

THIS IS NOT A FUNERAL SERVICE EDUCATION PROGRAM APPLICATION

The Program application is a SEPARATE FORM from this Funeral Service Education Requirements Checklist.
See an advisor to obtain a PROGRAM APPLICATION.



Funeral Service Education PROGRAM REQUIREMENTS

Student must have **SUCCESSFULLY COMPLETED ALL REQUIREMENTS** listed below **PRIOR TO APPLYING** to the Funeral Service Education Program.

Academic Requirements:

- _____1 **Application Form:** For admission to the college, apply online at STLCC.edu.
Meet with a Funeral Service Advisor to determine your eligibility.
- _____2 **Degree Seeking Status**
 - _____a **Official College Transcripts** — An official transcript from **each** college attended must be sent directly from the college attended to **STLCC-Registrar's Office, 5600 Oakland Avenue, St. Louis, 63110 or email: csr@stlcc.edu**. Hand carried or faxed transcripts will **NOT** be accepted. For more information on transferring credit to STLCC - <https://stlcc.edu/admissions/transfer-planning/transferring-credit-to-stlcc.aspx>
 - _____b **High School Transcript or GED**—required only for students with fewer than 15 hours of college level work or those who have satisfied the science requirements in high school. Current high school students must submit a final high school transcript before applying to the Funeral Service Education program.
- _____3 **Minimum Cumulative GPA: Students must have and maintain a GPA of 2.75 in order to be placed and remain on the wait list.** A 2.75 in high school or for 15 hours (minimum) of college work. **Students with fewer than 15 hours of college credit must have both a 2.75 GPA in high school and 2.75 GPA in college.**
 - **GED Applicants:** must have 15 hours of **(100 level)** college credits with a 2.75 GPA.
 - **STLCC students with at least 15 college level credits with a 2.75 GPA:** will have met this requirement, regardless of the GPA at other colleges.
 - **College transfer students with fewer than 15 STLCC credits:** must have a cumulative 2.75 GPA in college level credits earned at all colleges attended.

NOTE: Developmental courses (numbered below 100) will **NOT** be counted toward the 15 hours of college work and will **NOT** be included in the GPA for admission to the program.
- _____4 **READING:**
 - Placement into RDG 100 College Reading & Study Skills
- _____5 **ENGLISH:**
 - Placement into ENG 101 English Composition I
- _____6 **MATH: Complete one of the following to meet the math prerequisite**
 - Placement into MTH 108 Elementary Applied Mathematics or higher level math **within the last five years.**

Funeral Service Education Requirements: *Items 7, 8 and 9 are to be turned into the Funeral Services Department.*

- _____7 **Job Shadowing** – Complete a minimum of 40 hours of documented job shadowing which has been completed and verified under the direct supervision of a licensed funeral director and embalmer, and which must also occur in an unaffiliated and licensed funeral service establishment.
- _____8 **Written Personal Narrative**
- _____9 **Three Professional Character References**
- _____10 **Personal Interview** – The student is required to meet with the program director and/or other Funeral Service Education faculty for a personal interview.
- _____11 **When all academic and Funeral Service Education criteria have been met, students must submit a separate Funeral Service Education program application, signed by an advisor, and returned by email to the Office of Enrollment Services (fpaes@stlcc.edu) at the Forest Park campus. See an Advisor to obtain Funeral Service Education program application.**

NOTE: Admission and degree requirements are subject to change without advance notice.

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