



Expanding Minds. Changing Lives.

2021-2022 STUDENT GUIDE



ST. LOUIS COMMUNITY COLLEGE
STLCC.EDU



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STLCC

As a currently enrolled student, you have the right to know about campus policies and procedures and the expected code of conduct at STLCC. This information is available online at stlcc.edu/Need2Know

Topics include:

Accommodations for Students with Disabilities	Equity in Athletics (Title IX)
Campus Crime Report	Firearms on College Property
Classroom Behavior	General Information
Closing Procedures	my.stlcc.edu (Student Email)
Communicable Diseases	Non-Discrimination
Computer Systems and Network Use	Policies and Procedures
Confidentiality of Student Records	Sexual Harassment Prevention Tutorial
Copyright Statement	Sexual Misconduct Resources
Drug Abuse Prevention	Student Rights and Responsibilities
Enrollment Reports	Student Right to Know
	Tobacco Free Policy

Non-Discrimination Statement: St. Louis Community College is committed to creating inclusive, welcoming, and respectful learning and working environments focused on the needs of our diverse communities. The College does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, age, disability, protected veteran status, and any other status protected by applicable state or federal law. The College's nondiscrimination policies apply to any phase of its employment process, any phase of its admission, or financial aid programs, and all of its educational programs or activities. For information or concerns related to discrimination or sexual harassment, contact Mary Zabriskie, district director for equity compliance, 314-539-5345.

Summer 2021 Calendar

March 22 • Summer and Fall 2021 Priority Registration begins for current students.

March 29 • Summer and Fall 2021 Registration (web and on-campus) opens at 8 a.m. Central

April 1 • Board of Trustees Scholarship application priority deadline for summer

April 5 • First day to sign up for the automatic payment plan

April 30 • Financial aid deadline for priority awarding for summer term

May 14 • Registration begins for senior citizens using Missouri Senior Scholarship for 3-week and 11-week classes

May 15 • **Payment due+**

May 17 • Web registration for Summer Session I: 3-week and 11-week classes ends (2 p.m.)

May 17 • Summer Session I Classes Dropped for Non-Payment (3-week and 11-week classes)*

May 18 • **Summer Session I: 3-week and 11-week classes begin**

May 28 • Withdrawal deadline for 3-week classes

May 31 • Memorial Day (College closed)

June 4 • Registration begins for senior citizens using Missouri Senior Scholarship for 6-week and 8-week classes

June 4 • Last day to submit a financial aid appeal for summer term

June 6 • Grades due for 3-week classes

June 7 • Web registration for Summer Session II: 6-week and 8-week classes ends (2 p.m.)

June 7 • Summer Session II Classes Dropped for Non-Payment (6-week and 8-week classes)*

June 7 • **Summer Session II: 6-week and 8-week classes begin**

June 20 • Graduation application priority deadline

June 25 • Final day to submit required financial aid documentation for summer term

July 2 • Summer Break (no classes)

July 4 • Independence Day holiday (College closed)

July 5 • Independence Day holiday observed (College closed)

July 9 • Withdrawal deadline for 6-week classes

July 16 • Withdrawal deadline for 8-week and 11-week classes

August 1 • Last day of summer term

August 2 • Grades due

August 5 • Official degree conferral date

+ Students may register for classes after the payment deadline; however, payment or a payment arrangement is due, in full, upon registration.

* Students who register and fail to meet the payment deadline risk having their registration canceled (classes dropped for non-payment).

Fall 2021 Calendar

February 1 • FAFSA completion priority deadline for state and campus-based aid

March 22 • Summer and Fall 2021 Priority Registration begins for current students.

March 29 • Summer and Fall 2021 Registration (web and on-campus) opens at 8 a.m. Central

April 1 • Board of Trustees Scholarship application priority deadline for fall term

April 1 • Final FAFSA completion deadline for state aid

April 5 • First day to sign up for the automatic payment plan

July 30 • Financial aid deadline for priority awarding for fall semester

August 7 • Financial aid book accounts open

August 7 • **Payment due+**

August 8 • Classes Dropped for Non-Payment*

August 17 • Last day to submit a financial aid appeal for fall semester

August 20 • Registration begins for senior citizens using Missouri Senior Scholarship for 16-week, and 1st 8-week classes

August 23 • **Semester begins: 16-week and 1st Half Term (8-week) classes**; web registration continues for 12-week, and 2nd Half Term (8-week) classes

August 23 – 29 • Add/Drop Week: 16-week classes only

August 28 • **Saturday classes begin**

August 29 • **Sunday classes begin**

September 6 • Labor Day holiday (College closed)

September 15 • Last day to be awarded a financial aid book account

September 17 • Last day to use the financial aid book account

September 17 • Registration begins for senior citizens using Missouri Senior Scholarship for 12-week classes

September 20 • **12-week classes begin**

October 1 • Withdrawal deadline for 1st Half Term (8-week) classes

October 1 • Graduation application priority deadline

October 5 • Professional Development Day (no classes)

October 15 • Midterm

October 15 • Registration begins for senior citizens using Missouri Senior Scholarship for 2nd Half Term (8-week) classes

October 18 • Midterm grades due at 11:59 pm

October 18 • **2nd Half Term (8-week) classes begin**

October 18 • Final day to submit required financial aid documentation for fall semester

November 1 • Board of Trustees Scholarship application priority deadline for spring

November 19 • Withdrawal deadline for 12-week and 16-week classes

November 24 • Fall Break (no classes)

November 25-28 • Thanksgiving holiday (College closed)

November 26 • Withdrawal deadline for 2nd Half Term (8-week) classes

December 12 • Last day of semester classes

December 13-19 • Final exams

December 20 • Grades due at 11:59 pm

December 20 • Winter online session begins

December 22 • Last day college open until Jan. 3, 2022

December 23 • Official degree conferral date

January 16 • Last day of winter classes

January 18 • Grades due at 11:59 pm

Spring 2022 Calendar

October 24 • Spring 2022 Priority Registration opens for current students.

November 1 • Spring 2022 FAFSA completion priority deadline

November 1 • Board of Trustees Scholarship application priority deadline for spring

November 2 • Spring 2022 Registration (web and on-campus) opens at 8 a.m. Central

November 8 • First day to sign up for the automatic payment plan

January 3 • Financial aid book accounts open

January 3 • Financial aid deadline for priority awarding for spring semester

January 8 • **Payment due+**

January 9 • Classes Dropped for Non-Payment*

January 11 • Last day to submit an appeal for financial aid for spring semester

January 15 • Registration begins for senior citizens using Missouri Senior Scholarships for 16-week, and 1st Half Term (8-week) classes

January 17 • Martin Luther King, Jr. holiday (College closed)

January 18 • **Semester begins: 16-week and 1st Half Term (8-week) classes**; web registration continues for 12-week, and 2nd Half Term (8-week) classes

January 18-24 • Add/Drop Week: 16-week classes only (extends to Monday due to Martin Luther King, Jr. Holiday)

January 22 • Saturday classes begin

January 23 • Sunday classes begin

February 2 • Last day to be awarded a financial aid book account

February 4 • Last day to use the financial aid book account

February 7 • **12-week classes begin**

February 21 • Presidents Day (College closed)

February 25 • Withdrawal deadline for 1st Half Term (8-week) classes

March 1 • Graduation application priority deadline

March 11 • Midterm

March 14 • Midterm grades due at 11:59 pm

March 14-20 • Spring Break (no classes)

March 16 • Staff Development Day (select offices closed)

March 19 • Registration begins for senior citizens using Missouri Senior Scholarship for 2nd Half Term (8-week) classes

March 18-20 • Spring Holiday (College Closed)

March 21 • **2nd Half Term (8-week) classes begin**

March 21 • Final day to submit required financial aid documentation for spring semester

March 22-28 • Summer and Fall 2022 Priority Registration begins for current students.

March 29 • Summer and Fall 2022 Registration (web and on-campus) opens at 8 a.m. Central

April 15 • Withdrawal deadline for 16-week and 12-week classes

April 29 • Withdrawal deadline for 2nd Half Term (8-week) classes

May 8 • Last day of semester classes

May 9-15 • Final exams

May 16 • Grades due at 11:59 pm

May 19 • Official degree conferral date

May 21 • Commencement (Tentative)

+ Students may register for classes after the payment deadline; however, payment or a payment arrangement is due, in full, upon registration.

* Students who register and fail to meet the payment deadline risk having their registration canceled (classes dropped for non-payment).

Get Connected

MySTLCC ID

What is a MySTLCC ID?

Your MySTLCC ID is your username that is required to log in to services such as Banner Self-Service and Navigate.

Why do I need a MySTLCC ID?

Your MySTLCC ID is typically the first letter in your first name, your last name and possibly number(s).

Example: Mark Twain's MySTLCC ID would be mtwain32

You need your MySTLCC ID to log in to Banner Self-Service and Navigate so you can view your admissions checklist, financial aid or A+, register for classes online, pay for classes, print your class schedule and view your grades.

How do I find out my personal MySTLCC ID?

You will need your Student ID "A" number (looks like A01234567) listed in your admission letter and/or email.

Go to stlcc.edu/findmyid and enter your Student ID number, last name and date of birth.

What is the password for my MySTLCC ID?

If this is the first time you are logging in, your password is your Student ID number with a # symbol at the end. Your password should look like A01234567#.

Before you can log in, you must change your password. Go to stlcc.edu/change and follow the prompts.

Should I set up security questions?

Yes. If you ever forget your password, your security questions will let you create a new password.

Go to stlcc.edu/security to create your security questions.

Student Email

When do I get my student email account?

Once you have been admitted to STLCC, you will be given a my.stlcc.edu student email account.

How do I set up my student email account?

Visit stlcc.edu/studentemail to activate your my.stlcc.edu student email account.

Why do I need an STLCC email account?

This account is the official way STLCC communicates with you. Check this regularly or forward it to your personal email. This email is where you will get information on:

- Financial aid status
- Registration deadlines
- E-bills and tax paperwork
- Alerts and reminders

What is Navigate?

Navigate is a tool specifically for STLCC students. Navigate has been designed to help you get ready for college and access campus resources quickly and easily. It allows you to:

- Stay updated on important deadlines, events and activities
- Explore majors and careers
- Schedule appointments with advising, career development and academic success and tutoring

Once you have setup your MySTLCC ID, log in to Navigate at stlcc.edu/navigate

Banner Self-Service

What is Banner Self-Service?

Banner Self-Service is the online tool that allows you to manage your personal and academic information. You will use your MySTLCC ID and password to log in.

When do I use Banner Self-Service?

Log in to Banner Self-Service to:

- Review admissions checklist
- Register online
- Pay for classes
- Check grades
- Verify financial aid information
- View your account
- Receive e-bills
- Verify degree
- unofficial transcript
- enrollment verification
- Conduct a degree audit

How do I get to Banner Self-Service?

Go to stlcc.edu/selfservice



Need help with any of these steps?

Contact the Help Desk at 314-539-5113

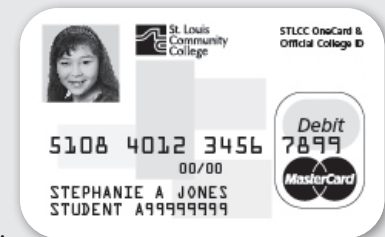
Don't Forget Your STLCC OneCard

Student ID - OneCard

All students enrolled in credit courses are required to have an activated STLCC OneCard. This card is your official student ID and is required to obtain the U-Pass (see U-Pass on page 15). Students with a credit balance and due a refund should visit **STLCCOneCard.vibeaccount.com** to select a refund preference.

How do you get it?

To get your card, bring your photo ID to the Campus Life office or Information Desk at any STLCC location. After requesting your card, you will have your photograph taken. Your card will be sent to your mailing address within 7 to 10 business days. Your first card is free, but replacement cards cost \$20. Visit stlcc.edu/onecard for more information



Take a Placement Test

Placement Test Purpose

STLCC uses a computerized placement test to help identify your academic strengths and needs in mathematics, reading and writing. The results determine the courses you will be permitted to take.

Testing May Be Waived

STLCC may waive the reading and/or the English portions of the placement test if you provide documentation of one of the following:

- A college transcript or grade report documenting successful completion (with a grade of C or higher) of reading, and course prerequisites.
- College credit from an accredited post-secondary institution will waive the reading test.
- An ACT score earned within the last three years:
 - A reading score of 18 or above to waive the reading test.
 - An English score of 18 or above to waive the English test.
- A high school GPA of 2.6 or higher.
- STLCC may waive the mathematics portion of the placement test if you provide documentation of one of the following:
 - A math score of 19 or above on the ACT earned within the last 3 years.
 - A math score on the ACT that places the student in a math course using the online Math Placement Tool (stlcc.edu/mathplacement).

- A college transcript or grade report documenting successful completion (grade of C or higher) in course prerequisite.

Get Prepared

Test preparation gives you an opportunity to become comfortable with the online placement test's content, format and mode of delivery. With preparation, you may benefit from higher course placement and avoid taking unnecessary courses. Accurate assessment is particularly important if you receive financial aid and have limited funds. Visit stlcc.edu/placementprep to access practice test.

How much time should I plan to take the placement test?

The test is not timed, but you'll need about two hours to complete the placement test. Here's a success tip: you can take the test in sections. You don't have to take it all at once – giving you even more time to prepare and do your best. Bring your photo ID and your student ID "A" number.

Can I retake all or part of the test?

A \$10 fee is charged for test retake sessions. Visit stlcc.edu/placement for more information. All test scores remain valid up to three years.

Disability Accommodations

If you need accommodations due to a disability, contact the Access office at stlcc.edu/disability prior to testing. You may be asked to provide documentation of your disability. For more information see page 13, or call the Access office at the campus of your choice (see pages 18-19).

Testing Times

Florissant Valley

- Monday-Thursday, 8 am – 7 pm
- Friday, 9 am – 4:30 pm

Forest Park

- Monday-Thursday, 8 am – 7 pm
- Friday, 9 am – 4:30 pm

Meramec

- Monday-Thursday, 8 am – 7 pm
- Friday, 9 am – 4:30 pm

South County

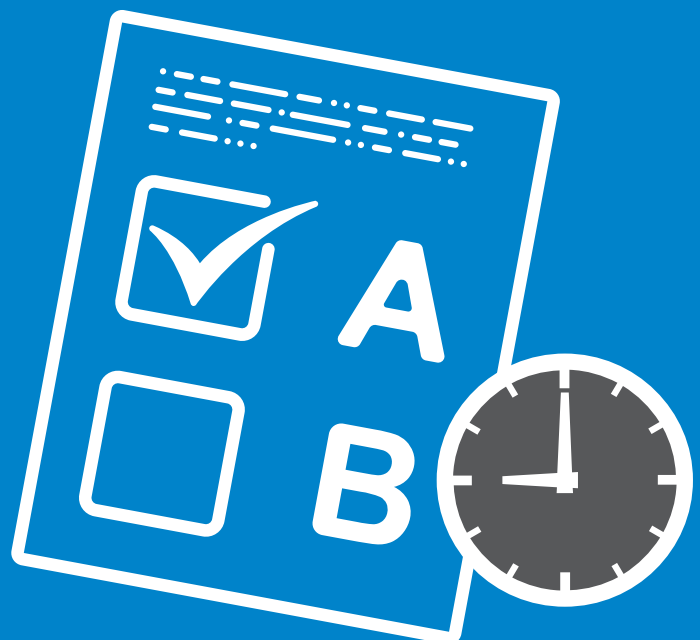
- Monday-Thursday, 8 am – 7 pm
- Friday, 9 am – 4:30 pm

Wildwood

- Monday-Thursday, 8 am – 7 pm
- Friday, 9 am – 4:30 pm

William J. Harrison Education Center

- Monday-Thursday, 8 am – 5 pm
- Friday, 9 am – 4:30 pm



Meet with Academic Advising and Career Development

Student Success Advisor

You are encouraged to meet with an student success advisor while enrolled at STLCC. Student success advisors can help you with academic planning, course selection, degree requirements, schedule planning, academic policies and transfer information.

The following students are required to see an student success advisor:

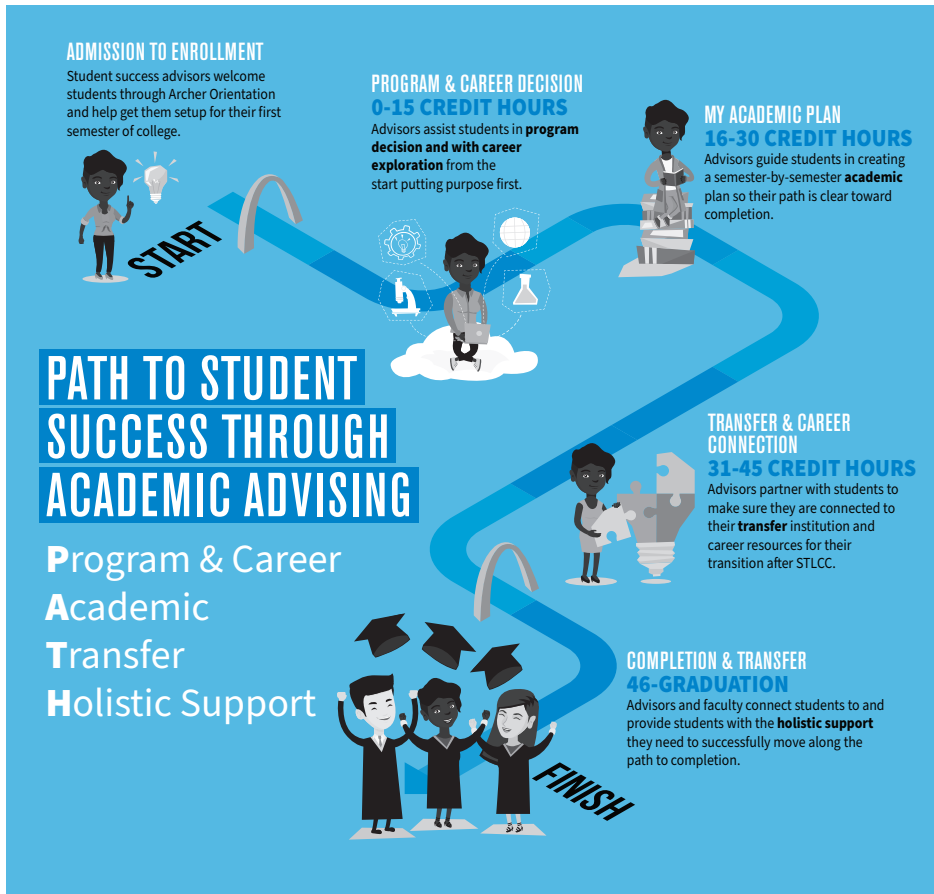
- New, first-time college and dual enrollment students must meet with an student success advisor to register for their first semester of classes. Visit stlcc.edu/advising to schedule an appointment.
- Students receiving financial aid.
- Students applying to a selective-admissions program.
- Students on probation are required to see an student success advisor prior to registration.
- Students who do not have the appropriate prerequisite for a specific course. If you completed a course prerequisite at another college, you must provide proof in the form of a transcript, grade report, test score report, current schedule or other appropriate documentation. (For a definition of prerequisite, see page 7.)

Visit stlcc.edu/advising for more information.

Career Development

Career planning begins before entering college and it will continue long after you graduate. Our career specialists are available to guide you through the career development process.

Visit stlcc.edu/careerdevelopment for more information.



- Our team of student success advisors are here to help guide you on your **PATH**.
- Student success advisors are available at all locations – call, drop-in, make an appointment, or ask a question online at stlcc.edu/advising
- We're here to help you reach your academic goals.
- Florissant Valley
314-539-5465
- Forest Park
314-539-5465
- Meramec
314-539-5465
- Wildwood
314-539-5465
- South County
314-539-5465
- Harrison Education Center
314-539-5465

Archer Orientation

STLCC is committed to providing you with a superb college experience and this starts with Archer Orientation. Archer Orientation is designed to ease your successful transition to STLCC.

Complete Archer Orientation in Five Easy Steps

1. Learn important information on key processes and expectations for enrollment by completing the Archer Preview video modules and quizzes in Blackboard.
2. Meet with an student success advisor to identify your academic pathway and select the classes you need. You must provide appropriate placement information and complete step one above before meeting with an student success advisor.
3. Register for classes. (see page 8)
4. Attend an Archer Ready event. Archer Ready events are scheduled just prior to the start of classes in the fall and spring, and are designed to introduce you to STLCC resources and services, connect you with faculty/instructors to learn about academic supports and expectations and allow you to complete services as needed (paying for college, obtaining your STLCC ID, finding classrooms,

parking and transportation, etc.). Be sure to bring your Student ID number and a photo ID.

5. Participate in Archer Welcome Week, find your community and become an Archer!

Archer Orientation is available at all STLCC campuses. Visit stlcc.edu/orientation to get started.



How to Find Classes

How To Look Up Classes Online

- Go to stlcc.edu/schedule.
- Select a term – Click the drop down to select a term.
- Select a location – Check the box next to the location.
- Click on a subject – To select more than one subject, hold the **CTRL** button while clicking.
- Select courses – Check the box next to the course .
- Select how you would like courses displayed – all sections, open only or closed only.
- Click **Display Classes**.

MyList

MyList allows you to place classes in a shopping cart while searching the class schedule. You can print your MyList to use as a reference when you register.

Note: MyList does not register you for these classes, it only lists the classes you have selected.

Waitlisting

Waitlisting is a registration feature that allows you to “get in line” for classes that are filled. This process notifies the first student on the waitlist via their mySTLCC email when a seat opens. You have 24 hours from the time the email is sent to register for the class. If you do not register, the next student on the waitlist will be notified.

Getting on a waitlist does not guarantee a seat in a class. Waitlisting a class does not count toward your student status (i.e. full-time, part-time). There is no charge to waitlist a course.

For more information, visit stlcc.edu/waitlist

Credit-Hour Limit

You may take a maximum of 18 hours in the fall and spring semesters and 12 hours in the summer. Permission may be granted for an overload by a student success manager.

What is a Prerequisite?

A prerequisite is a requirement or other condition that must be met prior to entering a course. It is your responsibility to make sure all course prerequisites are met before registering.

What is a Corequisite?

A corequisite is a requirement to take two courses at the same time, and therefore you must also register for the corequisite course.

You can find the prerequisites and/or corequisites for a class by clicking on the course title while using the online schedule or in the online catalog at catalog.stlcc.edu

If you need more information, contact an Academic Advising office (see page 6).

How to Register for Classes

New First-Time College and Dual Enrollment Students

If you have never attended college before, you need to complete [Archer Orientation](#) (see page 7).

Visit stlcc.edu/orientation for more details.

Continuing, Returning, Transfer and Visiting Students

Visit stlcc.edu/register to register online.

How to Register Online

- Visit stlcc.edu/selfservice to register.
- Click the orange **LOGIN** button and then enter your MySTLCC ID and password.
- Click the **Student Services and Financial Aid** tab at the top of the page.
- Click on **Registration**.
- Click **Add or Drop Classes**.
- Select **Credit Term** (fall, spring or summer).
- Type in the 5-digit **CRN codes** for your classes.
- Click **Submit Changes**. Your courses should be listed under **Current Schedule**. Otherwise, it will state any errors that prevented you from registering.
- Click **Fee Assessment** at bottom of webpage to review your course fees.
- Click on **Student Detailed Schedule** to print and verify your class schedule.

Making Changes to Your Schedule

You may add, drop or substitute classes during the published registration dates. If you add a class after the payment deadline, you should make payment arrangements the day the change is made. You are responsible for fees incurred for adding a class after the payment deadline. Deadlines are based on course length in weeks, not the number of class meeting periods or attendance.

To formally withdraw from a class you must complete the process via your Banner Self Service or submit an **Add/Drop/Withdrawal form**.

“W” grades will be recorded for all course withdrawals submitted after the 100% refund period established by the College, but the withdrawal process must be completed prior to the end of the College’s 12th week of classes. Classes less than a full semester in length will have different deadlines. Refer to the adjacent deadline chart. Visit stlcc.edu/withdraw for more information on this process.

Auditing Courses

Auditing a class means you will not earn a grade or college credit for the class. Students auditing a class are subject to the same fees and requirements as regular class members.

You may change from audit to credit status or credit to audit status only during the refund period (see page 12).

If you register online, you must switch from credit to audit in person at the Admissions office during the same refund period.

Withdrawal Deadlines

<u>Class Length</u>	<u>Withdrawal By</u>
15 weeks	Friday of 12th week
14 weeks	Friday of 11th week
13 weeks	Friday of 10th week
12 weeks	Friday of 9th week
11 weeks	Friday of 9th week
10 weeks	Friday of 8th week
9 weeks	Friday of 7th week
8 weeks	Friday of 6th week
7 weeks	Friday of 6th week
6 weeks	Friday of 5th week
5 weeks	Friday of 4th week
4 weeks	Friday of 3rd week
3 weeks	Friday of 2nd week
2 weeks	Friday of 1st week
1 week	within 3 working days

Drop for Nonattendance

If you have registered for a course and are listed on the official class roster and fail to attend that class within the first two weeks, you will be dropped from the course.

College Costs

Fees Per Credit Hour

Visit stlcc.edu/fees for the current list of tuition and fees. These fees are subject to change without notice.

Books, materials or special equipment required for classes are at the expense of the student.

Who Qualifies as a District Resident?

You are a district resident if you live in:

- St. Louis City or County.
- Portions of Franklin and Jefferson counties which are part of the Meramec Valley R-3 and Rockwood school districts.

Proof of residency must be provided prior to the start of the term for which you are enrolled. Visit stlcc.edu/fees for more information about residency.

Returned Check Fee

If a check is returned for insufficient funds, a \$25 fee will be assessed along with the original balance. A financial hold will be placed against your record, and you may be dropped from class until this debt has been cleared.

Are Fees Reduced for Senior Citizens?

Students 60 years or older who are residents of the St. Louis Community College district may enroll in most credit courses at a 50% reduction of the usual fees. Reduction must be applied for at time of registration. Students must present proof of age and residency.

Midwest Student Exchange Program

St. Louis Community College has partnered with the Midwest Student Exchange Program (MSEP) to offer Illinois, Indiana, Kansas, Minnesota, Nebraska, North Dakota and Wisconsin residents in-state (Other Missouri Resident) tuition rates.

Your residency automatically qualifies you for in-state (Other Missouri Resident) tuition if you live in Illinois, Indiana, Kansas, Minnesota, Nebraska, North Dakota or Wisconsin. Visit stlcc.edu/msep for more information.

Missouri Senior Scholarship

Missouri senior citizens 65 years and older may audit credit courses on a space-available basis under these guidelines:

- Must pay a \$15 non-refundable registration fee.
- Must pay all other costs, such as materials, books and supplies.
- Request to enroll for an audit grade (no credit) must be done in person at an Admissions and Enrollment Services office.
- May not receive a refund for a paid course in order to enroll for a free space in the same course.
- Registration begins the Friday before classes begin. If STLCC is closed on Friday, then registration will occur the Thursday before classes begin.
- Must present proof of age and residency.



Paying for College

Methods of Payment

Fees may be paid by cash, check, money order, debit card (with a Discover, MasterCard or Visa logo), credit card (American Express, Discover, Visa or MasterCard) or financial aid (by previous arrangement).

Online payments are accepted when using a debit card or one of the credit cards mentioned above, or Automatic Clearing House (ACH) payments using checking or savings account information. All checks will be converted to an electronic ACH transaction whether the payment was made in person, mailed or made online. Visit stlcc.edu/cashier for each campus location and mailing address.

Payment Options:

- Visit stlcc.edu/selfservice to pay using a credit/debit card or ACH using checking/savings account.
- In person at a Cashier's office.
- Through the U.S. Postal Service. Mail to the Cashier's office.
- By calling the Cashier's office and using your credit/debit card.
- By enrolling in the Nelnet Business Solutions (NBS) Payment Plan. After registration, visit stlcc.edu/paymentplan to enroll.
- NBS is a simple, secure and easy way to spread your maintenance fees (tuition) over a period of time.

The plan offers easy online enrollment and flexible payment options. The sooner you sign up, the more months you have to pay. No interest or finance charges are assessed. To participate in this interest-free automatic payment plan, you must pay a \$21 per semester non-refundable fee.

Payment Deadlines for Full-term Classes

Summer 2021 **May 15, 2021**
Fall 2021 **August 7, 2021**
Spring 2022 **January 8, 2022**
If you are receiving financial aid, see page 11.

Payment Responsibilities

As an STLCC student, you are responsible for paying all college fees. Your registration is not complete until payment arrangements are made.

If you complete your financial aid file after the deadline, you must make payment arrangements by the payment deadline to ensure that classes are not dropped. Visit stlcc.edu/selfservice to enroll in the NBS payment plan.

If you register for a class and decide not to attend, you must officially withdraw from the class within the refund deadlines. Otherwise, you may be responsible for a portion of the course fees. If you have questions about withdrawing from a class, contact Admissions and Enrollment Services (see pages 18 and 19).

If you have an outstanding balance due for maintenance fees, you will not be able to register for future classes or obtain a transcript or diploma.

Drop for Nonpayment

You may be dropped from your courses unless a payment arrangement is made by the payment due date or you have enrolled in the payment plan. Visit stlcc.edu/cashier or the campus cashier's office if you have a fee payment concern.

Summer 2021 May 15, 2021
Fall 2021 August 7, 2021
Spring 2022 January 8, 2022

You don't have to pay all your tuition up front.

Check Out STLCC's Automatic Payment Plan.

The NBS Payment Plan is not a loan program – it's a service that automatically deducts your tuition from your bank account or credit card.

stlcc.edu/paymentplan



Cost to Participate

- \$21 per semester non-refundable enrollment fee.

Advantages

- No interest or finance charges assessed and no credit check.
- Flexible payment options – the sooner you sign up, the more months you have to pay.

Payment Plan Enrollment Opens

- | | | |
|----------------------------------|--------------------------------|-------------------------------------|
| • Summer 2021 –
April 5, 2021 | • Fall 2021 –
April 5, 2021 | • Spring 2022 –
November 8, 2021 |
|----------------------------------|--------------------------------|-------------------------------------|

Financial Aid

Apply Early For Financial Aid

Financial Aid Process

Need help paying for college? If so, you are encouraged to complete the Free Application for Student Financial Aid (FAFSA) as soon as possible after October 1 using your previous year's tax information.

You must be admitted to STLCC with degree-seeking status to receive financial aid. This includes submitting transcripts from high school, GED and/or all colleges previously attended, and completing

placement test requirements. Submit official college transcripts to the Registrar's office.

After completing your FAFSA, visit stlcc.edu/selfservice to check the status of your financial aid application.

Visit stlcc.edu/financialaid for information about financial aid, scholarships, federal grants, loans, work study and Missouri state programs.

FAFSA

You Can Afford College

It all starts with the FAFSA.
stlcc.edu/financialaid

The FAFSA—the Free Application for Federal Student Aid—is the application to determine eligibility for federal, state and college-sponsored financial aid, including grants, educational loans and work-study programs.

You can fill out the FAFSA on the web at fafsa.gov or request a paper application by calling 1-800-4-FED-AID (1-800-433-3243). When filling out the FAFSA, use the **St. Louis Community College school code 002469**.

Financial Aid Priority Deadlines

February 1, 2021

→ FAFSA filing date for state grant programs.

April 1, 2021

→ Board of Trustees Scholarship application priority deadline for summer session and fall semester.

April 30, 2021

→ All financial aid paperwork must be complete to guarantee disbursement of funds by the first day of summer session.

July 30, 2021

→ All financial aid paperwork must be complete to guarantee disbursement of funds by the first day of fall semester.

November 1, 2021

→ STLCC's priority FAFSA deadline for spring semester.

→ Board of Trustees Scholarship application priority deadline for spring semester.

January 3, 2022

→ All financial aid paperwork must be complete to guarantee disbursement of funds by the first day of spring semester.

Financial Aid Disbursement

Book Accounts: If you are eligible for a Federal Pell Grant or Direct Student Loan refund, you will be issued an STLCC Book Account. Once your financial aid award is complete, a book account will be authorized and a notification will be sent to your my.stlcc.edu student e-mail account. (Be sure it is activated.)

The authorized amount for books will appear in your Banner Self-Service personal account after **Aug. 9 for fall 2021** semester, and **Jan. 3 for spring 2022** semester.

If you are eligible for financial aid, your final award will be based on the number of fundable hours in the degree program which you are registered in at the end of the third week of the semester. Aid will be applied to your account based on the number of classes you have been reported attending. If you are not reported attending all of your

registered classes, then your financial aid award will be adjusted accordingly. You will owe for classes that you have not attended and failed to withdraw from in a timely manner.

If you are attending classes with various start dates, the first disbursement will be made based on the earliest date of documented attendance. Loans will not be released until you have been reported as attending at least six hours.

	Classes Beginning Fall 2021		Classes Beginning Spring 2022	
Federal Pell Grant and Direct Loan funds will begin to be applied to student accounts based on reported attendance.	Aug. 23 and/or Sept. 20, 2021	Oct. 18, 2021	Jan. 18 and/or Feb. 7, 2022	March 21, 2022
Federal Pell Grants and Direct Loan refunds will begin to be released to students' STLCC OneCard based on reported attendance.	Sept. 14, 2021	Oct. 19, 2021	Feb. 8, 2022	March 22, 2022
	Sept. 24, 2021	Oct. 22, 2021	Feb. 18, 2022	March 25, 2022

Refunds

If you withdraw from a course prior to or during the early part of the semester, you may be eligible for a refund of fees based on the following schedule:

For full-semester classes:	<u>Fall 2021</u>	<u>Spring 2022</u>
100% refund	Aug. 27	Jan. 23
80% refund	Sept. 3	Jan. 28
50% refund	Sept. 10	Feb. 4
0% refund	Sept. 11 and after	Feb. 5 and after

For summer 2021 and flex-schedule classes:

A 100 percent refund will be issued through the end of the week before class begins. All weeks end on a Friday.

Length of course	80% refund before the end of the	50% refund before the end of the
16 week session	2nd week of session	3rd week of session
15 week session	1st week of session	3rd week of session
14 week session	1st week of session	3rd week of session
13 week session	1st week of session	3rd week of session
12 week session	1st week of session	3rd week of session
11 week session	1st week of session	2nd week of session
10 week session	1st week of session	2nd week of session
9 week session	1st week of session	2nd week of session
8 week session	4th day of session	2nd week of session
7 week session	3rd day of session	1st week of session
6 week session	3rd day of session	1st week of session
5 week session	2nd day of session	1st week of session
4 week session	2nd day of session	1st week of session
3 week session	1st day of session	3rd day of session
2 week session	1st day of session	2nd day of session
1 week session	1st day of session	None

Refunds are normally processed within three weeks. If you have an outstanding debt with the College, a refund will be applied to that debt.

Federal Financial Aid (Title IV) Recipients

Title IV of the Federal Higher Education Act (HEA) requires that students who receive federal grants (Federal Pell Grant, Federal Supplemental Educational Opportunity Grant) and federal loans repay some of their federal financial aid if they do not attend class through 60% of the term. Most students who do not attend at least one class through the 60% point of the term will owe some of their Title IV aid back to the U.S. Department of Education. Visit stlcc.edu/financialaid to learn more about the return of unearned Title IV funds as required by HEA Title IV law and regulations.

Medical Withdrawals

If you withdraw from all classes for medical reasons during the affected semester, you may receive a pro-rated refund when acceptable evidence of the necessity to withdraw (verified by your physician) is presented.

Active Duty Military Service

A refund for classes in progress will be issued to students forced to withdraw as a result of being called to active duty military service.

It is the responsibility of the student to complete withdrawal procedures and submit a copy of military orders during the affected semester.

For more information visit stlcc.edu/veterans on withdrawals and the College's policy concerning veterans.

Purchase your textbooks online at stlcc.edu!

- Our STLCC Bookstores offer you the option of ordering your books and having them ready to pick up at the bookstore or having them shipped directly to you.
- Books for Summer 2021 go on sale **May 1, 2021**
- Books for Fall 2021 go on sale **August 9, 2021**
- Books for Spring 2022 go on sale **January 3, 2022**
- The bookstores offer textbooks, merchandise and services to support your educational needs. They also carry a wide variety of STLCC apparel, gifts, computers, software and general school supplies.

Florissant Valley Bookstore

314-513-4304 | Student Center (SC-100)

Forest Park Bookstore

314-951-9893 | Student Center (SC-112)

Meramec Bookstore

314-984-7660 | Student Center (SC-140)

Wildwood Bookstore

636-422-2030 | Campus Lobby

The campus bookstores are owned and operated by STLCC.

Visit stlcc.edu/bookstores for hours of operation. Book buyback is offered at the end of each term.

General Information

Academic Support

Peer and/or professional tutoring is available on all four campuses for various subjects. The Writing Centers on each campus also have fully-trained staff members available to critique papers, offer grammar assistance, assist with research and answer questions. Visit stlcc.edu/academicssupport for more information.

Access Office – disAbility Support Services

Support services for students with disabilities are available through campus Access offices. These services include: coordination of academic accommodations and support services, consultation with faculty and staff regarding accommodation needs as well as help with connecting to community professionals and agencies.

To qualify for services, complete the online Application for Services and contact the Access office on the campus where you plan to attend (online students should contact online student services). Applications are accepted at any time during the semester, but the College recommends submitting requests as early as possible to allow time to make necessary arrangements in time for the start of classes. Accommodations are generally not provided retroactively, so it is important for you to apply for accommodations and provide documentation that supports your requested accommodations as soon as you can. For more information, visit stlcc.edu/disability or call the Access office (see pages 18 and 19).

Athletics

STLCC is committed to providing quality, competitive athletic opportunities to enhance your educational experience. The STLCC Archers compete in the National Junior College Athletic Association and the Missouri Community College Athletic Conference. Student athletes have the opportunity to play the following sports: men's baseball, men's basketball, men's soccer, women's basketball, women's soccer, women's softball and women's volleyball. Any student who attends STLCC and meets the eligibility requirements may compete on these teams, regardless of which campus the student attends. Visit stlcc.edu/athletics to learn more about the STLCC Archers.

Attendance

You are expected to attend classes. Excessive absences, as determined by the instructor, may result in a failing grade for any course.

Campus Life

STLCC offers many opportunities to develop and expand your interests outside of the classroom; from service learning and leadership development, to civic engagement activities, community service projects, clubs/organizations and more. You are encouraged to participate in activities and student organizations at STLCC. Visit stlcc.edu/campuslife or stop by the Campus Life office to learn more about these opportunities on your campus.

You can also visit events.stlcc.edu for a listing of campus events scheduled across the College.

Campus Police

The primary purpose of the Campus Police department is to create a secure and safe environment for the College community through the protection of persons and property, and the preservation of peace and order on the campus. Campus Police are able to assist you with your vehicle-related issues such as lockouts and jump-starts, as well as provide safety escorts to your vehicle upon request. There is an emergency network of both external and internal phones on all campuses to provide instantaneous, 24-hour availability for communication with department personnel. Campus Police have immediate access to local police agencies to either report a crime or request assistance. In addition to use of the phone systems, you can also contact campus police in person or in writing. Regardless of how an incident is reported, Campus Police will conduct an investigation. Visit stlcc.edu/need2know for a copy of the College Crime Report (Clery Act Report).

Current STLCC campus policies regarding procedures and facilities for students and others to report criminal actions or other emergencies occurring on campus also are available.

Child Care

STLCC helps connect students with child care grants and even offers a child development center for students to use. Visit stlcc.edu/ccampis for more information about child care grants. Visit stlcc.edu/childdevcenter to learn more about the STLCC Child Development Center located on the Florissant Valley campus.

Clinical and Field Work

Some degree and certificate programs require you to obtain clinical or other field experience as part of your coursework. Students with criminal convictions or drug use may have difficulty progressing in these programs. Healthcare facilities, educational facilities and other field experience settings may mandate that a criminal background check and/or drug screening check (at your expense) be conducted prior to placement in a clinical or field setting. Not passing these checks may prohibit you from participating in the clinical or field experience, thus rendering you ineligible to satisfactorily meet the course/program requirements. Contact an student success advisor or the program chair/coordinator for more information.

Confidentiality of Student Records

St. Louis Community College has a duty to maintain accurate and confidential student records. The College recognizes your rights to have access to your own educational records; moreover, the College limits such access by others in accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974. You may review your official educational records by submitting a written request to the Admissions and Enrollment Services office (see pages 18 and 19). If you wish to question the accuracy

General Information

or appropriateness of your records, contact the Admissions and Enrollment Services office. With certain exceptions, records cannot be released without prior consent. If you do not want directory information released, you may complete the **Request to Prevent Disclosure of Directory Information** through Banner Self-Service.

Visit stlcc.edu/need2know for more information.

Counseling

A staff of well-qualified counselors can assist you in dealing with issues that may come up while attending college. Counselors are available by appointment or as needed for a crisis situation. All services are free to STLCC students.

Counselors can help you:

- Balance the roles of student, parent, spouse and/or employee.
- Manage stress and test anxieties.
- Resolve personal problems or issues that may be getting in the way of college success.

Visit stlcc.edu/counseling for more information

Credit Transfer Policy

To transfer courses to St. Louis Community College:

- Request official transcripts of previously earned credit from all colleges and universities attended be sent directly to the Registrar's office (5600 Oakland Ave, St. Louis, 63110). Hand-carried or faxed copies will not be accepted. You will be notified via your my.stlcc.edu student email when your transcript evaluation is complete. This process is required for all degree-seeking students.
- Transfer credit is not given for courses that are below 100-level; however, completion of such courses may serve as fulfillment of prerequisites for other courses. You should consult with the Academic Advising office for clarification.
- A transfer student may invoke the transfer appeals process to challenge an institutional decision on the acceptance of credits from regionally accredited Missouri public colleges and universities. Contact the Registrar's office for more information.

To transfer courses to another institution:

- If you plan to transfer credits to another college or university, you should contact the college or university prior to enrollment. Course transferability is determined by the accepting institution. Visit stlcc.edu/transferguides for more information.
- Please refer to the transcripts section for information on how to have your STLCC transcripts mailed.

Graduation Applications

If you meet all graduation requirements for your declared major, the Registrar's office will notify you by email the first week of the term in which you will complete your degree requirements. Otherwise, you may complete the Application for Graduation

form (available at stlcc.edu/gradprep). Submit the application to the districtwide Registrar's office by the priority deadline:

Summer Graduation - June 20, 2021

Fall Graduation - October 1, 2021

Spring Graduation - March 1, 2022

Applications received after the priority deadline will be processed, however, it is possible that your name may not be printed in the official commencement program. Visit stlcc.edu/gradprep for more information about graduation requirements.

Non-Credit Courses

Non-credit courses are offered through Continuing Education and are listed in a separate schedule Visit stlcc.edu/ceschedule to learn more.

If you are interested in upgrading your skills to advance your career, start your own business, develop a new hobby or simply learn something new, contact the Continuing Education office. Visit stlcc.edu/ce for more information.

Parking

Parking tags are required on all vehicles using campus parking facilities. Parking tags are available in the Campus Life office at Florissant Valley, Forest Park and Meramec, and the Student Services office at Wildwood. Parking tags are permanent and are to be kept from one semester to another. Accessible parking is available for students with physical disabilities who have state parking authorization. Students should park in student designated parking areas.

Service Learning

Service Learning/Civic Engagement is a teaching and learning method of action and reflection that connects your academic study with problem-solving experiences in local community settings using the community as a textbook. If you are interested in learning more about the program, visit stlcc.edu/servicelearning contact the Service Learning/Civic Engagement coordinator on your campus.

Sexual Assault, Harassment, Relationship Violence and Stalking

St. Louis Community College is committed to the safety and well-being of all students, and has no tolerance for sexual harassment, sexual assault, relationship violence or stalking. Complaints about these matters will be responded to promptly and equitably.

If you have been a victim or witness behavior of this kind, please report it immediately online or by contacting the Title IX Investigator on your campus. Campus Police are available to intervene if there are threats to individual or community safety. The College can provide support and take steps to prevent future occurrences. New students must complete online training - Preventing Sexual Misconduct at STLCC, which can be accessed through Blackboard. Visit stlcc.edu/titleix to learn more.

Student Rights and Responsibilities- Student Conduct and More

Upon enrolling in the College, you assume an obligation to conduct yourself in a manner compatible with the College's function as an educational institution, and to obey the laws enacted by federal, state and local governments. If you neglect or ignore this obligation, the College must, in the interest of fulfilling its function, institute appropriate disciplinary action. Visit stlcc.edu/conduct for more information on the Student Rights, Responsibilities and the student conduct process.

Tobacco-Free Policy

The College is committed to providing an environment that is safe and healthy. Use of tobacco products, illegal substances and all forms of electronic smoking devices are prohibited on all College property and in all College vehicles. There are no designated smoking areas within the property boundary. Violators may receive disciplinary action.

Transcripts

Visit stlcc.edu/registrar to request transcripts

A fee is charged for each transcript requested. An additional fee may be required for expedited requests. Unofficial transcripts are available through Banner Self-Service (current students only) and in person at an Admissions and Enrollment Services office or Academic Advising office.

Unattended Children

You are not permitted to bring children to class; nor should children be left unattended in the halls, offices, library, Student Center or outside on campus property. The College reserves the right to protect the safety and welfare of unattended children and will institute appropriate action.

U-Pass

All credit-seeking students at St. Louis Community College are eligible for an Universal Pass (U-Pass) to ride the MetroBus and MetroLink. The U-Pass is valid throughout the semester. You must be a currently enrolled credit student taking at least one credit hour to be eligible for U-Pass. U-Pass is paid through your College activity fee and is available at no extra cost. Visit stlcc.edu/u-pass for more information.

Veterans' Education Benefits

If you wish to use eligible veterans education benefits, you must contact the Veterans School Certifying Official on your campus. If you use veterans education benefits, you must have degree-seeking student status and must declare a program of study. Visit stlcc.edu/veterans for more information.

STLCC Alerts

St. Louis Community College shares important information regarding campus emergencies, closures, delays and cancellations via email, text, and/or text-to-voice messaging.

All STLCC employees and credit students are automatically set up to receive STLCC Alerts.

You are encouraged to verify your phone numbers and manage your text and text-to-voice preferences in Banner Self-Service. Parents and community members are also welcome to sign up for STLCC Alerts. Visit stlcc.edu/alerts for details.



St. Louis Community College Programs of Study

General Transfer Studies – program designed for students who plan to transfer to a four-year institution

Missouri General Education Requirement (CORE 42) – 42 credit hours

Students who complete this block will have satisfied all general education requirements for all Missouri public colleges and many private colleges.

Associate in Arts (AA) – 60 credit hours

Missouri General Education Requirement 42 credit hour block plus 18 additional credit hours. Students pursuing this degree should work with student success advisors at both STLCC and their destination four-year institution to select transferable courses.

Arts and Communications

Deaf Communication Studies:

- American Sign Language CS
- Interpreter Education AAS

Digital Photography CS

General Fine Arts AFA

Graphic Communications AAS AFA

Interior Design AAS

Interior Design Professional CS

Kitchen and Bath Design CP

Photography AFA

Business, Management and Technology

Accounting AAS CP

Baking and Pastry Arts AAS

Business Administration AA** AAS CP CS

CISCO Networking Academy: CCNA CS

Computer Accounting Technology CS

Computer Applications CS

Culinary Arts AAS

Cybersecurity AAS CP

Database Developer CP

Health Information Technology AAS

Hospitality Management AAS

IT Help Desk/End User Support CS

Medical Billing and Coding CP

Network Engineering AAS CP

Network Security CP

Office Information Systems AAS

Software Developer AAS

Web Developer CS

Engineering and Industrial Technologies and Trades

Automotive Technology AAS CP CS

Biomedical Electronics Technology CS

Computer Aided Design CS

Computer Integrated Manufacturing AAS

Diesel Technology AAS CP CS

Electrical/Electronic Engineering Technology AAS

Engineering Science AS

Precision Machining Technology CS

Robotics and Automation CS

Skilled Trades Industrial

Occupations Technology AAS CS

Health Sciences

Clinical Laboratory Technology AAS*

Dental Assisting CP*

Dental Hygiene AAS*

Diagnostic Medical Sonography CP*

Emergency Medical Technology CS*

Nursing AAS*

Occupational Therapy Assistant AAS*

Paramedic Technology AAS CP*

Physical Therapist Assistant AAS*

Radiologic Technology AAS*

Respiratory Care AAS*

Surgical Technology AAS* CP

Human Studies

Addictions Study CS

Behavioral Health Support AAS*

Child and Family Development AAS

Criminal Justice: Law Enforcement AAS CP

Early Care and Education CP

Funeral Directing CS*

Funeral Service Education AAS*

Human Services AAS

Legal Studies for the Paralegal AAS CP

Teaching AAT

Science and Science Technology

Biotechnology AAS CS

Horticulture AAS CP

Life Science Laboratory Assistant CS

Degree and Certificate Abbreviations:

AA – Associate in Arts Degree

AFA – Associate in Fine Arts Degree

AAS – Associate in Applied Science Degree

AS – Associate in Science Degree

AAT – Associate of Arts in Teaching Degree

CP – Certificate of Proficiency

CS – Certificate of Specialization

Students can declare program majors and take general education requirements at any campus. However, program-specific courses must be taken at the campus where the program is being offered.

Visit stlcc.edu/programs to view current programs and locations.

**Degree offering begins fall 2020

*Selective Admissions Program

Students applying for a Selective Admissions Program with selective admissions criteria may be required to take additional tests for admission purposes and/or meet certain requirements to be admitted to the program. Visit stlcc.edu/selectiveadmissions for more information.

Personal Development Plan

Use this personal development plan to create, follow and make progress at STLCC. You are encouraged to complete your plan during your first semester. Review your plan regularly to ensure that you are on track to achieve your educational goals.

If you need assistance during your studies, connect with STLCC's support network. Refer to pages 18-19 for contact information.

What is my goal?

Why do I want to do it?

When will I achieve it?

How will I do it?

How will I measure my success?

What am I good at?

What would I like to be better at?

What would I like to know more about?

What kind of skills I would like to have?

Contact Information

* Disclaimer: hours maybe effected due to COVID-19 and may change. *

	Florissant Valley	Forest Park	Harrison Education Center
Access Office, disAbility Support Services stlcc.edu/disability	314-513-4551 Upper Level, Student Center Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm Evenings available by appointment	314-644-9039 G-223 Mon-Tue 8 am – 7 pm Wed-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm	314-763-6000 Reception Desk Mon-Thu 8 am – 5 pm Fri 9 am – 4:30 pm
Academic Advising stlcc.edu/advising	314-513-4256 1st Floor, Administration Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-644-9251 SC-200 Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-763-6000 Reception Desk Mon-Thu 8 am – 5 pm Fri 9 am – 4:30 pm
Academic Support Center stlcc.edu/academicsupport	314-513-4210 IR-113	314-644-9270 Forest Park Library	314-763-6000
Admissions and Enrollment Services stlcc.edu/enrollmentservices	314-539-5005 1st Floor, Administration Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-539-5005 SC-100 Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-539-5005 Reception Desk Mon-Thu 8 am – 5 pm Fri 9 am – 4:30 pm
Bookstore stlcc.edu/bookstores	314-513-4304 Lower Level, Student Center Mon-Thu 7:30 am – 7 pm Fri 7:30 am – 2 pm	314-951-9893 SC-113 Mon-Thu 8 am – 7 pm Fri 8 am – 2 pm	314-763-6040 Mon-Thu 8 am – 2 pm
Career Development stlcc.edu/careerdevelopment	314-513-4534 1st Floor, Administration Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm	314-644-9225 SC-227 Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm	314-763-6000 Call for appointment
Campus Life stlcc.edu/campuslife	314-513-4294 Upper Level, Student Center Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-644-9138 SC-101A Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-644-9138 Forest Park, SC-101A Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm
Cashier's Office stlcc.edu/cashier	314-513-4520 2nd Floor, Administration Mon-Fri 8 am – 4:30 pm	314-644-9738 SC-119 Mon-Thu 8 am – 5 pm Fri 8 am – 4 pm	314-763-6010 Reception Desk Mon-Fri 9 am – 4 pm
Counseling stlcc.edu/counseling	314-513-4252 Upper Level, Student Center Mon-Tue 8 am – 7pm, Wed 8 am – 5 pm, Fri 8 am – 4 pm	314-644-9251 SC-200 Mon-Tue 8 am – 7pm, Wed 8 am – 5 pm, Fri 8 am – 4 pm	314-763-6015 Reception Desk Call for appointment
Financial Aid stlcc.edu/financialaid	314-513-4231 2nd Floor, Administration Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-644-9979 SC-108 Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-763-6011 Reception Desk Mon-Thu 8 am – 5 pm Fri 9 am – 4:30 pm
Online College stlcc.edu/online	online@stlcc.edu 314-539-5037	online@stlcc.edu 314-539-5037	online@stlcc.edu 314-539-5037
Registrar's Office stlcc.edu/transcript	314-539-5159 Mon-Fri 8 am – 4 pm Order transcripts at stlcc.edu/transcript or in person at 5600 Oakland Ave., St. Louis, MO 63110	314-539-5159 Mon-Fri 8 am – 4 pm	314-539-5159 Mon-Fri 8 am – 4 pm
Student Assistance Program stlcc.edu/sap	314-513-4565 SC 257 Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm	314-644-9027 SC 215 Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm	314-644-9027 (FP) SC 213 & 215 Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm
Testing Centers stlcc.edu/testingcenters	314-513-4292 1st Floor, Administration Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-644-9233 / G-229 Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-763-6000 Reception Desk Mon-Thu 8 am – 5 pm Fri 9 am – 4:30 pm
Veterans Services stlcc.edu/veterans	314-513-4247 1st Floor, Administration Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm	314-644-9104 SC-100A Mon 10:30 am – 7 pm Tue-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm	314-644-9104 (FP) SC-100A Mon 10:30 am – 7 pm Tue-Fri 8 am – 4:30 pm Fri 9 am – 4:30 pm

Contact Information

** Disclaimer: hours maybe effected due to COVID-19 and may change. **

	Meramec	Wildwood	South County
Access Office, disAbility Support Services stlcc.edu/disability	314-984-7673 1st Floor, Clark Hall (Administration) Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	636-422-2000 Student Services Center Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-984-7200 Mon, Wed, Thu 8 am – 4:30 pm Tue 11 am – 7 pm Fri 9 am – 4:30 pm
Academic Advising stlcc.edu/advising	314-984-7575 2nd Floor, Clark Hall (Administration) Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	636-422-2000 Student Services Center Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-984-7200 Mon and Tue 8 am – 7 pm Wed-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm
Academic Support Center stlcc.edu/academicsupport	314-984-7877 2nd Floor, Meramec Library	636-422-2000 Room 105	314-984-6758
Admissions and Enrollment Services stlcc.edu/enrollmentservices	314-539-5005 1st Floor, Clark Hall (Administration) Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-539-5005 Student Services Center Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-539-5005 Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm
Bookstore Call for extended hours during peak registration stlcc.edu/bookstores	314-984-7660 1st Floor, Student Center Mon-Thu 8 am-7 pm Fri 8 am-2 pm	636-422-2030 1st Floor, 108 Mon-Thu 7:30 am-7 pm Fri 7:30 am-2 pm	314-984-7229 Mon-Thu 8 am-2 pm
Career Development stlcc.edu/careerdevelopment	314-984-7611 2nd Floor, Clark Hall (Administration) Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm	636-422-2000 Call for appointment	314-984-7200 Call for appointment
Campus Life stlcc.edu/campuslife	314-984-7641 Student Center 221 Mon-Tue 8 am – 7 pm, Wed 8 am – 5 pm, Fri 8 am – 4 pm	636-422-2000 Student Services Center Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-984-7200 Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm
Cashier's Office stlcc.edu/cashier	314-984-7736 1st Floor, Clark Hall (Administration) Mon-Thu 8 am – 5 pm Fri 8 am – 4:30 pm	636-422-2000 Student Services Center Mon-Thu 8 am – 7 pm Fri 9 am – 4 pm	314-984-7200 Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm
Counseling stlcc.edu/counseling	314-984-7423 2nd Floor, Clark Hall (Administration) Mon-Tue 8 am – 7 pm, Wed 8 am – 5 pm, Fri 8 am – 4 pm	636-422-2000 Student Services Center Mon, Tue, & Thu 8am – 4 pm, Wed 12 – 7 pm, Fri 8 am – 12 pm	314-984-7575 Call for appointment
Financial Aid stlcc.edu/financialaid	314-984-7650 1st Floor, Clark Hall (Administration) Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	636-422-2000 Student Services Center Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-984-7200 Mon and Tue 8 am – 7 pm Wed-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm
Online College stlcc.edu/online	online@stlcc.edu 314-539-5037	online@stlcc.edu 314-539-5037	online@stlcc.edu 314-539-5037
Registrar's Office stlcc.edu/transcript	314-539-5159 Mon-Fri 8 am – 4 pm Order transcripts at stlcc.edu/transcript or in person at 5600 Oakland Ave., St. Louis, MO 63110	314-539-5159 Mon-Fri 8 am – 4 pm	314-539-5159 Mon-Fri 8 am – 4 pm
Student Assistance Program stlcc.edu/sap	314-984-7877 1st Floor, Clark Hall (Administration) Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm	636-422-2011 Call for appointment	314-984-6758 Student Services 108 Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm
Testing Centers stlcc.edu/testingcenters	314-984-7596 Communications North 122 Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	636-422-2000 Student Services Center Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm	314-984-7200 Mon-Thu 8 am – 7 pm Fri 9 am – 4:30 pm
Veterans Services stlcc.edu/veterans	314-984-7664 Room SC 196, Student Center Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm	636-422-2000 Student Services Center Mon-Thu 7:30 am – 4 pm Fri 9 am – 4 pm	314-984-7664 (MC) Room SC-196 Mon-Thu 8 am – 4:30 pm Fri 9 am – 4:30 pm

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Campuses	Florissant Valley 3400 Pershall Road Ferguson, MO 63135	Forest Park 5600 Oakland Ave. St. Louis, MO 63110	Meramec 11333 Big Bend Road St. Louis, MO 63122	Wildwood 2645 Generations Drive Wildwood, MO 63040
Education Centers	South County 4115 Meramec Bottom Road St. Louis, MO 63129	William J. Harrison Education Center 3140 Cass Ave. St. Louis, MO 63106		
Workforce Training Centers	Center for Workforce Innovation 3344 Pershall Road Ferguson, MO 63135		Corporate College 3221 McKelvey Road Bridgeton, MO 63044	