∕Ļ	St. Louis Con	nmunit	ty						
Florissant Valley							Grievance Number: CONFIDENTIAL		
Forest Park Meramec Wildwood						ADA/504 Grievance Form For Students*			
form. This i alleged grie * A <b>Studen</b> in classes of	form must be filed with the vance occurred. <b>It</b> is defined as an individe	he applicable dual with a d ion to enroll	e ADA Cam lisability or j in classes.	npus/CC C	ompliance C disability who	officer within fif	teen (15) work	ation may be attached to this ing days of the date the College and is either enrolled t include Saturday, Sunday,	
Location:		FP 🗌	FV 🗌	М 🗌	cc □	HNEC	SCEC 🗌	WW 🗌	
Address: _ Telephone E-mail add	Number: ress: rite the Nature of Grieva				Stude			vas equal access denied?):	
	ed Grievance Occurred: ought (How will remedy								
Signature of	of Grievant						[	Date	
*****	******	*****	*****	*****	******	******	******	******	
Resolution working da within ten (	Received by ADA Camp efforts shall be conductory ys after the filing of the ( 10) working days after the filing days after the filing fill the filing fill the fill t	ed between grievance. A ne twenty wo	the grievan decision b orking day p	t and approved the approperiod or fir	opriate camp opriate admir nal departme	bus/administra histrative office ental resolutior	tive departmenter or his or her	nt for up to twenty (20) designee shall be rendered	
•	of Appropriate Administra initial on appropriate lin		Ū		ecision and		C	Date	
	nitials)		-					Disagrees	
( = ) <b>= 1</b>									
Signature of	of Grievant						Γ	Date	
	esponsibility of the grieva ithin ten (10) working da						he wishes to ap	ppeal the aforementioned	

I wish to appeal the decision of my grievance.

## Part II St. Louis Community College ADA/504 Formal Grievance Form For Students

**Step 2:** If the grievant is not satisfied with the decision at Step 1, the grievant may file a written appeal within ten (10) working days of the administrator's decision to the ADA Campus/CC Compliance Officer. The ADA Campus/CC Compliance Officer shall conduct an investigation and render a decision within fifteen (15) working days after receipt of the appeal.

Grievance Received by ADA Campus/CC Compliance Officer (Date and Signature):

Decision:

	<b>_</b>					
Signature of ADA Campus/CC Compliance Officer	Date					
Signature of ADA District Coordinator	Date					
Signature of Grievant	Date					
I wish to appeal the ADA Compliance Officer's decision of my grievance.						
Signature of Grievant	Date					

**Step 3:** A written appeal to the President/Vice Chancellor (as appropriate to location) must be filed within ten (10) working days of the ADA Campus/CC Compliance Officer's decision. The appeal shall include a copy of the original grievance and decisions rendered in Step 1 and Step 2.

Grievance Received by President/Vice Chancellor (Date and Signature):

The President/Vice Chancellor or his/her authorized representative shall conduct an investigation and confer with appropriate persons within ten (10) working days after receipt of the appeal. The President/Vice Chancellor shall render a written decision and the reasons for the decision within twenty (20) working days following the receipt of the appeal request. The decision of the President's/Vice Chancellor shall be final.

Decision:

Signature of President/Vice Chancellor

Date

\*\*A complete copy of this grievance procedure is available at <u>http://www.stlcc.edu/pol/slccprocedures.pdf</u>, Administrative procedure G6.1 and the current *Factfinder Student Handbook*.

If you need accommodations to complete the form, or an alternate format, please contact the Services for Students with Disabilities Office/Access Office, disAbility Support Services, or designated staff at the College Center.

**Distribution:** Grievant – Campus President/Vice Chancellor – Campus/College Center ADA Compliance Officer – ADA District Coordinator – Campus Access Office/Designated College Center Office