



St. Louis Community College

Board of Trustees Meeting

Thursday, August 20, 2020
6 p.m.

AGENDA

1. Call to Order and Roll Call
(The meeting is being recorded.)

Board of Trustees
Pam Ross, Chair
Anne Marshall, Vice Chair
Rodney Gee, Trustee
Doris Graham, Trustee
Craig Larson, Trustee
Mary Luebke, Trustee
Kevin M. Martin, Trustee
2. Welcome to Guests
3. Citizens Desiring to Address the Board Regarding Agenda
Items **Public comments need to be submitted by 3pm on August 20 to Jessica Grove, Board Secretary, at jessicagrove@stlcc.edu and will be publicly read into the record.*
4. Adoption of Agenda/Revisions to Agenda
Votes Required: Majority of Board Present
5. Recommended Approval of the June 25, 2020 Regular Session Minutes
6. Recommended Approval of Resolution RE: September 24, 2020 Executive Session of the Board of Trustees
Roll Call Vote
Votes Required: Majority of Board Present
7. Informational Items
 - Quarterly Finance Report
 - Annual Report on MBE/WBE Goals

8. Recommended Approval of FY2021 MBE/WBE Goals
9. Recommended Approval of the 2021 Board Meeting Schedule
10. Recommended Approval of Ending the Temporary Authorization of the Chancellor to Amend Board Policies Relating to COVID-19
11. Recommended Approval of Scheduling a Public Hearing to Set the Tax Rate on September 24, 2020
12. Board Committee Report
 - Child Care
13. Recommended Approval of Consent Agenda Items
 - 13.1 CONSENT AGENDA

Agenda items 13.2 through 13.8 are approved by consent unless they are removed from the consent agenda at this time. Approval of the consent agenda means that all items appearing in the agenda as 13.2 through 13.8 are adopted by one single motion. Each item on the Board agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved and adopted.

 - 13.2 Human Resources
 - 13.3 Bid Award
 - 13.4 Finance
 - 13.5 Contracts / Agreements
 - 13.6 Workforce Solutions
 - 13.7 External Funds
 - 13.8 Ratifications
14. Communications
 - 14.1 Chancellor's Report
 - 14.2 Board Chair's Report
 - 14.3 Citizens Desiring to Address the Board Regarding Other Concerns **Public comments need to be submitted by 3pm on August 20, 2020 to Jessica Grove, Board Secretary, at jessicagrove@stlcc.edu and will be publicly read into the record.*
 - 14.4 Board Member Comments
 - Tax Vote Initiative
 - Diversity and Inclusion Council
15. New Business
16. Adjournment

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ST. LOUIS COMMUNITY COLLEGE
THURSDAY, JUNE 25, 2020**

The Regular Meeting of the Board of Trustees of St. Louis Community College was held on Thursday, June 25, 2020, via video conference, pursuant to notice and in accordance with Section 610.020 RSMo, as amended.

Call to Order and Roll Call

Dr. Kevin M. Martin, Chair, called the meeting to order at 6:02 p.m. The following members of the Board of Trustees were present: Dr. Kevin M. Martin, Chair; Ms. Pam Ross (joined at 6:10pm), Vice Chair; Dr. Craig Larson, Trustee; Dr. Doris Graham, Trustee; Ms. Anne Marshall, Trustee; and Mr. Rodney Gee, Trustee.

Also present were Dr. Jeff Pittman, Chancellor; Trustee-elect Mary Luebke; Ms. Kate Nash, Tueth Keeney; Dr. Andrew Langrehr, Vice Chancellor, Academic Affairs; Dr. Christine Davis, Vice Chancellor, Student Affairs; Paul Zinck, Vice Chancellor, Finance & Administration; Kedra Tolson, Executive Director, Marketing & Communications; Hart Nelson, Associate Vice Chancellor, Workforce Solutions Group; Dennis White, Director, Strategic Plan Initiatives & CQI; and Ms. Jessica Grove, Associate for Board Relations.

Welcome to Guests

Dr. Martin welcomed guests.

Certification of June 2, 2020 Election Results & Oaths

On motion by Dr. Larson and seconded by Dr. Graham, the Board, by a roll-call vote, unanimously approved the resolution certifying the election results, all as more fully set forth in Exhibit A attached hereto and by this reference incorporated herein.

Dr. Martin administered the Oath of Office to Ms. Luebke. Thereafter, Ms. Luebke assumed her seat as a member of the Board of Trustees. Dr. Pittman administered the Oath of Office to Dr. Martin.

Citizens Desiring to Address the Board Regarding Agenda Items

Members of the public were asked to submit questions and comments to Jessica Grove, Board Secretary through email by 3pm on June 25th. The following comments were read into the record by Dr. Martin:

Hi this is Ellen McCloskey, Communication Professor at Wildwood.

I just want to congratulate Mary Luebke on her election to the STLCC Board of Trustees.

I know your love for students will be greatly appreciated at the college.

Way to go Mary!!!!

You got this!!!!

Ellen

Adoption of Agenda/Revisions to Agenda

Dr. Larson moved and Ms. Marshall seconded to adopt the agenda/revisions to the agenda. The Board unanimously adopted the agenda.

Recommended Approval of the May 14, 2020 Work Session Minutes

On motion by Ms. Marshall and seconded by Dr. Graham, the Board unanimously approved the May 14, 2020 Work Session Minutes.

Recommended Approval of the May 14, 2020 Regular Session Minutes

On motion by Ms. Marshall and seconded by Dr. Graham, the Board unanimously approved the May 14, 2020 Regular Session Minutes

Recommended Approval of Resolution Re: August 20, 2020 Executive Sessions of the Board of Trustees

On motion by Ms. Marshall and seconded by Dr. Larson, the Board, by a roll-call vote, unanimously (with Trustee Gee being absent), approved the resolution in Agenda Item #10, to schedule executive sessions of the Board on June 25, 2020 for the reasons and pursuant to the provisions of Section 610.022 of the Revised Statutes of Missouri stated in the resolution, all as more fully set forth in **Exhibit A** attached hereto and by this reference incorporated herein.

Resolution of Appreciation for Brandy Englert

On behalf of the Board of Trustees, Dr. Kevin M. Martin, Chair, read a resolution of appreciation to Brandy Englert. On motion by Ms. Ross and seconded by Dr. Graham, the Board unanimously approved the resolution.

Recommended Approval of the FY 2021 Operating and Capital Budgets

Mr. Paul Zinck highlighted the changes from the draft budget presented in May. On motion by Ms. Ross and seconded by Dr. Graham, the Board unanimously approved the FY2021 Operating and Capital Budgets.

Recommended Approval of the FY2020-2023 Strategic Plan

On motion by Dr. Larson and seconded by Ms. Marshall, the Board unanimously approved the FY2020-2023 Strategic Plan. Dr. Martin shared that each month, during the Information Item section, the Board will be updated on one of the themes.

Recommended Waiver of Lodging and Approval of Revised Board Policy A.1 College Mission, Vision, and Values effective immediately

On motion by Ms. Ross and seconded by Dr. Graham, the Board unanimously approved the waiver of lodging and approval of revised Board Policy A.1 College Mission, Vision, and Values effective immediately.

Recommended Approval to Authorize the Chancellor

On motion by Dr. Larson and seconded by Dr. Graham, the Board unanimously approved authorizing the Chancellor to approve new hires, reclassifications, reorganizations, contracts and bid awards for the period beginning June 26, 2020 and ending July 10, 2020 prior to ratification at the August 20, 2020 meeting with the approval of both the Chair and Vice Chair.

Recommended Approval of Authorizing the Chancellor to fill essential IT positions

On motion by Dr. Graham and seconded by Dr. Larson, the Board unanimously approved authorizing the Chancellor to fill essential IT positions prior to ratification at the following month's meeting for a period of one year.

Recommended Approval of Appointing Trustee Anne Marshall to the ACCT Diversity, Equity, and Inclusion Committee

On motion by Ms. Ross and seconded by Dr. Larson, the Board unanimously approved appointing Trustee Anne Marshall to the ACCT Diversity, Equity, and Inclusion Committee.

Recommended Approval of the Fees & Fines Schedule

On motion by Ms. Ross and seconded by Ms. Marshall, the Board unanimously approved the Fees and Fines Schedule, all as more fully set forth in **Exhibit A** attached hereto and by this reference incorporated herein.

Recommended Adoption of St. Louis Community College Board of Trustees Resolution Against Racism

Dr. Martin read the resolution against racism and noted two misspellings that will be corrected. On motion by Ms. Marshall and seconded by Dr. Graham, the Board unanimously approved the Resolution, all as more fully set forth in **Exhibit A** attached hereto and by this reference incorporated herein.

Recommended Approval of the Board Chair to Use an Electronic Signature

On motion by Ms. Marshall and seconded by Ms. Ross, the Board unanimously approved the Board Chair's use of an electronic signature.

Board Committee Report

Ms. Ross provided the Child Care Committee report. Dr. Pittman thanked Trustee Ross for her leadership.

Approval of Consent Agenda Items

Consent items were approved by a single motion and vote unless otherwise noted below.

Consent Item Motion and Vote

On motion by Dr. Larson and seconded by Dr. Graham, the Board unanimously approved the consent agenda items.

Academic Affairs

The Board, by consent, approved the following Resolution regarding academic affairs recommendations:

RESOLVED, that the Board of Trustees hereby approves the program recommendations all as more fully set forth in **Exhibit B** attached hereto and by this reference incorporated herein; and that, where appropriate, said programs be submitted to the Coordinating Board for Higher Education.

Human Resources

The Board, by consent, approved the following Resolution regarding human resource recommendations:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth in **Exhibit C** attached to these minutes and by this reference incorporated herein; and

FURTHER RESOLVED, that, where appropriate, the Chair of the Board of Trustees or his designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

Bid Awards

The Board, by consent, approved the following Resolution:

RESOLVED, that the Board of Trustees hereby accepts the bids and/or ratifies the contracts set forth in **Exhibit D** attached hereto and by this reference incorporated herein, to the lowest responsible bidder for the amounts indicated thereon and all in accordance with District specifications specified in the contract numbers indicated; said funds to be paid from the funds set forth in each item of Exhibit D; and

FURTHER RESOLVED, that the appropriate officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

Finance

Financial Reports

Ratifications

The Board, by consent, unanimously ratified investments/daily repurchase agreements and payments for services rendered all as more fully set forth in **Exhibit E** attached hereto and by this reference incorporated herein.

Resolutions

The Board, by consent, unanimously approved a resolution of funds disbursement all as more fully set forth in Exhibit E attached hereto and by this reference incorporated herein.

Contracts/Agreements

The Board was requested to approve the acceptance or renewal of various contracts, agreements and resolutions.

The Board, by consent, approved the following Resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in **Exhibit F** attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

Workforce Solutions Group

The Board, by consent, approved the following Resolution regarding the ratification of direct pay agreements and the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth in **Exhibit G** attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

External Funds

The Board, by consent, approved the following Resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth in **Exhibit H**, attached hereto and by this reference incorporated herein; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

Election of Officers

In accordance with Board Policy A.5 – Election of Officers, elections were held for officers of the Board of Trustees of St. Louis Community College for the ensuing year. Whereupon, nominations were called for the office of chair. Dr. Martin nominated Ms. Ross. Dr. Larson seconded the nomination. There being no other nominations, the Board voted unanimously for Ms. Ross to serve as Board Chair for a term of one year or until her successor shall be elected and qualified.

Whereupon, nominations were called for the office of vice chair. Dr. Larson nominated Ms. Marshall. Dr. Martin seconded the nomination. There being no other nominations, Ms. Marshall was unanimously elected to serve as Board Vice Chair for a term of one year or until her successor shall be elected and qualified.

Nomination of Trustee to the Foundation Board

Ms. Marshall nominated Dr. Graham to serve as a member of the Board of Trustees on the Foundation Board. Dr. Larson seconded the nomination. There being no other nominations, the Board unanimously approved the appointment of Dr. Graham. As Board Chair, Ms. Ross will also serve on the Foundation Board.

Communications

Chancellor's Report

Fall Semester Plans

The Fall Academic and Safety Team (FAST), which includes faculty, staff and students, has brought forward three recommendations to the Leadership Team.

- Career Program Courses: At this time, the College plans to offer some classes on campus, following safety guidelines developed by FAST. Many of these courses will be offered in a hybrid approach (lab portions to be held on campus and lectures to be held online) and scheduled via safety protocol developed by FAST.

- Science laboratories or art courses, developmental education, English as a Second Language and other courses where learning outcomes are difficult online: FAST has recommended that the College follow the same approach as with career program courses.

- Transfer Courses: Relevant general education and liberal arts courses will be offered through a mix of online, live virtual and hybrid modalities this fall.

The College will follow FAST recommendations and create flexibility in course offerings if it becomes necessary to shift courses to a fully online environment during the semester. An updated fall semester schedule will be available to students in the coming weeks.

Budget Update and Challenges

- The State has withheld approximately 16% from higher education for the 2020 fiscal year (\$7 million for STLCC)
- While we do not have any news yet, we are anticipating a similar withhold for FY 2021

- To date, Senior Leadership has elected to take furloughs for one day a month, and deployed several other strategies to reduce costs
- Challenges will include stress on budget and all aspects of operations; CTE programming that requires face-to-face meetings, and meeting student needs

CARES Act Funding & Summer Enrollment

- Cares Act Funding for STLCC - \$8.27 MM
- \$4.4 million has been encumbered for student grants, balance will be used to further assist students and for COVID related costs
- Summer enrollment is up 6% for student credit hours, up 2% for student headcount, and tuition revenue is up. This was not anticipated!
- The “Take a Course on Us” Promotion was very successful!
- We are deploying a similar promotion for Fall Semester!

Strategic Initiatives Campaign Update

- STLCC/Covenant House Partnership
- New Endowed Internship Fund
- New Campaign Total Funds Received: \$12,402,503.56 (62% of Goal)

STLCC/Covenant House Partnership

- The College received 1 of 20 DOL grants that included \$1,158,284 for the STLCC/Covenant House Partnership (Job Corps)
- Will consist of 2 cohorts of 40 students (at-risk youth) for no cost training, support services, counseling, and job placement
- The project will serve low income students who are between 16 to 24 and who have barriers to education and employment (including low-income, homeless, in foster care and/or dropouts)
- Upon completion of a certificate training program, students will secure a job, enter an apprenticeship program, join the Armed Services, or transfer to a four-year program

New Endowed Fund for Internships and Scholarships

- I am pleased to announce the creation of the Dr. Donald M. Suggs Endowed Fund for Internships and Scholarships
- The new endowment will combine:
 - The existing endowed fund for Dr. Suggs (\$10,000)
 - A donation by the Chancellor (\$25,000)
 - A challenge by the Chancellor to stakeholders to raise additional funds (\$25,000)
 - The \$60,000 endowed fund proceeds will be utilized to assist students of color with tuition and paid internships for start-up companies at Cortex and the Danforth Plant Science Center

Board Chair’s Report

Ms. Ross thanked Dr. Martin for his service as Chair for the past year.

Citizens Desiring to Address the Board Regarding Other Concerns

Earlier this spring I was asked parents in my neighborhood in Kirkwood if having their children take classes at the community college -- as opposed to sending them away to live in dorms at Columbia or Rolla -- was good idea. I explained that any of the Core 42 classes would transfer and that our classes are taught by highly qualified, credentialed, and experienced faculty, as opposed to graduate teaching assistants. These parents were excited about their children attending STLCC in the fall and were immediately impressed by our college's ability to provide premier student learning experiences at a fraction of the cost of our four-year counterparts. One parent asked me why STLCC had not reached out to local parent teacher organizations to inform them that we are a high-quality and affordable institution that can keep their college-aged children focused on completing coursework while staying safe at home.

After my walk, I immediately asked members of my campus' academic leadership team if we could begin to pursue direct outreach focused on "staying home safe while studying at STLCC." They seemed enthusiastic and said they would share the idea with the College's marketing and communications office. A month or so later, I asked again whether this outreach had occurred, but I did not receive a clear answer.

Last weekend, a member of the leadership team at UMSL informed me that not only was their enrollment up significantly for the summer, but that they were also expecting an increase in enrollment in the fall. In large measure, she felt that their efforts to reach out directly to parent teacher organizations and to parents themselves about UMSL providing a cost effective and safe alternative to residential campuses across the state was responsible for these increases. Needless to say, I was a bit flummoxed to hear that they benefited from an idea we too could have followed.

For this and other reasons, I am concerned that we as a college are not doing an effective job of communicating with, recruiting, or retaining students. I am troubled that we either do not solicit or even outright ignore input from faculty. Just as we have talented and committed administrators and staff, we have equally talented and committed faculty who work more closely with students on a daily basis and as a result understand in many ways how to communicate with them more effectively. By not including faculty in discussions about marketing and communications we are doing a great disservice to our College.

--Jeffrey Schneider, Ph.D., Chair, Dept of English, Meramec

Hello and good evening to all – students, Trustees, faculty, staff, and administration.

I submit these remarks to you as a Professor of Political Science and as the President of the full-time faculty union – STLCC NEA.

The time is now to address white supremacy culture and institutional racism in our region, in our country, and in our institution. For too long, colleges and universities – including community colleges – have not addressed the root causes of oppression and marginalization of Black folks and other communities of color.

Chancellor Pittman in his June 3rd message acknowledged the role that STLCC played during the Ferguson Uprising. This was an important message. Words matter and protest matters. Even so, we must think about what happens beyond this Freedom Summer. Police brutality and violence disproportionately impacts the Black community. Then again, that is by design – a review of the history of policing in the United States reveals that some of our earliest police forces were really in place as slave patrols. Our current social milieu grew out of that history. Michael Brown was murdered by a police officer. Sandra Bland was murdered while in police custody. George Floyd was murdered by police pressing a knee to his neck even as onlookers begged them to stop. Breonna Taylor was murdered – in her own home! Rayshard Brooks was murdered – for sleeping at a Wendy's drive-thru!

St. Louis Community College is a regional leader. This should be no different when it comes to doing the difficult but crucial work of dismantling white supremacy culture and institutional racism. We need to look at our own institution and cultural change starts at the top. Will the College support anti-racist training for the Trustees and Leadership Team? Will the College support ongoing anti-racist training for all employees?

Thank you for your time this evening. Black Lives Matter, Black Lives Matter, BLACK LIVES MATTER!!

Emily M. Neal, Ph.D.
Professor of Political Science
STLCC NEA President

Good evening members of the Board, College community, and St. Louis community. I am an Associate Professor of Biology and member of the St. Louis community.

Higher education is at a crossroads and St. Louis Community College is no exception. The coronavirus pandemic has put our shortcomings and inequities in the open. As a community college deeply rooted in the community, we must look within ourselves to find our way forward.

To this end, we can no longer focus on best practices as these have become comfort practices. They made us risk-averse and eliminated innovation. An example is the course of record for online education. In distance learning it is cited as a best practice, but when you dive deeper, the “course in a box” model offers no innovation, flexibility, or timeliness. Imagine being in a Biology class and being unable to discuss the coronavirus because it is not part of the box. We are not a one size fits all institution, so best practices do not fit our diversity. The time is now for true innovation in all areas of the College.

The Fall Academic and Safety Team is a great example of how innovation works at STLCC. In six weeks, a dedicated group of students and employees created guidance for a Fall 2020 semester that supports students and provides safety of our students and employees. Without best practices to rely on, our collaboration and innovation built a flexible schedule to address the

needs of our diverse student body, while planning for a resurgence of the virus. Imagine what more we could accomplish if we followed this model in other areas.

Now is the time to embrace the creativity and expertise of our faculty, staff, and students to grow as an institution and become the best. With everything facing our community at this time, we must throw out the best practices rule book and become the innovative institution I know we can be. The faculty, staff, and students are ready.

Thank you for your time.
Scott D. Gevaert, Ph.D.
Associate Professor of Biology

As the college continues its movement to more online course offerings, we wish to bring to the attention of the Board one flaw in the process, the review of Courses of Record (COR), courses with standardized content across sections. Two courses, ENG 101 and 102, College Composition I and II, are no longer in compliance with the college's student learning outcomes (SLOs), but there is no mechanism in place to correct this deficiency. Because of this, we recommend these Courses of Record not be used until this is fixed.

The two CORs were developed for an accelerated online associate of arts degree that required eight-week courses. In order to speed the development process and meet the college's laudable goal of expanding online offerings, they were not reviewed by English faculty across the district. These then became the courses included in the college's first list of CORs approved by the vice chancellor for academic affairs and posted to Blackboard in November 2019.

Between the time these courses were developed and now, however, the college has revised its student learning outcomes in light of the five years of collegewide assessment data. This led to all general education course profiles being approved in November 2019, the same month as the COR list.

While these two efforts ran on parallel tracks, the CORs designated in November 2019 were not reviewed to ensure that they met the changed SLOs because there was not a review process established for them.

Other courses in other disciplines have such a review process, with districtwide Faculty Development Teams to ensure that CORs reflect disciplinary standards and comply with our own course SLOs. These include such teams for BIO 151, MTH 140, MTH 160, and MTH 180. Fall 2020 teams include those for ECO 151, PHL 101, PSC 101, and PSY 205. These courses were chosen because they, like the two English courses in question, are in high demand.

We have raised this issue with the appropriate persons within the Vice Chancellor for Academic Affairs office, but have been told that since the courses have already been approved, there is no need for the kind of review process as has been given these other courses.

Our major interest is, of course, ensuring that students succeed. We have gone to great effort to ensure our SLOs help articulate the skills and knowledge acquired through successful completion of a course. Every degree program at STLCC requires at least ENG 101; our largest single major, General Transfer Studies, requires both. Both courses are also included in the Missouri Transfer (MOTR) program, guaranteeing their acceptance at public colleges in Missouri. Before we begin offering these CORs, they should go through the same review

process that has been used for other courses to ensure that they meet the SLOs outlined in the course profiles.

Maxine Beach, associate professor of English
Michael Burke, associate professor of English
Rebecca Burns, associate professor of English
Pamela Garvey, professor of English
Trevin Jones, professor of English
Richard Long, professor of English
Richard Peraud, assistant professor of English
Shannon Sanders, associate professor of English
Jeffrey Schneider, professor of English
David Taylor, professor of English
Kelly Wavering, professor of English
Rebecca Winter, assistant professor of English

Board Member Comments

Dr. Graham noted that she will serve as a moderator for the Racial Justice Film Club and encouraged everyone to participate.

Ms. Marshall thanked Dr. Martin for his work as Chair and welcomed Ms. Luebke, encouraging her to ask questions. Ms. Marshall also provided an update on the Diversity and Inclusion Council.

Dr. Martin thanked Dr. Pittman for his willingness to listen to the Board. Dr. Martin also thanked Kate Nash and the legal team. He appreciated everyone's perspectives and is grateful for what was accomplished in just a year.

Dr. Larson provided an update on the Tax Vote Initiative Committee.

Ms. Luebke stated she is grateful to be involved and expressed her appreciation to the Trustees for their help.

New Business

None

Adjournment

On motion made by Dr. Martin and seconded by Dr. Graham, the Board adjourned the public session at 7:29 p.m.

Respectfully submitted:

Jessica Grove
Associate for Board Relations

The Board is requested to approve the following resolution:

RESOLVED, that the Board of Trustees, pursuant to Section 610.021, RSMo, hold a closed meeting, record and vote on **September 24, 2020** at 5:00 p.m., for the following reasons:

- 1) to discuss legal actions, causes of action or litigation involving St. Louis Community College and to hold any confidential or privileged communications with the attorney for the College (Section 610.021(1), RSMo); and
- 2) to discuss the lease, purchase or sale of real estate (Section 610.021(2), RSMo); and
- 3) to discuss action upon any personnel matters relating to the hiring, firing, disciplining or promotion of personnel, (Section 610.021(3), RSMo); and
- 4) to discuss preparation, including discussions or work product, on behalf of St. Louis Community College or its representatives for negotiations with employee groups (Section 610.021(9), RSMo); and
- 5) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, (Section 610.021(13), RSMo); and
- 6) to discuss records which are protected from disclosure by law (Section 610.021(14), RSMo).

FURTHER RESOLVED, that notice of the closed meeting be given in accordance with Section 610.020, RSMo.

August 20, 2020

Board Agenda

BOARD OF TRUSTEES
2021
MEETING SCHEDULE

<u>DATE</u>	<u>MEETING</u>	<u>LOCATION</u>
January 21	Regular Meeting	Corporate College
February 25	Regular Meeting	Corporate College
April 22	Regular Meeting	Corporate College
May 27	Regular Meeting	Corporate College
June 24	Regular Meeting	Corporate College
August 19	Regular Meeting	Corporate College
September 23	Regular Meeting	Corporate College
October 21	Regular Meeting	Corporate College
November 18	Regular Meeting	Corporate College

Public Session will begin at 6pm.

HUMAN RESOURCES AGENDA SUMMARY

APPOINTMENTS / FULL-TIME ADMINISTRATIVE/PROFESSIONAL STAFF	37
APPOINTMENTS / CLASSIFIED STAFF	3
APPOINTMENTS / FACULTY	2
APPOINTMENTS / INFORMATION TECHNOLOGY	1
LOCATION CHANGES	7
REQUEST FOR ADDITIONAL COMPENSATION / PROFESSIONAL	1
RETIREMENTS	0
RESIGNATIONS	4
REQUEST FOR UNPAID LEAVE OF ABSENCE	0

Recommended approval of the following resolution:

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth below.

FURTHER RESOLVED, that, where appropriate, the Chair of the Board of Trustees or their designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

APPOINTMENTS/FULL-TIME ADMINISTRATIVE/PROFESSIONAL STAFF

Name	Current/New Employee	Location	Job Title	Range	Pay Rate	Effective Date	Comments
Miller, Amanda	Current	CC	Senior Program Planner/Continuing Ed Coordinator	P12	\$59,467.00	08/21/20	Replacement
Schultz, Yvette	New	MC	Career & Technical Education (CTE) Retention Specialist	UP8	\$42,500.00	09/08/20	Revised Start Date
Hawkins, Dasha'	Current	FV	Child & Family Development Specialist I	UP7	\$36,920.00	08/24/20	Temporary Acting
Barsaloux, Brandi	Current	FV	Child & Family Development Specialist II	UP8	\$41,405.00	08/21/20	Title/Grade Change
Massey, Julie	Current	CC	Interim Director of Academic Advising and Student Success	P15	\$88,062.00	08/24/20	Interim Position
Nguyen, Anh	Current	FP	Supervisor, Business Services	P8	\$46,931.00	09/08/20	Replacement
Morgan, Catherine	Current	CC	Acting Accounting Spec-Bursar	CU7	\$39,805.00	07/16/20	*Salary Correction
White, Cassandra	Current	FP	Manager of Student Success	P12	\$67,607.00	08/31/20	Title Change
Tucher, Cheryle	Current	FV	Manager of Student Success	P12	\$67,320.00	08/31/20	Title Change
Gillis-Davis, Lisa	Current	MC	Manager of Student Success	P12	\$67,238.00	08/31/20	Title Change
Austin-Cooper, Dana	Current	MC	Student Success Advisor	UP8	\$47,038.00	08/31/20	Title Change
Claverie, Janice	Current	FP	Student Success Advisor	UP8	\$53,925.00	08/31/20	Title Change
Clincy, Mysha	Current	MC	Student Success Advisor	UP8	\$47,317.00	08/31/20	Title Change
Cobb, Mary	Current	FP	Student Success Advisor	UP8	\$49,605.00	08/31/20	Title Change
Colvin Sebrina	Current	MC	Student Success Advisor	UP8	\$50,029.00	08/31/20	Title Change
Cornwell, Nicole	Current	MC	Student Success Advisor	UP8	\$41,431.00	08/31/20	Title Change
Crisp, Leroy	Current	FP	Student Success Advisor	UP8	\$44,147.00	08/31/20	Title Change
Davis, Maurice	Current	FV	Student Success Advisor	UP8	\$44,147.00	08/31/20	Title Change
Euzarraga, Angelica	Current	FP	Student Success Advisor	UP8	\$41,431.00	08/31/20	Title Change
Evans, Beverly	Current	FP	Student Success Advisor	UP8	\$50,217.00	08/31/20	Title Change
Grier, Johna	Current	MC	Student Success Advisor	UP8	\$47,317.00	08/31/20	Title Change
Henry, Rashaun	Current	FV	Student Success Advisor	UP8	\$40,619.00	08/31/20	Title Change
Higgins, Elizabeth	Current	MC	Student Success Advisor	UP8	\$35,447.00	08/31/20	Title Change
Hill, Ivory	Current	FV	Student Success Advisor	UP8	\$49,088.00	08/31/20	Title Change
Howard, Jonathan	Current	FV	Student Success Advisor	UP8	\$44,147.00	08/31/20	Title Change
Kennedy, Jean	Current	MC	Student Success Advisor	UP8	\$36,257.00	08/31/20	Title Change
Knight, Zinkenye	Current	FV	Student Success Advisor	UP8	\$40,619.00	08/31/20	Title Change
Lampkins, Tracy	Current	MC	Student Success Advisor	UP8	\$47,317.00	08/31/20	Title Change
Ludens, Lynne	Current	MC	Student Success Advisor	UP8	\$41,935.00	08/31/20	Title Change
Miller, Robert	Current	FV	Student Success Advisor	UP8	\$65,928.00	08/31/20	Title Change
Milward, Lorraine	Current	MC	Student Success Advisor	UP8	\$55,988.00	08/31/20	Title Change
Rankin, Tracy	Current	MC	Student Success Advisor	UP8	\$50,216.00	08/31/20	Title Change
Schweigert, Suzzie	Current	MC	Student Success Advisor	UP8	\$48,575.00	08/31/20	Title Change
Seigler, Angela	Current	FV	Student Success Advisor	UP8	\$41,431.00	08/31/20	Title Change
Watkins, Susan	Current	FV	Student Success Advisor	UP8	\$54,116.00	08/31/20	Title Change
Williams, Christopher	Current	FP	Student Success Advisor	UP8	\$41,431.00	08/31/20	Title Change
Zieren, Anita	Current	FP	Student Success Advisor	UP8	\$48,113.00	08/31/20	Title Change

**Correction to July board agenda. Moving to min of salary grade.*

APPOINTMENTS/CLASSIFIED

Name	Current/New Employee	Location	Job Title	Range	Pay Rate	Effective Date	Comments
Larkin, Michael	Current	FV	College Police Officer	UC6	\$37,087.00	08/21/20	Replacement

HUMAN RESOURCES - BOARD AGENDA

Aug-20

Payne, Gary	Current	CC	College Police Dispatcher	UC4	\$32,386.00	08/21/20	Replacement
Ford, Joanna	New	CC	DW-Financial Aid Processing Specialist II	UC7	\$39,805.00	08/24/20	Replacement

APPOINTMENTS/FACULTY

Name	Current/New Employee	Location	Job Title	Range	Pay Rate	Effective Date	Comments
Cloyd, Alycia	New	FP	Instructor II-Temporary	F2A	\$54,161.00	08/17/20 to 05/17/21	Temporary Full-Time
Keel, Regina	New	WW	Assistant Professor-Nursing	F3G	\$66,920.00	08/17/20	New Position

APPOINTMENTS/INFORMATION TECHNOLOGY

Name	Current/New Employee	Location	Job Title	Range	Pay Rate	Effective Date	Comments
Alford, Adrienne	New	CC	HRIS Lead	P13	\$70,000.00	08/03/20	Replacement

LOCATION CHANGES

Name	Current/New Employee	Location	Job Title	Range	Pay Rate	Effective Date	Comments
Leiber, Ann			Senior Project Associate II/Nursing	UP11	\$61,459.00	08/17/20	Move from FV to WW
Lashley, Karma			Instructor II	F2A	\$54,161.00	08/17/20	Move from MC to FP
Shockley, James			Associate Professor	F4C	\$71,637.00	08/17/20	Move from FP to MC
Martin Bonner, Michelle			Dir Recruit, Learning & Retention	A18	\$87,500.00	08/24/20	Move from CC to HEC
Pullen, Thomas			Senior Recruitment/Retention Specialist	P12	\$65,000.00	08/24/20	Move from CC to HEC
Wilson, Lisa			Talent Management Specialist	P10	\$53,179.00	08/24/20	Move from CC to HEC
Fowler, Cheryl			Talent Acquisition Assistant	C6	\$37,500.00	08/24/20	Move from CC to HEC

ADDITIONAL COMPENSATION/PROFESSIONAL STAFF

Name	Location	Job Title	Range	Base Rate	Pay Rate	Effective Date
Moreland, Bertha	FP	Enrollment Operations Manager	P11	\$61,182.00	\$67,300.20	08/23/20 to 12/31/20

RESIGNATIONS

Name	Location	Job Title	Date Notified	Effective Date	Comments
Holt, Laquisha	FV	Administrative Clerk II	07/28/20	07/30/20	
Kaur, Amanpreet	FV	Senior Research Sciencs & CRO Coordinator	07/28/20	08/03/20	
Kothari Kiss, Sneha	MC	Specialist, Disability Support Services	07/23/20	08/03/20	
Rava, Michelle	DW	Athletic Trainer	07/16/20	07/31/20	

RESOLUTION

WHEREAS, bids and change orders for material needs and/or services of St. Louis Community College (the “District”) have been solicited in accordance with Board Policy and Procedures, with applicable Federal and State laws, and such bids and change orders have now been tabulated and presented to the District’s Board of Trustees:

NOW, THEREFORE, BE IT RESOLVED, upon recommendation of the District’s Chancellor, the following awards and change orders are made to bidder complying with the specifications as follows:

<u>Request #</u>	<u>Description</u>	<u>Successful Bidder</u>	<u>Amount</u>
B0003380	Student Payment Plan	Nelnet	\$ 95,700.00
B0003991	Video Streaming	Panopto	\$131,872.50
B0003897	Syllabi Software	Leepfrog Technologies, Inc.	\$ 62,500.00
B0003735	Drug Testing Services	F & R Services	-
B0003696	Tool and Supplies Boeing Training Program	Amamco Tools, The Yard Store, et. al.	-

Agenda Item Details

Meeting	August 20, 2020 – STLCC Board of Trustees Regular Meeting
Category	16.5 Finance
Subject	Contract Renewal – B0003380– Nelnet
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution approving the renewal of the contract

Initiator: Jill Houghton

Background:

Contract B0003380 was originally approved for award by the Board of Trustees on May 28, 2015 for student payment plan services with Nelnet, for a period of five (5) years, with an option to renew for five (5) additional one (1) year periods. This contract provides students with an on-line student fee payment plan that allows incremental payments between the time of registration for a term and the mid-point of the term.

Board of Trustee approval is requested to exercise the first year renewal option with additional funding estimated at \$95,700.00.

Nelnet is neither a minority nor woman-owned business enterprise.

Agenda Item Details

Meeting August 20, 2020 – STLCC Board of Trustees Regular Meeting
Category 16.5 Finance
Subject Contract Award - B0003991- Panopto
Type Consent Agenda
Recommended Action The Board of Trustees adopt the resolution to award contract

Initiator: Renita Luck

Background:

This video streaming software will enhance instruction for students, simplify lecture recording and streaming for instructors, and provide flexible and user-friendly features to ensure compliance with accessibility standards. Additionally, this software fully integrates with the college's learning management system and on-campus classroom hardware/software to create the ability for all users to easily search and find a variety of multimedia artifacts and has the ability to record multiple video streams from a single laptop or across a distributed network of computers and mobile devices which can create a single, rich multimedia session. Quotes were requested from three vendors; Panopto offered the best overall solution because their system provides a single integrated framework that was the most intuitive making it less intimidating for both our faculty and students and less labor intensive for integration and training.

Therefore, Board of Trustee approval is requested for the award of a contract for use of video streaming services from Panopto, in an amount estimated at \$43,957.50, annually for a period of three (3) years, to begin, August 21, 2020.

Panopto is neither a minority nor woman-owned business enterprise.

Responses:

<u>Annual Fee</u>	<u>Vendor</u>	<u>Location</u>	<u>Fund Source</u>
\$43,957.50	Panopto	Pittsburg, PA	General Fund
\$39,000.01	Kaltura	New York, NY	
\$29,750.00	YuJa	San Jose, CA	

Agenda Item Details

Meeting	August 20, 2020 – STLCC Board of Trustees Regular Meeting
Category	16.5 Finance
Subject	Contract Award - B0003897- Leepfrog Technologies, Inc.
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution to ratify the contract award

Initiator: Jill Vaughn

Background:

This software is a web-based syllabi management tool focused on building accurate, compliant syllabi, and provides templating tools to campus administrators, simple editing tools to faculty and mobile friendly and accessible output for students.

Request for Proposal - B0003897 was issued on October 24, 2019 to establish a contract for a syllabi management tool. Three vendor were invited to respond. The awarded vendor submitted the best overall proposal and meets all requirements of the bid.

Therefore, Board of Trustee ratification is requested for the award of a contract for use of syllabi management services from Leepfrog Technologies, Inc., in an amount estimated at \$17,500.00, annually for a period of three (3) years, which began, August 21, 2020 and an implementation fee of \$10,000.00.

Leepfrog Technologies, Inc. is neither a minority nor woman-owned business enterprise.

Responses:

<u>Annual Fee</u>	<u>Implementation Fee</u>	<u>Vendor</u>	<u>Location</u>	<u>Fund Source</u>
\$17,500.00	\$10,000.00	Leepfrog Technologies, Inc.	Coralville, IA	General Fund
\$10,600.00	\$ 6,200.00	Intellidemia, Inc.	Chicago, IL	
\$23,762.00	\$23,762.00	Simple Syllabus	Tampa, FL	

Agenda Item Details

Meeting	August 20, 2020 – STLCC Board of Trustees Regular Meeting
Category	16.5 Finance
Subject	Contract Renewal - B0003735 – F & R Services
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution to renew the contract

Initiator: Al Adkins

Background:

Contract B0003735 was originally approved for award by the Board of Trustees on November 29, 2018 for drug testing services with F & R Services, for a period of one (1) year, with an option to renew for a second and third year.

Board of Trustee approval is requested to exercise the final renewal option with no additional funding.

F & R Services is a minority-owned business enterprise.

Agenda Item Details

Meeting	August 20, 2020 – STLCC Board of Trustees Regular Meeting
Category	16.5 Finance
Subject	Contract Renewal – B0003696 Amamco Tools, Yard Store, Heatcon, Airtech International, Inc.
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution to renew the contract

Initiator: Becky Epps

Background:

Contract B0003696 was originally approved for award by the Board of Trustees on August 16, 2018 to purchase supplies for composite fabrication, repair and drilling from Amamco Tools, Yard Store, Heatcon, and Airtech International, Inc., for a period of one (1) year, with an option to renew for a second and third year.

Board of Trustee approval is requested to exercise the final renewal option with no additional funding.

Amamco Tools, Yard Store, Heatcon and Airtech International, Inc. are neither minority nor woman-owned business enterprises.

RESOLUTION

WHEREAS, bids and consulting agreements for material needs and/or services of St. Louis Community College (the “District”) have been solicited in accordance with Board Policy and Procedures, with applicable Federal and State laws, and such bids and consulting agreements have now been tabulated and presented to the District’s Board of Trustees:

NOW, THEREFORE, BE IT RESOLVED, upon recommendation of the District’s Chancellor, the following awards and ratifications are made to the firm complying with the specifications as follows:

<u>Request #</u>	<u>Description</u>	<u>Recommended Firm</u>	<u>Amount</u>
F21 601	Replacement of Backstops (M)	TBD	\$160,000.00 (Estimated)
A17-0300	Construction Management Fee Stair Tower Construction (FP)	Tarlton (WBE)	\$112,276.00 (Amend. #4)
A19-0307 ETE#03	Consulting Services for CDC Canopy Repair (FV)	Etegra (MBE)	\$41,965.00
A19-0316 PRO #06	Monitoring for Lead Paint Remediation (FP)	Professional Environmental (MBE)	\$4,865.00
A19-0317 PSI #06	Project Oversight for Tile Abatement (FV)	PSI	\$2,215.00
A19-0318 ROB #03	Investigation of Autoclave Installation Requirements (WW)	Ross and Baruzzini	\$2,992.00
A20-0320	4 th Floor Interior Renovation Design Services (FP)	Christner (WBE)	\$650,000 (Estimated)

Agenda Item Details

Meeting August 20, 2020 – STLCC Board of Trustees Regular Meeting
Category 16.5 Finance
Subject Bid Awards – F21 601 – Replacement of Backstops at Meramec – TBD
Type Consent Agenda

Recommended Action The Board of Trustees adopt the resolution delegating authority to the Vice-Chancellor for Finance and Administration to approve the final bid award.

Initiator: Mike Overman

Background:

The existing chain link backstops are in poor condition and do not meet current NJCAA standards. This project will replace the backstops at both fields, using a low concrete wall with netting above. Additional work will include replacing the face of the dugouts with the same netting material, relocating the baseball scoring area to allow that backstop to be moved further away from home plate, and some limited drainage and grading work. Final construction documents are being prepared, and prior approval is requested to allow the project to be completed this fall to have the fields ready for play in the spring. Bids will be due for the project two weeks after receipt of the construction documents. It is estimated that the contract award for this work will be \$160,000.

This repair contract will be designed by the College’s Physical Facilities/ Engineering and Design Department and IMEG Consulting Engineers.

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$160,000 Estimate	Replacement of Backstops	TBD	M	Operating/ Capital

Newspaper advertisements will be placed in the St. Louis Countian, St. Louis Daily Record, and the St. Louis American.

Agenda Item Details

Meeting August 20, 2020 – STLCC Board of Trustees Regular Meeting
Category 16.5 Finance
Subject Amendment Approval – A17-0300 Amendment #4 – Construction Management Fee for Stair Tower Construction at Forest Park – Tarlton
Type Consent Agenda

Recommended Action The Board of Trustees adopt the resolution approving the issuance of the amendment to the consulting agreement.

Initiator: Paul Zinck

Background:

The construction bids for the Stair Tower construction after the demolition of the A and B Tower sections of the East Wing were above the amount originally budgeted in the project. Through re-design and value engineering, an acceptable cost has been developed and various contracts for the construction have been approved by the Board of Trustees. Tarlton is requesting Construction Management fees of 2.95% of the cost of construction as per their original agreement. In addition, Tarlton will return the fees associated with the original stair tower budget, as well as other fees not expended in the construction of the Center for Nursing and Health Sciences.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board approval of consulting agreements over \$75,000.

Tarlton is the Construction Manager for the Center for Nursing and Health Sciences. The recommended amount of the amendment represents the construction management fee of 2.95% of bid amounts for the project. Therefore, Board approval is requested for the award of an amendment to **Tarlton** in the amount of **\$112,276.00**

<u>Amount</u>	<u>Description</u>	<u>Consultant</u>	<u>Location</u>	<u>Fund Source</u>
\$112,276.00	Construction Management Fee	Tarlton (WBE)	FP	Certificates of Participation

Responses:

Consultant	Location	Base Amount
Tarlton (WBE)	St. Louis, MO	\$112,276.00

The following companies/organizations also received the solicitation:

None

Agenda Item Details

Meeting August 20, 2020 – STLCC Board of Trustees Regular Meeting

Category 16.5 Finance

Subject Consulting Agreement ratification – A19-0307 ETE#03 – Consulting Services for CDC Canopy Repair at Florissant Valley

Type Consent Agenda

Recommended Action The Board of Trustees adopt the resolution ratifying the issuance of the consulting agreement.

Initiator: Renee Mayse

Background:

The metal roof and guttering system at the exterior canopies at the Child Development and Learning Center at Florissant Valley are deteriorated, and do not drain properly. In addition, the downspouts from the canopies drain into the outdoor play area and not to the existing storm sewer system.

Etegra will provide design recommendations to replace the canopy and correct the drainage problem, provide a cost estimate, and prepare construction documents when the final design is approved. The repair itself will be budgeted from maintenance and repair funds.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$75,000.

Etegra was chosen from the College's open end consultant list due to their experience, availability, and past performance. Therefore, Board ratification is requested for the award of an agreement for the services to **Etegra** in the amount of **\$41,965.00**

<u>Amount</u>	<u>Description</u>	<u>Consultant</u>	<u>Location</u>	<u>Fund Source</u>
\$41,965.00	Consulting Services For CDC Canopy Repair	Etegra (MBE)	FV	Operating/ Capital

Responses:

Consultant	Location	Base Amount
Etegra (MBE)	St. Louis, MO	\$41,965.00

The following companies/organizations also received the solicitation:

None

Agenda Item Details

Meeting August 20, 2020 – STLCC Board of Trustees Regular Meeting
Category 16.5 Finance
Subject Consulting Agreement ratification – A19-0316 PRO#06 – Monitoring for Lead Paint Remediation at Forest Park
Type Consent Agenda

Recommended The Board of Trustees adopt the resolution ratifying the issuance of the
Action consulting agreement.

Initiator: Dennis Dill

Background:

Paint in the E-Tower stairwell, which contains lead, was flaking and delaminating, and a contractor was hired to remove the material and seal the surfaces.

Professional Environmental provided the air monitoring and oversight for the cleanup.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$75,000.

Professional Environmental was chosen from the College's open end consultant list due to their experience, availability, and past performance. Therefore, Board ratification is requested for the award of an agreement for the services to **Professional Environmental** in the amount of **\$4,865.00**

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$4,865.00	Monitoring for Lead Paint Remediation	Professional Environmental	FP	Operating/ Capital

Responses:

Consultant	Location	Base Amount
Professional Environmental (MBE)	St. Louis, MO	\$4,865.00

The following companies/organizations also received the solicitation:

None

Agenda Item Details

Meeting August 20, 2020 – STLCC Board of Trustees Regular Meeting

Category 16.5 Finance

Subject Consulting Agreement ratification – A19-0317 PSI#06 – Project Oversight for Tile Abatement at Florissant Valley

Type Consent Agenda

Recommended Action The Board of Trustees adopt the resolution ratifying the issuance of the consulting agreement.

Initiator: Dennis Dill

Background:

The vinyl tile in the entry corridor of the Student Center at Florissant Valley is in need of replacement. The existing tile and mastic in this area is an asbestos containing material (ACM), and needs to be abated.

PSI provided project oversight, air monitoring, and final clearances for the project.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$75,000.

PSI was chosen from the College’s open end consultant list due to their experience, availability, and past performance. Therefore, Board ratification is requested for the award of an agreement for the services to **PSI** in the amount of **\$2,215.00**

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$2,215.00	Project Oversight For Tile Abatement	PSI	FV	Operating/ Capital

Responses:

Consultant	Location	Base Amount
PSI	St. Louis, MO	\$2,215.00

The following companies/organizations also received the solicitation:

None

Agenda Item Details

Meeting August 20, 2020 – STLCC Board of Trustees Regular Meeting

Category 16.5 Finance

Subject Consulting Agreement ratification – A19-0318 ROB#03 – Investigation of Autoclave Installation Requirements at Wildwood

Type Consent Agenda

Recommended Action The Board of Trustees adopt the resolution ratifying the issuance of the amendment to the consulting agreement.

Initiator: Dennis Dill

Background:

The autoclave was purchased and installed in a small closet several years ago. Recently, the question has arisen as to whether the space allows the proper maintenance clearances for the equipment.

Ross and Baruzzini will investigate all the code requirements and recommend corrective action if needed.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$75,000.

Ross & Baruzzini was chosen from the College's open end consultant list due to their experience, availability, and past performance. Therefore, Board ratification is requested for the award of an agreement for the services to **Ross & Baruzzini** in the amount of **\$2,992.00**

<u>Amount</u>	<u>Description</u>	<u>Consultant</u>	<u>Location</u>	<u>Fund Source</u>
\$2,992.00	Investigation of Autoclave Installation Requirements	Ross & Baruzzini	WW	Operating/ Capital

Responses:

Consultant	Location	Base Amount
Ross & Baruzzini	St. Louis, MO	\$2,992.00

The following companies/organizations also received the solicitation:

None

Agenda Item Details

Meeting August 20, 2020 – STLCC Board of Trustees Regular Meeting

Category 16.5 Finance

Subject Agreement Approval – A20-0320 – 4th Floor Interior Renovation Design Services for Center for Nursing and Health Sciences at Forest Park – Christner

Type Consent Agenda

Recommended Action The Board of Trustees adopt the resolution approving the issuance of the consulting agreement.

Initiator: Paul Zinck

Background:

When the Center for Nursing and Health Sciences was constructed in 2019, the 4th floor of the building was ‘white boxed’; left mainly unfinished but with critical building infrastructure, such as mechanical and electrical spaces, elevator lobby and restrooms constructed. The space was to be used when additional program needs were identified.

The 4th floor space will be renovated to house the College’s Occupational and Physical Therapy Assistant programs, as well as the Patient Care and Medical Assistant Technology programs. Instructional spaces, including labs, classrooms, study areas, a computer lab, and multipurpose space, with offices, storage, and other support spaces will be included in the final design.

Christner will provide complete consulting services, including programming, schematic design, design development, estimating, bid documents, bidding, and construction administration services. The renovation work will be formally bid and is projected for completion by the Fall semester of 2021.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board approval of consulting agreements over \$75,000.

A committee evaluated 11 firms based upon professional qualifications, Minority Business Enterprise/Women’s Business Enterprise (MBE/WBE) status, previous educational clients, experience with laboratory design and interior renovations in an occupied space, Leadership in Energy and Environmental Design (LEED), and estimating and cost control capabilities. Christner was chosen based on these qualifications, and is preparing a fee proposal to provide the necessary design services outlined in the RFQ. The final fee will be negotiated with the consultant. Therefore, Board approval is requested for the issuance of a consulting agreement to **Christner** in the estimated amount of **\$650,000**.

<u>Amount</u>	<u>Description</u>	<u>Consultant</u>	<u>Location</u>	<u>Fund Source</u>
\$650,000.00 (Estimated)	4 th Floor Interior Design Services	Christner (WBE)	FP	Certificates of Participation

Agenda Item Details A20-0320, 4th Floor Interior Renovation Design Services (Continued)

Responses:

Consultant	Location	Base Amount
Christner (WBE)	St. Louis, MO	\$650,000.00 (Est.)

The following companies/teams also submitted qualifications for the project:

ArchImages
Arcturis (WBE)
Farnsworth Group
Grice Trivers Joint Venture (MBE)
Hastings + Chivetta
The Lawrence Group
L2e (MBE)
Oculus, Inc. (WBE)
Paragon Architects
Reminger Design

Newspaper advertisements were placed in the St. Louis Countian, St. Louis Daily Record, and the St. Louis American.

BUSINESS AND FINANCE

Budget

1. Budget Status Summary Report General Operating Fund
2. Budget Status Reports-Student Technology Fee
3. Budget Status Reports-College and Student Activities
4. Budget Status Reports-Public Safety, Pedestrian and Traffic Access
5. Budget Status Reports-Rental of Facilities
6. Budget Status Report-Restricted General Fund
7. Budget Status Report-Student Financial Aid Fund
8. Budget Status Report-Auxiliary Enterprise Fund
9. Budget Status Report-Capital Fund
10. Budget Status Report-Agency Fund
11. Revenues/Expenditures Report-Self-Funded Insurance
- 12-13. Statement of Net Position

Ratifications

- 14-18. Ratification of Payments for Services Rendered

St. Louis Community College
Budget Status Summary Report - General Operating Fund
For the Period July through June

	Fiscal Year 2020				Fiscal year 2019	
	Budget	Actual to Date**	% of Revenue	% of Budget	Actual to Date**	% of 2019 Budget
Revenues						
Local Taxes	\$ 63,231,023	\$ 68,395,244	47.9%	108.2%	\$ 65,347,713	107.1%
State Aid	42,027,873	36,453,414	25.5%	86.7%	42,691,843	98.5%
Maintenance Fees	34,973,830	33,974,985	23.8%	97.1%	34,298,033	91.6%
Bad Debt	(750,000)	(377,571)	-0.3%	50.3%	(674,239)	89.9%
Other	6,903,647	4,457,187	3.1%	64.6%	5,930,247	116.0%
Total Revenue	146,386,373	142,903,258	100.0%	97.6%	147,593,597	101.0%
Expenditures						
Salaries and Wages	86,416,175	82,825,316	58.0%	95.8%	84,334,563	94.9%
Staff Benefits	25,228,786	29,249,159	20.5%	115.9%	29,022,700	115.1%
Operating	23,876,605	20,304,458	14.2%	85.0%	20,457,063	87.6%
Total Expenditures	135,521,566	132,378,933	92.6%	97.7%	133,814,326	97.4%
Transfers To (From)						
To Capital Fund	7,127,441	7,127,441	5.0%	100.0%	4,972,281	100.0%
To Leasehold Bonds	3,643,994	3,205,683	2.2%	88.0%	3,307,923	89.0%
To Scholarships	819,155	790,784	0.6%	96.5%	775,450	97.9%
From Designated	(600,783)	(600,783)	-0.4%	100.0%	(600,783)	100.0%
From Auxiliary Services	(125,000)	(125,000)	-0.1%	100.0%	(125,000)	100.0%
Total Transfers	10,864,807	10,398,125	7.3%	95.7%	8,329,871	95.1%
Total Expenses and Transfers	146,386,373	142,777,058		97.5%	142,144,197	97.2%
Net Increase (Decrease)	\$ -	126,200			5,449,400	
Net Position as of July 1		(13,124,971)			(18,574,371)	
Net Position as of June 30		\$ (12,998,771)			\$ (13,124,971)	

**Does not include encumbrances.

**St. Louis Community College
Budget Status Report - Technology Fee
For the Period July through June**

	Fiscal Year 2020				Fiscal year 2019	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
<u>Revenues</u>						
College Technology Fees	\$ 3,828,099	\$ 3,505,687	100.0%	91.6%	\$ 3,667,459	91.6%
Total Revenues	<u>3,828,099</u>	<u>3,505,687</u>	<u>100.0%</u>	<u>91.6%</u>	<u>3,667,459</u>	<u>91.6%</u>
<u>Expenditures</u>						
Salaries	949,202	658,965	18.8%	69.4%	674,669	70.7%
Benefits	297,852	203,140	5.8%	68.2%	200,089	69.8%
Operating	1,780,185	1,239,838	35.4%	69.6%	1,098,062	69.8%
Total Expenditures	<u>3,027,239</u>	<u>2,101,943</u>	<u>60.0%</u>	<u>69.4%</u>	<u>1,972,820</u>	<u>70.1%</u>
<u>Transfers To (From)</u>						
To College Operating	400,783	400,783	11.4%	100.0%	400,783	100.0%
To Capital Fund	843,232	843,232	24.1%	100.0%	789,976	100.0%
Total Transfers	<u>1,244,015</u>	<u>1,244,015</u>	<u>35.5%</u>	<u>100.0%</u>	<u>1,190,759</u>	<u>100.0%</u>
Total Expenses and Transfers	<u>4,271,254</u>	<u>3,345,958</u>	<u>95.4%</u>	<u>78.3%</u>	<u>3,163,579</u>	<u>79.0%</u>
Net Increase (Decrease)	<u>\$ (443,155)</u>	<u>159,729</u>			<u>503,881</u>	
Net Position as of July 1		<u>3,037,879</u>			<u>2,533,999</u>	
Net Position as of June 30		<u>\$ 3,197,608</u>			<u>\$ 3,037,879</u>	

St. Louis Community College
Budget Status Report - College and Student Activities
For the Period July through June

	Fiscal Year 2020				Fiscal year 2019	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
<u>Revenues</u>						
Student Activity Fees	\$ 1,044,027	\$ 956,328	100.0%	91.6%	\$ 1,006,350	91.6%
Total Revenues	1,044,027	956,328	100.0%	91.6%	1,006,350	91.6%
<u>Expenditures</u>						
Salaries	41,496	25,913	2.7%	62.4%	38,026	74.6%
Benefits	3,652	2,280	0.2%	62.4%	3,118	74.6%
Operating	376,865	185,389	19.4%	49.2%	365,464	92.7%
Total Expense	422,013	213,581	22.3%	50.6%	406,608	90.5%
<u>Transfers To (From)</u>						
To General Operating	200,000	200,000	20.9%	100.0%	200,000	100.0%
To Student Activities - Agency	422,014	367,386	38.4%	87.1%	375,616	83.6%
Total Transfers	622,014	567,386	59.3%	91.2%	575,616	88.6%
Total Expenses and Transfers	1,044,027	780,967	81.7%	74.8%	982,224	89.4%
Net Increase (Decrease)	\$ -	175,362			24,127	
Net Position July 1		356,861			332,734	
Net Position as of June 30		\$ 532,222			\$ 356,861	

St. Louis Community College
Budget Status Report - Public Safety, Pedestrian and Traffic Access
For the Period July through June

	Fiscal Year 2020				Fiscal Year 2019	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
Revenues						
College Activity Fees	\$ 870,023	\$ 796,762	100.0%	91.6%	\$ 838,410	91.6%
Total Revenues	870,023	796,762	100.0%	91.6%	838,410	91.6%
Expenditures						
Supplies and Services	546,218	413,726	51.9%	75.7%	481,075	76.8%
Total Expenditures	546,218	413,726	51.9%	75.7%	481,075	76.8%
Transfers To (From)						
To Capital Fund	323,805	323,805	40.6%	100.0%	289,183	100.0%
Total Transfers	323,805	323,805	40.6%	100.0%	289,183	100.0%
Total Expenses and Transfers	870,023	737,531	92.6%	84.8%	770,258	84.1%
Net Increase (Decrease)	\$ -	59,231			68,152	
Net Position as of July 1		2,423,639			2,355,487	
Net Position as of June 30		\$ 2,482,870			\$ 2,423,638	

St. Louis Community College
 Budget Status Report - Rental of Facilities
 For the Period July through June

	Fiscal Year 2020				Fiscal Year 2019	
	Budget	Actual To Date	Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
<u>Revenues</u>						
Other Revenue	\$ 167,475	\$ 139,450	100.0%	83.3%	\$ 165,913	98.6%
Total Revenues	167,475	139,450	100.0%	83.3%	165,913	98.6%
<u>Expenditures</u>						
Salaries	85,169	41,957	30.1%	49.3%	28,176	40.1%
Benefits	23,463	9,499	6.8%	40.5%	5,296	56.8%
Operating	59,005	3,552	2.5%	6.0%	130,748	166.6%
Total Expenditures	167,637	55,008	39.4%	32.8%	164,220	103.9%
<u>Transfers To (From)</u>						
To Capital Fund	100,000	100,000	71.7%	100.0%	58,274	100.0%
Total Transfers	100,000	100,000	71.7%	100.0%	58,274	100.0%
Net Increase (Decrease)	\$ (100,162)	(15,558)			(56,580)	
Net Position as of July 1		190,592			247,173	
Net Position as of June 30		\$ 175,034			\$ 190,592	

**St. Louis Community College
Budget Status Report - Restricted Funds
For the Period July through June**

	Fiscal Year 2020				Fiscal Year 2019	
	Budget	Actual To Date	% of Revenue	% of Budget	Actual To Date	% of 2019 Budget
<u>Revenues / Resources</u>						
Grants and Contracts	\$ 11,353,959	\$ 12,379,332	100.0%	109.0%	\$ 8,964,568	107.7%
Total Revenue / Resources	<u>11,353,959</u>	<u>12,379,332</u>	<u>100.0%</u>	<u>109.0%</u>	<u>8,964,568</u>	<u>107.7%</u>
<u>Expenditures</u>						
Salaries	3,848,773	3,920,304	31.7%	101.9%	4,009,466	97.0%
Benefits	879,814	916,832	7.4%	104.2%	809,647	98.9%
Supplies and Services	3,136,863	6,649,274	53.7%	212.0%	4,523,043	192.6%
Maintenance Repair and Capital	2,413,451	1,546,564	12.5%	64.1%	278,645	327.9%
Administrative and Indirect Cost Recovery	(1,075,058)	(652,454)	-5.3%	60.7%	(654,096)	69.6%
Total Expenditures	<u>9,203,843</u>	<u>12,380,520</u>	<u>100.0%</u>	<u>134.5%</u>	<u>8,966,705</u>	<u>139.1%</u>
Net Increase (Decrease)	<u>\$ 2,150,116</u>	<u>(1,188)</u>			<u>(2,137)</u>	
Net Position as of July 1		<u>34,497</u>			<u>36,634</u>	
Net Position as of June 30		<u>\$ 33,309</u>			<u>\$ 34,496</u>	

* Revenues will lag expenditures due to grants being funded on a reimbursement basis.

St. Louis Community College
Budget Status Report - Student Financial Aid
For the Period July through June

	Fiscal Year 2020				Fiscal Year 2019	
	Restated Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
<u>Revenues / Resources</u>						
Grants and Contracts	\$ 24,980,940	\$ 31,528,575	100%	126.2%	\$ 28,587,923	113.3%
Other Revenue	-	147,412	0%		101,271	
Total Revenues	24,980,940	31,675,987	100%	126.8%	28,689,195	113.7%
<u>Expenditures</u>						
Salaries	854,751	532,361	2%	62.3%	648,560	75.9%
Benefits	75,219	46,848	0%	62.3%	53,183	75.9%
Administrative Cost Allowance	75,598	-	0%	0.0%		
StudentAid	24,871,927	32,772,481	103%	131.8%	28,968,962	115.0%
Total Expenditures	25,877,495	33,351,690	105%	128.9%	29,670,705	113.6%
<u>Transfers To (From)</u>						
From General Operating	(819,155)	(790,784)		96.5%	(775,450.38)	97.9%
From Auxiliary Services	(77,400)	(77,400)		100.0%	(77,400)	100.0%
Total Transfers	(896,555)	(868,184)		96.8%	(852,850)	98.1%
Net Increase (Decrease)	\$ -	(807,519)			(128,660)	
Net Position as of July 1		1,503,382			1,632,043	
Net Position as of June 30		\$ 695,863			\$ 1,503,383	
<u>Revenues / Resources</u>						
Pell Grants	\$ 23,826,110	\$ 22,402,733	70.7%	94.0%	\$ 23,651,024	99.3%
Federal Work Study	899,739	597,605	1.9%	66.4%	734,030	81.6%
Opportunity Grant (SEOG)	515,711	922,701	2.9%	178.9%	783,679	152.0%
Other	-	7,752,948	24.5%		3,520,462	
Total Revenues	\$ 25,241,560	\$ 31,675,987	100.0%	125.5%	\$ 28,689,195	113.7%
<u>Transfers</u>						
Board of Trustees Scholarships	\$ (743,936)	\$ (743,946)	100%	100.0%	\$ (792,357)	100.0%
Auxiliary Service Scholarships	(77,400)	(77,400)	100%	100.0%	(77,400)	100.0%
College Match - FWS Employer Taxes	(75,219)	(46,848)	62%	62.3%	16,907	-24.1%
Total Transfers and Carry Forward	\$ (896,555)	\$ (868,194)	96.8%	96.8%	\$ (852,850)	90.7%

St. Louis Community College
Budget Status Report - Auxiliary Enterprise Fund
For the Period July through June

	Fiscal Year 2020				Fiscal Year 2019	
	Budget	Actual To Date	% of Total Revenue	% of Budget	Actual To Date	% of 2019 Budget
Revenues						
College Activity Fees	\$ 348,009	\$ 318,776	4.5%	91.6%	\$ 335,450	91.6%
Auxiliary Services Revenues	6,680,265	6,760,649	95.5%	101.2%	7,033,924	102.3%
Total Revenues	7,028,274	7,079,425	100.0%	100.7%	7,369,374	101.7%
Expenditures						
Salaries	1,149,427	1,183,908	16.7%	103.0%	1,466,545	102.8%
Benefits	277,823	282,634	4.0%	101.7%	348,577.3	100.4%
Supplies and Services	5,303,624	5,188,644	73.3%	97.8%	6,078,229	117.5%
Total Expenditures	6,730,874	6,655,186	94.0%	98.9%	7,893,352	113.6%
Transfers						
To General Operating	125,000	125,000	1.8%	100.0%	125,000	100.0%
To Maintenance Repair and Capital	95,000	95,000	1.3%	100.0%	95,000	100.0%
To Student Aid	77,400	77,400	1.1%	100.0%	77,400	100.0%
Total Transfers	297,400	297,400	4.2%	100.0%	297,400	100.0%
Total Expenses and Transfers	7,028,274	6,952,586	98.2%	98.9%	8,190,752	113.1%
Net Increase (Decrease)	\$ -	126,839			(821,378)	
Net Position as of July 1		2,701,706			3,523,083	
Net Position as of June 30		\$ 2,828,545			\$ 2,701,705	

St. Louis Community College
Budget Status Report - Capital Fund
For the Period July through June

	Fiscal Year 2020			Fiscal Year 2019	
	Budget	Actual To Date	% of Budget To Date	Actual To Date	% of 2019 Budget
<u>Revenue</u>					
Interest Income		\$ 104,571		\$ 798,695	
Other		418,469		1,262,165	
Total Revenue		<u>523,040</u>		<u>2,060,860</u>	
<u>Expenditures</u>					
Operating	\$ 8,489,478	7,055,334	83.1%	10,705,478	130.5%
Leasehold Bonds	3,643,994	1,618,853	44.4%	1,673,855	45.0%
Total Expenditures	<u>12,133,472</u>	<u>8,674,187</u>	<u>71.5%</u>	<u>12,379,333</u>	<u>103.8%</u>
<u>Transfers</u>					
From Current Operating	(7,127,441)	(7,127,441)	100.0%	(4,972,281)	100.0%
From Technology	(843,232)	(843,232)	100.0%	(789,976)	100.0%
From Pedestrian & Traffic	(323,805)	(323,805)	100.0%	(289,183)	100.0%
From Auxiliary Services	(95,000)	(95,000)	100.0%	(95,000)	100.0%
From Rental of Facilities	(100,000)	(100,000)	100.0%	(58,274)	100.0%
From Current Operating-Leasehold Bonds	(3,643,994)	(3,205,683)	88.0%	(3,307,923)	89.0%
Total Transfers and Carry Forward	<u>(12,133,472)</u>	<u>(11,695,161)</u>	<u>96.4%</u>	<u>(9,512,637)</u>	<u>95.9%</u>
Net Increase (Decrease)	<u>\$ -</u>	<u>3,544,015</u>		<u>(805,837)</u>	
Net Position at July 1		<u>17,116,113</u>		<u>20,227,701</u>	
Net Position at June 30		<u>\$ 20,660,128</u>		<u>\$ 19,421,864</u>	

**St. Louis Community College
Budget Status Report - Agency Fund
For the Period July through June**

	Fiscal Year 2020			Fiscal Year 2019	
	Budget	Actual To Date	% Of Budget	Actual To Date	% of 2019 Budget
<u>Funds available</u>					
Other Income		\$ 27,230		\$ 75,892	
Total funds available	-	27,230		75,892	
<u>Expenditures</u>					
Expenditures	422,014	255,592	60.6%	454,392	101.1%
Total Expenditures	422,014	255,592	60.6%	454,392	101.1%
<u>Transfers</u>					
From College and Student Activity Fund	(422,014)	(367,386)	87.1%	(375,616)	83.6%
Total Transfers	(422,014)	(367,386)	87.1%	(375,616)	83.6%
Net Increase (Decrease)	-	139,024		(2,884)	
Net Position as of July 1		396,096		398,979	
Net Position as of June 30		\$ 535,120		\$ 396,096	

**St. Louis Community College
Revenues / Expenditures Report
Self-Funded Insurance
For the Period July through June**

	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018
<u>Revenue</u>			
Contributions Employee	\$ 3,908,029	\$ 4,924,412	\$ 4,667,966
Contributions Employer	9,792,711	10,329,856	11,129,633
Rebates and Interest	998,273	864,866	847,647
Total Revenue	14,699,013	16,119,133	16,645,245
<u>Expenditures</u>			
Medical	8,516,957	10,436,807	9,368,705
Pharmacy	4,943,504	4,203,237	4,309,523
TP Administration and Taxes	416,045	313,677	247,644
Stop Loss Expense	1,444,618	868,725	1,070,550
Total Expenditures	15,321,125	15,822,446	14,996,422
Net Increase (Decrease)	(622,112)	296,687	1,648,824
Net Position as of July 1	2,497,703	2,201,016	552,192
Net Position as of June 30	\$ 1,875,591	\$ 2,497,703	\$ 2,201,016

St. Louis Community College
Statement of Net Position

June 30, 2020

Fiscal Year 2020

	General Operating Fund	Technology Fee	College & Student Activities	Public Safety, Ped & Traffic Access	Rental of Facilities	Restricted Funds	Student Financial Aid	Auxiliary Enterprise Fund	Capital Fund	Agency	Self-Funded Insurance	Total
Assets												
Cash	\$ 22,981,111	\$ 3,682,903	\$ 802,496	\$ 2,707,669	\$ 162,016	\$ (1,879,393)	\$ (11,652,460)	\$ 1,512,885	\$ 17,707,093	\$ 523,735	\$ 4,613,918	\$ 41,161,974
Funds on Deposit with Trustee									3,337,369			4,649,192
Investments	80,241,549										152	80,241,701
Accounts Receivable	(1,414,735)				18,013	4,974,069	539,434	112,675	13,574,216		-	16,501,849
Inventories								1,509,665				1,509,665
Prepaid Expenses	1,553,604	564,609	966	-				814	418,813	10,055		2,548,861
Net Pension Asset												-
Deferred Outflows of Resources	33,435,997											33,435,997
Construction in Progress- CN&HS									37,104,943			37,104,943
Capital Assets, net												-
Total Assets	136,797,526	4,247,512	803,463	2,707,669	180,029	3,094,677	(11,113,026)	3,136,039	72,152,434	533,790	4,614,070	217,154,182
Liabilities												
Accounts Payable	1,143,716		271,240	224,800	4,995	1,422,011	(11,845,162)	117,929	526,524	(1,330)		(8,135,275)
Accrued Liabilities	5,833,445	1,049,904				204,156	36,273				1,437,075	8,560,853
Accrued Wages Payable	6,964,476							82,144				7,046,620
Deferred Revenue	9,858,709	-	-	-		1,435,201		107,420			1,301,402	12,702,731
Deferred Inflows of Resources	23,893,670											23,893,670
Bonds Payable									50,965,782			50,965,782
Accrued Pension & OPEB Liabilities	102,102,281											102,102,281
Total Liabilities	149,796,297	1,049,904	271,240	224,800	4,995	3,061,368	(11,808,889)	307,493	51,492,306	(1,330)	2,738,478	197,136,662
Expenses	132,378,933	2,101,943	213,581	413,726	55,008	12,380,520	33,351,690	6,655,186	8,674,187	255,592	15,321,125	211,801,490
Revenues	142,903,258	3,505,687	956,328	796,762	139,450	12,379,332	31,675,987	7,079,425	523,040	27,230	14,699,013	214,685,514
Transfers Out (In)	10,398,125	1,244,015	567,386	323,805	100,000	-	(868,184)	297,400	(11,695,161)	(367,386)	-	0
Net position at July 1	(13,124,971)	3,037,879	356,861	2,423,639	190,592	34,497	1,503,382	2,701,706	17,116,113	396,096	2,497,703	17,133,496
Net position at June 30	\$ (12,998,771)	\$ 3,197,608	\$ 532,222	\$ 2,482,870	\$ 175,034	\$ 33,309	\$ 695,863	\$ 2,828,545	\$ 20,660,128	\$ 535,120	\$ 1,875,591	\$ 20,017,520

St. Louis Community College
Statement of Net Position
June 30, 2019

		Fiscal Year 2019											
		General Operating Fund	Technology Fee	College & Student Activities	Public Safety, Ped & Traffic Access	Rental of Facilities	Restricted Funds	Student Financial Aid	Auxiliary Enterprise Fund	Capital Fund	Agency	Self-Funded Insurance	Total
Assets													
	Cash	\$ (12,460,546)	\$ 3,953,147	\$ 717,159	\$ 2,708,455	\$ 249,011	\$ (267,393)	\$ 991,281	\$ 1,284,366	\$ 22,551,988	\$ 392,975	\$ 3,513,553	\$ 23,633,999
	Funds on Deposit with Trustee									21,339,637			21,339,637
	Investments	100,686,740										-	100,686,740
	Accounts Receivable	12,471,972				7,845	2,118,987	618,878		7,327,963		151	22,654,327
	Inventories								1,338,923				1,338,923
	Prepaid Expenses	1,348,163	346,238						813	308,641	10,056		2,013,912
	Construction in Progress												-
	Net Pension Asset												-
	Deferred Outflows of Resources	45,895,294											45,895,294
	Construction in Progress- CN&HS									24,609,334			24,609,334
	Total Assets	147,941,624	4,299,385	717,159	2,708,455	256,856	1,851,595	1,610,159	2,732,632	76,137,564	403,030	3,513,703	242,172,167
Liabilities													
	Accounts Payable	1,482,457		360,299	284,816	66,264	579,980	79,329	(205,630)	1,847,333	6,935	-	4,501,785
	Accrued Liabilities	6,063,859	1,261,506				243,837	27,448	113,245			1,016,000	8,725,894
	Accrued Wages Payable	7,329,827											7,329,827
	Deferred Revenue	12,277,361	-	-	1		993,282		123,313			-	13,393,957
	Deferred Inflows of Resources	25,967,353											25,967,353
	Bonds Payable									54,868,366			54,868,366
	Accrued Pension & OPEB Liabilities	107,945,738											107,945,738
	Total Liabilities	161,066,595	1,261,506	360,299	284,817	66,264	1,817,098	106,777	30,928	56,715,699	6,935	1,016,000	222,732,920
Expenses													
	Expenses	133,814,326	1,972,820	406,608	481,075	164,220	8,966,705	29,670,705	7,893,352	12,379,333	454,392	15,822,446	212,025,981
	Revenues	147,593,597	3,667,459	1,006,350	838,410	165,913	8,964,568	28,689,195	7,369,374	2,060,860	75,892	16,119,133	216,550,753
	Transfers Out (In)	8,329,871	1,190,759	575,616	289,183	58,274	-	(852,850)	297,400	(9,512,637)	(375,616)	-	0
	Net position at July 1	(18,574,371)	2,533,999	332,734	2,355,487	247,173	36,634	1,632,043	3,523,083	20,227,701	398,979	2,201,016	14,914,476
	Net position at June 30	\$ (13,124,971)	\$ 3,037,879	\$ 356,861	\$ 2,423,638	\$ 190,592	\$ 34,496	\$ 1,503,383	\$ 2,701,705	\$ 19,421,864	\$ 396,096	\$ 2,497,703	\$ 19,439,248

Ratification of Payments for Services Rendered for July 1, 2019 - June 30, 2020

This list includes officials, lecturers, orchestras, entertainers and staff development presenters

Vendor Name	Description	Amount
4910 Rosalie	Lecturers/Athletic Officials	1,500.00
Adamgbo, Anthony	Consulting Services	300.00
Ahlers, Lisa	Lecturers/Athletic Officials	248.00
Alexander, Gary	Lecturers/Athletic Officials	170.00
Amorin, Keala	Lecturers/Athletic Officials	200.00
Atteberry, James	Lecturers/Athletic Officials	45.00
Balan, Sundari	Lecturers/Athletic Officials	200.00
Ball, Trent	Lecturers/Athletic Officials	3,000.00
Baumgartner - Wolf, Sara Marie	Lecturers/Athletic Officials	150.00
Benish, Tracy L	Lecturers/Athletic Officials	500.00
Besse-Morris, Blane Donald	Lecturers/Athletic Officials	30.00
Bhattessa, Shree	Consulting Services	30.00
Bi-State Pet Food Pantry	Lecturers/Athletic Officials	50.00
Bitzer, Joe	Lecturers/Athletic Officials	100.00
Bland, Michael C	Lecturers/Athletic Officials	190.00
Block, Matthew	Lecturers/Athletic Officials	340.00
Bold, Timothy	Consulting Services	150.00
Bowen, Rick	Lecturers/Athletic Officials	300.00
Bradley, Brent	Lecturers/Athletic Officials	170.00
Brasher, Mike	Lecturers/Athletic Officials	510.00
Braxton, Leon	Lecturers/Athletic Officials	250.00
Broadus, James Derek	Lecturers/Athletic Officials	490.00
Brown, Cheryl	Lecturers/Athletic Officials	850.00
Brown, Jamie	Lecturers/Athletic Officials	237.50
Burlingame, Mary L	Lecturers/Athletic Officials	350.00
Burns, Pat	Lecturers/Athletic Officials	150.00
Busby, Adam John	Lecturers/Athletic Officials	250.00
Bush, Charles Samuel	Lecturers/Athletic Officials	7,500.00
Cajic, Luka	Lecturers/Athletic Officials	280.00
Carver, Sean	Lecturers/Athletic Officials	340.00
Clancy, Katelyn Anne	Consulting Services	20.00
Clark, Amanda	Lecturers/Athletic Officials	500.00
Cole, James	Lecturers/Athletic Officials	200.00
Coody, Elizabeth	Lecturers/Athletic Officials	500.00
Cox, Larry D	Consulting Services	30.00
Croskery, Caroline Jane	Lecturers/Athletic Officials	200.00
Daniel, Carol	Lecturers/Athletic Officials	500.00
Daniels, Theresa A	Lecturers/Athletic Officials	1,080.00
Dannenber, Thomas	Lecturers/Athletic Officials	250.00
Danny Brown	Lecturers/Athletic Officials	300.00
Davidson, Kalee	Lecturers/Athletic Officials	170.00
Davis, Juanita	Lecturers/Athletic Officials	200.00
Deanes, Darnell K	Lecturers/Athletic Officials	800.00

Ratification of Payments for Services Rendered for July 1, 2019 - June 30, 2020

This list includes officials, lecturers, orchestras, entertainers and staff development presenters

DeGreeff, Vince	Lecturers/Athletic Officials	900.00
DeGregorio, Joseph	Lecturers/Athletic Officials	100.00
Dent, Jaron	Lecturers/Athletic Officials	510.00
Dill, William	Lecturers/Athletic Officials	681.25
Dirnbeck, Matt	Lecturers/Athletic Officials	500.00
Diversity Awreness Partnership	Lecturers/Athletic Officials	150.00
Dorr, Lawrence	Lecturers/Athletic Officials	132.00
Douglas, Deborah Marie	Lecturers/Athletic Officials	300.00
Duffy, Damion	Lecturers/Athletic Officials	200.00
Eckert, Kristine L	Lecturers/Athletic Officials	750.00
Edghill, Mark R	Consulting Services	100.00
Ellison, Angela C	Lecturers/Athletic Officials	62.00
Elmore, Terri M	Lecturers/Athletic Officials	150.00
Estes, Atara C	Lecturers/Athletic Officials	75.00
Farmer, Richard	Lecturers/Athletic Officials	180.00
Ferguson, Mary R	Lecturers/Athletic Officials	250.00
Fiala, Neil S	Lecturers/Athletic Officials	600.00
Fick, Ann	Lecturers/Athletic Officials	184.80
Ford, Ra'Sun	Lecturers/Athletic Officials	45.00
Forest ReLeaf of Missouri	Lecturers/Athletic Officials	225.00
Frese, Ethel M	Lecturers/Athletic Officials	1,435.00
Gantner, Paul Michael	Lecturers/Athletic Officials	54.00
Gargus, Jared	Lecturers/Athletic Officials	90.00
Gibbs, Craig	Lecturers/Athletic Officials	600.00
Gladiator Consulting	Lecturers/Athletic Officials	250.00
Glenshaw, Mark H	Lecturers/Athletic Officials	300.00
Gormon, Cheeraz M	Lecturers/Athletic Officials	50.00
Gregory, Mackenzie	Consulting Services	165.00
Hamilton, Artie	Lecturers/Athletic Officials	750.00
Hartley, Shelby	Lecturers/Athletic Officials	45.00
Heartache and Paint, LLC	Lecturers/Athletic Officials	750.00
Hicks, Daria Caresse	Lecturers/Athletic Officials	420.00
Hohenstein, John	Lecturers/Athletic Officials	900.00
House, Ana	Lecturers/Athletic Officials	250.00
Hubbard, Brandon	Lecturers/Athletic Officials	450.00
Humane Society Of Missouri	Lecturers/Athletic Officials	360.00
Humphrey, Kevin A	Lecturers/Athletic Officials	510.00
Irvin, Thomas M	Lecturers/Athletic Officials	360.00
Ivy, Calvin	Lecturers/Athletic Officials	150.00
Jackson, Donald R	Lecturers/Athletic Officials	170.00
Jeffress, John D	Lecturers/Athletic Officials	200.00
Jesuit Community Corp.	Lecturers/Athletic Officials	54.00
Johnson, Chelsey	Lecturers/Athletic Officials	500.00
Jordan, Kenneth A	Lecturers/Athletic Officials	300.00
Kessler, Steve	Lecturers/Athletic Officials	380.00
Klipsch, Joseph	Lecturers/Athletic Officials	45.00

Ratification of Payments for Services Rendered for July 1, 2019 - June 30, 2020

This list includes officials, lecturers, orchestras, entertainers and staff development presenters

Kopsas, James	Lecturers/Athletic Officials	170.00
Kuanfung, Sara	Lecturers/Athletic Officials	250.00
Kunka, Andrew	Lecturers/Athletic Officials	500.00
Kuntz, Cameron E	Consulting Services	20.00
Kuppinger Jr., Steve	Lecturers/Athletic Officials	100.00
Lane, Fletcher	Consulting Services	500.00
Lee, HeeSoo	Lecturers/Athletic Officials	2,000.00
Lenz, Bruce	Lecturers/Athletic Officials	170.00
Linder, Doveed	Lecturers/Athletic Officials	100.00
Little, Jamold	Lecturers/Athletic Officials	170.00
Manley, Richard A	Lecturers/Athletic Officials	1,700.00
Matthews, Megan	Lecturers/Athletic Officials	170.00
McBurrows, Reba	Lecturers/Athletic Officials	170.00
Mccullough, Craig	Lecturers/Athletic Officials	45.00
McFadden, C Thomas	Lecturers/Athletic Officials	140.00
McKenna, Donald J	Lecturers/Athletic Officials	150.00
McVicar The Trickster	Lecturers/Athletic Officials	1,500.00
Meiser, Christian	Lecturers/Athletic Officials	50.00
Mertens, Scott	Lecturers/Athletic Officials	140.00
Michels, Trevor	Lecturers/Athletic Officials	170.00
Miller, Richard L	Consulting Services	3,670.00
Missouri Alliance for Animal Legislation	Lecturers/Athletic Officials	50.00
Moore, Laura Marie	Consulting Services	1,000.00
Moore, Randy	Lecturers/Athletic Officials	590.00
Mulligan, Tracy	Lecturers/Athletic Officials	170.00
Munholland, Gene	Lecturers/Athletic Officials	340.00
Nasiri, Soroda	Consulting Services	10.00
Neer, Mark	Lecturers/Athletic Officials	340.00
Nesbitt, Ronall	Lecturers/Athletic Officials	280.00
Noack, Brendan Thomas	Lecturers/Athletic Officials	240.00
Norfolk, Bobby L	Lecturers/Athletic Officials	375.00
O'Dell, Chris	Lecturers/Athletic Officials	750.00
Offbeat Yoga	Lecturers/Athletic Officials	95.00
Olwig, Nobue	Lecturers/Athletic Officials	432.00
Oneil, Timothy M	Lecturers/Athletic Officials	50.00
Operation SPOT Inc	Lecturers/Athletic Officials	50.00
Palermo, Joe	Lecturers/Athletic Officials	50.00
Paul, Rory D	Lecturers/Athletic Officials	148.50
Peluso, Kimberly	Lecturers/Athletic Officials	100.00
Phonix, Tosha Y	Lecturers/Athletic Officials	200.00
Prah, Harry F	Lecturers/Athletic Officials	45.00
Puckett, Juliana	Lecturers/Athletic Officials	150.00
Rall, Margaret Anne	Lecturers/Athletic Officials	550.00
Ralston, Genevieve	Lecturers/Athletic Officials	500.00
Ramey, Gregory	Lecturers/Athletic Officials	280.00
Ramsey, Suzanne	Lecturers/Athletic Officials	212.80

Ratification of Payments for Services Rendered for July 1, 2019 - June 30, 2020

This list includes officials, lecturers, orchestras, entertainers and staff development presenters

Redington, Melissa M	Lecturers/Athletic Officials	375.00
Reed, Jason	Lecturers/Athletic Officials	920.00
Remacle, Matt	Lecturers/Athletic Officials	1,200.00
Renacer Latino Orchestra LLC	Consulting Services	500.00
Reynolds, Katherine S	Lecturers/Athletic Officials	750.00
Reynolds, Rory R	Lecturers/Athletic Officials	280.00
Richardson, George E	Lecturers/Athletic Officials	225.00
Roling, Michael	Lecturers/Athletic Officials	148.48
Rovak, Scott H	Lecturers/Athletic Officials	100.00
Sachs, Guy Harold	Lecturers/Athletic Officials	350.00
Satterlee, John W	Lecturers/Athletic Officials	200.00
Schmutz, Tony	Lecturers/Athletic Officials	380.00
Schnettler, Brenda L	Lecturers/Athletic Officials	500.00
Sexauer, Cornelia F	Consulting Services	650.00
Sextro, Rita Anne	Lecturers/Athletic Officials	798.20
Shapiro, Jan	Lecturers/Athletic Officials	595.00
Sikes, Ron	Lecturers/Athletic Officials	200.00
Silva, Ernie	Lecturers/Athletic Officials	990.00
Sindel, Kasey Dion	Lecturers/Athletic Officials	500.00
Sloan, Tony	Lecturers/Athletic Officials	170.00
Smith, Erica	Lecturers/Athletic Officials	510.00
Smith, Jason W	Lecturers/Athletic Officials	1,300.00
Smith, Mark	Lecturers/Athletic Officials	500.00
Spoor, Lydia	Lecturers/Athletic Officials	500.00
St Louis Audubon Society	Lecturers/Athletic Officials	350.00
Stewart, Christine	Lecturers/Athletic Officials	500.00
Stillman, Carmela	Lecturers/Athletic Officials	560.00
Stites, David Mitchell	Lecturers/Athletic Officials	1,125.00
Stonecipher, Brad	Lecturers/Athletic Officials	750.00
Strengths University, LLC	Lecturers/Athletic Officials	4,380.00
Studio 6 Express Salon	Consulting Services	1,200.00
Sucher, Susan	Lecturers/Athletic Officials	500.00
Swift, Tabari	Lecturers/Athletic Officials	340.00
The Sunshine Cultural Arts Center	Consulting Services	800.00
Thomure, Alex Joseph	Lecturers/Athletic Officials	400.00
Thornton, Byron Scott	Consulting Services	300.00
Thurman, Larry H	Lecturers/Athletic Officials	200.00
Tincknell, Zoey Asenath	Consulting Services	50.00
Tiner, Leonard G	Lecturers/Athletic Officials	140.00
Toler, Teri	Lecturers/Athletic Officials	546.04
Townsend, Timothy J	Lecturers/Athletic Officials	50.00
Tussey, Tom E	Lecturers/Athletic Officials	400.00
Tutor, Ethan James	Consulting Services	235.00
Unzicker, Robert	Lecturers/Athletic Officials	500.00
VerMehren, Rick	Lecturers/Athletic Officials	140.00
Voges, Mary T	Lecturers/Athletic Officials	54.00

Ratification of Payments for Services Rendered for July 1, 2019 - June 30, 2020

This list includes officials, lecturers, orchestras, entertainers and staff development presenters

Wamsley, Pamela L	Lecturers/Athletic Officials	500.00
Werner, August E	Lecturers/Athletic Officials	140.00
White, Suzanne M	Lecturers/Athletic Officials	500.00
Wildlife Rescue Center	Lecturers/Athletic Officials	50.00
Williams Jr., Sinclair	Lecturers/Athletic Officials	990.00
Williams, Aminah	Lecturers/Athletic Officials	200.00
Williams, Edward C	Lecturers/Athletic Officials	170.00
Windham, Zacchaeus Milcah	Consulting Services	110.00
Woods, Sara	Lecturers/Athletic Officials	170.00
Wyse, Marian	Lecturers/Athletic Officials	400.00
Yancy, Shanae' L	Lecturers/Athletic Officials	500.00
Yanko, Timothy M	Lecturers/Athletic Officials	240.00
TOTAL		88,288.57

Academic Affairs

Recommended Board approval of the following resolution regarding the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth below, attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

Contracts and Agreements

Clinical Agreements

The college recommends that the following clinical agreements be ratified and/or approved by the Board of Trustees to provide clinical experiences for students enrolled in these programs.

Participant	Program	Effective Date
All Kids Can Therapy Services, LLC	Occupational Therapy Assistant	06/16/20
Kirkwood School District	Nursing	06/22/20
Society for the Blind and Visually Impaired	Occupational Therapy Assistant	07/23/20
St. Louis Public Schools	Community Health Worker	02/01/20

Memorandum of Understanding between St. Louis Community College and Meramec Valley R-III School District

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College and Meramec Valley R-III School District to offer dual credit, dual enrollment, and early college opportunities for high school students.

Memorandum of Understanding between St. Louis Community College and Parkway School District

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College and Parkway School District to offer dual credit, dual enrollment, and early college opportunities for high school students.

Memorandum of Understanding between St. Louis Community College and KIPP St. Louis

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College and KIPP St. Louis to offer dual credit and dual enrollment opportunities for high school students.

Memorandum of Understanding between St. Louis Community College and Ursuline Academy

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College and Ursuline Academy to offer dual credit and dual enrollment opportunities for high school students.

Memorandum of Understanding between St. Louis Community College and Lindbergh School District

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College and Lindbergh School District to offer dual credit, dual enrollment, and early college opportunities for high school students.

Memorandum of Understanding between St. Louis Community College and Kirkwood School District

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College and Kirkwood School District to offer dual credit, dual enrollment, and early college opportunities for high school students.

Memorandum of Understanding between St. Louis Community College and Bayless School District

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College (STLCC) and Bayless School District to offer dual credit, dual enrollment, and early college opportunities for high school students.

Memorandum of Understanding between St. Louis Community College and Affton School District

The college recommends that the Board of Trustees approve a Memorandum of Understanding between St. Louis Community College and Affton School District to offer dual credit, dual enrollment, and early college opportunities for high school students.

Articulation Agreement – Fontbonne University

The college recommends that the Board of Trustees approve an articulation agreement between St. Louis Community College and Fontbonne University. This agreement will provide a seamless transfer for students who complete the Associate in Science STEM General Transfer Studies degree wishing to pursue a Bachelor of Science degree in One Health.

Articulation Agreement – Fontbonne University

The college recommends that the Board of Trustees approve an articulation agreement between St. Louis Community College and Fontbonne University. This agreement will provide a seamless transfer for students who complete the Associate in Science STEM General Transfer Studies degree wishing to pursue a Bachelor of Science degree in Exercise Science.

Articulation Agreement – Fontbonne University

The college recommends that the Board of Trustees approve an articulation agreement between St. Louis Community College and Fontbonne University. This agreement will provide a seamless transfer for students who complete the Associate in Science STEM General Transfer Studies degree wishing to pursue a Bachelor of Science degree in Biology.

Agreement for Program between St. Louis Community College and Big Brothers/Big Sisters of Eastern Missouri

The college recommends that the Board of Trustees approve an agreement for program between St. Louis Community College and Big Brothers/Big Sisters of Eastern Missouri (BBBS). This agreement will provide support services through the BBBS “Big Futures” program for STLCC students that are also BBBS alumni “Littles” from their program.

Workforce Solutions Group

Recommended Board approval of the following resolution regarding the ratification of direct pay agreements and the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth below, attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

Ratification of Direct Pay Agreements

<u>Funding Source</u>	<u>Title of Program and/or Purpose</u>	<u>Campus</u>	<u>Date</u>	<u>Amount</u>
Integrated Health Network Federally Qualified Health Centers	Provide a Medical Assistant training program. Manager: Hart Nelson	Workforce Solutions Group	July 20, 2020 through January 14, 2021	\$15,000
Metro Transit	Provide assessment instrument administration and scoring for applicants to the Diesel Mechanics Training Program. Manager: Hart Nelson	Workforce Solutions Group	July 16, 2020 through June 30, 2021	\$5,770

Contracts & Agreements

Agreement between St. Louis Community College and the National Testing Network

It is recommended that the Board of Trustees ratify an agreement between St. Louis Community College and the National Testing Network for professional testing and recruitment services commencing on April 20, 2020.

Apprenticeship agreement between St. Louis Community College and the Department of Labor Office of Apprenticeship and The Gund Company

It is recommended that the Board of Trustees ratify an apprenticeship agreement between St. Louis Community College and the Department of Labor Office of

Workforce Solutions Group

Apprenticeship to sponsor and provide Precision Machining Technology Program training to The Gund Corporation under the MoAMP grant.

Continuing Education Memorandum of Agreement between St. Louis Community College and The Invent-ED Network Connection

It is recommended that the Board of Trustees ratify a Memorandum of Agreement between St. Louis Community College and The Invent-ED Network Connection for the provision of Professional Business classes for inventors for the time period of June 1, 2020 through December 31, 2020.

Contract Change Order #1 between St. Louis Community College and the Metropolitan St. Louis Sewer District

It is recommended that the Board of Trustees ratify a Contract Change Order #1 between St. Louis Community College and the Metropolitan St. Louis Sewer District for a CDL-A Truck Driving Program for an extension of the contract end date to reflect December 31, 2020. The original contract was Board approved on October 24, 2019 and had a contract end date of June 30, 2020.

Memorandum of Understanding between St. Louis Community College and the Department of Economic Development, Missouri One Start

It is recommended that the Board of Trustees ratify a memorandum of understanding (MOU) between St. Louis Community College and the Department of Economic Development, Missouri One Start for the administration of training programs to assist qualified companies with training, retraining or upgrading skills for employees to maintain jobs in the State of Missouri. The term of this MOU is July 2, 2020 through June 30, 2021.

Continuing Education

It is requested that the Board of Trustees ratify the following summary of Continuing Education (CE) program contracts and expenditures for services necessary to conduct CE programs including, but not limited to, instructional fees, facility rentals, equipment fees, transportation, gratuities and meals. Organizations/vendors and associated expenses from **January 2020 – June 2020** are listed below. Fees for these services were paid through funding provided by STLCC Continuing Education student fees.

CE - Personal Development Expenses

ADIVA Dance Center	\$210
Affton (St Louis Co Parks)	\$390

Workforce Solutions Group

CE - Personal Development Expenses - continued

Affton Comm. Center	\$1,580
All American Gymnastics	\$202
Almas Del Ritmo	\$125
Beginners World Tennis	\$4,528*
Big Bend Yoga	\$341
City of Eureka	\$132
City of Sunset Hills	\$1,275
City Sewing	\$2,585
Clayton School District	\$400
CODA Martial Arts	\$203
Concordia Lutheran	\$465
Craft Central	\$1,426
Culinary Arts House	\$1,226
Ellisville City of	\$775
Fit Flavors	\$750
Gateway Harmonica	\$457
Intentionally Fit	\$15
Kirkwood Parks & Rec	\$487
Lindbergh School District	\$4,294
Lutheran Church	\$135
Martial Arts Center	\$44
Masterpeace Studio	\$576
Missouri Botanical Garden	\$483
Nottingham	\$370
Painted Zebra	\$48
Perennial	\$460
Queeny Park	\$180
Resurrection Lutheran	\$540
Rooney, Jason	\$680
Shark Fitness	\$9,396
Solar Yoga Center	\$130
South River	\$759
St Johns Evangelical	\$1,925
St Lou Dance Crew	\$120

Workforce Solutions Group

CE - Personal Development Expenses - continued

St Louis Fite Club	\$150
St Louis Transportation	\$834
St Paul's UCC	\$100
The Handy People	\$456
The Studio Inc	\$263
University City High School	\$22
Vetta	\$6,728
Vitality Ballet	\$330
Viva Brasil	\$554
Wellife	\$1,263
Xtreme Krav Maga	\$2,000
Yoga 108	\$270
<u>Z Total Body Fitness</u>	<u>\$440</u>
TOTAL	\$51,122

*includes outstanding invoices

CE Professional Development Expenses

DL Consulting	\$8,250
NABCEP	\$300
Dot Gray	\$107
Inventors Assoc.	\$990
LSW Strategic Mgmt.	\$1,260
<u>Semi-Gloss</u>	<u>\$204</u>
TOTAL	\$11,111

Customized Training Program Agreement of Services

(Note below)

Workforce Solutions Group

Agreement between St. Louis Community College and Alcami

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Alcami for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Alpha Packaging

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Alpha Packaging for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Automation Service

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Automation Service for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Bastian Solutions

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Bastian Solutions for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Beckwood Press

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Beckwood Press for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Cabka North America, Inc.

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Cabka North America, Inc. for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Deutsche Precision, LLC

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Deutsche Precision, LLC for the 2020 – 2021 fiscal year.

Customized Training Program Agreement of Services – continued on page 6

Workforce Solutions Group

Agreement between St. Louis Community College and Engineered Lubricants

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Engineered Lubricants for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Essex

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Essex for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and GKN Aerospace

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and GKN Aerospace for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Henkel

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Henkel for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Hussmann

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Hussmann for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Huvepharma

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Huvepharma for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Kemco Aerospace Manufacturing

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Kemco Aerospace Manufacturing for the 2020 – 2021 fiscal year.

Customized Training Program Agreement of Services – continued on page 7

Workforce Solutions Group

Agreement between St. Louis Community College and Mark Andy

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Mark Andy for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Nova Marketing Services

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Nova Marketing Services for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Pantheon

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Pantheon for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Paulo Products Company

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Paulo Products Company for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Presence From Innovation, LLC

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Presence From Innovation, LLC for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Proctor & Gamble

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Proctor & Gamble for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Rawlings

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Rawlings for the 2020 – 2021 fiscal year.

Customized Training Program Agreement of Services – continued on page 8

Workforce Solutions Group

Agreement between St. Louis Community College and Refresco North America

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Refresco North America for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Roeslein & Associates, Inc.

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Roeslein & Associates, Inc. for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and The Gund Company

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and The Gund Company for the 2020 – 2021 fiscal year.

Agreement between St. Louis Community College and Total Quality Logistics, LLC

It is recommended that the Board of Trustees ratify a Customized Training Program Agreement of Services between St. Louis Community College Workforce Solutions Group and Total Quality Logistics, LLC for the 2020 – 2021 fiscal year.

End of Workforce Solutions Group

Board of Trustees Meeting agenda items for August 20, 2020

Institutional Development

Acceptance of External Funds

Recommended approval the following Resolution regarding the acceptance of grants, contracts and equipment donations:

RESOLVED, that the Board of Trustees does hereby accept the grants, contracts, gifts and equipment donations for the College, all as more fully set forth below; and

FURTHER RESOLVED, that the Chancellor be and hereby is authorized and directed to express appreciation, where appropriate, for and on behalf of the District; and

FURTHER RESOLVED, that with respect to federal grants for work-study programs, the Agency involved will be billed for matching funds and for Social Security; and

FURTHER RESOLVED, that the appropriate Officer of the Board or District be and hereby is authorized and directed to execute contracts with said agencies in each instance.

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Productive Living Board for St. Louis County Citizens with Developmental Disabilities	\$ 163,818	STLCC will receive funds through the Productive Living Board for St. Louis County (PLB) to continue its work to serve 72 students with disabilities in FY21, helping them to access continuing education coursework and services and educational opportunities at STLCC. Project Period: 7/1/2020 to 6/30/2021 Project Contact: Ann Marie Schreiber	Restricted
Missouri Department of Higher Education and Workforce Development	\$4,554,728	The CARES Act Coronavirus Relief Fund provided funds to the State which were passed through to STLCC by DHEWD. STLCC was allocated \$3,806,884 from the COVID-19 Response & Reopening program for costs related to reopening facilities and limited payroll expenses. STLCC was allocated \$747,844 from the Building Remote Learning Capacity program to support online education capacity. Project Period: 3/1/20 to 12/30/20 Project Contact: Jill Houghton	Restricted

Institutional Development

Acceptance of External Funds

<u>AGENCY</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUND</u>
Missouri Department of Higher Education and Workforce Development	\$ 1,533,442	<p>The CARES Act Governor’s Emergency Education Relief Fund provided funds to the State which were passed through to STLCC by DHEWD. The funds may be used broadly support the ability to provide educational services and support ongoing functionality. STLCC must use some portion to support remote learning.</p> <p>Project Period: 3/13/20 to 6/30/21 Project Contact: Jill Houghton</p>	Restricted
Missouri Department of Elementary and Secondary Education	\$185,041	<p>STLCC requested funding for a 75% portion of the approx. \$325K estimated cost for welding bays at the Center for Workforce Innovation on the Florissant Valley campus to be paid by DESE through the Vocational Enhancement program. DESE approved a reimbursement of \$243K but then reduced that by 24% for a final approved grant of \$185K.</p> <p>Project Period: 7/1/20 to 6/30/21 Project Contact: Brett Richardson</p>	Restricted
U.S. Department of Education, Office of Postsecondary Education	\$253,769	<p>This is the first year of a five year award to STLCC-FP through the Department of Education’s TRIO Student Support Services program. Funds in years 2-5 are expected to be greater than or equal to those provided in the first year. Funds support the FP TRIO office’s efforts to provide comprehensive support services to at least 144 students who are disadvantaged by low income, first generation status, or disabilities.</p> <p>Project Period: 9/1/20 to 8/31/25 Project Contact: Jamie Bolar</p>	Restricted

Institutional Development

Acceptance of External Funds

U.S. Department of Education, Office of Postsecondary Education	\$275,086	This is the first year of a five year award to STLCC-FV through the Department of Education’s TRIO Student Support Services program. Funds in years 2-5 are expected to be greater than or equal to those provided in the first year. Funds will support the FV TRIO office’s efforts to provide comprehensive support services to at least 160 students who are disadvantaged by low income, first generation status, or disabilities.	Restricted
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Project Period: 9/1/20 to 8/31/25
Project Contact: Kalisha Turner

U.S. Department of Education, Office of Postsecondary Education	\$253,491	This is the first year of a five year award to STLCC-Meramec through the Department of Education’s TRIO Student Support Services program. Funds in years 2-5 are expected to be greater than or equal to those provided in the first year. Funds support the Meramec TRIO office’s efforts to provide comprehensive support services to at least 160 students who are disadvantaged by low income, first generation status, or disabilities.	Restricted
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Project Period: 9/1/20 to 8/31/25
Project Contact: Sanela Mesic

During the June 25, 2020 Board of Trustees Meeting, the Board authorized the Chancellor to approve new hires, reclassifications, reorganization, contracts & bid awards beginning June 26 and ending July 10, 2020 prior to ratification at the August 20, 2020 meeting with approval of the Chair and Vice Chair.

HUMAN RESOURCES AGENDA SUMMARY

APPOINTMENTS / FULL-TIME ADMINISTRATIVE/PROFESSIONAL STAFF	2
APPOINTMENTS / FACULTY	1
APPOINTMENTS / CLASSIFIED STAFF	4
APPOINTMENTS / INFORMATION TECHNOLOGY	0
REQUEST FOR ADDITIONAL COMPENSATION / PROFESSIONAL	1
RETIREMENTS/ADMINISTRATIVE/PROFESSIONAL STAFF	1
RESIGNATIONS/CLASSIFIED STAFF	4
REQUEST FOR UNPAID LEAVE OF ABSENCE	0
Recommended approval of the following resolution:	0

RESOLVED, that the Board hereby ratifies and/or approves personnel actions for certificated, physical plant and classified staff in accordance with established policies of the District, all as more fully set forth.

FURTHER RESOLVED, that, where appropriate, the Chair of the Board of Trustees or their designee is hereby authorized and directed to execute for and on behalf of the District, the appropriate contract or amendment to contract for the affected personnel.

Human Resources - Board Agenda

Jul-20

APPOINTMENTS/FULL-TIME ADMINISTRATIVE/PROFESSIONAL STAFF

Name	Current/New Employee	Location	Job Title	Range	Pay Rate	Effective Date	Comments
Pullen, Thomas	New	CC	Senior Recruitment & Retention Specialist	P12	65,000.00	7/20/2020	New position
Holmes, Tamika	New	CC	Senior Benefits & Compensation Specialist	P12	65,000.00	7/20/2020	New position

APPOINTMENTS/FACULTY

Name	Current/New Employee	Location	Job Title	Range	Pay Rate	Effective Date	Comments
Numbere, Minini	New	FP	Instructor II	FA2	54,161.00	8/1/2020	Replacement

APPOINTMENTS/CLASSIFIED

Name	Current/New Employee	Location	Job Title	Range	Pay Rate	Effective Date	Comments
Williams, Sharon	Current	MC	Housekeeper	OE-1	13.66/hour	2/20/2020	Completion of Probation Requested effective date
Morgan, Catherine Anne	Current	CC	Acting Accounting Specialist-Bursar	CU7	36,920.00	7/16/2020	6/26/2020
Newbill, Lisa	Current	CC	HR Rep/Employee Records Management	C6	39,749.00	7/20/2020	*Departmental Transfer
Fowler, Cheryl	Current	CC	Talent Acquisition Assistant	C6	37,500.00	7/20/2020	*Departmental Transfer

* No change in pay or grade

ADDITIONAL COMPENSATION/PROFESSIONAL STAFF

Name	Location	Job Title	Base Rate	Pay Rate	Effective Date
Meaders-Booth, Jacqueline	FP	Student Support Specialist	62,743.00	69,017.00	**7/16/2020

**Requested Effective Date 7/01/2020

RETIREMENTS

Name	Location	Job Title	Date Notified	Effective Date	Comments
Martin, Jeffrey (Scott)	FV	Supervisor, Facilities	6/22/2020	7/31/2020	

RESIGNATIONS

Name	Location	Job Title	Date Notified	Effective Date	Comments
Soejima, Yukiyo	FV	Student Activities Assistant I	6/24/2020	7/3/2020	
Lucas, Meghan	FP	Project Associate II	6/9/2020	6/30/2020	
Siech, Katie	WW	Laboratory Technician	7/2/2020	7/31/2020	
Mensingher, Elaina	FV	Child & Family Dev Spec II	7/7/2020	8/4/2020	

RESOLUTION

WHEREAS, bids and change orders for material needs and/or services of St. Louis Community College (the “District”) have been solicited in accordance with Board Policy and Procedures, with applicable Federal and State laws, and such bids and change orders have now been tabulated and presented to the District’s Board of Trustees:

NOW, THEREFORE, BE IT RESOLVED, upon recommendation of the District’s Chancellor, the following awards and change orders are made to bidder complying with the specifications as follows:

<u>Request #</u>	<u>Description</u>	<u>Successful Bidder</u>	<u>Amount</u>
B0003979	Liability Insurance	Missouri Public Entity Risk Management Fund	\$649,003.00
B003980A	Worker’s Compensation Insurance	Safety National Casualty Corp.	\$ 95,045.00
B003980B	Fiduciary/Crime, Insurance	Chubb	\$ 20,886.00
B003980C	Foreign Liability	Chubb	\$ 2,500.00
B003980D	Inland Marine Insurance	Travelers Insurance Company	\$ 3,158.00
B003980E	Athletic Medical Insurance (Basic and Catastrophic)	Mutual of Omaha (Basic) Mutual of Omaha (Catastrophic)	\$ 29,689.00 \$ 7,915.00
B0003981	Property Insurance	Marsh Insurance Companies	\$359,795.00

Agenda Item Details

Meeting	July 15, 2020 – Chancellor Approved Items
Category	16.5 Finance
Subject	MOPERM – Liability Insurance Renewal
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution to renew insurance

Initiator: Paul Zinck

Background:

This insurance renewal provides the District with the following coverages: general liability, public officials, errors and omissions (includes faculty), law enforcement liability, automobile liability, professional liability (includes nurses and allied health students), employment practice liability benefits liability, and medical malpractice.

Therefore, Board of Trustee approval is requested for the renewal of liability insurance with Missouri Public Entity Risk Management Fund (MOPERM), in an amount estimated at \$649,003.00 for a period of one (1) year, to begin, July 1, 2020.

MOPERM is neither a minority nor woman-owned business enterprise.

Agenda Item Details

Meeting	July 15, 2020 – Chancellor Approved Items
Category	16.5 Finance
Subject	Worker’s Compensation Excess Insurance – Safety National Casualty Corporation
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution to renew insurance

Initiator: Paul Zinck

Background:

This insurance plan is designed to cover workers compensation expenses for claims that exceed \$300,000.00 and employers’ liability maximum limit of \$1,000,000 per occurrence. This insurance is a requirement of the State of Missouri’s Division of Workers Compensation in order for the College to operate its self-funded Workers Compensation Program.

Therefore, Board of Trustee approval is requested for the renewal of workers compensation excess insurance with Safety National Casualty Corporation, in an amount estimated at \$95,045.00 for a period of one (1) year, which began, July 1, 2020.

Safety National Casualty Corporation is neither a minority nor woman-owned business enterprise.

Agenda Item Details

Meeting	July 15, 2020 – Chancellor Approved Items
Category	16.5 Finance
Subject	Fiduciary, Crime, Kidnap and Ransom Liability Insurance – Chubb
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution to renew insurance

Initiator: Paul Zinck

Background:

This insurance plan covers personal liability of fiduciaries imposed due to a breach of ERISA responsibility for any plan losses including the misuse of plan assets and errors and omissions. The crime portion covers the following events: employee theft; depositors forgery; forgery or alteration; theft, disappearance and destruction loss inside and outside the premises; credit card forgery; computer fraud; funds transfer fraud; money orders and counterfeit paper currency; and investigative costs. The kidnap and ransom portion of the plan covers loss of property and other consideration surrendered for the return of such due to an illegal abduction, threat, or series of threats.

Therefore, Board of Trustee approval is requested for the renewal of fiduciary, crime, kidnap, and ransom liability insurance with Chubb, in an amount estimated at \$20,886.00 for a period of one (1) year, which began, July 1, 2020.

Chubb is neither a minority nor woman-owned business enterprise.

Agenda Item Details

Meeting	July 15, 2020 – Chancellor Approved Items
Category	16.5 Finance
Subject	Foreign Liability Insurance – Chubb
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution to renew insurance

Initiator: Paul Zinck

Background:

This insurance renewal includes coverages for international general and products liability, excess and difference-in-conditions (DIC) foreign automobile, foreign voluntary workers' compensation and employer's liability, and international property.

Therefore, Board of Trustee approval is requested for the renewal of foreign liability insurance with Chubb, in an amount estimated at \$2,500.00 for a period of one (1) year, which began, July 1, 2020.

Chubb is neither a minority nor woman-owned business enterprise.

Agenda Item Details

Meeting	July 15, 2020 – Chancellor Approved Items
Category	16.5 Finance
Subject	Inland Marine Insurance – Travelers Insurance
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution to renew insurance

Initiator: Paul Zinck

Background:

This insurance plan provides coverage for fine arts and certain facilities equipment with a total coverage level of \$270,817.00 and with a \$1,000.00 deductible.

Therefore, Board of Trustee approval is requested for the renewal of inland marine insurance with Travelers Insurance, in an amount estimated at \$3,158.00 for a period of one (1) year, which began, July 1, 2020.

Travelers Insurance is neither a minority nor woman-owned business enterprise.

Agenda Item Details

Meeting	July 15, 2020 – Chancellor Approved Items
Category	16.5 Finance
Subject	Basic Athletic and Catastrophic Insurance – Mutual of Omaha
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution to renew insurance

Initiator: Paul Zinck

Background:

This plan is designed to cover medical expenses for intercollegiate athletic injuries after the athlete exhausts the benefits of his/her personal medical insurance, in applicable, following meeting of a \$1,500.00 deductible with coverage up to \$25,000.00 per accident. The catastrophic insurance is designed to cover injuries with costs in excess of \$25,000.00, following exhaustion of the student's personal medical insurance, if applicable, up the maximum of \$5,000,000.00 per injury.

Therefore, Board of Trustee approval is requested for the renewal of basic medical and catastrophic insurance with Mutual of Omaha, in amounts estimated at \$29,689.00 (basic) and \$7,915.00 (catastrophic) for a period of one (1) year, which began, July 1, 2020.

Mutual of Omaha is neither a minority nor woman-owned business enterprise.

Agenda Item Details

Meeting	July 15, 2020 – Chancellor Approved Items
Category	16.5 Finance
Subject	Property Insurance – Marsh Insurance Companies
Type	Consent Agenda
Recommended Action	The Board of Trustees adopt the resolution to renew insurance

Initiator: Paul Zinck

Background:

This plan is offered through the Midwestern Higher Education Compact (MHEC) and includes \$100,000,000 in earthquake insurance without restrictions because of the New Madrid Fault Zone and has a policy limit of \$466,694,975. Additionally, the college will have \$100,000,000 of terrorism coverage which includes both certified events (international based) and non-certified (special-interest groups/protests). As an MHEC participant, the college is eligible to receive a refund of a portion of the premium paid depending on losses.

Therefore, Board of Trustee approval is requested for the renewal of property insurance offered by the MHEC through Marsh Insurance Companies, in an amount estimated at \$359,795.00 for a period of one (1) year, which began, July 1, 2020.

Marsh Insurance Companies is neither a minority nor woman-owned business enterprise.

RESOLUTION

WHEREAS, bids and consulting agreements for material needs and/or services of St. Louis Community College (the “District”) have been solicited in accordance with Board Policy and Procedures, with applicable Federal and State laws, and such bids and consulting agreements have now been tabulated and presented to the District’s Board of Trustees:

NOW, THEREFORE, BE IT RESOLVED, upon recommendation of the District’s Chancellor, the following awards and ratifications are made to the firm complying with the specifications as follows:

<u>Request #</u>	<u>Description</u>	<u>Recommended Firm</u>	<u>Amount</u>
A19-03XX	IDIQ Consulting Agreement Renewal	18 Consultants	Varies - TBD
A19-0305 CDI #02	Design of Sidewalk Replacement (McK)	Civil Design, Inc.	\$8,700.00
A19-0310 H&S #06	Boiler Replacement at CDLC (FV)	Horner and Shifrin	\$14,100.00
A19-0313 L2E #02	ADA Access Options in Library (FP)	L2E	\$13,440.00
A19-0316 PRO #05	Asbestos Testing in D & E Elevators (FP)	Professional Environmental	\$350.00

Agenda Item Details

Meeting July 15, 2020 – Chancellor Approved Items
Category 16.5 Finance
Subject IDIQ Consulting Agreement IDIQ Renewals – A19-03XX – Various Firms
Type Chancellor Approved Items
Recommended Action The Board of Trustees adopt the resolution ratifying the renewal of the eighteen consulting firms.

Initiator: Ken Kempf

Background:

At its June 21, 2018 meeting, the Board approved eighteen consulting firms for award of indefinite duration, indefinite quantity (IDIQ) consulting contracts, with an option to renew the firms for up to two years. The firms will perform a variety of technical, architectural, engineering, and testing services pertaining to various capital projects for renovation, repair and maintenance of college facilities throughout the district.

The agreements allow the College to respond quickly to facilities consulting demands. The fees will be expended on an “as-needed” basis for outside consulting work in response to Physical Facilities’ projects and/or educational program demands. Charges for each individual project will be handled separately by setting Not to Exceed limits at the beginning of each job with the final billings to be on a “time charged” basis. The cost of the consulting fees will be included in the estimates for the individual capital projects.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$75,000.

A committee evaluated 34 firms based upon professional qualifications, Minority Business Enterprise/Women’s Business Enterprise (MBE/WBE) status, experience with open-end consulting agreements, types of services available, specialties experience, experience with renovation/repair projects, previous educational clients, and capabilities, manpower and resources.

The following firms were chosen based on these qualifications, and had the individual agreements renewed last year. Therefore, Board ratification is requested for the renewal of IDIQ agreements for FY21 to the following firms (listed by type).

Architects

Christner, Inc. (WBE)
Grice-Trivers Joint Venture (MBE)
Michael Roth & Associates (MBE)
Oculus (WBE)

Engineers

Bric Partnership
Horner and Shifrin
IMEG
Ross and Baruzzini

Agenda Item Details A19-03XX, Renewal of IDIQ Consulting Agreements (Continued)

Interiors Architects

Arcturis (WBE)

Architects and Engineers

Etegra (MBE)

Farnsworth Group

KAI Design + Build (MBE)

Civil and Structural Engineers

Civil Design, Inc. (WBE)

David Mason and Associates (MBE)

Environmental/Geotechnical

NPN Environmental

Professional Environmental (MBE)

PSI

SCI Engineering, Inc.

Newspaper advertisements were originally placed in the St. Louis Countian, St. Louis Daily Record, and the St. Louis American.

Agenda Item Details

Meeting July 15, 2020 – Chancellor Approved Items

Category 16.5 Finance

Subject Consulting Agreement Ratification – A19-0305 CDI #02 – Design of Sidewalk Replacement at Corporate College – Civil Design Incorporated

Type Chancellor Approved Items

Recommended Action The Board of Trustees adopt the resolution ratifying the issuance of the amendment to the consulting agreement.

Initiator: John Duarte

Background:

The existing front walk at the Corporate College is in poor condition and needs replacement. Because the existing construction is paving blocks, replacement with an exposed aggregate sidewalk requires design by a civil engineer to allow proper drainage and calculate runoff quantities. CDI will study the existing conditions and provided recommended repairs with bid documents.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$75,000.

Civil Design Incorporated was chosen from the College’s IDIQ consultant list due to their experience, availability, and past performance. Therefore, Board ratification is requested for the award of an agreement for the study and design services to **Civil Design Incorporated** in the negotiated amount of **\$8,700.00**

<u>Amount</u>	<u>Description</u>	<u>Consultant</u>	<u>Location</u>	<u>Fund Source</u>
\$8,700.00	Design of Sidewalk Replacement	CDI	Corporate College	Capital/ Operating

Responses:

Consultant	Location	Base Amount
Civil Design Incorporated (WBE)	St. Louis, MO	\$8,700.00

The following companies/organizations also received the solicitation:

None

Agenda Item Details

Meeting July 15, 2020 – Chancellor Approved Items

Category 16.5 Finance

Subject Consulting Agreement Ratification – A19-0310 H&S #06 – Boiler Replacement at Child Development Center – Horner and Shifrin

Type Chancellor Approved Items

Recommended Action The Board of Trustees adopt the resolution ratifying the issuance of the amendment to the consulting agreement.

Initiator: Dennis Dill

Background:

The existing boiler in the CDLC at Florissant Valley is original equipment, out of warranty and is experiencing operating issues. Horner and Shifrin will design the boiler replacement and provide a cost estimate, bidding documents, and limited construction administration for the job.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$75,000.

Horner and Shifrin was chosen from the College’s IDIQ consultant list due to their experience, availability, and past performance. Therefore, Board ratification is requested for the award of an agreement for the study and design services to **Horner and Shifrin** in the negotiated amount of **\$14,100.00**

<u>Amount</u>	<u>Description</u>	<u>Consultant</u>	<u>Location</u>	<u>Fund Source</u>
\$14,100.00	Boiler Replacement At CDC	Horner and Shifrin	Florissant Valley	Capital/ Operating

Responses:

Consultant	Location	Base Amount
Horner and Shifrin	St. Louis, MO	\$14,100.00

The following companies/organizations also received the solicitation:

None

Agenda Item Details

Meeting July 15, 2020 – Chancellor Approved Items

Category 16.5 Finance

Subject Consulting Agreement Ratification – A19-0313 L2E#02 – ADA Access Options in Forest Park Library – L2E

Type Chancellor Approved Items

Recommended Action The Board of Trustees adopt the resolution ratifying the issuance of the amendment to the consulting agreement.

Initiator: Paul Zinck

Background:

There is limited access from the main reading room of the Forest Park library to the upper and lower mezzanines of the building, which contain the book stacks, tutoring areas, study rooms, and other spaces. L2E will examine various options to provide this access, including wheelchair lifts and more robust conveying systems, provide cost estimates and make recommendations.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$75,000.

L2E was chosen from the College’s open end consultant list due to their experience, availability, and past performance. Therefore, Board ratification is requested for the award of an agreement for the services to L2E in the amount of **\$13,440.00**

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$13,440.00	ADA Access Study	L2E	FP	Capital/ Operating

Responses:

<u>Consultant</u>	<u>Location</u>	<u>Base Amount</u>
L2E (MBE)	St. Louis, MO	\$13,440.00

The following companies/organizations also received the solicitation:

None

Agenda Item Details

Meeting July 15, 2020 – Chancellor Approved Items

Category 16.5 Finance

Subject Consulting Agreement ratification – A19-0316 PRO #05 – Asbestos Testing of D and E Tower Elevator Flooring at Forest Park – Professional Environmental

Type Chancellor Approved Items

Recommended Action The Board of Trustees adopt the resolution ratifying the issuance of the amendment to the consulting agreement.

Initiator: Ken Kempf

Background:

Work is being performed in two elevators at the Forest Park campus that could impact the flooring of these areas. Professional Environmental provided testing of the material to determine if abatement was needed.

College Board Policy I.8 – Selection of Architectural and Engineering (A/E) Services for Physical Facilities Projects requires that architectural and engineering consultants be selected on the basis of demonstrated competence and qualifications for the type of professional services required, and at fair and reasonable prices. This policy further requires Board ratification of consulting agreements less than \$75,000.

Professional Environmental was chosen from the College’s open end consultant list due to their experience, availability, and past performance. Therefore, Board ratification is requested for the award of an agreement for the services to **Professional Environmental** in the amount of **\$350.00**

<u>Amount</u>	<u>Description</u>	<u>Contractor</u>	<u>Location</u>	<u>Fund Source</u>
\$350.00	Testing Services For Flooring	Professional Environmental	FP	Capital/ Operating

Responses:

Consultant	Location	Base Amount
Professional Environmental (MBE)	St. Louis, MO	\$350.00

The following companies/organizations also received the solicitation:

None

Request for Approval/Disposal of Surplus Property

Board approval is requested to dispose of surplus property by recycling per contract as listed on the following pages. This property has been declared excess and posted internally for redistribution.

PDF#	Description	Property Tag	Location	Condition	Purchased Date	Original Cost	Book Value
	2000 Dodge Ram Truck	V00052	MC	Poor	2/12/2000	\$ 24,676.33	\$ -
	2012 Ford Fusion Hybrid Mid Sz 4dr Sedan	015697	MC	Poor	9/27/2012	\$ 26,408.00	\$ -
	2009 Ford Econolone Wagon, 12 Passenger	V00163	MC	Poor	6/18/2009	\$20,508.71	\$ -
	2010 Chevrolet Impala Model 9C1-C3	V00168	MC	Poor	5/20/2010	\$ 19,520.65	\$ -
	2006 Chevrolet Impala Patrol Car Model 9C1	V00139	MC	Poor	4/25/2006	\$ 18,050.00	\$ -
	2012 Ford Fusion Hybrid Mid Sz 4dr Sedan	015696	MC	Poor	9/27/2012	\$ 26,408.00	\$ -

Workforce Solutions Group

Recommended Board approval of the following resolution regarding the ratification of direct pay agreements and the acceptance or renewal of various contracts, agreements and resolutions between the District and various agencies, corporations and individuals located throughout the District:

RESOLVED, that the contracts, agreements and resolutions set forth attached hereto and by this reference incorporated herein, are adopted and approved; and

FURTHER RESOLVED, that the appropriate Officer of the Board or the District be and hereby is authorized and directed to execute an appropriate contract in each instance.

Ratification of Direct Pay Agreements

<u>Funding Source</u>	<u>Title of Program and/or Purpose</u>	<u>Campus</u>	<u>Date</u>	<u>Amount</u>
Homegrown StL Washington University George Warren Brown School of Social Work Race & Opportunity Lab	Provide a Community Health Worker training program. Manager: Hart Nelson	Workforce Solutions Group	August 11, 2020 through November 24, 2020	\$21,600

Contracts and/or Agreements:

Memorandum of Understanding between St. Louis Community College and The LaunchCode Foundation

It is recommended that the Board of Trustees ratify a Memorandum of Understanding between St. Louis Community College and The LaunchCode Foundation to provide Immersive Codecamp Program training during the period of July 1, 2020 through June 30, 2021 as part of the funding for the MoExcels 2020 grant.

Memorandum of Understanding between St. Louis Community College and the Office of Workforce Development

It is recommended that the Board of Trustees ratify a Memorandum of Understanding between St. Louis Community College and the Office of Workforce Development to provide certified training in a Missouri Manufacturing Technician Program commencing on June 1, 2019 and to include an addendum which will provide an extended training timeframe through December 31, 2020.

Memorandum of Agreement between St. Louis Community College and the Missouri Department of Higher Education and Workforce Development

It is recommended that the Board of Trustees ratify a Memorandum of Agreement between St. Louis Community College and the Missouri Department of Higher Education and Workforce Development to provide services and assistance with a statewide survey of 1,500 Missouri employers, subcontracted through Issues+Answers, to provide data and analysis of industry demographics including a metro and rural breakdown. This agreement is effective June 29, 2020 through December 31, 2020 and not to exceed the amount of \$44,134 for these services.