/19	11/26/21	1,000,000	1,000,000	1,000,000	1,000,880	880	2.600%	0.814%
Federal Nat'l Mortgage Assn	FNMA	02/28/19	10/24/19	300,000	297,729	298,044	298,074	30	1.330%	0.242%
Federal Nat'l Mortgage Assn	FNMA	03/14/19	06/14/21	975,000	975,000	975,000	974,747	(254)	2.625%	0.792%
Federal Farm Credit Bank	FFCB	03/26/19	09/25/20	2,000,000	1,999,600	1,999,604	1,998,780	(824)	2.530%	1.625%

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Investment Type Investment Description	Purchase Date	Maturity Date	Par Value	Principal Cost	Book Value	Market Value	Market Gain/(Loss)	Yield to Maturity	% of Portfolio
Federal Home Loan DIS NTS FHL	03/28/19	07/31/19	1,500,000	1,487,500	1,487,900	1,487,698	(202)	2.420%	1.209%
Total U.S. Agencies			<u>49,396,529</u>	<u>49,242,896</u>	<u>49,293,331</u>	<u>49,204,877</u>	<u>(88,454)</u>	<u>1.771%</u>	<u>39.999%</u>
Total Investments before Cash Amount			<u>85,680,441</u>	<u>85,357,445</u>	<u>85,521,046</u>	<u>85,454,596</u>	<u>(66,450)</u>	<u>1.970%</u>	<u>69.466%</u>
Checking Balance	03/31/19	03/31/19	37,561,775	37,561,775	37,561,775	37,561,775	0	1.9300%	30.534%
Total Investments			<u>123,242,217</u>	<u>122,919,220</u>	<u>123,082,822</u>	<u>123,016,371</u>	<u>(66,450)</u>	<u>5.05%</u>	<u>100.000%</u>

Ratification of Investments

Executed During the Months of January - March 2019

Investments

Fund	Purchase Date	Type of Investment	Par Value	Cost of Investment	Maturity Date	Investment Yield
Federal Home Loan Bank	1/9/2019	Agency	1,510,000.00	1,506,050.09	7/12/2019	1.030%
Federal Farm Credit Bank	1/9/2019	Agency	1,000,000.00	992,752.22	10/28/2019	1.360%
Federal Home Loan Bank	1/24/2019	Agency	350,000.00	342,654.08	7/14/2020	1.230%
Federal Home Loan Bank	1/25/2019	Agency	750,000.00	758,713.60	10/29/2021	3.150%
Federal Home Loan Mortg	1/30/2019	Agency	1,000,000.00	1,000,000.00	1/30/2023	2.750%
Federal Nat'l Mortgage Assn	1/31/2019	Agency	2,000,000.00	1,999,650.00	8/2/2019	1.260%
Federal Home Loan Banks	1/31/2019	Agency	1,000,000.00	999,798.89	10/29/2020	2.680%
Sallie Mae Bank/Salt Lke	1/17/2019	CD	249,000.00	250,738.22	4/19/2021	1.800%
JP Morgan Chase Bank	1/22/2019	CD	245,000.00	245,080.55	1/18/2022	3.000%
Natixis NY Branch	1/10/2019	Comm Paper	2,000,000.00	1,972,155.56	7/8/2019	2.879%
Collat Flex Co LLC	1/10/2019	Comm Paper	2,000,000.00	1,971,241.11	7/10/2019	2.942%
JP Morgan Securities LLC	1/15/2019	Comm Paper	2,000,000.00	1,984,515.27	5/1/2019	2.687%
US Treasury	1/16/2019	US Treasury	1,000,000.00	994,422.48	10/17/2023	3.000%
US Treasury	1/31/2019	US Treasury	2,000,000.00	1,994,136.33	9/30/2019	1.375%
Somerset Trust Co.	2/19/2019	CD	250,000.00	247,590.72	4/29/2020	1.600%
Keesler Federal Cr Union	2/28/2019	CD	245,000.00	245,000.00	2/26/2021	2.950%
Federal Farm Credit Bank	2/1/2019	Agency	1,500,000.00	1,505,104.58	10/11/2019	2.125%
Federal Nat'l Mortgage Assn	2/4/2019	Agency	288,000.00	307,399.68	8/12/2019	8.100%
Federal Home Loan Bank	2/8/2019	Agency	2,000,000.00	2,000,000.00	2/8/2021	2.700%
Federal Farm Credit Bank	2/8/2019	Agency	475,000.00	470,854.54	5/8/2020	1.550%
Federal Home Loan Mtg Corp	2/11/2019	Agency	1,900,000.00	1,900,842.33	9/9/2019	1.500%
Federal Farm Credit Bank	2/21/2019	Agency	1,850,000.00	1,840,269.29	3/20/2020	1.450%
Federal Nat'l Mortgage Assn	2/25/2019	Agency	600,000.00	598,518.40	8/28/2019	1.000%
Federal Home Loan Bank	2/26/2019	Agency	1,000,000.00	1,000,000.00	11/26/2021	2.600%
Federal Nat'l Mortgage Assn	2/28/2019	Agency	300,000.00	299,103.46	10/24/2019	1.330%
Oriental Bank	3/18/2019	CD	245,000.00	245,000.00	3/18/2021	2.650%
Capital One Bank USA	3/25/2019	CD	247,000.00	244,846.51	11/23/2021	2.000%
Exxon Mobil Corp	3/6/2019	Comm Paper	1,000,000.00	993,750.00	6/4/2019	2.558%
Toyota Motor Credit Corp	3/15/2019	Comm Paper	2,000,000.00	1,974,200.00	9/11/2019	2.657%
US Treasury	3/7/2019	US Treasury	2,000,000.00	2,023,771.15	2/15/2020	3.625%
US Treasury	3/27/2019	US Treasury	2,000,000.00	1,994,762.20	4/15/2020	1.500%
Federal Nat'l Mortgage Assn	3/14/2019	Agency	975,000.00	975,000.00	6/14/2021	2.625%
Federal Farm Credit Bank	3/26/2019	Agency	2,000,000.00	1,999,740.56	9/25/2020	2.530%
Federal Home Loan DIS NTS	3/28/2019	Agency	1,500,000.00	1,487,500.00	7/31/2019	2.420%

* A **repurchase agreement** is the sale of a security (such as a Treasury bill or Treasury bond) to the college by the college's bank, UMB, with an agreement to buy it back at a later date at a price greater than the original sale price. The difference in the purchase and sale price represents our income on the investment. For example, at the end of each day, the balance of funds in our bank account is used to purchase U.S. Securities from UMB with an agreement that the bank will buy them back the following morning for the amount paid plus interest. Our interest for July was approximately .20% per annum.

Workforce Solutions Group

Ratification of Direct Pay Agreements

<u>Funding Source</u>	<u>Title of Program and/or Purpose</u>	<u>Campus</u>	<u>Date</u>	<u>Amount</u>
Commercial Electronics	Provide Supervisor Training Services for first-line supervisors.	Workforce Solutions Group	April 16, 2019 through June 30, 2019	\$5,800
	Manager: Hart Nelson			
Missouri American Water	Provide a Class A Commercial Driver's License (CDL-A) training program.	Workforce Solutions Group	February 26, 2019 through January 31, 2020	\$6,030
	Manager: Hart Nelson			
Pepsi Beverages Company	Provide instruction in introductory training to PLCs: SLC500 with Intro to Ethernet.	Workforce Solutions Group	April 15, 2019 through June 30, 2019	\$20,000
	Manager: Hart Nelson			
Refresco North America	Provide professional development services in leadership development training courses.	Workforce Solutions Group	April 17, 2019 through June 30, 2019	\$2,900
	Manager: Hart Nelson			