

ID #	Α					Name	
							(Last Name)

(First Name)

(MI)

Section A. Special Circumstances Notices and Process

The Office of Financial Aid & Scholarships at St. Louis Community College recognizes that there may be circumstances when the Free Application for Federal Student Aid (FASFA) does not accurately reflect a family's current financial situation. This form allows you to explain unusual circumstances and request a re-evaluation of financial aid eligibility. The information and documentation provided will be reviewed in accordance with guidelines provided by the U. S. Department of Education.

Deadlines

Fall 2023 - September 6, 2024 Spring 2024- February 7, 2025 Summer 2024- May 16, 2025

Important Information, please read carefully:

- All information and documentation will be reviewed on a case-by-case basis to determine eligibility. At any point, additional information can be requested.
- If it is determined that you are an eligible applicant with special circumstances, any adjustments made to determine eligibility are valid <u>at this institution only</u>. If you were approved for special circumstances at another institution, you must still submit information and documentation required by St. Louis Community College.
- If at any point it is determined that information provided is incomplete or inaccurate, you risk being overfunded and may possibly owe money back to the institution and/or U.S. Department of Education.
- It is crucial that students continually check STLCC email for updates and communications regarding this application process.
- Special Circumstances approvals do not carry over year to year. Future applications will need to be re-evaluated to determine if circumstances remain eligible for special consideration.
- Voluntary disruption of employment or termination from employment due to misconduct will not be considered. (For example, choosing to reduce hours or quit employment for schooling, cannot be a circumstance considered, as that is considered voluntary).
- If you are not meeting the standards of academic progress policy, you are ineligible for review of a special circumstance. If you have an appeal pending, the appeal must be approved first before the special circumstances is reviewed.

Please complete this form and return it to our office along with the required documentation. This office will not process an incomplete packet.

Process:

- If selected for verification, please submit all verification requirements. Verification will be reviewed first before the special circumstance application is reviewed. If you are not selected for verification, please know an approved special circumstance application can result in verification near the end of the awarding process.
- Select applicable circumstance on page 2 of this form and complete the appropriate information requested.
- If you are experiencing a circumstance not listed on the form causing your 2023 or 2024 income to be significantly less than 2022, you must type a statement on form. The statement should thoroughly explain circumstances and its impact on household income along with pertinent dates.
- Provide required documentation based on circumstances selected. Please be sure to attach to application before submission.
- After verification and all requested documentation is submitted, results from the evaluation process will be sent via STLCC email.

Checklist:

Task
Select circumstances and complete information requested or.
If circumstances don't apply, attached typed or clearly written statement (be sure to include student ID number, signature, and
pertinent dates)
Attached required documentation



SPECIAL CIRCUMSTANCES 2024-2025

ID	A	A						Name			
								(Last Name)	(First	Name)	(MI)
G					1.5		, , .	D (1			
Sectio	on E	B. Cir	cumstan	ces a	ind L	Jocume	ntatio	on Requested			
	nvo	olunt	ary Los	s of	Em	ployme	ent				
								, earned money in 2022,	out has lost his or her job for at le	east 10 weeks.	
If de	pend	dent, sj	becify pare	ent:							
	-	-	•••								
			n Needed)))))))	ubmit a ?	023 8	igned and dated tax retur	n/transcript (including all schedul	as if salf	
			yed/indep				025 51	glied and dated tax return	r transcript (including an schedur		
					ation l	Letter wit	h tern	nination date (Letters from	n employers should be on a com	pany letterhead with ful	.1
			s of emplo licable, st		nt list	ing severa	ance p	payments/packages.			
		Final	paystub(s)	from	form	eremploy	er				
								stub(s) from all current es	mployment ed to date and balance remaining	T	
									rkers compensation, etc.)	>	
	nvo	olunta	rv Loss	of E	larni	ngs due	e to I	Disability or Natura	1 Disaster		
Stude	ent c	orone	of student	's pare	ents (o	or a stepp	arent)	, earned money in 2022, t	out has not been able to earn mor	ney in the usual way for	at least ten
week	weeks. This must have been because of either a disability or a natural disaster that occurred.										
Disal	Disability or Natural Disaster:										
Date	OIC	Jccurre	ence:								
			Needed:		1	1 / 1/				1	
			it a 2023 s zed Stater					/transcript (including all s	schedules if self-employed/indep	endent contractor)	
		Final	paystub(s)	from	form	eremploy	er				
								ster occurrence, include la it received or expected to r	st paystub(s) from all current em	ployment	
		Docu	incitation	01 1115	uranc		Jenen				
	-		on or Di								
	Student has already applied for Federal Student Aid, but themselves or their parents, if dependent, have separated or divorced since that time. Any									at time. Any	
chan	change of marital status that occurs after January 1, 2025, will not be reviewed.										
Date	of s	separat	ion or dive	orce: _							
			n Needed:		1			······			11
									paration and two official documents, utility bill, driver's license, et		Idress
		For D	ivorce: Di	vorce	decr	ee			-		
			ependent s rrent emp			maining	parent	(the one remaining on F.	AFSA), gained employment after	divorce, include last pa	ystub(s) from
— -				-							
			Spouse				lent A	Aid but since that time a	parent or spouse had died.		
	ıme	ntatio	n Needed:						parent or spouse had died.		
	□ Copy of death certificate or published obituary										



SPECIAL CIRCUMSTANCES 2024-2025

ID	Α					Name			
#							(Last Name)	(First Name)	(MI)

PLEASE NOTE: Do NOT complete this page if you have checked a category on the reverse side.

If there are circumstances other than those listed on the reverse side that will cause your household income for 2023 or 2024 to be significantly less than 2022, please complete the section below and submit required documentation.

I certify that all information listed is complete and accurate. I further certify that if any information changes, I will notify Enrollment Services in writing of the changes. I also understand that submitting this form late or incomplete may eliminate potential eligibility due to processing times. All submitted documentation becomes part of the official record and therefore cannot be returned. I understand that purposely giving false or misleading information may cause me to be fined, sent to prison, or both.

Student Signature		Date	Home or Cell Phone Number
		— OFFICE USE C	DNLY —
	□ Professional Judgement <u>Granted</u> .		Professional Judgement Denied.
	Signature and Date		