

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, MAY 14, 2020**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, May 14, 2020, via video conference, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order and Roll Call

Dr. Kevin M. Martin, Chair, called the meeting to order at 6:02 p.m. The following members of the Board of Trustees were present: Dr. Kevin M. Martin, Chair; Ms. Pam Ross, Vice Chair; Dr. Craig Larson (joined at 6:04pm), Trustee; Dr. Doris Graham, Trustee; Ms. Anne Marshall, Trustee; and Ms. Libby Fitzgerald, Trustee. Trustee Rodney Gee was absent.

Also present were Dr. Jeff Pittman, Chancellor; Ms. Kate Nash, Tueth Keeney; and Ms. Jessica Grove, Associate for Board Relations.

2. Welcome to Guests

Dr. Martin welcomed guests.

3. Citizens Desiring to Address the Board Regarding Agenda Items

Members of the public were asked to submit questions and comments to Jessica Grove, Board Secretary through email by 3pm on May 14th. The following comments were read into the record by Dr. Martin:

*Agenda Item #11:

Libby - It has been a great pleasure to get to know you through all the years at STLCC. You have been a tireless advocate for STLCC students, the faculty and staff, and the St. Louis Community. You have always been a warrior for all students, but especially the international students. Being an immigrant yourself, you understand the unique needs of this group of students and have done everything in your power to make sure they have a voice and that the College provides services and programs to meet their needs. You also have served the full-time faculty as an NEA Executive Council Member as well as serving as STLCC NEA President 2 times. I know first hand the stress that role brings upon your life. 😊

Upon retirement you could have easily moved into a passive role related to STLCC. You chose not to do that, but instead ran 2 STLCC BOT Election campaigns and won both! Continuing to Serve STLCC 12 years, after retirement, is admirable, honorable and shows what a champion you are for STLCC! I love you like a 2nd mother and wish you joy, peace, and fulfillment in your STLCC- Free life 😊

--Cindy L. Campbell

*Agenda Item #11:

Dear Libby - Congratulations on your outstanding service as a long serving STLCC Trustee and Professor of Counseling -St. Louis Community College at Forest Park. Enjoy the next phase of your life.

Sincerely,

Henry D. Shannon
Superintendent/President
Chaffey College and Former Chancellor STLCC

*Agenda Item #11:

Good Evening Chairman Martin, Trustees, Students, Faculty, and Staff,

I often rise as full-time faculty union president to speak at Board meetings to share the concerns of the full-time faculty. Tonight, however, I'm happy to say that my comments are focused on the positive contributions of one of the greatest friends of St. Louis Community College, Trustee, Professor, and Counselor Libby Fitzgerald.

Libby Fitzgerald dedicated herself for 36 years to providing excellent mental health services and education to the students of STLCC. Not only that, Ms. Fitzgerald served two terms as president of the full-time faculty union and in this role worked hard to ensure fair wages and working conditions for the faculty. Libby knows from experience that when you take care of the faculty, you take care of the College.

In her now 12 years of service as a Trustee, Libby has demonstrated her care not just for the faculty but for all the employees of the College. Moreover, she has remained committed to unionism and union labor as she has advocated for all the bargaining units at STLCC. We will miss her voice, her expertise, and her wisdom.

As expressed in the Board's own recognition of Trustee Fitzgerald, Libby is active in the St. Louis community and will remain so. We all know that while this role is ending, Libby will continue to seek out new opportunities to teach the community and promote lifelong learning.

Libby Fitzgerald, in her roles as teacher, counselor, advocate, and Trustee is carrying on the proud tradition of truth-seeking and wisdom we all remember from reading The Dialogues of Plato (Book IV). Libby reminds us that:

“The power and capacity of learning exists in the soul already; and that just as the eye was unable to turn from darkness to light without the whole body, so too the instrument of knowledge can only by the movement of the whole soul be turned from the world of becoming into that of being, and learn by degrees to endure the sight of being, and of the brightest and best of being, or in other words, of the good.”

Thank you, thank you, thank you, Libby Fitzgerald. Thank you on behalf of all the full-time faculty at St. Louis Community College.

Sincerely,
Emily M. Neal,
President, STLCC NEA

Agenda Item #11
Libby,

Congratulations on twelve years of service as a Trustee. However, this is only a small part of your legacy at STLCC.

I do not know of anyone who has served St. Louis Community College like Libby Fitzgerald. As a faculty member, NEA leader, Trustee, counselor, mentor and friend, your relentless and tireless support of the mission of STLCC has been present for over 45 years.

I believe your greatest quality comes from your experience as a counselor. You treat others with respect and empathy that is empowering. No matter the issue or concern, your zeal and enthusiasm is limitless.

Your contributions are not just to STLCC but you have been a lifelong advocate for teaching and learning that has extended well beyond the College and into the greater St. Louis community.

Enjoy retirement but I do not think it is in your vocabulary.

Douglas J. Hurst, Esq., B.A., M.A., J.D.
Professor-Communications Department
STLCC-NEA Past President

4. Adoption of Agenda/Revisions to Agenda
Dr. Larson moved and Dr. Graham seconded to adopt the agenda/revisions to the agenda. The Board unanimously adopted the agenda.
5. Recommended Approval of the April 16, 2020 Work Session Minutes
On motion by Ms. Marshall and seconded by Ms. Ross, the Board unanimously approved the April 16, 2020 Work Session Minutes.
6. Recommended Approval of the April 23, 2020 Work Session Minutes
On motion by Ms. Ross and seconded by Ms. Marshall, the Board unanimously approved the April 23, 2020 Work Session Minutes

7. Recommended Approval of the April 23, 2020 Regular Meeting Minutes
On motion by Dr. Graham and seconded by Ms. Marshall, the Board unanimously approved the April 23, 2020 Regular Meeting Minutes
8. Recognition of Faculty Promotions
Campus Presidents read the names of the Faculty who have received promotions.
9. Information Items
 - Quarterly Financial Report – Mr. Mark Swadener presented the Quarterly Financial Report and answered questions from the Board.
 - Mr. Paul Zinck presented the draft FY21 Operating and Capital Budget and answered questions from the Board. Mr. Zinck recognized and thanked Shari Keffer for her work on the draft budget
10. Recommended Approval of Resolutions Re: June 25, 2020 Executive Sessions of the Board of Trustees
On motion by Ms. Marshall and seconded by Dr. Larson, the Board, by a roll-call vote, unanimously (with Trustee Gee being absent), approved the resolution in Agenda Item #10, to schedule executive sessions of the Board on June 25, 2020 for the reasons and pursuant to the provisions of Section 610.022 of the Revised Statutes of Missouri stated in the resolution, all as more fully set forth in **Exhibit A** attached hereto and by this reference incorporated herein.
11. Resolution of Appreciation for Trustee Libby Fitzgerald
On behalf of the Board of Trustees, Dr. Kevin M. Martin, Chair, read a resolution of appreciation to Trustee Libby Fitzgerald.

Dr. Graham shared that she has learned much from Ms. Fitzgerald and will miss her. Ms. Ross thanked Ms. Fitzgerald for providing valuable input from the Faculty. Ms. Marshall thanked Ms. Fitzgerald for welcoming her and serving as a mentor. Dr. Larson noted that he has worked with Ms. Fitzgerald for 10 years and while they didn't always agree, they always got along with each other. Dr. Martin thanked Ms. Fitzgerald. Ms. Fitzgerald thanked everyone for their kind comments and shared that she truly loves the College and looked forward to coming to work.
12. Recommended Approval of PEBU Grievance Policy
Agenda Item #12 was removed from the agenda through the addendum.
13. Board Committee Report
Ms. Ross provided the Child Care Committee report. The College is working on a relationship with Washington University's Brown School.

14. Approval of Consent Agenda Items

Consent items were approved by a single motion and vote unless otherwise noted below.

14.1 Consent Item Motion and Vote

On motion by Ms. Ross and seconded by Dr. Larson, the Board unanimously approved the consent agenda items.

14.2 Academic Affairs

The Board, by consent, approved the following Resolution regarding academic affairs recommendations:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in **Exhibit B** attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

14.3 Human Resources

The Board, by consent, approved the following Resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in **Exhibit C** attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chair of the Board of Trustees or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

14.4 Bid Awards

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in **Exhibit D** attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

14.5 Finance

A. Financial Reports

Ratifications

The Board, by consent, unanimously ratified investments/daily repurchase agreements and payments for services rendered all as more fully set forth in **Exhibit E** attached hereto and by this reference incorporated herein.

Resolutions

The Board, by consent, unanimously approved a resolution of funds disbursement all as more fully set forth in Exhibit E attached hereto and by this reference incorporated herein.

14.6 Contracts/Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following Resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in **Exhibit F** attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

14.7 Workforce Solutions Group

The Board, by consent, approved the following Resolution regarding the ratification of direct pay agreements and the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in **Exhibit G** attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

14.8 External Funds

The Board, by consent, approved the following Resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in **Exhibit H**, attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

15. Communications

15.1 Chancellor's Report

I would like to begin by sharing my gratitude for faculty and staff for a great Summer semester, for their hard work in transitioning to an online environment, for their work that lies ahead in preparation and delivery of the Fall Semester, and for their continued patience as we explore the future.

At this time, the top of mind for us is the fall semester, what it will look like, and how will we interact with students in a manner that is safe and follows CDC, State, County and City guidelines. I would like to cover two broad topics:

1. Fall Semester Modality Planning
2. The College's Safe Return Plan for faculty, staff and students, where I have asked Hart Nelson to present. (Hart is the Chair of the Incident Command Team and the Employee and Student Engagement Team).

Fall Semester Modality Planning:

Overview of current planning: At this time, the Fall Academic and Safety Team (FAST) is taking a look at our current Fall Schedule, which was designed Pre-COVID-19. Clearly, there is a need for adjustment, and the team is making plans to keep fall registration moving forward while creating a realistic schedule that is planned to meet potential social distancing guidelines that will be in place for the coming semester.

While the Summer Semester is being delivered entirely online, we are hopeful that many of our courses can be delivered on-ground for fall, but we will likely be dealing with an entirely different approach in delivery for classes offered within our buildings.

FAST is working diligently to re-engineer the fall semester schedule to address the pandemic and likely restrictions that will be in place for Fall.

Fall Academic and Safety Team (FAST)

- Working with the ESET (Employee Safety and Engagement Team) to develop safety planning for faculty, staff, and students in classroom, lab, office, library, and academic support center settings on campus.
- Develop fall course/program scheduling, suggest modalities and messaging to accomplish working within the determined safety parameters, provide optimal flexibility should the virus resurge, innovative ways to meet course outcomes, and to accelerate short-term certificate programs to quickly meet the needs of the unemployed and underemployed.
- Composed of 9 faculty, 3 students, and 10 staff from academic areas
- First meeting is Thursday, May 14 at 2pm and will meet twice a week
- Team has been reviewing articles on ways other institutions may plan, city and county mandates, and articles on safe practices ahead of their first meeting.
- Currently have approximately 3400 course sections on the Fall 2020 schedule – 460 of these classes are online, 230 are hybrid, leaving about 2700 classes as face to face courses. We expect that there will be fewer face to face classes and increases in the hybrid and online offerings.
- The team will work to strategically offer general education courses for students that may not return to a university this fall as well as strategic

scheduling of short certificate programs to help re-skill individuals that may be unemployed or furloughed.

The College's Safe Return Plan was approved by LT this week. Hart Nelson, who chairs the Employee and Student Engagement Team, will provide us with an overview of this team's work.

College's Safe Return Plan

Hart Nelson provided an update on the College's Safe Return Plan. Plan is phased approach based on the state of the pandemic (the virus determines the timeline); first provide district-wide procedures and then work with departments, faculty, staff to develop greater detail (i.e. classroom protocols [FAST team], student advising protocols, cafeteria operations, etc.) The Trustees thanked Hart for his work. Dr. Pittman also thanked Hart and expressed appreciation for his great work. Dr. Pittman shared that he has been asked to serve on the Economic Rescue Team Board.

15.2 Board Chair's Report

Dr. Martin shared his congratulations to the graduates. He also expressed his appreciation for the hard work all the College employees are doing.

15.3 Citizens Desiring to Address the Board Regarding Other Concerns None.

15.4 Board Member Comments

16. New Business

17. Adjournment

On motion made by Ms. Ross and seconded by Dr. Graham, the Board adjourned the public session at 7:33 p.m.

Respectfully submitted:

Jessica Grove
Associate for Board Relations

Board of Trustees

Kevin M. Martin, Ed.D., Chair
Pam Ross, Vice Chair
E. Libby Fitzgerald
Rodney Gee
Doris Graham, Ph.D.
Craig H. Larson, Ed.D.
Anne Marshall

MEMORANDUM

To: Board of Trustees
From: Jeff L. Pittman, Ph.D.
Date: May 14, 2020
Subject: Board Agenda Modifications

Agenda Item

12 Delete: Recommended Approval of PEBU Grievance Policy

14.3 Human Resources – Faculty Promotions – Revisions

Campus	Promotion	Name	Department
Meramec	Assistant Professor	Jean Dempsey	English as a Second Language, Arts & Communications
Meramec	Associate Professor	E. Maxine Beach	English, Arts & Communications
Meramec	Professor	Michael Swoboda	Graphic Communications, Arts & Communications
Forest Park	Professor	Lori Orlando	Teacher Education, Social & Behavioral Sciences

14.8 Recommended Acceptance of External Funds
Board approval is requested for the acceptance of external funds from the U.S. Department of Education through the CARES Act, Higher Education Emergency Relief Fund. (Attached)

Institutional Development

Acceptance of External Funds

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
U.S. Department of Education	\$4,343,361	STLCC received \$8.7M from the U.S. Department of Education through the CARES Act, Higher Education Emergency Relief Fund. This is the second 50% of funds which may be used to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus and may also be used to provide emergency financial aid grants to students for expense costs related to the disruption of campus operations due to coronavirus (including eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and child care).	Restricted

Project Period: 5/6/2020 to 5/5/2021

Project Contact: Paul Zinck

**MINUTES OF BOARD WORK SESSION
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
Thursday, April 16, 2020**

A work session of the Board of Trustees of St. Louis Community College was held on Thursday, April 16, 2020 via video conference, pursuant to notice and in accordance with R.S. MO 610.020 as amended.

1. Call to Order/Roll Call

Dr. Kevin M. Martin, Chair, called the meeting to order at 3:30 p.m. The following members of the Board of Trustees were present: Dr. Kevin M. Martin, Chair; Ms. Pam Ross, Vice Chair; and Trustees Dr. Doris Graham, Dr. Craig Larson, and Ms. Libby Fitzgerald. Trustees Rodney Gee and Anne Marshall were absent.

Also present were Dr. Jeff Pittman, Chancellor; Paul Zinck, Vice Chancellor for Finance and Administration; Robin Phillips, Associate Vice Chancellor of Human Resources; Dr. Christine Davis, Vice Chancellor, Student Affairs; Keith Hacke, Chief Information Officer; Dr. Andrew Langrehr, Vice Chancellor, Academic Affairs; Kedra Tolson, Executive Director, Marketing and Communications; Hart Nelson, Associate Vice Chancellor, Workforce Solutions Group; Dennis White, Director of Strategic Planning Initiatives and Continuous Quality; Keith Fuller, Director of Diversity and Inclusion; and Yvonne Bloom, Acting Associate for Board Relations.

2. 2023 Strategic Plan

Dennis White led the discussion regarding the draft 2023 Strategic Plan.

Mission, Vision and Core Values

The College Mission, Vision Statement and Core Values were reviewed. Marketing will continue to work on the Mission Statement. The proposed Vision Statement was not changed. The first core value definition was edited to: Everything we do supports student success and removes barriers.

Strategic Plan Themes

The Strategic Plan Themes were reviewed. The following edits were made:

1. Premier Student Experience
 - b. Provide students with outstanding support services.
 - c. Remove barriers to equitable student access and success.
2. Community Partnerships
 - a. Collaborate with external partners to attract and address the needs of the diverse communities we serve.
 - b. Effectively promote student, employers and community successes.
3. Equity, Diversity and Inclusion
 - a. Create and foster an environment that allows for diverse opinions and perspectives
 - b. Increase equity in student success
 - c. Recruit and retain employees to better reflect the diversity of the St. Louis region
 - d. Keith Fuller and Dennis White will develop theme regarding an atmosphere of civility

Key Strategic Projects to Support All Themes

The Board discussed if the projects applied to all of the themes. The Board decided to add a 4th theme – Resource Development – and move projects b – e under the new theme. Dennis White will work on the new theme and bring suggestions to the Board.

Dr. Martin asked the College to develop KPI's that the Board will monitor and track achievement. Dr. Larson and Ms. Fitzgerald suggested the College survey students about their experience and expectations. Dr. Martin suggested the College also survey staff, students and faculty on equity and inclusion – to see where the College currently is and how people feel. Dr. Larson also suggested the College develop benchmarks.

Tactical Goals/Projects

The Board asked the Chancellor/Leadership Team to develop the projects and goals, based on the KPI's. The Tactical Plan will not be included in the Strategic Plan the Board approves.

The Board will schedule a 2023 Strategic Plan workshop for the May Board of Trustees meeting. The Strategic Plan will be on the June Board of Trustees meeting agenda for approval with an effective date of July 1st.

3. Wrap Up and Adjournment

There being no further business to come before the Board, the Work Session was adjourned at 4:39 p.m.

Respectfully Submitted,

Jessica Grove
Associate for Board Relations

**MINUTES OF BOARD WORK SESSION
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
Thursday, April 23, 2020**

A work session of the Board of Trustees of St. Louis Community College was held on Thursday, April 23, 2020 via video conference, pursuant to notice and in accordance with R.S. MO 610.020 as amended.

1. Call to Order/Roll Call

Dr. Kevin M. Martin, Chair, called the meeting to order at 4:00 p.m. The following members of the Board of Trustees were present: Dr. Kevin M. Martin, Chair; Ms. Pam Ross, Vice Chair; and Trustees Dr. Doris Graham, Ms. Anne Marshall, Ms. Libby Fitzgerald, Dr. Craig Larson (joined at 4:01 p.m.), Rodney Gee (joined at 4:27 p.m.) and Ms. Libby Fitzgerald.

Also present were Mr. Ken DeSieghardt, Patron Insight; Dr. Jeff Pittman, Chancellor; Paul Zinck, Vice Chancellor for Finance and Administration; Dr. Andrew Langrehr, Vice Chancellor, Academic Affairs; Kedra Tolson, Executive Director, Marketing and Communications (joined at 4:34 p.m.); and Jessica Grove, Associate for Board Relations.

2. St. Louis Community College 2019/2020 Community Telephone & Key Opinion Leader Research

Mr. Ken DeSieghardt, Patron Insight, led the discussion regarding the Research Study Report and answered questions from the Board.

In late 2019 and early 2020, a comprehensive research study was conducted within St. Louis County about St. Louis Community College, its performance, its need and a potential ballot issue.

The overall results were generally positive and pointed to a few areas for enhancement.

The College will form a subgroup to continue to pursue the potential tax increase initiative. Dr. Pittman asked the Trustees to notify him if they were interested in joining the subgroup.

3. Wrap Up and Adjournment

On motion by Mr. Gee and seconded by Ms. Ross, the Board, on a roll-call vote, voted unanimously (with Trustee Fitzgerald unable to vote) to adjourn the work session and enter executive session for the following reasons:

- a. Human Resource Items (*Sections 610.021(3), (9) and (13), RSMo*)
- b. Legal and Attorney Client Communications (*Section 610.021(1), RSMo*)
- c. Real Estate (*Section 610.021(2), RSMo*)

The work session was adjourned at 4:58 p.m

Respectfully Submitted,

Jessica Grove
Associate for Board Relations

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, APRIL 23, 2020**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, April 23, 2020, via video conference, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

1. Call to Order and Roll Call

Dr. Kevin M. Martin, Chair, called the meeting to order at 6:08pm p.m. The following members of the Board of Trustees were present: Dr. Kevin M. Martin, Chair; Ms. Pam Ross (joined at 6:12pm), Vice Chair; Dr. Craig Larson, Trustee; Dr. Doris Graham, Trustee (joined at 6:10pm); Ms. Anne Marshall, Trustee and Mr. Rodney Gee, Trustee. Trustee Libby Fitzgerald was absent.

Also present were Dr. Jeff Pittman, Chancellor; Ms. Kate Nash, Tueth Keeney; and Ms. Jessica Grove, Associate for Board Relations.

2. Welcome to Guests

Dr. Martin welcomed guests.

3. Citizens Desiring to Address the Board Regarding Agenda Items

Members of the public were asked to submit questions and comments to Jessica Grove, Board Secretary through email by 3pm on April 23pm. The following comments were read into the record by Dr. Martin:

My name is Colleen Phillips and I have been at STLCC since August 2016 as the Coordinator of Alumni Relations and Annual Fund.

I am writing to you this evening to urge you to keep the implementation date for Board Policy C, (C.21.11) the Parental Leave Policy of June 1st.

The Parental Leave Policy is very significant to all working and soon to be working parents in the year 2020. When I heard the Board of Trustees was reviewing a policy for paid leave, this brought great joy to our family, as I am expecting our third baby in just a few months from now.

When taking a long leave, it's important to note that this is not just hard on a department, but also the employee. Under our current leave policy, when an employee takes an extended leave to care for their new child, they must use all of their paid time off during this leave. This results in the employee returning to the office with little to no leave time

accumulated, which may hinder their ability to take time off for additional personal medical appointments.

The current policy forces parents to make the difficult decision in choosing between spending time with their newborn and their livelihood. A delay of even three months will have a negative impact on expectant families.

This new Parental Leave Policy would bring great relief to so many families who are committed to the mission of STLCC. I feel this policy is long overdue and would be great morale to the STLCC community during these hard times.

Thank you for taking my request to keep the start date of the Board Policy C, (C.21.11) the Parental Leave Policy of July 1st into consideration.

.....

I am writing to add my voice to others being lifted up at this time regarding the implementation date for Board Policy C, the Parental Leave Policy, July 1st to be passed at this time. I have seen a number of my female colleagues worry about this issue for years and I wanted to voice my opinion in hopes that it will be addressed. It is especially important in our current time of the world health crisis, looking at the toll on personal health, both physical and mental, the added stress and worry causes to people. I had my own children many years ago and so this does not affect me personally. However, in today's current environment, this surely would go a long way to promote healthy respect for women in our workplace.

I appreciate your consideration of this request to keep the start date of the Board Policy C, the Parental Leave Policy for June 1st.

With Sincere Appreciation,
Stephanie Church

4. Adoption of Agenda/Revisions to Agenda
Ms. Marshall moved and Mr. Gee seconded to adopt the agenda/revisions to the agenda. The Board unanimously adopted the agenda.
5. Recommended Approval of the February 20, 2020 Regular Meeting Minutes
On motion by Dr. Graham and seconded by Dr. Larson, the Board unanimously approved the February 20, 2020 Regular Meeting Minutes.
6. Recommended Approval of the March 2, 2020 Special Meeting Minutes
On motion by Ms. Marshall and seconded by Dr. Larson, the Board unanimously approved the March 2, 2020 Special Meeting Minutes
7. Recommended Approval of the March 23, 2020 Special Meeting Minutes
On motion by Dr. Graham and seconded by Ms. Marshall, the Board unanimously approved the March 23, 2020 Special Meeting Minutes

8. Information Items

- COVID-19 Update – Dr. Jeff L. Pittman, Chancellor, provided an update on the College’s response to COVID-19.

9. Recommended Approval of Resolutions Re: May 14, 2020 Executive Sessions of the Board of Trustees

On motion by Dr. Larson and seconded by Dr. Graham, the Board, by a roll-call vote, unanimously (with Trustees Fitzgerald being absent), approved the resolution in Agenda Item #9, to schedule executive sessions of the Board on May 14, 2020 for the reasons and pursuant to the provisions of Section 610.022 of the Revised Statutes of Missouri stated in the resolution, all as more fully set forth in **Exhibit A** attached hereto and by this reference incorporated herein.

10. Recommended Approval of the Non-Certificated Employees Retirement Plan

On motion by Mr. Gee and seconded by Ms. Marshall, the Board unanimously approved the Non-Certificated Employees Retirement Plan.

11. Recommended Approval of Changing the Effective Date for Board Policy C to October 1, 2020

On motion by Dr. Larson and seconded by Ms. Marshall, the Board unanimously approved changing the effective date for Board Policy C to October 1, 2020 except Section C.21.11, the Parental Leave Policy. The effective date of Section C.21.11 will remain June 1, 2020.

12. Recommended Approval of Changing the Effective Date for Board Policies D, E, and F to December 1, 2020

On motion by Dr. Graham and seconded by Mr. Gee, the Board unanimously approved changing the effective date for Board Policies D, E, and F to December 1, 2020.

13. Board Committee Report

Ms. Ross provided the Child Care Committee report. The College will set up a meeting with Dean Mary McKay, Washington University Brown School to explore opportunities.

14. Approval of Consent Agenda Items

Consent items were approved by a single motion and vote unless otherwise noted below.

14.1 Consent Item Motion and Vote

On motion by Ms. Ross and seconded by Dr. Larson, the Board unanimously approved the consent agenda items.

14.2 Academic Affairs

The Board, by consent, approved the following Resolution regarding academic affairs recommendations:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in **Exhibit B** attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

14.3 Human Resources

The Board, by consent, approved the following Resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in **Exhibit C** attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chair of the Board of Trustees or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

14.4 Bid Awards

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in **Exhibit D** attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

14.5 Finance

A. Financial Reports

Ratifications

The Board, by consent, unanimously ratified investments/daily repurchase agreements and payments for services rendered all as more fully set forth in **Exhibit E** attached hereto and by this reference incorporated herein.

Resolutions

The Board, by consent, unanimously approved a resolution of funds disbursement all as more fully set forth in Exhibit E attached hereto and by this reference incorporated herein.

14.6 Contracts/Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following Resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in **Exhibit F** attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

14.7 Workforce Solutions Group

The Board, by consent, approved the following Resolution regarding the ratification of direct pay agreements and the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in **Exhibit G** attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

14.8 Ratifications

The Board, by consent, ratified the new hires, reclassifications, reorganizations, contract and bid awards that were approved on March 11, 2020, set forth in **Exhibit H** attached hereto and by this reference incorporated herein, are adopted and approved

15. Communications

15.1 Chancellor's Report

None.

15.2 Board Chair's Report

Dr. Martin thanked faculty and staff for their work during this time.

15.3 Citizens Desiring to Address the Board Regarding Other Concerns

None.

15.4 Board Member Comments

Dr. Graham expressed her appreciation that the Board was able to virtually meet through Zoom.

16. New Business

In light of state and local financial strains, the trustees discussed reducing Trustee Professional Development Travel for Fiscal Year 2021.

17. Adjournment

On motion made by Ms. Marshall and seconded by Dr. Graham, the Board adjourned the public session at 6:47 p.m.

Respectfully submitted,

Jessica Grove
Associate for Board Relations

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to Section 610.021, RSMo, hold a closed meeting, record and vote on **June 25, 2020** at 5:00 p.m., for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021(1), RSMo); and
- 2) to discuss the lease, purchase or sale of real estate (Section 610.021(2), RSMo); and
- 3) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021(3), RSMo); and
- 4) to discuss preparation, including discussions or work product, on behalf of St. Louis Community College or its representatives for negotiations with employee groups (Section 610.021(9), RSMo); and
- 5) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021(13), RSMo); and
- 6) to discuss records which are protected from disclosure by law (Section 610.021(14), RSMo).

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with Section 610.020, RSMo.

May 14, 2020

Board Agenda

RESOLUTION OF APPRECIATION

WHEREAS, Ms. Eleftheria “Libby” Fitzgerald was elected to the St. Louis Community College Board of Trustees in 2008 to serve Subdistrict 4 and was reelected in 2014; and

WHEREAS, Ms. Fitzgerald served admirably as chair of the Board in 2012-2013 and as vice chair in 2009-2010 and 2011-2012; and

WHEREAS, with her diverse leadership experience in education and community service, Ms. Fitzgerald served the board energetically in a focused, professional manner; and

WHEREAS, Ms. Fitzgerald represented the district on the state level by attending conferences of the Missouri Community College Association and on the national level at the Association of Community College Trustees Leadership Congress; and

WHEREAS, Ms. Fitzgerald has received several awards for service to St. Louis Community College, including the Forest Park President’s Star Award in 1995, Innovation of the Year Award from the League for Innovation in Community Colleges in 1997, and the President’s WOW Award in 2004; and

WHEREAS, Ms. Fitzgerald has devoted her time to serving those in need through her role as president and vice president of the local chapter of the Daughters of Epirus, which promotes academic excellence and scholarship among young women, and as a board member of the Ponepiotic Federation of America, a group that defends human rights for the Greek ethnic minority in Albania; and

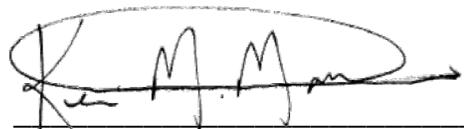
WHEREAS, during her 12 years of service on the Board of Trustees, Ms. Fitzgerald dedicated herself to quality education for students, fiscal accountability to taxpayers and ensured her decisions as a board member were made in the best interest of the college;

NOW THEREFORE BE IT RESOLVED, the St. Louis Community College Board of Trustees recognizes

Eleftheria “Libby” Fitzgerald

for her service to the college and expresses sincere and heartfelt appreciation.

BE IT FURTHER RESOLVED, this expression of gratitude and appreciation be made a permanent part of the record of the Board of Trustees this fourteenth day of May, 2020.



Kevin M. Martin, Ed.D.
Chair, Board of Trustees
St. Louis Community College

Grievance Procedure

Section 1. Scope and Purpose

Any grievance or dispute which may arise during the term of this Joint Resolution concerning the application, meaning, or interpretation of a specific provision of this Joint Resolution shall be processed in the following manner.

This grievance Article will also be applicable for resolution of allegations of discrimination as prescribed under local, state, and federal mandates applicable to the College and/or Board Policy and Administrative Procedures unless other applicable grievance procedures exist.

The purpose of the Professional Grievance Process contained in this Article is to secure, at the lowest possible administrative level, prompt and equitable solution to individual grievances of professional employees.

Section 2. Definitions

Grievance – A grievance is an allegation by a professional employee that he/she has suffered injury or damage because of a misinterpretation, misapplication, or violation of a provision of this Joint Resolution, Board policy and/or administrative procedures.

Grievant – A grievant is the individual professional employee filing a grievance.

Day / Days – A day means a calendar day except a Saturday, Sunday, a scheduled holiday, or recess observed by the College.

Advisor – The grievant's advisor will be the person selected by the grievant to provide advice, support and consultation at any point during the grievance process.

Section 3. Miscellaneous Provisions

- a. Extension of the time limits provided in this grievance procedure may be extended only by mutual written consent of the parties.
- b. Failure of the administration to render a decision at any step of this procedure within the specified time limits will permit the grievant to proceed to the next step.
- c. Failure of the grievant to appeal a decision at any step within the specified time limits will constitute a termination of the grievance.
- d. The initial filing of the grievance should occur at the lowest appropriate administrative level at which a recommendation or action has been initiated or occurred leading to the grievance.
- e. No reprisals of any kind will be taken by the Board of Trustees or by any member of the administration against an employee because of his/her participation in this grievance process.
- f. A grievance may be withdrawn in writing at any time without prejudice or precedent.
- g. All meetings and hearings under this process will not be conducted in public and will include only the parties and their designated representatives, if any, as well as necessary witnesses.

h. Consideration will be given to the grievant's work responsibilities when scheduling grievance conferences.

i. This grievance process will be applicable for resolution of allegations of discrimination as prescribed under local, state, and federal mandates applicable to the College and/or Board policy and administrative procedures unless other applicable grievance procedures exist.

j. All documents, communications and records dealing with the processing of a grievance will be filed in a separate grievance file and will not be kept in the personnel file of any of the participants.

Section 4. Grievance Steps

Informal Grievance Resolution

Any grievance shall be presented through the following formal procedure, although the grievant is urged to discuss the matter informally with the immediate supervisor before filing a formal written grievance. The grievant may be represented by an Association representative.

Step 1

Within 22 days after the event or occurrence giving rise to the alleged grievance, or within 22 days from the date on which the professional employee should have reasonably known of its occurrence, the grievant will present the grievance in writing to the immediate supervisor; however, the initial filing of the grievance should occur at the lowest appropriate administrative level at which a recommendation or action has been initiated or has occurred leading to the grievance.

A formal grievance shall be written and contain the following information:

1. the name of the grievant; witnesses, supervision;
2. when did the grievance occur: dates/times;
3. the nature of the grievance; where did grievance occur; and a statement of facts upon which the grievance is based;
4. identification of all specific contract provisions allegedly violated, discipline, past practice;
5. any other such information which the grievant deems relevant;
6. corrective actions requested and reasons for such action; and
7. name of designated STLCC PEBU-NEA representative, if any.

The initial filing of the grievance should occur at the lowest appropriate administrative level at which a recommendation or action has been initiated or has occurred leading to the grievance.

The immediate supervisor will hold a conference with the grievant within five days after receipt of the grievance, conduct an investigation and render a decision to the grievant in writing within 10 days after the conference.

Step 1-A

In the event that the grievant's immediate supervisor reports to a director or dean, and the grievant is not satisfied with the decision at Step 1, the grievant may, within five days after receiving the decision, present an appeal in writing to the director or appropriate dean. With this appeal will be included a copy of the original grievance and the reply received in Step 1.

The director or dean will hold a conference with the grievant within five days after receipt of the grievance, conduct an investigation and render a decision to the grievant in writing within 10 days after the conference.

Step 1-B

In the event that the director in Step 1-A reports to a second level director and the grievant is not satisfied with the decision at Step 1-A, the grievant may, within five days after receiving the decision, present an appeal in writing to the second level director. With this appeal will be included a copy of the original grievance and the reply received in Step 1-A.

The director will hold a conference with the grievant within five days after receipt of the grievance, conduct an investigation and render a decision to the grievant in writing within 10 days after the conference.

Step 2

In the event the grievant is not satisfied with the decision at Step 1, or Step 1-A or Step 1-B, if applicable, the grievant may, within five days after receiving the decision, present an appeal in writing to the Campus President and Chief Academic Officer/Campus Vice President for Student Affairs or an appropriate Vice Chancellor. With this appeal will be included a copy of the original grievance and the reply received in Step 1.

The Campus President and Chief Academic Officer/Campus Vice President for Student Affairs or an appropriate Vice Chancellor, or a designated representative, will hold a conference with the grievant within five days after receipt of the grievance. The Campus President and Chief Academic Officer/Campus Vice President for Student Affairs or an appropriate Vice Chancellor, or the designated representative, will conduct an investigation and render a decision and the reasons for that decision, in writing, within 10 days after the conference.

Step 3

In the event the grievant is not satisfied with the decision at Step 2, the grievant may, within five days after receiving the decision, present an appeal in writing to the chancellor. With this appeal will be included a copy of the original grievance and the replies received in Step 1 and Step 2.

Within 10 days after receipt of the grievance, the Chancellor, or his/her designated representative, will conduct an investigation and may hold a conference with the grievant or render a decision upon examination of the record.

The Chancellor, or his/her designated representative, will render a decision to the grievant, in writing, within 10 days after the conference or examination of the record.

Step 4

In the event the grievant is not satisfied with the decision at Step 3, the grievant may exercise one of the following alternatives, depending upon the nature of the grievance.

All grievances may be appealed using Alternative a. Grievances involving dismissal may be appealed using Alternative b only with the written consent of the Chancellor.

Alternative a:

The grievant may submit an appeal in writing to the Board of Trustees ("Board) within five days after receiving the decision in Step 3. With this appeal will be included a copy of the original grievance and the replies received in Steps 1, 2, and 3 and such other statements or information which the grievant deems relevant.

The Board will consider the grievance at its next regularly scheduled executive session and take such appropriate steps to review the grievance that it deems advisable which may, in the Board's discretion, include providing the grievant with a hearing at the earliest practicable executive session of the Board. However, when a grievance would otherwise constitute a contested case as defined by section 536.010(2), RSMo, the Board of Trustees will conduct a hearing on the grievance. The Board will notify the grievant of its decision, in writing, within 10 days from the conclusion of its action.

Alternative b:

The grievant may request the naming of an independent advisory fact-finder only for those grievances concerning dismissal and only with the written consent of the chancellor to utilize this alternative. The grievant and the chancellor will attempt to find an impartial fact-finder who is mutually acceptable. In the event that they cannot agree on a mutually acceptable fact-finder, they will select one by alternately striking names from a list furnished by the Federal Mediation and Conciliation Service with the last name remaining being the fact-finder.

The fact-finder will hold a hearing within a reasonable time after being appointed, but in no event more than 20 days from appointment. The fact-finder will prescribe the hearing procedure, and the hearing will be held as agreed upon by the grievant and the administration or if no agreement can be reached, as specified by the fact-finder.

The fact-finder will issue an advisory recommendation, in writing, no later than 20 days from the end of the hearing. Said advisory recommendation will include findings of fact and separate conclusions and recommendations. The fact-finder will limit the advisory recommendation strictly to the application and interpretation of the provisions of Board Policy and/or administrative procedures and will be without power or authority to make recommendations:

1. contrary to, or inconsistent with, or modifying or varying in any way terms of Board policy or administrative procedures, or
2. limiting or interfering in any way with the powers, duties and responsibilities of the Board under applicable law.

At its next regularly scheduled meeting, the Board, in executive session, will consider the grievance and the advisory recommendations of the fact-finder. The Board may accept (in whole or in part), modify or reject the fact-finder's recommendatory findings of fact and conclusions. The Board, at the written request of the grievant, will conduct a hearing at this time and will notify the grievant, in writing, of its decision and the reasons for its decision within 10 days following the date of such hearing.

The fact-finder's fees and other expenses will be payable in equal amounts by the Board and the grievant.

Academic Affairs – No Items

HUMAN RESOURCES AGENDA SUMMARY

APPOINTMENTS / FULL-TIME ADMINISTRATIVE/PROFESSIONAL STAFF	6
APPOINTMENTS / CLASSIFIED STAFF	2
REQUEST FOR ADDITIONAL COMPENSATION / PROFESSIONAL	1
RESIGNATIONS/CLASSIFIED STAFF	1
RETIREMENTS/ADMINISTRATIVE/PROFESSIONAL STAFF	2
FACULTY PROMOTIONS	18
REQUEST FOR UNPAID LEAVE OF ABSENCE	2

Recommended approval of the following resolution:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in Tab H.

FURTHER RESOLVED, that, where appropriate, the Chair of the Board or their designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

Human Resources - Board Agenda

May 2020

APPOINTMENTS/FULL-TIME ADMINISTRATIVE/PROFESSIONAL STAFF

Name	Current/New Employee	Location	Job Title	Range	Pay Rate	Comments	Effective Date
Schultz, Yvette	New	MC	Career & Technical Educa (CTE) Retention Specialist	UP8	42,500.00	Grant Funded	6/1/2020
Shade, Chadwick	Current	MC	Admissions Manager	P12	59,467.00	Title Change Only	6/1/2020
Campbell, Phillip	Current	MC	Admissions Manager	P12	64,087.00	Title Change Only	6/1/2020
LNU-Kaur, Amanpreet	New	FV	Sr. Research Scientist/CRO Coord	UP12	62,440.00	Rehire	5/18/2020
Holland, Lesley	Current	CC	Benefits Specialist	P08	52,530.00	Replacement	7/1/2020
Brodie, Shawn	Current	MC	Recruiting Coordinator	P9	49,143.00	Repurposed	7/1/2020

APPOINTMENTS/FULL-TIME CLASSIFIED STAFF

Name	Current/New Employee	Location	Job Title	Range	Pay Rate	Comments	Effective Date
Bracey, Najla	New	FP	Financial Aid Counselor	CU6	37,087.00	Replacement	5/18/2020
Schmidt, Jessica	New	FV	Educational Asst. I/ Cook-Child Development Center	CU5	35,437.00	Replacement	5/18/2020

ADDITIONAL COMPENSATION/PROFESSIONAL STAFF

Name	Location	Job Title	Base Rate	Pay Rate	Effective Date
Lewis, Derek	MC	Senior Web Designer	57,630.00	63,393.00	6/1/2020

RETIREMENTS

Name	Location	Job Title	Date Notified	Comments	Effective Date
Adams, Yolanda	WW	Administrative Secretary II	4/21/2020	11 years of service	7/31/2020
Brake, Dean	FP	Professor	5/1/2020	13 years of service	6/30/2020

RESIGNATIONS

Name	Location	Job Title	Date Notified	Comments	Effective Date
Jones, Devin	MC	Administrative Secretary	4/10/2020	Resignation	1/20/2020

REQUEST FOR UNPAID LEAVE OF ABSENCE

Name	Location	Job Title	Job Type	Comments	Effective Date
Mike Lesmeister	MC	Groundskeeper	Classified	Medical Leave	thru 7/31/2020
Maryam Arabshahi	MC	Assistant Professor	Faculty	Medical Leave	thru 7/01/2020

FACULTY PROMOTIONS 2020 - 2021

Location	Promotion	Name	Department
Wildwood	Assistant Professor	Jenna Mueller	Behavioral Health Support
	Professor	Sarah Fielding	English
Meramec	Assistant Professor	Jean Dempsey	Arts & Communications
	Associate Professor	E. Maxine Beach	Arts & Communications
	Professor	Elizabeth Granier	Biology
	Professor	Troy Hansen	Counseling
	Professor	Lisa Harden	Math
	Professor	Michael Swoboda	Arts/Communications
Forest Park	Professor	Barbara Wiseheart	Legal Studies
	Assistant Professor	Stephen Pitchford	Nursing
	Associate Professor	Jason Boehm	Mathematics
	Associate Professor	Joseph Jackson	Automotive
	Associate Professor	Karen Mueller	Nursing
Florissant Valley	Professor	Lori Orlando	Social & Behavioral Sciences
	Professor	Casey Shiller	Hospitality
	Assistant Professor	Joseph Bauer	Mathematics, STEM
	Assistant Professor	Maria Darris	Nursing, Health Sciences
	Professor	Linda Collins	History, Liberal Arts

RESOLUTION

WHEREAS, bids and change orders for material needs and/or services of St. Louis Community College (the “District”) have been solicited in accordance with Board Policy and Procedures, with applicable Federal and State laws, and such bids and change orders have now been tabulated and presented to the District’s Board of Trustees:

NOW, THEREFORE, BE IT RESOLVED, upon recommendation of the District’s Chancellor, the following awards and change orders are made to bidder complying with the specifications as follows:

<u>Request #</u>	<u>Description</u>	<u>Successful Bidder</u>	<u>Amount</u>
B0003966	Rate Agreement	St. Louis Business Journal	\$ 25,000.00
CT160910001	Cooperative Contract	SHI International	\$ 1,000,000.00
B0003380	Cashiering and Smart Card Services	Higher One and Bank-Mobile	\$ 150,000.00
B0003647	Hardware/Appliance Items – Award Increase	Buyers Industrial Handyman Hardware Inc. New Market Hardware	\$ 50,000.00

Agenda Item Details

Meeting May 14, 2020 – STLCC Board of Trustees Regular Meeting
Category 16.5 Finance
Subject B0003966 – St. Louis Business Journal Rate Agreement
Type Consent Agenda
Recommended Action The Board of Trustees adopt the resolution ratifying the purchase

Initiator: Hart Nelson

Background:

This print media contract will allow the College to advertise in the community's premier media platform for companies strategically targeting business decisions makers. The total business audience is estimated at over 3.6 million people via printed publications and 42 websites. The college will use this agreement to advertise its annual State of the St. Louis Workforce Event.

Therefore, Board of Trustee ratification is requested for a contract established with the St. Louis Business Journal, for print advertising in an amount estimated at \$25,000.00 for a period of one (1) year to begin October 9, 2020.

The St. Louis Business Journal is neither a minority nor woman-owned business enterprise.

<u>Amount</u>	<u>Description</u>	<u>Vendor</u>	<u>Location</u>	<u>Fund Source</u>
\$25,000.00	Rate Agreement	St. Louis Business Journal	DW	General

Agenda Item Details

Meeting	May 14, 2020 – STLCC Board of Trustees Regular Meeting
Category	16.5 Finance
Subject	Contract Renewal – CT160910001– SHI International Corp.
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution approving the continued use of the cooperative contract

Initiator: Keith Hacke

Background:

This State of Missouri Cooperative Contract is used to purchase complete microcomputer systems, components and related items and was initially approved by the Board of Trustees on September 27, 2018 for a period of one (1) year with the option to renew for three (3) consecutive one (1) year periods.

Board of Trustee approval is requested for the continued use of this State of Missouri Cooperative Contract CT160910001 with SHI International Corp., pending the State of Missouri renewal, for a period of one (1) year with an increase to the award amount estimated at \$1,000,000.00, to begin July 1, 2020.

Responses:

This contract was competitively bid by the State of Missouri's Division of Purchasing and thereafter awarded on a cooperative basis.

Agenda Item Details

Meeting	May 14, 2020 – STLCC Board of Trustees Regular Meeting
Category	16.5 Finance
Subject	Contract Renewal – B0003380– Higher One and BankMobile
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution approving the renewal of the contract

Initiator: Jill Houghton

Background:

This contract was originally approved for award by the Board of Trustees on May 28, 2015 for a cashiering suite of applications and smart card services with Higher One, for a period of five (5) years, with an option to renew for five (5) additional one (1) year periods. Since the award of this contract smart card services has been acquired by BankMobile.

Board of Trustee approval is requested to exercise the first year renewal option with additional funding estimated at \$150,000.00.

Higher One and BankMobile are neither minority nor woman-owned business enterprises.

Agenda Item Details

Meeting	May 14, 2020 – STLCC Board of Trustees Regular Meeting
Category	16.5 Finance
Subject	Award Increase Change Order - B0003647 – Buyers Industrial, Handyman Hardware, New Market Hardware
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution approving the award increase

Initiator: Dennis Dill

Background:

Hardware/Appliance Items contract B0003647, is used by Facilities – District Wide for the routine purchase of hardware supplies and small equipment items. This contract was approved by the Board of Trustees on September 28, 2017 for a period of three (3) years, for an amount estimated at \$270,000.00.

The current award balance is \$5,984.88. Therefore, Board of Trustee approval is requested to increase the award amount by an estimate of \$50,000.00 for anticipated expenses during the contract period.

RESOLUTION

WHEREAS, bids and consulting agreements for material needs and/or services of St. Louis Community College (the “District”) have been solicited in accordance with Board Policy and Procedures, with applicable Federal and State laws, and such bids and consulting agreements have now been tabulated and presented to the District’s Board of Trustees:

NOW, THEREFORE, BE IT RESOLVED, upon recommendation of the District’s Chancellor, the following awards and ratifications are made to the firm complying with the specifications as follows:

<u>Request #</u>	<u>Description</u>	<u>Recommended Firm</u>	<u>Amount</u>
F20 001	District-Wide Paving Repairs (FP, FV, M)	TBD	\$125,000.00 (Estimated)
F20 102	Roof Replacement (HP)	TBD	\$175,000.00 (Estimated)
F20 401K	Stair Tower Fire Protection Work	Boyer Fire Protection	\$54,510.00
F20 504	Roof Replacement at CWI Building (FV)	TBD	\$600,000.00 (Estimated)
S6 6923	Emergency Roof Replacement Business Administration (M)	TBD	\$425,000.00 (Estimated)
A19-0316 PRO #04	Oversight for Floor Tile Abatement in SW110A (M)	Professional Environmental	\$1,120.00
A19-0317 PSI #04	Isolation Plan for Business Administration (M)	PSI	\$1,285.00
A17-0300	Extended General Conditions Demo and Stair Tower Work	Tarlton	\$440,071.00 (Amend. #3)

Agenda Item Details

Meeting	May 14, 2020 – STLCC Board of Trustees Regular Meeting
Category	16.5 Finance
Subject	Bid Awards – F20 001 – District-wide Asphalt Paving Repair – TBD
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution delegating authority to the Vice-Chancellor for Finance and Administration to approve the final bid award.

Initiator: Dennis Dill

Background:

Parking lots and other paved areas at all locations in the district will be evaluated and restored using a variety of repair options, including pull-out patch, roto-milling, and overlay. Special emphasis will be given to extensive sealcoating and restriping, which will extend the life of the existing paving and improve the overall appearance of the lots. Prior approval is requested to allow the project to start on June 1, 2020, given the absence of on-campus classes this summer. Bids are due for the project on May 19, 2020. It is estimated that the contract award for repair work at the three original campuses will be \$125,000.

This repair contract will be designed by the College's Physical Facilities/ Engineering and Design Department.

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$125,000 Estimate	Asphalt Paving Repairs	TBD	FP, FV, M	Operating/ Capital

Newspaper advertisements will be placed in the St. Louis Countian, St. Louis Daily Record, and the St. Louis American.

Agenda Item Details

Meeting May 14, 2020 – STLCC Board of Trustees Regular Meeting
Category 16.5 Finance
Subject Bid Awards – F20 102 – Roof Replacement at Highland Park Building – TBD
Type Consent Agenda
Recommended Action The Board of Trustees adopt the resolution delegating authority to the Vice-Chancellor for Finance and Administration to approve the final bid award.

Initiator: Ken Kempf

Background:

The existing roof on the Highland Park building is out of warranty and experiencing some leaks. This project will replace the roof on this building with a membrane roofing system and provide a new 20 year warranty. The building houses the Engineering and Design department, an IT position, storage, and Workforce Solutions Group’s Truck Driving Education program. Bids are due for the project on May 19, 2020.

Plans and specifications are being created by the Engineering and Design department and RMT Roof Consultants.

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$175,000 Estimate	Roof Replacement	TBD	HP	Operating/ Capital

Newspaper advertisements will be placed in the St. Louis Countian, St. Louis Daily Record, and the St. Louis American.

Agenda Item Details

Meeting May 14, 2020 – STLCC Board of Trustees Regular Meeting

Category 16.5 Finance

Subject Bid Awards – F20 401K – Stair Tower Fire Protection Work – Boyer Fire Protection

Type Consent Agenda

Recommended Action The Board of Trustees adopt the resolution approving the bid award.

Initiator: Paul Zinck

Background:

Plans and Specifications for construction of the stair tower/end cap after demolition of the A and B Tower sections of the East Wing were prepared by the KAI Design Build Team. The packages were delineated and bid by the College's Construction Manager, Tarlton Corporation. Additional bid award recommendations for the construction of the Stair Tower will be made at a future Board of Trustees meeting, after bid negotiation and value engineering with the recommended bidders to reduce the overall project budget.

Contractors were evaluated on bid price as well as overall capabilities, MBE/WBE participation, experience with LEED (Leadership in Energy and Environmental Design) projects, available resources to meet the project's schedule, and approach to safety, quality, and cost control.

Request for Bid was issued to provide design assist and fire protection work for the new stair tower to be constructed after demolition of the A and B Towers of the East Wing. Fifteen (15) contractors were contacted to provide proposals, in addition to the CrossRhodes plan room and being listed on Tarlton's website. CrossRhodes made an e-mail notification to local MBE/WBE/DBE businesses.

Boyer Fire Protection was deemed to be the lowest and best responsive submittal meeting all requirements of the specification. The original response listed was submitted on the day of the bid opening; the contract amount represents the award after bid negotiation and value engineering with the recommended bidder. Therefore, Board approval is requested for the award of a contract for the work to ***Boyer Fire Protection*** in the amount of **\$54,510.00**.

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$54,510.	Stair Tower Fire Protection Work	Boyer Fire Protection	FP	Certificates of Participation

Original Response:

Contractor	Location	Base Amount
Boyer Fire Protection	St. Louis, MO	\$76,950.00

Agenda Item Details F 20 401K, Stair Tower Fire Protection Work at Forest Park (Continued)

The following companies/organizations also received the solicitation:

Accurate Fire Protection Systems, High Ridge, MO
Bi-State Fire Protection Corporation, St. Charles, MO
Century Fire Sprinklers, Inc., Fenton, MO
Engineered Fire Protection, St. Louis, MO
Excel Fire Protection, Imperial, MO
Fire Solutions, Inc., St. Louis, MO
Fire Tech, LLC, St. Louis, MO
Integrated Facilities Services, Fenton, MO
J. F. Ahearn Company, St. Louis, MO
Metropolitan Fire Protection, St. Louis, MO
Pipe and Duct Systems, LLC, Fenton, MO
St. Louis Automatic Sprinkler Company, St. Louis, MO
United Fire Protection, LLC, St. Louis, MO
Wayne Automatic Sprinkler Corporation, St. Louis, MO

CrossRhodes Planroom, MO
Tarlton Corporation Bid Opportunities Website, St. Louis, MO

Newspaper advertisements were placed in the St. Louis Countian, St. Louis Daily Record, and the St. Louis American.

Agenda Item Details

Meeting May 14, 2020 – STLCC Board of Trustees Regular Meeting

Category 16.5 Finance

Subject Bid Awards – F20 504– Roof Replacement at Center for Workforce Innovation – TBD

Type Consent Agenda

Recommended Action The Board of Trustees adopt the resolution delegating authority to the Vice-Chancellor for Finance and Administration to approve the final bid award.

Initiator: Dennis Dill

Background:

The existing roof on the CWI building is out of warranty and experiencing some leaks. This project will replace the roof on this building with a membrane roofing system and provide a new 20 year warranty. Bids are due for the project on May 28, 2020.

Plans and specifications are being created by the Engineering and Design department and RMT Roof Consultants.

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$600,000 Estimate	Roof Replacement at CWI	TBD	FV	Operating/ Capital

Newspaper advertisements will be placed in the St. Louis Countian, St. Louis Daily Record, and the St. Louis American.

Agenda Item Details

Meeting	May 14, 2020 – STLCC Board of Trustees Regular Meeting
Category	16.5 Finance
Subject	Bid Awards – S6 6923 – Emergency Roof Replacement at Business Administration building – TBD
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution delegating authority to the Vice-Chancellor for Finance and Administration to approve the final bid award.

Initiator: Paul Zinck

Background:

The existing roof on the Business Administration building at Meramec, while still under warranty, has severely deteriorated and is experiencing several leaks. The warranty company has resisted replacement, and has made only superficial repairs to the roof system. Replacement is complicated by the presence of asbestos containing coating in some areas inside the building, and this material can be released during removal of the roof system. The second floor of this building houses several computer labs, offering training that cannot be easily relocated. With no on-campus classes this summer, the decision was made to close and isolate the second floor, replace the roof and seek reimbursement from the warranty company. Bids are due for the project on May 18, 2020.

The existing deteriorated roof will be replaced with a membrane roofing system and receive a new 20 year warranty.

Plans and specifications are being created by the Engineering and Design department and RMT Roof Consultants.

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$425,000 Estimate	Emergency Roof Replacement at Business Administration	TBD	M	Operating/ Capital

The project will be bid on an Emergency Repair basis, according to Board policy.

Agenda Item Details

Meeting May 14, 2020 – STLCC Board of Trustees Regular Meeting

Category 16.5 Finance

Subject Consulting Agreement ratification – A19-0316 PRO #04 – Oversight for Floor Tile Abatement in SW110A at Meramec – Professional Environmental

Type Consent Agenda

Recommended Action The Board of Trustees adopt the resolution ratifying the issuance of the amendment to the consulting agreement.

Initiator: Ken Kempf

Background:

The MO-EXCELS program is providing funding for the expansion of the nursing program at Meramec and Florissant Valley, and the creation of a nursing program at the Wildwood campus.

Asbestos abatement was needed in one of the areas be renovated at Meramec for a checkout room. Professional Environmental provided project oversight, air monitoring, and final clearances for the project.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$75,000.

Professional Environmental was chosen from the College's open end consultant list due to their experience, availability, and past performance. Therefore, Board ratification is requested for the award of an agreement for the services to **Professional Environmental** in the amount of **\$1,120.00**

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$1,120.00	Services for Tile Abatement	Professional Environmental	M	State Funding/ Capital/ Operating

Responses:

Consultant	Location	Base Amount
Professional Environmental (MBE)	St. Louis, MO	\$1,120.00

The following companies/organizations also received the solicitation:

None

Agenda Item Details

Meeting May 14, 2020 – STLCC Board of Trustees Regular Meeting

Category 16.5 Finance

Subject Consulting Agreement ratification – A19-0317 PSI#04 – Isolation Plan for Business Administration building at Meramec – PSI

Type Consent Agenda

Recommended Action The Board of Trustees adopt the resolution ratifying the issuance of the amendment to the consulting agreement.

Initiator: Ken Kempf

Background:

The areas on the second floor of the Business Administration building, where asbestos containing coating material exists, will be isolated during roof replacement to prevent contamination of these spaces.

Professional Environmental will provide the design of the isolation as well as conduct final air clearances for the project.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$75,000.

PSI was chosen from the College's open end consultant list due to their experience, availability, and past performance. Therefore, Board ratification is requested for the award of an agreement for the services to **PSI** in the amount of **\$1,285.00**

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$1,285.00	Isolation Plan for Business Admin.	PSI	M	Operating/ Capital

Responses:

Consultant	Location	Base Amount
PSI	St. Louis, MO	\$1,285.00

The following companies/organizations also received the solicitation:

None

Agenda Item Details

Meeting May 14, 2020 – STLCC Board of Trustees Regular Meeting

Category 16.5 Finance

Subject Amendment Approval – A17-0300 Amendment #3 – General Conditions for Stair Tower Construction at Forest Park – Tarlton

Type Consent Agenda

Recommended Action The Board of Trustees adopt the resolution approving the issuance of the amendment to the consulting agreement.

Initiator: Paul Zinck

Background:

The demolition of the A and B Tower sections of the East Wing and subsequent Stair Tower/ End Cap construction was delayed by the abatement schedule, regulatory delays, budgetary considerations, and health emergency issues. Tarlton is requesting extended general conditions for this delay, which includes the costs for Construction Management staff, supplies and equipment, and permits, in the amount of \$440,071.00 representing the projected costs for these services through the completion of this work. There will be an additional amendment required for the Construction Management fees when the final cost of the stair tower is known, reduced by fees already included in the original budget.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board approval of consulting agreements over \$75,000.

Tarlton is the Construction Manager for the Center for Nursing and Health Sciences. The recommended amount of the amendment represents the projected costs for providing the general conditions through the completion of the project. Therefore, Board approval is requested for the award of an amendment to **Tarlton** in the amount of **\$440,071.00**

<u>Amount</u>	<u>Description</u>	<u>Consultant</u>	<u>Location</u>	<u>Fund Source</u>
\$440,071.00	Extended General Conditions	Tarlton	FP	Certificates of Participation

Responses:

Consultant	Location	Base Amount
Tarlton	St. Louis, MO	\$440,071.00

The following companies/organizations also received the solicitation:

None

Request for Approval/Disposal of Surplus Property

Board approval is requested to dispose of surplus property by recycling per contract as listed on the following pages. This property has been declared excess and posted internally for redistribution.

PDF#	Description	Property Tag	Location	Condition	Purchased Date	Original Cost	Book Value
	2005 Chevy Impal Sedan Full Size 4dr	V00132	MCK	Poor	2/15/2005	\$ 13,974.00	\$ -
	2001 Dodge 3500 Maxiwagon	V00059	MCK	Poor	6/12/2001	\$ 20,913.00	\$ -

BUSINESS AND FINANCE

Budget

1. Budget Status Summary Report General Operating Fund
2. Budget Status Reports-Student Technology Fee
3. Budget Status Reports-College and Student Activities
4. Budget Status Reports-Public Safety, Pedestrian and Traffic Access
5. Budget Status Reports-Rental of Facilities
6. Budget Status Report-Restricted General Fund
7. Budget Status Report-Student Financial Aid Fund
8. Budget Status Report-Auxiliary Enterprise Fund
9. Budget Status Report-Capital Fund
10. Budget Status Report-Agency Fund
11. Revenues/Expenditures Report-Self-Funded Insurance
- 12-13. Statement of Net Position
14. Cash and Investments Overview

Ratifications

- 15-18. Ratification of Investments

St. Louis Community College
Budget Status Summary Report - General Operating Fund
For the Period July through March

	Fiscal Year 2020				Fiscal year 2019	
	Budget	Actual to Date**	% of Revenue	% of Budget	Actual to Date**	% of 2019 Budget
Revenues						
Local Taxes	\$ 63,231,023	\$ 60,515,858	47.7%	95.7%	\$ 57,222,985	93.8%
State Aid	42,027,873	31,175,182	24.6%	74.2%	32,357,807	74.6%
Maintenance Fees	34,973,830	32,199,648	25.4%	92.1%	32,787,232	87.6%
Bad Debt	(750,000)	123,618	0.1%	-16.5%	(488,760)	65.2%
Other	6,903,647	2,761,267	2.2%	40.0%	4,014,731	78.5%
Total Revenue	146,386,373	126,775,573	100.0%	86.6%	125,893,996	86.1%
Expenditures						
Salaries and Wages	86,416,175	62,288,595	49.1%	72.1%	63,233,400	71.2%
Staff Benefits	25,228,786	18,054,791	14.2%	71.6%	17,541,177	69.6%
Operating	23,876,605	15,792,097	12.5%	66.1%	13,785,344	59.1%
Total Expenditures	135,521,566	96,135,483	75.8%	70.9%	94,559,921	68.8%
Transfers To (From)						
To Capital Fund	7,127,441	7,127,441	5.6%	100.0%	4,972,281	100.0%
To Leasehold Bonds	3,643,994	3,205,683	2.5%	88.0%	3,307,923	89.0%
To Scholarships	819,155	780,086	0.6%	95.2%	756,209	95.4%
From Designated	(600,783)	(600,783)	-0.5%	100.0%	(600,783)	100.0%
From Auxiliary Services	(125,000)	(125,000)	-0.1%	100.0%	(125,000)	100.0%
Total Transfers	10,864,807	10,387,428	8.2%	95.6%	8,310,629	94.9%
Total Expenses and Transfers	146,386,373	106,522,910	72.8%	70.4%	102,870,551	70.4%
Net Increase (Decrease)	\$ -	20,252,663			23,023,445	
Net Position as of July 1		(13,124,971)			(18,574,371)	
Net Position as of March 31		\$ 7,127,692			\$ 4,449,073	

**Does not include encumbrances.

St. Louis Community College
Budget Status Report - Technology Fee
For the Period July through March

	Fiscal Year 2020				Fiscal year 2019	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
<u>Revenues</u>						
College Technology Fees	\$ 3,828,099	\$ 3,293,086	100.0%	86.0%	\$ 3,420,105	85.4%
Total Revenues	<u>3,828,099</u>	<u>3,293,086</u>	<u>100.0%</u>	<u>86.0%</u>	<u>3,420,105</u>	<u>85.4%</u>
<u>Expenditures</u>						
Salaries	949,202	446,253	13.6%	47.0%	498,486	52.3%
Benefits	297,852	134,390	4.1%	45.1%	152,118	53.1%
Operating	1,780,185	1,042,952	31.7%	58.6%	908,423	57.7%
Total Expenditures	<u>3,027,239</u>	<u>1,623,595</u>	<u>49.3%</u>	<u>53.6%</u>	<u>1,559,027</u>	<u>55.4%</u>
<u>Transfers To (From)</u>						
To College Operating	400,783	400,783	12.2%	100.0%	400,783	100.0%
To Capital Fund	843,232	843,232	25.6%	100.0%	789,976	100.0%
Total Transfers	<u>1,244,015</u>	<u>1,244,015</u>	<u>37.8%</u>	<u>100.0%</u>	<u>1,190,759</u>	<u>100.0%</u>
Total Expenses and Transfers	<u>4,271,254</u>	<u>2,867,610</u>	<u>87.1%</u>	<u>67.1%</u>	<u>2,749,786</u>	<u>68.7%</u>
Net Increase (Decrease)	<u>\$ (443,155)</u>	<u>425,476</u>			<u>670,319</u>	
Net Position as of July 1		<u>3,037,879</u>			<u>2,533,999</u>	
Net Position as of March 31		<u>\$ 3,463,355</u>			<u>\$ 3,204,318</u>	

St. Louis Community College
Budget Status Report - College and Student Activities
For the Period July through March

	Fiscal Year 2020				Fiscal year 2019	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
<u>Revenues</u>						
Student Activity Fees	\$ 1,044,027	\$ 897,863	100.0%	86.0%	\$ 938,235	85.4%
Total Revenues	1,044,027	897,863	100.0%	86.0%	938,235	85.4%
<u>Expenditures</u>						
Salaries	41,496	18,141	2.0%	43.7%	26,878	52.7%
Benefits	3,652	1,597	0.2%	43.7%	2,204	52.7%
Operating	376,865	167,879	18.7%	44.5%	213,645	54.2%
Total Expense	422,013	187,616	20.9%	44.5%	242,727	54.0%
<u>Transfers To (From)</u>						
To General Operating	200,000	200,000	22.3%	100.0%	200,000	100.0%
To Student Activities - Agency	422,014	256,739	28.6%	60.8%	341,520	76.0%
Total Transfers	622,014	456,739	50.9%	73.4%	541,520	83.4%
Total Expenses and Transfers	1,044,027	644,356	71.8%	61.7%	784,248	71.4%
Net Increase (Decrease)	\$ -	253,508			153,987	
Net Position July 1		356,861			332,734	
Net Position as of March 31		\$ 610,368			\$ 486,721	

Student Activities Budget - Agency is the transfer amount from Current to Agency

St. Louis Community College
Budget Status Report - Public Safety, Pedestrian and Traffic Access
For the Period July through March

	Fiscal Year 2020				Fiscal Year 2019	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
Revenues						
College Activity Fees	\$ 870,023	\$ 748,429	100.0%	86.0%	\$ 781,601	85.4%
Total Revenues	870,023	748,429	100.0%	86.0%	781,601	85.4%
Expenditures						
Supplies and Services	546,218	440,762	58.9%	80.7%	451,733	72.1%
Total Expenditures	546,218	440,762	58.9%	80.7%	451,733	72.1%
Transfers To (From)						
To Capital Fund	323,805	323,805	43.3%	100.0%	289,183	100.0%
Total Transfers	323,805	323,805	43.3%	100.0%	289,183	100.0%
Total Expenses and Transfers	870,023	764,567	102.2%	87.9%	740,916	80.9%
Net Increase (Decrease)	\$ -	(16,138)			40,685	
Net Position as of July 1		2,423,639			2,355,487	
Net Position as of March 31		\$ 2,407,500			\$ 2,396,171	

St. Louis Community College
Budget Status Report - Rental of Facilities
For the Period July through March

	Fiscal Year 2020				Fiscal Year 2019	
	Budget	Actual To Date	Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
<u>Revenues</u>						
Other Revenue	\$ 167,475	\$ 149,349	100.0%	89.2%	\$ 150,197	89.3%
Total Revenues	167,475	149,349	100.0%	89.2%	150,197	89.3%
<u>Expenditures</u>						
Salaries	85,169	26,897	18.0%	31.6%	20,723	29.5%
Benefits	23,463	5,680	3.8%	24.2%	4,107	44.0%
Operating	59,005	9,084	6.1%	15.4%	13,721	17.5%
Total Expenditures	167,637	41,661	27.9%	24.9%	38,551	24.4%
<u>Transfers To (From)</u>						
To Capital Fund	100,000	100,000	67.0%	100.0%	58,274	100.0%
Total Transfers	100,000	100,000	67.0%	100.0%	58,274	100.0%
Net Increase (Decrease)	\$ (100,162)	7,688			53,372	
Net Position as of July 1		190,592			247,173	
Net Position as of March 31		\$ 198,280			\$ 300,544	

**St. Louis Community College
Budget Status Report - Restricted Funds
For the Period July through March**

	Fiscal Year 2020				Fiscal Year 2019	
	Budget	Actual To Date	% of Revenue	% of Budget	Actual To Date	% of 2019 Budget
<u>Revenues / Resources</u>						
Grants and Contracts	\$ 11,353,959	\$ 6,795,473	100.0%	59.9%	\$ 6,014,812	72.2%
Total Revenue / Resources	<u>11,353,959</u>	<u>6,795,473</u>	<u>100.0%</u>	<u>59.9%</u>	<u>6,014,812</u>	<u>72.2%</u>
<u>Expenditures</u>						
Salaries	3,848,773	3,110,458	45.8%	80.8%	2,966,524	71.8%
Benefits	879,814	729,096	10.7%	82.9%	618,051	75.5%
Supplies and Services	3,136,863	2,491,940	36.7%	79.4%	2,711,395	115.4%
Maintenance Repair and Capital	2,413,451	929,063	13.7%	38.5%	108,242	127.4%
Administrative and Indirect Cost Recovery	(1,075,058)	(425,700)	-6.3%	39.6%	(386,308)	41.1%
Total Expenditures	<u>9,203,843</u>	<u>6,834,855</u>	<u>100.6%</u>	<u>74.3%</u>	<u>6,017,904</u>	<u>93.4%</u>
Net Increase (Decrease)	<u>\$ 2,150,116</u>	(39,382)			(3,092)	
Net Position as of July 1		<u>34,497</u>			<u>36,634</u>	
Net Position as of March 31		<u>\$ (4,885)</u>			<u>\$ 33,541</u>	

* Revenues will lag expenditures due to grants being funded on a reimbursement basis.

St. Louis Community College
Budget Status Report - Student Financial Aid
For the Period July through March

	Fiscal Year 2020				Fiscal Year 2019	
	Restated Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
<u>Revenues / Resources</u>						
Grants and Contracts	\$ 24,980,940	\$ 25,135,962	100%	100.6%	\$ 26,110,503	103.4%
Other Revenue	-	121,099	0%		26,233	
Total Revenues	<u>24,980,940</u>	<u>25,257,062</u>	100%	101.1%	<u>26,136,737</u>	<u>103.5%</u>
<u>Expenditures</u>						
Salaries	854,751	410,798	2%	48.1%	413,910	48.4%
Benefits	75,219	36,150	0%	48.1%	33,942	48.4%
Administrative Cost Allowance	75,598	-	0%	0.0%		
StudentAid	24,871,927	25,759,463	102%	103.6%	26,517,831	105.3%
Total Expenditures	<u>25,877,495</u>	<u>26,206,411</u>	104%	101.3%	<u>26,965,683</u>	<u>103.3%</u>
<u>Transfers To (From)</u>						
From General Operating	(819,155)	(780,086)		95.2%	(756,208.62)	95.4%
From Auxiliary Services	(77,400)	(77,400)		100.0%	(77,400)	100.0%
Total Transfers	<u>(896,555)</u>	<u>(857,486)</u>		95.6%	<u>(833,609)</u>	<u>95.8%</u>
Net Increase (Decrease)	<u>\$ -</u>	<u>(91,863)</u>			<u>4,662</u>	
Net Position as of July 1		<u>1,503,382</u>			<u>1,632,043</u>	
Net Position as of March 31		<u>\$ 1,411,519</u>			<u>\$ 1,636,705</u>	
<u>Revenues / Resources</u>						
Pell Grants	\$ 23,826,110	\$ 20,239,807	80.1%	84.9%	\$ 21,531,706	90.4%
Federal Work Study	899,739	1,309,956	5.2%	145.6%	428,950	47.7%
Opportunity Grant (SEOG)	515,711	1,273,932	5.0%	247.0%	1,299,390	252.0%
Other	-	2,433,366	9.6%		2,876,690	
Total Revenues	<u>\$ 25,241,560</u>	<u>\$ 25,257,062</u>	100.0%	100.1%	<u>\$ 26,136,737</u>	<u>103.5%</u>
<u>Transfers</u>						
Board of Trustees Scholarships	\$ (743,936)	\$ (743,936)	100%	100.0%	\$ (722,267)	91.2%
Auxiliary Service Scholarships	(77,400)	(77,400)	100%	100.0%	(77,400)	100.0%
College Match - FWS Employer Taxes	(75,219)	(36,150)	48%	48.1%	(33,942)	48.4%
Total Transfers and Carry Forward	<u>\$ (896,555)</u>	<u>\$ (857,486)</u>	95.6%	95.6%	<u>\$ (833,609)</u>	<u>88.7%</u>

St. Louis Community College
Budget Status Report - Auxiliary Enterprise Fund
For the Period July through March

	Fiscal Year 2020				Fiscal Year 2019	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
Revenues						
College Activity Fees	\$ 348,009	\$ 299,287	4.6%	86.0%	\$ 312,632	85.4%
Auxiliary Services Revenues	6,680,265	6,231,268	95.4%	93.3%	6,315,468	91.8%
Total Revenues	7,028,274	6,530,556	100.0%	92.9%	6,628,100	91.5%
Expenditures						
Salaries	1,149,427	944,072	14.5%	82.1%	1,107,906	77.6%
Benefits	277,823	222,843	3.4%	80.2%	264,131	76.1%
Supplies and Services	5,303,624	4,603,584	70.5%	86.8%	5,611,567	108.5%
Total Expenditures	6,730,874	5,770,499	88.4%	85.7%	6,983,604	100.5%
Transfers						
To General Operating	125,000	125,000	1.9%	100.0%	125,000	100.0%
To Maintenance Repair and Capital	95,000	95,000	1.5%	100.0%	95,000	100.0%
To Student Aid	77,400	77,400	1.2%	100.0%	77,400	100.0%
Total Transfers	297,400	297,400	4.6%	100.0%	297,400	100.0%
Total Expenses and Transfers	7,028,274	6,067,899	92.9%	86.3%	7,281,004	100.5%
Net Increase (Decrease)	\$ -	462,657			(652,904)	
Net Position as of July 1		2,701,706			3,523,083	
Net Position as of March 31		\$ 3,164,363			\$ 2,870,179	

St. Louis Community College
Budget Status Report - Capital Fund
For the Period July through March

	Fiscal Year 2020			Fiscal Year 2019	
	Budget	Actual To Date	% of Budget To Date	Actual To Date	% of 2019 Budget
<u>Revenue</u>					
Interest Income		\$ 103,047		\$ 337,643	
Other		418,469		645,322	
Total Revenue		521,516		982,965	
<u>Expenditures</u>					
Operating	\$ 8,489,478	5,810,513	68.4%	12,160,663	148.2%
Leasehold Bonds	3,643,994	1,177,361	32.3%	1,672,530	45.0%
Total Expenditures	12,133,472	6,987,874	57.6%	13,833,193	116.0%
<u>Transfers</u>					
From Current Operating	(7,127,441)	(7,127,441)	100.0%	(4,972,281)	100.0%
From Technology	(843,232)	(843,232)	100.0%	(789,976)	100.0%
From Pedestrian & Traffic	(323,805)	(323,805)	100.0%	(289,183)	100.0%
From Auxiliary Services	(95,000)	(95,000)	100.0%	(95,000)	100.0%
From Rental of Facilities	(100,000)	(100,000)	100.0%	(58,274)	100.0%
From Current Operating-Leasehold Bonds	(3,643,994)	(3,205,683)	88.0%	(3,307,923)	89.0%
Total Transfers and Carry Forward	(12,133,472)	(11,695,161)	96.4%	(9,512,637)	95.9%
Net Increase (Decrease)	\$ -	5,228,803		(3,337,591)	
Net Position at July 1		17,116,113		20,227,701	
Net Position at March 31		\$ 22,344,916		\$ 16,890,110	

**St. Louis Community College
Budget Status Report - Agency Fund
For the Period July through March**

	Fiscal Year 2020			Fiscal Year 2019	
	Budget	Actual To Date	% Of Budget	Actual To Date	% of 2019 Budget
<u>Funds available</u>					
Other Income		\$ 26,024		\$ 40,607	
Total funds available	-	26,024		40,607	
<u>Expenditures</u>					
Expenditures	422,014	222,166	52.6%	227,877	50.7%
Total Expenditures	422,014	222,166	52.6%	227,877	50.7%
<u>Transfers</u>					
From College and Student Activity Fund	(422,014)	(256,739)	60.8%	(341,520)	76.0%
Total Transfers	(422,014)	(256,739)	60.8%	(341,520)	76.0%
Net Increase (Decrease)	-	60,597		154,250	
Net Position as of July 1		396,096		398,979	
Net Position as of March 31		\$ 456,693		\$ 553,230	

**Revenues / Expenditures Report
Self-Funded Insurance
For the Period July through March**

	Fiscal Year 2020		Fiscal Year 2019		Fiscal Year 2018
<u>Revenue</u>					
Contributions Employee	\$ 3,269,857	\$	4,127,903	\$	4,817,426
Contributions Employer	8,183,093		8,614,267		8,386,764
Rebates and Interest	747,964		637,420		183,275
Total Revenue	12,200,914		13,379,591		13,387,464
<u>Expenditures</u>					
Medical	7,402,717		7,771,175		7,702,255
Pharmacy	3,350,590		3,061,004		3,122,244
TP Administration and Taxes	305,520		257,137		159,116
Stop Loss Expense	1,011,945		712,140		825,370
Total Expenditures	12,070,772		11,801,456		11,808,985
Net Increase (Decrease)	130,142		1,578,135		1,578,480
Net Position as of July 1	2,497,703		2,201,016		552,192
Net Position as of March 31	\$ 2,627,846	\$	3,779,151	\$	2,130,672

**St. Louis Community College
Statement of Net Position
March 31, 2020**

	Fiscal Year 2020											
	General Operating Fund	Technology Fee	College & Student Activities	Public Safety, Ped & Traffic Access	Rental of Facilities	Restricted Funds	Student Financial Aid	Auxiliary Enterprise Fund	Capital Fund	Agency	Self-Funded Insurance	Total
Assets												
Cash	\$ 30,462,247	\$ 3,806,498	\$ 693,078	\$ 2,475,395	\$ 195,104	\$ (2,723,557)	\$ (11,002,563)	\$ 1,713,203	\$ 19,044,872	\$ 445,659	\$ 3,643,694	\$ 48,753,629
Funds on Deposit with Trustee									4,649,192			4,649,192
Investments	86,615,457										152	86,615,610
Accounts Receivable	(5,447,787)				18,013	4,916,719	598,981	108,612	13,584,216		-	13,778,754
Inventories								1,338,923				1,338,923
Prepaid Expenses	912,274	22,995		-				814	373,426	10,055		1,319,565
Net Pension Asset												-
Deferred Outflows of Resources	46,075,294											46,075,294
Construction in Progress- CN&HS									35,791,596			35,791,596
Capital Assets, net												-
Total Assets	158,617,486	3,829,493	693,078	2,475,395	213,117	2,193,162	(10,403,582)	3,161,552	73,443,301	455,714	3,643,845	238,322,563
Liabilities												
Accounts Payable	328,375		82,710	67,895	3,733	264,829	(11,859,910)	(157,575)	132,603	(978)		(11,138,315)
Accrued Liabilities	6,824,284	366,138			11,104	238,026	44,809				1,016,000	8,500,361
Accrued Wages Payable	7,547,736											7,660,981
Deferred Revenue	3,282,947	-	-	-		1,695,192		113,245			-	5,019,658
Deferred Inflows of Resources	25,967,353											25,967,353
Bonds Payable									50,965,782			50,965,782
Accrued Pension & OPEB Liabilities	107,539,100											107,539,100
Total Liabilities	151,489,794	366,138	82,710	67,895	14,837	2,198,048	(11,815,100)	(2,812)	51,098,385	(978)	1,016,000	194,514,919
Expenses	96,135,483	1,623,595	187,616	440,762	41,661	6,834,855	26,206,411	5,770,499	6,987,874	222,166	12,070,772	156,521,694
Revenues	126,775,573	3,293,086	897,863	748,429	149,349	6,795,473	25,257,062	6,530,556	521,516	26,024	12,200,914	183,195,845
Transfers Out (In)	10,387,428	1,244,015	456,739	323,805	100,000	-	(857,486)	297,400	(11,695,161)	(256,739)	-	0
Net position at July 1	(13,124,971)	3,037,879	356,861	2,423,639	190,592	34,497	1,503,382	2,701,706	17,116,113	396,096	2,497,703	17,133,496
Net position at March 31	\$ 7,127,692	\$ 3,463,355	\$ 610,368	\$ 2,407,500	\$ 198,280	\$ (4,885)	\$ 1,411,519	\$ 3,164,363	\$ 22,344,916	\$ 456,693	\$ 2,627,846	\$ 43,807,646

St. Louis Community College
Statement of Net Position
March 31, 2019

	Fiscal Year 2019											
	General Operating Fund	Technology Fee	College & Student Activities	Public Safety, Ped & Traffic Access	Rental of Facilities	Restricted Funds	Student Financial Aid	Auxiliary Enterprise Fund	Capital Fund	Agency	Self-Funded Insurance	Total
Assets												
Cash	\$ 21,147,075	\$ 3,207,813	\$ 554,427	\$ 2,447,526	\$ 292,533	\$ (487,558)	\$ (11,099,831)	\$ 1,230,498	\$ 24,595,326	\$ 543,338	\$ 4,692,084	\$ 47,123,230
Funds on Deposit with Trustee									21,339,637			21,339,637
Investments	84,846,806										-	84,846,806
Accounts Receivable	(6,092,937)				11,345	2,170,522	397,868	107,104	15,633,062		1,067	12,228,032
Inventories								1,481,735				1,481,735
Prepaid Expenses	1,284,435	280,684						10,902	352,503	10,056		1,938,581
Construction in Progress												-
Net Pension Asset												-
Deferred Outflows of Resources	54,810,708											54,810,708
Construction in Progress- CN&HS									8,657,922			8,657,922
Total Assets	155,996,087	3,488,497	554,427	2,447,526	303,878	1,682,964	(10,701,962)	2,830,238	70,578,450	553,393	4,693,151	232,426,651
Liabilities												
Accounts Payable	259,521		67,705	51,355	3,333	116,033	(12,350,093)	(182,118)	535,505	163	-	(11,498,596)
Accrued Liabilities	4,602,394	284,180				219,074	11,427	115,511			914,000	6,146,585
Accrued Wages Payable	7,248,938											7,248,938
Deferred Revenue	2,305,011	-	-			1,314,316		26,666			-	3,645,994
Deferred Inflows of Resources	32,545,373											32,545,373
Bonds Payable									53,152,835			53,152,835
Accrued Pension & OPEB Liabilities	104,585,778											104,585,778
Total Liabilities	151,547,014	284,180	67,705	51,355	3,333	1,649,423	(12,338,667)	(39,940)	53,688,341	163	914,000	195,826,908
Expenses	94,559,921	1,559,027	242,727	451,733	38,551	6,017,904	26,965,683	6,983,604	13,833,193	227,877	11,801,456	162,681,677
Revenues	125,893,996	3,420,105	938,235	781,601	150,197	6,014,812	26,136,737	6,628,100	982,965	40,607	13,379,591	184,366,945
Transfers Out (In)	8,310,630	1,190,759	541,520	289,183	58,274	-	(833,609)	297,400	(9,512,637)	(341,520)	-	0
Net position at July 1	(18,574,371)	2,533,999	332,734	2,355,487	247,173	36,634	1,632,043	3,523,083	20,227,701	398,979	2,201,016	14,914,476
Net position at March 31	\$ 4,449,073	\$ 3,204,318	\$ 486,721	\$ 2,396,171	\$ 300,544	\$ 33,541	\$ 1,636,705	\$ 2,870,179	\$ 16,890,110	\$ 553,230	\$ 3,779,151	\$ 36,599,744

Cash and Investments Overview

Cash and Investments	UMB 3/31/20 <u>Par Value</u>	3/31/2020 <u>Book Value</u>
Investments		
U.S. Treasuries	22,800,000	\$20,839,337
U.S. Agencies	44,715,000	44,428,160
Certificates of Deposit	10,811,000	11,536,048
Commercial Paper	10,000,000	9,811,912
Total Investment	<u>\$88,326,000</u>	<u>\$86,615,457</u>
Cash	<u>47,043,239</u>	<u>48,753,629</u>
Total Cash and Investments	<u>\$135,369,239</u>	<u>\$135,369,086</u>

Attachment A is the listing of new investment purchases during the period for ratification.

Attachment B is the investment holding detail.

Questions may be directed to Keishauna Simms, Interim Bursar.

Ratification of Investments

Executed During the Months of January - March 2020

Investments

Fund	Purchase Date	Type of Investment	Par Value	Cost of Investment	Maturity Date	Investment Yield
U.S. Treasury Note	1/3/2020	US Treasury	2,000,000.00	2,003,856.73	9/30/2020	1.375%
Federal Home Loan Bank	1/3/2020	Agency	2,000,000.00	2,013,080.00	8/28/2020	1.800%
Morgan Stanley Bank	1/9/2020	CD	245,000.00	245,000.00	1/10/2022	1.750%
MUFG Bank LTD/NY C/P	1/15/2020	Comm. Paper	2,000,000.00	1,982,400.00	7/13/2020	0.000%
Federal Farm Credit Union	1/16/2020	Agency	2,000,000.00	1,999,070.00	10/13/2021	1.620%
Freddie MAC	1/21/2020	Agency	2,000,000.00	2,000,000.00	4/21/2023	1.800%
BMW Bank North America	1/24/2020	CD	245,000.00	245,000.00	7/25/2022	1.700%
U.S. Treasury Note	1/27/2020	US Treasury	2,000,000.00	2,004,910.71	6/30/2021	1.625%
Metro Credit Union	1/29/2020	CD	245,000.00	2,450,000.00	1/31/2022	1.700%
First National Bank	1/30/2020	CD	245,000.00	245,000.00	7/30/2021	1.700%
Greenstate Credit Union	1/30/2020	CD	245,000.00	245,000.00	1/31/2022	1.700%
U.S. Treasury Note	1/30/2020	US Treasury	1,000,000.00	1,000,283.74	2/28/2021	1.125%
Federal National Mortgage Assoc.	1/30/2020	Agency	1,240,000.00	1,238,791.00	7/27/2021	1.500%
Federal Farm Credit Bank	2/4/2020	Agency	1,000,000.00	1,000,000.00	5/4/2023	1.730%
Federal Farm Credit Bank	2/5/2020	Agency	2,000,000.00	2,000,000.00	5/5/2022	1.610%
Freddie MAC	2/7/2020	Agency	1,000,000.00	1,000,000.00	11/7/2023	1.750%
U.S. Treasury Note	2/7/2020	US Treasury	2,000,000.00	2,003,807.53	4/30/2021	1.375%
Freddie MAC	2/10/2020	Agency	2,000,000.00	2,000,000.00	8/10/2022	1.650%
MUFG Bank LTD/NY C/P	2/12/2020	Comm. Paper	2,000,000.00	1,989,405.00	6/8/2020	0.000%
Collate Comm Paper V CO	2/12/2020	Comm. Paper	2,000,000.00	1,989,470.00	6/8/2020	0.000%
U.S. Treasury Note	2/12/2020	US Treasury	2,000,000.00	2,033,004.61	3/31/2021	2.250%
U.S. Treasury Note	2/13/2020	US Treasury	1,000,000.00	1,021,362.04	2/28/2021	2.500%
Federal Home Loan MTG Step-Up	2/14/2020	Agency	1,000,000.00	1,000,000.00	2/14/2025	1.700%
Farmer MAC	2/24/2020	Agency	1,000,000.00	1,000,000.00	2/24/2022	1.570%
Federal Home Loan Bank	2/26/2020	Agency	1,000,000.00	1,000,000.00	2/26/2024	1.700%
Freddie MAC	2/28/2020	Agency	1,000,000.00	1,000,000.00	2/28/2024	1.625%
Federal Farm Credit Bank	3/3/2020	Agency	1,000,000.00	1,000,000.00	3/3/2023	1.550%
U.S. Treasury Note	3/4/2020	US Treasury	1,000,000.00	1,009,604.65	4/30/2021	1.375%
U.S. Treasury Note	3/4/2020	US Treasury	1,000,000.00	1,026,238.84	11/15/2022	1.625%
Federal Home Loan Bank	3/9/2020	Agency	1,000,000.00	1,029,494.04	3/12/2021	2.375%
First State Bank, Webster City IA	3/13/2020	CD	250,000.00	250,000.00	3/14/2022	0.950%
American Expr Natl Bk	3/17/2020	CD	250,000.00	250,000.00	3/17/2022	0.800%
Federal Farm Credit Bank	3/20/2020	Agency	2,000,000.00	2,016,380.00	2/10/2022	1.530%
AXOS Bank	3/26/2020	CD	245,000.00	245,000.00	3/26/2024	1.650%

* A **repurchase agreement** is the sale of a security (such as a Treasury bill or Treasury bond) to the college by the college's bank, UMB, with an agreement to buy it back at a later date at a price greater than the original sale price. The difference in the purchase and sale price represents our income on the investment. For example, at the end of each day, the balance of funds in our bank account is used to purchase U.S. Securities from UMB with an agreement that the bank will buy them back the following morning for the amount paid plus interest. Our interest for July was approximately .20% per annum.

St Louis Community College

St Louis, Missouri

UMB Bank, n.a.

Security Listing by Book Yield

March 2020

#	Security Description	Current Par Amount	Coupon	Taxable Equivalent Yield	Market Yield	Avg Life/ Maturity	Gain/ Loss	Issue Date	Call Date
1	FIRST NATL BK OF AMERICA CD	245,000	2.950	2.950	2.946	12/14/2020	0	12/14/2018	
2	FIRSTBANK PUERTO RICO CD	245,000	2.950	2.950	2.949	9/28/2020	0	12/28/2018	
3	KEESLER FEDERAL CR UNION /CD	245,000	2.950	2.950	2.948	2/26/2021	0	02/28/2019	
4	SALLIE MAE BANK/SALT LKE CD	249,000	2.800	2.800	2.799	4/19/2021	0	04/18/2018	
5	BANK OF AMERICA NA CD	245,000	2.750	2.750	2.741	8/17/2020	0	08/15/2018	
6	ORIENTAL BANK CD	245,000	2.650	2.650	2.649	3/18/2021	0	03/18/2019	
7	CAPITAL ONE BANK USA NA CD	247,000	2.000	2.603	1.999	11/23/2021	2,378	11/23/2016	
8	FEDERAL FARM CREDIT BANKS	475,000	1.550	2.581	0.320	5/8/2020	1,145	05/08/2017	
9	STIFEL BANK & TRUST CD	245,000	2.550	2.550	0.070	3/30/2020	0	03/29/2018	
10	ENVISION CREDIT UNION /CD	250,000	2.500	2.500	2.484	6/7/2021	0	06/07/2019	06/07/2020
11	SOMERSET TRUST CO CD	250,000	1.600	2.498	1.589	4/29/2020	169	04/29/2015	
12	WEX BANK /CD	245,000	2.450	2.450	2.449	5/3/2021	0	05/03/2019	
13	U.S. TREASURY NOTES	2,000,000	1.500	2.406	1.774	4/15/2020	453	04/15/2017	
14	GOLDMAN SACHS BANK USA CD	245,000	2.400	2.400	2.400	4/26/2022	0	04/26/2017	
15	CAPITAL ONE NA	250,000	2.350	2.350	2.350	11/1/2022	0	11/01/2017	
16	FLAGSTAR BANK FSB CD	245,000	2.350	2.350	2.349	12/28/2021	0	06/28/2019	
17	MEDALLION BANK UTAH CD	245,000	2.250	2.250	2.249	2/15/2022	0	02/15/2017	
18	ENERBANK USA CD	245,000	2.200	2.200	2.199	6/28/2021	0	06/27/2019	
19	SYNCHRONY BANK CD	245,000	2.200	2.200	2.198	11/20/2020	0	11/20/2015	
20	FEDERAL FARM CREDIT BANKS	1,000,000	1.600	2.180	0.619	4/6/2020	240	04/06/2017	
21	HSBC BANK USA NA CD	245,000	2.125	2.125	2.123	11/4/2024	0	11/04/2019	11/04/2020
22	FEDERAL FARM CREDIT BANKS	1,000,000	2.600	2.122	0.851	4/24/2020	836	01/24/2019	
23	FEDERAL HOME LOAN MTG CORP	2,000,000	1.750	2.086	0.070	3/29/2020	167	09/29/2017	03/29/2020
24	FEDERAL HOME LOAN BANKS	500,000	2.050	2.071	0.985	10/30/2024	895	10/30/2019	04/30/2020
25	FEDERAL FARM CREDIT BANKS	750,000	2.840	2.051	0.975	9/17/2020	3,727	09/17/2013	

#	Security Description	Current Par Amount	Coupon	Taxable Equivalent Yield	Market Yield	Avg Life/ Maturity	Gain/ Loss	Issue Date	Call Date
26	FEDERAL HOME LOAN BANKS	2,000,000	2.375	2.034	0.667	5/28/2020	4,348	05/28/2019	
27	FEDERAL HOME LOAN BANKS	1,000,000	1.750	2.021	0.320	6/12/2020	3,471	06/03/2013	
28	U.S. TREASURY N/B	800,000	2.625	2.010	0.360	7/31/2020	4,442	07/31/2018	
29	FEDERAL HOME LOAN MTG CORP MTN	1,000,000	2.000	2.000	1.210	8/14/2024	1,300	08/14/2019	05/14/2020
30	FREEDOM BANK OF VIRGINIA /CD	245,000	2.000	2.000	2.000	10/14/2021	0	08/14/2019	
31	WELLESLEY BANK CD	250,000	2.000	2.000	1.998	1/19/2021	0	07/19/2019	
32	WELLS FARGO BANK NA /CD	245,000	2.000	2.000	1.987	11/13/2023	0	11/13/2019	05/13/2020
33	US TREASURY N/B	2,000,000	2.500	1.975	0.320	6/30/2020	8,372	06/30/2018	
34	FEDERAL NATL MORTGAGE ASSN	750,000	1.500	1.953	0.684	10/22/2020	5,288	10/22/2012	
35	CIT BANK NA CD	245,000	1.950	1.950	1.950	8/23/2022	0	08/23/2019	
36	USALLIANCE FED CR UNION CD	245,000	1.950	1.950	1.950	9/30/2022	0	09/30/2019	
37	FED HOME LOAN MTG CORP STEP-UP	2,000,000	1.900	1.900	0.997	12/23/2024	4,480	12/23/2019	06/23/2020
38	FLORIDA CAPITAL BANK NA CD	245,000	1.900	1.900	1.900	10/25/2022	0	10/25/2019	
39	COLLAT CP FLEX CO LLC C/P	2,000,000	1.880	1.880	3.726	5/19/2020	0	11/22/2019	
40	FEDERAL HOME LOAN BANKS	1,000,000	1.800	1.820	0.645	10/26/2020	6,682	04/26/2017	
41	ALLY BANK CD	245,000	1.800	1.800	1.800	9/20/2021	0	09/19/2019	
42	FREDDIE MAC	2,000,000	1.800	1.800	1.013	4/21/2023	5,240	01/21/2020	07/21/2020
43	GATEWAY FIRST BANK CD	245,000	1.800	1.800	1.799	1/15/2021	0	10/09/2019	
44	PLAINSCAPITAL BANK/TX CD	240,000	1.800	1.800	1.800	10/12/2021	0	10/09/2019	
45	FEDERAL HOME LOAN BANKS	1,000,000	1.760	1.781	1.181	4/22/2021	689	10/22/2019	04/22/2020
46	MUFG BANK LTD/NY C/P	2,000,000	1.760	1.760	3.527	7/13/2020	0	01/15/2020	
47	FED HOME LOAN MTG CORP MTN	2,000,000	1.750	1.750	1.035	11/26/2021	2,360	11/26/2019	05/26/2020
48	FEDERAL HOME LOAN MTG CORP MTN	1,000,000	1.750	1.750	1.033	11/7/2023	2,960	02/07/2020	08/07/2020
49	FIRST COVENANT BANK CD	245,000	1.750	1.750	0.070	3/30/2020	0	12/09/2019	
50	MIZUHO BANK USA CD	245,000	1.750	1.750	0.070	3/31/2020	0	12/31/2019	
51	MORGAN STANLEY BANK NA CD	245,000	1.750	1.750	1.749	1/10/2022	0	01/09/2020	
52	WEBBANK	245,000	1.750	1.750	0.070	3/27/2020	0	12/27/2019	03/27/2020
53	FEDERAL HOME LOAN BANKS	1,000,000	1.700	1.730	1.182	8/25/2021	1,257	08/30/2016	05/25/2020
54	FEDERAL FARM CREDIT BANK	1,000,000	1.730	1.730	1.439	5/4/2023	470	02/04/2020	05/04/2020
-----Your Portfolio Average Yield Break Point*-----									
55	BMW BANK NORTH AMERICA CD	245,000	1.700	1.700	1.700	7/25/2022	0	01/24/2020	
56	FAIRFAX COUNTY FCU CD	245,000	1.700	1.700	1.699	12/11/2020	0	12/13/2019	
57	FEDERAL HOME LOAN BANK	1,000,000	1.700	1.700	1.273	2/26/2024	1,760	02/26/2020	08/26/2020
58	FEDERAL HOME LOAN MTG STEP-UP	1,000,000	1.700	1.700	1.299	2/14/2025	1,650	02/14/2020	08/14/2020
59	FIRST NATIONAL BANK/DAMA CD	245,000	1.700	1.700	1.699	7/30/2021	0	01/30/2020	
60	GREENSTATE CREDIT UNION CD	245,000	1.700	1.700	1.700	1/31/2022	0	01/30/2020	
61	METRO CREDIT UNION /CD	245,000	1.700	1.700	1.700	1/31/2022	0	01/29/2020	
62	MORGAN STANLEY PVT BANK CD	245,000	1.700	1.700	1.700	11/29/2021	0	11/29/2019	
63	SENB BANK CD	245,000	1.700	1.700	1.700	9/25/2020	0	09/27/2019	
64	WELLS FARGO NATL BK WEST /CD	245,000	1.700	1.700	1.699	12/13/2021	0	12/13/2019	

#	Security Description	Current Par Amount	Coupon	Taxable Equivalent Yield	Market Yield	Avg Life/ Maturity	Gain/ Loss	Issue Date	Call Date
65	EXXON MOBIL CORP C/P	2,000,000	1.670	1.670	0.070	3/31/2020	0	11/25/2019	
66	FEDERAL FARM CREDIT BANKS	2,000,000	1.620	1.655	1.672	10/13/2021	-522	01/13/2020	04/13/2020
67	FEDERAL NATL MORTGAGE ASSN	1,000,000	1.375	1.651	0.337	2/26/2021	11,849	02/05/2016	
68	AXOS BANK	245,000	1.650	1.650	1.650	3/26/2024	0	03/26/2020	
69	FEDERAL HOME LOAN MTG CORP MTN	2,000,000	1.650	1.650	1.045	8/10/2022	5,000	02/10/2020	08/10/2020
70	U.S. TREASURY NOTES	1,000,000	1.750	1.649	0.320	11/30/2021	23,108	11/30/2016	
71	FEDERAL NATL MORTGAGE ASSN	1,500,000	1.625	1.647	0.070	3/27/2020	0	09/27/2012	
72	FEDERAL NATL MORTGAGE ASSN	500,000	2.000	1.641	0.800	10/30/2020	2,442	04/30/2012	
73	U.S. TREASURY NOTES	1,000,000	1.625	1.640	0.320	11/30/2020	9,710	11/30/2015	
74	U.S. TREASURY NOTES	2,000,000	1.375	1.633	0.320	8/31/2020	12,204	08/31/2015	
75	MUFG BANK LTD/NY C/P	2,000,000	1.630	1.630	3.257	6/8/2020	0	01/10/2020	
76	FREDDIE MAC	1,000,000	1.625	1.625	1.037	2/28/2024	2,430	02/28/2020	08/28/2020
77	COLLAT COMM PAPER V CO	2,000,000	1.620	1.620	3.237	6/8/2020	0	02/04/2020	
78	FEDERAL HOME LOAN MTG CORP	1,000,000	1.375	1.617	0.566	4/20/2020	567	04/20/2017	
79	FEDERAL FARM CREDIT BANK	2,000,000	1.610	1.610	1.595	5/5/2022	20	02/05/2020	05/05/2020
80	FEDERAL HOME LOAN BANKS	500,000	2.375	1.601	0.323	3/12/2021	6,081	02/12/2014	
81	FEDERAL HOME LOAN BANKS	750,000	2.375	1.601	0.323	3/12/2021	9,120	02/12/2014	
82	U.S. TREASURY NOTES	2,000,000	1.375	1.598	0.320	9/30/2020	13,450	09/30/2015	
83	FEDERAL NATL MORTGAGE ASSN	1,240,000	1.500	1.575	1.213	7/27/2021	1,496	07/27/2016	04/27/2020
84	FARMER MAC	1,000,000	1.570	1.570	0.794	2/24/2022	3,210	02/24/2020	08/24/2020
85	FEDERAL HOME LOAN DIS NTS	3,000,000	1.564	1.564	2.183	5/13/2020	3,238	05/13/2019	
86	FEDERAL FARM CREDIT BANK	1,000,000	1.550	1.550	1.292	3/3/2023	630	03/03/2020	06/03/2020
87	U.S. TREASURY NOTES	1,000,000	1.125	1.540	0.320	2/28/2021	12,280	02/29/2016	
88	U.S. TREASURY NOTES	2,000,000	1.625	1.536	0.320	6/30/2021	33,121	06/30/2019	
89	U.S. TREASURY NOTES	1,000,000	2.500	1.532	0.320	2/28/2021	12,538	02/28/2019	
90	U.S. TREASURY NOTES	2,000,000	1.375	1.526	0.320	4/30/2021	28,859	04/30/2016	
91	U.S. TREASURY NOTES	2,000,000	2.250	1.516	0.320	3/31/2021	26,693	03/31/2014	
92	FEDERAL HOME LOAN BANK	1,000,000	1.400	1.400	0.868	3/24/2023	2,650	03/24/2020	09/24/2020
93	CENTENNIAL BK CONWAY CD	245,000	1.300	1.349	1.294	5/20/2020	16	05/20/2016	
94	VILLAGE BANK/MIDLOTHIAN CD	245,000	1.100	1.100	1.097	3/25/2022	0	03/25/2020	06/25/2020
95	FIRST STATE BANK WEBSTER CD	250,000	0.950	0.950	0.950	3/14/2022	0	03/13/2020	
96	U.S. TREASURY NOTES	1,000,000	1.375	0.949	0.320	4/30/2021	8,251	04/30/2016	
97	U.S. TREASURY NOTES	1,000,000	1.625	0.824	0.320	11/15/2022	13,727	11/15/2012	
98	AMERICAN EXPR NATL BK CD	250,000	0.800	0.800	0.800	3/17/2022	0	03/17/2020	
99	FEDERAL HOME LOAN BANK	750,000	1.220	0.800	1.236	12/23/2022	-1,039	03/23/2020	06/23/2020
100	FEDERAL FARM CREDIT BANK	2,000,000	1.530	0.796	0.899	2/10/2022	-1,055	02/10/2020	02/10/2021
101	FEDERAL HOME LOAN BANKS	1,000,000	2.375	0.600	0.323	3/12/2021	2,670	02/12/2014	
		88,326,000	1.777	1.722	1.939			307,524	

* Portfolio Average Yield Break Point - Securities above this line have yields higher than the average yield of the portfolio and securities below this line have yields below the average yield of the portfolio.

Summary of bonds beneath the

Portfolio average yield

50,435,000 **1.625** **1.502** **1.008**

246,155

Academic Affairs

Recommended Board approval of the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in **Tab K** attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

Contracts and Agreements

Memorandum of Understanding between St. Louis Community College and Management & Training Corporation operating the St. Louis Job Corps Center

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College (STLCC) and Management & Training Corporation operating the St. Louis Job Corps Center (Job Corps). Through this MOU, participants who have received initial training at Job Corps can apply through Job Corps to do additional training at STLCC. These students will choose degree or certificate programs leading to employment and apply to STLCC using standard processes. Job Corps treats this as a training program so that students can still receive the housing, food, and other benefits that are provided through Job Corps.

Workforce Solutions Group

Recommended Board approval of the following resolution regarding the ratification of direct pay agreements and the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in **Tab L** attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

Ratification of Direct Pay Agreements

<u>Funding Source</u>	<u>Title of Program and/or Purpose</u>	<u>Campus</u>	<u>Date</u>	<u>Amount</u>
Carpenter's Joint Apprenticeship Program/Carpenter's Joint Training Fund	Provide Journeyman Level Craftworkers and Apprenticeship Training for the specific areas of the building trades. Manager: Hart Nelson	Workforce Solutions Group	July 1, 2019 through June 30, 2020	Company \$140,400 DESE \$135,000 College \$12,220
Painter's District Council #2 Apprenticeship Program	Provides Apprenticeship training for International Brotherhood of Painters and Allied Trades. Manager: Hart Nelson	Workforce Solutions Group	July 1, 2019 through June 30, 2020	Company \$31,200 DESE \$30,000
Straub's	Provide Excel 2016 for Business: Part 1 training. Manager: Hart Nelson	Workforce Solutions Group	March 13, 2020 through June 30, 2020	\$2,980

Institutional Development

Acceptance of External Funds

Recommended approval the following Resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in **Tab M**; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
The Missouri Department of Elementary and Secondary Education	\$ 186,721	STLCC will receive funds through the Missouri Department of Elementary and Secondary Education's Adult Education and Literacy (AEL) Program to continue its work to help students achieve their HiSET and increase proficiency in ESL. Project Period: 7/1/2020 to 6/30/2021 Project Contact: Lesley English-Abram	Restricted
U.S. Department of Education	\$4,343,362	STLCC will receive \$8.7M from the U.S. Department of Education through the CARES Act, Higher Education Emergency Relief Fund. This is the first 50% of funds which must be used to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and child care). Project Period: 4/24/2020 to 4/23/2021 Project Contact: Regina Blackshear	Restricted